



POCONO TOWNSHIP COMMISSIONERS

AGENDA

February 22, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 837 4899 2791

Passcode: 401580

Zoom Link:

<https://us06web.zoom.us/j/83748992791?pwd=OG1mVjNuOUo0Um5VQ3ZMNGd2UWFjdz09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 AM until 10 PM.

Hearings

- **Ordinance 2022-02 – Adoption of Cable Franchise Agreement (Action Item)**
 - Motion to open a Public Hearing to consider adoption of Ordinance 2022-02 granting to Blue Ridge Communications a non-exclusive franchise for transmission and distribution of cable service in the Township of Pocono. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion to adopt Ordinance 2022-02 to grant Blue Ridge Communications a non-exclusive franchise for transmission and distribution of cable service in the Township of Pocono. **(Action Item)**

Presentations

- Recognition of Dee Ackerman upon her retirement from Pocono Township after 31 years of committed service as Administrative Assistant and Receptionist.
- 2021 Q4 Financial Report – Frank Cefali, CPA & Township Treasurer.
- Joe Phillips, Phillips & Donovan Architects – Presentation of cost estimates associated with the municipal complex Architectural Feasibility Study.

Resolutions – None**Consent Agenda**

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the February 7, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through February 17, 2022 including:
 - Ratification of vouchers payable in the amount of \$1,089.83 and sewer operating expenditures in the amount of \$124.12.
 - Ratification of gross payroll for the pay period ending February 6, 2022 in the amount of \$108,343.77.
 - Vouchers payable in the amount of \$224,264.83.
 - Sewer operating fund expenditures in the amount of \$141,864.43.
 - Sewer construction fund expenditures in the amount of \$20,449.64.
 - Capital reserve fund expenditures in the amount of \$99,753.87. **(Action Items)**

NEW BUSINESS**1. Personnel****2. Travel/Training Authorizations****Report of the President**

Richard Wielebinski

- Discussion regarding completed application for the 2022 Monroe County Open Space grant program to provide funds for replacement of park equipment at TLC Park.
- Motion to approve and issue a letter of support for a cost-share arrangement put forth by the Monroe County Fire Chief's Association, where the cost of P-25 radio upgrades for the Pocono Township Volunteer Fire Department in the amount of \$180,908.00 will be shared equally by Monroe County, the Fire Department and the Township. Pocono Township will cover \$60,243.00 through American Recovery Plan Act funds. **(Action Item)**
- Motion to waive Mountain View Park pavilion fees for Girls on the Run from March 14 through May 20, 2022. **(Action Item)**
- Motion to purchase two (2) 2022 Ford Explorer Police Interceptors from Koch 33 at the COSTARS price of \$34,695.00 per vehicle. **(Action Item)**
- Motion to order 25 Glock 45 9mm pistols for a total of \$12,512.50 less the \$300 per gun trade-in discount. This discount is as of 2-17-2022. **(Action Item)**
- Discussion and action regarding new municipal complex cleaning quotes:
 - Jan-Pro - \$1,450.00/mo. plus a one-time initial deep clean of \$499.00.
 - M2M Services - \$3,393.26/mo.
 - Angels Clean Touch - \$4,000/mo.
- Motion to accept the quote of Jan-Pro of Northeastern PA for the provision of municipal cleaning services at a rate of \$1,450.00 per month. **(Action Item)**

- Motion to approve a 3-year agreement with Portland Contractors as the certified water operator for Mountain View Park – including both the Heritage Center and Bath House facility – at a rate of \$300/mo. for Year 1, \$320/mo. for Year 2 and \$335/mo. for Year 3. **(Action Item)**

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update
- Hazard Mitigation Grant Program Application

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects
- Motion to advertise the Township's 2006 Dodge Ram truck, the "Silver Bullet," on Municibid. **(Action Item)**
- Motion to advertise two John Deere Gators on Municibid. **(Action Item)**
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant.

Administration – Manager's Report

- Spring & Fall Cleanup Days are out for public bid.
- 2022 grant applications are underway.
- 2022 Township events
 - Pocono Township Touch-a-Truck – June 4, 2022
 - Community Day – Saturday, September 10, 2022
 - Truck-or-Treat – TBD
 - Christmas Tree Lighting – TBD
- Regional HSPS Comprehensive Plan – Final draft received for Planning Commission and Commissioner review.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Convening a meeting to discuss prioritization of stormwater projects following 2021 storm damage.

Township Solicitor Report

- March 1, 2022 Zoning Hearing – 254 Pine Tree Drive STR Appeal
- Other Zoning Hearing Board updates.
 - Update – Taveras Appeal.
 - Update – Johnson Appeal.

- Update – PJJWA transfer agreement.
- HJP Park Agreement between Pocono and Jackson Townships.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2022-02

AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA, GRANTING TO BLUE RIDGE COMMUNICATIONS, A NON-EXCLUSIVE FRANCHISE TO ERECT, INSTALL, MAINTAIN AND OPERATE CABLE SERVICE IN, UNDER, OVER, ALONG, ACROSS AND UPON THE STREETS, SIDEWALKS, ALLEYS, BRIDGES, ROADS, HIGHWAYS AND OTHER PUBLIC PLACES IN THE TOWNSHIP OF POCONO INCLUDING, IN CONNECTION THEREWITH, THE RIGHT AND PERMISSION TO ERECT, INSTALL, AND MAINTAIN POLES AND TO INSTALL, ATTACH AND MAINTAIN WIRES, CABLES AND OTHER FACILITIES TO SUCH POLES AND TO EXISTING UTILITY POLES FOR THE PURPOSE OF TRANSMISSION AND DISTRIBUTION OF CABLE SERVICE; TO PROVIDE RECEPTION SERVICE FOR THE SAME TO THE MEMBERS OF THE PUBLIC DESIRING SUCH SERVICE IN THE TOWNSHIP OF POCONO, AND FOR OTHER PURPOSES FOR A PERIOD OF YEARS, SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE SAID FRANCHISE; PROVIDING FOR TOWNSHIP REGULATION AND USE OF THE SYSTEM AND PROVIDING PENALTIES FOR VIOLATIONS.

WHEREAS, the Township of Pocono, Monroe County, Pennsylvania, has considered the adoption of a cable television franchise agreement; and,

WHEREAS, the Township of Pocono is a township of the First Class in the Commonwealth of Pennsylvania; and,

WHEREAS, the Township of Pocono is authorized to grant one or more nonexclusive, revocable, franchises to construct, operate and maintain within the Township of Pocono a system for providing “Cable Service”; and

WHEREAS, the Board of Commissioners of the Township of Pocono, Monroe County, Pennsylvania believe that the Cable Franchise Agreement attached hereto and marked **EXHIBIT “A”**, is in the best interest of the Township of Pocono and its residents.

