



POCONO TOWNSHIP COMMISSIONERS
AGENDA

February 7, 2022 | 6:00 p.m.
112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 815 2583 3698

Passcode: 395406

Zoom Link:

<https://us06web.zoom.us/j/81525833698?pwd=N3BzYklwYS92MG5RYWlHQUYvY2FOUT09>

PLEASE NOTE: ON THE 1ST MONDAY OF EACH MONTH, THE REGULAR BOARD OF COMMISSIONERS MEETING WILL IMMEDIATELY FOLLOW THE 6:00 P.M. SEWER MEETING.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 AM until 10 PM.

Hearings – None

Presentations – None

Resolutions

Resolution 2022-05 – Motion to pass Resolution 2022-05 granting Running Lane, LLC a twelve (12) month extension of time to February 7, 2023 to satisfy conditional plan approval and record the Plan as set forth in Resolution No. 2020-08. **(Action Item)**

Resolution 2022-06 – Motion to pass Resolution 2022-06 authorizing the entry into an intergovernmental cooperation agreement with the Brodhead Creek Regional Authority (BCRA) to provide utility location services pursuant to PA One Call standards for Pocono Township's sanitary sewage and collection system. **(Action Item)**

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the January 17, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through February 3, 2022 including:
 - Ratification of vouchers payable in the amount of \$61,412.30 and sewer operating expenditures in the amount of \$1,131.28.
 - Ratification of gross payroll for the pay period ending January 23, 2022 in the amount of \$113,148.29.
 - Vouchers payable in the amount of \$80,087.82.
 - Sewer operating fund expenditures in the amount of \$21,549.94.
 - Sewer construction fund expenditures in the amount of \$8,347.43.
 - Capital reserve fund expenditures in the amount of \$107,010.43.
 - A fire tax disbursement of \$2,628.57. **(Action Items)**

NEW BUSINESS**1. Personnel**

- Motion to proceed with the advertising of 2022 seasonal park positions at Mountain View Park and to authorize the Township Manager to extend offers of employment to no more than five (5) applicants at \$15.00 per hour and one (1) park lead at no more than \$18.00 per hour. **(Action Item)**

2. Travel/Training Authorizations

- Discussion and possible action on the approval of Township Commissioners and staff attendance at the 2022 PSATS Conference held April 24-27, 2022. **(Possible Action Item)**

Report of the President

Richard Wielebinski

- Motion to advertise the Township's updated Cable Franchise Agreement for public hearing. **(Action Item)**
- Motion to approve a Memorandum of Understanding (MOU) establishing 10-hour shifts for the Pocono Township Police Department detectives. **(Action Item)**
- Motion to appoint a new Detective, with pay and benefits as set forth in the Department collective bargaining agreement, following recently completed Department testing and interviews. **(Action Item)**

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update
- Hazard Mitigation Grant Program Application
- Discussion and possible action to formalize the Township's snow removal policy. **(Possible Action Item)**

Ellen Gmandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects
- Motion to order a 2022 John Deere Gator HPX615E at the COSTARS price of \$11,434.91. **(Action Item)**
- Motion to order a Ford 2022 F-350 4x4 w/Plow at the COSTARS price of \$51,744.00 with a utility body at an additional cost of _____. **(Action Item)**
- Discussion regarding single-axle dump truck quotes received. **(Possible Action Item)**
 - Peterbilt Model 548 Single-Axle Dump Truck
 - Western Star Single-Axle Dump Truck
- Motion to bid out specifications for the purchase of an ABI Force Z23ST infield groomer. **(Action Item)**
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

Administration – Manager's Report

- Cyber security training required for all Township employees and officials.
- Spring & Fall Cleanup Days are out for public bid.
- 2022 grant applications are underway.
- 2022 Township events
 - Pocono Township Touch-a-Truck – May or June timeframe
 - Community Day – Saturday, September 10, 2022
 - Truck-or-Treat – TBD
 - Christmas Tree Lighting – TBD
- Regional HSPS Comprehensive Plan – Final draft received for Planning Commission and Commissioner review. Public review period and hearing to proceed June/July adoption.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Convening a meeting to discuss prioritization of stormwater projects following 2021 storm damage.

Township Solicitor Report

- March 1, 2022 Zoning Hearing – 254 Pine Tree Drive STR Appeal
- Other Zoning Hearing Board updates.
 - Update – Taveras Appeal.
 - Update – Johnson Appeal.
- Update – PJJWA transfer agreement.
- HJP Park Agreement between Pocono and Jackson Townships.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 2022-05

**A RESOLUTION GRANTING CONDITIONAL APPROVAL
OF THE RUNNING LANE, LLC PRELIMINARY/FINAL LAND DEVELOPMENT
PLAN**

WHEREAS, the applicant, Running Lane, LLC, has submitted a preliminary/final land development plan (the “Plan”). The applicant proposes a land development on property located along State Route 0611, approximately 0.7 miles south of the intersection with Lower Swiftwater Road (SR 0314). The existing property (Tract 1) is located with the C Commercial Zoning District and consists of the Pocono Brewing Company with associated parking, stormwater management and on-lot water and sewer services. The existing property is split by SR 0611 and has a total gross area of 5.47 acres, with 0.507 acres located on the eastern side of SR 0611. The proposed land development will occur on Tract 1 and will consist of a 4-story, 90 room hotel with a pool; and

WHEREAS, on April 6, 2020, the Pocono Township Board of Commissioners enacted Resolution No. 2020-08 which granted conditional preliminary/final plan approval of the Plan; and

WHEREAS, Resolution No. 2020-08 required that the applicant meet all conditions of the plan approval and record the Plan within twelve (12) months of the Conditional Plan approval, and if such conditions were not met, the Conditional Plan approval would be considered void; and

WHEREAS, the applicant was unable to satisfy the conditions of plan approval and record the Plan within twelve (12) months of the Conditional Plan approval, and is requesting that the Board of Commissioners grant an extension of time to comply with the requirements of Resolution No. 2020-08; and

WHEREAS, by Resolution No. 2021-01, the Board of Commissioners granted the applicant an extension of twelve (12) months to satisfy the conditions of preliminary/final plan approval and record the Plan as set forth in Resolution No. 2020-08; and

NOW THEREFORE BE IT HEREBY RESOLVED by the Board of Commissioners of Pocono Township, County of Monroe, and Commonwealth of Pennsylvania the applicant, Running Lane, LLC, shall have a period of twelve (12) months from the date of this Resolution to satisfy the conditions plan approval and record the Plan as set forth in Resolution No. 2020-08.

RESOLVED at a duly constituted meeting of the Board of Commissioners of the Township of Pocono the 7th day of February, 2022.

