Mountain Line Transit Authority Citizen Advisory Committee
Minutes – July 19th, 2023

The **July 19, 2023** meeting of the Mountain Line Transit Authority Citizen Advisory Committee (CAC) was held on July 19th , 2023, at 1:00 p.m. via zoom and in person.

The following members were in attendance: Melanie Braun, David Huffman, Edith Zelmore,
The following members were in attendance via zoom:
Public:
Members not present with notice:

General Business

- Kelli called the meeting to order at 1:35pm.
- Minutes from Maywere reviewed. Melanie motioned to approve. Dave seconded. Motion passed
- 2023 Meeting dates:
  - September 20th, 2023
  - November 15th, 2023

- PUBLIC HEARING/PUBLIC PARTICIPATION- No public comments
- Driver of the Month awards for the previous months were awarded to the following:
  - May 2023 – John Blosser
  - June 2023 – John Blosser
- Personnel changes for May/June 2023 :
  - No personnel changes
- Ridership details for the previous months are as follows:
  - May 2023–Calendar ridership increased by 29%. There was a 25% increase in the monthly comparison of all riders. Disabled ridership decreased by 4% compared to May 2022. Senior ridership increased 5% from May 2022. WVU ridership increased 6% compared to May 2022.
  - June 2023- Calendar ridership increased 27%. Monthly comparison of all riders increased 14%. Disabled ridership decreased 4%. Senior ridership decreased 17% since June 2022. WVU ridership increased 2% since June 2022.
- High School Free Ridership- rides increased in May and June of 2023 in comparison to May and June of 2022
- WVU Ridership,– rides increased in May and June of 2023 in comparison to May and June of 2022.
- Grey Line trips decreased in May and June of 2023 in comparison to May and June of 2022
- Property Tax Pass Ridership was reviewed. 650 passes distributed to date; 6670 rides using the passes in May 2023 and 6368 rides in June 2023
- NewFIT : NewFIT ridership fluctuates. There were 84 trips in May and 124trips in June 2023.
- Statewide Opioid Response: Using 2 drivers at least 2 days per week; 281 trips in May and 316 in June
- RideMon trips: 325 trips May; 390 trips in June.
- Nominations for ROM were: No nominations were provided. Kelli will send out an email requesting riders at a later date.

UNFINISHED BUSINESS

- **Construction Update-** Construction is progressing nicely and the rooms are taking shape. They are beginning to put in some carpeting, walls have been painted, and they are working on HVAC, They still have a ways to go, but progress is happening.
- **Grey Line Route Changes –** Mountain Line has eliminated the Mountain Lair and Towers stops. The Grey Line will still stop at Mountaineer Station on its way to Pittsburgh, A third Grey Line has been added and leaves at 2:00pm from the Pifer Terminal.

NEW BUSINESS

- **CEO Resignation** – David Bruffy, Chief Executive Officer of Mountain Line Transit submitted his resignation and his last day was July 6th. Maria Smith, Assistant Manager of Administration and Marketing is the acting General Manager. The Board will meet and determine the next steps in the search for another CEO.

- **RIDEMon Platform** – Mountain Line is no longer using Uber for their RideMon Service. An agreement with Spare has been announced and a new platform has been created. Mountain Line Transit has their own app called RideMon and it can be found on GooglePlay and the app store on iphone. Riders will need to use this app to order the RideMon service.
- **Veteran Program Agreement for Services** – Mountain Line has partnered with Operation Welcome Home to provide rides to military veterans. Operation Welcome Home will provide funding for the service and Mountain Line will offer designated Veteran's passes, similar to our High School Passes and Property Tax Passes.
- **Senior Ridership Program**- Mountain Line is looking at ways to increase ridership among senior riders. Outreach to senior centers and other facilities will occur to help increase ridership
- **Driver Survey** – The most recent Driver Satisfaction Survey shows that drivers are more satisfied with work schedule, work shifts, route bid process, leave request process, health insurance, condition of buses and cleanliness of buses than they were in 2022. Some areas of improvement are Rate of Pay, Access to Upper Management, and work facilities. Current driver shortage is still the top contributor to areas of dissatisfaction. New equipment has had a positive effect.
- **Upcoming Route changes** – Mountain Line Transit is looking to make some changes to its Brookhaven, Eastern Circulator and Pink Lines in the fall. Brookhaven would be merged with Eastern Circulator and there would be two Eastern Circulators departing every 45 minutes. Pink Line would also run twice an hour to give better connections.
    - David stated that the 1st run on Eastern still has to be 6:45 as many people have to make the connection to arrive at work on time. He stated that the first run is critical and people need to get to Sheets by 8:00am.
- **CAC Elections** – The CAC voted on elections of officers: Nominations for Chair were David Huffman and Melanie Braun. Melanie nominated David and David nominated Melanie. Edie seconded the motion for David Huffman and he was elected Chair with no objections. David nominated Melanie for Vice Chair and Edie seconded the motion. Melanie was elected Vice Chair with no objections. Melanie nominated Margaret for Secretary and David seconded the motion. Margaret Carrico was elected Secretary with no objections.

Meeting adjourned.