NOW THEREFORE BE IT ORDAINED, the Board of Commissioners of the Township of Pocono hereby enacts into ordinance this Cable Franchise Agreement, attached hereto and made a part hereof, between the Township of Pocono and Blue Ridge Communications, and authorizes the execution of said agreement by the appropriate Township officials, and amend, as appropriate said Cable Franchise Agreement from time to time.

All ordinances and parts of ordinances or resolutions inconsistent herewith are hereby repealed.

If any section, clause, provision, or portion of this Ordinance shall be held to be invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provisions or portion of this Ordinance.

ENACTED AND ADOPTED by the Board of Commissioners this 22nd day of February, 2022.

ATTEST:

**POCONO TOWNSHIP BOARD OF
COMMISSIONERS**

TAYLOR MUNOZ
Township Manager

RICHARD WIELEBINSKI
President, Board of Commissioners

EXHIBIT “A”



2021 Q4

Financial Report

February 22, 2022

Q4 Revenue

General Fund

16% of 2021 revenue collected in Q4

- 33% EIT
- 16% other financing sources
- 9% LST
- 9% building permits

Sewer Operations

24% of 2021 revenue collected in Q4

- 94% User fees
- 4% tapping fees
- 1% reserve fees (Great Wolf)

Capital Reserve

\$127,248 grant funds received to cover engineering costs for the Rimrock Turn Lane Project

Special Notes

American Recovery Plan Act (ARPA) Funds Usage:

- General Fund: \$74,120
- Capital Reserve: \$6,126

Q4 Expenditures

General Fund

22% of expenditures incurred in Q4

- 51% police
- 17% Public Works
- 16% general government
- 9% other public safety
- 2% parks

Sewer Operations

10.5% of expenses incurred in Q4

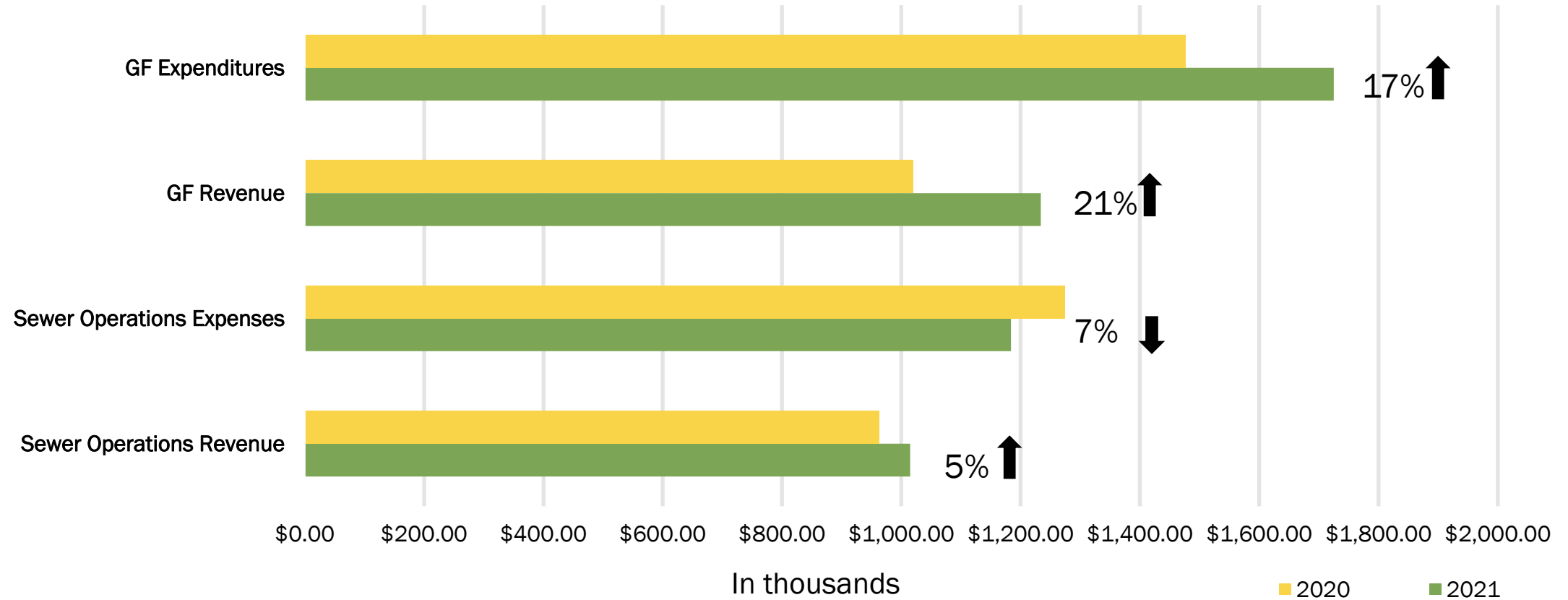
- 68% debt service (principal & interest)
- 26% BCRA sewage treatment

Capital

18% of expenditures incurred in Q4

- 58% Park capital projects
- 22% Lease obligations (principal & interest)
- 9% Police
- 8% Municipal projects

2021 v. 2020 Q4



General Fund Annual Review

Revenues

- Fund balance grew by \$64,429 in 2021 or 1.5% from 2020
- Transfer to capital fund covered by 2021 revenue
- Total revenue collected was 99.66% of budgeted amount
- 37% Real Estate taxes
- 23% EIT
- 13% Other taxes
- 5 % State & Fed grants

Expenditures

- Total expenditures incurred were 98.8% of budgeted amount
- Police 42%
- Public Works 18%
- General Government 12%
- Capital Transfer 14%
- Planning, zoning, and emergency management 6%
- Insurance & other expend. 6%
- Parks 2%

Unit Performance

- General Government 3.8% under budget
- Police 1.7% under budget
- Public Works 3.7% under budget
- Parks 5.5% under budget

Sewer Operations Annual Review

Revenues

- Fund balance grew by \$141,937 in 2021, or 4% from 2020
- Total user fees collected comprise 89% of all revenue
- Tapping fees collected created a 9.5% overall increase in revenues

Expenses

- Additional \$1M debt paydown
- Operational expenses net of loan proceeds and debt service were \$2.1 million
- BCRA contractual obligation is 60.8% of net operation expenses

Capital Expenditures

	Q1	Q2	Q3	Q4
Municipal Projects	-	-	Purchase of 114 Alger Avenue Property	Rimrock Project Engineering
PW & Park	John Deere Gator	Bucket Truck Boom Mower Dump Body Caterpillar Asphalt Roller TLC Park Benches	2021 Road Paving & Marking Completed	TLC Park Basketball Court Buffalo Cyclone Blower
Police	Rhino Tabs Scantek	2021 Police Interceptor	2021 Police Interceptors Police IT equipment	License Plate Reader equipment

**Pocono Township Board of Commissioners
Regular Meeting Minutes
February 7, 2022 | 6:44 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on February 7, 2022 and was opened by President Rich Wielebinski at 6:44 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gndt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James; Taylor Muñoz, Township Manager; Sergeant Shawn Goucher; Robert Sargent, Roadmaster; Krisann MacDougall, Assistant Secretary; and Jennifer Gambino, Administrative Assistant.