ATTEST:

Township of Pocono
Board of Commissioners

By: _____
Print Name: Taylor Munoz
Title: Township Manager

By: _____
Print Name: Richard Wielebinski
Title: President

RESOLUTION NO. 2022-06

RESOLUTION OF THE TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA ("TOWNSHIP") AUTHORIZING THE ENTRY INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WHEREIN: 1) THE BROADHEAD CREEK REGIONAL AUTHORITY ("AUTHORITY"), UNDER THE AGREEMENT, WILL PROVIDE UTILITY LOCATION SERVICES PURSUANT TO PA ONE CALL STANDARDS FOR THE TOWNSHIP OF POCONO'S SANITARY SEWAGE COLLECTION AND TRANSMISSION SYSTEM; 2) AUTHORIZING THE PRESIDENT (OR VICE PRESIDENT) TO EXECUTE NECESSARY DOCUMENTS TO EFFECTUATE THE TERMS OF THIS RESOLUTION; AND 3) AUTHORIZING PROVISIONS FOR SEVERABILITY, REPEALER, RESOLUTION OF CONFLICTS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Township of Pocono, Monroe County, Pennsylvania ("Pocono" or the "Township") provides utility services within its township, to wit: sanitary sewage collection and transmission system services which serve portions of Pocono, Hamilton, and Tobyhanna Townships, all in Monroe County, Pennsylvania; and

WHEREAS, the Brodhead Creek Regional Authority ("Authority" or "BCRA"), formerly the Stroudsburg Municipal Authority, was created and exists under the Municipality Authorities Act of General Assembly of the Commonwealth of Pennsylvania, approved May 2, 1945, P.I., 382, as continued by the Act of the General Assembly of the Commonwealth of Pennsylvania approved June 19, 2001, P.L. 22 (53 Pa.C.S. Sections 5601, *et. seq.*) (the "Act") as amended, and as evidenced by its Articles of Incorporation, which have been amended to extend the term of its corporate existence to January 1, 2067; and

WHEREAS, in order to provide sanitary sewer collection services, Pocono owns and operates underground sanitary sewage collection and transmission system facilities in the Townships of Tobyhanna, Pocono, Hamilton, Stroud, and the Borough of Stroudsburg as depicted on a plan entitled "Pocono Township Sewer Collection System", dated January 15, 2018, prepared

by Boucher & James, including lead sheet entitled "Pocono Township Force Main Alignment", last revised March 8, 2018, prepared by Boucher & James (hereinafter "Contract Service Area"); and

WHEREAS, the Authority provides public water supply services through its water distribution system, portions of which are co-extensive to the Township's sewer collection and transmission system; and

WHEREAS, the Authority, as owner of in-ground water distribution system with attendant facilities, is mandated to and does participate in PA ONE CALL Location Services on its own behalf; and

WHEREAS, the Township has requested that the Authority provide PA ONE CALL SYSTEM location and marking services of the Township's underground sanitary sewer collection and transmission system in the Contract Service Area from information and data provided by the Township through its record documents (hereinafter "PA ONE CALL SYSTEM Services"); and

WHEREAS, the Authority agrees that its provision of PA ONE CALL SYSTEM Services for the Township reduces duplication of effort and cost as well as increases efficiencies since the Authority already provides PA ONE CALL SYSTEM Services for its water distribution system located in the Contract Service Area; and

WHEREAS, the Authority finds that by entering into the PA ONE CALL SYSTEM Services Agreement, the Authority has mutually benefitted the customers and citizens of the respective parties.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Commissioners of the Township **HEREBY ADOPTS** the same as follows:

Section 1. PA ONE CALL System Locating and Marking Service Agreement.

The Township, through its Board of Commissioners, hereby authorizes the entry into and execution of an intermunicipal governmental agreement with the Authority, to wit: PA ONE CALL System Locating and Marking Service Agreement ("Agreement") substantially in the form attached hereto and marked **Exhibit "A"**. The Township Manager, in consultation with the solicitor for the Township, are authorized to make changes to the Agreement to resolve any outstanding issues with the Authority, after consultation with the Board of Commissioners of the Township.

Section 2. Intent of PA ONE CALL System Locating and Marking Service Agreement. The PA ONE CALL System Locating and Marking Service Agreement authorizes the Authority to provide PA ONE CALL System locating services on behalf of the Township for its underground sanitary sewage collection and transmission system by utilizing data, information, and plans provided by the Township for the fees as set forth in the Agreement. The term of the Agreement is for a period of one (1) year with an automatic annual renewal unless terminated by the parties.

Section 3. Authorization of Further Action. The Township Manager is hereby authorized and directed to take all such action, execute, deliver, file and/or record all such documents, publish all notices and otherwise comply with the provisions of this Resolution insofar as the transaction contemplated by this Resolution, in the name and on behalf of the Township.

Section 4. Severability. In case any one (1) or more of the provisions contained in this Resolution shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Resolution

and this Resolution shall be construed and enforced as if such invalid, illegal, or unenforceable provision had never been contained herein.

Section 5. Repealer. All resolutions and parts of Resolutions heretofore adopted, to the extent that the same are inconsistent in any manner herewith, are hereby repealed.

Section 6. Further Amendment or Supplement. The Township may make further amendments to or supplement the Agreement by majority vote of the Board of Commissioners at a public meeting.

Section 7. Effective Date. This Resolution is effective immediately with the attached Agreement taking effect upon full execution of the parties.

ADOPTED this ____ day of February, 2022 at a Regular Meeting of the Board.

ATTEST:

POCONO TOWNSHIP, MONROE COUNTY,
PENNSYLVANIA

TAYLOR W. MUÑOZ, SECRETARY

By: _____

RICHARD WIELEBINSKI, PRESIDENT

**Pocono Township Board of Commissioners
Regular Meeting Minutes
January 17, 2022 | 7:09 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on January 17, 2022 and was opened by President Rich Wielebinski at 7:09 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gmandt, absent; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor via Zoom, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James; Taylor Muñoz, Township Manager; Sergeant Shawn Goucher; and Robert Sargent, Roadmaster.

Public Comment – None

Announcements

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 a.m. until 10 p.m.

Hearings

▪ Ordinance 2022-01 – Amusement Tax Increase

R. Wielebinski made a motion, seconded by K. Meeker, to open a Public Hearing to consider adoption of an Ordinance amending Chapter 398, Taxation, Article IV, Amusement Tax, of the Code of Ordinances of Pocono Township to increase the rate of the amusement tax from 3% to 5% for general Township purposes. No discussion. All in favor. Motion carried.

L. DeVito stated that an amendment to the existing amusement tax ordinance requires a public hearing. Once comments are addressed, the hearing can be closed and action can be taken on the proposed amendment.

No public comment.

R. Wielebinski made a motion, seconded by K. Meeker, to close the public hearing. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to adopt Ordinance 2021-06 to approve the adoption of an Ordinance amending Chapter 398, Taxation, Article IV, Amusement Tax, of the Code of Ordinances of Pocono Township to increase the rate of the amusement tax from 3% to 5% for general Township purposes. All in favor. Motion carried.

