



POCONO TOWNSHIP COMMISSIONERS
AGENDA

March 21, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 875 4547 2247

Passcode: 754988

Zoom Link:

<https://us06web.zoom.us/j/87545472247?pwd=d3Q3dGI0WHRWbHpVc296MXQ1R3hhZz09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- Pocono Township will host a ribbon cutting for the new TLC Park Basketball Court on Thursday, April 21st at 4:00 p.m. We are excited to welcome the Pocono Mountain East 7th & 8th grade Middle School girls' basketball team to the grand opening to officially open the court.
- The Pocono Township Spring Cleanup will be held Thursday, April 28th through Saturday, April 30th at the Township complex. Residents are welcome to bring their difficult-to-dispose-of items between 7:30 a.m. and 3:00 p.m. and a Fee Schedule is located on the Township website at www.poconopa.gov.
- The first annual Pocono Township Touch-a-Truck event will be held on Saturday, June 4th from 10:00 a.m. to 2:00 p.m. This free, family-friendly event will feature dozens of commercial trucks, fire trucks, a helicopter, the Library Bookmobile, military vehicles and all manner of construction equipment. Children will be able to interact with all the vehicles and take part in numerous activities. Funds raised from food sales, donations and a raffle will benefit the Pocono Township Volunteer Fire Company.

Hearings – None**Presentations**

- Monroe County District Attorney's Office – Recognition of Detective Sergeant James Wagner and Detective Earl Ackerman for their role in a high-profile investigation and trial.

Resolutions

- Resolution 2022-10 – Motion to pass Resolution 2022-10 granting conditional final approval of the Trapasso Hotel Preliminary/Final Land Development Plan. **(Action Item)**

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the March 7, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through March 17, 2022 including:
 - Ratification of vouchers payable in the amount of \$560.79 and sewer operating expenditures in the amount of \$124.12.
 - Ratification of gross payroll for the pay period ending March 6, 2022 in the amount of \$122,707.81.
 - Vouchers payable in the amount of \$176,635.22.
 - Sewer operating fund expenditures in the amount of \$135,178.38.
 - Sewer Construction Fund expenditures in the amount of \$47,588.60.
 - Capital reserve fund expenditures in the amount of \$1,087.00.
 - A Fire Tax disbursement of \$6,359.11. **(Action Items)**

NEW BUSINESS**1. Personnel**

- Motion to authorize the Civil Service Commission to commence with the new police officer(s) hiring process. **(Action Item)**

2. Travel/Training Authorizations – None**Report of the President**

Richard Wielebinski

- Discussion and action to award the 2022 Spring & Fall Cleanup Bid. **(Action Item)**
 - County Waste – \$29.70 per cubic yard
 - Marki Rolloff – \$32.00 per cubic yard
 - G&S – \$34.75 per cubic yard
 - JP Mascaro – \$55.00 per cubic yard (Spring) & \$60.00 per cubic yard (Fall)
- Motion to prepare the bid specifications and publicly advertise the 2022 materials bid. **(Action Item)**
- Discussion and possible action regarding the request of Forever Dedicated 64 Fitness & Hoops, a registered non-profit, to host a 4-on-4 Basketball Tournament – “Pocono Hoops 4 Homeless” – on Saturday, June 11, 2022 and to waive all applicable fees for the courts and Pavilion 1 at Mountain View Park. **(Possible Action Item)**
- Discussion and possible action regarding the appointment of an Acting Chief for the Pocono Township Police Department. **(Possible Action Item)**

Commissioner Comments

Jerrold Belvin – Vice President

- Emergency Management Update

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services Reports

Public Works Report

- Current Public Works Projects
- Upcoming Public Works Training(s)
- Motion to authorize the purchase of plastic pipe for 2022 Township drainage projects at the COSTARS cost of \$41,505.06. **(Action Item)**
- Motion to award bid for an ABI Force Infield Groomer **(Action Item)**
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant.

