

# **SAN VICENTE GOLF CLUB**

## *Policies, Procedures, Amended and Restated By-Laws and Standing Rules*

### **2026**

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# **SAN DIEGO COUNTRY ESTATES ASSOCIATION POLICIES AND PROCEDURES PERTAINING TO GOLF**

## **Preamble**

The following document sets forth the terms and conditions under which property owners in San Diego Country Estates (SDCE), through membership in the San Vicente Golf Club (the Club), may enjoy golf privileges on the golf course operated by San Diego Country Estates Association (SDCEA).

Changes or amendments to this document may be made from time to time by the Board of Directors of SDCEA (SDCEA Board) after consultation with the Board of Governors of the San Vicente Golf Club (SVGC Board).

Rates charged to Emeritus Members, Lodge Guests, Non-club Member Property owners, Non-Resident Members, Other Guests, Participant Members, Renter Members and Members who apply for dues abatement in the non-property owners golf participation program for use of the golf course as well as cart rental fees shall be set by the SDCEA Board from time-to-time and are not a part of this document. The terms and conditions of SDCEA non-property owner golf participation program as approved by the Board of SDCEA on November 23, 2010, are not included herein and are not a part hereof.

## **Article I - Terms and Conditions of Golfing Privileges**

### **Section 1 - Membership**

#### **Qualifications**

Membership in the Golf Club is open to all persons regardless of age, ancestry, color, creed, disability, familial status, gender, gender expression, gender identity, genetic information, marital status, national origin, nationality, race, religion, sex, sexual orientation, or source of income on a non-discriminatory basis. The terms and conditions for membership in the Golf Club are found in the board resolution as adopted by the SDCEA Board of Directors on April 16, 1992, as amended.

#### **Classification of Membership**

##### **A. SDCEA/SVGC Non-Resident Policy**

1. Purpose: The SDCEA has established this policy to provide residents the opportunity to retain their San Vicente Golf Club membership while living temporarily away from the Estates.
2. Description: The policy provides the terms and conditions with which the petitioning resident must comply to be eligible for Non-Resident status. The petitioner must submit a request in writing to the SDCEA with an information copy to the San Vicente Golf Club for Non-Resident status and for reinstatement when returning.
3. Eligibility and Petition Criteria:
  - a. The petitioner must be a SDCE resident property owner (not just a property owner) and a member in good standing of the SDCE Association and the San Vicente Golf Club.
  - b. The Non-Resident Status must be for a minimum of one year not to exceed a 3-year period.

- c. The new residence must be a minimum of 1,000 miles from SDCE.
- d. During the period of Non-Resident status, the Petitioner's monthly golf dues will be converted to an annual fee of \$500 paid in advance. If the Petitioner returns prior to the end of his non-resident anniversary, the SDCEA will not provide a refund for that year's annual fee.
- e. While in Non-Resident status, the Petitioner will lose their golf course playing privileges; however, if visiting in the area, they may play the golf course by paying resident green fees.
- f. If the petition for reinstatement is accepted, the resident will be reinstated without paying an Initiation Fee (Re-Initiation Fee) and will resume paying monthly dues and related fees.

#### B. SVGC Renter's Membership

1. Background: Many property owners rent or lease out their properties and do not avail themselves of the opportunity to become members of the SVGC. Under the Renter's Membership, residents complying with the established provisions and criteria may apply for membership.
2. Purpose: The SDCEA has established this class of membership to provide residents access to the San Vicente Golf Club. Provision is made for renters to utilize unused golf memberships available to their landlord property owners as provided by the CC&Rs of the SDCEA.
3. Description: Within the scope and qualifications for SVGC Membership and in an effort to provide access to residents of SDCE, Renters are eligible under certain criteria to become SVGC members. A number of property owners rent/lease out their properties and because of that do not exercise their opportunity to become SVGC members. Under this program, the landlord may transfer the eligibility for membership to the renter, as provided by the CC&R's of SDCEA.
4. Criteria and Conditions for Membership
  - a. The landlord must provide a certification on the Renter's membership application that the property owner(s) does not have a membership under his/her name active against the designated property prior to the renter filing with the SSVG/SDCEA and that they are in agreement with the application. Owners of multiple properties may certify Renters against each of their properties providing, as stated above, they do not have a membership currently active against a said property.
  - b. The Renter's application shall comply with the applicable procedures regarding eligibility for membership and must pay the current Initiation Fee.
  - c. The Renter must commit to a minimum of a 12-month membership, consistent with the rental or lease agreement, with dues paid in two equal installments (the first at the time of application and the second at the end of the first six months). After the 12-month minimum period, the renter would make the established dues payment on a quarterly basis.

- d. The Renter-membership is based upon the property under which he applied. If the renter moves/changes residence within the Estates, he/she must obtain the new property owner/landlord's certification per item (a) above and notify SDCEA Administration and the SVGC to avoid membership termination.

## Membership Applications

Applications for membership shall be submitted on the official membership application form provided by SDCEA. The application shall be signed by the applicant(s) who shall furnish such information as SDCEA may require for determining membership eligibility. Applications shall be filed with the Head Golf Professional who will forward them to the Accounting Department for review.

### Section 2 - Initiation Fees and Dues

- A. **Initiation Fees:** Initiation fees to be paid by new members shall be established from time to time by the SDCEA Board. Annual dues to be paid by members, on a quarterly basis, shall be in an amount as established by the SDCEA Board.

Dues are due on the first of the month, delinquent in 15 days after which a \$10 late charge will be assessed.

- B. **Dues Abatement Policy:** Dues abatement will be considered by the Board of Directors on an individual basis. Illness will be the only request considered by the Directors. Dues abatement can only be granted one time during the period of membership. This policy will be reviewed from time to time and can be canceled at the discretion of the Board of Directors.

### Section 3 - Reprimand, Suspension, Expulsion and Termination

- A. **Conduct of Members:** Conduct of a member, as determined by the SDCEA Board or the management of SDCEA, to be seriously damaging to the reputation of the Club or SDCEA or any of their respective members, or is grossly inconsistent with the purposes of the Club or the rules or traditions of golf, shall be grounds for a reprimand by management or the SDCEA Board, as applicable, or a recommendation to the SDCEA Board for suspension or expulsion from the Club and termination of all membership privileges as may be permitted by law.
- B. **Suspension:** A member will be suspended if the established dues are not paid within thirty (30) days from the due date. The member and dependents will no longer have membership privileges until such time as all monies due are paid, including late charges. Notification is the regular billing mailed by SDCEA. Failure to pay all monies due within ninety (90) days of the due date will result in loss of membership and will require a new initiation fee to rejoin the Club. The SDCEA Accounting Department is to keep the Golf Shop informed as to the status of any delinquent member dues.
- C. **Reinstatement:** A suspended member who desires reinstatement shall apply therefore to the SDCEA Board, in writing, and shall concurrently pay all monies due.
- D. **Enforcement:** SDCEA may seek to collect all amounts due from the delinquent member as provided by the documents of SDCEA (i.e., CC&R's) and as permitted by law.

### Section 4 - Termination of Membership

- A. **Resignation:** A member may resign upon written notice to the SDCEA Accounting Office with a copy to the Club secretary.

- B. **Termination of Membership:** Membership to the Golf Club of SDCEA shall terminate when that membership no longer meets the terms and conditions for membership as set forth in the resolution of the SDCEA Board of Directors dated April 16, 1992. Any prepaid dues will be refunded on a pro-rated basis adjusted to the end of the month in which the escrow closes. In the event the member is in escrow for the purchase of other property in SDCE, the SDCEA Board of Directors may, upon written request, approve the continuation of the membership from the close of the sale escrow to the close of the purchase escrow but in no event for a period in excess of ninety (90) days. Under no circumstances will the membership be extended if a purchase escrow is not open at the time that the sale escrow closes.
- C. **Effect of Termination:** Upon termination of membership, all rights and privileges of the member shall terminate.

### Section 5 - Privileges of Members, Juniors and Children

Members, limited to two adults, both of whom are deeded owners, or one is a deeded owner and the other resides in the same household, and all unmarried dependent children under the age of 18 and/or juniors (defined as full-time students under the age of 24 whose primary residence is that of the deeded owners), shall be entitled to use the golf course subject to the Policies and Procedures pertaining to golf as adopted from time-to-time by the SDCEA Board.

Playing privileges for children of members do not constitute membership in SVGC but provides for general golf course play. Playing privileges do not provide for participation in SVGC-sponsored events established for members and juniors. Access to the golf course for children as well as their use of golf carts is governed by the San Vicente Golf Course Golf Shop.

The minimum age for children to play golf is 5 years old, unless special permission is granted by the Golf Pro. Tee times for children under 18 must be approved by the Golf Shop.

Use of private golf carts by children is the responsibility of the registered golf cart owner. Golf cart driving privileges of all carts by children are restricted in accordance with Article II, Section 4, Item F; must be 16 years of age and have a valid driver's license.

### Article II - Policies, Procedures and Rules of Golf Course Use

There is a significant relationship between the etiquette of golf, the rules, and the safety factor. Knowledge of the USGA rules of golf together with the use of courtesy will make the game more enjoyable. Repairing ball marks, filling divots with sand, raking the sand bunkers, avoiding ground under repair areas and playing without undue delay make the course an even better place to play.

### Section 1 - Categories of Use

- A. Golf Club Members
- B. Guests of Members
- C. Non-member Property Owners
- D. Participants in the Non-Property Owners Joint Participation Program and Players Club
- E. SDCEA/SVGC Membership Program for Renters
- F. Lodge Guests

G. Outside Players

H. Emeritus Members

## Section 2 - Tee Time Allocation System

To enable an equitable non-discriminatory policy for the distribution of available tee times for club members, the following procedures will be adhered to: Starting times, other than those reserved for lodge guests, are currently allocated by lottery. Times set aside for lodge guests are Monday through Friday 11:00 am-12:00 noon, Saturday 10:30 am-12:00 noon, Sunday and Monday holidays 9:00 am-10:30 am. Management may utilize the time from 10:30 am-11:00 am weekdays for lodge guests providing there are sufficient advanced bookings.

Members must complete a lottery card indicating the date and day desired and time preferred. All names of players, number in the group and the desire to be put on the "standby" list or take the first available time after lodge times, if the card is not drawn for a time prior to lodge times. Cards must be placed in the appropriate slot in the Golf Shop lottery box prior to 11:00 am on the day one week prior to the desired day. If it should be inconvenient to complete the card in person, the Golf Shop may be requested by phone to complete the card and place it in the box. Only ONE member of the group may submit a card.

Non-Resident Property Owner Members may request special consideration for priority in the drawing by submitting a request, in writing, to the Golf Shop. Such priority may be utilized not more than once per calendar month.

At approximately 11:30 am each day, the Golf Shop will make a random drawing of the cards submitted and assign tee times seven (7) days in advance, as close to the requested times as possible. Any member's card not drawn for available times prior to lodge times will be placed on the "standby" list or assigned the first available time after lodge times in accordance with the indication on the card. If no indication is made, the member will be assigned a starting time following lodge times.