Presentations

▪ Township Municipal Complex Architectural Feasibility Study Design Presentation – Joseph Phillips of Phillips & Donovan Architects - Joe Donovan presented a conceptual site design and floor layouts for a proposed new Township complex.

R. Wielebinski asked questions regarding the ceiling heights of the public meeting space and whether the building could be designed to support additional office space above the public meeting area if the Township wanted to expand in the future.

J. Lastowski asked about the square footage of existing administrative office space; current police space versus what is being proposed; and whether the proposed spaces meet the Township's future needs.

J. Donovan stated the next step would be to get the architectural proposal to the cost estimator to do a more detailed financial breakdown. If the Township moves forward following that process, the Township will need as-builts for public works, go through a schematic design phase, design refinement phase and a construction documents phase.

J. Lastowski asked about point of no return. J. Donovan stated the construction document phase is the most labor-intensive portion and something the Township would not begin unless they were serious about moving forward with the plan.

R. Wielebinski asked when plans should be presented to the public. J. Donovan stated next step would be to go through cost estimation and go through further design work. This is an approximate three to four month process.

J. Belvin asked about seating capacity for public meeting area.

R. Wielebinski made a motion, seconded by K. Meeker, to proceed with the cost estimating portion of the feasibility study. All in favor. Motion carried.

Resolutions

R. Wielebinski made a motion, seconded by K. Meeker, to approve Resolution 2022-01 Granting Approval of the Pocono Township Municipal Complex Lot Consolidation Plan. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve Resolution 2022-02 Granting Conditional Approval of The Crossings Premium Outlets Food Trucks Preliminary/Final Land Development Plan. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve Resolution 2022-03 Authorizing the Submission of a 2022 Monroe County Open Space Development Grant Application in an amount not to exceed \$40,000. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to approve Resolution 2022-04 Amending the Township Fee Schedule for Subdivision, Land Development, Zoning and Zoning Hearing Board Fees, and other miscellaneous applications and permitting fees, Repealing and Replacing all Prior Fee Resolutions. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the January 3, 2022 Reorganization and regular meetings of the Board of Commissioners.
 - Financial transactions through January 13, 2022 including:
 - Ratification of vouchers payable in the amount of \$1,603.68 and sewer operating expenditures in the amount of \$475.45.
 - Ratification of gross payroll for the pay period ending January 9, 2022 in the amount of \$114,203.35.
 - Vouchers payable in the amount of \$173,500.25.
 - Sewer operating fund expenditures in the amount of \$113,810.16.
 - Capital reserve fund expenditures in the amount of \$615.32.
 - An American Rescue Plan Act transfer to the General Fund of \$5,240.00 for implementation costs for the Township's new e-permitting platform.

R. Wielebinski made a motion, seconded by K. Meeker, to approve the consent agenda. All in favor. Motion carried.

NEW BUSINESS

1. Personnel

R. Wielebinski made a motion, seconded by J. Belvin, to extend an offer of employment for the Township's open Administrative Assistant position to Jennifer Gambino. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to extend an offer of employment for the Township's open Road Crew position to Michael Ferrera. T. Muñoz noted motion should include CDL check and 6 months to get inspection license. Motion amended and accepted. All in favor. Motion carried.

2. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

R. Wielebinski made a motion, seconded by K. Meeker, to set 2022 Planning Commission meetings for the 2nd and 4th Mondays of each month at 6:00 p.m. at the Pocono Township Municipal Building. When a regularly scheduled meeting falls on a holiday, the meeting will be held at the same time the following day. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve reducing the years of service required for the rank of Corporal within the Pocono Township Police Department, changing the minimum required years of service from 5 years to 3 years per the recommendation of the Civil Service Commission. J. Lastowski asked if this was vetted within the Police Department. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to set Pocono Township's 2022 Spring Cleanup Days for April 28-30 and Fall Cleanup Days for September 30-October 1, 2022 and to advertise the Cleanup Days for public bid. All in favor. Motion carried.

- Acknowledgement of Correspondence: Tannersville Point Luxury Apartments six-month extension request to July 31, 2022 – L. DeVito indicated no motion is necessary. J. Belvin asked for update on the project and T. Muñoz gave a summary.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update - Warner Road/Route 611 traffic light has been fixed. Currently a delay for delivery of traffic camera for the SR 715/Warner Road light. J. Lastowski asked about the timing of the light at SR 314/SR 611. Timing is affected by an issue with the loop detector and cold weather.

Ellen Gnant, Commissioner – Absent

Jerry Lastowski – Commissioner - Stated UGI night work is very disruptive. T. Muñoz will call the PennDOT permitting department to get clarification as to why work is being conducted at night.

Keith Meeker, Commissioner – No comment.

Reports

Emergency Services

- Police Report – S. Goucher shared end of year Police Department statistics for 2021 versus 2020. Many categories were up by double digit percentages - 18,948 incident responses for 2021 versus 9,923 incident responses for 2020. Conducted a detective test and five officers have tested. 12-hour shifts are showing a positive effect within the Department. License plate readers (LPRs) are having a dramatic positive impact on traffic citations and identifying issues with vehicles.

Public Works Report

- Current Public Works projects – Gave credit to the department for good job clearing Township roads.
- TLC Park Project Update – Ice rink is open. Will obtain pricing on playground equipment.
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant – Placeholder.

Discussion regarding purchasing new Gator and baseball field groomer. Will obtain formal quotes for Board consideration.

Administration – Manager's Report

- Working with grant consultant on new grant applications for 2022.
- Traisr permitting platform is available for Township staff's internal use and will be proceeding getting the public-facing system complete.
- Regional HSPS Comprehensive Plan update – Still waiting on draft plan.

R. Wielebinski asked about grant funding for Learn Road.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue – Placeholder.

Township Solicitor Report

L. DeVito discussed the PA Attorney General's Opioid Settlement and the need for six municipalities in Monroe County, including Pocono, to sign off on the settlement to allow the County to receive all the funds.

R. Wielebinski made a motion, seconded by J. Belvin, to authorize Township signatories to sign off on the PA Attorney General Opioid Settlement, removing Pocono Township from the settlement so all funds can be passed through Monroe County. All in favor. Motion carried.

- Zoning Hearing Board updates.
 - Update – Taveras Appeal – Waiting to see if they appeal to the Appellate Court.
 - Update – Johnson Appeal – Received brief filed by the Johnsons and working on a reply.
- Update – PJJWA transfer agreement – Provided update at last meeting.
- HJP Park Agreement between Pocono and Jackson Townships – No report.

Public Comment – No comment.