Administration – Manager’s Report

- Discussion and possible action regarding Pocono Township’s maximum impervious surface allowed in various zoning districts and the unit count allowed per acre. **(Possible Action Item)**
- The Planning Commission recommended approval of the Hamilton-Stroud-Pocono-Stroudsburg Draft Regional Comprehensive Plan at their 3/14 meeting. A 45-day comment period will now begin.
- The Township’s new cleaning service will begin March 25 with a deep cleaning of Township facilities.
- Upcoming meeting with the Pocono Mountains Visitors Bureau to discuss policing needs and possible support from Tourism funds.
- Application in process for DCNR C2P2 grant for the TLC Park splash pad.
- Township Spring 2022 newsletter being prepared for April distribution.
- 2022 Township Events
 - TLC Park Basketball Court Ribbon Cutting – 4:00 p.m. on Thursday, April 21
 - Pocono Township Touch-a-Truck – June 4, 2022
 - Community Day – Saturday, September 10, 2022
 - Trunk-or-Treat – TBD
 - Christmas Tree Lighting – TBD

Township Engineer Report

- Discussion held with Township Manager and Public Works Supervisor regarding priority stormwater projects and accompanying funding. Securing cost estimates.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

Township Solicitor Report

- Zoning Hearing Board updates.
 - Update – Johnson Appeal.
- Update – PJJWA transfer agreement.
- HJP Park Agreement between Pocono and Jackson Townships.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

From: [Bentzoni, Wendy](#)
To: [Taylor Munoz](#)
Subject: Request for assistance
Date: Tuesday, February 8, 2022 4:59:23 PM
Importance: High

Mr. Munoz,

I am writing from the Monroe County District Attorney's Office and would like to request your assistance. Our office prosecuted a homicide in August, 2021 that occurred in your jurisdiction and was investigated by Detective Sergeant James Wagner and Detective Earl Ackerman, along with many Officers from the Pocono Township PD. Not only was this a significant and lengthy investigation, the prep and trial lasted several weeks. We were successful in convincing a jury that Sandra Delvalle was guilty of the Murder of Jovandie LaTorre and she was found guilty by jury of Third Degree Murder. She was recently sentenced to 18-40 years in prison.

We would like to recognize the efforts of Jimmy and Earl by presenting them plaques at the March 21, 2022 Commissioners meeting. Is this possible and could you arrange for us to be placed on the Agenda? I will send out the necessary notifications once the date is confirmed.

I appreciate your assistance in this endeavor!
Wendy

Wendy Bentzoni Serfass
Detective Sergeant
Monroe County District Attorney's Office
701 Main Street, First Floor
Stroudsburg, Pennsylvania 18360

D: 570-517-3063

C: 570-242-6742

www.monroecountyda.com

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**TOWNSHIP OF POCONO, MONROE COUNTY,
PENNSYLVANIA**

RESOLUTION NO. 2022-10

**A RESOLUTION GRANTING CONDITIONAL FINAL APPROVAL OF
THE TRAPASSO HOTEL PRELIMINARY/FINAL
LAND DEVELOPMENT PLAN**

WHEREAS, the applicant, Trap Enterprises, LLC, submitted a preliminary/final land development plan application for a plan titled “Trapasso Hotel” (the “Plan”). The Plan proposes the subdivision of an existing 5.44 acre tract, located in the C Commercial Zoning District. The applicant is proposing to construct a five (5) story, 100 room hotel. The property is located on the west side of Route 611 and approximately 1,000 feet from the intersection with Discovery Drive, identified as Monroe County Tax Parcel I.D. 12/11/1/8-3, PIN Number 12-6364-04-74-8985; and

WHEREAS, the Township Engineer has reviewed the Plan and offered comments in his letter dated February 16, 2022; and

WHEREAS, the Pocono Township Planning Commission recommended the conditional preliminary/final plan approval of the Plan at a meeting held on March 14, 2022; and

WHEREAS, the Pocono Township Board of Commissioners desires to take action on this Plan.

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania:

That the following requests for modification from the Subdivision and Land Development Ordinance are hereby granted:

1. SALDO Section 390-55.C.(2)(a) – “One planting island shall be provided for every 10 parking stalls. There shall be no more than 15 contiguous parking stalls in a row without a planting island.” *Applicant is proposing to reduce the landscaped islands due to the revised stormwater management system and the parking layout.*
2. SALDO Section 390-55.C.(2)(e) – “Parking islands shall be protected by curbing and bollards.” *Applicant is proposing no curbing or bollards within the landscaping islands as they will impede stormwater drainage to drainage facilities.*
3. SALDO Section 390-55.D.(3)(d) – “Trees shall be planted at a ratio of at least one tree per 50 linear feet of frontage or fraction thereof.” *Applicant is not proposing street trees as parking directly abuts the PennDOT right-of-way and no obstructions are permitted in the PennDOT right-of-way.*