Public Comment – None

Announcements

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 a.m. until 10 p.m.

Hearings – None

Presentations – None

Resolutions

R. Wielebinski made a motion, seconded by K. Meeker, to pass Resolution 2022-05 granting Running Lane, LLC a twelve (12) month extension of time to February 7, 2023 to satisfy conditional plan approval and record the Plan as set forth in Resolution No. 2020-08. E. Gndt asked for explanation and whether any ordinances have changed since this project received its original approval. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to pass Resolution 2022-06 Authorizing the entry into an Intergovernmental Cooperation Agreement with the Brodhead Creek Regional Authority (BCRA) to provide utility location services pursuant to PA One Call standards for Pocono Township's sanitary sewage and collection system. E. Gndt asked for clarification as to what service BCRA will be providing. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the January 17, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through February 3, 2022 including:
 - Ratification of vouchers payable in the amount of \$61,412.30 and sewer operating expenditures in the amount of \$1,131.28.
 - Ratification of gross payroll for the pay period ending January 23, 2022 in the amount of \$113,148.29.
 - Vouchers payable in the amount of \$80,087.82.
 - Sewer operating fund expenditures in the amount of \$21,549.94.
 - Sewer construction fund expenditures in the amount of \$8,347.43.
 - Capital reserve fund expenditures in the amount of \$107,010.43.
 - A fire tax disbursement of \$2,628.57.

R. Wielebinski made a motion, seconded by K. Meeker, to accept the consent agenda. E. Gndt stated she would abstain from minutes but approve everything else. R. Wielebinski amended motion, seconded by K. Meeker, to reflect approval of only the financial transactions. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve the minutes of the January 17, 2022 regular meeting of the Board of Commissioners. Roll call: J. Belvin, yes; E. Gndt, abstain; J. Lastowski, yes; K. Meeker, yes; R. Wielebinski, yes. Motion carried.

NEW BUSINESS

1. Personnel

R. Wielebinski made a motion, seconded by J. Belvin, to proceed with the advertising of 2022 seasonal park positions at Mountain View Park and to authorize the Township Manager to extend offers of employment to no more than five (5) applicants at \$15.00 per hour and one (1) park lead at no more than \$18.00 per hour. E. Gndt asked if this is in line with what other Township employees are paid. J. Belvin asked if six employees are enough. All in favor. Motion carried.

2. Travel/Training Authorizations

R. Wielebinski made a motion, seconded by E. Gndt, to authorize the Township Manager to approve Township employees or officials interested in attending the 2022 PSATS Conference held April 24-27, 2022. All in favor. Motion carried.

Report of the President

Richard Wielebinski

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Township solicitor to advertise the Township's updated Cable Franchise Agreement for public hearing. Discussion regarding specific changes within the agreement. E. Gndt asked about duration. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to approve a Memorandum of Understanding (MOU) establishing 10-hour shifts for the Pocono Township Police Department detectives. E. Gndt inquired about 12-hour shifts, and benchmarks for measuring. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to appoint Michael Scicutella as new Detective, with pay and benefits as set forth in the Department collective bargaining agreement, following recently completed Department testing and interviews. Personnel issues will be further discussed in executive session. All in favor. Motion carried.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update – Township hosted a COVID testing center for the County through the Department of Health. 85 tests were completed.
- Hazard Mitigation Grant Program Application – The Township's BRIC grant application for an emergency generator has been resubmitted as a hazard mitigation grant application.
- Discussion and possible action to formalize the Township's snow removal policy – Discussion was held on having a Township snow removal policy formalized. Future plans will include sending a Township-wide mailer indicating the Township's policy and procedures for snow removal.

On Wednesday, February 9th, a meeting will be held regarding adoption of the International Fire Code and a Knox Box ordinance.

Stated the Brookdale traffic light has been having issues with a sensor and a defroster not working. The defroster on the camera is not clearing the camera and allowing the sensor to work. PennDOT uses an antiquated camera system.

Ellen Gndt – Commissioner

- Asked for status of the Township's updated emergency management plan. J. Belvin stated it is in the works and plans to have a complete draft by the summer.

Jerry Lastowski – Commissioner

Described issues with UGI/Linde Corp. as the contractor for the S.R. 314 gas line work. Contractor equipment has broken the macadam on Burton Road. The Township will investigate the conditions of the PennDOT HOP and the Township ordinance to ensure the contractor restores the road.

Provided an update regarding the Fire Company audit. He never received a copy of the Fire Company audit prior to it becoming public but did speak with the auditor following the findings. Two issues identified were either non-issues or have been rectified internally. Provided background regarding the inventory system used by the Fire Department and confirmed the audit found no issues with the Department's financials.

Keith Meeker – Commissioner – No comment.

Reports

Emergency Services

- EMS – Report will be distributed via email.
- Fire – 48 calls in the month of January.

Public Works Report

- Current Public Works projects – Main priority is snow removal. Completing repair work and winter maintenance on equipment used during warm season.

R. Wielebinski made a motion, seconded by K. Meeker, to order a 2022 John Deere Gator HPX615E at the COSTARS price of \$11,434.91. E. Gndt asked for clarification regarding timeframe, and whether this is replacing an older unit. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to order a 2022 Ford F-350 4x4 with a utility body and plow at the COSTARS price of \$63,886.00. E. Gndt inquired about bidding process. All in favor. Motion carried.

- Discussion regarding single-axle dump truck quotes received.
 - Peterbilt Model 548 Single-Axle Dump Truck \$116,782 cab and chassis; stainless steel body \$94,346; \$211,128 total price.
 - Western Star Single-Axle Dump Truck \$114,034 cab and chassis; stainless steel body \$94,346; \$208,380 total price.

