



POCONO TOWNSHIP COMMISSIONERS
AGENDA

April 18, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 892 102 5946

Passcode: 18372

Zoom Link:

<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWtUvdIFrSHJ1cE1TdZ09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- Pocono Township will host a ribbon cutting for the new TLC Park Basketball Court this Thursday, April 21st at 4:00 p.m. We are excited to welcome the Pocono Mountain East 7th & 8th grade Middle School girls' basketball team to the grand opening to officially open the court.
- The Pocono Township Spring Cleanup will be held Thursday, April 28th through Saturday, April 30th at the Township complex. Residents are welcome to bring their items between 7:30 a.m. and 3:00 p.m. each day. A Fee Schedule is on the Township website at www.poconopa.gov.
- The first annual Pocono Township Touch-a-Truck event will be held on Saturday, June 4th from 10:00 a.m. to 2:00 p.m. This free, family-friendly event will feature dozens trucks, vehicles and activities for children. Funds raised from food sales, donations and a raffle will benefit the Pocono Township Volunteer Fire Company.

Hearings – None

Presentations - None

Resolutions

- Resolution 2022-18 – Motion to pass Resolution 2022-18 granting conditional approval of the 3101 Route 0611 Joe Ronco Site Plan. **(Action Item)**

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the March April 4, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through April 13, 2022 including:
 - Ratification of vouchers payable in the amount of \$605.02, sewer operating expenditures in the amount of \$5,123.24, and capital reserve expenditures in the amount of \$200,000.00.
 - Ratification of gross payroll for the pay period ending April 3, 2022 in the amount of \$106,876.16.
 - Vouchers payable in the amount of \$223,364.16.
 - Sewer operating fund expenditures in the amount of \$116,078.76.
 - Sewer construction fund expenditures in the amount of \$11,083.46.
 - Capital reserve fund expenditures in the amount of \$ 38,775.87.
 - A Fire Tax disbursement of \$6,729.16.

NEW BUSINESS

1. Personnel – None

2. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

- Motion to approve Deferred Lateral Connection Contract Payment No. 2 to Kobalt Construction, Inc. in the amount of \$92,862.00. **(Action Item)**
- Motion to approve Pump Station 5 Part II Improvements Payment No. 3 to Hayden Power Group in the amount of \$2,880.00. **(Action Item)**
- Motion to award Pocono Township 2022 Materials Bids. **(Action Item)**

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update
- Discussion regarding authorization to proceed with engineering study for identified stormwater projects – Laurel Lake Road, Oakwood and Learn Road. **(Possible Action Item)**

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services Reports

- Discussion regarding Police Department tattoo policy and compensation pay scale. **(Possible Action Item)**

Public Works Report

- Current Public Works Projects
- Mountain View Park updates.
- Public Works Training Recap
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant.

Administration – Manager’s Report

- Update – Township grant applications.
- Beginning Zoning Ordinance Amendment process with the Planning Commission.
- Update – Township Spring 2022 newsletter.
- 2022 Township Events
 - TLC Park Basketball Court Ribbon Cutting – 4:00 p.m. on Thursday, April 21
 - Pocono Township Touch-a-Truck – June 4, 2022
 - Community Day – Saturday, September 10, 2022
 - Trunk-or-Treat – TBD
 - Christmas Tree Lighting – TBD

Township Engineer Report

- Priority Township Stormwater Projects.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

Township Solicitor Report

- Update – Kelly Trust Property
- Zoning Hearing Board updates.
 - Update – Johnson Appeal.
- Update – PJJWA transfer agreement.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2022-18

**A RESOLUTION GRANTING CONDITIONAL APPROVAL
OF THE 3101 ROUTE 0611, JOE RONCO
SITE PLAN**

WHEREAS, the applicant, Joe Ronco, submitted a plan application for a site plan for the property located at 3101 Route 611 (the “Plan”). The Plan proposes to create three leasable office units in the existing building. The property is located in the C Commercial Zoning District. and is identified as Monroe County Tax Parcel I.D. 12.9.1.13, PIN Number 12-6372-00-61-5810; and

WHEREAS, the Township Engineer has reviewed the Plan and offered comments in his letters dated March 23, 2022 and April 7, 2022; and

WHEREAS, the Pocono Township Planning Commission recommended conditional site plan approval of the Plan at a meeting held on April 11, 2022; and

WHEREAS, the Pocono Township Board of Commissioners desires to take action on this Plan.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania:

That the Plan as prepared by Nik Nikolov, Architect dated March 1, 2022, as revised, be hereby approved with the following conditions and provided the plan is revised as follows, subject to the review and approval of the Township Engineer and/or Township Solicitor:

1. The applicant shall comply with all of the conditions and requirements identified in the Township Engineer’s letter dated April 7, 2022.
2. The Applicant shall pay all necessary fees associated with the Plan, including any outstanding plan account charges and all professional services fees, prior to the recording of the Plan.
3. The applicant shall obtain all required permits and approvals from other governmental and regulatory agencies prior to presenting the Plan for signatures.
4. The applicant shall provide the requisite number of plans which are signed and notarized by the owner and sealed by the engineer.
5. The applicant shall meet all conditions of the site plan approval, and Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the Conditional Plan approval will be considered void.
6. The applicant shall accept these conditions in writing within five (5) days of receipt of the Board of Commissioners Resolution, otherwise the application is denied.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono, the 18th day of April, 2022.

ATTEST:

Township of Pocono
Board of Commissioners

By:_____

Print Name: Taylor Munoz
Title: Township Manager

By:_____

Print Name: Richard Wielebinski
Title: President

**Pocono Township Board of Commissioners
Regular Meeting Minutes
April 4, 2022 | 6:29 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on April 4, 2022 and was opened by President Rich Wielebinski at 6:18 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gmandt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor; Jon Tresslar, Township Engineer; Taylor Muñoz, Township Manager; R. Sargent, Roadmaster; Shawn Goucher, Acting Chief of Police; and Krisann MacDougall, Assistant Secretary.

Public Comment

Janet Ferraro (3350 Mountain View Drive) – Cobble Creek East having issues with water runoff. Township did perform drainage work last year, but still significant runoff crossing road and impacting neighboring properties down toward Sullivan Trail. Asked whether the Township has any work planned to assist. R. Sargent will reach out to Ms. Ferraro.

Vincent Trapasso (3329 Mountain View Drive) – Attested to drainage issues that are happening within the development and stated it has been getting worse.