4. SALDO Section 390-55.F.(3)(d) – “Parking lot buffer along right-of-way.” *Applicant is not proposing a buffer as the current parking conditions cannot accommodate the buffer width along the right-of-way.*

That the following request for waiver from the Brodhead/McMichael Creek Stormwater Management Ordinance is hereby granted:

1. SMO Section 365-11.A.(2)(a) – “Minimum depth of 24 inches between basin bottom and limiting zone.” *Applicant is requesting a modification due to current underground conditions which have rock within the area of the stormwater management basin.*

That the “Trapasso Hotel” as shown on the preliminary/final land development plan prepared by Pennoni Associates, Inc., dated January 10, 2022, as revised, be hereby approved with the following conditions and provided the plan is revised as follows, subject to the review and approval of the Township Engineer and/or Township Solicitor:

1. The applicant shall comply with all of the conditions and requirements identified in the Township Engineer’s letter dated February 16, 2022.
2. The applicant shall enter into an Improvements Agreement with the Township and provide appropriate security.
3. The applicant shall enter into a Maintenance Agreement with the Township and provide appropriate security.
4. The applicant shall enter into a Stormwater Management and Maintenance Agreement with the Township.
5. Prior to the recording of the Plan, the applicant shall pay all necessary fees associated with the Plan, including but not limited to any outstanding plan account charges, all professional services fees, and a fee in lieu of dedicating open space in an amount to be identified by the Township Engineer.
6. The applicant shall obtain all required permits and approvals from other governmental and regulatory agencies prior to presenting the Plan for signatures.
7. The applicant shall provide the requisite number of plans which are signed and notarized by the owner and sealed by the engineer.
8. The applicant shall meet all conditions of the preliminary/final plan approval, and Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the Conditional Plan approval will be considered void.

9. The applicant shall accept these conditions in writing within five (5) days of receipt of the Board of Commissioners Resolution, otherwise the application is denied.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 21st day of March, 2022.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____

Print Name: Taylor Munoz

Title: Township Manager

By: _____

Print Name: Richard Wielebinski

Title: President

**Pocono Township Board of Commissioners
Regular Meeting Minutes
March 7, 2022 | 6:29 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on March 7, 2022 and was opened by President Rich Wielebinski at 6:29 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gndt, present via Zoom; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present via Zoom.

In Attendance: Leo DeVito, Township Solicitor, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James; Taylor Muñoz, Township Manager; R. Sargent, Roadmaster; and Krisann MacDougall, Assistant Secretary.

Public Comment

John Grassi (Property Owner in Pocono Township) – Owns vacation rentals in the Township and expressed concerns regarding recent changes to the Township's Transient Dwelling Unit (TDU) ordinance, limiting the maximum occupancy for short term rentals to 14 overnight guests. Stated he is in the process of developing 10-bedroom homes and asked for consideration for potential changes to the ordinance to allow for larger short-term rentals.

E. Gndt stated she understands the issue and would support revisiting the ordinance. L. DeVito stated any ordinance changes would have to come directly to the Board of Commissioners. J. Belvin expressed concerns regarding the size of short-term rentals and asked at what point does a large vacation rental become a hotel. Also expressed concerns regarding proper commercial safety protocols.

Announcements

The Township's seasonal ice-skating rink closed for the season.

Hearings – None

Presentations

- T. Muñoz gave a public presentation of the TLC Park Master Plan and update regarding proposed upgrades to Park amenities and existing grant applications. Provided a synopsis of current TLC Park projects in the works and use of the grants that have been awarded. J. Lastowski noted parking being situated away from the dog park and suggested the Township look into adding closer parking spaces. R. Wielebinski suggested the residents should be required to keep their dog leashed until entering dog park. R. Wielebinski also inquired about TLC Park paving and installing cameras for public safety.

Jason Corman (Woodland Drive, Tannersville) – Would like the Township to consider establishing a skate park that would appeal to different ages and interests.