If cancellations occur, the Golf Shop will call members on the "standby" list and offer that time to the member. Unreserved lodge times are released one week prior to the indicated date and those times will also be offered to any "standbys".

Members holding "late" starting times may change to an earlier time if there is a cancellation or available lodge time and there are no "standbys". However, it is the member's responsibility to check with the Golf Shop for changing tee times as the Golf Shop will not assume the responsibility for calling members other than "standbys".

Any time not reserved by a member or held for lodge guests will be available for Non-Member Property Owners and the general public five (5) days prior to the indicated date.

If plans change and it becomes necessary to cancel a tee time, members are requested to cancel their time as early as possible so that all available times can be effectively utilized. Failure to do so may result in the suspension of participation in the lottery system for a period of thirty (30) days.

Members are requested to check at the Golf Shop at least fifteen (15) minutes prior to assigned tee times and confirm the players in their group. Failure to do this may result in loss of the tee time.

Success of the lottery system depends on the cooperation and courtesy of all Golf Club members. Violations of the rules of the system will be monitored by the SDCEA management and may result in the suspension of participation in the lottery system for a period of thirty (30) days.

### Section 3 - Use of Golf Course and Rules of Play

All golf play is governed by USGA Rules and Regulations. Local Policies include:

- A. Practice is limited to designated practice areas and practice greens. The nursery green is NOT a practice area and will NOT be used as such under any circumstances.
- B. Each playing person must have a set of clubs and a golf bag.
- C. Foursomes have priority over other groups of players. Fivesomes are not permitted.
- D. All players must check in at the Golf Shop fifteen (15) minutes prior to start of play or risk loss of the tee time.
- E. All players shall start at the first tee unless otherwise directed by the Golf Shop Starter.
- F. No play shall start within fifteen (15) minutes before the first tee time on Tuesday reserved for membership play and Wednesday reserved for membership play.
- G. A group of players having an open hole ahead of them must catch up, skip a hole or stand aside and allow following players to play through. A search for a lost ball must consume no more than three (3) minutes. The course Marshall is responsible for monitoring the pace of play. Falling one hole behind will result in a verbal warning. Falling two holes behind shall result in the foursome being required to skip a hole and may result in penalties including loss of hole or disqualification.
- H. Unlawful or unreasonable conduct on the golf course during a round is grounds for the termination of play. A refund will not be paid to the offending player. In addition, after notice and a hearing as required by law, playing privileges of the offending player may be suspended or revoked as permitted by law.
- I. Use of clubs on the driving range that will carry the ball beyond the back fence is prohibited. Range balls are not to be removed from the practice areas.
- J. There shall be NO practice playing on the golf course.
- K. All players are required to repair ball marks on the green and divots in the fairway. Players will follow guidelines for repairing divots and ball marks posted in the Golf Shop and on the bulletin board.
- L. All players are required to rake the bunkers that they have disturbed. Players should make an effort to leave the bunker in a playable state. Guidelines for proper raking of bunkers are posted in the Golf Shop and on the bulletin board.
- M. It is the responsibility of all members to help maintain course conditions by following all guidelines posted by USGA, Head Golf Professional, and Superintendent.
- N. Violations of items A through M shall be reported to the Head Golf Professional who shall take action deemed appropriate.

## Section 4 - Golf Carts

SDCE residents may use on the golf course, their personally owned carts for the purpose of playing golf upon payment of annual trail fees. Members with private carts must carry liability insurance in the amount of \$100,000 and present a Certificate of Insurance to the SDCEA Accounting Office that names San Diego Country Estates Association as additional insured. This policy applies to both SDCE residents and SVGC members. Use of unregistered private carts on the San Vicente Golf Course is prohibited.

- A. Golf cart trail fees, as established by the SDCEA Board, are due in full on September 1st of each year. Fees become delinquent on that date and a cart may not be used on the golf course without a current SDCEA decal which is issued to the member upon payment of fees. Refunds of such fees for any reason will not be considered.
- B. All golf carts operated on the golf course must be registered and operated in accordance with this Section 4, Items A through K.
- C. Two property owners of any property within San Diego Country Estates, who are joint residents, shall be entitled to operate one cart on the golf course cart trails upon payment of one golf cart trail fee. Proof of residency may be required of anyone applying for a golf cart trail permit.
- D. As may be permitted by law, golf carts design and configuration must be approved by inspection by the golf course Head Golf Professional or the First Assistant Golf Professional, prior to registration.
- E. Members may lease SDCEA owned carts annually, semi-annually or quarterly at rates set by the SDCEA Board.
- F. Golf Cart operation on the golf course is limited to a person at least sixteen (16) years of age in possession of a valid driver's license. Children must be at least 3 years old to ride as a passenger in golf carts.
- G. In order to avoid excessive wear on the fairways, players are encouraged to keep carts on the paths to the maximum extent possible. When passing another cart parked on the path do so on the "rough" side. Unless fairway access is defined by "Entry" and "Exit" gates, carts are permitted to cross over to the ball at a 90-degree angle from the path.
- H. The use of the "Ninety Degree Rule" will be in accordance with the instructions issued by the Golf Shop based on course conditions.
- I. The Golf Course Superintendent is empowered to restrict the use of carts when, in his opinion, conditions dictate.
- J. All disabled players may obtain from the Golf Shop a blue flag that shall be displayed on the golf cart while in operation. They must also sign the "Disabled Player and Flag Guide" which shall excuse them from the terms and conditions of Item J below.
- K. In order to avoid excessive wear and poor playing conditions on the golf course, players are asked to keep carts on the path to the maximum extent possible. Please exit, if possible, towards the cart path within 30 yards of the green, whether cart signs are posted or not.
- L. Carts are not allowed on any of the tee complexes unless necessitated by a player's disability. Handicap flag users are, however, encouraged to respect the areas around the greens and bunkers

as much as possible. Under no circumstances will any cart be driven or parked between green side bunkers and the green.

- M. First violations of the terms will result in a verbal warning to the member. A second violation will result in a written warning. Further violations may result in revocation of all golf cart privileges for a period of up to ninety (90) days as determined by SDCEA Management or the SDCEA Board.

## Section 5 - Dress and Decorum

All players are expected to wear appropriate golf attire on the golf course and practice green at San Vicente Golf Resort. This policy is binding on all members, their families, and guests. The following is acceptable dress attire for men and women using golf facilities at San Vicente Golf Resort:

**Men:** Sport shirts or golf shirts with sleeves and collars, mock turtlenecks, slacks, and golf shorts in keeping with current golf fashion are permissible. Other than blue jeans, colored denim (not torn, frayed, etc.) may be worn anywhere at SVGC. Only rubber-soled tennis shoes and golf shoes with soft spikes may be worn.

**Women:** Slacks, shorts and skorts in keeping with current golf fashion are permissible. Shirts must have sleeves or collars. Mock turtlenecks are permissible. Other than blue jeans, colored denim (not torn, frayed, etc.) may be worn anywhere at SVGC. Only rubber-soled tennis shoes and golf shoes with soft spikes may be worn.

**Unacceptable Golf Attire: Athletic,** gym and cycling apparel, sweat suits, tennis attire, running shorts, cargo pants or shorts, swim wear, sports jerseys, tee shirts, blue jeans, cut-offs, strapless tops, halter tops, or bare midriff tops. Shoes with metal spikes are not permitted at SVGC. Only shoes with soft spikes or which are spike-less may be worn. Bare feet are not permitted.

Any questionable attire will be permitted at the discretion of the Golf Professional.

## Section 6 - Miscellaneous Rules

- A. The San Vicente Golf Course is for the enjoyment of SDCEA Property owners, golf club members and guests. Any damage to the course or equipment is the responsibility of the party causing the damage and will be reimbursed to SDCEA.
- B. The Golf Course Superintendent or his designee is empowered to close the course or restrict use of carts when in his opinion, weather or maintenance conditions necessitate such action.
- C. SDCEA is not responsible for personal property lost or stolen on or around the golf course or clubhouse.
- D. Swimming, fishing or wading in ponds, lakes or streams on the golf course is prohibited.
- E. Motorized vehicles, bicycles and skateboards other than maintenance and security vehicles are prohibited on the golf course.
- F. All pets are prohibited on the golf course during hours of play.
- G. Jogging and strolling are prohibited on the golf course while golf is in play.
- H. Golf balls may not be bought or sold at any place on the golf course. Searching for lost balls in the lakes or streams in a manner that is disruptive to play is prohibited.

- I. Golf instruction on the golf course or the practice areas is limited to the Professional Golf Staff.
- J. At certain times throughout the year, the golf course may be unavailable due to large scheduled tournaments. Dates of these tournaments will be posted in the Golf Shop.
- K. Players and guests shall not bring or consume alcoholic beverages on the course unless they are purchased from San Vicente Resort.

*The SDCEA Policies and Procedures Pertaining to Golf, San Vicente Golf Club Policies & Procedures, San Vicente Golf Club Amended & Restated By-Laws, By- Laws of San Vicente Women's Golf Association and the Standing Rules of the San Vicente Women's Golf Association were approved at the Board of Directors Meeting on April 19, 2022.*

*Anyone who disagrees with these policies and procedures may discuss their grievance(s) with the Board of Governors of the San Vicente Golf Club. If the issues are not resolved, they may appeal to the HOA Board of Directors.*

# **SAN VICENTE GOLF CLUB POLICIES AND PROCEDURES**

## **Article I - Major Tournaments and Regular Events**

Participation in all tournaments and regularly scheduled events is available to all members and their guests, regardless of age, ancestry, color, creed, disability, familial status, gender, gender expression, gender identity, genetic information, marital status, national origin, nationality, race, religion, sex, sexual orientation, or source of income on a non-discriminatory basis.

Playing Privileges of Members, Juniors and Children for all SVGC-Sponsored Events:

Members, Juniors and Children shall be entitled to the use of the golf course subject to the SDCEA Policies and Procedures Pertaining to Golf as adopted from time to time.

Playing privileges for Children do not constitute membership in SVGC but provides for general golf course play. Playing privileges do not provide for participation in SVGC sponsored events established for Members and Juniors. Access to the golf course for child players as well as their use of golf carts is governed by the SVGC Golf Shop. Use of private golf carts by child players is the responsibility of the cart's registered owner. Golf cart driving privileges of all carts by children are restricted in accordance with Article II, Section 4, Item F, must be 16 years of age with a valid driver's license.

## **Section 1 - Regular Events**

- A. The schedule of regular play day events shall be published in January for the upcoming year. The schedule and games may be changed at the discretion of the game chairman.
- B. All ties will be settled by combining the payoffs for the tied positions and dividing them equally between the tied players.

