



POCONO TOWNSHIP COMMISSIONERS

AGENDA

June 15, 2020 7:00 p.m.

TELECONFERENCE DIAL-IN #: 408-418-9388

ACCESS CODE: 132 571 6468

PASSWORD: 762666

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Since we are hosting a virtual meeting tonight, we ask that any residents making public comments please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- An executive session will be held tonight following the meeting to discuss personnel issues.
- Township Residents are encouraged to please respond to the 2020 Census by going to www.2020census.gov. It is critical that Pocono Township receives an accurate census count, so the Township receives the state and federal funds due the Township for the next 10 years.
- If you have not already, we would encourage you to "get in the know" with Pocono Township news. You can sign up for the Township newsletter at www.poconopa.gov, follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at www.savvycitizenapp.com.
- Pocono Township's 2020 road paving projects have started as of today. Residents are encouraged to visit the Township website or Facebook to view the exact roads being paved, so you can plan your local trips accordingly. The project timeline is weather-dependent, but we anticipate all paving to wrap up within four weeks.

Hearings – None

Presentations – None

Resolutions

Resolution 2020-13 – Motion to approve the submission of an Automated Red Light Enforcement (ARLE) grant application in an amount not to exceed \$400,000 from the Pennsylvania Department of Transportation to be used for a transportation upgrade project in the Township. **(Action Item)**

OLD BUSINESS

- Motion to approve the minutes of the June 1, 2020 regular meeting of the Board of Commissioners **(Action Item)**

NEW BUSINESS**1. Personnel****2. Ratification of COVID-19 Related Decisions (Action Items)**

- a. Motion to ratify extension of local Declaration of Disaster Emergency (6/8/20)

3. Financial Transactions

- a. Motion to ratify vouchers payable received through June 11, 2020 in the amount of \$99,655.63 **(Action Item)**
- b. Ratify gross payroll for pay period ending May 31, 2020 in the amount of \$98,069.90 **(Action Item)**
- c. Motion to approve vouchers payable received through June 11, 2020 in the amount of \$236,832.81 **(Action Item)**
- d. Motion to approve sewer construction fund expenditures through June 11 in the amount of \$4,333.80.
- e. Motion to approve capital fund expenditures through June 11 in the amount of \$11,519.60.

4. Travel/Training Authorizations

- a. Motion to authorize Commissioner Jerrod Belvin to attend the G-364 Multi-Hazard Emergency Planning for Schools training in Allegheny County, September 8 & 9. **(Action Item)**

Report of the President

Richard Wielebinski

- Discussion regarding interview and appointment of alternate Planning Commission members
- Discussion regarding interview and appointment of alternate Zoning Hearing Board members
- Discussion and possible action regarding extending the implementation of the Township's Amusement Tax **(Action Item)**
- Motion to approve MOU with Monroe Career & Technical Institute (MCTI) for township police services at a rate of \$79.28 per hour **(Action Item)**
- Discussion regarding MCTI roof replacement project permit fees **(Possible Action Item)**
- Motion to update Township short-term disability policy, to adjust short-term disability benefit from current rate of 70% of any employee's pay with a cap of \$500 per week, to 70% of any employee's pay with a cap of \$1,000 per week, for a maximum of 26 weeks. **(Action Item)**
- Update - LED Speed Signs

Commissioner Comments

Jerrod Belvin – Vice President

- COVID-19 Update
- Re-opening of the Township during/post-COVID-19
- Discussion regarding extension of Declaration of Disaster Emergency **(Possible Action Item)**

- Sponsorship of Monroe County Conservation District Stream Gage (**Possible Action Item**)

Ellen Grandt – Commissioner

- Clean-up Day Follow-up
- Discussion regarding activities allowed during yellow phase of COVID-19 restrictions
- Discussion regarding resuming public meetings at Township building
- Review of year-to-date Township financials – budget versus actual

Jerry Lastowski – Commissioner

- Re-opening of Stites Tunnel/191 Bridge
- Update – Special allocation to fire company for costs incurred at Pocono Manor fire

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Update – Road Crew Projects
- Road paving projects commence June 15
- Discussion regarding Robin Lane drainage issues
- Update – Lighting at MVP and Heritage Center
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well Work at MVP and Replacement Fixtures

Administration – Manager's Report

- Motion to authorize Township Manager to interview and hire an intern at a cost not to exceed \$12,000, as provided for in the Township budget (**Action Item**)
- Motion to approve Great Wolf application for fireworks display permit (**Action Item**)
- Proposed work session to discuss Township Amusement Tax – June 29 at 7:00 p.m.
- 2017 Green Light Go Project – delayed over lack of state funding
- Update on pending grant applications
- Discussion regarding establishing a park foundation and reimplementation of the Township Park Board
- Enterprise Fleet Management Meeting – Investigating potential savings of leasing all township vehicles including Police and Public Works
- 2020 Census Response
- Discussion regarding suggested work session date – Monday, June 8 @ 6:00 p.m.
- Update – Regional Comprehensive Plan – May 14 meeting was postponed
- Update – 2017 Green Light Go Project
- Update – MS4 requirements – Educational piece was included in this week's Township newsletter

Township Engineer Report

- St. Paul's Lutheran Drainage Basin
- Roof Replacement on Maintenance Building
- White Oak Culvert Replacement Project
- Archer Lane Drainage Issues

- PennDOT request for Township to assume responsibility for flashing light on Sullivan Trail as part of bridge rehabilitation project
- Update – Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
- Update – TLC Bridge & TLC Dam
- Update – Master sidewalk plan Multimodal grant

Township Solicitor Report

- Update – ZHB Hearing for Camp Lindenmere Special Exception
- Discussion regarding Amusement Tax
- Pocono Jackson Joint Water Authority (PJJWA)
- Update – ZHB – Johnson Appeal for Transient Dwelling Unit postponed from March 24, 2020
- Update – Electric contract discussion – further research needed regarding limitation of liability

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION 2020-13

**RESOLUTION TO APPROVE SUBMISSION OF AN AUTOMATED RED-LIGHT ENFORCEMENT (ARLE)
TRANSPORTATION ENHANCEMENT GRANT**

BE IT RESOLVED, that Pocono Township, Monroe County Pennsylvania hereby approves the submission of an Automated Red Light Enforcement (ARLE) grant in an amount not to exceed \$400,000 from the Pennsylvania Department of Transportation to be used for a transportation upgrade project in the Township.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate the President of the Board of Commissioners to execute all documents and agreements between Pocono Township and the Pennsylvania Department of Transportation to facilitate and assist in obtaining the requested grant.

