



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

November 18, 2024 | 6:00 p.m.  
112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWtUvdIFrSHJ1cE1TdZ09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

An Executive session was held immediately following the November 4<sup>th</sup> BOC Meeting and Tuesday November 12<sup>th</sup> to discuss personnel issues.

**Hearings –**

Knox Box Ordinance 2024-05 Hearing  
Wawa Parking Ordinance 2024-06 Hearing

**Presentations -**

Jeff Weis from Z/A presenting the 2023 Pocono Township Audit.

- Motion to accept the 2023 Pocono Township Audit. **(Possible Action Item)**

Nate Oiler – RKR Hess – Brookdale Spa Waiver Request of section 390-48.H(1) with respect to the widening of the travel way and the car bay.

- Motion to approve the waiver of section 390-48.H(1) **(Possible Action Item)**

**Resolutions -**

Motion to accept Resolution 2024-35 for purposes of statewide LSA Grant in the amount of \$398,000.00. ***(Possible Action Item)***

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consists of the minutes of the November 4, 2024 regular meeting.
  - General Fund budget adjustments in the amount of \$24,100.00 for the purpose of providing additional funding for the following line items. To cover future expenditures.
  - Financial transactions through November 15, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll, vouchers payable, sewer operating expenditures, construction fund expenditures, and capital reserve expenditures totaling \$626,851.85 ***(Action Items)***

**NEW BUSINESS****Commissioner Comments**

Richard Wielebinski – President

- Motion to donate \$1,105.90 for 10 cases of Flares for Pocono Township Volunteer Fire Department, to be taken from Emergency Management Operations account. ***(Possible Action Item)***
- Motion to award painting & drywall to Ammerman Inc., a Costars vendor for the drywall repair and painting of the administrative wing at NCC in the amount of \$67,500.00. ***(Possible Action Item)***
- Motion to approve the Waiver of Land Development for Trap Enterprises LLC plunge Pool Equipment Bay. ***(Possible Action Item)***
- Motion to advertise the 2025 Budget; have solicitor advertise fire tax (General, ARPA, Capital, Liquid Fuels), keeping milage the same with a .10 rise in fire tax. ***(Possible Action Item)***
- Motion to approve (2) Men's & Women's ADA Gym Bathrooms in NCC Admin Wing to Troy Mechanical, LLC., in the amount of \$97,960.00 – A Costars, GSA & Certified Women in Business Enterprise ***(Possible Action Item)***

Natasha Leap – Vice President

- Discussion to allow livestock & chickens within the R1 & R2 districts. ***(Possible Action Item)***
- Matioli Road Bus Stop
- Rimrock Road Light

Ellen Gndt – Commissioner

- Update – SBA Cell Tower
- Update – Solar Field
- Update – Kennel
- Update on Drone program
- Update on Nuisance Ordinance

Mike Velardi – Commissioner

Brian Winot – Commissioner

**Reports**

**Zoning Report – (See Attached)**

**Chief of Police –**

- Motion to approve drone training (7) pilots for an amount of \$12,654.92, to be funded by donations for drone program. **(Possible Action Item)**

### **Township Manager's Report**

- Update Emergency Management
- Update Green Light Go
- NCC Update
- Kenny's Way Update

### **Public Works Report /Sewer Report**

- Sewer Business Update
- MCTI Sewer Connect
- Current Public Works Projects
- Culvert Pipe on Dorey Place
- Parks Update

### **Events Coordinator**

- Magic Mistletoe Market Pop-up event – December 14<sup>th</sup>
- December 6, 2024 Tree Lighting

### **Township Engineer Report**

- Sewer Business Update
- Learn Road safety enhancement project and roundabout survey work
- TASA Project
- TLC walking bridge
- MS4 Update
- **Township Solicitor Report**
- Sewer Business Update
- Nuisance Ordinance Update
- General legal update
- Motion to advertise for the LERTA Ordinance **(Possible Action Item)**
- Motion to advertise Commercial zoning change and special meeting to be held December 19<sup>th</sup> at 6:00 p.m. **(Possible Action Item)**
- Update – Archer Lane
- Learn Road Easement Process
- ZHB – Pocono Places LLC Decision

### **Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township. Please limit individual comments to five (5) minutes and direct all comments to the President.*

### **Adjournment**

\*Plan Status Spreadsheet Attached\*

**ORDINANCE NO. 2024-05**

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF POCONO, COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA AMENDING THE CODE ORDINANCES OF THE TOWNSHIP OF POCONO, MONROE COUNTY, PENNSYLVANIA, AMENDING PART I GENERAL LEGISLATION; ADDING A NEW CHAPTER 29 VOLUNTEER SERVICE TAX CREDIT PROGRAM, WHICH ESTABLISHES A VOLUNTEER SERVICE CREDIT PROGRAM FOR VOLUNTEER MEMBERS OF VOLUNTEER FIRE COMPANIES; AND REPEALS ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.**