Resolutions

J. Belvin made a motion, seconded by K. Meeker, to pass Resolution 2022-07 Granting Conditional Approval of the Core5 Warner Road Warehouse Preliminary Land Development Plan. E. Gndt asked whether the approval is premature because Core5 is waiting on sewer and water access. L. DeVito stated conditions were agreed to that ensure Core5 is assuming the risk until sewer and water are provided at the site, which will be required prior to issuing any permits. J. Lastowski asked for clarification that the proper safeguards have been put in place. L DeVito stated the project as

proposed goes no further without water or sewer. Roll call: J. Belvin, yes; E. Gnandt, no; J. Lastowski, yes; K. Meeker, yes; R. Wielebinski, yes. Motion carried.

J. Belvin made a motion, seconded by K. Meeker, to pass Resolution 2022-08 establishing a procedure governing the sale of personal property, either individual items or lots of items, of an estimated fair market value of less than two thousand dollars without further action by the Board of Commissioners. T. Muñoz gave a synopsis of the resolution. L. DeVito stated the resolution has appropriate checks and balances before disposing of Township property. The Township would have to prove the value is less than \$2,000. Bids would have to be obtained and, if bids not obtained, could dispose of property. L. DeVito stated if the officer is purchasing his duty weapon, the \$300 used to purchase goes into the fund to purchase the new firearms. J. Lastowski clarified that the officer is the only one who can purchase his firearm, the remaining will be traded in. E. Gnandt asked whether the guns collectively are over the \$2,000 limit and believed the wording of the Resolution does not address the firearm issue. E. Gnandt stated she would rather items come before the Board. R. Wielebinski supported the Resolution as drafted. E. Gnandt asked if there would be a conflict of interest if items are sold to Board members or Township employees. L. DeVito stated that the ordinance applies only when there are no bids on a piece of equipment. J. Belvin said it comes down to trusting department heads and he is fine with that. Roll call: J. Belvin, yes; E. Gnandt, no; J. Lastowski, yes; K. Meeker, yes; R. Wielebinski, yes. Motion carried.

J. Belvin made a motion, seconded by J. Lastowski, to pass Resolution 2022-09 Authorizing the Submission of a 2022 Pocono Mountains Visitors Bureau Community Impact Grant Application in an amount not to exceed \$40,000 for the purpose of completing park infrastructure upgrades at TLC Park in Pocono Township. J. Belvin asked if this was what was discussed earlier during presentations. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the February 22, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through March 3, 2022 including:
 - Ratification of vouchers payable in the amount of \$1,494.75 and sewer operating expenditures in the amount of \$643.33.
 - Ratification of gross payroll for the pay period ending February 20, 2022 in the amount of \$109,546.83.
 - Vouchers payable in the amount of \$76,592.56.
 - Sewer operating fund expenditures in the amount of \$7,497.46.
 - Capital reserve fund expenditures in the amount of \$31,127.50.
 - An interfund transfer of \$1,931,746.49 from the Township General Fund to the Capital Reserve Fund.
 - An interfund transfer of \$817,000.00 from the Sewer Operating Fund to the Sewer Capital Fund.

J. Belvin made a motion, seconded by J. Lastowski, to approve the consent agenda. All in favor. Motion carried.

NEW BUSINESS - None

Report of the President

Richard Wielebinski

R. Wielebinski made a motion, seconded by K. Meeker, to approve the destruction of 2015 deposits, bank records, invoices, payroll and sewer reports per the PA Local Government Retention manual. E. Gnandt asked for clarification regarding timeframe. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to waive pavilion fees for the Eastern Monroe Public Library's use of Pavilion #3 at Mountain View Park on Wednesday, June 29, 2022 from 10:00 a.m. to 1:00 p.m. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by E. Gnandt, to allow the Pocono Township Library to install a Story Walk this summer at Mountain View Park. All in favor. Motion carried.

Commissioner Comments

Jerrold Belvin – Vice President

Inspection was received back from Signal Service following annual compliance checks. Recommended changes/upgrades at various intersections. Some signage issues that need to be addressed and stop bars that need to be reapplied. Requested quote from Signal Service.

J. Belvin made a motion, seconded by J. Lastowski, to amend the agenda to discuss a motion regarding Patrolman Furino's firearm. All in favor. Motion carried.

J. Belvin stated Patrolman Furino served the Township for 20 years with an exemplary record.

J. Belvin made a motion, seconded by J. Lastowski, to present Officer Furino with his firearm in honor of his retirement. All in favor. Motion carried.