Announcements

- The Board of Commissioners held an executive session on Friday, March 25, 2022 at 4:00 p.m. for the purpose of discussing personnel matters.
- Pocono Township will host a ribbon cutting for the new TLC Park Basketball Court on Thursday, April 21st at 4:00 p.m. We are excited to welcome the Pocono Mountain East 7th & 8th grade Middle School girls' basketball team to the grand opening to officially open the court.
- The Pocono Township Spring Cleanup will be held Thursday, April 28th through Saturday, April 30th at the Township complex. Residents are welcome to bring their items between 7:30 a.m. and 3:00 p.m. each day and a Fee Schedule is on the Township website at www.poconopa.gov.
- The first annual Pocono Township Touch-a-Truck event will be held on Saturday, June 4th from 10:00 a.m. to 2:00 p.m. This free, family-friendly event will feature dozens of commercial trucks, fire trucks, a helicopter, the Library Bookmobile, military vehicles, and all manner of construction equipment. Children will be able to interact with all the vehicles and take part in numerous activities. Funds raised from food sales, donations and a raffle will benefit the Pocono Township Volunteer Fire Company.

Hearings

R. Wielebinski made a motion, seconded by J. Lastowski, to open a public hearing to consider adoption and authorization of Resolution 2022-12 for the Submission of a Revision to the Township's Official Sewage Facilities Plan to the Department of Environmental Protection for approval. L. DeVito stated the Township has been working on a revised Act 537 Plan and a public hearing is required as part of the plan adoption to receive any public comment if given. All in favor. Motion carried.

Vincent Trapasso (3329 Mountain View Drive) stated he owns 60 acres on Sullivan Trail across from The Loft. Offered any assistance available to help bring the lines up Sullivan Trail.

R. Wielebinski made a motion, seconded by J. Lastowski, to close the public hearing. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to adopt Resolution 2022-12 for the Adoption and Submission of a Revision to the Township's Official Sewage Facilities Plan to the Department of Environmental Protection for approval. All in favor. Motion carried.

Presentations

- Presentation of Trauma Bags to the Pocono Township Police Department – James & Beth Moloughney (222 Owl Hollow Drive, Tannersville) shared that their State Farm agency is very supportive of the Police Department. They donated eleven trauma bags for each patrol car. Stated they hope is that the officers never have to use them, but that they want the bags to be available should there be a need.

Resolutions

R. Wielebinski made a motion, seconded by J. Belvin, to pass Resolution 2022-13 authorizing the Township Manager to submit a Traffic Signal Maintenance Agreement to PennDOT as part of the Green-Light-Go SR 611 Traffic Light grant project. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to pass Resolution 2022-14 Approving the Expenditure of \$62,236.00 for a 2022 Ford F-550 Utility Truck with Plow and Authorizing the Execution of a Lease Purchase Agreement with Bank Capital Services LLC, D/B/A F.N.B. Equipment Finance. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to pass Resolution 2022-15 Granting an Extension of Time to Satisfy Conditions of the Plan Approval of the Poconos Hospitality Land Development Plan. Dan Wise, the applicant's engineer, gave update on the project. E. Gndt asked whether the extension request is affected by the new ownership entity that was established. J. Lastowski asked whether there are enough trees to buffer the adjoining residential properties. E. Gndt asked whether a precedent is being set by approving a project that was allowed to lapse. J. Belvin asked if the current property is for sale. R. Wielebinski asked when construction was to start. Applicant stated work will begin this year. Roll call: J. Belvin, yes; E. Gndt, no; J. Lastowski, yes; K. Meeker, yes; R. Wielebinski, yes. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to pass Resolution 2022-16 Granting Conditional Approval of the Steele's Warehouse Addition Preliminary/Final Land Development Plan. Lori Foglio, applicant's engineer, presented on the plan. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to pass Resolution 2022-17 Approving a Cooperative Memorandum of Agreement with Stroud Township Concerning SR 611 (Route 611) Multi-Jurisdictional Adaptive Signal System and Authorizing the Execution and Delivery Thereof. E. Gndt asked if this is the grant that has been around since 2017. T. Muñoz and L. DeVito provided further information regarding the agreement. E. Gndt asked for further clarification. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the March 21, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through March 31, 2022 including:
 - Ratification of vouchers payable in the amount of \$3,381.63, sewer operating expenditures in the amount of \$244.17, sewer construction expenditures in the amount of \$4,050.00 and capital reserve expenditures in the amount of \$30,534.90.
 - Ratification of gross payroll for the pay period ending March 20, 2022 in the amount of \$117,006.07.
 - Vouchers payable in the amount of \$47,532.03.
 - Sewer operating fund expenditures in the amount of \$2,370.95.
 - Sewer Construction Fund expenditures in the amount of \$105,829.81.

- Capital reserve fund expenditures in the amount of \$22,289.07.
- A Fire Tax disbursement of \$54,766.44.
- An ARPA transfer of \$1,173.34 to the General Fund for Traistr set-up costs.

R. Wielebinski made a motion, seconded by E. Gndt, to approve the consent agenda. All in favor. Motion carried.

NEW BUSINESS

1. Personnel

R. Wielebinski made a motion, seconded by E. Gndt, to approve a letter agreement setting forth the terms for Shawn Goucher's service as Acting Chief of Police, per the Memorandum of Understanding approved at the March 21, 2022 Board of Commissioners meeting. All in favor. Motion carried.

2. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

R. Wielebinski made a motion, seconded by K. Meeker, to open the agenda for two items. All in favor. Motion carried.

- RW discussed visit to the PA Recreation Society Show at Kalahari and a specific slide offered by one of the vendors.

R. Wielebinski made a motion, seconded by K. Meeker, to purchase a new sliding board for Mountain View Park for an amount not to exceed \$25,000. E. Gndt asked about installation, fees, safety and warranty. J. Lastowski asked about pricing and safety. All in favor. Motion carried.

- Discussion with Jim & Margie Becker, Township residents, regarding use of Mountain View Park by the Porsche Club of America. Discussed a rally event competition being held around the Poconos and requested to have a location stop-off at Mountain View Park. The club would use a portion of the parking lots near Pavilions 2 and 3 on Thursday, June 16th from approximately 8:30 a.m. to 2 p.m. Stated there would only be a couple cars in the park at a time and they would abide by all speed limits and regulations. Under public comment, Charlie Trapasso reiterated the need for safety.