*WHEREAS*, Chapter 79A of Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes, Act of Nov. 21, 2016, P.L. 1509, No. 172, found at 35 Pa.C.S. § 79A03, et seq., entitled “Incentives for Municipal Volunteers of Fire Companies and Nonprofit Emergency Services Agencies” (“Act 172”), authorized municipal governments to grant local tax credits to volunteers at volunteer fire companies and nonprofit emergency medical service agencies; and

*WHEREAS*, on October 29, 2020, Act 91 of 2020 further amended Chapter 79A of Title 35 to authorize a municipal governing body to increase the real estate tax credit for certain active volunteers to 100% of the volunteer’s real estate tax liability (“Act 91”).

*WHEREAS*, the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania (the “BOC”), deem it appropriate to amend the Code of Ordinances of the Township of Pocono (the “Code”) by adding a new Chapter 29 to implement the provisions of Act 172 and Act 91 Incentives for Municipal Volunteers of Fire Companies.

*WHEREAS*, the BOC, under the powers vested in them by the "First-Class Township Code", 53 P.S. §55101, et seq., as well as other laws of the Commonwealth of Pennsylvania, including Act 172 of 2016, do hereby ordain and enact the following amendment to the Code.



**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania as follows:

**SECTION 1.** Part I *General Legislation* is hereby amended by adding a new Chapter 29 *Incentives for Township Volunteers of Fire Companies* as follows:

**“Chapter 29 Incentives for Township Volunteers of Fire Companies**

**§ 29-1. Definitions.**

The following words and phrases when used in this article shall have the meanings given to them in this section unless the context clearly indicates otherwise.

ACTIVE VOLUNTEER — A volunteer for a volunteer fire company listed under § 29-2.C of this article who has complied with, and is certified under, the Volunteer Service Credit Program.

EARNED INCOME TAX — A tax on earned income and net profits levied under Chapter 3 of the Act of December 31, 1965 (P.L. 1257, No. 511), known as the Local Tax Enabling Act (the "Act").

ELIGIBILITY PERIOD — The time frame when volunteers may earn credit under the Volunteer Service Credit Program.

EMERGENCY RESPONDER — A volunteer who responds to an emergency call with the entity listed under § 29-2.C of this article.

EMERGENCY RESPONDER CALL — Any emergency call to which a volunteer responds, including travel directly from and to a volunteer's home, place of business or another place where he/she shall have been when the call was received.

QUALIFIED REAL PROPERTY — A residential real property owned and occupied as the domicile of an active volunteer.

STATE — Commonwealth of Pennsylvania.

TOWNSHIP — Pocono Township, Monroe County, Pennsylvania.

VOLUNTEER(S) — A member of a volunteer fire company established by § 29-2.C of this article.

**§ 29-2. Volunteer Service Credit Program.**

A. Establishment. The Township hereby establishes a Volunteer Service Credit Program (the "Program"). The goal of the Program is to encourage membership and service in the Volunteer Fire Company as set forth in § 29-2C of this article.

B. Program criteria. The Board of Commissioners of the Township shall establish, by resolution, the annual criteria that must be met to qualify for credits under the Program.

C. Eligible entities. The Volunteer Service Credit Program is available to residents of the Township who are active volunteers of the Pocono Township Volunteer Fire Company of Monroe County (the "Volunteer Fire Company") and; residents of the Township who are active volunteers with the Volunteer Fire Company Auxiliary; and, Township resident volunteers of the Volunteer Fire Company who additionally volunteer with fire companies of neighboring municipalities within Monroe County, Pennsylvania.

D. Eligibility period. A volunteer must meet the minimum criteria, set by resolution under this section, during the eligibility period to qualify for the tax credits established under §§29-3 and 29-4.

(1) For Beginning 2025, the eligibility period under the Volunteer Service Credit Program shall run from the effective date of this section January 1, 2025 until December 31, 2025; and

(2) For each subsequent year thereafter, the eligibility period shall run from January 1 until December 31.