Ellen Gnandt – Commissioner

Discussion regarding signage for Brookdale Road and the turn onto Frantz Hill Road.

Jerry Lastowski – Commissioner

Upper Swiftwater Road gas line work – Asked how long the equipment will be located on the roadways and shared concerns regarding the deteriorating conditions of the road surface due to Linde's construction work. R. Sargent was told the contractor will take care of all concerns.

Keith Meeker – Commissioner - None

Reports - None

Public Works Report

- Current Public Works Projects – Department has been completing park work and will complete upcoming trainings.
- Upcoming Public Works Training(s) – Will be sending the crew to an upcoming LTAP blacktop training course.

R. Wielebinski made a motion, seconded by J. Belvin, to advertise for public bid the Pocono Township 2022 paving projects subject to meeting with PennDOT to ensure the bid package is accurate and liquid fuels funds are applied to the projects. All in favor. Motion carried.

- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant. Structure was ordered. MCCD will cover up to a 20% increase if cost increases.

Discussion regarding ordering of road pipe for drainage in the Township for all roads planned for next year. Consensus to wait until next BOC meeting before taking action.

Administration – Manager’s Report

- Discussion regarding requests by nonprofits for waivers of pavilion rental fees at Mountain View Park and whether Township Administration can approve these waivers as a rule if proof of tax-exempt status is provided.

E. Gnadts suggested that part of the criteria be whether they are serving Pocono Township.

R. Wielebinski made a motion, seconded by K. Meeker, to approve Township Administration to waive pavilion rental fees at Mountain View Park provided tax-exempt status is provided. E. Gnadts stated that criteria should be provided. J. Lastowski stated it is at the discretion of Township Manager to revisit this issue with the Board in the future. All in favor. Motion carried.

- Discussion regarding the setting of fees for use of Township sports fields. T. Muñoz suggested offering a base rate of \$50 daily or \$250 per season. J. Lastowski asked for clarification of the timeframe included in a season. K. Meeker expressed concerns regarding adult use of sports fields not taking priority over children. J. Belvin stated he is hesitant to include a season rate. E. Gnadts cautioned about limiting access, as the Township received open space funds for the Park. T. Munoz will present a resolution at a future meeting incorporating a \$50 daily field rental rate.
- Spring & Fall Cleanup Days are out for public bid – Bids will be opened prior to and will be available for action at the next BOC meeting.
- 2022 grant applications are underway – Another grant application will be submitted after tonight’s approval of Resolution 2022-09.
- 2022 Township Events
 - Pocono Township Touch-a-Truck – June 4, 2022 – Invitations were sent out to exhibitors. Pocono Township Fire Company will benefit from revenue raised, with Camelback and Great Wolf providing raffle prizes.
 - Community Day – Saturday, September 10, 2022
 - Truck-or-Treat – TBD
 - Christmas Tree Lighting – TBD
- Regional HSPS Comprehensive Plan – Planning Commission to recommend approval at next meeting, kicking off a 45-day public comment period. Looking to adopt during late spring/early summer.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue. Reviewing PennDOT’s comments and getting questions together for clarification. Also noted title and legal work may be needed to obtain right-of-way. T. Muñoz will confirm remaining grant funds for engineering and planning costs.

Township Solicitor Report

- March 1, 2022 Zoning Hearing Recap – 254 Pine Tree Drive STR Appeal - Zoning office issued an enforcement notice since short-term rental activity was happening in an unauthorized district. Enforcement notice was upheld by the ZHB and the property owner has sent an email indicating that he has come into compliance and removed all advertisements from all websites. If in future there is non-compliance, a \$500/day civil penalty will ensue.
- Other Zoning Hearing Board updates
 - Update – Taveras Appeal – Did not appeal, so case is finished. T. Muñoz will follow up with Zoning to ensure they are no longer operating.
 - Update – Johnson Appeal – Briefs submitted, waiting for argument date from Commonwealth Court.
- Update – PJJWA transfer agreement – Will ask for update from PJJWA solicitor.
- HJP Park Agreement between Pocono and Jackson Townships – Instructed to review the agreement sent from Pocono Township.

Public Comment - None

Adjournment

J. Belvin made a motion, seconded by J. Lastowski, to adjourn the meeting at 8:20 p.m. and go into executive session to discuss personnel matters and not return. All in favor. Motion carried.

