

FIRE CAPTAIN

ESSENTIAL DUTIES AND RESPONSIBILITIES: May include, but are not limited to, the following:

- Assists in the implementation of goals and objectives, assists the Fire Chief and Asst. Chief in establishing schedules and methods for assigned shifts, and implements policies and procedures.
- Assigns, supervises, and reviews the work of staff involved in firefighting, rescue, and emergency medical activities.
- Evaluates operations and activities of assigned responsibilities, recommends improvements and modifications, and prepares various reports on operations and activities.
- Participates in budget preparation and administration, submits justifications for needed equipment.
- Participates in providing or coordinating staff training, collaborates with firefighters to correct deficiencies and implement discipline procedures.
- Assumes responsibility for all equipment or assigned apparatus.
- Responds to emergency calls in accordance with agency policy and safety and effectively drives fire apparatus to fire scenes as needed.
- Responds to emergency calls to protect life and property, fight fires, provides medical assistance and perform rescue operations.
- Assumes the duties of the Asst. chief in his/her absence, directs firefighting and rescue operations in this capacity, and assumes responsibility for assigned firefighting personnel.
- Participates in drills and other training activities and provides training to subordinates in fire suppression.
- Assists in maintaining assigned fire station, participates in cooking and cleaning activities, and oversee the completion of minor building repairs and maintenance.
- Performs a wide variety of minor mechanical modifications, installations and repairs and ensures equipment is cleaned and maintained according to agency policies.
- Conducts fire prevention inspections and attempts to educate the general public in fire prevention methods, conduct station tours and fire safety demonstrations for schools, churches, and other community organizations; and assists with pre-fire planning as directed by the Fire Marshal.
- Delegates duties as needed.

- Ensures all behaviors comply with the City's policies and procedures and Department SOP/SOG's.
- Performs other duties as assigned.

MINIMUM JOB REQUIREMENTS: Preferred

Must meet the minimum qualifications of a Firefighter and must possess the following:

- Minimum eight (8) years' experience as a firefighter.
- Minimum two years' experience acting as a company officer or five years' full-time experience as a Driver Engineer.
- Must possess and maintain at minimum the following throughout the course of employment:
 - o Valid Class A or B Exempt Texas driver's license and acceptable driving record
 - o Certified SFFMA Driver Operator Pumper
 - o Certified SFFMA Fire Officer I
 - o Certified SFFMA Fire Instructor I
 - o Certified SFFMA Incident Safety Officer