## **Section 2 - Social Tournaments**

- A. Social tournaments other than all major tournaments include the Couples Club Championship and the Couples Member-Guest.
- B. The couple or couples winning a social tournament, the overall net first place winners, shall be responsible for hosting the tournament the following year. If they are unable to host, they shall be responsible for arranging others to host the event. In case of ties, the couple winning the back nine card-off will be declared the winner and will host the tournament the following year. For any other ties, sweeps will be combined and split.
- C. Couples competing in the Couples Club Championship must be members in good standing belonging to SVGC. The couple will be a male and female for competitive balance.
- D. Participants in regular or social tournaments must have posted at least five (5) rounds of golf in the previous three (3) months. The maximum handicap for regular tournaments and social events for men may not exceed 36 and for women may not exceed 40.

## **Section 3 - Tournament Books**

Books for each of the social tournaments shall be kept by the Social Chair and shall be made available to the hosts. Books will include acceptable golf games as well as other general information. Changes to the acceptable tournament games can only be made by the Social Chair with the approval of the Golf Board.

## Section 4 - Other Tournament Policies & Procedures

### A. Sign-Up Procedure for Couples Tournaments:

1. Sign-ups may start up to four weeks prior to the tournament date. The announcement of the tournament will be posted.
2. Sign-ups will remain open to one week prior to the tournament date. Late sign-ups will be accepted at the discretion of the Tournament Chair.

### B. Guest Fees and Tournament Gifts Purchasing Policy (Adopted by SDCEA Board of Directors January 25, 2022):

1. Tournament gifts (i.e., tee prizes, winner's prizes, etc.) shall be purchased through the Golf Shop. Should the Golf Shop elect not to source or is unable to source item(s) requested by the Tournament Hosts, they shall be free to purchase said items from the vendor of their choice.
2. Should the Tournament Hosts elect to source items from a vendor of their choice, without first providing the Golf Shop the opportunity to source said items, 25 percent of the cost of said items shall be paid to the Golf Shop.
3. Non-San Vicente Resort gift cards (i.e., "Amazon") may be used to pay winnings for guests. If non-San Vicente Resort gift cards are given for any other purpose, 10 percent of the purchase price of said gift cards shall be paid to the Golf Shop.
4. Guest Fees for Member-Guest Tournaments: Guests participating in the Member-Guest Tournaments (Men's Member-Guest and Women's Pow Wow) shall pay a fee of \$30 per round of golf (adopted by SDCEA HOA Board January 25, 2022).

## Section 5 - Outside Tournaments

Outside tournaments and special events should be scheduled so as not to interfere with members' regularly scheduled events. Outside events, which start with tee times, should not be scheduled before 9:00 am.

## Article II - General SVGC Policies & Procedures

### Section 1 - Emeritus Membership Policy

A. Effective August 24, 2021, SDCEA grants honorary status to past members who have demonstrated ardent participation in the Golf Club activities and who represent the shared values of the membership.

### B. Eligibility requirements are as follows:

1. The recipient must be 80 years of age.
2. The recipient must have resigned from SVGC.
3. The recipient must be a full-time resident of SDCEA.
4. Emeritus members do not receive a discounted golf rate.

### C. Emeritus Status Conditions:

1. Emeritus status is offered to those SVGC members who, for personal or for physical reasons, have decided not to be golf-playing members but remain full-time residents of SDCEA and desire to remain active in Club social events and activities.
2. Members desiring to change their membership to Emeritus status shall petition the SVGC stating their reasons and circumstances for converting to Emeritus status and have formally resigned their regular club membership. Eligible candidates may also be nominated by the Women's Club, the Men's Club or the Board of Governors. Upon approval by the Board of Governors will be awarded a Certificate of Appreciation and be enrolled in the "Emeritus Members" section of the SVGC membership directory.
3. Emeritus members will be invited to all social events and will remain on the roster for receipt of the monthly SVGC Communicator newsletter.
4. As a non-playing golf member, Emeritus recipients are not allowed to participate in Men's, Women's, or Couple's Tournaments.

## Section 2 - SVMGC/SVWGA Guest Day Policy

Groups wishing to have lunch or dinner when having a scheduled event will negotiate the menu price with the HOA Food and Beverage Manager.

## Article II - Local Rules

### Section 1 - Rule for Bridges Being in or Out of Penalty Areas

- A. All bridges that cross over a penalty area are part of the penalty area.
- B. You may ground your club if the ball lies on the bridge and if you elect to play from the bridge.
- C. You may not get relief from the bridge if your ball lies in the penalty area. (Inspect the bridge area to ensure you know the location of the stakes.)
- D. If your ball lies outside of the bridge and is not in the penalty area and your swing or stance is influenced by the bridge, you may take free relief.
- E. Relief is the nearest point where your swing and stance are not interfered with plus 1 club length, then drop the ball, which may not go closer to the hole and may not travel more than 2 club lengths.

### Section 2 - Immovable Obstructions Close to Putting Green

- A. Relief from interference by an immovable obstruction may be taken under USGA Rule 14.1. In addition, if a ball lies off the putting green but not in a penalty area and an immovable obstruction on or within two club-lengths of the putting green and within two club-lengths of the ball intervenes on the line of play between the ball and the hole, the player may take relief as follows: The ball must be lifted and dropped at the nearest point to where the ball lay that (1) is not nearer the hole, (2) avoids intervention and (3) is not in a penalty area or on a putting green. The ball may be cleaned when lifted.
- B. Relief under this Local Rule is also available if the player's ball lies on the putting green and an immovable obstruction within two club lengths of the putting green intervenes on the player's line of putt. The player may take relief as follows: The ball must be lifted and placed on the nearest point to where the ball lay that (1) is not nearer the hole, (2) avoids intervention and (3) is not in a penalty area. The ball may be cleaned when lifted.

### Section 3 - Cart Paths and Roads

Relief is allowed when your stance or swing is interfered with by paved or unpaved paths and/or roads. Worn areas next to paths are extensions of the path.

### Section 4 - Concrete Drainage Ditches

All concrete drainage ditches, except those in a penalty area, will be treated as an obstruction. When a ball comes to rest in these areas, the player will receive free relief for swing and stance per USGA Rule 16.1b, Abnormal Course Conditions (including Immovable Obstructions).

### Section 5 - All Penalty areas are to be played as Lateral Penalty areas.

All penalty areas will be marked with a red line or red stakes, proceed under USGA Rule 17.1.

- A. Hole #3: Green-side seasonal fence. The green-side temporary fence is an obstruction, and relief may be taken by dropping the ball no closer to the hole with stance and swing relief.
- B. Hole #4: Out of bounds is to the right of the cart path up to the maintenance road.
- C. Hole #6. Out of bounds is to the left of the white stakes. These stakes do not apply to Hole #5.
- D. Hole #10. Any ball hit into the penalty area to the right of the bridge from the teeing area may, under the penalty of one stroke, be played from the green tee area ball drop or by taking relief in accordance with USGA Rule 17.1.

The native area to the left, surrounding, including the pump house, is also a penalty area. Balls struck into this area may be played as they lie, or by taking relief and dropping in accordance with USGA Rule 17.1.

- E. Hole #11. Any ball hit into the penalty area left of the bridge may proceed under USGA Rule 17.1 or under a penalty of one stroke may proceed to the ball drop on the green side of the penalty area.
- F. Hole #15. Any ball hit into a penalty area after the drainage creek may proceed under USGA Rule 17.1, or under a penalty of one stroke may proceed to the ball drop on the tee-side of the drainage creek.
- G. Hole #16. Any ball hit into the penalty area may, under the penalty of one stroke, be played from the green tee ball drop. If your ball is in the penalty area, you may also proceed under USGA Rule 17.1.
- H. Hole #18. The native area surrounding and including the pump house is a penalty area. Relief shall be taken in accordance with USGA Rule 17.1, or the ball may be dropped in the designated drop area (left of the green teeing area) under the penalty of one stroke. Balls struck into the pond may also be dropped in the designated drop area under the penalty of one stroke.

### Section 6 - Preferred Lie Rule

A ball lying on a closely mown area through the green on a hole specified and posted by the Head Golf Professional in consultation with the Greens Superintendent may be lifted without penalty and cleaned. This also applies when a fairway is "cart path only" due to wet conditions. Before lifting the ball, the player must mark its position. Having lifted the ball, he must place it on a spot within six inches of and not nearer the hole than where it originally lay, that is not in a penalty area and not on a putting green. The ball may not be moved to give relief from a tree or other natural obstruction. A player may place his ball only once, and it is in play when it has been placed (USGA Rule 14.2). If the ball fails to

come to rest on the spot on which it is placed, USGA Rule 14.2e applies. If the ball when placed comes to rest on the spot on which it is placed and it subsequently moves, there is no penalty, and the ball must be played as it lies, unless the provisions of any other rule apply. If the player fails to mark the position of the ball before lifting it or moves the ball in any other manner, such as rolling it with a club, the player incurs a penalty of one stroke.

Note: "Closely mown area" means any area of the course, including paths through the rough, cut to fairway height or less.

## Section 7 - Penalty for Breach of Local Rule

Match Play - Loss of Hole

Stroke Play - Two strokes

## Section 8 - Electronic Measuring Devices (without elevation adjustments)

Electronic devices may be used at San Vicente Golf Resort.

## Section 9 - Turf Reduction Areas (Native Areas)

All areas which have been deemed to be turf reduction areas and are planted with native grasses or have wood chips and drought-tolerant plants will be affected by this local rule. If your ball enters these areas, your options are the following:

- A. You may play the ball as it lies, and you may ground your club.
- B. If you choose not to play the ball as it lies you may, under a penalty of one stroke, take the ball to where it entered the area, the nearest relief no closer to the hole.
- C. Another option is to take an unplayable lie.
- D. If your ball is not found and you and players in your group confirm that it entered the area, under penalty of one stroke, take nearest relief where the ball entered the area, no closer to the hole.
- E. If your ball is found and is impeded by an immovable obstruction (sprinkler head, etc.) you may take nearest relief and drop the ball with no penalty.

## Section 10 - Lost Ball/Out of Bounds

Unless prohibited by the organizer(s) of scheduled club events, players may exercise the option of dropping the ball in the fairway nearest the vicinity where the ball is lost or out of bounds, under a two-stroke penalty. This is in lieu of returning to the previous spot (stroke and distance) from which the lost ball or out-of-bounds ball was hit.

## Section 11 - Course Closure

In the event the golf course is closed for maintenance, whether due to frost, rain or any other reason determined by the golf shop or superintendent, playing or practicing on the course is not permitted. Non-conformance with this rule may result in the suspension of privileges or the imposition of a fine.

## Article III - SVGC Annual Financial Audit

- A. An annual financial audit shall be conducted of the records, checking accounts, software programs and databases maintained by SVGC related to the finances of the club. The audit shall review the recent past calendar year and be due by the end of January of the current year (i.e., an audit for year 2021 is due January 2022).

- B. The audit shall accurately ascertain that the income/revenue, expenses, reserves, and resulting balance is properly maintained throughout the year and is in compliance with accepted standards. The necessary records will be provided by the elected Treasurer for the year being audited.
- C. The auditor must be deemed qualified, acceptable, and approved by the SVGC Board of Governors and must be in a status separate and independent from the club's finances.