K. Meeker asked if this would replace a truck. R. Sargent confirmed it would replace Truck No. 5.

J. Lastowski made a motion, seconded by R. Wielebinski, to purchase a Western Star Single-Axle Dump Truck for \$208,380. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to bid out the specifications for the purchase of an ABI Force Z23ST infield groomer. E. Gndt asked whether Township could approach Paradise Township about interest in shared use. All in favor. Motion carried.

- Update – Park Lane Culvert Replacement Dirt & Gravel Grant – Placeholder.

Administration – Manager’s Report

- Cyber security training required for all Township employees and officials – Training must be complete by 2/21/22.
- Spring & Fall Cleanup Days are out for public bid – Bid documents will be sent out tomorrow and will advertise for public bid next week.
- 2022 grant applications are underway – Working on PA Commission on Crime & Delinquency grant for Police department, the Hazard Mitigation grant and grant for TLC Park equipment.
- 2022 Township events
 - Pocono Township Touch-a-Truck – May or June timeframe.
 - Community Day – Saturday, September 10, 2022.
 - Trunk-or-Treat – TBD around Halloween.
 - Christmas Tree Lighting – TBD around Christmas.
- Regional HSPS Comprehensive Plan – Final draft received for Planning Commission and Commissioner review. Public review period and hearing to proceed June/July adoption.

S. Goucher and T. Muñoz will meet with the Pocono Mountains Visitors Bureau on Thursday to discuss impacts of tourism on first responders, and possible funding streams for helping with any department needs.

J. Belvin discussed sidewalks along SR 611 corridor.

J. Belvin made a motion, seconded by R. Wielebinski, to amend the agenda for consideration of adding sidewalks to Turkey Hill and Wendy’s. All in favor. Motion carried.

J. Belvin made a motion, seconded by R. Wielebinski, to call in the deferral for the installation of sidewalks for Wendy’s as shown on the approved Land Development Plan or, in the event they are not shown, to require the owner of Wendy’s to submit to the Township a design for the installation of sidewalk, with construction to be completed by the end of 2022. E. Gmandt asked who would maintain the sidewalks and why the Township would install them. J. Lastowski made a motion, seconded by E. Gmandt, to table motion. Roll call: J. Belvin, no; E. Gmandt, yes; J. Lastowski, yes; K. Meeker, no; R. Wielebinski, no. Motion failed.

J. Belvin made a motion, seconded by R. Wielebinski, to call in the deferral and require the addition of sidewalks to Wendy’s. J. Lastowski stated he would like the Township to receive grant monies first. Roll call: J. Belvin, yes; E. Gmandt, no; J. Lastowski, no; K. Meeker, yes; R. Wielebinski, yes. Motion carried.

J. Belvin made a motion, seconded by R. Wielebinski, to add sidewalks to Turkey Hill. J. Lastowski would like to get grant monies first. It was noted Turkey Hill must add sidewalks per their land development plans. J. Belvin withdrew his motion and R. Wielebinski withdrew his second.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue - Meeting this Thursday with PennDOT to streamline the process for the turn lanes.
- Convening a meeting to discuss prioritization of stormwater projects following 2021 storm damage – A consensus has not been reached, and T. Muñoz will meet with R. Sargent and J. Tresslar to get preliminary prioritization to present to the Board for discussion. E. Gmandt requested participation in the meeting.

Township Solicitor Report

- March 1, 2022 Zoning Hearing – 254 Pine Tree Drive STR Appeal - Owner looking to continue the use of an STR in a residential zone.

R. Wielebinski made a motion, seconded by J. Belvin, to authorize the Township Solicitor to attend the March 1, 2022 ZHB meeting to oppose the 254 Pine Tree Drive STR appeal. All in favor. Motion carried.

- Other Zoning Hearing Board updates.
 - Update – Taveras Appeal - Has seen no record of an appeal filed, so it should be concluded.
 - Update – Johnson Appeal – Working on brief to submit to Appellate Court next week.
- Update – PJJWA transfer agreement – One issue remaining to be resolved, but hopeful to be complete shortly. R. Wielebinski asked that L. DeVito reach back out to Authority attorney to push things along.
- HJP Park Agreement between Pocono and Jackson Townships – Jackson Township's solicitor has been authorized to review the agreement prepared by Leo.

Timber harvest permit issue – Would like Board authorization to take deeper dive into the Township's timber harvest ordinance.

R. Wielebinski made a motion, seconded by E. Gmandt, to amend agenda to discuss authorizing solicitor to review timber harvest permit ordinance. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Lastowski, to have the Township solicitor review the Township's timber harvest ordinance to ensure compliance with state law. E. Gmandt asked for clarification. All in favor. Motion carried.

E. Gmandt requested when the brief is sent out for the Johnson appeal, please send copy to the BOC.

Public Comment – None

Adjournment

R. Wielebinski made a motion, seconded by E. Gmandt, to adjourn the meeting at 9:06 p.m. and go into executive session to discuss personnel issues and not return. All in favor. Motion carried.

POCONO TOWNSHIP

Tuesday, February 22, 2022

SUMMARY

Ratify

General Fund	\$	1,089.83
Payroll	\$	108,343.77
Sewer Operating	\$	124.12
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	224,264.83
TOTAL Sewer <u>OPERATING</u> Fund	\$	141,864.43
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	20,449.64
TOTAL Capital Reserve Fund	\$	99,753.87
Liquid Fuels	\$	-

TOTAL EXPENDITURES	\$	595,890.49
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Fire Tax Disbursement	\$	-
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Budget Adjustments

<u>Budget Appropriations</u>	\$	-
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Interfund Transfer

GENERAL FUND TO CAPITAL RESERVE

ARPA FUNDS TO CAPITAL RESERVE

Excavator	\$	87,382.62
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ARPA FUNDS TO GENERAL FUND

<u>Total</u>	\$	-
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Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Tuesday, February 22, 2022

General Fund

	Date	Check	Vendor	Memo	Amount
Payroll	02/11/2022			PAYROLL ENDING 02/06/2022	\$ 108,343.77
TOTAL PAYROLL					\$ 108,343.77

General Expenditures

	Date	Check	Vendor	Memo	Amount
	02/08/2022	61818	BCRA	TWP SEWER 2 EDUS	\$ 171.08
	02/08/2022	61819	MONROE COUNTY CONSERVATION	WILKE RD BANK REHAB	\$ 300.00
	02/08/2022	61820	MONROE COUNTY CONSERVATION	WILKE RD BANK /GRAVEL BAR REMOVAL	\$ 300.00
	02/08/2022	61821	VECTOR SECURITY	2/6 -5/5 ALARM MONITORING	\$ 150.00
	02/09/2022	61822		RECORD JOINDER DEEDS	\$ 168.75
TOTAL General Fund Bills					\$ 1,089.83