R. Wielebinski made a motion, seconded by J. Lastowski, to allow the Porsche Club of America to hold their "gimmick rally" at Mountain View Park Thursday, June 16, 2022 conditioned on a certificate of liability insurance being provided to the Township. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to approve a temporary sewage tank agreement between Pocono Township and Joe Ronco, owner of 3101 State Route 611, allowing for use of a sewage storage tank until such time as a sewer lateral is provided for connection to the public sewer system. R. Wielebinski stated this is the property along Route 611 that will be served by public sewer. E. Gndt asked how the holding tank functions. R. Wielebinski gave description of the process of how the tank operates. E. Gndt asked if the Township needs any protections to allow the tank to be used. All in favor. Motion carried.

- Discussion and possible action regarding the request of Shaare Torah School, located in Brooklyn, to allow three school buses of students at Mountain View Park on May 24th – No action or approval given.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update

J. Belvin made a motion, seconded by R. Wielebinski, to amend the agenda for discussion and possible action regarding complaints at 2168 White Oak Road. All in favor. Motion carried.

Property was cited previously for property maintenance violations. Citation was given, property owner did not show up, and ruling was in favor of the Township. The property is now in worse shape.

J. Belvin made a motion, seconded by R. Wielebinski, to bring forward the full \$12,000 enforcement action in District Court with L. DeVito attending for 2168 White Oak Drive, East Stroudsburg, PA 18301 for property maintenance violations. Discussed past action taken on the property and whether a warrant should be issued. All in favor. Motion carried.

Ellen Gndt – Commissioner - None

Jerry Lastowski – Commissioner – Inquired about status of discussions with Senator Scavello regarding amending the First Class Township Code to streamline the police hiring process. T. Muñoz indicated after looking into the issue further, that the use of PoliceApp has cut down on advertising expenses and the remaining expenses are all necessary as part of the candidate vetting process. An email will be sent to the Board outlining the hiring costs incurred last time.

Keith Meeker – Commissioner - None

Reports

Emergency Services Reports – S. Goucher discussed dumping on Camelback Road and in Birchwood. R. Wielebinski stated there is additional dumping occurring on Lower Scotrun Avenue. Citations will be issued.

Public Works Report

- Current Public Works Projects – Received the hammer attachment for the excavator and the utility body truck.
- Mountain View Park is officially open. Waiting on bath house water testing.
- Upcoming Public Works Training(s) – Public Works crew completing an asphalt training tomorrow. Flagger training will be held on April 12th.
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant – Placeholder.

Administration – Manager's Report

- T. Muñoz and S. Goucher met with Pocono Mountain Visitors Bureau, Pocono Mountain Regional Police and Stroud Area Regional Police regarding availability of tourism funds to help offset certain police costs. PMVB may also offer funding to cover one-time needs, like the replacement of outdated message boards and signs.
- Submitted grant applications for the DCNR C2P2 grant program for the splash pad at TLC park, and a PA Commission on Crime & Delinquency JAG Program grant for software to maintain Department Standard Operating Procedures and training.
- Township Spring 2022 newsletter being prepared for April distribution – Preparing newsletter and will submit draft to Board when available.
- 2022 Township Events
 - TLC Park Basketball Court Ribbon Cutting – 4:00 p.m. on Thursday, April 21, 2022.

T. Muñoz discussed sale of Township equipment on Municibid. To protect the Township, when motion is made to advertise on Municibid, an auction site, the ad should include that the bid will be automatically awarded to the highest bidder.

R. Wielebinski made a motion, seconded by K. Meeker, to open agenda for award of the Municibid bids and consideration of the Fire Department's LSA check. E. Gndt asked for clarification. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by E. Gndt, to award bid to Terrance Snyder for the purchase of a John Deere Gator and 2006 Dodge Ram 3500 for a total of \$9,450. All in favor. Motion carried.

Pocono Township received a \$200,000 LSA grant check for the Pocono Township Volunteer Fire Company for the purchase of new air packs. Looking for approval to process check.

R. Wielebinski made a motion, seconded by J. Lastowski, to authorize the approval and processing of the \$200,000 LSA grant award for the Pocono Township Volunteer Fire Company. All in favor. Motion carried.

E. Gndt asked for update on the amusement tax. Discussion held regarding payment of amusement tax on parking fees. T. Muñoz read email to the Board regarding questions presented to Christine Bowers, tax counsel, regarding amusement tax on parking fees. Will consult further with Eckert Seamans.

- Pocono Township Touch-a-Truck – June 4, 2022
- Community Day – Saturday, September 10, 2022
- Trunk-or-Treat – TBD
- Christmas Tree Lighting – TBD

Township Engineer Report

- Priority Township Stormwater Projects – Securing cost estimates for engineering and design work. Laurel Lake Road is the most expensive at approximately \$20,000; Birchwood \$10,000; and Learn Road at \$15,000.
- Update – Righthand turn lanes from SR 611 onto Rimrock Road and Bartonsville Avenue – Submitted questions to PennDOT. Waiting for response.

Township Solicitor Report

- Zoning Hearing Board updates.
 - Update – Johnson Appeal. Waiting on argument date.
- Update – PJJWA transfer agreement - Draft agreement supposed to be sent to PJJWA this week.
- HJP Park Agreement between Pocono and Jackson Townships – No report.

Public Comment - None

Adjournment

R. Wielebinski made a motion, seconded by E. Gndt, to adjourn the meeting at 8:19 p.m. All in favor. Motion carried.

POCONO TOWNSHIP

Monday, April 18, 2022

SUMMARY

Ratify

General Fund	\$	605.02
Payroll	\$	106,876.16
Sewer Operating	\$	5,123.24
Sewer Construction	\$	-
Capital Reserve	\$	200,000.00

Bill List

TOTAL General Fund	\$	223,364.16
TOTAL Sewer <u>OPERATING</u> Fund	\$	116,078.76
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	11,083.46
TOTAL Capital Reserve Fund	\$	38,775.87
Liquid Fuels	\$	-

TOTAL EXPENDITURES	\$	701,906.67
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Fire Tax Disbursement	\$	6,729.16
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Budget Adjustments

<u>Budget Appropriations</u>	\$	-
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Budgetary Interfund Transfer

GENERAL FUND TO CAPITAL RESERVE

SEWER OP. TO SEWER CAPITAL

ARPA FUNDS TO CAPITAL RESERVE

ARPA FUNDS TO GENERAL FUND

TRAISR FEES

Total Transfers	\$	-
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Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, April 18, 2022

General Fund

	Date	Check	Vendor	Memo	Amount
Payroll	04/08/2022			PAYROLL ENDING 04/03/2022	\$ 106,876.16
TOTAL PAYROLL					<u>\$ 106,876.16</u>

