



Move Out Cleaning Checklist



It is the tenant's responsibility, under the term of the lease, to return the leased property in a good and clean condition. The condition of the property is evaluated; but not limited to, the following checklist. Returning a tenant's security deposit is the goal; therefore, it is suggested to utilize the following checklist as a tool to assist you with a successful move out inspection.

ALL ROOMS

- **Remove all personal belongings and debris from the property; to include, the house, the basement, attic, deck, storage unit, storage shed, garage, side(s) of house, parking space and yard.**
- Clean all surfaces of dirt, stains and marks.
- Sweep, mop, vacuum all floors (remove gunk build up in all corners of every room - don't forget all closets)
- Clean walls, doors and baseboards.
 - Remove hand marks, smudges and dirt; remove cobwebs, crayon marks, scuff marks, grease, food particles and other substances.
 - Replace missing or broken door stops.
- Remove dust and cobwebs from ceilings, all air vents, and return air vent.
- Clean all electrical outlets, switch plates covers, thermostat and security pad covers.
- Remove any child safety outlet plugs.
- Clean all light fixtures and ceiling fan blades, top and bottom, and exposed bulbs.
- Replace burned out light bulbs with correct size and wattage.
- Remove nails. **Do not attempt to patch any nail holes**. *Note: If you repair holes, please be advised that it could result in a charge due to the quality or condition of the repair. A reasonable number of small nail holes are acceptable.*
- Clean all windows, windowsills, and tracks from the inside.
- Clean window blinds and/or other coverings.
- Repair/ replace damaged/ missing screens and/or screen doors.
- Clean sliding patio door tracks.
- Clean out closets.
- Clean closet doors and tracks.
- Wipe down all shelving.
- **PROFESSIONALLY** clean carpets. Submit paid receipt from professional carpet cleaning company. If a receipt is not provided and/or the carpets are not cleaned to expectation, we will order the carpet cleaning and the cost will be deducted from your security deposit.
- Turn Air conditioner off (if applicable). In winter months, please leave the heat on at 50 degrees.
- Replace batteries in smoke alarms and carbon monoxide detectors.
- Replace furnace filter with new filter.
- Replace all burned out lightbulbs.



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BATHROOMS

- Clean all fixtures of mildew, soap scum and lime deposits.
 - Clean vanity top and basin.
 - Clean bathtub, shower and the enclosures.
 - Clean toilet inside and out
 - Clean all sink/tub stoppers and strainers.
- Clean mirror.
- Clean medicine cabinet.
- Clean towel bars and toilet paper holder of any dirt, dust or hair spray build-up.
- Clean down cabinets, linen closets and drawers, inside and out.
- Clean all bathroom light fixture(s).
- Clean exhaust fan.
- Clean heater.

KITCHEN

- Clean counter tops, sinks, fixtures, faucets, appliances and floor, including backsplash and edges.
- Clean range, oven and vent hood.
- Clean stove top and oven (top, sides and front).
 - Inside of oven and boiler.
 - Broiler pan, elements, stove knobs, and hinges.
 - If necessary, replace burner drip pans.
 - Clean top of stove and then lift top to clean underneath. *Some stove tops will not lift.*
- Clean cabinets and drawers inside and out.
- Remove any child safety cabinet and drawer latches.
- Clean inside and outside of dishwasher, including trim and remove any lime build-up.
- Clean microwave inside, outside, underside (if applicable).
- Clean and empty refrigerator and freezer.
 - Clean inside, outside and top of the refrigerator.
 - Move and clean the floor underneath, and replace refrigerator in its spot.
 - Do not unplug refrigerator, it should be left "on" at the lowest setting.
 - Empty ice cube container and **turn icemaker to the "off" position.**

BASEMENT AND EXTERIOR

- Clean all exterior door surfaces inside and outside. Include porch and patio doors.
- Mow and edge lawn, trim hedges.
- Remove pet waste, trash and debris from yard.
- Clean out garage completely.
- Clean and sweep basement, garage, porch and patio. If necessary, wash down.
- Remove oil and grease deposits from garage floor and driveway.
- Overhead garage door tracks and panels need to be free of dirt, grass and cobwebs.
- Wipe off shelves in garage and utility area.



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- If applicable, debris removed from parking space.
- Remove all items from storage shed/ units.
- Clean washer and dryer connections box. Make sure faucets are completely turned off.
- If applicable, pool/spas need to be cleaned and chemically treated.
- Decks and patios free of debris.
- Move receptacles to the curb for pickup. ****DO NOT LEAVE DEBRIS NEXT TO OR OUTSIDE OF TRASH RECEPTICLES****

PETS

- Animal smells should be removed.

Miscellaneous Reminders

- It is your responsibility to notify the utility companies of your last day at the property.
** DO NOT TURN OFF UTILITIES.**
- Provide your Select Leasing & Management representative your forwarding address.

Please follow the above instructions carefully. If the house does not meet the prerequisites after the move-out walk through, applicable charges will be deducted from your security deposit, with **no exceptions**. Tenants are not permitted back on the property after turning in keys. Upon leaving, please make sure to fully secure the property by locking all windows and doors.