



NHV PAINTERS



INTERIOR GETTING READY GUIDE

INTERIOR PAINTING

Thanks for choosing NHV Painters! We do everything we can to make your painting project run in a simple and professional manner. We have created this checklist to help you prepare for our crew to come to your home. Please contact us immediately if you have any questions or concerns with the project!

STARTING THE JOB

Our crew hours are generally **8:00 am to 4:30 pm.**

If you have not met with the crew leader of your job prior to the start of the project, you will need to be available to meet with them on the morning of the first day of the job.

We complete a homeowner orientation to ensure we have all the details of your project and this is a very important step in our process. We cannot start your project without completing a homeowner orientation.



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CHECKLIST

- ☐ Remove pictures from walls
- ☐ Remove lamps, small accessories from tables, shelving and mantels
- ☐ Closets: remove clothing and all contents if closets are to be painted
- ☐ Remove contents of bookshelves and display cabinets
- ☐ Remove dishes from china cabinet
- ☐ Grandfather clocks, antiques and art pieces should be secured or removed from area
- ☐ Pianos or other "professional mover" items are the responsibility of the homeowner to relocate
- ☐ Remove towels, rugs, and accessories from bath and powder rooms
- ☐ Take down curtains and draperies
- ☐ Computer and stereo equipment, phones and all electronic equipment should be unplugged from the wall
- ☐ Make any necessary arrangements for pets





UPON COMPLETION

Our team will take care of the following items:

- All floors and carpeting will be covered with drop cloths
- Ensure all extra work to be done has been signed off by the customer before completion
- Each room will be vacuumed and furniture will be put back in place upon completion of your project
- Garbage and empty paint containers will be removed from the job site
- Leftover paint cans will be marked and left for you

WRAPPING UP THE JOB

- ☐ Complete a final walk through
- ☐ Review care of your home
- ☐ Review invoice
- ☐ Complete report card
- ☐ Payment can be made to **NHV Painters**

Please ensure all items (furniture, blinds, wall-mounted devices, appliances, etc.) are moved or removed before work begins.

If not, we reserve the right to issue a change order to perform this work, or we will paint around the obstructed areas (e.g., blind brackets, modems, stoves).

QUESTIONS?



(203) 606-2346



INFO@NHVPAINTERS.COM



354 WOODMONT RD #20, MILFORD, CT 06460