Adjournment

R. Wielebinski made a motion, seconded by J. Lastowski, to adjourn the meeting at 8:57 p.m. All in favor. Motion carried.

POCONO TOWNSHIP

Monday, February 7, 2022

SUMMARY

Ratify

General Fund	\$	61,412.30
Payroll	\$	113,148.29
Sewer Operating	\$	1,131.28
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	80,087.82
TOTAL Sewer <u>OPERATING</u> Fund	\$	21,549.94
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	8,347.43
TOTAL Capital Reserve Fund	\$	107,010.43
Liquid Fuels	\$	-

TOTAL EXPENDITURES	\$	392,687.49
--------------------	----	------------

Fire Tax Disbursement	\$	2,628.57
-----------------------	----	----------

Budget Adjustments

<u>Budget Appropriations</u>	\$	-
------------------------------	----	---

Interfund Transfer

GENERAL FUND TO CAPITAL RESERVE

ARPA FUNDS TO CAPITAL RESERVE

ARPA FUNDS TO GENERAL FUND

<u>Total</u>	\$	-
--------------	----	---

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, February 7, 2022

General Fund

	Date	Check	Vendor	Memo	Amount
Payroll	01/28/2022			PAYROLL ENDING 01/23/2022	\$ 113,148.29
TOTAL PAYROLL					\$ 113,148.29

General Expenditures

	Date	Check	Vendor	Memo	Amount
	01/18/2022	61750	Brodhead Creek Regional Authority	2022 Yearly hydrant fee	\$ 266.00
	01/18/2022	61751	Kyocera Document Solutions America, Inc.	Twp & Police Copiers	\$ 366.56
	01/20/2022	61757	Cardmember Service	ATT First Net & Police supplies	\$ 2,649.67
	01/20/2022	61758	Cardmember Service	Police supplies	\$ 696.39
	01/20/2022	61759	Cardmember Service	PW supplies	\$ 361.45
	01/20/2022	61760	Cardmember Service	Twp licenses & ATT First Net & supplies	\$ 3,662.05
	01/20/2022	61761	Gerkenmeyer, Linda	On-Lot Septic Permit Z240136 Refund	\$ 500.00
	01/20/2022	61762	Waste Management of Pennsylvania, Inc.	Waste removal	\$ 434.20
	02/01/2022	61765	MRM Property & Liability Trust	2022 VEHICLE LIABILITY INSURANCE	\$ 52,008.00
	02/01/2022	61766	PENTELEDATA	Internet service	\$ 126.13
	02/01/2022	61767	PENTELEDATA	Internet service	\$ 150.90
	02/02/2022	61768	PENTELEDATA	Internet service	\$ 190.95
TOTAL General Fund Bills					\$ 61,412.30

Sewer Operating Fund

	Date	Check	Vendor	Memo	Amount
	1/18/2022	2099	Verizon	Sewer SCADA System	\$ 33.91
	1/20/2022	2100	BLUE RIDGE COMMUNICATIONS	Pump Station 5 Phone	\$ 62.06
	1/24/2022	2101	BLUE RIDGE COMMUNICATIONS	Pump Station 3 & 4 Phone	\$ 124.12
	1/24/2022	2102	MET-ED	Pump Station 4 Electric	\$ 349.62
	1/24/2022	2103	Verizon Wireless	Sewer Modem	\$ 120.03
	2/1/2022	2105	PENTELEDATA	Pump Stations 1 thru 5 Internet	\$ 475.45
					\$ 1,131.28

Sewer Construction Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund					\$ -

Capital Reserve Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Capital Reserve Fund					\$ -

TOTAL General Fund	\$	174,560.59	
TOTAL Sewer Operating	\$	1,131.28	Authorized by:
TOTAL Sewer Construction	\$	-	
Total Capital Reserve	\$	-	Transferred by:
		\$ 175,691.87	

POCONO TOWNSHIP CHECK LISTING

Monday, February 7, 2022

General Fund

Date	Check	Vendor	Memo	Amount
2/3/2022	61763	Nationwide - 457	EE & ER CONT	\$ 6,987.75
2/3/2022	61769	AFLAC	Supplemental Insurance	\$ 405.62
2/3/2022	61770	American Heritage Life Insurance Company	Supplemental Insurance	\$ 1,133.24
2/3/2022	61771	ARGS Technology, LLC	Jan 2022 TWP & Police IT Remote Service	\$ 3,179.00
2/3/2022	61772	Best Auto Service Center	POLICE VEHICLES	\$ 263.05
2/3/2022	61773	Boucher & James, Inc.	ENGINEERING SERVICES	\$ 3,294.55
2/3/2022	61774	Brodhead Creek Regional Authority	TWP Water	\$ 178.73
2/3/2022	61775	Cargill Incorporated	Deicer Salt Ice Cntrl Blk	\$ 19,720.87
2/3/2022	61776	Cefali and Associates PC	Nov 2021 Treasury Services	\$ 761.25
2/3/2022	61777	CLEAN TEAM, INC.	Jan 2022 TWP Complex Cleaning	\$ 847.60
2/3/2022	61778	Cramer's Home Building Center	PW SUPPLIES	\$ 212.98
2/3/2022	61779	Creative Works Systems, Inc.	11/8/2021 IT Services	\$ 17.50
2/3/2022	61780	Cyphers Truck Parts	PW SUPPLIES	\$ 27.95
2/3/2022	61781	D.G. Nicholas Co.	PW SUPPLIES	\$ 1,519.40
2/3/2022	61782	Deer Country Farm & Lawn, Inc.	PW SUPPLIES	\$ 276.68
2/3/2022	61783	Engle-Hambright & Davies, Inc.	T. Muñoz Bond	\$ 1,985.00
2/3/2022	61784	Francis Smith & Sons Inc	PW SUPPLIES	\$ 2,146.00
2/3/2022	61785	General Code	2/1/22 thru 1/31/23 Annual Maintenance	\$ 1,195.00
2/3/2022	61786	Gotta Go Potties, Inc	MVP & TLC Rentals	\$ 300.00
2/3/2022	61787	Harrisburg Area Community College	Detective Written Exam	\$ 1,500.00
2/3/2022	61788	HUNTER KEYSTONE PETERBILT	PW SUPPLIES	\$ 64.73
2/3/2022	61789	J. P. Mascaro & Sons	TWP Garbage Pickup Jan 2022	\$ 327.65
2/3/2022	61790	Linde Gas & Equipment, Inc.	Cylinder Rental	\$ 34.32
2/3/2022	61791	Locust Ridge Quarry	ANTI SKID	\$ 4,602.56
2/3/2022	61792	MetLife - Non Uni. Pen. Plan	NON POLICE PENSION	\$ 6,900.29
2/3/2022	61793	NEPA Business Technologies	Over Ear Headset 2ea	\$ 633.88
2/3/2022	61794	Nivert Metal Supply	HR Steel Angle 3pc	\$ 120.00
2/3/2022	61795	P & D Emergency Services	Unit 88 Service	\$ 77.00
2/3/2022	61796	PA Homicide Investigators Assoc.	4/11-13/2022 - 2 Detectives TRAINING	\$ 550.00