E. Recordkeeping. The chief of the Volunteer Fire Company shall keep specific records of each volunteer's activities in a service log to establish credits under the Volunteer Service Credit Program. Service logs shall be subject to review by the Board of Commissioners of the Township, the State Fire Commissioners and the State Auditor General. The chief, or supervisor, shall annually transmit to the Township a notarized eligibility list of all volunteers that have met the minimum criteria for the Volunteer Service Credit Program. The notarized eligibility list shall be transmitted to the Township no later than 45 days prior to the date the tax notices are sent each year. The chief or supervisor shall post the notarized eligibility list in an accessible area of the volunteer fire company's facilities.

F. Application. Volunteers that have met the minimum criteria of the Volunteer Service Credit Program shall sign and submit an application for certification to their chief or supervisor. The chief or supervisor shall sign the application if the volunteer has met the minimum criteria of the Volunteer Service Credit Program, and forward it to the Township Manager of the Township. Applications shall not be accepted by the Township after April 1 of each year.

G. Municipal review. The Township Manager of the Township shall review the application for credit under the Volunteer Service Credit Program and shall cross-reference them with the notarized eligibility list. The Board of Commissioners of the Township shall approve all applicants that are on the notarized eligibility list. All applicants approved by the Board of Commissioners of the Township shall be issued a tax credit certificate by the Township Manager of the Township.

H. Official tax credit register. The Township shall keep an official tax credit register of all active volunteers that were issued tax credit certificates. The Township Manager shall issue updates, as needed, of the official tax credit register to the following:

- (1) Board of Commissioners of the Township;



(2) Chief of the Volunteer Fire Company; and

(3) Tax Collector for the Township.

I. Injured volunteers.

(1) An active volunteer that is injured during an emergency response call may be eligible for future tax credits. The injury must have occurred while responding to, participating in, or returning from an emergency response call with the entity listed under § 29-2C.

(2) An injured active volunteer shall provide documentation from a licensed physician with the application required under § 29-2.F, along with updated documentation from a licensed physician stating that the injury still exists and prevents them from qualifying as an active volunteer. The injured active volunteer shall again be deemed an active volunteer for that tax year. An injured active volunteer shall only be deemed an active volunteer for a maximum of five consecutive tax years.

(3) An injured active volunteer shall annually submit the application required under § 29-2.F, along with updated documentation from a licensed physician stating that the injury still exists and prevents them from qualifying as an active volunteer. The injured active volunteer shall again be deemed an active volunteer for that tax year. An injured active volunteer shall only be deemed an active volunteer for a maximum of five consecutive tax years.

**§ 29-3. Earned Income Tax Credit**

A. Tax credit. Each active volunteer who has been certified under the Township Volunteer Service Credit Program shall be eligible to receive a tax credit of up to \$250 of the earned income tax levied by the Township. When an active volunteer's earned income tax liability is less than the amount of the tax credit, the tax credit shall equal the individual's tax liability.

B. Claim.

(1) An active volunteer with a tax credit certificate may file a claim for the tax credit on the Township's earned income tax liability when filing a final return for the preceding calendar year with the Tax Collector for the Township.

C. Rejection of tax credit claim.

(1) The Tax Collector for the Township shall reject a claim for a tax credit if the taxpayer is not on the official tax credit register issued by the Township Manager.

(2) If the Tax Collector for the Township rejects the claim, the taxpayer shall be notified, in writing, of the decision. The notice shall include the reasons for the rejection and provide the method of appealing the decision pursuant to § 29-5.A of this article.

(3) Taxpayers shall have 30 days to appeal the decision of the Tax Collector of the Township.

**§ 29-4. Real Property Tax Credit**

A. Tax credit. Each active volunteer who has been certified under the Township Volunteer Service Credit Program shall be eligible to receive a real property tax credit of 100% of the Township tax liability on qualified real property (the "tax credit") [as more fully set forth by Resolution pursuant to 35 Pa.C.S.A. § 79A13](#). If the tax is paid in the penalty period, the tax credit shall only apply to the base tax year liability.

B. Claim.

(1) An active volunteer with a tax credit certificate may file a claim for the tax credit on their qualified real property tax liability for the Township's real estate tax levy. The tax credit



shall be administered as a refund by the Township Treasurer. An active volunteer shall file the following with the Township Manager:

(a) A true and correct receipt from the Township real estate Tax Collector of the paid Township real property taxes for the tax year which the claim is being filed.

(b) The tax credit certificate.

(c) Photo identification.

(d) Documentation that the tax paid was for qualified real property as defined in this article.

(2) If the active volunteer provides all documents required under this subsection, the Township Treasurer shall issue the tax refund to the active volunteer.

C. Rejection of the tax credit claim.

(1) The Township Manager shall reject the claim for a Township real property tax credit if the taxpayer fails to provide the documents required under Subsection B(1).