I, Richard Wielebinski, duly elected President of the Pocono Township Board of Commissioners hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the members of the Pocono Township Board of Commissioners at a regular meeting held on this ____ day of _____, 2020.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Print Name: Taylor Muñoz
Title: Township Manager

By: _____
Print Name: Richard Wielebinski
Title: President

**Pocono Township Board of Commissioners
Regular Meeting Minutes
June 1, 2020 7:00 p.m.**

The regular meeting of the Pocono Township Commissioners was held remotely on Monday, June 1, 2020 via video and teleconference, and was opened by President Rich Wielebinski at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL: Jerrod Belvin, present; Ellen Gndt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

IN ATTENDANCE

Leo DeVito, Township Solicitor, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James, Inc.; Taylor Munoz, Township Manager; Robert Sargent, Road Supervisor; Patrick Briegel, Sewer Consultant; and Dee Ackerman, Administrative Assistant.

PUBLIC COMMENTS

Township resident, Juliana Farrell of 314 Bog Road inquired when will speed limit signs be installed on Bog Road. R. Sargent is working to get signs up "this week." R. Wielebinski indicated R. Sargent and police met on Bog Road and determined locations of signage and timing devices. R. Sargent indicated speed strips and striping will be installed next week, weather depending. J. Lastowski asked T. Muñoz to investigate the reopening of the bridge on Route 191 so detour traffic will alleviate.

Announcements

- An executive session was held on May 27, 2020 to discuss the police contract and personnel issues.
- The Pocono Township Spring Cleanup will be held June 4-6, 2020 at the Township municipal complex. Information regarding the fee schedule is available at the Township office and online. Please note that the Cleanup is for residents only and proof of residency is required. Residents are asked this year to unload their own vehicles, due to ongoing concerns with COVID-19. If a resident is physically unable to unload, or there is a backlog of vehicles, members of the Public Works crew will be available to assist.
- Township Residents are encouraged to please respond to the 2020 Census by going to www.2020census.gov. It is critical that Pocono Township receives an accurate census count so the Township receives the state and federal funds due the Township for the next 10 years.

Hearings

- No hearings.

Presentations

- No presentations.

Resolutions

- No resolutions.

OLD BUSINESS

R. Wielebinski made a motion, seconded by E. Gndt, to approve the minutes of the May 18, 2020 regular meeting of the Board of Commissioners. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

NEW BUSINESS

Personnel – No new business.

Ratification of COVID-19 Related Decisions & Expenditures per Declaration of Disaster Emergency

- Extension of local Declaration of Disaster Emergency (5/25/20)

R. Wielebinski made a motion, seconded by J. Belvin, to ratify the extension of local Declaration of Disaster Emergency for 5/25/2020. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Financial Transactions

Ratify Vouchers Payable

R. Wielebinski made a motion, seconded by E. Gndt, to ratify vouchers payable received through May 28, 2020 in the amount of \$193,124.85. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Ratify Gross Payroll

R. Wielebinski made a motion, seconded by K. Meeker, to ratify gross payroll for pay period ending May 17, 2020 in the amount of \$100,079.83. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

- E. Gndt asked for clarification of correct date of payroll. T. Muñoz confirmed the May 17 date was correct.

Approve Vouchers Payable

R. Wielebinski made a motion, seconded by E. Gndt, to approve vouchers payable received through May 28, 2020 in the amount of \$67,789.62. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

No capital expenditures.

No construction fund purchases.

Travel/Training Authorizations

No travel/training authorizations.

REPORT OF THE PRESIDENT

Richard Wielebinski

- There are no plans for aerial spraying for gypsy moths this year.
- Discussion took place regarding interview and appointment of alternate Planning Commission members. Christina Kaufman and Joe Folsom sent letters of interest. They will be invited to the first meeting in July to discuss appointments as alternates.
- Update – LED Speed Signs – There is no update for LED Speed Signs due to no approval by the state.
- MCTI Roof – There was a meeting with MCTI representatives last week asking to waive permit fees. Fees were higher than anticipated. E. Gndt indicated MCTI was notified the Township would not divert from the fee schedule. R. Wielebinski and J. Lastowski expressed agreement.

COMMISSIONER COMMENTS

Jerrold Belvin – Vice President

- COVID-19 Update
There was a transition from red to yellow phase with anticipation of the yellow phase being two to four weeks. A memo was sent by J. Belvin to all commissioners with recommendations for Township operations during the yellow phase.
- Discussion regarding extension of Declaration of Disaster Emergency followed with E. Gnadtt asking whether the declaration was still necessary. R. Wielebinski indicated we are in yellow and still under pandemic mode. J. Lastowski felt there is a false sense of security with the color change and acknowledged J. Belvin's work on the email sent regarding PPE and COVID-19. E. Gnadtt questioned the rationale behind allowing baseball to be played while the pavilions must be closed. Questions also arose about walking trails, restroom access, port-a-potties, and hand sanitizing stations. R. Sargent is hopeful to have the bathrooms open by the end of the week. Discussion followed regarding face masks and park usage guidelines.

