



POCONO TOWNSHIP COMMISSIONERS
SEWER COMMITTEE AGENDA
September 3, 2019 6:00 p.m.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Comments are for any issue. Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

Hearings

Presentations

OLD BUSINESS

1. Motion to approve the minutes of the August 5, 2019 sewer committee meeting (action item*)
2. Vasilios Kotretsos - 312 Learn Road - request for reduction in EDU's
3. Jimmy Schlier EDU purchase answer
4. Resolution update committee report – workshop date to discuss

NEW BUSINESS

1. **Financial Transactions**
2. **Appeals**
 - a. **Equity Lifestyle Properties – request to pay discounted rate of \$2500 per EDU for 611 property. Board requested recommendation from sewer consultant and engineer (possible action item*)

REPORTS

1. Commissioners
2. Sewer Consultant
 - a. Update on Verizon hook up
 - b. Update – expanding service area
 - c. Update - Deferred property list review report

- d. Discussion on policy to hook into the sewer system with no lateral
 - Pipilo – Route 611
- 3. Administration
 - a. Gateway Equities – given 120 days to hook up – deadline August 28th
- 4. Sewer Engineer
 - a. Update - Sanofi Sanitary Sewer Easement
 - b. Update - Act 537
- 5. Solicitor
 - a. Update - Baymont Hotel and Suites – hearing rescheduled until October 1, 2019
 - b. Update – Tobyhanna/Kalahari

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Executive Session – if necessary

Adjournment

**Pocono Township Board of Commissioners
Sewer Committee Meeting Minutes
August 5, 2019**

The Sewer meeting of the Pocono Township Commissioners was held on Monday, 08/05/2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald J. Lastowski, present; Richard Wielebinski, present; Jerrod Belvin, present; Chad Kilby, present.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Patrick Briegel, Sewer Consultant and Donna M. Asure, Township Manager were present.

PUBLIC COMMENT:

Ellen Gndt, Twp. Resident, asked what the Baymont Hotel Lawsuit concerned. Solicitor DeVito explained there were two issues – the paying of the monthly fee based on the township resolution and the rate to be paid for an EDU.

ANNOUNCEMENTS:

MINUTES:

G. Lastowski made a motion, seconded by J. Belvin, to approve the minutes of 07/01/2019 sewer committee meeting. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby, yes; J. Belvin, yes. Motion carried.

OLD BUSINESS:

Vasilios Kotretsos - 312 Learn Road - request for reduction in EDUs. No action taken.

Jimmy Schlier - EDU Purchase answer. No action taken.

Resolution update committee report - workshop date to discuss – no action taken

FINANCIAL TRANSACTIONS

J. Lastowski made a motion, seconded by R. Wielebinski, to approve Payment Application No. 11 from the Milnes Company in the amount of \$1,825.25 for the fence enclosure at Valve Station #1 as recommended by Patrick Briegel and Boucher & James. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by C. Kilby, to approve invoice from Keystone Engineering Group in the amount of \$10,602.80 for float project as recommended by Patrick Briegel and Boucher & James. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by C. Kilby, to approve payment to Brennan Electric DBA Wanto Inc for various work on sewer system in the amount of \$4,000.00 as recommended by Patrick Briegel and Boucher & James. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried.

J. Lastowski made a motion, seconded by J. Belvin, to approve payment to Onyx Valve Co. in the amount of \$3,465.90 for Valve Station #2 project as recommended by Patrick Briegel and Boucher & James. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried.

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J. Lastowski made a motion, seconded by R. Wielebinski, to approve payment to DEPG Bartonsville Route 611 Plaza, LP in the amount of \$12,500.00 for spare parts for the sewer force main as recommended by Patrick Briegel and Boucher & James. Under discussion it was asked if the parts had been received and were properly stored. It was reported to the board by P. Briegel that they had been received and were stored on property, some inside and some outside but all properly. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

APPEALS:

Equity Lifestyle Properties – Representatives from the company were present and, on the phone, to discuss the request made at the July 1, 2019 meeting to have the cost of an EDU be \$2500.00. Discussion occurred on the history of this project, the calculations of EDU's needed for this property and the requirement to hook into the system if the closest building is more than 300 feet from a lateral. R. Wielebinski made a motion seconded by C. Kilby to deny the request of Equity LifeStyle Properties to pay \$2500 per EDU. Discussion continued concerning the difference in cost between 87 EDU's at \$2500.00 (\$217,500.00) versus \$3750.00 (\$326,250.00). Equity Lifestyle Properties requested a copy of the document that provides for the 300-foot relief from mandatory connection. C. Kilby made a motion, seconded by J. Lastowski to table further discussion on this issue until the September Sewer Committee Meeting. Roll Call Vote: R. Wielebinski, no; J. Lastowski, yes; C. Kilby, yes; J. Belvin, yes. The Commissioners requested documentation be sent to their attention for review on this matter.

REPORTS:

COMMISSIONERS: none

SEWER CONSULTANT REPORT:

Verizon Hookup – P. Briegel reported this project is moving forward.

Update on Fencing at Valve Station #1 –P. Briegel reported that this project has been completed.

Update - expanding service area – no report

Update - Deferred property list review report – P. Briegel reported that Boucher & James has provided a quote of no more than \$5,000.00 to survey approximately 27 properties to determine laterals. A camera may be necessary for a few of the properties. By the next meeting a specification document should be prepared to go out for a quote to have a contractor bid to provide laterals to all the properties.

ADMINISTRATION

Gateway Equities - 2185 Route 611 - denial of reduction in EDU - D. Asure, Twp. Manager, reported that the deadline is August 28, 2019 and to date the property owner has not yet contacted the township in response to the letter that was sent.

SEWER ENGINEER:

Sanofi Sanitary Sewer Easement - no report.

ACT 537 - no report

Warner Road property – J. Tresslar reported that he has been in discussion with a gentleman representing a company who would like to buy an 82 parcel of land off Warner Road for an industrial use. They would like to know if the township is willing to work with them to extend the sewer line to this property. They, per J.

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Tresslar's advice, contacted the DRBC who had no issues with the extension as long as the township stayed

within their allocated gallons per day. BCRA would also need to be consulted. It was reported that the use would use approximately 12,000 gallons of water per day which would equate to an estimated 50 EDU's. The Board would look favorably on this project if the developer was willing to pay the costs of the installation which may require a pump station.

TOWNSHIP SOLICITOR:

Baymont Hotel and Suites connection – L. DeVito, township solicitor reported that the hearing originally scheduled for August 6, 2019 has been rescheduled until October 1, 2019.

Tobyhanna/Kalahari -

L. DeVito, Twp. Solicitor reported to the board that a letter has been recently received from Borton-Lawson, engineers for Kalahari with an update of their projects. Discussion followed about the information contained in the report and the next steps.

PUBLIC COMMENT:

Ellen Gndt, Twp. Resident, commented on the Equity LifeStyle Properties request to pay the reduced EDU rate.

ADJOURNMENT:

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 7:04 p.m. Roll call vote: R. Wielebinski, yes; J. Lastowski, yes; C. Kilby yes; J. Belvin, yes. Motion carried