

MONONGALIA COUNTY URBAN MASS TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING
June 24, 2026

Authority Members Present:

Jenny Dinsmore, President
Jeremy Evans, Vice President
Terri Cutright, Secretary
Wesley Nugent, Treasurer
Jonathan Cook
Stephanie Hunt
Russ Rogerson

Staff Present:

Maria Smith
Kimberly Fragola
Loring Danielson
Lars Lehmann
Bob Pingley

Authority Members Not Present:

None

Others Present:

None

I. Call to order

The meeting was called to order at 12:08 PM by Vice President Jeremy Evans.

II. Approval of Minutes:

a. May 6, 2026

b. May 20, 2026

Jonathan Cook moved to approve the minutes for the May 6, 2026, and the May 20, 2026, Board of Directors meetings. Seconded by Russ Rogerson, the motion passed unanimously.

III. Presentations:

a. Driver of the Month

The April 2026 Driver of the Month was Tom Jones, with Ron McCourt, Dan Shorter, John Porter, and Dave Stump also having performed commendably.

b. Rider of the Month

The April 2026 Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee (CAC) is Maddox Sealey. The next CAC meeting will be held on Wednesday, July 15, 2026 in person or via zoom at 1:30PM.

c. New Hire Introductions

Maria Smith announced the May hiring of new drivers Candace Washington and Thomas Lantz.

d. Professional Development Reports

Loring Danielson reported on his recent training through the West Virginia Society of CPAs, and Lars Lehmann told the board about his experience attending the National Transit Institute's procurement series third course about RFPs and competitive contract negotiations.

IV. Public Comments

There were no public comments.

V. Monthly Data Summaries and Correspondence

Maria Smith reported on the Mon County Social Service Pass Pilot Program, and Kimberly Fragola reviewed the history of microtransit implementation at MLTA and the current performance of MLTA's RideMon microtransit program.

VI. Committee Reports

a. Finance Committee Report

i. May 2026 Finance Report

Wesley Nugent, seconded by Jenny Dinsmore, moved to postpone consideration of the May 2026 Finance Report to the July meeting. The motion passed unanimously.

VII. Old Business

a. Construction Updates

Bob Pingley provided information on the roof replacement project, plans for Lot A, upgraded door locks, and the fuel system RFP. Kimberly Fragola informed the board of the process for the currently underway TSA Threat Vulnerability Assessment.

b. ARC Arise Grant

Maria Smith reported having been notified that 55 letters of commitment were received, and MLTA is now awaiting information about next steps.

c. Rural Health Transformation Grant

Maria Smith stated that a specific pillar for this program is transportation, and a meeting has been scheduled with various program administrators to discuss the possibility of applying existing SOR procedures to this program.

d. Fractional Marketing Director

Noting that internal interviews for the Marketing Coordinator position are underway, Maria Smith confirmed the goal of developing an RFP to utilize an external marketing firm for design support and steady branding.

VIII. New Business

a. TIP Update

Maria Smith recalled for the board that the TIP document must be current for grant processing, and she listed the TIP project updates necessary to reflect current plans and funding amounts/sources. Jonathan Cook moved to approve the TIP, and Russ Rogerson seconded. The vote in favor was unanimous.

b. WVU Contract

Russ Rogerson, seconded by Terri Cutright, moved to approve the FY 26/27 WVU Contract. The motion passed unanimously.

c. West Run Contract

Maria Smith reported that contract negotiations continue, with the focus on discussing various incremental service increases.

d. FY 26/27 Operating Budget

e. FY 26/27 Capital Budget

Russ Rogerson moved to approve both the FY 26/27 Operating Budget and the FY 26/27 Capital Budget. Stephanie Hunt seconded, and the motion passed unanimously.

f. Propane RFP

Maria Smith presented the propane RFP responses as follows and indicated the recommendation to award the contract to Ferrell. She noted that the price will hold at \$1.68 per gallon, and new equipment is to be provided near the beginning of the contract.

Vendor	OPIS	Markup	Per Gallon
Ferrell	~\$1.04075	~\$0.64	\$1.68
Woodford	No bid	Lag in getting equipment	
Sent to 5 others			

Wesley Nugent, seconded by Jonathan Cook, moved to approve the FY 26/27 contract for propane with Ferrell. The motion passed unanimously.

g. Landscaping RFP

Maria Smith presented the landscaping bids as follows and indicated the recommendation to

award the contract to Spikes.

Vendor	Per Service	Overgrowth h 3x/yr	Groom/Mulch 2x/yr	Snow Removal
Spikes	\$375.00 (10 day rotation)	\$700.00	\$2,700	\$545.00
Ridgeway Landscaping	\$700.00 (weekly rotation)			N/A
Thornsley Tree & Landscape	No bid			
L&K Lawn Care & Landscape	No bid			
Tim's Landscaping	Booked for season			
Mountain State Lawncare	No response			

Terri Cutright, seconded by Stephanie Hunt, moved to approve the FY 26/27 contract for landscaping to Spikes. The motion passed unanimously.

IX. Board Member Reports and MPO Update

a. MLTA Blood Drive

Maria Smith noted that a Red Cross Blood Drive will be held at MLTA on June 30, 2026, and the WVPTA Annual Conference Banquet will take place on July 30, 2026. She added that in the interest of time, the MPO report will be emailed to the board.

X. Next Board Meeting – Wednesday, July 15, 2026

XI. Adjournment

Terri Cutright moved to adjourn 1:23 PM.