J. Belvin made a motion, seconded by R. Wielebinski, to extend Declaration of Disaster Emergency for Pocono Township effective immediately until June 8, 2020. Roll Call Vote: Jerrod Belvin, yes; Ellen Gnadtt, no; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Ellen Gnadtt – Commissioner

- E. Gnadtt made a motion to appoint Steve Van Auken as an alternate to the Planning Commission. The motion did not receive a second. Motion failed.
- Discussion regarding procedures for Spring Cleanup days. R. Sargent described the interior logistics of deliveries being made. T. Muñoz stated signage will be coming. J. Lastowski asked about the number of crew members needed. R. Sargent indicated six in total: two unloading, one standing at electronics area, and two or three where cars will be unloading to assist and oversee. The rest of staff will be doing other things like speed limit signs, etc., and will rotate.
- Discussion regarding Township's personal protective equipment (PPE) inventory. Questions were answered in J. Belvin's email about PPE.
- Request regarding possibility of having agenda prepared on Wednesdays so it can be posted on Fridays for the public. T. Muñoz explained the finalized financial information is not received until Thursday afternoon or at times, Friday morning due to additional bills being added which in turn brings revisions to the financial information. He also explained logistical limitations with four staff members and preparing BOC, Sewer and Planning Commission meeting agendas and minutes.

Jerry Lastowski – Commissioner

- Update – Special allocation to fire company for costs incurred at Pocono Manor fire. No update at this time.

Keith Meeker – Commissioner – No report given.

Reports

Zoning – May 2020 Report – No discussion.

Emergency Services

- Police – Report given to Commissioners.
- EMS – No report.
- Fire – Bill Sayre gave a year-to-date run report for May 2020 to the Commissioners.

Public Works Report

- Update – Road Crew Projects
Public Works crew are out mowing and preparing for Township cleanup.
- Update – Lighting at MVP and Heritage Center
Work will proceed on the day following elections. Stanchions will be installed and then ditch witch to run conduit/wiring.
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
Meeting with John Motz, Shawn McGlynn, and Missy from Boucher & James will take place soon.
- Update – Well Work at MVP and Replacement Fixtures
The project should be done by end of week.

Administration – Manager's Report

- Spring Cleanup is June 4-6, 2020. Flyer and fee schedule are available online.
- Conversations continue with Enterprise Fleet Management to investigate potential savings of leasing all Township vehicles for Police and Public Works. Next meeting will be June 2.
- 2020 Census Response – The Township is lagging in responding to the census. On-line response is quickest and easiest for residents.
- Discussion regarding suggested work session date – Date of Monday, June 8 at 6:00 p.m. was determined to review township matters and discuss the amusement tax in further detail. This meeting will be advertised, and an invite will be sent out for a video meeting.
- Update – Regional Comprehensive Plan – The May 14, 2020 meeting was postponed.
- Update – 2017 Green Light Go Project – No update. Waiting on paperwork to review bid.
- Update – MS4 requirements – Educational piece was included in last Township newsletter.

Township Engineer Report

- St. Paul's Lutheran Drainage Basin – A letter with remediation recommendations was sent to St. Paul's and an engineer will contact J. Tresslar to move forward with the recommendations outlined in the letter.
- Adaptive Signaling Project and bidding process – Waiting on PennDOT.
- Roof Replacement on Maintenance Building – A schedule for this project will be sent to the Township Manager. It is suggested a mandatory pre-bid meeting be held on June 24th with all bidders' questions back to the Township by July 8th with bids due on July 20th.
- White Oak Culvert Replacement Project – A punch-list inspection was completed and a few items remain for completion.
- Archer Lane Drainage Issues – A violation notice was sent out by Township Zoning Officer last week.
- PennDOT request for Township to assume responsibility for flashing light on Sullivan Trail as part of bridge rehabilitation project - No update.
- Right hand turn lanes from Rt. 611 onto Rimrock and Bartonville Avenue – No update.
- TLC Bridge & TLC Dam – No update.
- Master sidewalk plan Multimodal grant – No update.

Township Solicitor Report

- Camp Lindenmere – Special Exception Application – The Special Exception Application for the expansion of some of the Camp's facilities is scheduled for June 3, 2020. Information for the meeting will be sent to the Commissioners.
- Discussion regarding Amusement Tax – A virtual meeting with Camelback representatives regarding the amusement tax took place. Camelback representatives expressed interest in resuming conversations and coming to a resolution for Camelback. Before the departure of he previous manager and COVID-19, there was a draft agreement under review and this will be the subject of a future work session.
- Pocono Jackson Joint Water Authority (PJJWA) – No report given.
- Update – ZHB – Johnson Appeal for Transient Dwelling Unit postponed from March 24, 2020 - Tentatively considering the end of June.

- Update – Electric contract discussion – Further research is needed regarding limitation of liability.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Dennis Virga, Director of MCTI – Discussion followed on MCTI permit fees and potential forgiveness. MCTI did not contact the Township to discuss actual permit fees. Dennis Virga indicated permit fees are 30% more for MCTI, as they are an institution that must bid projects at prevailing wage.

ADJOURNMENT

R. Wielebinski made a motion, seconded by J. Belvin, to adjourn the meeting at 8:06 p.m. Roll Call Vote: Jerrod Belvin, yes; Ellen Gmandt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

POCONO TOWNSHIP
Monday, June 15, 2020

SUMMARY

Ratify

General Fund	\$	99,355.88
Sewer Operating	\$	299.75
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	129,639.93
TOTAL Sewer <u>OPERATING</u> Fund	\$	107,192.88
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	4,333.80
TOTAL Capital Reserve Fund	\$	11,519.60
Liquid Fuels	\$	-

Budget Adjustments

\$ -

Budget Appropriations

\$ -

Interfund Transfer

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, June 15, 2020

<u>General Fund</u>	<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Payroll	06/05/2020			PAYROLL ENDING 5/31/2020	\$ 98,069.90
General Expenditures				TOTAL PAYROLL	\$ 98,069.90
	06/04/2020	59758	PENTELEDATA	INTERNET SERVICE POLICE TWP AND PARK	\$ 481.98
	06/04/2020	59759	SITE 2	BACKUP SERVICES TWP AND POLICE	\$ 804.00
Sewer Operating Fund				TOTAL General Fund Bills	\$ 1,285.98
	06/04/2020	1621	PENTELEDATA	INTERNET SERVICE PUMP STATIONS	\$ 299.75
Sewer Construction Fund					
					\$ 299.75
Capital Reserve Fund					
					\$ -
				TOTAL Capital Reserve Fund	\$ -