General Expenditures

	Date	Check	Vendor	Memo	Amount
	4/11/2022	62001	BLUE RIDGE	PHONE SERVICE	\$ 387.03
	4/12/2022	62002	STAPLES BUSINESS CREDIT	TWP OFFICE SUPPLIES	\$ 217.99
TOTAL General Fund Bills					<u>\$605.02</u>

Sewer Operating Fund

	Date	Check	Vendor	Memo	Amount
	4/11/2022	2163	BLUE RIDGE	PHONE SERVICE	\$ 123.24
	4/11/2022	2167	LINDA STARNER	EASEMENT PAYMENT	\$ 5,000.00
					<u>\$ 5,123.24</u>

Sewer Construction Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund					<u>\$ -</u>

Capital Reserve Fund

	Date	Check	Vendor	Memo	Amount
	4/6/2022	1286	PTWP VOLUNTEER FIRE DEPARTMENT	DCED GRANT C000078527 DISBURSMENT	\$ 200,000.00
TOTAL Capital Reserve Fund					<u>\$ 200,000.00</u>

TOTAL General Fund	\$	107,481.18	
TOTAL Sewer Operating	\$	5,123.24	Authorized by:
TOTAL Sewer Construction	\$	-	
Total Capital Reserve	\$	200,000.00	Transferred by:
	<u>\$</u>	<u>312,604.42</u>	

POCONO TOWNSHIP CHECK LISTING

Monday, April 18, 2022

General Fund

Date	Check	Vendor	Memo	Amount
4/13/2022	62003	ACCESS OFFICE	Police & Township Copier Service	\$896.33
4/13/2022	62004	ADP, LLC	Payroll Services	\$634.99
4/13/2022	62005	AFLAC	Supp Insurance	\$368.80
4/13/2022	62006	ARGS Technology, LLC	Mar 2022 TWP & Police IT Services	\$2,929.00
4/13/2022	62007	Best Auto Service Center	Police vehicle maintenance	\$608.39
4/13/2022	62008	Boucher & James, Inc.	Engineering services	\$1,954.17
4/13/2022	62009	Brodhead Creek Regional Authority	07370-1PT-0 TWP Sewer 2 EDUs	\$171.08
4/13/2022	62010	Broughal & DeVito, L.L.P.	Legal services	\$5,863.33
4/13/2022	62011	Cardmember Service	TWP supplies, subscriptions, training	\$5,279.15
4/13/2022	62012	Cardmember Service	PW supplies	\$1,849.49
4/13/2022	62013	Cardmember Service	AT&T Firstnet & operating supplies	\$1,423.94
4/13/2022	62014	Cyphers Truck Parts	PW truck parts	\$1,002.61
4/13/2022	62015	Davidheiser's Inc.	Tracker Testing	\$144.00
4/13/2022	62016	DES	Mar 2022 TWP & Police Recycling	\$37.50
4/13/2022	62017	Extreme Manufacturing Inc.	ATV Dump Trailer	\$1,900.00
4/13/2022	62018	Foster & Foster, Inc.	2022 Annual Admin Fee	\$1,425.00
4/13/2022	62019	Gotta Go Potties, Inc	MVP & TLC Park Rentals 3/8-4/5/22	\$300.00
4/13/2022	62020	Goucher, Shawn	4/6/22 Uniform	\$490.76
4/13/2022	62021	H. M. Beers, Inc.	Mar 2022 SEO Services	\$1,400.00
4/13/2022	62022	Hanna, Roger M.	Tax Reassessment 2022	\$2.53
4/13/2022	62023	Hayes, Colleen A.	Tax Reassessment 2022	\$72.87
4/13/2022	62024	HealthWorks	Police new hire expense	\$338.00
4/13/2022	62025	HUNTER KEYSTONE PETERBILT	PW heavy equipment parts	\$330.61
4/13/2022	62026	Iannazzo, Marc	4/6/22 Uniform	\$429.90
4/13/2022	62027	JAMAR Technologies, Inc.	RAC GEO II DMI W/AUTOLINK OBD SENSOR	\$1,407.51
4/13/2022	62028	Jan-Pro of NEPA	March / April 2022 Cleaning Services	\$1,657.14
4/13/2022	62029	JAR Entertainment LLC	Optimus Prime Showing 9/10/22	\$418.00
4/13/2022	62030	JDM Consultants, LLC	April 2022 Grant Consulting & Advocacy	\$2,500.00
4/13/2022	62031	JNK Hydrotest & Extinguisher Supply Co.	Fire Extinguisher Service	\$573.45

4/13/2022	62032	Locust Ridge Quarry	Road maintenance supplies	\$265.36
4/13/2022	62033	Marshall Machinery	PW truck parts	\$42.62
4/13/2022	62034	MetLife - Non Uni. Pen. Plan	Non police pension	\$6,457.01
4/13/2022	62035	Mountain Road Feed Store	Pro Mix Grass Seed	\$212.00
4/13/2022	62036	MRM Worker's Compensation Pooled Trust	& Building	\$14,274.82
4/13/2022	62037	Nationwide - 457	Pay 6 2022 EE & ER contributions	\$3,839.25
4/13/2022	62038	P & D Emergency Services	Install LPR Systm 4 Vehicles	\$1,455.00
4/13/2022	62039	PMHIC	May 2022 Med Premium	\$70,144.27
4/13/2022	62040	Portland Contractors, Inc.	Mar 2022 MVP Services	\$590.00
4/13/2022	62041	PPL Electric Utilities	Traffic & area lights	\$98.25
4/13/2022	62042	PPL Electric Utilities	TWP Lighting	\$1,971.90
4/13/2022	62043	Precision Engine Parts & Repair Inc.	Thread 2 Rods for Truck 11 Plow	\$173.05
4/13/2022	62044	PSATS UC GROUP TRUST FUND	Q1 2022 UC Pymt	\$14,539.09
4/13/2022	62045	RagnaSoft, Inc.	Planit Police 1 Yr Sub	\$1,225.00
4/13/2022	62046	Scott's Signs and Printing	1 Name Plate	\$35.00
4/13/2022	62047	SFM Consulting LLC	Mar 2022 Zoning Services	\$58,973.06
4/13/2022	62048	Suburban Propane	Vehicle fuel	\$2,869.35
4/13/2022	62049	Suburban Testing Labs	SDWA Seasonal Start Up - 705	\$110.00
4/13/2022	62050	Tulpehocken Mountain Spring Water Inc	TWP Drinking Water	\$113.34
4/13/2022	62051	UNIFIRST Corporation	PW Uniforms & TWP Carpets	\$94.38
4/13/2022	62052	US BANK - Lockbox CM9722	EE Cont Mar 2022	\$6,279.16
4/13/2022	62053	Versalift East	Service Call for Truck 18	\$794.20
4/13/2022	62054	Wilson Products Compressed Gas Co.	Industrial Oxygen Cylinder Rental	\$15.50
4/13/2022	62055	Wittel, Jason	PW Truck Logo	\$245.00
4/13/2022	62056	Eckert, Seamans, Cherin & Mellott, LLC	Legal services	\$2,139.00
TOTAL GENERAL FUND				\$223,364.16

