

Position: Learn to Skate Coach

Job Type: Part Time/Seasonal; October through March

Work Schedule: 10-20 hours per week, depending upon practice schedule

FLSA Status: Non-Exempt

Hourly Rate: \$11.46/hour

General Purpose

This position is responsible for teaching participants the fundamental skills, proper footwork, and techniques of ice skating through the United States Figure Skating (USFS) Learn to Skate Program. The Learn to Skate Coach provides instruction, encouragement, and guidance to participants while maintaining a safe, positive, and professional learning environment.

Supervision

Work is performed under the direction of the Learn to Skate Coordinator and the Recreation Coordinator.

Essential Functions/Typical Tasks

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Handle and present yourself in a professional manner at all times while working
- Know and understand the Learn to Skate Program and levels of instruction
- Be at the arena no less than 15 minutes prior to the scheduled lessons to make sure you are ready for the lesson starting time
- Be organized and prepared for each lesson
- Teach the fundamental skills of ice skating as outlined by the Skating Coordinator and the USFS Learn to Skate Program
- Assist with Badge Testing sessions
- Develop an attitude of respect from participants, parents and co-workers
- Use positive reinforcement when dealing with participants and/or parents
- Be attentive to the participants throughout the lesson time
- Communicate in a timely manner any information needed for participants, parents or Skating Director
- Perform duties as assigned by Skating Director
- If time off is needed for any reason, a request must be made with the Skating Director at least two weeks in advance
- Perform other Parks and Recreation related duties as required or assigned

Qualifications Required/Preferred:

- Experience participating in or coaching hockey or figure skating
- Ability to become a member of the US Figure Skating Association
- Ability to become SafeSport certified and have yearly background check completed
- Have a desire to teach youth athletes with enthusiasm, patience, organization, maturity, dependability, and be responsible

Necessary Knowledge, Skills, and Abilities:

- Ability to work independently and as part of a team
- Be self-motivated
- Good decision making and communication skills
- Ability to interact with the public in a professional manner

Physical Demands:

- Ability to work for extended periods of time in various weather conditions; as well as evening and weekend work
- Must be able to appropriately coach and demonstrate skating skills
- Ability to communicate verbally one-on-one and in large groups
- Ability to solve problems, understand, and remember
- Must be able to read, hear, and comprehend the English Language
- Ability to lift 25 lbs
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position