Sewer Operating Fund

	Date	Check	Vendor	Memo	Amount
	6/8/2022	2117	BLUE RIDGE COMMUNICATIONS	PHONE SERVICE	\$ 124.12
					\$ 124.12

Sewer Construction Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund					\$ -

Capital Reserve Fund

	Date	Check	Vendor	Memo	Amount
TOTAL Capital Reserve Fund					\$ -

TOTAL General Fund

\$ 109,433.60

TOTAL Sewer Operating

\$ 124.12

TOTAL Sewer Construction

\$ -

Total Capital Reserve

\$ -

\$ 109,557.72

Authorized by:

Transferred by:

POCONO TOWNSHIP CHECK LISTING

Tuesday, February 22, 2022

General Fund

Date	Check	Vendor	Memo	Amount
2/17/2022	61823	Access Office Technologies	Township & Police phone maintenance	\$98.00
2/17/2022	61824	ADP, LLC	Payroll services	\$1,177.54
2/17/2022	61825	ALTRONICS	Police equipment maintenance	\$131.25
2/17/2022	61826	AMERICAN UNITED LIFE INSURANCE CO.	STD & GTL insurance premium	\$2,998.43
2/17/2022	61827	Best Auto Service Center	Police Vehicle Maintenance	\$232.84
2/17/2022	61828	Blue Ridge Communications	Twp & Police phone service	\$389.71
2/17/2022	61829	Boucher & James, Inc.	Township Engineer	\$4,644.03
2/17/2022	61830	Broughal & DeVito, L.L.P.	Legal services	\$3,520.00
2/17/2022	61831	Cardmember Service	PW supplies	\$650.11
2/17/2022	61832	Cardmember Service	Police supplies, training, & communication	\$1,561.56
2/17/2022	61833	Cardmember Service	TWP supplies, subscriptions, and training	\$2,507.85
2/17/2022	61834	Cargill Incorporated	Snow & Ice Rem Oper Supplies	\$10,898.10
2/17/2022	61835	Cyphers Truck Parts	Public Works Equip. Maint. Supp.	\$214.48
2/17/2022	61836	Davidheiser's Inc.	Police Equipment Maint	\$144.00
2/17/2022	61837	E.M.Kutz, Inc.	Snow & Ice Rem Equipment Maint	\$1,058.85
2/17/2022	61838	Eric A. Moses Co.	Public Works Safety Gear	\$96.00
2/17/2022	61839	HUNTER KEYSTONE PETERBILT	Public Works Equip. Maint. Supp.	\$127.04
2/17/2022	61840	JDM Consultants, LLC	February grant and advocacy consulting	\$2,500.00
2/17/2022	61841	KEYSTONE PREMIER SETTLEMENT	Tax refund	\$430.00
2/17/2022	61842	Kimball Midwest	Public Works Oper Supplies	\$257.54
2/17/2022	61843	Kyocera Document Solutions America, Inc.	Copier leases police & twp	\$384.89
2/17/2022	61844	Lawson Products	Public Works Equip. Maint. Supp.	\$1,194.88
2/17/2022	61845	Leon Clapper, Inc.	Building repairs	\$1,477.00
2/17/2022	61846	Locust Ridge Quarry	Snow & Ice Rem Oper Supplies	\$3,610.24
2/17/2022	61847	MacDougall, Krisann	Mileage reimbursement	\$77.34
2/17/2022	61848	Monroe County Treasurers Office	ax Collection Postage	\$348.82
2/17/2022	61849	MRM Worker's Compensation Pooled Trust	Employer Pd Worker's Comp	\$14,274.82
2/17/2022	61850	Nationwide - 457	EE & ER contribution supplemental pension	\$3,717.72
2/17/2022	61851	Nauman Companies	Building Maint & Repairs	\$959.00

2/17/2022	61852	Pitney Bowes	Postage meter lease	\$142.35
2/17/2022	61853	PMHIC	Insurance premium March	\$71,112.60
2/17/2022	61854	Pocono Record	TWP advertising	\$1,736.38
2/17/2022	61855	Pocono Township	Petty cash replenishment	\$222.21
2/17/2022	61856	PPL Electric Utilities	Electric service	\$2,870.77
2/17/2022	61857	PPL Electric Utilities	Traffic and area lights	\$102.68
2/17/2022	61858	PSATS	Twp training	\$195.00
2/17/2022	61859	SFM Consulting LLC	Building & Zoning Prof Srvs January	\$49,175.94
2/17/2022	61860	Signal Service, Inc.	Traffic signal repair and maintenance	\$27,462.63
2/17/2022	61861	State Workers Insurance Fund	Fire Department workers compensation	\$1,732.00
2/17/2022	61862	Stroudsburg Electric Motor Service	PW operating supplies	\$33.98
2/17/2022	61863	Suburban Propane	Vehicle fuel	\$3,554.20
2/17/2022	61864	Suburban Testing Labs	MVP water testing	\$110.00
2/17/2022	61865	Tulpehocken Mountain Spring Water Inc	TWP drinking water	\$64.99
2/17/2022	61866	UNIFIRST Corporation	Public works uniforms and twp mats	\$169.80
2/17/2022	61867	Vigilant Solutions	POLICE SAS SUBSCRIPTIONS	\$4,200.00

2/17/2022	61868	WatchGuard Video	Vehicle Operating Supplies	\$200.00
2/17/2022	61869	Wilson Products Compressed Gas Co.	PW operating supplies	\$174.50
2/17/2022	61870	Witmer Public Safety Group	Ammunition & field materials	\$1,322.76
TOTAL General Fund				\$ 224,264.83

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
2/17/2022	2118	BLUE RIDGE COMMUNICATIONS	PUMP STATIONS 5 PHONE SERVICES	\$62.06
2/17/2022	2119	Boucher & James, Inc.	Engineering services	\$18,352.21
2/17/2022	2120	BRODHEAD CREEK REGIONAL AUTHORITY	Feb 2022 O&M	\$102,503.84
2/17/2022	2121	BROUGHAL & DEVITO, L.L.P.	SEWER LEGAL SERVICES	\$848.00
2/17/2022	2122	EEMA O&M Services Group, Inc.	OPERATION & MAINTENANCE FEB 2022	\$5,971.45
2/17/2022	2123	KEYSTONE ENGINEERING GROUP	SCADA SYSTEM ENGINEERING SERVICES	\$5,011.10
2/17/2022	2124	PA One Call System, Inc	SEWER MAPPING	\$34.92
2/17/2022	2125	Pocono Management Associates LLC	CONTRACTED SERVICES 1/17/22 to 2/6/22	\$5,125.06
2/17/2022	2126	Pocono Township	Building & zoning permits	\$957.60
2/17/2022	2127	PPL Electric Utilities	PUMP STATIONS ELECTRICAL SERVICES	\$1,977.88
2/17/2022	2128	SUBURBAN TESTING LABS	MONTHLY NPDES TESTING	\$986.40
2/17/2022	2129	Verizon	SCADA LINE	\$33.91
TOTAL Sewer Operating				\$141,864.43