DRAFT

POCONO TOWNSHIP

Monday, March 21, 2022

SUMMARY

Ratify

General Fund	\$	560.79
Payroll	\$	122,707.81
Sewer Operating	\$	124.12
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	176,635.22
TOTAL Sewer <u>OPERATING</u> Fund	\$	135,178.38
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	47,588.60
TOTAL Capital Reserve Fund	\$	1,087.00
Liquid Fuels	\$	-

TOTAL EXPENDITURES	\$	483,881.92
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Fire Tax Disbursement	\$	6,359.11
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Budget Adjustments

<u>Budget Appropriations</u>	\$	-
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Budgetary Interfund Transfer

GENERAL FUND TO CAPITAL RESERVE
SEWER OP. TO SEWER CAPITAL

ARPA FUNDS TO CAPITAL RESERVE
ARPA FUNDS TO GENERAL FUND

Total Transfers	\$	-
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Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, March 21, 2022

General Fund

	Date	Check	Vendor	Memo	Amount
Payroll	03/11/2022			PAYROLL ENDING 03/06/2022	\$ 122,707.81
TOTAL PAYROLL					<u>\$ 122,707.81</u>

General Expenditures

	Date	Check	Vendor	Memo	Amount
	3/14/2022	61903	BLUE RIDGE COM.	PHONE SERVICE	\$ 389.71
	3/14/2022	61904	BCRA	QUARTERLY WATER	\$ 171.08
TOTAL General Fund Bills					<u>\$560.79</u>

Sewer Operating Fund

	Date	Check	Vendor	Memo	Amount
	3/14/2022	2141	BLUE RIDGE COM.	PHONE SERVICE	\$ 124.12
					<u>\$ 124.12</u>

Sewer Construction Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund					<u>\$ -</u>

Capital Reserve Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Capital Reserve Fund					<u>\$ -</u>

TOTAL General Fund	\$	123,268.60	
TOTAL Sewer Operating	\$	124.12	Authorized by:
TOTAL Sewer Construction	\$	-	
Total Capital Reserve	\$	-	Transferred by:
	<u>\$</u>	<u>123,392.72</u>	

POCONO TOWNSHIP CHECK LISTING

Monday, March 21, 2022

General Fund

Date	Check	Vendor	Memo	Amount
3/17/2022	61905	Access Office Technologies	Phone maintenance and service	\$98.00
3/17/2022	61906	ADP, LLC	Payroll services	\$787.99
3/17/2022	61907	AFLAC	Supplemental insurance	\$346.10
3/17/2022	61908	Axon Enterprise, Inc.	Cpl Smith Taser Update Training	\$375.00
3/17/2022	61909	Best Auto Service Center	Police vehicle repairs	\$54.99
3/17/2022	61910	Boucher & James, Inc.	Engineering services	\$1,960.62
3/17/2022	61911	Broughal & DeVito, L.L.P.	File 3043-22 2022 Billing File	\$6,656.08
3/17/2022	61912	Cardmember Service	PW operation supplies	\$361.00
3/17/2022	61913	Cardmember Service	TWP supplies and subscriptions	\$4,381.29
3/17/2022	61914	Dailey Resources, LTD	PW supplies	\$92.30
3/17/2022	61915	DES	Feb 2022 TWP Recycling	\$37.50
3/17/2022	61916	Egnyte Inc.	3/5/22 to 3/4/23 Egnyte Platform	\$13,260.00
3/17/2022	61917	Gotta Go Potties, Inc	MVP & TLC 2/8-3/8/22	\$300.00
3/17/2022	61918	Hanson Aggregates Pennsylvania LLC	473300	\$188.55
3/17/2022	61919	JDM Consultants, LLC	Mar 2022 Grant Consulting & Advocacy	\$2,500.00
3/17/2022	61920	Kuehner, Raymond	Uniform Allowance	\$490.75
3/17/2022	61921	Kyocera Document Solutions America, Inc.	TWP & Police Copier Rental	\$384.89
3/17/2022	61922	Linde Gas & Equipment, Inc.	PW supplies	\$34.32
3/17/2022	61923	MetLife - Non Uni. Pen. Plan	Nonuniform pension	\$6,394.75
3/17/2022	61924	Miller, Larry	Uniform Allowance	\$490.75
3/17/2022	61925	Monroe County Control Center	Police Dispatch Fees Q1 2022	\$18,518.31
3/17/2022	61926	MRM Worker's Compensation Pooled Trust	Worker's compensation	\$14,274.82
3/17/2022	61927	Nationwide - 457	EE & ER COMP PAY 5	\$7,588.80
3/17/2022	61928	PMHIC	April 2022	\$70,144.27
3/17/2022	61929	Pocono Record	TWP advertising	\$598.28
3/17/2022	61930	Portland Contractors, Inc.	2/2/22 DEP Inspection	\$127.50
3/17/2022	61931	PPL Electric Utilities	Electric service twp and area lights	\$2,805.08
3/17/2022	61932	PPL Electric Utilities	Alger Ave Area Light	\$13.56
3/17/2022	61933	PPL Electric Utilities	Brookdale Rd Traffic Light	\$52.53

