

**MINUTES OF THE NOVEMBER 20, 2025 MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 15**

A meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 15**, which was held on November 20, 2025 at the **Tomball Fire Department Station 4**, located at **10333 Mahaffey Road Tomball, Texas 77375**.

The meeting was called to order by President **TERRY WHISTLER** at 7:30 p.m. Those commissioners present when the meeting commenced were **TERRY WHISTLER, KARL SAGSTETTER, LARRY FISHER and BARBARA SEBER**. Also in attendance were Assistant Chief **JEFF COOK** of the Tomball Fire Department and District Counsel **KRYSTINE RAMON** of Coveler & Peeler, P.C.

Quorum being established, the meeting proceeded as scheduled.

The Board next addressed agenda item 2, to receive public comments. There were no public comments.

The Board then addressed agenda item 3, to approve minutes of prior meeting(s). Commissioner **SEBER** made a motion seconded by Commissioner **SAGSTETTER** to approve the October 9, 2025 meeting minutes. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed agenda item 4, to take action regarding the District's 2025/2026 Budget. There were no amendments at this time. No action was taken.

Then Board then addressed agenda item 5, to receive and approve the District's financial report, including the financial condition of the District and the District's investments. Commissioner **SEBER**, the District Board Treasurer, presented her portion of the financial report. She provided a verbal summary of the District's finances. Commissioner **SEBER** also provided copies of the most recent account statements from the District's banks and investment accounts. For more detailed information concerning the District's financial condition, see the financial reports on file with the District. Commissioner **FISHER** made a motion seconded by Commissioner **SAGSTETTER** to approve the treasurer's report as presented. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0. For more detailed information concerning the District's financial condition, see the financial reports on file with the District.

The Board next addressed item 6, to approve the payment of the bills as presented. Commissioner **SEBER** presented the bills for approval and payment out of account 3450 as

follows: Check 2404 for NW MUD # 5 for \$172.60; Check 2405 to Dowdell PUD for \$211.15; Check 2406 to Dowdell PUD for \$74.60; and Check 2407 to Coveler & Peeler for \$2,487.20. Commissioner **SAGSTETTER** made a motion, seconded by Commissioner **FISHER** to approve the payment of the bills. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board next addressed item 7, to review, discuss and take action regarding the replacement and purchase of new Poll Pads and warranties for District elections. Legal counsel presented to the Board that the District's poll pads are more than six years old and therefore need to be replaced. Ms. Ramon informed the Board that the consortium cost for the District would be four hundred and four dollars (\$404). Legal counsel also informed the Board that the warranties for the election equipment will be extended until 2027 and the consortium cost for the District would be sixteen hundred dollars (\$1,600). Commissioner **SEBER** made a motion, seconded by Commissioner **SAGSTETTER** to approve the purchase of the poll pads and extended warranty on the election equipment. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed item 8, to review, discuss and take action regarding lease agreements for Station 4 and Station 5. Commissioner **FISHER** made a motion seconded by Commissioner **SEBER** to approve the lease agreements with Harris County ESD No. 3 for Station 5 and Harris County ESD No. 8 for Station 4 and 5 starting January 1, 2026 for a total of fifty two thousand dollars (\$52,000) per station. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board next addressed item 9, to review and act to approve the purchase, funding, financing and payment for capital assets, including vehicles, fire-fighting apparatus repairs and equipment and not non-capital items and expenses. No action was taken.

The Board then addressed item 10, to review and approve repair and maintenance expenses for Station 4 and Station 5. No action was taken.

The Board next addressed item 11, to receive a report of fire suppression activity from the Tomball Fire Department. Assistant Chief Jeff Cook informed the Board that two (2) members are deployed with a booster to Kerrville. For the month of October, there were two hundred and ninety nine (299) calls for a year-to-date total of two thousand six hundred and sixty dollars (\$2,660). There were one thousand eighty nine (1,089) training hours for the month of October

with ten thousand nine hundred and fifty eight (10,958) training hours for the year. No action was taken.

The Board next addressed items 12 through 15 together. Commissioner **SAGSTETTER** made a motion, seconded by Commissioner **SEBER** to approve engaging with the law firm Linebarger Googan Blair & Sampson in accordance with §§6.30, 33.07, 33.08 and 33.11 of the Tax Code for the collection of delinquent District ad valorem property taxes, providing for the payment of up to 20% of the delinquent taxes and imposition of penalty on delinquent taxes. President **WHISTLER** called for a vote and the motion carried by a vote of 4 to 0.

The Board then addressed item 16 to review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code 775.0735. No action was taken.

The Board then addressed item 17, to meet in Executive Session, pursuant to §551.071 Texas Government Code, to conduct a private consultation with the District's legal counsel. The Board chose not to enter closed session under item 17.

The Board next addressed item 18, to place any new items which need to be on the agenda for the subsequent District meeting. No action was taken.

The Board next addressed item 19, to schedule the regular November meeting. The next meeting is scheduled for December 11, 2025 at 7:30 P.M. No action was taken.

The Board then addressed item 20, adjournment. There being no further business to come before the Board at this time, Commissioner **SEBER** made a motion, seconded by Commissioner **SAGSTETTER** to adjourn the meeting at 8:26 P.M. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The foregoing minutes were passed and approved by the Board of Commissioners on December 11, 2025.

**HARRIS COUNTY
EMERGENCY SERVICE DISTRICT NO. 15**

By: Larry Fisher
Larry Fisher
Board Secretary