Sewer Operating

Date	Check	Vendor	Memo	Amount
4/13/2022	2164	Boucher & James, Inc.	Engineering services	\$6,077.30
4/13/2022	2165	BRODHEAD CREEK REGIONAL AUTHORITY	Apr 2022 O&M & PA One Call	\$104,003.84
4/13/2022	2166	BROUGHAL & DEVITO, L.L.P.	Legal services	\$2,240.00
4/13/2022	2168	KEYSTONE ENGINEERING GROUP	Mar 2022 Services	\$1,249.12
4/13/2022	2169	METROPOLITAN TELECOMMUNICATIONS	Pump Station 5 Phone	\$78.46

4/13/2022	2170	PPL Electric Utilities	49815-62005	\$1,891.84
4/13/2022	2171	SUBURBAN TESTING LABS	Monthly NPDES	\$538.20
TOTAL Sewer Operating				<u>\$116,078.76</u>

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
4/13/2022	706	BOUCHER & JAMES	ENGINEERING SERVICES	\$ 7,114.84
4/13/2022	707	HAYDEN POWER	ENGINEERING SERVICES	\$ 2,880.00
4/13/2022	708	MULTIDIMENSIONAL INTEGRATION	ENGINEERING SERVICES	\$ 1,088.62
TOTAL Sewer Construction Fund				<u>\$11,083.46</u>

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
4/13/2022	1287	BOUCHER & JAMES	ENGINEERING SERVICES	\$ 14,240.87
4/13/2022	1288	CHEMUNG SUPPLY	ROAD PIPES 2022 PAVING	\$ 24,535.00
TOTAL Capital Reserve Fund				<u>\$38,775.87</u>

Liquid Fuels

Date	Check	Payee	Memo	Amount
				<u>\$ -</u>

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
4/13/2022	1021	PTWP FIRE DEPARTMENT	REAL ESTATE TAXES 2022 PMT 3	\$ 6,729.16
TOTAL Fire Tax				<u>\$ 6,729.16</u>

ESSA

General Fund	\$	223,364.16	Authorized by:_____
Sewer Operating	\$	116,078.76	
Sewer Construction Fund	\$	11,083.46	Transferred by:_____
Capital Reserve	\$	38,775.87	
Fire Tax Disbursement	\$	6,729.16	
Liquid Fuels	\$	-	
TOTAL ESSA TRANSFER	\$	<u>396,031.41</u>	



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY
INNOVATIVE ENGINEERING

Fountainville Professional Building
1456 Ferry Road, Building 500
Doylestown, PA 18901
215-345-9400
Fax 215-345-9401

2756 Rimrock Drive
Stroudsburg, PA 18360
570-629-0300
Fax 570-629-0306
Mailing:
P.O. Box 699
Bartonsville, PA 18321

559 Main Street, Suite 230
Bethlehem, PA 18018
610-419-9407
Fax 610-419-9408

www.bjengineers.com

March 17, 2022

Mr. Taylor Muñoz
Pocono Township
112 Township Drive
Tannersville, Pennsylvania 18372

**SUBJECT: APPLICATION AND CERTIFICATION OF PAYMENT NO. 2
DEFERRED LATERAL CONNECTION CONTRACT
POCONO TOWNSHIP, MONROE COUNTY, PA
PROJECT NO. 1931032**

Dear Mr. Muñoz:

We have reviewed Application Payment No. 2 for the period ending February 28, 2022, submitted by Kobalt Construction, Inc., for work performed in conjunction with the above referenced contract.

Based on our review of this request, we recommend payment of **NINETY-TWO THOUSAND EIGHT HUNDRED SIXTY-TWO DOLLARS AND ZERO CENTS (\$92,862.00)**. A 10% Retainage in the amount of \$10,318.00 has been deducted and calculated into this request. This brings the amount paid to date to \$102,312.00 and the amount retained to date to \$11,368.00.

A line-item tabulation is enclosed for your files.

If you have any questions concerning this information, please contact me.

Sincerely,



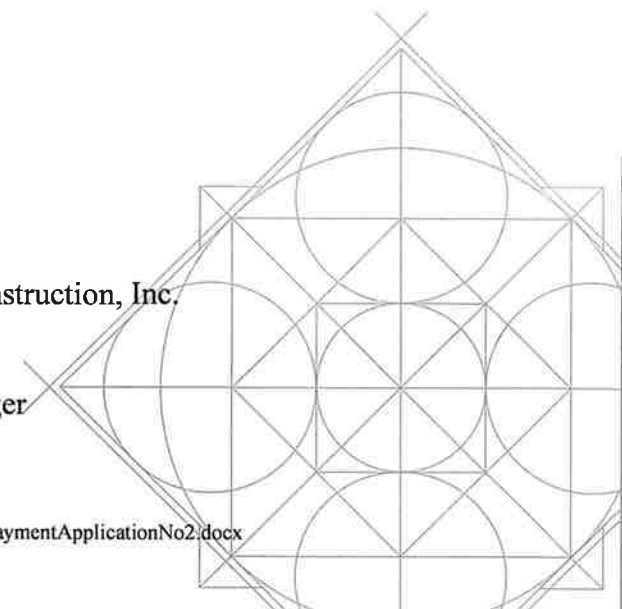
Jon S. Tresslar, P.E., P.L.S.
Township Engineer

JST/arm/tms

Enclosure: Application for Payment No. 2 from Kobalt Construction, Inc.
Line-Item Payment Tabulation

cc: Pat Briegel – Pocono Township Sewer System Manager
Michael E. Gable, P.E. – Boucher & James, Inc.
Gail Duggan – Kobalt Construction, Inc.

S:\2019\1931032\Documents\Construction\Payment Applications\Payment Application 2\PaymentApplicationNo2.docx



APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER Pocono Township
PROJECT: Deferred Laterals
FROM CONTRACTOR: Kobalt Construction, Inc.
VIA ENGINEER: Boucher & James, Inc.

