

# JOIN THE SCAA



**SIDING CONTRACTORS  
ASSOCIATION OF ALBERTA**

## We provide value to our membership by:

- Conducting monthly membership meetings in which we:
  - ◆ Communicate and discuss industry standards
  - ◆ Disseminate technical and safety information
  - ◆ Introduce new products, materials, and their applications
  - ◆ Increase knowledge of existing products and services
  - ◆ Provide opportunities for members to share best practices and ideas
- Offering cost effective training programs
- Representing our industry on government and safety committees
- Offering our members an opportunity to network with their peers
- Holding social events for our members to help build camaraderie

***Siding Contractors Association of Alberta***  
**is a respected voice of the industry,**  
**of which its members are recognized as an “elite” group of**  
**contractors, suppliers, and manufacturers**

## Who are we?

The [Siding Contractors Association of Alberta](http://www.scaa.ca) is a non-profit construction trade association that is focused on improvement and advancement of the Siding Industry of Alberta.

We currently have members companies throughout the Province of Alberta consisting of contractors, suppliers, manufacturers, and affiliates.

We hold monthly membership meetings (provided virtually for ease of attendance), informative guest speakers and educational updates of industry issues and initiatives. Additional events include several team building social events, as well as our annual Excellence in Exteriors competition and Awards.

**For more information call:**

**587-896-7433**

**Or email [info@scaa.ca](mailto:info@scaa.ca)**

## OUR MISSION

*The Siding Contractors Association of Alberta*

*Is committed to assist its members  
In being the contractors, distributors  
and manufacturers of choice by:*

- *Setting professional standards for our members*
- *Providing continual learning and sharing opportunities*
- *Representing our members on issues impacting our industry*

***Even when other problems  
command my full attention,  
officers, directors, and the  
Association keep working  
in my best interest!***



## Are you interested in joining the SCAA?

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Please review the SCAA code of ethics and bylaws to ensure you understand the membership commitments. Then submit the attached membership application to the email address above. Payment will not be required until your membership application has been accepted by the Association. Payment can be made by E-Transfer with the email address above, credit card (small fee associated with credit card payment), or by cheque sent to:

**9404 58 Ave NW  
Edmonton, AB T6E 0B6**

Our annual membership fees are due each year in January and the membership year runs on a Calendar basis.

If you are applying after March of the calendar year, please contact the Association office at 587-896-7433 or [info@scaa.ca](mailto:info@scaa.ca) as we may be able to pro-rate your membership dues for your first year.

Once your membership is approved, you will be entitled to use the Association logo on your business cards, vehicles and other advertising materials.



*The problems facing our industry today cannot be solved by one company alone, but by joining our Association, we can collectively work on resolving these problems.*

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## SCAA CODE OF ETHICS

SCAA members shall agree to comply with the standards and specification contained in The Alberta Building Code; The Associations Technical manuals, where these are available, the National Building Code of Canada; as well as any other regulatory agency. They shall strive to make these codes the "minimum" standard by which their work and performance is measured.

They shall agree to uphold the ethics of the industry by dealing justly with their employees, subcontractors, customers, and fellow companies. They will, where possible and practical, loan crews or individual employees to mellow members and not indulge in "pirating" fellow members' employees. They shall cooperate to develop and extend the usefulness of the association, and to encourage the development of new materials, techniques, and procedures to better the quality of the products and services they offer.

Members shall adhere to the concept of appropriate compensation for services rendered, and shall avoid all conduct or practice that is detrimental to our industry, the Association, or to the good name and reputation of its membership.

Supplier members shall not openly solicit Home Builders to purchase goods directly as this is a direct conflict to the Contractor members. Suppliers shall provide up to date knowledge of new and all products to the membership. Suppliers shall respect the sacredness of the membership meetings and not openly solicit their products and services at these meetings to potential clients.


These ethical responsibilities are freely and deliberately assumed by the membership, as they form an integral part of our association. The membership shall recognize that the SCAA Ethics Committee will serve to monitor compliance with the letter and the spirit of the principles stated above. The Committee will have the full responsibility for determining violations, and recommending the appropriate response and sanctions to the President, the Board of Directors, and to the Membership.

