

MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING
May 20, 2026

Authority Members Present:

Jenny Dinsmore, President
Jeremy Evans, Vice President
Terri Cutright, Secretary
Wesley Nugent, Treasurer
Jonathan Cook
Stephanie Hunt
Russ Rogerson

Staff Present:

Maria Smith
Kimberly Fragola
Loring Danielson
Donnie Ayersman
Bill Kimbrel
Donya Soltis
Bob Pingley
Kelli LeNeve

Authority Members Not Present:

None

Others Present:

None

I. Call to order

The meeting was called to order at 12:06 PM by President Jenny Dinsmore.

II. Approval of Minutes:

a. April 15, 2026

Jonathan Cook moved to approve the minutes for the April 15, 2026 Board of Directors meeting. Seconded by Jeremy Evans, the motion passed unanimously.

VIII. New Business

Wesley Nugent moved to reorder the agenda to address New Business topics at this point in the meeting. Jeremy Evans seconded the motion, which passed unanimously.

a. Towing RFP

Maria Smith noted that there was a single bid in response to the RFP for towing services, with prices remaining at current year levels as follows:

ERVINS TOWING FY 2026 -2027				
Vehicle Size	Hook up fee	Local Towing Miles included	Mileage Towing Rate per mile	
35' Heavy Duty	425.00	10 miles	13.00	
30' Heavy Duty	300.00	10 miles	10.00	
24' Light Duty	100.00	10 miles	10.00	
25' Light Duty	150.00	10 miles	10.00	
26' Light Duty	150.00	10 miles	10.00	
Caravans	100.00	10 miles	6.00	
Pick Up Trucks	100.00	10 miles	6.00	
Passenger Vehicles	100.00	10 miles	6.00	

Wesley Nugent, seconded by Stephanie Hunt, moved to approve the FY 26/27 contract for towing services to Ervins Towing in the amounts listed above. The vote in favor was unanimous.

b. Tire RFP

Maria Smith presented the tire RFP responses as follows and indicated the recommendation to award the contract to King's Tire.

Factor in Weighting Order	Applied Weight	Weighted Score King's Tire (1-100)	Weighted Score Appalaichian Tire (1-100)	Weighted Score Glottfelty Tire (1-100)
Price per tire & services	70	6160	5460	4760
Delivery/Pickup Schedule	15	1500	345	345
Tire Stocking Commitment	10	870	670	450
Customer Reference List	5	300	335	400
Total	100	7960	6810	5955

Terri Cutright, seconded by Wesley Nugent, moved to approve the FY 26/27 contract for tires to King's Tires. The motion passed unanimously.

c. Fuel RFP

Maria Smith presented the gasoline and diesel fuel RFP responses as follows and indicated the recommendation to award the contract to Wilson Petroleum.

Vendor	Ave Gas/Gal	Ave Diesel/Gal
Wilson Petroleum	\$3.7638	\$4.5848 
BFS Bruceton Farm	\$3.9093	\$4.7163
<u>Guttman</u>	\$4.1438	\$4.9598
Woodford	\$3.8688	\$4.6748

Jeremy Evans, seconded by Wesley Nugent, moved to approve the FY 26/27 contract for gasoline and diesel fuel to Wilson Petroleum. The motion passed unanimously.

d. Cleaning RFP

Maria Smith presented the cleaning RFP responses as below and indicated the recommendation to award the contract to Dustbusters. She noted that evaluation factors included relevant experience, references, routine cleaning cost, solar panel cleaning, and service work/response time.

Vendor	Score
Patton	7573
MJS Cleaning Solutions	6418
<u>Dustbusters</u>	7966 

Terri Cutright, seconded by Wesley Nugent, moved to approve the FY 26/27 to Dustbusters. The vote in favor was unanimous.

e. Board Expenses

Jenny Dinsmore recommended that the FY 26/27 amount for board expenses be budgeted at \$2,500, a reduction by half from the FY 25/26 budgeted amount. Moved by Jeremy Evans and seconded by Stephanie Hunt, the motion passed unanimously.

f. Draft Budget FY 26/27

Maria Smith distributed a draft budget document and noted that discussion will occur at a future meeting after the board members have had time to review and absorb the information.

g. Morgantown Municipal ID

Maria Smith noted that the Morgantown Municipal ID is recognized by MLTA as official identification only for picking up passes.

h. Bus Donation

Maria Smith informed the board that area police/fire/emergency services requested a donated bus

for training purposes. She added that after an official letter of request of is received, appropriate asset donation steps per FTA will be followed.

