

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY BOARD OF
DIRECTOR'S MEETING**

January 21, 2026

Authority Members Present:

Jenny Dinsmore
Jeremy Evans
Wesley Nugent
Russ Rogerson
Jonathan Cook
Stephanie Hunt

Authority Members Not Present:

Terri Cutright

Other Personnel Present:

Maria Smith
Kimberly Fragola
Don Ayersman
Kelli LaNeve
Loring Danielson
Jessica Bragg

Other Not Personnel Present:

Others Present:

I. Call to order

The Transit Authority Board Meeting for January 21, 2026 was called to order at 12:04 PM by President Jenny Dinsmore.

II. Reading and Approval of Minutes:

a. December 19, 2025

President Jenny Dinsmore requested a motion to approve minutes for December 19, 2025.

Jeremy Evans made a motion to approve minutes for December 19, 2025, **Russ Rogerson** seconded the motion.

For: All

Opposed: None

III. Presentations:

a. Driver of the Month December

The Transit Authority Board announced the Authority's December Driver of the Month, Alexander Siracusa. The Authority also recognized Tom Jones, Shawn Devall, Mike Fisher and Daniel Shorter for their outstanding performance during the month of December.

b. Rider of the Month January

The Transit Authority Board announced that Richard Howard is the January Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee. The next Mountain Line Transit Citizen's Advisory Committee will be held Wednesday March 18, 2026 in person or via zoom at 1:30PM.

c. New Hires Introductions December

CEO **Maria Smith** announced the new hire for the month of December: Ryan Stratton as Full-Time Driver.

IV. Public Comment (Rules & Procedures)

President Jenny Dinsmore opened for public comment.

There were no public comments made.

V. Monthly Data Summaries and Correspondence:

Mountain Line Transit Authority – December 2025 Ridership Summary

- **Annual Ridership:** 630,664 (-2% from December 2024)
- **Total Monthly Ridership:** 42,708 trips
- **Calendar Year Ridership Compared (December 2024–December 2025):** -2%
- **Monthly Comparison:**
 - **All Riders:** -6%
 - **Disabled Riders:** +38%
 - **Senior Riders:** +34%
 - **WVU Riders:** -11%
 - **Calendar Year WVU Riders:** -2%

Ridership by Service:

- **WVU Riders:** 16,429 trips
- **Grey Line:** 794 trips
- **High School Riders:** 204 trips
- **Senior Riders:** 3,102 trips
- **New FIT Service:** 109 trips
- **State Opioid Response (SOR):** 169 trips (23,979 cumulative since March 2020)
- **Ride Mon:** 466 trips (15,326 cumulative since May 2022)
- **Military Pass Program:** 56 trips
- **Property Pass Tax Program:** 9,283 trips (1,369 passes distributed since January 2020)
- **Sweep Account Interest:** \$7,643.23
- **Don Knotts Route:** 5,356 trips

VI. Committee Reports:

a. Finance Committee Report

i. December 2025 Finance Report

President Jenny Dinsmore requested a motion to approve the Finance Report for December 2025.

Russ Rogerson, made a motion to approve the Finance Report for December 2025, **Jeremy Evans** seconded the motion.

For: All

Opposed: None

VII. Old Business:

a. Construction Updates

i. Roofing Project

CEO Maria Smith confirmed that the project kickoff meeting was held on January 15, 2026. She noted that the tentative start date is projected for as early as February, with work expected to begin no later than the end of March.

ii. Lot A Development

CEO Maria Smith confirmed that this item will remain open on the agenda. There has been no movement forward at this time, as the scope of work is still pending.

VIII. New Business:

a. Finance Committee Members

President Jenny Dinsmore reported that Terri Cutright is stepping away from the Finance Committee. Mountain Line Transit Authority has a three-member Finance Committee. She requested that Jeremy Evans be formally approved to continue serving, noting that he previously filled in during Wesley Nugent's absence and, with only three members, has been actively reviewing all related materials. The committee members are currently as follows: **Jenny Dinsmore, Wesley Nugent, and Jeremy Evans.**

Wesley Nugent, made a motion to approve Finance Committee Members, **Russ Rogerson** seconded the motion.

For: All

Opposed: None

b. NewFit/5310 Match – Hazel McQuain Grant - \$20,000

CEO Maria Smith explained that the NewFit service provides transportation for patients requiring medical trips, specifically serving individuals who have no other available assistance for arranging travel. She noted that this program was implemented after InTouch and Concern ceased operations, and emphasized that these are truly lifesaving trips.