*One of the greatest benefits of any Association is the networking and camaraderie that takes place between members.*

# SIDING CONTRACTORS ASSOCIATION - OBJECTS & BYLAWS

## ARTICLE 2 - MEMBERSHIP

**2.01** Membership in the Association shall consist of the following classes:

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- a. **Contractor Members:** All Siding Contractors, in both new construction and renovations, shall be eligible for membership. Contractors Members must attend or have a company representative attend 75% of the General Membership Meetings. The majority of income must be realized from supply and install applications.
  - b. **Manufacturer/Distributor Members:** Are members who manufacture or supply siding products, supplies, equipment and services. A maximum of four (4) members from this category are eligible to be elected to the Board of Directors. All elected board members are entitled to vote on all motions. At all general meetings, all Manufacturer/Distributor Member companies are eligible for one vote, on all motions.
  - c. **Honorary Members:** As approved by the general membership.
  - d. **Affiliate Members:** Professional organizations, associations or educational institutes.
  - e. **Manufacturer Sponsor:** A manufacturer that distributes their products or materials to the siding industry, using an SCAA Distributor Member; and who does not sell their products or materials directly to contractors, builders, or homeowners. These members are not required to attend membership meetings and if they do attend, they are not entitled to participate in any vote.

**2.02** Requirements of membership. Unless otherwise waived by the Board of Directors, all members of the Association must:

- a. have been in business a minimum of two (2) years in the Province of Alberta;
- b. have not changed names or filed for bankruptcy in the last two (2) years;
- c. have the appropriate business licenses, including a city business license;
- d. carry a minimum of two (2) million dollars liability insurance;
- e. have a valid WCB number;
- f. operate in full compliance of the laws of the municipality and province where they conduct business;
- g. agree to install to applicable Building Codes and manufacturers' specifications as minimum standards;
- h. maintain current safety certifications (ie COR or SECOR, etc.) if a contractor member;
- i. maintain a safety program if a manufacturer or supplier member;
- j. follow the SCAA By-laws and Code of Ethics;
- k. address and attempt to resolve customer complaints made to the Association office or affiliated Associations;
- l. be current with the Association, keeping all invoices paid up to date.

**2.03** Application for membership in the Association shall be made to the office of the Siding Contractors Association of Alberta on the forms provided. Copies of business licenses and proof of insurance coverages shall accompany the application. A cheque for membership fees and initiation fees shall accompany the application. Upon receipt of the application, the Association Office will:

- a. Contact affiliated Associations (ie Better Business Bureau) for references
- b. Present to the Board of Directors for their information and approval, and if approved the the Board, will be voted on at the next general membership meeting.

**2.04** Each application must be sponsored by two (2) contractors, or one contractor and one manufacturer/supplier member in good standing with the Association. All members are entitled to sponsor new members and will be notified when new applications are being considered and/or at the time of Board approval.

**2.05** All new applications for membership must be approved by 50% plus one majority of the board members in attendance when the vote is conducted.

**2.06** It shall be a condition of membership that, if the application is accepted, the member will be bound by and agree to all the provisions, obligations, and requirements contained in the Association's By-Laws.

*By being part of this Association, we find out about things affecting our industry long before other contractors even know changes are coming!*



**SIDING CONTRACTORS  
ASSOCIATION OF ALBERTA**

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Edmonton, AB T6E 0B6  
Phone: 587-896-7433

[info@scaa.ca](mailto:info@scaa.ca)  
[www.scaa.ca](http://www.scaa.ca)

Please complete this application and return it to the Association address or email address. Your application will be presented to the SCAA Board of Directors for review of approval.

## SCAA MEMBERSHIP APPLICATION

Company Name

Key Contact

Address

Phone

Fax

Cell

Email

Website

### Membership Categories:

#### Dues

#### GST

#### Annual Cost

Contractor	\$1500.00	\$75.00	\$1575.00
Manufacturer or Supplier	\$2000.00	\$100.00	\$2100.00
Manufacturer Sponsor	\$750.00	\$37.50	\$787.50
Affiliate Member	\$500.00	\$25.00	\$525.00

### To be completed by Contractors only!

Principals of Company

President

Vice-President

Secretary/Treasurer

City Business License #

Has your company had a name change or filed for bankruptcy in the last two years?

Name of Insurance Carrier

Amount of 3rd Party Liability Insurance

Year this company commenced business

Does your company maintain Safety Certification (COR or SECOR)?

*We the undersigned, do hereby make application for membership in the  
Siding Contractors Association of Alberta*

*We agree to abide by the By-Laws & Ethics of the Association, to pay all duly levied dues and assessments, and to co-operate in the activities of the Association to further its objectives within the limits provided by the By-Laws*

Signed \_\_\_\_\_

Title \_\_\_\_\_

Name (Printed) \_\_\_\_\_

Date \_\_\_\_\_

Our application has been sponsored by:

Company \_\_\_\_\_

Contact Name \_\_\_\_\_

Company \_\_\_\_\_

Contact Name \_\_\_\_\_