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ADDENDUM 1 - REQUEST FOR PROPOSALS

Marketing Support Services

Mountain Line Transit Authority

Monongalia County Urban Mass Transit Authority

420 DuPont Road, Morgantown, WV 26501

Submit proposals electronically to: Loring Danielson, Finance Officer, danielson@busride.org

Direct all questions in writing to: Loring Danielson, Finance Officer, danielson@busride.org

ADDENDUM 1 -The following questions were proposed by a bidder and the responses are below:

1. Section 5 requires at least three completed projects of comparable scope within the past five years, and Items 3 and 8 require project information and client references. May a proposing firm count qualifying projects completed by its named principal before the current legal entity was formed, including work performed through a predecessor or affiliated creative-services business or in a prior professional/contracting role, provided the proposal clearly identifies the entity/employer under which each project was performed and supplies a reference able to verify the work?

Yes, this would be acceptable and yes, please note specifically who did the work so that it is clear we aren't viewing art created under a different company with talent that would not be included as part of this bid.

2. For the three completed comparable projects and the three client references requested in Items 3 and 8, must the projects represent three different client organizations, or may multiple qualifying completed projects for the same client be used if each project is separately described and verifiable?

You may submit multiple qualifying completed projects you did for the same client however you may want to consider the variety of experience you are presenting.

3. The RFP itself contains Attachment D, Federal Contract Provisions, while the procurement materials also include a separate document titled "2024 Fed Clauses February 2024." If any provision differs between those documents, should proposers treat the Attachment D incorporated into the 2026 Marketing Support Services RFP as controlling for this procurement?

Attachment D is a list of the clauses that are relevant to this project as proposed, note the Applicability Summary chart. There is a listing of the full Federal Clauses last updated 2024 some of the clauses listed here should not be relevant to this contract but should be noted for future projects and should the scope of this change. (Majority of the clauses left out are relevant to construction projects etc.)