TOTAL General Fund	\$ 99,355.88
TOTAL Sewer Operating	\$ 299.75
TOTAL Sewer Construction	\$ -
Total Capital Reserve	\$ -
	Transferred by:
\$	99,655.63

POCONO TOWNSHIP CHECK LISTING

Monday, June 15, 2020

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
General Fund				
06/11/2020	59760	AFLAC	Supplemental Insurance	\$ 488.42
06/11/2020	59761	AMERICAN UNITED LIFE INSURANCE CO.	STD & GTL INSURANCE	\$ 2,029.80
06/11/2020	59762	ARGS Technology, LLC	May 2020 Police & TWP IT Services	\$ 2,875.00
06/11/2020	59763	BIU of PA, Inc.	Permit Fees	\$ 88.90
06/11/2020	59764	Nationwide - 457	EE & ER CONTRIBUTION	\$ 4,154.12
06/11/2020	59765	Blue Ridge Communications	TWP & POLICE PHONES	\$ 285.95
06/11/2020	59766	Boucher & James, Inc.	ENGINEERING SERVICES	\$ 5,143.00
06/11/2020	59767	Brodhead Creek Regional Authority	SEWER TWP	\$ 177.08
06/11/2020	59768	Broughal & DeVito, L.L.P.	LEGAL SERVICES	\$ 8,845.50
06/11/2020	59769	Canfield's Pet & Farm	Rakes & Shovels	\$ 309.90
06/11/2020	59770	CCP Industries	PW SUPPLIES	\$ 1,111.96
06/11/2020	59771	Cefali and Associates PC	April 2020 Treasury Services	\$ 435.00
06/11/2020	59772	Center for Education & Employment Law	POLICE SUBSCRIPTIONS	\$ 132.45
06/11/2020	59773	DES	May 2020 TWP Recycling	\$ 24.00
06/11/2020	59774	Donna Kenderdine Reporting	PROFESSIONAL SERVICES	\$ 125.00
06/11/2020	59775	Eureka Stone Quarry, Inc.	ROAD MATERIALS	\$ 4,017.35
06/11/2020	59776	Francis Smith & Sons Inc	AB UST OPERATOR FEE	\$ 250.00
06/11/2020	59777	Fry's Plastic	PW SUPPLIES	\$ 3,794.72
06/11/2020	59778	J & Z Professional Services LLC	June 2020 Cleaning Services	\$ 1,895.12
06/11/2020	59780	Kimball Midwest	PW OPERATING SUPPLIES	\$ 278.58
06/11/2020	59781	Monarch	PW OPERATING SUPPLIES	\$ 2,265.00
06/11/2020	59782	MRM Worker's Compensation Pooled Trust	WORKERS COMPENSATION INSURANCE	\$ 11,724.32
06/11/2020	59783	Network Fleet	POLICE GPS SERVICES	\$ 325.45
06/11/2020	59784	P & D Emergency Services	VEHICLE MAINTENANCE	\$ 333.95
06/11/2020	59785	PAPCO, Inc.	VEHICLE FUEL	\$ 552.55
06/11/2020	59786	PMHIC	HEALTH INSURANCE PREMIUM	\$ 69,158.70
06/11/2020	59787	PPL Electric Utilities	ELECTRIC SERVICE TRAFFIC LIGHTS	\$ 50.76
06/11/2020	59788	Praxair Dist Mid-Atlantic	PW SUPPLIES	\$ 28.68
06/11/2020	59789	Reliable Sign and Striping	PW SUPPLIES	\$ 932.50

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
06/11/2020	59790	Site2	TWP & POLICE BACKUP SERVICES	\$ 804.00
06/11/2020	59791	State Workers Insurance Fund	FIRE DEP. WORKERS COMP	\$ 2,006.00
06/11/2020	59792	Steele's Hardware	PW SUPPLIES	\$ 410.02
06/11/2020	59793	Steele's Hardware	PW SUPPLIES	\$ 1,087.56
06/11/2020	59794	Stroudsburg Electric Motor Service	PW EQUIPMENT PARTS	\$ 48.50
06/11/2020	59795	Teamster Local 773 - Non-Uniform	NON UNION DUES	\$ 786.00
06/11/2020	59796	Teamster Local 773 - Police	POLICE UNION DUES	\$ 1,412.00
06/11/2020	59797	Tulpehocken Mountain Spring Water Inc	WATER	\$ 90.19
06/11/2020	59798	UNIFIRST Corporation	MATS & UNIFORMS	\$ 84.76
06/11/2020	59799	Waste Management of Pennsylvania, Inc.	WASTE REMOVAL	\$ 779.75
06/11/2020	59800	Werkheiser, Kent	POLICE OPERATION SUPPLIES	\$ 139.89
06/11/2020	59801	Wilson Products Compressed Gas Co.	PW SUPPLIES	\$ 7.50
06/11/2020	59802	YCG, Inc.	Police equipment maintenance	\$ 150.00
TOTAL General Fund				\$ 129,639.93

Sewer Operating Fund

06/10/2020	1622	BLUE RIDGE COMMUNICATIONS	PUMP STATION DIGITAL PHONES	\$ 121.98
06/10/2020	1623	Boucher & James, Inc.	SEWER ENGINEERING SERVICES	\$ 9,156.25
06/10/2020	1624	BRODHEAD CREEK REGIONAL AUTHORITY	JULY 2020 SEWER TREATMENT EXPENSE	\$ 76,336.25
06/10/2020	1625	BROUGHAL & DEVITO, L.L.P.	SEWER LEGAL	\$ 666.50
06/10/2020	1626	KEYSTONE ENGINEERING GROUP	ENGINEERING SERVICES	\$ 2,538.95
06/10/2020	1627	Monarch	STEEL RISERS	\$ 12,560.00
06/10/2020	1628	Pennsylvania One Call System, Inc	SEWER MAPPING	\$ 81.76
06/10/2020	1629	Pocono Management Associates LLC	CONTRACTED SERVICES 5/25 -5/31	\$ 1,459.55
06/10/2020	1630	Pocono Township	ADMIN SERVICES & TO REIMBURSE FOR CERTIFIED MAILINGS	\$ 1,267.70
06/10/2020	1631	Steele's Hardware	SEWER OPERATING SUPPLIES	\$ 86.44
06/10/2020	1632	SUBURBAN TESTING LABS	MONTHLY NPDES TESTING	\$ 480.00
06/10/2020	1633	Utility Locator LLC	SEWER MARKING	\$ 2,437.50
TOTAL Sewer Operating				\$ 107,192.88