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 245,905.00
- 2. Net change by Change Orders \$ 10,000.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 255,905.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 113,680.00
- 5. RETAINAGE:
 - a. 10 % of Completed Work (Column D + E on G703) \$ 11,368.00
 - b. % of Stored Material (Column F on G703) \$Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 11,368.00
- 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 102,312.00
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 9,450.00
- 8. CURRENT PAYMENT DUE \$ 92,862.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 153,593.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$10,000.00	
Total approved this Month		
TOTALS	\$10,000.00	\$0.00
NET CHANGES by Change Order	\$10,000.00	

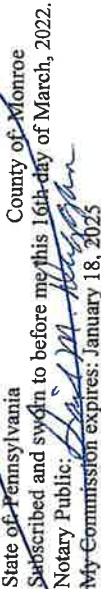
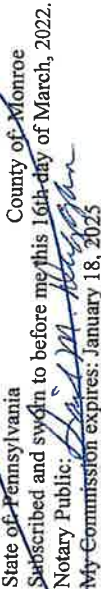
Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

APPLICATION NO: 2
PERIOD: Jan 1, 2022 thru Feb. 28, 2022
PROJECT NOS:
CONTRACT DATE: Oct. 19, 2021

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

Date: March 16, 2022

By: 
State of Pennsylvania
County of Monroe
Subscribed and sworn to before me this 16th day of March, 2022.
Notary Public: 
My Commission expires: January 18, 2025

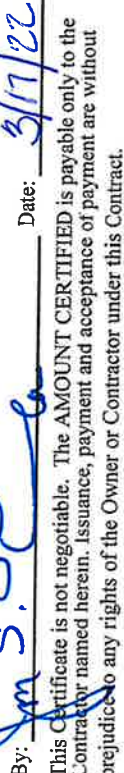
Commonwealth of Pennsylvania - Notary Seal
Gail M. Duggan, Notary Public
Monroe County
My commission expires January 18, 2025
Commission number 1390864

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 92,862.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:  Date: 3/17/22
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2

APPLICATION DATE: FEB, 28th 2022

PERIOD TO: 1/1/22 to 2/28/22

ARCHITECT'S PROJECT NO:

ENGINEER: Boucher & James, Inc.

PROJECT NAME: Deferred Lateral Connections

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Mobilization / Bonds / Insurance / Layout	\$39,000.00		\$4,875.00	\$19,500.00		\$24,375.00	62.50%	\$14,625.00	\$2,437.50
2	MPT	\$5,000.00		\$625.00	\$2,500.00		\$3,125.00	62.50%	\$1,875.00	\$312.50
3	Pumped Water Filter Bag	\$450.00							\$450.00	\$0.00
4	Slope Matting	\$1,050.00							\$1,050.00	\$0.00
5	Temp Seeding	\$1,250.00							\$1,250.00	\$0.00
6	Topsoil Seed Mulch	\$4,000.00							\$4,000.00	\$0.00
7	Tie into Ex San Manhole	\$5,000.00			\$2,500.00		\$2,500.00	50.00%	\$2,500.00	\$250.00
8	8" SDR 35 Pipe	\$19,800.00			\$19,800.00		\$19,800.00	100.00%	\$0.00	\$1,980.00
9	6" SDR 35 Pipe	\$36,320.00		\$3,200.00	\$25,280.00		\$28,480.00	78.41%	\$7,840.00	\$2,848.00
10	1.5 SDR 11 HDPE Pipe Pressure Lateral	\$10,000.00							\$0.00	\$0.00
11	2" SDR 11 Hdpe Pipe Lateral	\$40,375.00							\$0.00	\$0.00
12	3" SDR 21 Lateral Pipe (Directional Bore SR 611	\$29,000.00							\$29,000.00	\$0.00
13	San Manhole A1-11-2	\$5,500.00			\$5,500.00		\$5,500.00	100.00%	\$0.00	\$550.00
14	San Manhole A1-11-3	\$5,500.00			\$5,500.00		\$5,500.00	100.00%	\$0.00	\$550.00
15	Cleanout Protection Sleeve	\$7,700.00			\$3,850.00		\$4,400.00	57.14%	\$3,300.00	\$440.00
16	Lateral Cap and Inspectio Port	\$17,500.00		\$550.00			\$10,000.00	57.14%	\$7,500.00	\$1,000.00
17	Binder Course 4" Depth Twp	\$1,000.00		\$1,250.00	\$8,750.00				\$1,000.00	\$0.00
18	Binder Crse 3" Depth Driveways	\$8,820.00							\$8,820.00	\$0.00
19	Wearing Crse 1.5" Depth Twp and Drives	\$8,640.00							\$8,640.00	\$0.00
CHANGE ORDERS BELOW										\$0.00
1	Change Order 1 at Axe Throwing Facility @ SR 611	\$10,000.00			\$10,000.00		\$10,000.00	100.00%		\$1,000.00
GRAND TOTALS		\$255,905.00		\$10,500.00	\$103,180.00	\$0.00	\$113,680.00		\$142,225.00	\$11,368.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Item No	Description	Quantity	Unit	Unit Price	Work Cost	This Application Quantity	This Application Cost	Previous Applications Quantity	Previous Applications Cost	Paid To Date Quantity	Paid To Date Cost	Remaining Cost Quantity	Remaining Cost Cost
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BASE BID

