

CHRISTMAS PARTY

This booking form is for **SHARED CHRISTMAS PARTIES ONLY** £40.00pp

Name of Organizer

Phone Number

Email Address

Address

Number of Guests

Date of Booking

Friday 28th November

Friday 12th December

Saturday 29th November

Friday 19th December

Friday 5th December

Saturday 20th December

Saturday 6th December

Payment

Please complete the payment details below:

Deposit Payment 50% per person

Please make the deposit payment via Bank Transfer

Barclays: Heritage Locations Ltd

Account No. **23272591**

Sort Code. **20-29-63**

Reference: **Surname & Date of Booking Alternatively**, bookings can be taken over the phone under £500.00, you can contact the office on 0800 433 2351. Or in person within the restaurant – please check our website for closures.

WE DO NOT ACCEPT CREDIT CARD PAYMENTS

Signature

Date

Terms and conditions on the following page... By signing you are agreeing to these. Please email this form back to eventssales@tudorbarneltham.co.uk

Terms and Conditions

50% deposit per person required at the time of booking along with a completed booking form. If cancellation is required, it must be in writing 1 month (30 days) prior to the date of event. On receipt of this written notification, you will forfeit the deposit paid. If cancelled later than 1 month prior to the date of event, you will forfeit both the deposit and advance payment settlement. If a booking is cancelled by Tudor Barn Eltham due to the venue failing to receive payment by 1 month prior to the event, then any monies paid will not be refunded and you agree to pay the full 100% total of your booking. Menu Choices & Balance payment must be made 1 month prior to the date of event. In the event of no-shows on the night you will be still charged for the individual. If menu choices are not placed 1 month prior to the date of the event you will be offered chefs choice. We do not guarantee any specific table locations, all tables will be located upstairs up two flights of stairs. Please inform us if a stairclimber is required for any guests as a disclaimer must be signed before usage. Your booking is not confirmed until you have received written confirmation from us. We do not accept credit card payments. Once your booking is confirmed you will be emailed over an excel sheet to complete the guests table planner and food selections as well as dietary requirements.