

Position: Synchronized Skating Coach

Job Type: Part Time/Seasonal; October through March

Work Schedule: 25-30 hours per week, depending upon practice/competition schedule

FLSA Status: Non-Exempt

General Purpose

Synchronized Skating Coach performs duties emphasizing skill development, teamwork, coordination, and sportsmanship within a team setting in the sport of Synchronized Skating. The goal of the Synchronized Skating program is for each participant to be placed on a synchronized team and have the opportunity to learn, develop their skating skill, and compete in the sport.

Supervision

Work is performed under the direction of the Synchronized Skating Coordinator and the Recreation Coordinator.

Essential Functions/Typical Tasks

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Teach fundamental skills to participants while emphasizing skill development, fair play, teamwork, sportsmanship, and fun.
- Organize and lead all on ice and off ice practices for your individual team
- Learn and execute policies and procedures of skating program professionally and accurately
- Communicate clearly and professionally with all staff, participants, and parents
- Keeps the Synchro Coordinator and parents informed of issues/concerns which may arise
- Plan and implement practice plans for assigned synchronized skating team
- Work in team setting with other synchro coaches and coordinator to implement choreography of synchronized team
- coordinate, plan, and lead all competition day agendas
- organize and coordinate all communication with team members and staff
- manage the music process (cutting music and burning CDS for all skaters and staff for the season)
- Actively support and participate in team competition, travel, and activities of the Parks & Recreation Department and the Northern Lights Figure Skating Club
- Provide a safe environment for practice and competition by checking the condition of equipment each day.
- Performs other apparent duties as assigned.

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Qualifications Required/Preferred:

- Experience participating in or coaching the sport of Synchronized Skating
- Ability to become a member of the US Figure Skating Association
- Ability to become SafeSport certified and have yearly background check completed
- Have a desire to teach youth athletes with enthusiasm, patience, organization, maturity, dependability, and be responsible.
- Be available at times when practices, meetings, and competitions are held.
- Some overnight/weekend travel may be required, dependent upon the level of team employee coaches

Necessary Knowledge, Skills, and Abilities:

- Ability to work independently and as part of a team
- Be self-motivated
- Good decision making and communication skills
- Ability to interact with the public in a professional manner

Physical Demands:

- Ability to work for extended periods of time in various weather conditions; as well as evening and weekend work.
- Must be able to appropriately coach and demonstrate Synchronized Skating Skills
- Ability to communicate verbally one-on-one and in large groups
- Ability to solve problems, understand, and remember
- Must be able to read, hear, and comprehend the English Language
- Ability to lift 25 lbs position.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.