1	Mobilization and Demobilization	1	LS	\$ 39,000.00	\$ 39,000.00	0.500	\$ 19,500.00	0.125	\$ 4,875.00	0.625	\$ 24,375.00	0.375	\$ 14,625.00
2	Maintenance and Protection of Traffic	1	LS	\$ 5,000.00	\$ 5,000.00	0.500	\$ 2,500.00	0.125	\$ 625.00	0.625	\$ 3,125.00	0.375	\$ 1,875.00
3	Pumped Water Filter Bag	1	EA	\$ 450.00	\$ 450.00		\$ -	-	\$ -	0.00	\$ -	1.00	\$ 450.00
4	Slope Matting	150	SY	\$ 7.00	\$ 1,050.00		\$ -	-	\$ -	0.00	\$ -	150.00	\$ 1,050.00
5	Temporary Seeding	1	LS	\$ 1,250.00	\$ 1,250.00		\$ -	-	\$ -	0.00	\$ -	1.00	\$ 1,250.00
6	Topsolling, Seeding and Mulching	1	LS	\$ 4,000.00	\$ 4,000.00		\$ -	-	\$ -	0.00	\$ -	1.00	\$ 4,000.00
7	Tie into Ex. San MH (lateral)	2	EA	\$ 2,500.00	\$ 5,000.00	1.00	\$ 2,500.00	-	\$ -	1.00	\$ 2,500.00	1.00	\$ 2,500.00
8	8" SDR 35 Pipe	132	LF	\$ 150.00	\$ 19,800.00	132.00	\$ 19,800.00	-	\$ -	132.00	\$ 19,800.00	-	\$ -
9	6" SDR 35 Pipe	227	LF	\$ 160.00	\$ 36,320.00	158.00	\$ 25,280.00	20	\$ 3,200.00	178.00	\$ 28,480.00	49.00	\$ 7,840.00
10	1 1/2" DR-11 HDPE Pressure Lateral	1	EA	\$ 10,000.00	\$ 10,000.00		\$ -	-	\$ -	0.00	\$ -	1.00	\$ 10,000.00
11	2" SDR 21 Lateral Pipe	323	LF	\$ 125.00	\$ 40,375.00		\$ -	-	\$ -	0.00	\$ -	323.00	\$ 40,375.00
12	3" SDR 21 Lateral Pipe (Installation via directional boring across Route 611)	145	LF	\$ 200.00	\$ 29,000.00		\$ -	-	\$ -	0.00	\$ -	145.00	\$ 29,000.00
13	4 Ft. Dia. Sanitary Manhole A1-11-2 (Including Frame and Cover)	1	EA	\$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00		\$ -	1.00	\$ 5,500.00	-	\$ -
14	4 Ft. Dia. Sanitary Manhole A1-11-3 (Including Frame and Cover)	1	EA	\$ 5,500.00	\$ 5,500.00	1.00	\$ 5,500.00		\$ -	1.00	\$ 5,500.00	-	\$ -
15	Cleanout Protection Sleeve	14	EA	\$ 550.00	\$ 7,700.00	7.00	\$ 3,850.00	1	\$ 550.00	8.00	\$ 4,400.00	6.00	\$ 3,300.00
16	Lateral Cap and Inspection Port	14	EA	\$ 1,250.00	\$ 17,500.00	7.00	\$ 8,750.00	1	\$ 1,250.00	8.00	\$ 10,000.00	6.00	\$ 7,500.00
17	Binder Course, 4" Depth (Township Road)	20	SY	\$ 50.00	\$ 1,000.00		\$ -	-	\$ -	0.00	\$ -	20.00	\$ 1,000.00
18	Binder Course, 3" Depth (Driveways)	196	SY	\$ 45.00	\$ 8,820.00		\$ -	-	\$ -	0.00	\$ -	196.00	\$ 8,820.00
19	Wearing Course, 1 1/2" Depth (Township Road and Driveways)	216	SY	\$ 40.00	\$ 8,640.00		\$ -	-	\$ -	0.00	\$ -	216.00	\$ 8,640.00
CO1	Axe Throwing - 2190 Rte. 611	1	LS	\$ 10,000.00	\$ 10,000.00	1.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	-	\$ -

Total Base Bid	\$ 255,905.00	\$ 103,180.00	\$ 10,500.00	\$ 113,680.00	\$ 142,225.00
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TOTAL COMPLETED & STORED TO DATE
RETAINAGE (10%) \$ 113,680.00
TOTAL EARNED LESS RETAINAGE \$ 11,368.00
PREVIOUS PAYMENTS \$ 102,312.00
CURRENT AMOUNT DUE \$ 9,450.00
REMAINING COST OF WORK \$ 142,225.00
REMAINING COST PLUS HELD RETAINAGE \$ 153,593.00



Boucher & James, Inc.
CONSULTING ENGINEERS

AN EMPLOYEE OWNED COMPANY
INNOVATIVE ENGINEERING

Fountainville Professional Building
1456 Ferry Road, Building 500
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215-345-9400
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2756 Rimrock Drive
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Bartonsville, PA 18321

559 Main Street, Suite 230
Bethlehem, PA 18018
610-419-9407
Fax 610-419-9408

www.bjengineers.com

April 4, 2022

Mr. Taylor Muñoz
Pocono Township
112 Township Drive
Tannersville, PA 18372

**SUBJECT: APPLICATION AND CERTIFICATION OF PAYMENT NO. 3
ELECTRICAL/CONTROLS CONTRACT
PUMP STATION 5 PART II IMPROVEMENTS
POCONO TOWNSHIP, MONROE COUNTY, PA
PROJECT NO. 1931031B**

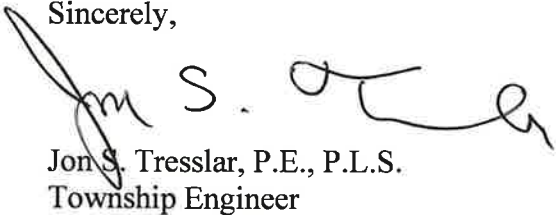
Dear Mr. Muñoz:

We have reviewed Application Payment No. 3 for the period ending March 31, 2022, submitted by Hayden Power Group, for work performed in conjunction with the above referenced contract. All paperwork was found to be in order.

Based on our review of this request, we recommend payment of **TWO THOUSAND EIGHT HUNDRED EIGHTY DOLLARS AND ZERO CENTS (\$2,880.00)**. A 10% Retainage in the amount of \$320.00 has been deducted and calculated into this request. This brings the amount paid to date to \$47,863.53 and the amount retained to date to \$5,318.17.

If you have any questions concerning this information, please contact me.

Sincerely,



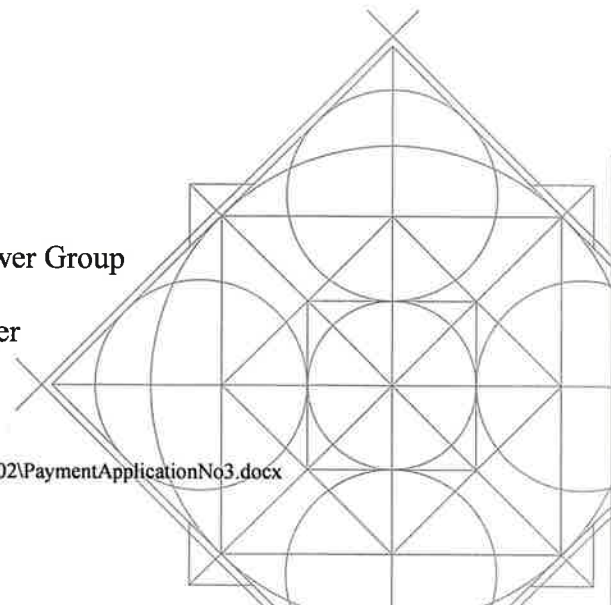
Jon S. Tresslar, P.E., P.L.S.
Township Engineer

JST/arm/tms

Enclosure: Application for Payment No. 3 from Hayden Power Group

cc: Pat Briegel – Pocono Township Sewer System Manager
Rachel Lindsey – Hayden Power Group
Michael E. Gable, P.E. – Boucher & James, Inc.

