

ALTERATION APPLICATION
ELW PINEWINDS CLUSTER HOMES UNIT ONE ASSOCIATION, INC.

Submit this application and ALL required documents to:
Management & Associates, 720 Brooker Creek Blvd., Ste. 206, Oldsmar, FL 34677
or email: Carla Lanzilotta-Varas at: clanzilottavaras@mgmt-assoc.com
Phone: 813-433-2031

Name: _____

Address: _____ Phone Number: _____

Proposed Alteration:

1. Complete this application and submit ALL required documents listed below.
2. Attach a copy of the preliminary construction drawings for the improvements. For improvements which require a building permit, attach a copy of the construction documents, which will be submitted to the Pinellas County Building Department by your contractor.
3. Attach a survey, dimensioned site plan or landscape plan with the proposed location on the lot.
4. Submit copies of the Contractor's License and Insurance.
5. All copies of permits must be submitted to the Association. This can be submitted to M&A after approval from the Board of Director's has been obtained.
6. **Documents 1-4 must be received at M&A 10 days prior to the next scheduled Board of Directors meeting in order to be placed on the agenda for board review and approval.**

Brief Description of proposed alteration: _____

CONTRACTOR ENGAGED: _____ License No. # _____

STARTING DATE: _____ COMPLETION DATE: _____

ADJACENT PROPERTY OWNERS: By your signature you acknowledge that you have been informed of the proposed alteration and that you have no objection. **NOTE:** While the signature of adjacent property owners **is not required** by the Covenants, it is in keeping with the good neighbor policy prevalent in ELW Pinewinds Cluster Homes Unit One Association, Inc.

Name: _____ Signature: _____ Date: _____

Remarks: _____

By submitting this Application, the applicant agrees that upon approval the alterations will be completed, without variation, from the approved plans.

Applicant Signature: _____ Date: _____

APPROVED _____ DISAPPROVED _____

Date: _____ Signed By: _____ Title: _____
(Authorized Signature)