*The foregoing Policies & Procedures were revised and approved by the SVGC Board of Governors throughout the years 2005-2024 and are current on the date of this publication (January 22, 2024).*

# **SAN VICENTE GOLF CLUB AMENDED & RESTATED BY-LAWS**

These By-Laws originally adopted July 18, 1981, and amended from time to time thereafter, are hereby amended and restated in full as of the date herein below stated.

## **Article I—Organization**

### **Section 1 - Name and Purposes**

The San Vicente Golf Club (the Club) is organized for the following purposes:

- A. Provide a vehicle wherein property owners in San Diego Country Estates (SDCE), through membership in the club, can enjoy golfing privileges under the terms and conditions outlined in a separate document entitled "San Diego Country Estates Association Policies and Procedures Pertaining to Golf" (SDCEA Golf Policies), as set forth in that resolution adopted by the Board of the SDCEA on April 16, 1992.
- B. Maintain a close working relationship with the San Diego Country Estates Association Board of Directors (SDCEA Board) and the management of SDCEA to ensure that views that impact the Club and operation of the golf course are an included part of the SDCEA Board and management's decision-making process.
- C. Provide recreational, social and educational opportunities.
- D. Provide for the means of establishing equitable handicaps for its members.

Day-to-day activities of the Club shall be governed by a Board of Governors (the Board) which shall be elected in accordance with Articles VI and VII.

Activities pertaining to men (tournaments, Wednesday golf, Friday golf, etc.) shall be governed by the San Vicente Men's Golf Club (SVMGC) and its By-Laws as duly adopted.

Activities pertaining to women (tournaments, Tuesday golf, Thursday golf, etc.) shall be governed by the San Vicente Women's Golf Association (SVWGA) and its By-Laws as duly adopted.

The Board shall also be responsible for the coordination of a joint tournament and social schedule, for submission to the SDCEA Board for approval.

### **Section 2 - Place of Business**

The principal place of business of the Club for the transaction of business shall be the San Vicente Resort, 24157 San Vicente Road, Ramona, CA 92065.

### **Section 3 - Membership**

By accepting membership in the Club, a member ratifies all prior acts of the officers and governors and agrees to be bound by the terms of these By-Laws and all rules and regulations promulgated by the Board of Governors and various committees of the Club.

## **Article II—Membership**

Membership is defined within the SDCEA Board resolution adopted on April 16, 1992.

## Article III–Dues

Annual dues, which underwrite the activities of the Club, shall be in an amount established by the SDCEA Board from time to time and collected on a quarterly basis on behalf of the Club by SDCEA at the time of the regular billing for golf dues.

## Article IV–Meetings of the Membership

### Section 1 - Annual Meetings

Regular meetings of the membership shall be held once per calendar year during the 4th quarter on a date that best serves the membership. The purpose of the meeting is primarily to provide an annual report and conduct other business which must come before the membership from time to time.

### Section 2 - Special Meetings

Special meetings of the membership shall be held at the call of the President, or of a majority of the Board, or upon request of the membership holding ten percent (10%) of the total voting power filed with the Board. Special meetings shall be held no sooner than ten (10) days or later than thirty (30) days after receipt of a request.

### Section 3 - Notice of Meetings

- A. Notice of the date, time and place of all membership meetings shall be given to the members at least ten (10) days in advance by bulletin boards and other appropriate means.
- B. Notice of Special Meetings shall state the nature of the items to be considered.

### Section 4 - Quorum

- A. Ten percent (10%) of the membership shall constitute a quorum required for the transaction of business at any membership meeting except that twenty (20%) percent of the membership is required to constitute a quorum for the election of the Board of Governors.
- B. When a meeting is adjourned for less than thirty (30) days, no notice of reconvening is required.
- C. When a meeting is adjourned for thirty (30) days or more, notice of the reconvened meeting shall be given as required for the original meeting.
- D. No business other than that announced for the original meeting may be transacted at a reconvened meeting unless the requirement for the notice of the meeting as specified in Section 3 above has been met.

### Section 5 - Robert's Rules of Order

The procedures of all meetings of the membership shall be governed by Robert's Rules of Order.

### Section 6 - Place of Meeting

All meetings of the membership shall be held at the Clubhouse unless otherwise specified by the Board.

## Article V–Voting by Members

### Section 1 - Voting Privileges

Each member shall be entitled to one (1) vote. No cumulative voting shall be allowed.

### Section 2 - Voting Procedures

Member voting shall be in person or by absentee ballot.

### Section 3 - Proxy Voting

No proxy voting shall be permitted.

### Section 4 - Voting by Mail

When, in the opinion of the Board, it is deemed desirable, matters may be submitted to the membership for a mail vote. Voting by mail shall be governed by such procedures as the Board determines, provided that at least fourteen (14) days shall elapse between the date of mailing the material setting forth the proposal to be voted upon and the deadline for casting votes.

## Article VI - Board of Governors

### Section 1 - Composition

The rights, powers and privileges of the Club shall be exercised, conducted and controlled by a board consisting of nine (9) governors, seven (7) of whom shall be elected in accordance with ARTICLE VII.

Additionally, one (1) shall be appointed by the San Vicente Woman's Golf Association (SVWGA) and one (1) shall be appointed by the San Vicente Men's Golf Club (SVMGC). The Social Chair, when not an elected member of the Board, shall have the same voting rights as the SVWGA and the SVMGC.

### Section 2 - Election, Appointments and Terms of Governors

- A. Governors who must be members of the Club through property ownership, Players Club Participation or renter certification, shall be elected to the Board at the October membership meeting each year in accordance with these By-Laws. A requirement to be on the San Vicente Golf Board is that they must have and maintain a handicap at San Vicente Golf Course.
- B. Governors will serve a term of three (3) years commencing on January 1 of the year following their election. The replacement cycle will continue to be 2-2-3 in the years following the election.
- C. The SVWGA and SVMGC shall each appoint one (1) representative to the Board of Governors. Each Governor shall serve for one (1) year but may be re-appointed.

### Section 3 - Voting Powers

- A. All Governors shall have equal voting power, except the SVWGA, and the SVMGC appointed Governors shall not have a vote in the election of officers of the Board.
- B. When the Board cannot physically meet, the Board members may vote by e-mail on time sensitive matters. The President or Governor(s) asking for a vote shall be responsible for providing information sufficient to allow for an informed vote by the other Governors.

### Section 4 - Ex-Officio Governor

The immediate past President of the Club, whose term of office on the Board has expired, shall be appointed as Ex-Officio non-voting Governor to the Board. This appointment shall be for one (1) year.

### Section 5 - Removal of Governor

- A. Removal by Board: The Board may declare vacant the office of a Governor if the Governor has failed to attend three (3) meetings of the Board within a twelve (12) month period.
- B. Removal by Membership: Any Governor may be removed from office by a vote of the members present at a regular or special meeting of the Club, provided an affirmative vote is cast by two-thirds (2/3) of the members present.
- C. Resignation of Governor: Any Governor may resign effective upon giving written notice to the Board.

## Section 6 - Vacancies

A vacancy on the elected Board shall be filled by the remaining Board members. An appointee elected by a majority vote of the Board shall hold office until a successor is elected to fill the unexpired term caused by the original vacancy at the next annual election of governors.

## Article VII–Nomination and Election of Governors

### Section 1 - Nominating Committee

This committee consists of five (5) members: two (2) immediate Past Presidents plus three (3) members nominated from the general meeting. Members of the current SVGC Board cannot serve on the Nominating Committee.

### Section 2 - Further Nominations

Further candidates may be nominated by a petition signed by at least twenty-five (25) members by filing the name(s) of the proposed nominee(s) in writing with the Club Secretary at least seven (7) days prior to August 31. Such name(s) shall be included on the official ballot. For such petition to be valid, there must be written consent of the nominee(s) to stand for election and to serve if elected.

### Section 3 - Publicity of Nominees

The Secretary shall publicize the slate by posting the names of the candidates on bulletin boards and listing them in the September edition of the SVGC Communicator.

### Section 4 - Voting

The election shall be conducted by secret ballot when the number of candidates exceeds the number of vacancies to be filled. This will include those nominated by the Nominating Committee and by petition (Article VII, Sec 1 & 2). Each member shall be entitled to a number of votes equal to the number of vacancies to be filled. Votes may not be cumulative. The nominees receiving the highest number of votes shall be deemed elected and shall take office on the following January 1. If the total number of nominations (after the August 31 Close of Nominations) is the same as the number of vacancies, then the Board of Governors may by acclamation, declare the nominees accepted as Governors for the vacancies for the SVGC Board.

## Article VIII–Meetings of the Board

### Section 1 - Regular Meetings

The Board shall hold regular meetings each month as set from time to time.

### Section 2 - Special Meetings

Special Meetings of the Board shall be held at the call of the President, or any two (2) Governors.

### Section 3 - Quorum and Voting

Five (5) Governors shall constitute a quorum for a meeting of the Board. All actions by the Board shall require an affirmative vote of a majority of the Governors present at a properly constituted meeting.

### Section 4 - Place of Meetings

The Board may hold its meetings, have an office, and keep records of the Club in such places within the San Diego Country Estates as the Board may designate.

## Article IX - Officers of the Club

### Section 1 - Officers

The officers of the Club shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be elected members of the Board and who shall be elected by a majority vote of the Board. Each office shall be occupied by a different person.

### Section 2 - Election of Officers

At a special meeting of the incoming Board held within thirty (30) days following the annual election of Governors, the officers of the Club for the ensuing calendar year shall be elected. Each officer shall be elected for a period of one (1) year but may be re-elected for one (1) additional year. If any Governor(s) shall have resigned, the remaining Governors shall, in advance of selecting officers, appoint a Governor to fill each vacancy on the Board. Election of officers may then proceed if a quorum is present.

### Section 3 - Duties

The duties of the officers shall be:

- A. The President shall be the executive director of the Club and shall preside over all meetings of members and of the Board and shall perform such duties as usually pertain to the office of President.
- B. The Vice President shall perform such duties as may be assigned by the President or by the Board in the President's absence or incapacity to act. During the absence or incapacity of the President, the Vice President shall be vested with all powers of the President.

In the event of the resignation of the President, or if the Board determines that absence or incapacity to act has been, or will be so prolonged that it would be in the best interest of the members of the Club to replace him or her the Board may, by a two-thirds (2/3) vote, declare the office of the President to be vacant and elect another member of the Board as President to serve out the remainder of the term.

- C. The Secretary shall keep the minutes of all meetings of the Board and the Club, prepares and gives notice of meetings, keep all records of the Board and the Club, other than the financial records, and perform such other duties as may be assigned by the President or the Board. In the event of the absence, disability, or refusal of the Vice President or the Treasurer to act, the Secretary shall act in place and stead of such officer.
- D. The Treasurer shall have general charge of the accounts, account books and funds of the Club and shall be responsible for the deposit of all monies received by the Club and payment of all Club bills. The Treasurer shall render to the Board an accounting of the financial transactions and financial condition of the SVGC to include a budget performance report reflecting actual versus forecast, year-to-date and full year data, and shall perform such other duties as may be assigned by the President. The Treasurer shall not be required to be bonded. The signing and execution of any contracts, or other instruments on behalf of the Club shall require the signatures of any two (2) officers (President, Vice President or Treasurer).