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
2/3/2022	697	Boucher & James	Engineering services	\$8,347.43
2/17/2022	698	Boucher & James	Jockey Pump project engineering services	\$2,652.21
2/17/2022	699	KOBALT CONSTRUCTION INC	Lateral Service Extension project	\$9,450.00
TOTAL Sewer Construction Fund				\$20,449.64

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
2/17/2022	1276	Boucher & James	Rimrock project engineering services	\$ 1,193.25
2/17/2022	1277	Clark Equipment	Excavator	\$ 87,382.62
2/17/2022	1278	Philips & Donovan Architects	Township Complex Feasibility Study	\$ 6,758.00
2/17/2022	1279	Signal Services	Traffic light camera install	\$ 4,420.00
TOTAL Capital Reserve Fund				\$ 99,753.87

LIQUID FUELS

Date	Check	Payee	Memo	Amount
				<u>\$ -</u>

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
				<u>\$ -</u>

ESSA

General Fund	\$	224,264.83	Authorized by: _____
Sewer Operating	\$	141,864.43	
Sewer Construction Fund	\$	20,449.64	
Capital Reserve	\$	99,753.87	
Fire Tax Disbursement	\$	-	Transferred by: _____
Liquid Fuels	\$	-	
TOTAL ESSA TRANSFER	\$	<u>486,332.77</u>	

TOTAL Fire Tax \$ -

[illegible]



RESPONDING TO THE PUBLIC HEALTH EMERGENCY

While the country has made tremendous progress in the fight against COVID-19, including a historic vaccination campaign, the disease still poses a grave threat to Americans' health and the economy. Providing state, local, and Tribal governments the resources needed to fight the COVID-19 pandemic is a core goal of the Coronavirus State and Local Fiscal Recovery Funds, as well as addressing the other ways that the pandemic has impacted public health. Treasury has identified several public health impacts of the pandemic and enumerated uses of funds to respond to impacted populations.

- **COVID-19 mitigation and prevention.** The pandemic has broadly impacted Americans and recipients can provide services to prevent and mitigate COVID-19 to the general public or to small businesses, nonprofits, and impacted industries in general. Enumerated eligible uses include:

- ✓ Vaccination programs, including vaccine incentives and vaccine sites
- ✓ Testing programs, equipment and sites
- ✓ Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants)
- ✓ Public communication efforts
- ✓ Public health data systems
- ✓ COVID-19 prevention and treatment equipment, such as ventilators and ambulances
- ✓ Medical and PPE/protective supplies
- ✓ Support for isolation or quarantine
- ✓ Ventilation system installation and improvement
- ✓ Technical assistance on mitigation of COVID-19 threats to public health and safety
- ✓ Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations
- ✓ Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools
- ✓ Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries
- ✓ Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms)
- ✓ Temporary medical facilities and other measures to increase COVID-19 treatment capacity
- ✓ Emergency operations centers & emergency response equipment (e.g., emergency response radio systems)
- ✓ Public telemedicine capabilities for COVID-19 related treatment

To: Council of Government
From: Charles Frantz, President; Monroe County Fire Chiefs association
Re: P-25 Radio Network

January 30, 2022

Dear Committee Chairperson,

All Monroe County Fire departments are currently working to develop a radio procurement plan to upgrade our entire two-way radio cache with state-of-the-art P-25 capable digital radios. Our current system, with the exception of moving to narrow band in 2013, is largely outdated and unimproved since the 1980's. A digital network is much more robust and offers many, many improvements to the end user, thus making communication seamless. In an emergency, communication is paramount. One catastrophic failure relayed after the 2001 terrorist attacks in New York City was a breakdown in radio communications. Presently, we operate on a similar system to NYC from that time.

The initiative to replace our radio system had begun at the County level by Monroe County Communications Center. They began a project to upgrade county communications throughout all public safety agencies to a better system in line with current federal requirements and standards. The P25 standard. This changeover will improve ALL communications across ALL levels of emergency services.

At this point in the project, all Fire departments in Monroe County have worked together at an unprecedented level. We have met as group more than once and all departments have been in communication with each other in regards to this project since its birth. We have been working as a group to come up with everyone's needs and wants and reach a common ground. The departments have met with Motorola factory representatives and Motorola authorized Vendors as well. The departments will all receive COSTARS pricing for equipment.

The equipment each department is responsible for purchasing includes Mobile Radios, Portable Radios, and Paging devices, used to notify members of emergency calls. There are 18 Monroe county fire departments and as a whole have close to 150 apparatus over all, each equipped with a Mobile radio. While we would love to provide each member of each department with a functional two-way portable radio, we understand it is imprudent and cost prohibitive. What the departments are requesting is a suitable mobile radio for each apparatus, a portable radio for each required officer, including Chief, Asst Chiefs, Captains, Lieutenants, and Fire police Captain, and up to 3 portables per qualified apparatus. This plan is both safe and budget conscious.

The fire departments in Monroe county are as follows:

Station 21 – Acme Hose Company – Covers the borough of East Stroudsburg and includes the Campus of East Stroudsburg University.

Station 22 – Barrett Township Fire company – covers the Township of Barrett which is largely rural and even runs mutual aid into Pike County often.

Station 23 – Blue Ridge Hook and Ladder – Covers the townships of Ross and Hamilton with large portions of Route 33 in their first due.

Station 25 – Coolbaugh Township fire Company – Covers the township of Coolbaugh and has the largest population and housing developments in Monroe County, as well as a large industrial presence.

Station 26 – Delaware Water Gap – Covers the Borough of Delaware water gap, and parts of Smithfield township. They respond to I80 and the river itself. Including much of NPS area.

Station 27 – Jackson Township – Covers Jackson Township and routinely runs mutual aid with Pocono Township fire company to Camelback, Great Wolf, Etc.

Station 28 – Kunkletown Fire Company – Covers Eldred township and assists with surrounding areas and even Carbon county. Has several specialty UTV units.

Station 29 – Marshalls Creek Fire Company – Covers townships of Middle Smithfield, Smithfield, and Price Township. When combined has the largest population overall and routinely responds into Pike County.

