

LOUDOUN YOUTH SOCCER ASSOCIATION BOARD MINUTES



Meeting details

Organization	Loudoun Soccer	Board/Committee	Board
Meeting type	Regular	Meeting date	Jan 13 th , 2026
Start time	6:35pm	End time	9:06pm
Location	In-person & virtual	Secretary	David Clifford, President (in Secretary's absence)
Presiding officer	David Clifford, President	Minutes approval	Pending
Quorum	Yes Threshold 50% + 1 including either President or Vice-President	Members present	8 of 10

I call this meeting of the Board of Directors to order at 6:35pm on January 13th, 2026 and confirm that we have a quorum present. Welcome!





LOUDOUN YOUTH SOCCER ASSOCIATION BOARD MINUTES

Attendance tracking

Legend: P = Present, A = Absent, E = Excused.

Board Member	Role	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
David Clifford	President	P											
Chad Hetrick	Vice-President	P											
Tim Hardy	Treasurer	P											
Diego Riveros	Secretary	E											
Rob Bohn	Director	P											
Garon Taylor-Tyree	Director	P											
Neal Thurman	Director	E											
Gregg Melanson	Director	P											
Rachel Pariroo	Director	P											
Amir Sahib	Director	P											
C-Suite	Role	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Mark Ryan	CEO	P											
Justin Martin	COO	P											
Lisa Wolf	CFO Club Capital	P											
TBD	CSO	n/a											
Others in attendance	Role	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Andrea Wienicki	Club Capital	P											

LOUDOUN YOUTH SOCCER ASSOCIATION BOARD MINUTES



Proceedings

- Call to order: **6:35pm**
- Roll call / quorum confirmed: **Yes**
- Approval of prior minutes: **Completed offline**

Agenda items and outcomes

#	Agenda item	Presenter	Brief Notes of new points
1	Board welcome to new members	President	
2	Board introduction – new members and existing	President	High-level review of key initiatives and priorities for new board members to level set and ground on what has been going on in the past 12-18 months.
3	Capture any other topics that are not covered by the agenda	President	None raised.
4	Financial / Soccer / Operational updates	CEO, COO, CFO	<p>1. Finance Review – Lisa Wolf</p> <ul style="list-style-type: none"> a. Top Level Financial Forecast Updates – Actuals NOV YTD + Forecast Comparison to Budget. Finances on track to budget plan with provision for special projects. b. KPIs and Metrics Comparison – registrations across the programs are largely as expected, with re-profiling of registrations between Rec and Challenge. c. Fundraising Discussion – Opportunity for larger more concerted effort to raise capital to support facilities and financial aid packages. Topic to be discussed in Events & Fundraising Committee. d. High-level review of detailed program breakdown to give sense of detailed accounting and financial management at the program level, led and owned by Program Directors. <p>2. Operational Updates – Mark Ryan and Justin Martin</p> <ul style="list-style-type: none"> a. Loudoun East Update <ul style="list-style-type: none"> i. 2026/27, goal is to maintain current players to offset impact of age group change. ii. Continuing maturation of the program is making solid progress. b. Talent and Recruitment Updates <ul style="list-style-type: none"> i. Chief Soccer Officer – Leadership role is responsible for the holistic development of all soccer programs from Rec to the Elite. <ul style="list-style-type: none"> 1. Define and promote technical vision 2. Strategic technical planning 3. Pathway development 4. External relations ii. Operational Support Roles <ul style="list-style-type: none"> 1. More field and facilities administration support 2. More rec program administration support 3. More challenge program administration support 4. Finalizing job descriptions and hope to have offers out by May for fast start in June. c. Operational Update – Fields and Facilities <ul style="list-style-type: none"> i. PRCS – New Allocation Policy with more clarity around

LOUDOUN YOUTH SOCCER ASSOCIATION BOARD MINUTES



			<ol style="list-style-type: none"> 1. Fair and equitable allocation of fields 2. Increased clarity of use of school sites 3. Addressing concerns about for-profit allocation of county space 4. Policy is pending approval with hope of going into effect in Fall 2026 <ol style="list-style-type: none"> ii. Turf Replacement <ol style="list-style-type: none"> 1. Exploring turf replacement options 2. Office space expansion / improvement options being assessed <p>Operational Updates</p> <ol style="list-style-type: none"> a. Health Insurance b. Licensing c. Onboarding new Board members Feb 2nd 6:30 PM
5	Board vision – the next 3 to 6 months	President	<p>David explained the new Board and committee structure and objectives:</p> <ol style="list-style-type: none"> a. Board Committees exist to: <ol style="list-style-type: none"> i. Provide focus on particular topics ii. Ensure there's collaboration between the board and ops team iii. Bring together different backgrounds to solve challenges and bring new ideas iv. Driving innovation v. Spread the load vi. Continuous improvement b. Board Committee overview <ol style="list-style-type: none"> i. Finance Committee ii. Board Governance Committee iii. Performance Management and Compensation Committee iv. Events and Fundraising v. Community Outreach vi. Marketing and Communications <p>Legacy Committee Leads must have completed charters and work plans ahead of next Board meeting (February).</p> <p>Other Committees will prepare their charters and initial work plan and ideas for the March review.</p> <p>David outlined the intention and approximate timeline for strategy sessions (what do we want to be as a club, by 2030); early Q2.</p>
6	Cover other topics that may have been identified	TBD	None raised
7	Review of actions (owner, timeline)	Secretary	Reviewed
8	Close of business	President	Closed at 9:06pm
9	Executive session (if needed)	President	Not required

LOUDOUN YOUTH SOCCER ASSOCIATION BOARD MINUTES



Action items

ID	Action / next step	Owner	Due date	Status	Notes
A-01	Existing committees (Finance, Governance and Performance & Compensation) to review their updated draft terms of reference document and revise as appropriate.	<ul style="list-style-type: none"> • Tim Hardy (Finance) • Chad Hetrick (Performance & Compensation) • Garon Taylor-Tyree (Governance) 	February 3 rd	Open	To be sent to the Board for pre-read ahead of the February 10 th meeting
A-02	New committees to review draft scope items and define their terms of reference.	<ul style="list-style-type: none"> • Rob Bohn (Events & Fundraising) • Rachel Pariroo (Marketing & Comms) • Neal Thurman (Special Projects) • Amir Sahib (Community Outreach) 	February 24 th	Open	To be sent to the Board for pre-read ahead of the March 3 rd meeting

Motions and votes (register)

Ref	Motion text (summary)	Made by	Seconded by	In Favor	Against	Abstain	RESULT
M-01	Within the context of the approved budget, the Board is in alignment with the principle of focusing on critical facilities spend while considering the strategic path forward	David Clifford	Gregg Melanson	8	0	0	Unanimous
M-02	For the Board to approve the November Financial Reports and dissemination to Finance Partners.	Tim Hardy	Chad Hetrick	4	0	4 (new members)	Not approved due to lack of quorum. Motion to move offline and request email vote.
M-03	Adjourn the meeting	David Clifford	Rob Bohn	8	0	0	Unanimous

Adjournment and next meeting

Move to adjourn the meeting at: **9:06pm**

Next scheduled meeting: February 10th, 2026