### Section 4 - Relief of Officers

The Board may, by majority vote, relieve any officer of their duties if, after appropriate investigation and consideration, it appears the best interest of the Club would be served thereby. Any vacancy thus created shall be filled by the Board.

## Section 5 - Compensation

All Governors and officers of the Club shall serve without compensation.

## Article X - Committees

Each incoming President shall appoint chairpersons for the standing committees of Membership, Greens, Rules, and Social from the Board or the membership. The President may appoint chairpersons for other committees as well as assistants to all chairpersons. All appointments shall be effective when ratified by a majority vote of the Board.

## Article XI - Inspection of Records

All minutes of the membership and the Board meetings, and the books and records of the Club, shall be open to inspection by any member at any reasonable time.

## Article XII - Amendment to By-Laws

These by-laws may be amended:

- A. By a two-thirds (2/3) majority vote of the membership of the Club present at a regular meeting of the members provided the proposed change was submitted in writing at the previous regular meeting, or at a special meeting called for such purpose.
- B. By two-thirds (2/3) vote of the Board subject to ratification by a majority of members present at a regular meeting of the members, or at a special meeting called for such purpose.

## Article XIII - Effective Date

The effective date of these Amended and Restated By-Laws shall be January 16, 2026.

# **BY-LAWS OF SAN VICENTE MEN'S GOLF CLUB**

## Article I - Name and Place of Business

The name of the Golf Club is the "The San Vicente Men's Golf Club", hereafter, to be referred to as "The Men's Club", 24157 San Vicente Road, CA 92065.

## Article II - Purpose

### Section 1 - Men's Club Purpose

The Men's Club is organized to accomplish the following purposes:

- A. To promote and create interest and enjoyment of the game of golf.
- B. To organize and conduct tournaments and competitive play.
- C. To promote an understanding of and adherence to the Rules of Golf and golf etiquette as described by the United States Golf Association (USGA).
- D. To provide peer review and maintain the integrity of the USGA handicap system.
- E. To cooperate with the management of the San Vicente Golf Course in protecting the golf course and adjoining property.

### Section 2 - Use of Course

The use of the San Vicente Golf Course by The Men's Club and its members/participants shall be in accordance with the Rules and Regulations established by the San Diego Country Estates Association.

## Article III - Membership and Dues

### Section 1 - Membership

The Men's Club Membership shall consist of men who are members/participants of the San Vicente Golf Club as set forth in that document entitled San Vicente Golf Club amended and restated by-laws. Children and Junior players are defined within the applicable section of the San Diego Country Estates Association policies and procedures pertaining to golf.

### Section 2 - Dues

The Men's Club shall be funded by the San Vicente Golf Club Board. No other dues shall be required.

## Article IV - Directors

### Section 1 - Board of Directors

The Men's Club shall be governed and managed by a Board of Directors consisting of five (5) voting members/participants, three (3) elected and two (2) appointed. Only one participant can be on the Board of Directors at any given time. A member of the Board of Directors may be a property owner or a renter at SDCEA, or a Participant. The Board of Directors, hereafter to be referred to in these by-laws as "The Board."

### Section 2 - Election

Directors shall be elected at the Annual Meeting of The Men's Club as described in Article VI - Elections.

## Section 3 - Compensation

No Director, Officer, or Coordinator shall receive any salary or compensation for their duties, except reimbursements for The Men's Club incurred expenses approved by The Board.

## Article V - Meetings

### Section 1 - General Meetings

The General Meeting shall be held on the first Wednesday of every month at the Clubhouse at 1:00 pm, during daylight savings time, and 2:00 pm during standard time, without any prior written notice requirement.

### Section 2 - Board Meeting

The Board Meeting shall follow the General Meeting, if necessary, or any time the President or a Director deems a meeting is necessary.

### Section 3 - Annual Meeting

The Annual Meeting shall be held annually on the last day of the Club Championship without any prior written notice requirement. The purpose of the meeting is the election of new Directors for the Board and any Men's Club business, including presenting the year's financial report.

### Section 4 - Special Meeting

The Special Meeting shall be held at the call of the President, or of a majority of the Board, or upon the request of the membership holding ten (10) percent of the total voting power filed with The Board. Special meetings shall be held no sooner than ten (10) days nor later than thirty (30) days after receipt of a request.

## Article VI - Elections

### Section 1 - Terms

Three (3) Directors shall be elected by the voting members/participants of the Men's Club membership. Directors shall have a three (3) year term beginning on the following Jan 1 of the year that the Director was elected.

### Section 2 - Board Composition

The original Board of Directors shall be elected at a Special Meeting of the membership called by the Men's Golf Committee, date to be determined. The terms of the original Board of Directors shall be staggered into a three (3) year term, a two (2) year term, and a one (1) year term. The length of the original elected Directors terms shall be determined by The Board. These terms will begin after the election.

### Section 3 - Nominations

Not less than thirty (30) days or more than sixty (60) days before the annual meeting, the President of the Men's Club shall appoint a Nominating Committee of three (3) members/participants who will receive nominations from voting members/participants for the open Director Seats. Nomination forms will be found in the Men's Club box in the Golf Shop and the forms shall be returned to the same box or to the Nominating Committee. If there are more nominations than seats, an election shall be held at the Annual Meeting.

### Section 4 - Voting

During the Club Championship (Friday, Saturday and Sunday), written ballots shall be passed out to the members/participants present (playing or not). The completed ballots will be turned into the Pro Shop. No early voting, email voting, or mail-in voting. On Sunday afternoon, all ballots received by the Pro Shop shall be counted by the Nominating Committee and the results announced at the Annual Meeting.

## Section 5 - Resignation

A Director may resign for any reason by submitting his resignation in writing to the Board. If a Director at any time after his election shall cease to be a member/participant of the Men's Club, then he shall be deemed to have submitted his resignation as a Director.

## Section 6 - Vacancies

Any vacancy on The Board shall be filled by a voting member of the Men's Club, or a participant, if there is not one already on the Board, who shall be appointed by a majority of the remaining Directors. The appointed Director shall serve until his successor is elected at the next annual meeting.

## Article VII - Officers and Duties

### Section 1 - Officers

Following the election of the Board of Directors, the elected Board will then elect officers to serve as President, Vice President-Secretary, and Treasurer. The elected officers shall annually appoint a Tournament Chairman and a Handicap Chairman. Both appointments shall be considered officers. All five (5) officers shall have equal voting rights.

### Section 2 - Duties of Officers

**President:** The President shall preside over all meetings of The Men's Club and of The Board, organize the monthly luncheon, represent The Men's Club on the SVGC Board, and appoint Special Coordinators, as described in Article VIII.

**Vice President / Secretary:** In the absence of the President, the Vice President shall assume the duties of the President, keep the minutes of The Board meetings, and maintain club records.

**Treasurer:** The Treasurer shall receive and make timely deposits of all monies received by The SVGC Board and The Men's Club members/participants (tournament entry fees), pay all bills approved by The Board, maintain all budgets for Tournaments played during the year, make a monthly report and present it to the President and the Board, keep bank signature cards current, and at the end of the year prepare and present a budget for the next year to The Board for approval. This budget shall be presented to The Golf Board for funding.

**Tournament Chairman:** The Tournament Chairman shall oversee Men's Major Tournaments, appoint committees to assist him, and develop budgets for these Tournaments with The Board's approval.

**Handicap Chairman:** The Handicap Chairman shall be responsible for players handicap records for The Men's Golf Club in accordance with USGA rules.

## Article VIII - Coordinators

The President may appoint the following Coordinators or any others he deems necessary, with the approval of the Board.

- A. Hole-In-One: Provide members/participants with an application for joining the Hole-In-One Group. Inform the accounting Office of the names of new members of the Group. Notify the Accounting Office, the SVMGC Treasurer, and the SVMGC Trophy and Awards Coordinator of a Hole-In-One.
- B. Open Team Play: Organize and manage our Team Play Competition.
- C. Senior Team Play: Organize and manage our Senior Team Play Competition.
- D. Wednesday Golf: Work with the Golf Shop to oversee this weekly event.

- E. Friday Golf: Multiple Coordinators will monitor and administer points, handicaps, tee requirements, A and B cut-offs, and skins. The coordinators will collect the weekly money, maintain the money, disperse the money to the weekly winners, and make such purchases necessary for conducting Friday Golf. The coordinators will appoint members to score this event.
- F. Greens: Will attend the Greens Committee Meeting as a representative of The Men's Club.
- G. Handicap Committee.

# THE MEN'S CLUB STANDING RULES

Section 1: A, E, F, G, H, I, of the San Vicente Golf Club Policies and Procedures are restated, and made a part of, and are incorporated by this reference within these San Vicente Men's Golf Club by-laws - Men's Club Standing Rules. Any conflict between the above-recited sections of the San Vicente Golf Policies and Procedures and these Men's Club Standing Rules shall be resolved in favor of these Men's Club Standing Rules.

- A. Play will be governed by USGA rules, except as modified by local rules.
- B. Participation in all Tournaments and regularly scheduled events are available to all members/participants of The Men's Club with an established SCGA handicap at the San Vicente Golf Club.
- C. Participants playing in all Tournaments and regularly scheduled events may play from the forward tees. In Major Tournaments, a player must have played at least seven (7) of his last eleven (11) rounds from the tee he has selected. After selecting a tee, that tee shall be used for the entire event. Players shall indicate on the sign-up sheet which tee they are going to play. The Friday Golf Coordinator shall determine tee usage for Friday Golf.
- D. In an attempt to equalize the scoring from the different tees the Men's Club will use the World Handicap System using a maximum of a net double bogey for all play.
- E. Handicaps of players in Tournaments and regular scheduled events shall not exceed 36.
- F. Tournament prizes and/or payoffs shall be approximately one-third of the field.
- G. A single low gross payout can be paid in each flight of the Senior Club Championship and the Club Championship providing all players in the flight play from the same tee. After the gross payout, we will pay a third of the net field. Gross first then net, no one person can win both.
- H. Decisions on Tournament rules will be made by the Tournament Chairman and the Head Golf Professional, and such rulings shall be final. If disputes arise regarding rule interpretation, continue play without delay under USGA Rule 20.1c (play two balls to completion on the hole, keeping both scores). The Tournament Chairman and Head Golf Professional shall resolve the dispute at the end of play.
- I. Ties for overall Low Gross and overall Low Net in the Member-Member, Senior Club Championship, and Club Championship shall be decided by a three-hole play-off beginning on hole #1. All other ties will be settled by combining the payoffs of the tied players and dividing the payoffs equally among the tied players.
- J. Stableford scoring shall be: 1 point for a net bogey, 2 points for a net par, 3 points for a net birdie, 4 points for a net eagle, and 5 points for a net double eagle.
- K. Preferred Lies will be played when a fairway is designated "cart path only" because of wet conditions. Lift, clean, and place your ball within six (6) inches of its original position, no closer to the hole, through the green.
- L. All acceptable rounds of golf played at home or away shall be posted. Failure to post a round of golf within five (5) days may result in a penalty round posted by the Handicap Committee.