2/3/2022	61797	Pocono Mountain COG	2022 PMCOG Membership	\$	350.00
2/3/2022	61798	R G B Enterprises	Grading Permit 200231 Refund	\$	500.00
2/3/2022	61799	Ray Price Ford Mt. Pocono	Ford Interceptor Service	\$	9.51
2/3/2022	61800	Road Runner Food Mart	Poc TWP Police Fuel	\$	543.98
2/3/2022	61801	Scott's Signs and Printing	Plaque	\$	99.50
2/3/2022	61802	Staples Business Credit	TWP Office Supplies	\$	381.70
2/3/2022	61803	Steele's Hardware	PW SUPPLIES	\$	233.90
2/3/2022	61804	Teamster Local 773 - Police	Police Union Dues	\$	1,382.00
2/3/2022	61805	Robert B. Turnbull, Jr.	2x17'x17' Oak Sideboards	\$	225.00
2/3/2022	61806	Steele's Hardware	PW SUPPLIES	\$	148.74
2/3/2022	61807	Stephenson Equipment, Inc.	PW SUPPLIES	\$	407.92
2/3/2022	61808	Stroudsburg Electric Motor Service	PW EQUIPMENT REPAIR	\$	1,468.99
2/3/2022	61809	Suburban Propane	VEHICLE FUEL	\$	6,104.15
2/3/2022	61810	Suburban Testing Labs	SDWA Monthly	\$	110.00
2/3/2022	61811	Teamster Local 773 - Non-Uniform	Union Dues	\$	699.00
2/3/2022	61812	Tulpehocken Mountain Spring Water Inc	TWP Drinking Water	\$	148.88
2/3/2022	61813	UNIFIRST Corporation	PW UNIFORMS AND CARPETS	\$	313.09
2/3/2022	61814	US BANK - Lockbox CM9722	JAN 2022 EE CONTRIBUTION	\$	6,866.32
2/3/2022	61815	Versalift East	PW SUPPLIES	\$	447.54
2/3/2022	61816	Williams Garden Center, Inc.	PW SUPPLIES	\$	300.00
2/3/2022	61817	Wreckers International Inc.	POLICE VEHICLE REPAIRS	\$	85.00
TOTAL General Fund				\$	80,087.82

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
2/3/2022	2106	A.C. Schultes, Inc.	Repair services	\$ 800.00
2/3/2022	2107	ARGS Technology, LLC	Jan 2022 IT Services	\$ 250.00
2/3/2022	2108	Boucher & James, Inc.	Engineering services	\$ 3,253.96
2/3/2022	2109	BRODHEAD CREEK REGIONAL AUTHORITY	Water & sewer mapping	\$ 1,787.08
2/3/2022	2110	EEMA O&M Services Group, Inc.	Jan 2022 O&M	\$ 5,971.45
2/3/2022	2111	J P Mascaro & Sons	Pump Station 5 Waste Removal	\$ 203.70
2/3/2022	2112	KEYSTONE ENGINEERING GROUP	Nov/Dec 2021 Services	\$ 5,180.38
2/3/2022	2113	METROPOLITAN TELECOMMUNICATIONS	Pump Station 5 Phone	\$ 74.01
2/3/2022	2114	Pocono Management Associates LLC	1/3 to 1/16/22 Sewer Consulting	\$ 3,398.03

2/3/2022	2115	Steele's Hardware	Sewer Supplies	\$	93.13
2/3/2022	2116	SUBURBAN TESTING LABS	Monthly NPDES	\$	538.20
TOTAL Sewer Operating				\$	21,549.94

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
02/03/2022	697	BOUCHER & JAMES	ENGINEERING SERVICES	\$ 8,347.43
TOTAL Sewer Construction Fund				\$ 8,347.43

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
2/3/2022	1273	BOUCHER & JAMES	ENGINEERING SERVICES	\$ 73,940.43
2/3/2022	1274	CLEVELAND BROTHERS	BALANCE DUE INV 2762401	\$ 20.00
2/3/2022	1275	VIGILANT SOLUTIONS	LPR PURCHASE	\$ 33,050.00
TOTAL Capital Reserve Fund				\$ 107,010.43

LIQUID FUELS

Date	Check	Payee	Memo	Amount
				\$ -

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
2/3/2022	1018	POCONO TOWNSHIP FIRE DEP	FINAL DISTRIBUTION 2021	\$ 2,628.57
TOTAL Fire Tax				\$ 2,628.57

ESSA

General Fund	\$	80,087.82	Authorized by:_____
Sewer Operating	\$	21,549.94	
Sewer Construction Fund	\$	8,347.43	Transferred by:_____
Capital Reserve	\$	107,010.43	
Fire Tax Disbursement	\$	2,628.57	
Liquid Fuels	\$	-	
TOTAL ESSA TRANSFER	\$	219,624.19	

Memorandum of Understanding

The Parties to this Memorandum of Understanding (MOU) are Pocono Township and Teamster Local 773 as the representative of all full-time and regular part-time Police Officers, including Sergeants, Corporals, Detectives and Patrolmen, excluding the Chief of Police. The date of this MOU is February 7, 2022 and the purpose is to document the agreement that has been reached between Pocono Township and Teamster Local 773 regarding the Detective Division conducting a trial period of 10-Hour Shifts through December 31, 2022.

1. Detectives will be scheduled to work four (4) 10-hour shifts per calendar week, with three consecutive days off per week. The Department shall always have Detective coverage Monday through Friday, and off days shall not occur on a day that requires Court time. Every three (3) months, the detectives will rotate shifts.
2. To maximize coverage of the on-duty detectives, all detectives cannot share the same scheduled off days during the regular work week (Monday through Friday). The Chief of Police, or his designee, will have sole discretion to determine the final shift schedule. (Sample schedule attached).
3. The Chief of Police, or his designee, shall determine the flexibility of hours and start times for detectives, with recommendations made by the Detective Sergeant based on case load or incident type. The Detective Sergeant may assign incidents to each detective. This shall not preclude the Chief of Police, or his designee, from assigning incidents for investigation as necessary.
4. For work in excess of the regularly scheduled 40-hour work period, overtime will be paid at the rate of one-and-one-half (1.5) times the regular hourly Detective rate for each hour worked.
5. Detectives will not receive overtime under the Collective Bargaining Agreement when working a 10-hour shift unless they work more than 10 hours.
6. All leave time (vacation, holiday, compensatory and personal) will be translated from "days" to "hours." Example: A Detective that receives 15 vacation days annually will have 120 hours of vacation time (15 days x 8 hours = 120 hours).
7. After completion of the one (1) year trial period, the parties shall meet to discuss the continuation or termination of the MOU. The final decision on whether to continue or terminate the MOU after the one-year trial period shall be made by the Township in its sole discretion.