3/17/2022	61934	PPL Electric Utilities	Sullivan Tr & Rt 715 Traffic Light	\$36.59
3/17/2022	61935	PPL Electric Utilities	TLC Lighting	\$165.60
3/17/2022	61936	PSATS	Mike Ferrara CDL Drug DOT	\$60.00
3/17/2022	61937	Reliable Sign and Striping	Sign supplies	\$460.00
3/17/2022	61938	Scott's Signs and Printing	4 Name Plates	\$140.00
3/17/2022	61939	SCOTT, JAMES	Uniform Allowance	\$719.75
3/17/2022	61940	State Workers Insurance Fund	Fire Department Worker's Comp	\$1,732.00
3/17/2022	61941	Steele's Hardware	PW op. supplies	\$673.04
3/17/2022	61942	Suburban Propane	Vehicle fuel	\$9,976.48
3/17/2022	61943	Suburban Testing Labs	SDWA Monthly 701	\$110.00
3/17/2022	61944	Teamster Local 773 - Non-Uniform	Mar 2022 Union Dues	\$757.00
3/17/2022	61945	Teamster Local 773 - Police	Police Union Dues Mar 2022	\$1,360.00
3/17/2022	61946	Tulpehocken Mountain Spring Water Inc	TWP Drinking Water	\$161.18
3/17/2022	61947	UNIFIRST Corporation	PW Uniforms & TWP carpets	\$184.76
3/17/2022	61948	US BANK - Lockbox CM9722	Police pension contribution	\$6,765.29
3/17/2022	61949	Wilson Products Compressed Gas Co.	PWA supplies	\$15.50

TOTAL GENERAL FUND **\$176,635.22**

Sewer Operating

Date	Check	Vendor	Memo	Amount
3/18/2022	2142	BLUE RIDGE COMMUNICATIONS	Pump Station 5 Phone	\$62.06
3/18/2022	2143	BRODHEAD CREEK REGIONAL AUTHORITY	Mar 2022 O&M	\$102,503.84
3/18/2022	2144	BRODHEAD CREEK REGIONAL AUTHORITY	PA One Call Serv Mar 2022/Feb Responses	\$2,250.00
3/18/2022	2145	EEMA O&M Services Group, Inc.	O&M Mar 2022	\$5,971.45
3/18/2022	2146	Pocono Management Associates LLC	2/7 - 3/13 Sewer Consulting	\$7,278.99
3/18/2022	2147	PPL Electric Utilities	Pump Station Electric	\$2,021.75
3/18/2022	2148	Steele's Hardware	Sewer Supplies	\$180.93
3/18/2022	2149	SUBURBAN TESTING LABS	Monthly NPDES	\$538.20
3/18/2022	2150	Boucher & James, Inc.	Sewer Engineering	\$8,620.23
3/18/2022	2151	BROUGHAL & DEVITO, L.L.P.	File 14PT0012 Poc TWP Sewer Matters	\$624.00
3/18/2022	2152	KEYSTONE ENGINEERING GROUP	Proj 2018.00199	\$5,126.93
TOTAL Sewer Operating				<u>\$135,178.38</u>

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
3/18/2022	700	Boucher & James, Inc.	Engineering Services	\$6,655.07
3/18/2022	701	Hayden Power Group	Proj 1931031B PS 5 PT 2 Improvements	\$40,933.53
TOTAL Sewer Construction Fund				<u>\$47,588.60</u>