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Sewer Construction Fund				
6/10/2020	666	BOUCHER & JAMES INC	ENGINEERING SEWER CONST PROJECT	\$ 4,333.80

TOTAL Sewer Construction Fund \$ 4,333.80

Capital Reserve Fund

06/10/2020	1127	BOUCHER & JAMES INC	PTW ENGINEERING SERVICES CAPITAL PROJECTS	\$ 5,627.62
06/10/2020	1128	COOPER ELECTRIC	HERITAGE CENTER LIGHTING PROJECT	\$ 342.48
06/10/2020	1129	FRY PLASTIC LLC	HERITAGE CENTER LIGHTING PROJECT	\$ 432.56
06/10/2020	1130	MARTIN STONE QUARRIES INC	INFIELD MIX	\$ 5,116.94

TOTAL Capital Reserve Fund \$ 11,519.60

LIQUID FUELS

ESSA

TOTAL General Fund	\$ 129,639.93
Sewer Operating	\$ 107,192.88
TOTAL Sewer Construction Fund	\$ 4,333.80
Capital Reserve	\$ 11,519.60
Liquid Fuels	\$ -
TOTAL ESSA TRANSFER	\$ 252,686.21

Authorized by: _____

Transferred by: _____

Taylor Munoz

From: Jerrod Belvin
Sent: Tuesday, June 9, 2020 8:30 PM
To: Taylor Munoz
Subject: Please add to Agenda

Taylor,

Please Add to the agenda under: Travel / Training Authorizations
for Emergency Management coordinator to attend 2 day class in Allegheny County, 2 nights Sept 8 & 9
G-364 Multi-Hazard Emergency Planning for Schools

This field course provides schools with the knowledge, skills, and tools needed to refine or develop an all-hazards school emergency plan (EOP). This course follows the guidance set forth in the FEMA Comprehensive Preparedness Guide, CPG-101, for developing an emergency operations plan and explains how to utilize the National Incident Management System (NIMS) as the foundation for planning and building partnerships with outside agencies such as Law Enforcement, Fire, and Emergency Management. The course will also provide an overview of the Commonwealth's planning software system.

The final day of the course provides participants with an opportunity to conduct and design a tabletop exercise using Homeland Security Exercise and Evaluation Program (HSEEP) guidelines.

Target Audience: School administrators (school staff on the EOP planning team) and local emergency managers and first responders (law enforcement, fire, etc.) who are interested in comprehensive emergency planning for grades K-12 & higher education.

Thanks,

Jerrod D. Belvin
Emergency Management Coordinator / Vice-President Commissioner / County LEPC
Pocono Township
P.O. Box 197, 112 Township Drive
Tannersville, PA 18372
Phone: 570-629-1922
Cell: 570-982-2419
Fax: 570-955-3997



"In matters of style, swim with the current; in matters of principle, stand like a rock."
~Thomas Jefferson

This email and any attachments are intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under

General Fund
Profit & Loss Budget vs. Actual
January through December 2020

Expense	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Public Safety				
410.120 · Police Salaries & Wages-Admin	40,675.47	99,395.00	-58,719.53	40.92%
410.130 · Police Salaries & Wages-Officer	540,250.27	1,535,743.04	-995,492.77	35.18%
410.140 · Police Salaries & Wages-Civilian	21,765.44	50,585.60	-28,800.16	43.07%
410.179 · Police Longevity Pay	21,209.16	51,363.87	-30,154.71	41.29%
410.180 · Police Overtime Wages	44,018.80	162,000.00	-117,981.20	27.17%
410.185 · Sick & Vacation Buy Back	11,213.85	70,000.00	-58,786.15	16.02%
410.187 · Police Overtime Civ Support	0.00	500.00	-500.00	0.0%
410.190 · Police HRA Fees	1,916.42	49,288.00	-47,371.58	3.89%
410.191 · Uniform Allowance	1,494.34	16,800.00	-15,305.66	8.9%
410.192 · Police SSI Taxes	49,316.04	151,958.64	-102,642.60	32.45%
410.196 · Police Health Insurance	199,963.19	593,090.88	-393,127.69	33.72%
410.197 · Police Pension Plan	92.70	221,241.42	-221,148.72	0.04%
410.198 · Police Life & Disability Ins	5,671.50	17,688.00	-12,016.50	32.06%
410.199 · Police Non-Uniform Pension	1,955.23	4,552.70	-2,597.47	42.95%
410.200 · Police 457 Contribution	3,474.30	12,600.00	-9,125.70	27.57%
410.216 · Police Community Outreach	0.00	2,000.00	-2,000.00	0.0%
410.220 · Police Operating Supplies	3,131.68	7,500.00	-4,368.32	41.76%
410.221 · Crime Scene Supplies	0.00	1,000.00	-1,000.00	0.0%
410.222 · Ammunition/Field Materials	2,495.00	6,000.00	-3,505.00	41.58%
410.231 · Vehicle Fuel	17,614.95	45,000.00	-27,385.05	39.14%
410.238 · Uniform Expense	114.99	2,000.00	-1,885.01	5.75%
410.260 · Police Minor Equipment	3,489.17	15,000.00	-11,510.83	23.26%
410.270 · Police IT	13,764.23	28,000.00	-14,235.77	49.16%
410.310 · Police Professional Services	15,335.32	20,000.00	-4,664.68	76.68%
410.314 · Civil Service Comm Solicitor	0.00	3,000.00	-3,000.00	0.0%
410.317 · POLICE NEW HIRES EXP	0.00	0.00	0.00	0.0%
410.320 · Police Communications	6,017.09	17,306.40	-11,289.31	34.77%
410.331 · Travel/Lodging	79.46	3,000.00	-2,920.54	2.65%
410.341 · Police Advertising & Printing	1,245.52	2,500.00	-1,254.48	49.82%
410.373 · Police Maint & Repair Bldg	2,848.72	10,000.00	-7,151.28	28.49%
410.374 · Police Equipment Maint	1,098.29	5,000.00	-3,901.71	21.97%
410.420 · Police Dues, Subscriptions	189.95	1,000.00	-810.05	19.0%
410.450 · Police Contracted Services	26,305.81	55,000.00	-28,694.19	47.83%
410.451 · Police Vehicle Maintenance	13,333.07	25,000.00	-11,666.93	53.33%
410.460 · Police Meetings & Training	2,760.00	10,000.00	-7,240.00	27.6%
Total Public Safety	1,052,859.96	3,295,113.55	-2,242,253.59	31.95%
Total Expense	1,052,859.96	3,295,113.55	-2,242,253.59	31.95%
Net Income	-1,052,859.96	-3,295,113.55	2,242,253.59	31.95%
				without overtime
			\$ 3,133,113.55	\$ 1,506.30
			\$ 79.28	

