

**MINUTES OF THE OCTOBER 9, 2025 MEETING OF  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 15**

A meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 15**, which was held on October 9, 2025 at the **Tomball Fire Department Station 4**, located at **10333 Mahaffey Road Tomball, Texas 77375**.

The meeting was called to order by President **TERRY WHISTLER** at 7:30 p.m. Those commissioners present when the meeting commenced were **TERRY WHISTLER, KARL SAGSTETTER, BEAR WILSON and BARBARA SEBER**. Also in attendance were Chief **JOE SYKORA** of the Tomball Fire Department and District Counsel **KRYSTINE RAMON** of Coveler & Peeler, P.C.

Quorum being established, the meeting proceeded as scheduled.

The Board next addressed agenda item 2, to receive public comments. There were no public comments.

The Board then addressed agenda item 3, to review, discuss and take action regarding VFIS renewal. Shannon Stryk with VFIS presented the District renewal policy for \$76,890. Commissioner **WILSON** made a motion seconded by Commissioner **SAGSTETTER** to approve the District's renewal policy with VFIS for \$76,890. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed agenda item 4, to approve minutes of prior meeting(s). Commissioner **SEBER** made a motion seconded by Commissioner **WILSON** to approve the September 11, 2025 meeting minutes. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed agenda item 5, to take action regarding the District's 2025 Budget. There were no amendments at this time. Chief Sykora informed the Board the City completed its fiscal year and had a cost savings of 6.6%. No action was taken.

Then Board then addressed agenda item 6, to receive and approve the District's financial report, including the financial condition of the District and the District's investments. Commissioner **SEBER**, the District Board Treasurer, presented her portion of the financial report. She provided a verbal summary of the District's finances. Commissioner **SEBER** also provided copies of the most recent account statements from the District's banks and investment accounts. For more detailed information concerning the District's financial condition, see the financial reports on file with the District. Commissioner **WILSON** made a motion seconded by

Commissioner **SAGSTETTER** to approve the treasurer's report as presented. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0. For more detailed information concerning the District's financial condition, see the financial reports on file with the District. Legal Counsel informed the Board that Frost Bank asked for collateral release of pledge funds. Ms. Ramon informed the Board that there are enough funds to be covered. Commissioner **WILSON** made a motion seconded by Commissioner **SAGSTETTER** to approve the release of collateral funds at Frost Bank. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board next addressed item 7, to approve the payment of the bills as presented. Commissioner **SEBER** presented the bills for approval and payment out of account 3450 as follows: Check 2397 for NW MUD # 5 for \$178.90; Check 2398 to Dowdell PUD for \$205.04; Check 2399 to Dowdell PUD for \$69.74; Check 2400 for Coveler & Peeler for \$1,983.49; Check 2401 for SAFE-D renewal for \$2,500; Check 2402 for McCall Gibson for \$7,000; and Check 2403 for VFIS renewal for \$76,890. Commissioner **SAGSTETTER** made a motion, seconded by Commissioner **WILSON** to approve the payment of the bills. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed item 8, to review, discuss and take action regarding lease agreements for Station 4 and Station 5. No action was taken.

The Board next addressed item 9, to review and act to approve the purchase, funding, financing and payment for capital assets, including vehicles, fire-fighting apparatus repairs and equipment and not non-capital items and expenses. No action was taken.

The Board then addressed item 10, to review and approve repair and maintenance expenses for Station 4 and Station 5. No action was taken.

The Board then addressed item 11, to review and approve maintenance expenses for apparatus. Chief Sykora informed the Board of all the maintenance that has been completed for District apparatuses. No action was taken.

The Board next addressed item 12, to receive a report of fire suppression activity from the Tomball Fire Department. Chief Sykora presented his report, stating there were two hundred and ninety four (294) calls for service in September, with a year to date of two thousand three hundred and sixty one (2,361) calls for both the District and City of Tomball. The District and City had three (3) mutual aid calls. Chief Sykora informed the Board that there were a total of one thousand



six hundred and seven (1,607) training hours for September with a total of nine thousand eight hundred and sixty nine (9,869) training hours for the year. No action was taken.

The Board then addressed item 13 to review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code 775.0735. No action was taken.

The Board next addressed item 14, to review, discuss and take action regarding the replacement and purchase of new Poll Pads for District elections. Legal counsel informed the Board that the current poll pads the District has along with other Harris ESDs are more than six (6) years old and will no longer provide IOS updates. Legal counsel informed the Board the need to purchase with the other Harris ESDs new poll pads. Commissioner **WILSON** made a motion seconded by Commissioner **SAGSTETTER** to approve the replacement and purchase of new poll pads for the District elections. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The Board then addressed item 15, to meet in Executive Session, pursuant to §551.071 Texas Government Code, to conduct a private consultation with the District's legal counsel. The Board chose not to enter closed session under item 15.

The Board next addressed item 16, to place any new items which need to be on the agenda for the subsequent District meeting. No action was taken.

The Board next addressed item 17, to schedule the regular November meeting. The next meeting is scheduled for November 20, 2025 at 7:30 P.M. No action was taken.

The Board then addressed item 18, adjournment. There being no further business to come before the Board at this time, Commissioner **SEBER** made a motion, seconded by Commissioner **SAGSTETTER** to adjourn the meeting at 8:23 P.M. President **WHISTLER** called for a vote and the motion carried by a vote of 4-0.

The foregoing minutes were passed and approved by the Board of Commissioners on  
*November 20*, 2025.

**HARRIS COUNTY  
EMERGENCY SERVICE DISTRICT NO. 15**

By: *Larry Fisher*  
Larry Fisher  
Board Secretary