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
3/18/2022	1282	BOUCHER & JAMES	Park Lane Rd. Culvert engineering	\$ 29.00
3/18/2022	1283	Patriot Workwear	Office Scott body armor / 2022 police vest	\$ 1,058.00
TOTAL Capital Reserve Fund				<u>\$1,087.00</u>

LIQUID FUELS

Date	Check	Payee	Memo	Amount
				<u>\$ -</u>

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
3/17/2022	1019	PTWP VOLUNTEER FIRE CO	2023 RE TAXES PMNT 1	\$ 6,359.11
TOTAL Fire Tax				<u>\$ 6,359.11</u>

ESSA

General Fund	\$176,635.22	Authorized by: _____
Sewer Operating	\$ 135,178.38	
Sewer Construction Fund	\$ 47,588.60	
Capital Reserve	\$ 1,087.00	
Fire Tax Disbursement	\$ 6,359.11	
Liquid Fuels	\$ -	Transferred by: _____
TOTAL ESSA TRANSFER	<u>\$ 366,848.31</u>	

March 15, 2022

Pocono Township
Parks and Recreation Commission
112 Township Drive
Tannersville, Pa 18372

Dear Board of Commissioners,

My name is Al Heyward, Vice President of Forever Dedicated 64 Fitness and Hoops. We are a community-based non-profit organization established in 2017, dedicated to instilling Heart, Integrity, Values, and Endurance (H.I.V.E. mentality) to the youth of Monroe County. Our program is designed to teach all levels of basketball fundamentals and provide the necessary tools and resources to maintain a healthy lifestyle.

The recent pandemic had a negative impact on our community in many ways. As a result, the number of individuals experiencing homelessness has increased in Monroe County, PA. With that said, we have collaborated with Street2Feet Outreach and Daytime resource center to have a fun filled day of family activity and music, featuring a 4-on-4 Basketball tournament "POCONO HOOPS 4 HOMELESS". The tournament will consist of 4-on-4 half court basketball games for both boys and girls between the ages of 12-17 and an adult division. There will also be a feature game between local law enforcement, EMS, and/or Firefighters. We would like to host this event on Saturday, June 11th, 2022, 10am-5pm.

It is our goal to bring awareness to the homeless crisis locally, provide information as to how you can get involved, and ultimately raise funds so Street 2 Feet can continue to provide services that range from showers, laundry, and personal care packages to case management.

With that said, we are requesting the use of the 2 basketball courts at the Mountain View Park along with the use of Pavilion 1 to set up refreshments for those in attendance. As a non-profit our finances are limited, therefore, we are requesting the waiving of all fees that may be associated with the park usage.

Respectfully,

Al Heyward
Vice President
(570) 872-3784

MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding (“MOU”) are Pocono Township and Teamster Local 773 as the representative of all full-time and regular part-time Police Officers, including Sergeants, Corporals, Detectives and Patrolmen and excluding the Chief of Police. The date of this Memorandum of Understanding is _____. The purpose of the Memorandum of Understanding is to document the agreement that has been reached between Pocono Township, and Teamster Local 773 regarding Sergeant Shawn Goucher serving as an Interim Chief of Police.

1. Sergeant Goucher will serve as Interim Chief of Police while Chief Kent Werkheiser is on leave.
2. While Sergeant Goucher serves as Interim Chief of Police, his membership in Teamster Local 773 will be placed on hiatus. Sergeant Goucher will not pay union dues during the time he serves as Interim Chief of Police and will not have union rights.
3. When and if Chief Werkheiser returns from leave, Sergeant Goucher will be returned to his position as a Sergeant and his membership in Teamster Local 773 will be reactivated with no loss of seniority for the time he served as Interim Chief of Police.
4. The Township agrees that the duties performed by the Interim Chief will not be precedential concerning what duties will be performed by Sergeant Goucher or any other officer in the sergeant’s role after Sergeant Goucher is no longer Interim Chief.
5. When Interim Chief Goucher is on vacation or has other time off, Detective Sergeant James Wagner will serve as Officer In Charge.
6. If Chief Werkheiser has not returned to his position as Chief of Police by June 30, 2023, the parties shall meet to discuss the continuation of this MOU.

TEAMSTER LOCAL 773

By: _____

Title: _____

Date: _____

POCONO TOWNSHIP

By: _____

Title: _____

Date: _____