S:\2019\1931031B\Documents\Construction\Electrical_Controls\Payments\Pay Application 02\PaymentApplicationNo3.docx



TO: POCONO TOWNSHIP
112 TOWNSHIP DRIVE
TANNERSVILLE PA 18372

PROJECT: PUMP STATION 5 PART II
2995 BARTONSVILLE AVE
BARTONSVILLE, PA 18321

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

APPLICATION NO: 003
PERIOD TO: 3/31/22
PROJECT NO: 1931031B
CONTRACT DATE: 11/10/21
INVOICE NO: 04239

FROM: HAYDEN POWER GROUP
235 E MAPLE ST
HAZLETON PA 18201

VIA ARCHITECT:

CONTRACT FOR: H1PT01 ELECTRICAL CONSTRUCTION

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....\$	261,000.00	
2. Net change by Change Orders.....\$	23,567.00	
3. CONTRACT SUM TO DATE (Line 1+2).....\$	284,567.00	
4. TOTAL COMPLETED & STORED TO DATE.....\$	53,181.70	
(Column G on G703)		
5. RETAINAGE:		
a. 10.00% of Completed Work.....\$	5,318.17	
(Column D+E on G703)		
b. 10.00% of Stored Material.....\$	.00	
(Column F on G703)		
Total Retainage (Line 5a+5b or.....\$	5,318.17	
Total in Column I of G703)		
6. TOTAL EARNED LESS RETAINAGE.....\$	47,863.53	
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate).....\$	44,983.53	
8. CURRENT PAYMENT DUE.....\$	2,880.00	
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6).....\$	236,703.47	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	23,567.00	.00
Total approved this month	.00	.00
TOTALS	23,567.00	.00
NET CHANGES by Change Order	23,567.00	.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HAYDEN POWER GROUP

By: Rachel E. Lindsey DOO Date: 04/15/2022State Of: PENNSYLVANIA
County Of: LUZERNESubscribed and sworn to before me this 1st day of April, 2022Notary Public: Rachel E. Lindsey
My Commission expires: April 15, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 2,880.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: Am S. J. J. J. Date: 4/4/27

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Commonwealth of Pennsylvania - Notary Seal
Rachel E. Lindsey, Notary Public
Lehigh County
My commission expires April 15, 2023
Commission number 1350095
Member, Pennsylvania Association of Notaries



Boucher & James, Inc.
Attn: Amy Montgomery, PE
559 Main Street
Bethlehem, PA 18018

March 25, 2022
Reference: March Pay Application- Work Completed

Ms. Montgomery,

The work completed in our March pay application for the Pocono Township Pump Station 5 project is as follows:

- Mobilized equipment and procured material to the site on March 17, 2022 to facilitate the on-site startup of the project.
- Our crew started excavating to investigate the path of existing conduits and had on hand the materials necessary to make any adjustments necessary to rework the existing raceways to avoid conflicts with the new foundation.

If you require more information, please do not hesitate to reach out to me at either 570-784-9646 ext. 326 or calebf@haydenpower.com

Sincerely,

Caleb Fera, Project Manager
Hayden Power Group

www.haydenpower.com

235 East Maple Street
Hazleton, PA 18201
Ph: 570.455.6109

1016 East 7th Street
Bloomsburg, PA 17815
Ph: 570.784.9646



From: [Jon Tresslar](#)
To: [Taylor Munoz](#)
Cc: [Amy Montgomery](#)
Subject: STORMWATER IMPROVEMENT PROJECTS
Date: Monday, April 4, 2022 2:42:39 PM

Taylor:

As requested and as a follow up to our recent meeting, I am writing to document anticipated fees to address three stormwater project areas in the Township.

1. Laurel Lake Road – Based on walking this site previously, we believe roadside swale and pipe improvements are needed all along Laurel Lake Road, beginning at the Lake and traversing northerly to a point past Marilou Lane. Also, there is a need for swale improvements between the dam embankment and Laurel Lake Road southerly to JoJo Road. The pipe transporting the discharge beneath Laurel Lake Road needs to be sized and replaced and improvements are required to prevent deposition of sediment where stormwater presently crosses Laurel Lake Road approximately 250 feet northerly of the dam discharge pipe. The design analysis for swale and pipe improvements under intersecting roads and driveways along Laurel Lake Road will require survey of road centerline and cross-sections at 50 foot intervals. Upon completion of the field survey and plotting of the information, roadside drainage swales can be sized along with the cross-pipes. A plan will be prepared for Bob Sargent to utilize in constructing roads and or placing/replacing pipes. We anticipate a fee of \$20,000 will be required to complete our work. If a permit is required for the pipe conveying the discharge from Laurel Lake Dam, and additional \$5,000 fee is anticipated.
2. Birchwood, Fernwood, Woodland Roads – Bob Sargent believes he can solve the majority of the problems in this development by building enlarged rip-rap swales and upgrading cross pipes where necessary. It was decided B&J would develop an overall site plan utilizing LIDAR information for Bob to markup showing his proposed improvements. It is recommended that where Bob proposes to replace and/or install driveway pipes that B&J perform drainage calculations to insure that the pipes are adequately sized prior to construction. Once construction is complete, B&J will prepare a final plan documenting the proposed improvements for record keeping. The cost of the initial plan utilizing Lidar is estimated to be \$2,000. A budgetary fee for site visits and pipe sizing is estimated to be \$5,000. A final plan documenting improvements is estimated to be \$3,000.
3. Learn Road – Drainage problems along Learn Road are attributed in part to the fact there are no clear drainage channels leading from stormwater infrastructure in Learn Road westerly to the Pocono Creek. While swales and drainage ditches exist, they are obstructed and in need of cleaning. Responsibilities for maintenance are unclear and the existence of easements is unclear. A first step to address these issues would be to prepare a topographic plan from LIDAR information and identify drainageways from facilities in Learn Road to the Pocono Creek. The next steps would involve determining if any easements exist along those areas by searching information of record, and determining recommended improvements to facilitate overall drainage patterns. A budgetary number to prepare the initial plan, field identify drainage swales and/or pipes and prepare a report recommending acquisition of easements and improvements to conveyance facilities is estimated to be in the order of \$15,000.

If you wish to discuss any of this information, please give me or Amy a call.

Jon



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