Station 32 – Mt Pocono Fire Company – Covers the Borough of Mt Pocono and Paradise Townships. Some of the busiest thoroughfares in the county all converge at the “5 Points” intersection in the borough of Mt Pocono.

Station 33 – Pocono Summit Fire Company – Covers parts of Coolbaugh and Tobyhanna Townships, including the Nation’s Largest Kalahari Resort.

Station 34 – Pocono Township – Covers Pocono Township, large parts of I80, Thje crossings outlets, and several attractions including Multiple Water Parks, and Camelback Mountain. They also provide a specialized Firefighter Rescue crew to all county departments in the form of a “Rapid Intervention Team”

Station 35 – Polk township – Covers Polk Township and includes first due area in Carbon County.

Station 36 – Shawnee fire Company – Covers Middle Smithfield and Smithfield townships and has unique response area including Shawnee Mountain and a very Large resort presence from Wyndham Resorts. They also provide a specialized Firefighter Rescue crew to all county departments in the form of a “Rapid Intervention Team”

Station 37 – Stroud township Fire company – Covers Stroud township and has a large commercial and shopping center presence.

Station 38 - Stroudsburg Fire Company – Covers the borough of Stroudsburg and the County Seat. They have the largest “Downtown City” style response area and also provide a specialized Firefighter Rescue crew to all county departments in the form of a “Rapid Intervention Team”

Station 41 – Tobyhanna Township – Covers the township of Tobyhanna and has some of the largest and most unique housing developments.

Station 42 – Tunkhannock Township – Covers Tunkhannock Township and their response area includes Pocono Raceway. On Race day this becomes the Third Largest City in the state.

Station 43 – West End Fire Company – Covers the township of Chestnuthill and has one of the largest populations. They also have a very Rural area with many special needs.

With the go-live date of the p25 radio infrastructure imminent, we feel it is best to make the purchases now. The estimated cost of the radios for all departments is close to 3.3 Million Dollars. Several departments in the county have even gone in for “Regional Funding Grants” and were not successful.

We have worked together as a group to come up with a “basic” radio specification and price that will work on this system for each Mobiles and Portables. Based on this information, we are asking the for funding from the following sources. We would like Monroe County to help cover One Third (1/3) of the cost. We are requesting our own home municipalities to cover One Third (1/3) of the cost and finally, each department would be responsible for the final One Third (1/3) of the cost.

Each department has its own basic needs and therefore the requested funding for each department could be different, or we could average the number as whole.

To recap, our existing communication infrastructure is old, outdated, and inefficient. The Monroe County Communications Center is upgrading to a state-of-the-art digital system which requires all new radio equipment for emergency services agencies. This upgrade will make communications more effective and make all emergency services staff safer and more efficient. However, upgrades like this are extremely expensive and we are reaching out for assistance.

I am available for additional comment if needed, and thank you for your consideration.

Sincerely,

Charles Frantz
President
Monroe County Fire Chiefs Association

DRAFT

POCONO TOWNSHIP PARKS & RECREATION

Pavilion Rental Request

Mailing Address: 112 Township Dr., Tannersville, PA 18372 • 104 Mountain View Park Lane, Tannersville
Pocono Township: (570)-629-1922 • Park: (570) 629-7324 • poconopa.gov • parksandrec@poconopa.gov

REQUEST TO UTILIZE:

- ☐ Pavilion #1 (max. 150 ppl)
☐ Pavilion #2 (max. 75 ppl)
☐ Pavilion #3 (max. 200 ppl, includes stage)
☒ Pavilion #4 (max. 100 ppl) w/ Soccer field

For Office Use Only

Facility Assigned: _____

Payment Received: Amount: _____

☐ Cash \$ _____ ☐ Check # _____

Allyson Niles 9/18/71 Girls on the Run
Name (person responsible) Date of Birth Event Name on Sign

Person Responsible is required to be on-site during the entire event, please bring Pavilion Approval (Permit) and I.D.

Girls on the Run - non profit organization
Name and Description of group/organization (league, private party, bus/corp., non-profit, etc.)

1312 Seneca Trail, Stroudsburg PA 18340 Pocono
Physical Address (Street, City, State, Zip) Municipality/Township

same as above
Mailing Address (if different from above) (PO Box, City, State, Zip)

March 14 - May 20 (Park Hours 10am-8pm) 40
Event Date Event start & end time Expected guests (#)

Allyson Niles (802) 236-3391 ALLYSONNILES@HOTMAIL.COM
Contact Name Contact Phone Contact Email

I AGREE TO ADHERE TO THE RULES AND REGULATIONS AS POSTED ON POCONOPA.GOV AND ON THE BACK OF THIS FORM.
I TAKE FULL RESPONSIBILITY FOR THE ACTIONS OF THE ABOVE GROUP/ ORGANIZATION - INITIAL: _____

Allyson Niles coach 2/9/22
Signature Position with org/group Today's Date

Applications will be accepted after January 1st of the rental year

Pocono Township Resident Fees:

Private Party or Non-Profit (In Twsp)

- ☐ Mon, Tues, Wed, Thurs -\$50/day (any pavilion)
☐ Fri, Sat, Sun - \$100/day (any pavilion)

Non-Resident Fees:

Private Party, Corporations, Business, Non-Profit

Monday - Sunday

- ☐ Pavilion 2/4 - \$200/day
☐ Pavilion 1/3 - \$300/day

[Signature]

Pocono Township Representative, Official Signature and Title

2/9/22
Date

To whom it may concern

Feb. 7, 2022

I am writing to request an exemption from the fees associated with renting space at the park. I am a leader for Girls on the Run Pocono, which is a non-profit organization. We would like to use the park to conduct Girls on the Run spring sessions on Mondays and Wednesdays from 5pm-6:30pm. Our spring season runs from March 14th - May 20th. Thank you for your consideration in supporting the Girls on the Run program.