M. All Major Tournament Rounds shall be posted by the Golf Shop Staff.

N. Slow Play is unacceptable. Every player must do his best to ensure that his pace of play does not slow the field unnecessarily; keep up with the group in front of you.

**Wednesday Golf:** The coordinator will provide input to the Golf Shop. The Golf Shop will manage the event: pairings, scorecards, handicaps, game to be played, collection of fees, scoring, and reporting winners to Accounting. The shotgun starts at 8:00 am.

**Friday Golf:** The Coordinators will manage Friday Golf. Tee times will be made available by the Golf Shop for Friday Golf. The first tee time will be determined by the coordinators in consultation with the Golf Shop, with a minimum of no less than seven-minute intervals.

**Major Tournaments Include:** Member-Member, Presidents Cup, Member-Guest, Senior Club Championship and Club Championship. The Men's Club Championship and other Men's Club events will generally be played from the monuments (as listed on the scorecard) yardages for all play unless otherwise dictated by the Tournament Committee before or during each event.

**Member-Member:** The Tournament will be played over two days in an individual tee time format. Handicaps will be determined by the Handicap Chairman or his designee and will be based on a low index for the prior six months. The field will be divided into four flights A, B, C, D - each flight consisting of no fewer than six (6) teams or more than twelve (12) teams. Flights may be added or dropped as necessary to comply with the above. The flights will be organized by the combined handicap, A flight lowest combined handicap to D flight highest combined handicap. The goal is to have an equal, or as close as possible to it, number of teams in each flight. The primary goal is to provide competition within flights. Formats for the individual days will be decided by the Tournament Chairman. If the format allows, all rounds shall be posted as Tournament scores.

#### **Traditional Start on #1 Tee:**

**The First Day:** First off will be the defending Net Champions paired with the defending Gross Champions. Second off will be the two lowest handicap teams in the A flight, followed by the two lowest handicap teams in the B flight and so on until all teams have started. (A flight followed by B flight followed by C flight followed by D flight)

**The Second Day:** First off will be the two teams with the highest net scores in the D flight. Second off will be the two teams with the highest net scores in the C flight and so on until all teams have started. (D flight followed by C flight followed by B flight followed by A flight)

#### **Split Tees:**

**The First Day: #1 Tee:** First off will be the defending Net Champions paired with the defending Gross Champions. Second off will be the two lowest handicap teams in the A flight, followed by the two lowest handicap teams in the B flight. (A flight followed by B flight)

**#10 Tee:** First off will be the two lowest handicap teams in the C flight, followed by the two lowest handicap teams in the D flight. (C flight followed by D flight)

**The Second Day: #1 Tee:** First off will be the two teams with the highest score in the D flight, followed by the two teams with the highest scores in the C flight. (D flight followed by C flight)

**#10 Tee:** First off will be the two teams with the highest scores in the B flight, followed by the two teams with the highest scores in the A flight. (B flight followed by A flight)

**President's Cup:** The Tournament will be individual match play, spinning off the low handicap (for example, if player A has an 8 handicap and player B has a 12 handicap then player A will receive no strokes and Player B will receive 4 strokes). Matches will be played over several weeks with the players in each match having two weeks to complete their match. The first round will begin on a Monday and must be completed by the second Sunday. The second round will begin on the following Monday and must be completed by the second following Sunday, and so forth, until there is a winner. Tee times will be set up by The Men's Club on Sunday around 12:00 pm to complete each round. If a player hasn't already played his match and he fail to appear for the Sunday tee time, he will forfeit the match. The Men's Club will set the flights and present them to the Golf Shop to be positioned on the bracket sheets. For 32 or fewer players there will be two brackets. For 33 to 64 players there will be four brackets. The brackets will be divided by handicaps. The first-round bracket pairings will be the lowest index A player vs. the highest index A player and the same set up for B, C, and D brackets. The preceding year's President Cup Champion will be seeded first in his flight and will be given a bye if a bye is required in that flight. The brackets are to be as evenly divided as possible consistent with minimizing the number of byes. The winners of each flight will compete to determine an overall winner. In the finals: A bracket winner vs. D bracket winner and B bracket winner vs. C bracket winner. Winners' play-off to determine First, Second, Third, and Fourth. For posting scores: Any player finishing their round under 18 holes of regulation must take a "Net Par" on all holes not played based on their current monthly handicap. All scores will be posted as Tournament scores. If there is a tie after 18 holes, sudden death play will begin on hole #1 and continue until there is a winner, handicaps will reset. The players shall use their lowest index for the prior six months.

**Member-Guest:** The Tournament will be played over two days, Saturday, and Sunday with a practice round on Friday. The player's handicaps shall be determined by the coordinator in consultation with the Head Pro using the player's current index. There will be four (4) flights A, B, C, and D, organized by the combined player's handicaps, A lowest combined handicap to D highest combined handicap. Each flight shall have a minimum of ten (10) teams and a maximum of eighteen (18) teams. The number of flights may increase or decrease depending on the number of entries. Pairings for the practice round will be within flights although teams may request a particular pairing. A shotgun start format will be used for both days of competition.

Teams that tee off the first day on the front nine will tee off the second day on the back and vice versa. The primary goal is to promote competition within flights. The format for both days and all other competitions such as derbies, putting contest, closest to the hole, skins, etc. will be conducted as directed by the Tournament Chairman.

**Senior and Super Senior Club Championship:** The Championship will be played in two (2) divisions: Senior (55 and older) and Super Senior (70 and older). The Championship will be a two-day tournament, played on consecutive days, Saturday, and Sunday. Handicaps will be based on the low index for the prior six months. There will be four (4) flights: A and B in the Senior Division and C and D in the Super Senior Division. There will be a minimum of ten players and a maximum of twenty players on each flight. Flights will be based on the age of the player with the youngest 25% in the A flight, the next 25% in the B flight, etc. The tournament will be played in threesomes, if possible.

There will be an overall gross and overall low net Champion for each Division. The Senior Division will play the white tees. The Super Senior Division will play the gold tees. The Super Senior Gross Champion will be the player with the lowest score from the gold tees. Gold tee players will be exempt from the Men's Club Standing Rule C: "a player must have played 15 of his last 20 rounds from the tee he has selected". A Super Senior player may play forward of the gold tees if he meets the requirements of Standing Rule C. The primary goal is to promote competition within flights. All rounds will be posted as competition scores.

**Split Tees:**

The First Day: #1 Tee: First off will be the defending Gross Champion with the two lowest gross players. Second off will be the three lowest net players in the B flight, followed by the three lowest net players in the A flight. (B flight followed by A flight)

**#10 Tee:** First off will be the defending Net Champion with the two lowest net players. Second off will be the three lowest net players in the D flight, followed by the three lowest net players in the C flight. (D flight followed by C flight)

**The Second Day:** #1 Tee: First off 3 low net players, followed by low to high scores, by flights: C flight net scores, followed by D flight net scores. (C flight followed by D flight)

**#10 Tee:** First off 3 low gross players, followed by low to high scores, by flights: A flight net scores, followed by B flight net scores. (A flight followed by B flight)

**The Third Day:** #1 Tee: First off, high to low scores, by flights: B flight net scores, followed by A flight net scores, (B flight followed by A flight), last off 3 low gross players.

**#10 Tee:** First off, high to low scores by flights: D flight net scores, followed by C flight net scores, (D flight followed by C flight), last off 3 low net players.

**Club Championship:** The Tournament will be played on a Friday, Saturday, and Sunday of the same week. Handicaps will be based on a low index for the prior six months. The Championship flight will be open to all players playing from the black tees with no handicap restrictions. The Club champion will be the player in the championship flight with the lowest gross score. There is no minimum or maximum number of players in the championship flight.

The remainder of the players will be divided into flights determined by tee position played. Each flight will have a minimum of ten players and a maximum of twenty. Flights may be added or subtracted as required by the number of entries. The event will be played by threesomes. The overall Low Net Champion may come from any flight.

**Four Flights:** A flight black tee player, B flight lowest half of white tee handicap players, C flight highest half of white tee handicap players, and D flight gold & green tee players. The primary goal is to promote competition within the flights. All rounds shall be posted as Tournament scores.

#### **Traditional start on #1 tee:**

**The First Day:** First off will be the defending Gross Champion with the two lowest gross players in the A flight. Second off will be the defending Net Club Champion with the two lowest net players from the B flight. Third off will be the 3 lowest net players in the D flight, followed by C flight, B flight, and the three lowest gross players in the A flight. (D flight followed by C flight followed by B flight followed by A flight).

**The Second Day:** First off, low to high gross scores A flight, followed by low to high net scores in the B flight, C flight, & D flight. (A flight followed by B flight followed by C flight followed by D flight)

**The Third Day:** First off, high to low net scores in the D flight, followed by C flight, B flight, and high to low gross scores in the A flight. (D flight followed by C flight followed by B flight followed by A flight)

#### **Split Tees:**

**The First Day:** #1 tee: First off will be the defending Club Gross Champion with the two lowest gross players from the A flight. Second off will be the three lowest net players in the B flight, followed by the three lowest gross players in the A flight. (B flight followed by A flight)

**#10 tee:** First off will be the defending Club Net Champion with the 2 lowest net players. Second off will bathe three lowest net players in the D flight, followed by the three lowest net players in the C flight. (D flight followed by C flight)

**The Second Day:** First off, low to high scores, by flights; #1 tee: C flight net scores, followed by D flight net scores. (C flight followed by D flight) #10 tee: A flight gross scores, followed by B flight net scores. (A flight followed by B flight)

**The Third Day:** First off, high to low scores, by flights; #1 tee: B flight net scores, followed by A flight gross scores. (B flight followed by A flight)

**#10 tee:** D flight net scores, followed by C flight net scores. (D flight followed by C flight)

#### Article IX - Effective Date

These by-laws shall become effective with the creation of The Men's Club on October 25, 2016 and were revised on April 19, 2022.

#### Article X - Amendments

The By-Laws may be amended at any General Meeting by a majority vote of the members present, provided there is a quorum (10% of the membership) and the amendments have been presented at a prior General Meeting and have been posted on the bulletin board for thirty (30) days prior to the vote.

#### Article XI - San Diego Country Estates Association Policies and Procedures Pertaining to Golf

All applicable sections of that document entitled San Diego Country Estates Association Policies and Procedures pertaining to golf, or any part thereof, as amended, which are not in conflict with these By-Laws, are restated herein, and made a part of, and incorporated by the reference within these San Vicente Men's Golf Club by-laws.