Monroe County Technical Institute		
Schedule of Values		
	Cost w/ Prevailing Wages	Cost w/out Prevailing Wages
Phase I: Summer 2020		
Bonds	\$ 15,000.00	\$ 15,000.00
Mobilization	\$ 30,000.00	\$ 30,000.00
Dumpster	\$ 35,000.00	\$ 35,000.00
Vacuum	\$ 25,000.00	\$ 25,000.00
Plumber	\$ 28,800.00	\$ 28,800.00
Roof A:		
Roof - Material	\$ 138,155.00	\$ 138,155.00
Roof labor	\$ 73,400.00	\$ 21,759.78
Sheet metal material	\$ 9,900.00	\$ 9,900.00
Sheet metal labor	\$ 9,900.00	\$ 2,934.90
Roof B:		
Roof - Material	\$ 72,920.00	\$ 72,920.00
Roof labor	\$ 38,740.00	\$ 11,484.66
Sheet metal material	\$ 5,225.00	\$ 5,225.00
Sheet metal labor	\$ 5,225.00	\$ 1,548.98
Roof C:		
Roof - Material	\$ 26,860.00	\$ 26,860.00
Roof labor	\$ 14,275.00	\$ 4,231.89
Sheet metal material	\$ 1,925.00	\$ 1,925.00
Sheet metal labor	\$ 1,925.00	\$ 570.68
Roof D:		
Roof - Material	\$ 57,560.00	\$ 57,560.00
Roof labor	\$ 30,580.00	\$ 9,065.59
Sheet metal material	\$ 4,125.00	\$ 4,125.00
Sheet metal labor	\$ 4,125.00	\$ 1,222.88
Roof E:		
Roof - Material	\$ 88,271.00	\$ 88,271.00
Roof labor	\$ 46,900.00	\$ 13,903.73
Sheet metal material	\$ 6,325.00	\$ 6,325.00
Sheet metal labor	\$ 6,325.00	\$ 1,875.08
Punchlist and closeouts	\$ 3,500.00	\$ 3,500.00
Allowances:		
A1: Metal Deck	\$ 15,000.00	\$ 15,000.00
A2: Concrete Deck	\$ 16,000.00	\$ 16,000.00
A3: Alum Finish	\$ 2,400.00	\$ 2,400.00
A4: Wood Block	\$ 2,000.00	\$ 2,000.00
A5: Roof Work	\$ 15,480.00	\$ 15,480.00
	\$ 830,841.00	\$ 668,044.15

Phase II: Summer 2021		
Bonds	\$ 11,000.00	\$ 11,000.00
Mobilization	\$ 30,000.00	\$ 30,000.00
Dumpster	\$ 35,000.00	\$ 35,000.00
Vacuum	\$ 25,500.00	\$ 25,500.00
Plumber	\$ 26,700.00	\$ 26,700.00
Roof F:		
Roof - Material	\$ 212,325.00	\$ 212,325.00
Roof labor	\$ 115,565.00	\$ 34,259.80
Sheet metal material	\$ 11,685.00	\$ 11,685.00
Sheet metal labor	\$ 11,685.00	\$ 3,464.07
Roof G:		
Roof - Material	\$ 96,850.00	\$ 96,850.00
Roof labor	\$ 52,715.00	\$ 15,627.61
Sheet metal material	\$ 7,150.00	\$ 7,150.00
Sheet metal labor	\$ 7,150.00	\$ 2,119.65
Roof H:		
Roof - Material	\$ 63,325.00	\$ 63,325.00
Roof labor	\$ 34,465.00	\$ 10,217.31
Sheet metal material	\$ 4,675.00	\$ 4,675.00
Sheet metal labor	\$ 4,675.00	\$ 1,385.93
Punchlist and closeouts	\$ 3,500.00	\$ 3,500.00
	\$ 753,965.00	\$ 594,784.37
Phase III: Summer 2021		
Bonds	\$ 10,000.00	\$ 10,000.00
Mobilization	\$ 30,000.00	\$ 30,000.00
Dumpster	\$ 40,000.00	\$ 40,000.00
Vacuum	\$ 23,100.00	\$ 23,100.00
Plumber	\$ 14,400.00	\$ 14,400.00
Roof J:		
Roof - Material	\$ 260,803.00	\$ 260,803.00
Roof labor	\$ 179,250.00	\$ 53,139.52
Sheet metal material	\$ 17,500.00	\$ 17,500.00
Sheet metal labor	\$ 17,500.00	\$ 5,187.96
Punchlist and closeouts	\$ 3,500.00	\$ 3,500.00
	\$ 596,053.00	\$ 457,630.48
	\$ 2,180,859.00	\$ 1,720,459.00

