

TRANSIT TEAM MEMBERS – PART-TIME VEHICLE OPERATORS

Town of Great Barrington / South County Connector

About the Role

The Town of Great Barrington is hiring Part-Time Vehicle Operators to support our growing South County Connector transit service. Operators drive 12-seat passenger vans (no CDL required) to provide safe, friendly, and reliable transportation for residents and visitors across South County.

Key Duties & Responsibilities

- Safely operate a 12-passenger van during scheduled shifts
- Conduct daily pre-trip and post-trip inspections; report any mechanical concerns
- Engage with in-vehicle tablets for directions and to record ridership
- Assist passengers boarding and exiting the vehicle, including those using mobility aids
- Secure mobility devices and ensure passenger safety at all times
- Communicate with dispatch and follow routing or scheduling updates
- Provide courteous and professional customer service
- Complete trip logs, mileage, and incident reports accurately
- Maintain vehicle cleanliness and appearance
- Enforce passenger conduct and safety rules
- Perform other related duties as assigned

Pay & Training

Training wage: \$18.00/hour during the 2–3 week training period

Regular wage: \$21.75/hour after successful completion of training

Available Shifts (Subject to Change Around February 1)

Operators may work up to 19 hours per week. Schedules listed below are current but may change during a schedule re-bid in early February as services and hours are updated.

Role	Hours	Su	M	Tu	W	Th	F	Sa
Vehicle Operator	17.75	7a-4p	12:30p-5p	OFF	11:15a-4p	OFF	OFF	OFF
Vehicle Operator	19.00	OFF	8a-12:45p	OFF	8a-12:45p	OFF	8a-12:45p	8a-12:45p
Vehicle Operator	19.00	OFF	7a-5p	7a-5p	OFF	OFF	OFF	OFF
Vehicle Operator	19.00	11a-9p	11:15a-4p	11:15a-4p	OFF	OFF	OFF	OFF

Qualifications & Requirements

1. Minimum Required

- Valid Massachusetts driver's license with a clean driving record
- Minimum age 18
- Ability to pass a CORI background check and pre-employment drug/alcohol screening
- Ability to lift, secure, or assist with items or mobility aids up to 25 lbs
- Good communication and customer service skills
- Minimum one year of customer service experience required
- Willingness to work flexible schedules, including evenings and weekends

2. Preferred

- Experience operating passenger vans, shuttles, or similar vehicles
- Familiarity with Great Barrington and surrounding South County areas
- Experience working with seniors or persons with disabilities
- Basic vehicle and safety awareness

Benefits & Opportunities

- Paid training at \$18/hour
- Regular wage \$21.75/hour after training
- Flexible part-time scheduling (up to 19 hours/week)
- Advancement opportunities within the transit program

Working Conditions

- Work occurs in all weather conditions
- Extended periods of driving with occasional passenger assistance
- Use of two-way radio for communication
- Must remain alert, safety-focused, and professional at all times

How to Apply

Submit a résumé and brief cover letter to Tate Coleman at tcoleman@townofgbma.gov, including references. Applications will be reviewed on a rolling basis until all positions are filled.

Equal Opportunity Employer

The Town of Great Barrington is an Equal Opportunity Employer and encourages applications from all qualified individuals.