TEAMSTER LOCAL 773

By: _____

Title: _____

Date: _____

POCONO TOWNSHIP

By: _____

Title: _____

Date: _____

Sample Schedule

Detective	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 st Detective	8am-6pm	8am - 6pm	8am - 6pm	off	off	off	8am - 6pm
2 nd Detective	off	8am - 6pm	8am - 6pm	8am - 6pm	8am - 6pm	off	off
3 rd Detective	off	off	8am - 6pm	8am - 6pm	8am - 6pm	8am - 6pm	off
10 hour shifts with flexible start hours (workload and schedules)							



Selling Equipment

Quote Id: 25863691 Customer Name: POCONO TOWNSHIP

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

Hilltop Sales & Service, Inc
158 Falcone Road
Bangor, PA 18013
610-588-4088
dfalcone@hilltopsales.com

JOHN DEERE GATOR™HPX615E (Model Year 2022)

Equipment Notes: John Deere Costars Vendor # 162515

Suggested List *

Hours:

\$ 13,777.00

Stock Number:

Selling Price *

Contract: PA Ag and Grounds Power Equip 4400020085
(PG 61 CG 22)

\$ 11,434.91

Price Effective Date: January 4, 2022

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57G6M	GATOR™HPX615E (Model Year 2022)	1	\$ 11,899.00	17.00	\$ 2,022.83	\$ 9,876.17	\$ 9,876.17
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
1011	High-Performance All-Purpose (HPAP) Tires	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2006	Bench Seat Yellow	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
2351	Park Position in Transmission w/ Secondary Park Brake	1	\$ 431.00	17.00	\$ 73.27	\$ 357.73	\$ 357.73
3001	Cargo Box with Paint and Rear Reflectors	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Power Lift	1	\$ 941.00	17.00	\$ 159.97	\$ 781.03	\$ 781.03
4000	OPS with Nets	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Poly Roof	1	\$ 506.00	17.00	\$ 86.02	\$ 419.98	\$ 419.98
4249	Less Front Brush Guard	1	\$ 0.00	17.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,878.00		\$ 319.26	\$ 1,558.74	\$ 1,558.74
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 13,777.00		\$ 2,342.09	\$ 11,434.91	\$ 11,434.91



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hilltop Sales & Service, Inc
158 Falcone Road
Bangor, PA 18013
610-588-4088
dfalcone@hilltopsales.com

Quote Summary

Prepared For:

Robert Sargent
POCONO TOWNSHIP
Robert Sargent
112 TOWNSHIP DR
TANNERSVILLE, PA 18372
Business: 570-629-1922
Mobile: 570-242-7137
rsargent@poconopa.gov

Delivering Dealer:

Hilltop Sales & Service, Inc
Michael Labarre
158 Falcone Road
Bangor, PA 18013
Phone: 610-588-4088
mlabarre@hilltopsales.com

Quote ID: 25863691
Created On: 05 January 2022
Last Modified On: 18 January 2022
Expiration Date: 05 February 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ HPX615E (Model Year 2022)	\$ 13,777.00	\$ 11,434.91 X	1 =	\$ 11,434.91
Contract: PA Ag and Grounds Power Equip 4400020085 (PG 61 CG 22)				
Price Effective Date: January 4, 2022				
Equipment Total				\$ 11,434.91

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 11,434.91
Trade In	
SubTotal	\$ 11,434.91
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 11,434.91
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 11,434.91

Salesperson : X _____

Accepted By : X _____

Confidential

Prepared for: BOB SARGENT, POCONO TOWNSHIP

2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245



Client Proposal

Prepared by:
Dorian Jurczak
Office: 215-674-3600
Date: 02/03/2022



Chapman Ford of Horsham | 1100 Easton Road, Horsham, Pennsylvania, 190441405
Office: 215-674-3600

Prepared for: BOB SARGENT

POCONO TOWNSHIP

Prepared by: Dorian Jurczak

02/03/2022

Chapman Ford of Horsham | 1100 Easton Road Horsham Pennsylvania | 190441405



2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F3B	Base Vehicle Price (F3B)	\$40,810.00
Packages		
610A	Order Code 610A	N/C
	Includes: - Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel - Transmission: TorqShift 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC Communications & Entertainment System Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.	
Powertrain		
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	Included
44G	Transmission: TorqShift 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery.	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$390.00
NONGV3	GVWR: 11,400 lb Payload Package	Included
Wheels & Tires		
TDX	Tires: LT275/70Rx18E BSW A/T (4) Spare may not be the same as road tire. Includes: - GVWR: 11,400 lb Payload Package	\$265.00
64F	Wheels: 18" Argent Painted Steel Includes painted hub covers/center ornaments.	\$455.00
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar.	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: BOB SARGENT

POCONO TOWNSHIP

Prepared by: Dorian Jurczak

02/03/2022

Chapman Ford of Horsham | 1100 Easton Road Horsham Pennsylvania | 190441405



2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245

As Configured Vehicle (cont'd)

Code	Description	MSRP
Other Options		
142WB	142" Wheelbase	STD
PAINT	Monotone Paint Application	STD
96V	XL Value Package <i>Includes:</i> - Bright Chrome Hub Covers & Center Ornaments - Chrome Front Bumper - Chrome Rear Step Bumper - Steering Wheel-Mounted Cruise Control	\$395.00
90L	Power Equipment Group <i>Deletes passenger-side lock cylinder. Includes upgraded door trim panel.</i> <i>Includes:</i> - Accessory Delay - Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual folding, manually telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals.</i> - Advanced Security Pack <i>Includes SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i> - Power Locks - Power Tailgate Lock - Power Front Seat Windows <i>Includes 1-touch up/down driver/passenger window.</i> - Remote Keyless Entry	\$915.00
473	Snow Plow Prep Package Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with Upfitter Switches (66S) and 110V/400W Outlet (43C). <i>Includes computer selected springs for snowplow application. Note restrictions apply; see supplemental reference or body builders layout book for details. May result in deterioration of ride quality when vehicle is not equipped with snowplow. Dual battery (86M) recommended with 6.2L or 7.3L gasoline engines; see body builders layout book for details.</i>	\$250.00
41P	Transfer Case & Fuel Tank Skid Plates	\$100.00
41H	Engine Block Heater	\$100.00
86M	Dual 78 AH Battery	\$210.00
66B	BoxLink <i>Includes 4 premium locking cleats and interface brackets.</i>	\$75.00
67E	240 Amp Alternator	\$85.00
66L	LED Box Lighting <i>Includes LED Center High-Mounted Stop Lamp (CHMSL).</i>	\$60.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: BOB SARGENT