# **BY-LAWS OF SAN VICENTE WOMEN'S GOLF ASSOCIATION**

## Article I - Name

The name of this club shall be known as SAN VICENTE WOMEN'S GOLF ASSOCIATION, hereafter to be referred to in these by-laws as "the Club."

## Article II - Purpose

The purpose of the Club is to conduct golf for its members under the USGA rules, subject to local rules, and to encourage good sportsmanship and congenial association within the Club.

## Article III - Meetings

### Section 1 - General Meeting

The General Meeting shall be held monthly. Twenty-five (25) percent of the total membership shall constitute a quorum.

### Section 2 - Annual Election Meeting

The General Membership shall meet annually in November for the purpose of electing new officers for the coming year.

### Section 3 - Special Board Meetings

The President may call a special Board meeting at any time. Board meetings shall be open to the membership.

## Article IV - Membership

### Section I - Membership and Eligibility

- A. The San Vicente Women's Golf Association (SVWGA) shall consist of women who are members of the San Vicente Golf Club as set forth in those documents entitled San Vicente Golf Club Amended and Restated Bylaws and the San Diego Country Estates Association Policies and Procedures Pertaining to Golf.

## Article V - Officers and Duties

### Section 1 - Executive Board

The Executive Board shall consist of elected officers: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Women's Play Day Chairperson, and Handicap Chairperson, all having one (1) vote. Two-thirds of the Board shall constitute a quorum. A Parliamentarian shall be appointed by the President and shall serve as a non-voting member of the Board. The Executive Board shall be members of the SVGC and SVWGA. A representative of the Nine Hole Group may also serve as a non-voting member.

### Section 2 - Duties of Officers

#### A. President shall:

1. Preside over all meetings and may create or dissolve any special committee as needed. It shall be her duty to supervise, generally, all affairs of the Club.
2. Represent the Club on the San Vicente Golf Board.
3. Appoint an auditor to audit the Treasurer's books at the end of the fiscal year.
4. Appoint all Standing Committee Chairpersons.

5. In the event of a vacancy on the Board or Standing Committee Chairperson, appoint a member to complete the unexpired term, subject to the approval of the Executive Board.
6. Set up an email for the purpose of informing members of any information the President deems necessary.
7. See that all meetings are conducted in accordance with Robert's Rules of Order.

B. Vice President shall:

1. In the absence of the President, assume all the duties of the President.
2. Be responsible for planning and conducting all Major Tournaments, subject to the approval of the Executive Board.
3. Shall be responsible for appointing people to coordinate guest days.
4. Meet with the President and Women's Play Day Chairperson to prepare the golf schedule for the following year. This schedule will be presented at the SVGC Board Meeting in August for approval by the SVGA and the SDCEA Board. A copy will be given to the Membership Chairperson for the yearly handbook.

C. Recording Secretary shall:

1. Keep minutes of all meetings of the Club and the Board, the original copy to be signed and dated by her and placed in the Recording Secretary's Minutes Book, with a copy going to the President one week prior to the next meeting.
2. Post a copy of the monthly meeting minutes on the bulletin board.
3. Record and post changes to the Club By-Laws and Standing Rules on the bulletin board in the club room. She will see that changes are recorded in next year's SVWGA By-Laws.

D. Corresponding Secretary shall:

1. Be responsible for all official Club correspondence.
2. Send appropriate cards and gifts.
3. Assume the duties of the Recording Secretary in her absence.

E. Treasurer shall:

1. Receive, make timely deposits of money, and keep records of all monies belonging to the Club and pay budgeted items. No liability shall be incurred outside of the budget by any member unless authorized by the Executive Board.
2. Make a monthly report, a copy of which is to be given to the President and the Executive Board, and copies distributed to the General Membership at the monthly meeting.
3. Together with the outgoing President, prepare a proposed budget. This will be presented to the Executive Board for approval. The proposed budget must then be given to the SVGC Board at the September meeting.
4. Keep bank signature cards current.

F. Women's Play Day Chairperson shall:

1. Be responsible for planning, conducting, and supervising the weekly competition.
2. Prepare a schedule of games to be played and present at the January (or the earliest possible date) Executive Board meeting. Make copies of Sweeps payouts available to the General Membership.

G. Handicap Chairperson shall:

Be responsible for players' handicap records and keeping the handicaps up to date for all women members of the San Vicente Golf Club in accordance with USGA rules.

H. Parliamentarian shall:

See that all meetings are conducted in accordance with Robert's Rules of Order.

## Article VI - Standing Committees

### Section 1 - Appointment of Standing Committee Chairpersons

The Standing Committee Chairpersons shall be appointed by the President and be approved by the Executive Board. Executive Board members and Committee Chairpersons shall not chair more than two (2) committees during the year.

### Section 2 - Duties of Standing Committee Chairpersons

A. The Membership Chairperson shall:

1. Contact, welcome and encourage all women members of San Vicente Golf Club to become members of the San Vicente Women's Golf Association.
2. Keep an accurate record of all members' names, addresses, email addresses and telephone numbers, and furnish this information to the Handicap Chairperson.
3. Be responsible for providing information of any new or revised member information to the President to inform the General Membership.

B. The Social Chairperson shall be in charge of arranging meeting-day luncheons. Upon request, she will assist with special events.

C. The Rules Chairperson shall select a committee of two to inform members, monthly, of local and U.S.G.A. rules. The committee shall settle any disputed rules, and their decision is final.

D. The Ringer Chairperson shall be in charge of the ringer competition for play only on Women's Sweeps Day. Par and Birdie Buster awards are given when members present completed par buster or birdie buster cards to the Ringer Chairperson that may include scores played any day. See Standing Rules, Section E. 1, 2, & 3.

E. The Publicity and Photography Chairperson shall take pictures, contact the press, and report on all Club events, special tournaments, and activities.

F. Trophy Chairperson shall:

1. Be responsible for all perpetual trophies and plaques.
2. Purchase awards for Most Improved Player and Ace of Aces.
3. Purchase awards for Ace of Aces and update the monthly winner display in the Women's Club Room.

G. The SCGA Liaison shall post notices received from SCGA in the Women's Club Room.

H. The Hole-In-One Chairperson shall

1. Maintain the roster for the Hole-in-One Club members for the SVWGA
2. Notify relevant parties, including the Treasurer, Pro Shop and Food & Beverage Manager, per the Standing Rules
3. Coordinate Hole-in-One awards.

- I. Greens Committee/Greens Chairperson shall attend the San Vicente Golf Club Greens Committee meetings and report to the Executive Board and the General Membership monthly.
- J. Nine & Wine Chairperson shall coordinate weekly signups and collaborate with the Pro Shop regarding days and tee times.

## Article VII - Elections

### Section 1 - Nominating Committee

Nominating Committee shall consist of five (5) members: two (2) immediate Past Presidents plus three (3) members nominated from the floor at the General Meeting as per Article III, Section 2. Should there be more than three (3) members nominated from the floor, a written ballot is required to determine the three nominees for the committee. The Immediate Past President shall act as Chairperson.

### Section 2 - Nominations

In October the Committee shall nominate at least one (1) candidate for each office and present the slate of nominated officers to the General Membership one month prior to the Annual Election meeting in November as per Article III, Section 2. Nomination from the floor at the November meeting shall be accepted only with the prior consent of the nominee.

### Section 3 - Election and Installation

The officers shall be elected at the Annual Election meeting in November as per Article III, Section 2 and shall assume office upon installation at the General Membership meeting in December.

### Section 4 - Terms of Office

No member shall hold the same office for more than three (3) consecutive years; however, a member may have unlimited term limits in different Board positions. Vacancies in elected offices shall be filled by a member appointed by the President with approval from the Board for the balance of the unexpired year. If a committee position is shared by two individuals only one vote will be allowed.

### Section 5 - Eligibility for Nomination

Members of the Nominating Committee shall not be precluded from accepting a nomination.

## Article VIII - Amendments

The by-laws may be amended at any General Membership Meeting by a majority vote of members present, provided that they have been presented at a prior meeting and have been posted on the bulletin board for thirty (30) days.

*Revised By-laws as amended and approved at General Membership Meetings on March 10, 1987, June 13, 1989, December 19, 1989, February 11, 1992, April 1993, January 1994, October 1994, September 1997, October 1998, September and December 2000, September 18, 2001, February 10, 2004, January 18, 2005, December 13, 2005, February 12, 2008, April 22, 2010, October 12, 2010, August 08, 2017, May 2020, February 2022, February 13, 2024, February 24, 2026.*

# **STANDING RULES OF THE SAN VICENTE WOMEN'S GOLF ASSOCIATION**

## Article I - Meetings

- A. General membership meetings are to be held on the second Tuesday of every month, schedule permitting. In case of cancellation of play, the President with the Social Chairperson will determine the time for the next meeting.
- B. Executive Board meetings will be held prior to the General Membership Meetings.
- C. A special joint Executive Board meeting will be held as soon as possible after the election to acquaint the newly elected officers with the procedures and responsibilities of their offices.

## Article II - SVWGA Play Day

### Section 1 - Tuesday Play Days

- A. Regular Play Day is Tuesday. Members with an established USGA handicap and having paid the required dues are eligible to compete in Sweeps. Members must sign up in advance and indicate the tees from which they are playing. A player must have a handicap of 40 or above from the Green Tees to play from the Red Tees. However, the tees to be played will be decided by the Event Chairperson.

#### B. Participation

Participation in SVWGA Tournaments, Play Days, and other regularly scheduled events requires the participant to have an established handicap with the San Vicente Golf Club. A maximum playing handicap of 40 will be used for all tournaments supported by Sweeps Funds.

#### C. Dues

- (1) Participants in Play Day Sweeps are required to pay dues annually by December 1.
- (2) Members who are residents of the San Diego Country Estates, on a part-time basis, may be eligible for Sweeps play by paying one-half of the yearly dues. This will cover six consecutive months. Such arrangements must be approved by the Executive Board.
- (3) The dues of the Club shall be pro-rated monthly, for a new member who joins at any time of the year.
- (4) One-half (1/2) of the Annual Dues may be refunded ONLY if a request for golf club dues (for medical reasons) has been submitted to and approved by the Board of Directors of the SDCEA. The request for a refund must be submitted to the SVWGA Board prior to July 1.

#### D. Sign Ups

Members must sign up in advance for Women's Play Days. No member may sign up for more than her own foursome. After the pairings sheet has been posted, any changes should be made through the Golf Shop.

#### E. Tee Times

Starting tee times will be determined by the Women's Play Day Chairperson. Time to be confirmed by the Golf Shop. Members should check-in at least 20 minutes prior to their assigned tee times.

#### F. Concessions

There will be NO conceded putts on Sweeps play, unless otherwise declared by the Women's Play Day Chairperson.

#### G. Sweeps

A minimum starting lineup of eight players is necessary for Sweeps. One-third (1/3) of the field will be paid. No Sweeps games will be played during the Member-Guest Invitational, the Club Championship, the President's Cup, Red and Blue Tournament and Guest Days.

