MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR’S MEETING
May 14, 2014

Authority Members Present: Jenny Dinsmore
Terri Cutright
David Flynn
James Manilla
Clement Solomon

Authority Member Absent:
Ron Bane
Denny Poluga

Other Personnel Present:
David Bruffy
Wayne Pifer
Loring Danielson
Ann Woodyard

I. Call to Order:
The Transit Authority Board Meeting for May 14, 2014 was called to order at
6:04 P.M.

II. Reading and Approval of Minutes April 9, 2014

David Flynn Made a Motion to approve the minutes from the April 9, 2014 Board
Meeting. Terri Cutright seconded the Motion.

For: All
Opposed: None

III. Presentations:

A. Drivers of the Month

April 2014

The Transit Authority Board announced the Authority’s April 2014 Driver of the Month,
Marlene Stevens. The Authority also recognized Anne Cramer, Bill Smith, John Blosser, and
Floyd Long for their outstanding performance during the month of April 2014.
IV. Opportunity for Public Comments:

No public comment

V. Monthly Data Summaries/Correspondence:

April 2014

The General Manager stated that the total passenger trips to date calendar year 2014 were 493,562 compared to 514,910 total passenger trips to date for calendar year 2013. The total passenger trips for the year were down 4%. The total number of service days for the month of April was 30. Total passengers for April were 125,954, up 17,372 compared to March 2014. Disabled passenger trips were up 5%, senior passenger trips were up 2% and other passenger trips were down 11% compared to April 2013. During April 2014 the Transit Authority traveled 97,957 miles.

VI. Financial Report:

A. April 2014 Financial Report

The General Manager reviewed the financial report for April 2014 with the Transit Authority Board Members.

Terri Cutright made a motion to accept the April 2014 Financial Report for audit. David Flynn seconded the motion.

For: All Opposed: None

B. Presentation of Draft FY 2014-2015 Annual Operating Budget

The General Manager reviewed the draft FY 2014-2015 Annual Operating Budget with the Transit Authority Board Members. The budget will be presented to the Board for approval at the June 2014 meeting.

C. Presentation of Draft FY 2014-2015 Capital Escrow Fund

The General Manager reviewed the Draft FY 2014-2015 Capital Escrow Fund with the Transit Authority Board Members. The FY 2014-2015 Capital Escrow Fund will be presented to the Board for approval at the June 2014 meeting.
VII. Committee Reports

A. Transit Development Service and Education Committee

The Authority Board was presented an audio clip “Intercity Buses Horn in on Airline Customers.”

The General Manager also informed the Board that Barrons Bus Company, from Ohio, will be offering a one way trip from Charleston to Morgantown for $15.00 starting July 1, 2014.

VIII. Old Business:

A. Passenger of the Month Program Update

The General Manager explained the program to the Board. The program encourages courtesy and good behavior on buses. Boxes and nomination forms have been placed on the buses. Two nominations have been turned in so far. If a rider is nominated as a “good” passenger, and selected by a citizens committee as passenger of the month, they receive a free bus pass. The person who nominates the selected passenger receives a gift. This award can only be won once per year.

IX. New Business:

A. TIP Amendment (multiple adjustments)

David Flynn made a motion to approve the TIP Amendment. James Manilla seconded the motion.

For: All                           Opposed: None

B. TIP Amendment Process Rework

When the TIP Amendment must be reworked due to Federal Transit Administration requests, the General Manager would like the Board to give him the authority to make adjustments below a certain percentage threshold of funding or language change. The General Manager will present a plan for TIP changes to the Board at the June, 2014 meeting.

C. Resolution authorizing Application for 5311(f) (Grey Line) $266,178

James Manilla made a motion to adopt the Resolution authorizing Application for 5311(f) (Grey Line) funding. David Flynn seconded the motion.

For: All                           Opposed: None
D. Drug and Alcohol Policy Update

Clement Solomon made a motion to adopt changes to the Drug and Alcohol Policy. David Flynn seconded the motion.

For: All                Opposed: None

E. Request for City Funding Clarification

The General Manager requested approval to send a letter to the Morgantown City Manager asking for clarification of the amount of funding the Transit Authority will receive in FY 2014-2015.

David Flynn made a motion to send a letter to Morgantown City Manager asking for the specific amount the Transit Authority will receive in FY 2014-2015. Terri Cutright seconded the motion.

For: All                Opposed: None

F. County Commission New Service Information Request

The General Manager will send a letter outlining the costs required to provide new bus routes to the County Commission and invite the County Commission to meet with Transit Authority Board Members at our Westover office facility.

X. Board Member Reports and MPO Update

No report and No MPO update.

XI. Adjournment:

David Flynn Made a Motion to adjourn at 8:10 PM.