MCTI Roof Permit Fees			
	Prevailing Wage	No Prevailing Wage	Difference
Total Project Cost	\$ 2,180,859.00	\$ 1,720,459.00	\$ (460,400.00)
Total Permit Fees	\$34,076.95	\$29,656.50	\$ (4,420.45)
Building Codes %	\$23,853.87	\$20,759.55	\$ (3,094.32)
Township %	\$10,223.09	\$8,896.95	\$ (1,326.14)



MONROE COUNTY
CONSERVATION DISTRICT

Conserving Natural Resources for the Future

Technical Section Tel (570) 629-3060 • Environmental Education Tel (570) 629-3061
8050 Running Valley Road • Stroudsburg, PA 18360 • Fax (570) 629-3063 • www.mcconservation.org

Pocono Township Commissioners
c/o Jarrod Belvin
P.O. Box 197
Tannersville, PA 18372

RE: Support for Pocono Creek Stream Gage

Dear Mr. Belvin:

Please accept this request for financial support of the United States Geological Survey stream gage on Pocono Creek in Stroud Township. Monroe County Conservation District is the local sponsor for this invaluable watershed monitoring tool that provides instantaneous flow measurements accessible via the internet for public use, planning and emergency response. Attached is a brief description of the gage, its importance, and the valuable data it provides.

If you have not already, we strongly encourage you to consider allocating a contribution for operation and maintenance (O & M) of the Pocono Creek stream gage in 2020.

The long-term availability of the Pocono Creek stream gage requires the continued support of the watershed community. The cost for operation and maintenance of the stream gage on Pocono Creek is **\$17,800** for the period from **October 1, 2019 - September 30, 2020**. The following partners have provided a total of **\$6,750** towards the stream gage through the 2020 funding cycle: Brodhead Creek Regional Authority, Monroe County Commissioners, Monroe County Planning Commission, and Stroudsburg Borough Council. The Monroe County Conservation District would like to express our gratitude to these entities for their continued support.

Please consider allocating a contribution in your 2020 budget for the stream gage on Pocono Creek to help us continue to fund this invaluable tool. To make a contribution to the Pocono Creek Stream gage, please send a check made out to the Monroe County Conservation District and write Stream Gage in the memo section. Or, contact to discuss submitting a prepared invoice for your records, and we will be happy to provide one.

If you would like more information about stream gages in Monroe County, Pocono Creek stream gage, or watershed issues please contact Annie Polkowski, Watershed Specialist in our office at 570-629-3060.

For the Board of Directors,

Kristina Heaney
District Manager

KH/ap
Enclosure

SPRING CLEAN UP DAYS 2020 SUMMARY

SPRING 2020	4-Jun	5-Jun	6-Jun	TOTAL
CASH	\$ 2,310.00	\$ 2,625.00	\$ 2,222.00	\$ 7,157.00
CHECKS	\$ 395.00	\$ 215.00	\$ 175.00	\$ 785.00
SALVAGE REVENUE	\$ 540.00	\$ 443.25	\$ 1,007.25	\$ 1,990.50

TOTAL \$ 3,245.00 \$ 3,283.25 \$ 3,404.25 \$ 9,932.50

SPRING 2019	2-May	3-May	4-May	TOTAL
CASH	\$ 901.00	\$ 1,085.00	\$ 2,225.00	\$ 4,211.00
CHECKS	\$ 295.00	\$ 334.00	\$ 613.00	\$ 1,242.00
SALVAGE REVENUE	\$ 435.80	\$ 368.10	\$ 1,012.50	\$ 1,816.40

TOTAL \$ 1,631.80 \$ 1,787.10 \$ 3,850.50 \$ 7,269.40

SPRING 2018	TOTAL
CASH	\$ 5,130.00
CHECKS	\$ 974.00
SALVAGE REVENUE	\$ 2,738.40
TOTAL	\$ 8,842.40

SPRING 2017	TOTAL
CASH	\$ 3,392.00
CHECKS	\$ 466.00
SALVAGE REVENUE	\$ 1,051.20
TOTAL	\$ 4,909.20

Taylor Munoz

From: Myers, Jeffrey M <jeffrmyers@pa.gov>
Sent: Thursday, June 11, 2020 12:16 PM
To: Taylor Munoz
Subject: RE: [External] SR 191 Bridge Update

Taylor, we are on schedule for the middle to late July for the opening of SR 191. As of today I'm leaning towards the 17th of July for traffic (Weather permitting) to use the tunnel. There may be some operations after that with single lane traffic.

Any questions? Don't hesitate to ask.

Thanks, Jeff

Jeffrey M. Myers/ Transportation Construction Inspector/ Supervisor
PA Dept. of Transportation
Engineering District 5-0
1002 Hamilton Street/ Allentown, PA 18103
jeffrmyers@pa.gov

From: Taylor Munoz <tmunoz@poconopa.gov>
Sent: Wednesday, June 10, 2020 3:43 PM
To: Myers, Jeffrey M <jeffrmyers@pa.gov>
Subject: RE: [External] SR 191 Bridge Update

Hi Jeff,

I had asked Tony whether there were any "general" updates as to the project completion timeline for the S.R. 191 Stites Tunnel project. Could you shed any light on a potential end date?

Thank you in advance.

All the best,

Taylor

Taylor W. Muñoz
Township Manager
Pocono Township
112 Township Drive
Tannersville, PA 18372
tmunoz@poconopa.gov
570.629-1922 ext. 212



May 27, 2020

Taylor Munoz, Township Manager
Pocono Township
112 Township Drive
Tannersville, PA 18372

Dear Grantee:

This letter is regarding Pocono Township's awarded application for Pennsylvania's 2017 Green Light-Go Program.

Pocono Township and the Pennsylvania Department of Transportation (PennDOT) entered into agreement GLG-2017-45101-1371, for the State Routes 0611 and 0715 Traffic Management System Project, with an effective date of January 08, 2019.