i. Fractional Marketing Director

Terri Cutright presented the concept of a fractional marketing director, and Wesley Nugent moved to hire a fractional marketing director. The motion was seconded by Terri Cutright. Discussion ensued regarding details of the concept, including cost, needed experience, temporary versus permanent status, coverage of other duties included in the existing marketing position, etc. Consensus formed around supplementing the existing internal marketing employee position with engagement of an external marketing firm to fulfill functions such as representing MLTA through social media, maintaining the website, arranging special events, etc. Wes Nugent, seconded by Terri Cutright, amended the motion to instruct Maria Smith to compose the duties and budget needed for selecting a marketing/public relations consultant as enhancement to the existing marketing employee position. The vote in favor passed unanimously.

III. Presentations:

a. Driver of the Month

The April 2026 Driver of the Month was Ron McCourt, with Tom Jones, John Porter, Dave Stump, and Daniel Shorter also having performed commendably.

b. Rider of the Month

The April 2026 Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee (CAC) is Angel Connor. The next CAC meeting will be held on Wednesday, July 15, 2026 in person or via zoom at 1:30PM.

c. New Hire Introductions

Maria Smith reported that there were no new employees hired in April.

d. Drug & Alcohol Training

Donya Soltis and Donnie Ayersman talked about their experience at the recent FTA Drug & Alcohol training.

e. Transit Workforce Center – Training Development Program

Bill Kimbrel and Donya Soltis talked about their experience at the recent Transit Workforce Center's Training Development Program training.

Additionally, Kelli LeNeve and Donnie Ayersman outlined several annual local community events in which MLTA participates. Kimberly Fragola and Maria Smith informed the board of happenings at the recent CTAA EXPO.

IV. Public Comments

There were no public comments.

V. Monthly Data Summaries and Correspondence

April 2026 Ridership Report

- Total Monthly Ridership: 64,128 trips
- Year-over-Year Comparison (April 2025–April 2026): -1% change
- Monthly Comparison:
 - All Riders: -7%
 - Disabled Riders: 0%
 - Senior Riders: +15%
 - WVU Riders: -8% (31,357)

Ridership by Service

- Grey Line: 792 trips
- High School Riders: 601 trips

- Senior Riders: 3,918 trips
- New FIT Service: 135 trips
- State Opioid Response (SOR): 129 trips (24,453 cumulative since March 2020)
- Ride Mon: 633 trips (17,939 cumulative since May 2022)
- Military Pass Program: 15 trips
- Property Pass Tax Program: 11,004 trips (1,463 passes distributed since January 2020)
- Route 50 Don Knotts Ridership: 6,577 trips

VI. Committee Reports

a. Finance Committee Report

i. April 2026 Finance Report

Jeremy Evans, seconded by Stephanie Hunt, moved to approve the April 2026 Finance Report. The motion passed unanimously.

VII. Old Business

a. Construction Updates

i. Roofing Project

Bob Pingley reported on the current status of the roofing project.

ii. Lot A Development

Bob Pingley noted that Lot A and property stormwater issues will be part of an upcoming study that includes assessment of MLTA's fixed routes, options for a downtown hub, and possibilities for the Dupont Road property.

Bob Pingley also noted that in-house development of RFPs is underway for door locks, locker room updates, and a new fueling system/tank. Relative to the property perimeter fence, he reported working with a company on various solutions catering to the particulars of each gate.

b. ARC Arise Grant

Maria Smith noted the board's intent for MLTA to send a letter of support offering in-kind value of \$10,000.

c. Rural Health Transformation Grant

Maria Smith has been in contact with the program head who wants to look further into the specifics of West Virginia before their conversation continues. She added that MLTA's advocacy group is also working to assess if the best way to move forward is as the state or as the transit industry.

IX. Member Reports and MPO Update

a. MLTA Blood Drive

Maria Smith reported that the MPO awarded on-call consultant contracts to AECOM, HDR, and Kimley Horn. She added that staff participation continues in the Complete Streets for Greenbelt Project.

X. Next Board Meeting

Jenny Dinsmore stated the need for another board budget work session, which will take place on Tuesday, June 16, 2026, and be facilitated by Barb Parsons. The regular June board meeting will be moved to a week later than would be the typical schedule and take place on June 24, 2026, at noon.

XI. Adjournment

Jeremy Evans moved to adjourn 1:50 PM.