CEO Maria Smith also reported on the local 5310 funding from the Hazel McQuain Grant, noting that the grant has supported the program since its inception by annually providing \$20,000 in funding. She stated that Mountain Line Transit Authority is very grateful for this support and that a press release is pending approval from the Hazel McQuain Foundation.

c. Records Retention Plan – Separate Packet

CEO Maria Smith reported that the updated Record Retention Plan includes several indicated changes, and she noted having received a request that the document version without the edits redlined be marked as a draft and brought back for review and discussion at the next board meeting on February 18, 2026.

d. 5307 Funding Resolution 2026-1 - \$3,693,143

President Jenny Dinsmore presented Resolution 2026-1 in the amount of \$3,693,143 verbatim to the Board.

Wesley Nugent made a motion to approve the 5307 Funding Resolution 2026-1 in the amount of \$3,693,143 as read. **Jeremy Evans** seconded the motion.

For: All

Opposed: None

e. 5311f Funding Resolution 2026-2 - \$300,000

President Jenny Dinsmore presented Resolution 2026-2 in the amount of \$300,000 verbatim to the Board.

Russ Rogerson made a motion to approve the 5311f Funding Resolution 2026-2 in the amount of \$300,000 as read. **Stephanie Hunt** seconded the motion.

For: All

Opposed: None

f. 5311f Certifications and Assurances

CEO Maria Smith noted that the 5311f Certifications and Assurances must be reviewed and signed by each Board member.

g. 5311f Conflict of Interest

CEO Maria Smith noted that the 5311f Conflict of Interest form must be reviewed and signed by each Board member, and advised that it will be notarized by Loring Danielson.

h. 5310 Funding Resolution 2026-3 - \$84,000

President Jenny Dinsmore presented Resolution 2026-3 in the amount of \$84,000 verbatim to the Board.

Jeremy Evans, made a motion to approve the 5310 Funding Resolution 2026-3 in the amount of \$84,000 as read, **Jonathan Cook** seconded the motion.

For: All

Opposed: None

i. Title VI Update – Separate Packet

CEO Maria Smith reviewed the updates to the Title VI Program. She noted that the revisions include updates to total active vehicles, county population, and personnel to reflect the new individual holding the role of General Manager/CEO. Additional updates include public outreach activities, Planning Advisory Committee membership, and Plan of Adoption information.

President Jenny Dinsmore noted a difference in the population numbers on pages 10 and 34 and requested a motion to approve the Title VI Update with corrections.

Jeremy Evans, made a motion to approve the Title VI Update with the population discrepancy edited. **Russ Rogerson** seconded the motion.

For: All

Opposed: None

j. Property Monitoring Funding

CEO Maria Smith reported that Mountain Line Transit has been utilizing the Building Maintenance Fund for property monitoring and is currently awaiting \$189,000 in insurance reimbursement. In the interim, she has requested authorization to use the Contingency Fund until the insurance funds are received.

President Jenny Dinsmore requested a motion to approve the Property Monitoring Funding.

Jeremy Evans, made a motion to approve the Property Monitoring Funding, **Stephanie Hunt** seconded the motion.

For: All

Opposed: None

k. Sweep Account Funding

CEO Maria Smith reported that \$2.5 million is currently invested in the sweep account and accruing interest. She noted that while the Board previously approved the establishment of the sweep account, individual funding adjustments were not included in that action. She requested authorization to transfer an additional \$500,000 into the sweep account and asked that this action be formally recorded.

President Jenny Dinsmore requested a motion to approve the Sweep Account Funding.

Jonathan Cook, made a motion to approve the Sweep Account Funding, **Russ Rogerson** seconded the motion.

For: All

Opposed: None

IX. Board Member Reports and MPO Update:

CEO Maria Smith and **Assistant Manager Kimberly Fragola** attended the Transit Network Design Course in Washington, D.C., offered by Jarrett Walker + Associates last week.

What It Is: An intensive, hands-on course focused on designing and evaluating effective public transit networks. Key topics include route structure, service frequency, coverage strategies, and the trade-offs involved in network design.

How It Works: The course uses interactive exercises based on a fictional city, supported by group discussion and applied problem-solving. Activities emphasize real-world decision-making and practical network planning concepts.

CEO Maria Smith provided an update on MMMPO activities, including the following items:

1. **Bill Austin will retire in June 2026.**
2. **Election of Officers.**
3. **West Run Warming Shelter – coordination with DOH.**
4. **RFQ for the Complete Streets component of the Greenbelt Project.**
5. **Stewartstown Road / Point Marion Intersection Study.**
6. **Unified Planning Work Program.**
7. **Harmony Grove Interchange Project – update as of January 15, 2026.**
8. **Holland Avenue Construction Project.**
9. **Fairmont Avenue Construction Project.**
10. **Exit 155 Temporary Traffic Light.**

X. Next Board Meeting Date:

Next Board Meeting will be held on Wednesday February 18, 2026 at 12:00PM.

XI. Adjournment:

Jeremy Evans made a motion to adjourn **1:00 PM**.