Based on the Department's records, Pocono Township's project is currently in the design phase and has not started construction. The COVID-19 pandemic is impacting the state funding which is allocated to this project, and PennDOT is unable to fund the construction portion of the project. PennDOT understands the municipality's budget is likely facing similar impacts, which may affect the funding for the local match portion of the project. PennDOT is requesting that the project stop when the design is approved, which will provide a shovel-ready project when and if construction funding becomes available, whether through the Green Light-Go Program or another source. The Department will reimburse the design costs incurred in accordance with the grant/reimbursement agreement. This will be considered completion of the project, and the grant will be closed.

To submit for reimbursement of design costs, please use the forms and process indicated on the Traffic Signal Portal (<http://www.dot.state.pa.us/signals>).

Thank you for your interest in the Commonwealth's transportation system and your desire to improve traffic signals through Green Light-Go Program. We look forward to seeing your project implemented in the future when funds become available.

Should you have any questions or wish to arrange of conference call to discuss the impacts to your project in more detail, please contact Stephen Gault, P.E., PTOE, Chief, TSMO Arterials and Planning Section, at 717.787.6988 or sgault@pa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "T Jay Cunningham", followed by a horizontal line.

T Jay Cunningham, P.E., Acting Director
Bureau of Maintenance and Operations

ROAD PAVING NOTICE

Pocono Township's summer road paving projects will commence on June 15, 2020. The work will be completed by Locust Ridge Contractors. Exact paving timeframes are subject to change, based on weather conditions.

Residents are asked to please be prepared for temporary delays and, in some cases, temporary road closures. For up-to-date information, please visit www.poconopa.gov or sign up for the township-wide alert system at www.savvycitizenapp.com.

The following roads will be paved over a four-week period (listed in approximate order of completion):

1st Road

- Frantz Hill Road

1st Development

- Laurel Loop
- Spring Drive
- Spruce Court
- Lazy Lane
- Mitchell Lane
- Birch Road
- Rock Lane
- Spruce Drive

2nd Development

- Scotrun Drive
- Ponder Lane
- Eagle Ridge Road

- Melrose Place
- Sunset Terrace
- Deerfield Way
- Robinwood Terrace
- Breezewood Drive
- Melrose Extension

3rd Development

- Scothigh Terrace
- Fantasy Drive
- Lookout Court

Last Roads

- Shine Hill Road
- Lower Scotrun Avenue
- Upper Scotrun Avenue

PLEASE NOTE: All work is weather-dependent. If you should have any questions or concerns, please call the Pocono Township Office directly at 570-629-1922.

ADVERTISEMENT FOR BIDS

NOTICE IS HEREBY GIVEN that sealed bids will be received by Pocono Township, Monroe County, 112 Township Drive Tannersville, PA 18372 for the **POCONO TOWNSHIP PUBLIC WORKS BUILDING PARTIAL ROOF REPLACEMENT PROJECT**.

The project consists of removing and replacing a portion of the existing metal roof with a PBR Panel metal roof on the center portion of the structure. Area to be covered is approximately 3,000 square feet.

All documents and solicitation details are available at no cost at PennBid - <https://pennbid.procureware.com/home> Bids shall be submitted online via the PennBid™ Program until 1:30 PM, July 20, 2020. Bids will be publicly read at the Board of Commissioners' meeting at approximately 7:00 p.m.

Bids must be accompanied by a certified check or bid bond issued by a Surety licensed to conduct business in the Commonwealth of Pennsylvania, in the amount of at least 10 percent (10%) of the total bid.

The successful bidder will be required to furnish and pay for a Satisfactory Performance and Payment Bond and Labor and Material Bond in an amount of 100% of the contract amount. A Certificate of Insurance showing proof of coverage as specified in the bidding documents must also be submitted.

Bid proposals in excess of twenty-five thousand dollars shall incorporate minimum salaries and wages as set forth by the Pennsylvania Department of Labor and Industry (prevailing wages). The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin or handicap.

Award of the Contract will be to the lowest responsible bidder, but the Owner reserves the unqualified right to reject any or all bids and to waive any informalities permitted by law. Bids may be held by the Township for a period of 60 days from the date of Bid opening for the purpose of reviewing Bids and investigating qualifications of bidders prior to awarding Contract. The Township intends to award the contract at a Board of Commissioners' Meeting on August 3, 2020 at approximately 7:00 p.m., at the Pocono Township Municipal Building, 112 Municipal Drive, Tannersville, PA 18372.

A mandatory pre-bid meeting will be held on June 24, 2020 at 9:30 A.M. The meeting will be held at the Pocono Township Municipal Building, 112 Municipal Drive, Tannersville, PA 18372.

All questions concerning the bid documents, or the project in general, should be submitted to the Engineer via PennBid no later than 5:00 PM, July 13, 2020. The Project Engineer is Boucher & James, Inc., Township Engineer, 2756 Rimrock Drive, Stroudsburg, PA 18360.

Taylor Munoz
Township Manager

POCONO TOWNSHIP PUBLIC WORKS BUILDING
PARTIAL ROOF REPLACEMENT PROJECT

POCONO TOWNSHIP, PROJECT NO. 2030103

PROJECT TIMELINE

June 15, 2019

- 06/15/2020 **BID ADVERTISEMENT NO. 1**
- 06/19/2020 **BID ADVERTISEMENT NO. 2**
- 06/24/2020 **MANDATORY PRE-BID MEETING, 9:30 A.M.**
POCONO TOWNSHIP MUNICIPAL BUILDING
- 07/13/2020 **BIDDERS QUESTIONS DUE VIA PENNBID AT 5:00 P.M.**
- 07/20/2020 **BIDS DUE AT 1:30 P.M. -**
PENNBID.PROCUREWARE.COM
BIDS PUBLICLY READ AT APPROXIMATELY 7:00 P.M.
BOARD OF COMMISSIONERS' MEETING
TOWNSHIP MUNICIPAL BUILDING
- 08/03/2020 **NOTICE OF AWARD AT BOARD OF**
COMMISSIONERS' MEETING (ANTICIPATED)
- 08/17/2020 **NOTICE TO PROCEED**
- 10/15/2020 **SUBSTANTIAL COMPLETION DEADLINE**