Sincerely,
Jessica Fuehrer
Alyson Niles

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 28 2009

GIRLS ON THE RUN POCONOS
C/O DOLORES EVERETT
1312 SENECA TRAIL
STROUDSBURG, PA 18360

Employer Identification Number:
32-0057445
DLN:
17053216344039
Contact Person: MS RICHARDS ID# 31609
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 9, 2003
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

GIRLS ON THE RUN POCONOS

Sincerely,

A handwritten signature in dark ink, appearing to read "Robert Choi". The signature is stylized with a large, looping initial "R" and a cursive "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Prepared for: Shawn Goucher, Sgt., Pocono Township PD
112 Township Dr
Tannersville, PA 18372
Office: 570-629-7200
Email: sgoucher@poconopd.org

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220



Client Proposal

Prepared by:
Kyle Wismer
Office: 484-894-2604
Email: kwismer@koch33auto.com
Date: 02/10/2022



Koch 33 Ford | 3810 Hecktown Road, Easton, Pennsylvania, 180452354
Office: 610-253-9191

Prepared for: Shawn Goucher

Sgt., Pocono Township PD
Prepared by: Kyle Wismer
02/10/2022



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

Shawn Goucher, Sgt., Pocono Township PD

112 Township Dr
Tannersville, PA 18372
Office: 570-629-7200
Email: sgoucher@poconopd.org

Re: Vehicle Proposal 02/10/2022

Sgt. Goucher,,

Thank you very much for your interest in acquiring a vehicle from our dealership. Attached is PA COSTARS contract 013-084 pricing for a 2022 Ford Police Interceptor Utility in Oxford White. This pricing includes the keyless entry.

I currently have these vehicles in inventory and available.

Sincerely,

Kyle Wismer

Director of Fleet and Government Sales
484-894-2604
kwismer@koch33auto.com

Prepared for: Shawn Goucher

Sgt., Pocono Township PD

Prepared by: Kyle Wismer

02/10/2022



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

As Configured Vehicle

Code	Description
K8A	Base Vehicle Price (K8A)
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i> - Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.</i> - Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>
99B	Engine: 3.3L V6 Direct-Injection (FFV) <i>(136-MPH top speed). Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon.</i>
44U	Transmission: 10-Speed Automatic (44U)
STDAX	3.73 Axle Ratio
STDGV	GVWR: 6,840 lbs (3,103 kgs)
STDTR	Tires: 255/60R18 AS BSW
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft. up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.</i>
PAINT	Monotone Paint Application
119WB	119" Wheelbase
STDRD	Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Shawn Goucher

Sgt., Pocono Township PD

Prepared by: Kyle Wismer

02/10/2022



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 220

As Configured Vehicle (cont'd)

Code	Description
86T	Tail Lamp/Police Interceptor Housing Only <i>Pre-existing holes with standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies).</i>
153	Front License Plate Bracket
43D	Dark Car Feature <i>Courtesy lamps disabled when any door is opened.</i>
17T	Switchable Red/White Lighting in Cargo Area <i>Deletes 3rd row overhead map light.</i>
60A	Grille LED Lights, Siren & Speaker Pre-Wiring
51R	Driver Only LED Spot Lamp (Unity)
87R	Rear View Camera Not recommended with option (47E) 12.1" integrated computer screen. <i>Displayed in rear view mirror. Note: This option replaces the standard display in the center stack area. Note: Camera can only be displayed in the center stack (std) or the rear view mirror (87R).</i> <i>Includes:</i> <i>- Electrochromic Rear View Mirror</i> <i>Video is displayed in rear view mirror.</i>
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.</i>
18D	Global Lock/Unlock Feature <i>Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with remote keyless entry.</i>
55F	Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS. Includes 4-key fobs. Key fobs are not fobbed alike when ordered with keyed-alike.</i>
59B	Keyed Alike - 1284x
549	Heated Sideview Mirrors
61B	OBD-II Split Connector <i>Allows up to 2 devices to be connected to the vehicle's OBD-II port.</i>
425	50 State Emission System

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Shawn Goucher

Sgt., Pocono Township PD

Prepared by: Kyle Wismer

02/10/2022

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

**2022 Police Interceptor Utility AWD Base (K8A)**

Price Level: 220

As Configured Vehicle (cont'd)

Code	Description
	Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
96_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear
YZ_01	Oxford White

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Shawn Goucher

Sgt., Pocono Township PD

Prepared by: Kyle Wismer

02/10/2022

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

**2022 Police Interceptor Utility AWD Base (K8A)**

Price Level: 220

Pricing Summary - Single Vehicle

MSRP*Vehicle Pricing*

Base Vehicle Price	\$41,110.00
Options	-\$2,210.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,245.00
Subtotal	\$40,145.00

Pre-Tax Adjustments

Code	Description	MSRP
1	Koch 33 PA COSTARS 13-084 CONTRACT Discount	-\$5,450.00
Total		\$34,695.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

AGREEMENT

THIS AGREEMENT made this day of , 2022 between
PORTLAND CONTRACTORS, INC. and POCONO TOWNSHIP. Whereas
POCONO TOWNSHIP desires to employ PORTLAND CONTRACTORS, INC.
to provide certified operations and process directions.

NOW, THEREFORE, intending to be legally bound hereby, the parties
agree to the following:

1. PORTLAND CONTRACTORS, INC. will not be responsible for any
equipment malfunction or acts of God that will affect the quality of
operations.
2. CONTRACTOR'S RESPONSIBILITIES: PORTLAND
CONTRACTORS, INC. shall provide certified operations and
process directions at Mountain View Park water system.
 - a. One (1) site visit per month.

Please Note: This does not include seasonal start up
 - b. All correspondence and phone calls.

3. COMPENSATION:

a. April 1, 2022 – March 31, 2023

Monthly cost of \$ 300.00

If time exceeds 2 hours per month for site visit -

Technical Assistant - \$65.00 per hour

Certified operator - \$ 70.00 per hour

Mechanical Rate/Project Manager - \$ 90.00

b. April 1, 2022 – March 31, 2024

Monthly cost of \$ 320.00

If time exceeds 2 hours per month for site visit -

Technical Assistant - \$67.00 per hour

Certified operator - \$ 72.00 per hour

Mechanical Rate/Project Manager - \$ 92.00

c. April 1, 2024 – March 31, 2025

Monthly cost of \$ 335.00

If time exceeds 2 hours per month for site visit -

Technical Assistant - \$ 70.00 per hour

Certified operator - \$ 75.00 per hour

Mechanical Rate/Project Manager - \$ 95.00

- d. Any call outs after 5:00 pm until 7:00 am overtime (time and a half) will be charged.
 - e. Any call outs on Saturday, Sunday or holidays overtime (time and a half) will be charged.
 - f. All invoices must be paid within 30 days of the invoice date or interest will be added to any and all balances over 30 days.
4. TERMS: The term of this Agreement shall be from April 1, 2022 to March 31, 2025.
5. TERMINATION: The parties agree that either party may terminate this Agreement for breach of the Agreement after providing ten (10) day notice to cure said breach and said breach remains uncured. Further, either party may terminate the Agreement without cause upon thirty (30) days written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed under seal as of the day and year first above written.

WITNESS:

POCONO TOWNSHIP

By: _____

Date:_____

WITNESS:

PORTLAND CONTRACTORS, INC.

By: _____

Date:_____