POCONO TOWNSHIP

Prepared by: Dorian Jurczak

02/03/2022

Chapman Ford of Horsham | 1100 Easton Road Horsham Pennsylvania | 190441405



2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245

As Configured Vehicle (cont'd)

Code	Description	MSRP
52B	Trailer Brake Controller <i>Verified to be compatible with select electric over hydraulic brakes. Includes smart trailer tow connector.</i>	\$270.00
18B	Platform Running Boards	\$320.00
592	LED Roof Clearance Lights	\$95.00
43B	Fixed Rear-Window w/Defrost	\$60.00
924	Privacy Glass	\$30.00
66S	Upfitter Switches (6) Requires Extra Extra Heavy-Duty Alternator (67E) when ordered with 110V/400W Outlet (43C) and Snow Plow Pkg. (473) or Snow Plow/Camper Pkg. (47B). <i>Located in overhead console.</i>	\$165.00
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink and 1 smart-charging USB-C port.</i>	Included

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
--------	--	-----

Emissions

425	50-State Emissions System	STD
-----	---------------------------	-----

Interior Color

AS_01	Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat	N/C
-------	---	-----

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: **BOB SARGENT**

POCONO TOWNSHIP

Prepared by: Dorian Jurczak

02/03/2022

Chapman Ford of Horsham | 1100 Easton Road Horsham Pennsylvania | 190441405



2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245

As Configured Vehicle (cont'd)

Code	Description	MSRP
Exterior Color		
Z1_01	Oxford White	N/C
Upfit Options		
193	8' WESTERN PRO PLUS PLOW <i>8' WESTERN PRO PLUS PLOW WITH HALOGEN PLOW LIGHTS</i>	\$8,148.00
SUBTOTAL		\$53,198.00
Destination Charge		\$1,695.00
TOTAL		\$54,893.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: BOB SARGENT

POCONO TOWNSHIP

Prepared by: Dorian Jurczak

02/03/2022

Chapman Ford of Horsham | 1100 Easton Road Horsham Pennsylvania | 190441405



2022 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 245

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$40,810.00
Options	\$4,240.00
Colors	\$0.00
Upfitting	\$8,148.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,695.00
Subtotal	\$54,893.00

Pre-Tax Adjustments

Code	Description	MSRP
00	CHAPMAN COSTARS CONTRACT 25-170 DISCOUNT	-\$3,149.00
<i>CHAPMAN COSTARS CONTRACT DISCOUNT</i>		
Total		\$51,744.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Customer Quote

Equipment

Quantity:	1	
Truck Price:	\$155,157	
Dealer Options:	\$0	
Extended Warranty:	\$0	
Equipment Price:	\$124,126	
Surcharges Not Subject to Discount:	\$500	
Options Not Subject to Discount:	\$0	
Factory Freight Cost:	\$2,800	
Total Equipment Price:		<u>\$127,426</u>

NET Sale Price: **\$116,782**

Miscellaneous

FET Tire Credit:	\$0
Net Chassis FET:	\$0
State Tax:	\$0
Body/Trailer/Accessories FET:	\$0
Fees:	\$0
Other:	\$0

Quotation Total: **\$116,782**

This quotation worksheet is provided to aid dealers in their pricing efforts. Since PACCAR Inc and its truck divisions have no control over data input and various transactional circumstances that may affect the FET calculation, it is not to be considered tax advice. The dealer should consult his own tax advisor for the proper calculation of any taxes under the variety of circumstances, which may occur.

PROPOSAL

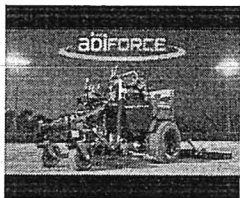
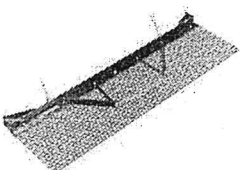
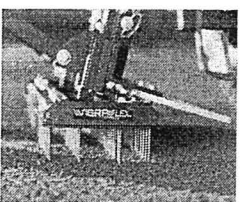
Proposal ID	Date
12002	8/24/2021
Sales Person	Page
Kyle Irwin	1 of 1

Proposal To:

 POCONO TOWNSHIP
 112 TOWNSHIP DRIVE
 Tannersville, PA 18372

 Phone (570) 242-7137
 Fax
 E-Mail RSARGENT@POCONOPA.GOV
 Contact BOB SARGENT

Description: Pocono Township

Quantity	Item ID	Description	Unit	Amount
1.00		ABI-10-99143 - ABI Force z23st w/Tweels	22,999.00	22,999.00
1.00	ABI-10-99149	SET Stealth Blades (Set of 7)	499.00	499.00
1.00		ABI-10-99137 - EA 6' Rigid Drag Mat w/ Level Bar	449.00	449.00
1.00		ABI-10-90165 - EA VIBRAFLEX 5' INFIELD DRAG 3800	649.00	649.00
1.00	ABI-10-99136	EA Infield Lip Edger System	1,199.00	1,199.00
1.00	FREIGHT	Freight	400.00	400.00

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until September 23, 2021

Signature _____

Date _____

Subtotal

26,195.00

Sales Tax

Exempt

Total

26,195.00

Robert Sargent

From: Kyle Irwin <KIrwin@lawn-golf.com>
Sent: Wednesday, January 5, 2022 2:56 PM
To: Robert Sargent
Subject: ABI updated Quote
Attachments: Pocono twp abi quote 2022.pdf

Bob,

Here is that updated quote, it was actually pretty spot on for pricing so not much of a change. Let me know if you would like me to take off any of the attachments showing on the quote. Also feel free to call with any other questions.

Talk soon,

Kyle Irwin
Lawn & Golf Supply co.
kirwin@lawn-golf.com
610-235-6583

RECEIVED

JAN 14 2022

POCONO TOWNSHIP

APPLICATION FOR A ZONING PERMIT OR APPEAL
REQUIRING ACTION BY THE ZONING BOARD OF ADJUSTMENT
POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA

RECEIVED

JAN 14 2022

ACTION REQUESTED: Special Use or
Exception _____ Variance _____
Appeal X Interpretation _____

POCONO TOWNSHIP

Date January 10, 2022

FEE \$750.00

1. Applicant's Name Frank Filopai
Address 68 East Hartsdale Ave apt 51, Hartsdale NY 10530
Phone 646 296 0277
2. Applicant's Attorney none
Address _____
3. Interest of Applicant owner
4. If interest is other than owner, furnish name and address of owner : _____
5. Property Location 254 Pine Tree Drive, Cosco Pt 18326
Zone R1 Present Use vacation home and airbnb
6. Interpretation, Special Use or Exception, or Variance sought: seeking to continue to use home as airbnb - Exception to 470121 and 470122 47017
7. Grounds for appeal or interpretation or reasons for special use or variance are: the home is run safely, managed full time by a local agent, has had no complaints and guests are heavily screened to avoid noise. Home has its own septic tank
8. For an appeal for interpretation, attach a true copy of the order, requirement, decision or determination of the Zoning Official. and is not on municipal roads
9. Number of copies: 16

Signature of Applicant

Received January 14, 2022
Publication _____
Hearing _____
Order _____

Fees 750.00
Notices _____
Referred to Planning Commission _____
Planning Commission Action _____

Received 1/14/2022

NOTE: This application must be accompanied by a detailed site plan indicating property boundaries, relation to existing streets or roads, buildings, etc., proposed buildings, parking areas, landscaping or screening, lighting, signs, etc. This plan shall include all necessary dimensions, including yards and North shall be indicated by arrow. All information submitted supporting this application shall become a part of the record and cannot be returned.

