



BOARD OF DIRECTORS
SAN DIEGO COUNTRY ESTATES ASSOCIATION
OPEN SESSION
JUNE 25, 2024

Directors Present:

Jeff Wells, President
Vanessa Jerrell, Vice President
Jacqueline Sedler, Treasurer
Kathleen Kankelberg, Secretary
John Rajcic, Director

Staff Present:

Darren Shaw, General Manager
Nim Miranda, Executive Assistant
Juli Elliott, Director of Financial Operations
Joshua Jones, Assistant General Manager

The meeting was called to order at 7 p.m. by Jeff Wells.

1. PRESIDENT'S REPORT

Jeff Wells reported on the executive session before the open meeting. Discussion items were 1) approval of the May 28, June 14, and June 15, 2024, executive session minutes, 2) two contract matters, 3) two member appeals, and 4) two personnel matters.

2. OPEN FORUM

Owners commented on the following:

- Tunnels to Tower tournament successful with the help of staff
- Golf cart safety
- Expenses incurred for Golf course renovation project
- Golf board composition
- Motorized vehicles on the trails
- International Equestrian Center barn renovation project
- Signage on the horse trails and easements
- Conducting an equestrian survey
- Installing benches on the Pony trail
- Good comments regarding the association's operation
- People fishing on the Golf course lake

3. APPROVAL OF MAY 28, 2024 BOARD MEETING MINUTES

A motion was made by John Rajcic and seconded by Vanessa Jerrell to approve the May 28, 2024 board meeting minutes. Ayes: 5. The motion carried.

4. RESERVE/CAPITAL/OPERATIONS PURCHASES

A motion was made by Vanessa Jerrell and seconded by Jacqueline Sedler to table the International Equestrian Center Barn C Renovation Project. Ayes: 5. The motion carried.

A motion was made by Vanessa Jerrell and seconded by John Rajcic to approve the proposal from Prestigious Turf and Landscape for the footing renovation at Casey Tibbs Western Center (Arena 2) at a cost of \$19,300. Ayes: 5. The motion carried.

A motion was made by Vanessa Jerrell and seconded by John Rajcic to approve the proposal from Blue Skies Heating and Air Conditioning for the purchase and installation of seven Mitsubishi split systems for the Lodge at a cost of \$35,000. Ayes: 4. Nays: Jacqueline Sedler. The motion carried.

A motion was made by Kathleen Kankelberg and seconded by Vanessa Jerrell to approve the proposal from Booth Pump Service to replace the well tank system at Casey Tibbs Western Center at a cost of \$15,115. Ayes: 5. The motion carried.

5. GENERAL MANAGER'S REPORT

Darren Shaw provided a monthly activity report.

6. REPORT ON MAY 2024 FINANCIALS

Board Treasurer Jacqueline Sedler and Director of Financial Operations Juli Elliott provided a summary of the May 2024 financials.

7. CONSENT CALENDAR

A motion was made by Jacqueline Sedler and seconded by Vanessa Jerrell to approve the consent calendar as presented. Ayes: 5. The motion carried. The following items were approved:

- A. Preliminary financials for May 2024
- B. Ratification by the sub-committee of all check registers, general ledger, delinquent receivables report, current reconciliations of all bank accounts, bank statements prepared by financial institutions, and income and expense statements for the operating and reserve accounts for May 2024
- C. Transferring of funds to the SDCEA Enterprise Bank Operating account from the ATM account for June 2024
- D. Transferring of funds to the Enterprise Bank Reserve account from the SDCEA Operating account for July 2024

8. CHARTER AND COMMITTEE APPOINTMENTS – EQUESTRIAN ADVISORY COMMITTEE (EAC) (FORMAL CONSIDERATION)

A motion was made by Jacqueline Sedler and seconded by Vanessa Jerrell to conditionally approve the Equestrian Advisory Committee Charter. Ayes: 5. The motion carried.

A motion was made by Jacqueline Sedler and seconded by Vanessa Jerrell to appoint the following members to the Equestrian Committee, effective until the February 2025 board meeting date.

Michael Minor, Nancy Stone, Terri Law-Terry, Chris Luitjens, Jeff James, Vanessa Jerrell, and Tim Smith

Ayes: 5. The motion carried.

9. COMMITTEE APPOINTMENT – ENVIRONMENTAL CONTROL COMMITTEE (ECC) (FORMAL CONSIDERATION)

A motion was made by Jacqueline Sedler and seconded by Vanessa Jerrell to appoint Richard DREWERY to the Environmental Control Committee for a three-year term, per the committee charter. Ayes: 4. Nays: Kathleen Kankelberg. The motion carried.

10. PROPOSED REVISIONS TO SAN VICENTE GOLF CLUB POLICIES AND PROCEDURES (EMERITUS) (FORMAL CONSIDERATION)

A motion was made by Kathleen Kankelberg and seconded by Vanessa Jerrell to formally approve the proposed revisions to the San Vicente Golf Club Policies and Procedures. Ayes: 5. The motion carried.

11. EMPLOYEE HEALTH BENEFITS PLAN (FORMAL CONSIDERATION)

A motion was made by John Rajcic and seconded by Kathleen Kankelberg to renew the Employee Health Benefits Plan with the current Association paid percentages for employees, spouses, and families and approve the remaining package renewal as proposed at a 3.8% increase over the prior year plan. The annual cost to the Association is \$376,571. Ayes: 5. The motion carried.

12. APPROVAL OF LIENS FOR NON-PAYMENT OF ASSESSMENTS (FORMAL CONSIDERATION)

A motion was made by Jacqueline Sedler and seconded by Kathleen Kankelberg to approve the resolution authorizing the filing of 21 liens for non-payment of association assessments. Ayes: 5. The motion carried.

The meeting was adjourned at 9:03 p.m.

Kathleen Kankelberg, Secretary