#### H. Slow Play

SLOW PLAY IS UNACCEPTABLE. Every member must do her best to ensure that her pace of play does not slow the field unnecessarily. When a hole is open ahead of any group, the players must invite the following group to play through. The following group may not refuse. Penalties for slow play will be applied using USGA Guidelines. See Article II. Section 3, "Use of Golf Course and Rules of Play," Paragraph G, in the San Vicente Golf Club Policies and Procedures.

#### I. Scoring

On Tuesday Play Days each person must complete a proper game scorecard.

- (1) Each Group must complete a master score card recording the scores of all of the players in the group. This card must be signed by all players and placed in the designated tray in the Women's Club Room or Golf Shop immediately after play.
- (2) Scores should be posted on the same day as play, ideally hole-by-hole, either by the Golf Shop or player, depending on the game played. For your convenience, scores can be posted using the computer in the San Vicente Golf Shop. Late posting may result in a possible penalty.
- (3) Players who have submitted improperly completed scorecards are ineligible for Sweeps.

#### J. Ringer Cards

Ringer Cards are to be updated only on Tuesday Play Days. Only completed holes may be recorded on the Ringer Cards. Exceptions to this standing rule may be established by the Women's Play Day Chairperson with the approval of the Executive Board. Members must play from the same tees throughout the quarter to be eligible for Ringer Card Awards. Only a Ringer Card with 18 completed holes will be eligible for Ringer Card awards. Each quarter awards will be given to one-third (1/3) of the field.

#### K. Par and Birdie Cards

Members may keep a Par and Birdie Buster Cards, designating tees played on which first pars and birdies on each hole are to be recorded. These scores may be recorded during any round of golf on the San Vicente Golf Course.

#### L. Sweeps Fund

If any monies are left over from the yearly Sweeps budget, they shall be carried over to the following year's budget unless a special request is presented by the Women's Play Day Chairperson and approved by the SVWGA Board.

#### M. Ace of the Month

Ace of the Month is a low net format. All SVWGA members are eligible to play but may only win once per calendar year. In the event of a tie, a sudden death playoff will begin immediately on Hole 18. The hole shall be replayed as many times as necessary to determine a winner.

#### N. Ace of Aces

Ace of Aces is the same format as Ace of the Month. All former Aces in the past calendar year are eligible to play. Play will be scheduled after the last (December) Ace of the Month is completed. A tie will be broken by a sudden death playoff that will begin immediately on Hole 18 as noted above.

## O. Guests

Guests of members may NOT play on Tuesday Play Days.

## Section 2 - Thursday Play Days

Per the SVWGA By-Laws, Article IV, all women members of the San Vicente Golf Club with an established handicap are eligible to participate in the Women's Thursday Play Day. Morning tee times will be made available by the Golf Shop for Thursday play. On select occasions, the Thursday Play Chairperson may allow players to request to play with another player.

### A. Thursday Play Entry Fee

Currently, the women contribute a dollar amount, determined by the Thursday Play Chairpersons, to a fund to be distributed between the players. One-third (1/3) of the field is to be paid in accordance with the Thursday Play Chairperson guidelines.

### B. Thursday Play Guests

Guests of a member may participate in Thursday Play Days, if space is available. If a guest has an established handicap, they may choose to pay and participate in the game of the day.

### C. Thursday Play Sign Ups

Members must sign up in advance for Women's Play Days. After the pairings sheet has been posted, any changes should be made through the Golf Shop.

## Article III - Major Tournaments

The Executive Board will annually coordinate and plan the dates of play for the major tournaments. The Major Tournament Chairperson (Vice President) and her committee, following the SVWGA Guidelines for running a major tournament, will plan the format and rules of play. Any request for variations must be approved by the SVWGA Board. As per SVWGA Guidelines, participants must be SVWGA members for at least three (3) months prior to play. Participants must have posted at least ten (10) Women's Play Days rounds including Major Tournaments and Special Tournaments during the twelve (12) months preceding that Major Tournament.

### Section 1 - President's Cup

The President's Cup is a net match play from either the Combo or the Green tees. Flights for matches will be determined by handicap index. Once a tee selection is made the entire tournament must be played from the selected tees.

### Section 2 - Club Championship

The Club Championship, Senior Club Championship (60+ years of age on or before the first day of play), and Super Senior Club Championship (70+ years of age on or before the first day of play) shall be a 54-hole gross play event. The three-day event will not be scheduled on consecutive days. All play will be from the Combo tees only.

- A. The winner of the Club Championship has the lowest overall gross score of the field.
- B. The winner of the Senior Club Championship is the next lowest gross AND over 60 years of age.
- C. The winner of the Super Senior Club Championship is the next lowest gross AND over 70 years of age.
- D. Additional gross and net awards will be given to pay one-third (1/3) of the field in the flight(s). Flights are determined by the number of players participating.

- E. An optional Green Tee Championship Tournament may be played at the same time if there is a minimum field of at least five (5) qualified players with a green tee course handicap of 30 or above. It shall be a 54-hole, gross play event.

## Article IV - Special Tournaments

The SVWGA Board will annually coordinate and plan the dates of play for special tournaments as needed. Volunteer Special Tournament Chairperson(s) following SVWGA guidelines for conducting special tournaments, will plan the format, rules of play, and any costs and submit to the SVWGA Board for approval.

### Section 1 - Women's Member-Guest Invitational

- A. Eligibility for the SVWGA Member-Guest Invitational will be the same as Major Tournaments except in the event of a full field. Members who have played ten (10) or more SVWGA Play Days will be given priority over other members.
- B. If the field has not been filled prior to the tournament date, the eligibility requirements may be waived at the discretion of the Executive Board.
- C. All participants must play to a maximum handicap of 40.

### Section 2 - Team Play

Any member of SVWGA is eligible to play in San Diego County Women's Golf Association Team Play, subject to current player eligibility and qualifications as determined by SDCWGA. The team roster is limited to a maximum of 16 members.

### Section 3 - Member-Member and Special Tournaments

- A. Open to all SVWGA. Participants must have established handicaps at San Vicente and must play to a 40-maximum handicap.
- B. Format and any additional entry fee must be approved by the SVWGA Board.

### Section 4 - Guest Days

- A. Guests may not be members of the San Vicente Golf Club.
- B. Guest Days are as scheduled in the SVWGA Tournament Schedule.
- C. On all Guest Days, a member may host one (1) to three (3) guests.
- D. Guests must have a current verified USGA handicap.

## Article V - Awards & Recognition

### Section 1 - Birdie Recognition

Birdie recognition will be awarded quarterly at the General Membership Meeting. Only one (1) birdie will be acknowledged per hole per player will be awarded.

### Section 2 - Ringer Cards

Members breaking a score of 100, 90, 80 and 70 for the first time, and having submitted the card to the Ringer Chairperson, shall be recognized at a General Membership Meeting.

### Section 3 - Par and Birdie Completion Cards

Par and Birdie recognition will be when a card is completed and submitted to the Ringer Chairperson. The par and birdies may be obtained on any day.

#### Section 4 - Most Improved Golfer Award

The "Most Improved Golfer of the Year" award is to be given at the December General Membership meeting. To be eligible for this award, a member must be an active member as of January 1 of the year for which the award is to be made and must play on at least ten (10) Play Days, including Major Tournaments. The "Most Improved Golfer" shall be determined by the percentage of the improvement during the year as reported by the handicap system.

#### Section 5 - Hole-In-One Awards

Hole-In-One awards will be presented at the next General Membership Meeting after the hole-in-one is scored. The hole-in-one must be from a regulation tee area to the regulation green.

#### Section 6 - Ace of Aces Award

The Ace of Aces Award will be awarded at the next General Membership Meeting after the competition is completed.

#### Section 7 - Club Championship and President's Cup Awards

The Club Champion, Senior Club Champion, Super Senior Club Champion, Green Tee Champion (if any) and the President's Club Champion winners will have their names emblazoned on the appropriate trophies and plaques, as well as receiving a monetary award.

#### Article VI - Rules

Play will be governed by USGA rules, except as modified by local rules.

#### Article VII Hole-In-One Club

##### Section 1 - Policy

The Hole-In-One Club (HIOC) was established to provide insurance for the traditional drink hosted by the golfer who makes a hole-in-one.

##### Section 2 - Membership

- A. Membership is accomplished by signing up with the HIOC Chairperson and paying the fees.
- B. To utilize the hole-in-one insurance, a player must be a member in good standing in the San Vicente Golf Club and be a member of the HIOC.
- C. The player's hole-in-one must have been witnessed by a Golf Shop-registered adult player (18-years of age or older) and must be made on the San Vicente Golf Course.
- D. The player's hole-in-one must occur in a completed 18-hole round and the scorecard must be attested and turned into the Golf Shop.
- E. The shot must have been made from a regulation tee to a regulation green, and not from a temporary tee or to a temporary green.
- F. Either the player making the hole-in-one, or the Golf Shop must notify the HIOC Chairperson and provide the date, hole on which it occurred, and the witness's name.

##### Section 3 - Roster & Record

The SVWGA HIOC Chairperson maintains a current roster of those who participate in the HIOC and the Insurance Pool. The HIOC Chairperson will notify the Treasurer and bar manager (who will have the up-to-date HIOC roster) and post the event in the Par Lounge for an eight (8) day period for the HIOC members to enjoy a beverage in celebration of the hole-in-one. The bar will keep a record of HIOC members who obtain a beverage and its costs.

#### Section 4 - Insurance Pool

- A. The SVWGA will maintain its insurance pool which will pay for the cost of a well drink, house wine, or beer dispensed during the respective period. Any remaining funds will accumulate to be used toward insufficient funds in the pool after one or more hole-in-ones have occurred. In the event of insufficient funds in the pool, the SVWGA will be responsible for the balance.
- B. Once the pool accounting is complete, all members in the HIOC will be assessed a fee for each HIO which occurred during that month to replenish the pool.
- C. The celebrant will be presented with a plaque at a General Membership Meeting. She will also receive a \$100 award.

#### Section 5 - Registration

The HIOC Chairperson will register the player's hole-in-one with the Southern California Golf Association, and the Golf Shop will register the player's hole-in-one with the National Hole-in-One Registry.

#### Article VIII Nine & Wine Golf

Generally, the Nine & Wine women's golf is played once a week, in the afternoon, subject to tee time availability. This golfing opportunity is available to any women golfer - SVWGA members, homeowners, guests, and members of the public. Special fees are negotiated for non-members of the San Vicente Golf Club. The Nine & Wine Chairperson will communicate the sign-up process for those interested in participating.

#### Article IX - Amendments to Standing Rules

These Standing Rules may be amended at a General Membership Meeting by a majority vote of the members in attendance, if the rules have been presented at a prior meeting and have been posted on the bulletin board in the Women's Club Room for thirty (30) days. A quorum at such a meeting is to be the same as set forth in Article III, Section 1 of the San Vicente Women's Golf Association By-Laws.

*Revised Standing Rules as amended and approved  
at the General Membership Meeting on December 9, 2025.*