RECEIVED

JAN 14 2022

POCONO TOWNSHIP

254 Pine Tree
Zoning Appeal

DFJ REALTY, LLC

7722

DATE 1-10-2022 1-2/210

PAY TO THE
ORDER OF

Pocono Township

\$ 750.00

DOLLARS



Security Features
Included on Back

CHASE

JPMorgan Chase Bank, N.A.
www.Chase.com

MEMO

zoning

⑆021000021⑆

723219702117722

MP

zoning

From: zoning
Sent: Monday, December 13, 2021 10:27 AM
To: franksmedia81@gmail.com
Cc: Shawn McGlynn
Subject: 254 Pine Tree

Hello Frank,

This is to recap our conversation from today. You recently received our Enforcement Notice that was posted on your property at 254 Pine Tree in Pocono Township. The mailing address listed with the county is incorrect and should be updated to 254 Pine Tree. You have been advertising your property for Short Term rental not realizing the use was not permitted in the zoning district where your house is which is R1 – residential. You intend to consult with an attorney and will advise within 30 days from receiving the notice whether or not you intend to appeal the notice.

Please reply to this email to confirm the above or provide any updates/changes.

Thank you,

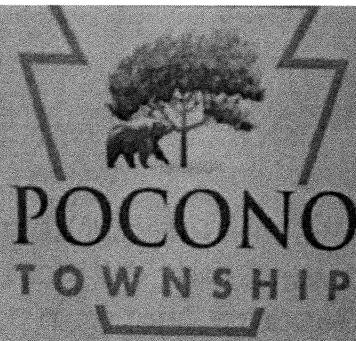
Judith Acosta
Zoning Administrator
SFM Consulting, LLC

Pocono Township
112 Township Drive
Tannersville, PA 18372
(T) 570-629-1922 ext. 1215
(F) 570-629-7325
(C) 201-315-8516
www.poconopa.gov

Please note my office hours are subject to change

If you need immediate assistance, please contact Dee Ackerman at dackerman@poconopa.gov or 570-629-1922 ext. 1210

This email and any attachments are intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. You are hereby notified that any use or disclosure of this information is strictly prohibited. If you have received this communication in error, please reply to the sender so that proper delivery can be arranged, and please delete the original.



ENFORCEMENT NOTICE

Date of Issuance: August 20, 2021

To: DFJ Realty LLC (Owners of record)

Mailing Address: 395 Leonard St #723, Brooklyn, NY 11211

Property in Violation: 254 Pine Tree Pocono Township
(PIN # 12637401356941)
Property File 12/5A/1/36

In accordance with §616.1 of the Pennsylvania Municipal Planning Code and §470-120 of the Pocono Township Zoning Ordinance:

THIS IS A STOP, CEASE, AND DESIST ORDER TO CORRECT ALL CONDITIONS FOUND TO BE IN VIOLATION OF THE POCONO TOWNSHIP ZONING ORDINANCE. IT SHALL BE UNLAWFUL FOR ANY PERSON TO VIOLATE ANY SUCH ORDER ISSUED LAWFULLY BY THE ZONING OFFICER, AND ANY PERSON VIOLATING ANY SUCH ORDER SHALL BE GUILTY OF A VIOLATION OF THIS ORDINANCE.

Specific Violations: Commencing no later than the date of this Notice you have:

1. Established a new use on, and/or changed the use of the subject property, without first obtaining a Zoning Permit from the Zoning Officer in violation of §470-121 of the Township Zoning Ordinance. You have established a Transient Dwelling Accommodation use on the subject property without first obtaining a zoning permit for this new and/or change in use.
2. Used and occupied the subject property for a Transient Dwelling Accommodation use without first obtaining a Certificate of Occupancy in violation of §470-122 of the Township Zoning Ordinance.
3. Established a new use on, and/or changed the use of the subject property, to a use not permitted in the R-1 (Residential) zoning district in violation of §470-17 and Attachment 1, Use Schedule, of the Township Zoning Ordinance.

In accordance with §470-120, C(4) of the Pocono Township Zoning Ordinance you are to commence corrections of these violations within five (5) days and correct

112 Township Drive - Tannersville, PA 18372
Tel. 570-629-1922 * Fax 570-629-7325

all violations within thirty (30) days of this Notice. If corrections are not commenced within five (5) days or completed within thirty (30) days, each day that a violation continues shall be considered a separate offense, in accordance §470-120, C(6) of the Township Zoning Ordinance.

You have the right to appeal this enforcement action to the Pocono Township Zoning Hearing Board. YOU MUST FILE THIS APPEAL WITHIN THIRTY (30) DAYS OF THE DATE OF RECEIPT OF THIS NOTICE. No appeal shall be considered filed until the required fee for the appeal is paid to the Township.

Failure to comply with this notice within the time specified, unless extended by appeal to the Pocono Township Zoning Hearing Board within 30 days of the receipt of this notice, constitutes a violation. Any person who has violated or permitted the violation of the provisions of the Township Zoning Ordinance shall, upon being found liable therefor in a civil enforcement action commenced by the Township, pay a judgment of up to \$500.00 per day, plus all court costs, including reasonable attorney fees incurred as a result thereof, pursuant to the procedures set forth in the Pocono Township Zoning Ordinance, §470-127.

You should take the following action immediately:

Respond to me in writing within five (5) days acknowledging this cease and desist order and stating what actions you have taken to comply with the Zoning Ordinance. If this reply in writing is not promptly received at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, PA 18372, or if you do not take appropriate corrective action within thirty (30) days, I shall recommend to the Pocono Township Board of Commissioners that a civil complaint be filed against you in the Magisterial District Court for the Township.

Sincerely,



Shawn McGlynn
SFM Consulting, LLC
Pocono Township Code Enforcement Officer

cc: Leo Devito, Solicitor
Taylor Munoz, Township Manager
Judith Acosta, Zoning Administrator