(2) If the Township Manager rejects the claim, the taxpayer shall be notified, in writing, of the decision. The notice shall include the reasons for the rejection and provide the method of appealing the decision pursuant to § 29-5.B.

(3) Taxpayers shall have 30 days to appeal the decision of the Township Secretary.

**§ 29-5. Appeals**

A. Earned income tax credit appeals.

(1) Any taxpayer aggrieved by a decision under § 398-68.C of this article shall have a right to appeal said decision.

(2) A taxpayer shall have 30 days to appeal a decision or rejection of claim.

(3) All appeals of decisions under § 398-68.C of this article shall follow the provisions of the Act of May 5, 1998, P.L. 301, No. 50, known as the "Local Taxpayers Bill of Rights."

B. Real property tax credit appeals.

(1) Any taxpayer aggrieved by a decision under § 398-69.C shall have a right to appeal said decision.

(2) A taxpayer shall have 30 days to appeal a decision or rejection of claim.

(3) All appeals under § 29-2.C shall follow the provisions of 2 Pa.C.S.A. Chapter 5, Subchapter B (relating to practice and procedure of local agencies), and 2 Pa.C.S.A. Chapter 7, Subchapter B (relating to judicial review of local agency action), also known as the 'Local Agency Law.' ”

**SECTION 2.** All Ordinances and parts of Ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** The provisions of this Ordinance shall be severable and if any provision thereof shall be declared unconstitutional, illegal or invalid, such decision shall not affect the validity of any of the remaining provisions of this Ordinance. It is hereby declared as a legislative intent of the Township that this Ordinance would have been enacted had such unconstitutional, illegal or invalid provision(s) not been included herein.

**SECTION 4.** This Ordinance shall become effective within five (5) days of enactment.

**ENACTED AND ORDAINED** at a regular meeting of the Board of Commissioners of  
the Township of Pocono, County of Monroe on this \_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

**TOWNSHIP OF POCONO,  
MONROE COUNTY**

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Jerrold Belvin  
*Township Manager*

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Richard Wielebinski  
*President, Board of Commissioners*

## TAX REQUIREMENTS

### ACTIVE FIREFIGHTER REQUIREMENTS

- Must have served six months probation and successfully complete all training outlined
- Must participate in 50% of meetings
- Must participate in 50% of weekly drills
- Must respond to 5% of calls
- Must not owe money to the fire department
- Must be current on all dues
- Maintain a minimum of 50% of events and or fundraisers per year
- Limited to 60 active members

### LIFE MEMBER

- Must have served 20 years as an active firefighter
- Must not owe money to the fire department

### AUXILLARY

- Must not owe money to the fire department
- Must be current on all dues
- Must be active Community Member



**POCONO TOWNSHIP, MONROE COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2024 -06**

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA, AMENDING CHAPTER 425, VEHICLES AND TRAFFIC, TO ADD A NEW ARTICLE V, PARKING REGULATIONS AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES INCONSISTENT HERewith.**

**BE IT ENACTED AND ORDAINED**, by the Board of Commissioners, Pocono Township, Monroe County, Pennsylvania, and it is hereby **ENACTED AND ORDAINED** by virtue of the activity of the General Assembly of the Commonwealth of Pennsylvania known as the “First Class Township Code, as amended”, as follows:

**SECTION 1.** The Township of Pocono Code of Codified Ordinances, Chapter 425, Vehicles and Traffic, is hereby amended by adding the following:

**“ARTICLE V. PARKING REGULATIONS.**

**§ 425-13. PARKING PROHIBITED AT ALL TIMES.** No person shall park a vehicle at any time upon any of the following described streets or parts thereof:

- A. S.R. 0611 along the entire frontage of the property known as Monroe County Parcel Number 12.9.1.73.
- B. Bartonsville Road (T-625) along the entire frontage of the property known as Monroe County Parcel Number 12.9.1.73.

**§ 425-14. ENFORCEMENT OF ORDINANCE AND PENALTIES FOR VIOLATION**

- A. This Article shall be enforced by the Pocono Township Police Department.
- B. Any person who violates this Article shall, upon conviction, be sentenced to pay a fine of not less than Twenty-Five and 00/100 Dollars (\$25.00), plus the costs of prosecution.”

**SECTION 2. SEVERABILITY; CONFLICT WITH OTHER PROVISIONS.**

If any section, subsection or sentences, clause or phrase of this chapter is for any reason held invalid, such decision or decisions shall not affect the validity of the remaining portions of this chapter. All ordinances of the Township shall remain in full force and effect insofar as they do not conflict with the provisions of this chapter in which case the provisions of this chapter shall govern.

**SECTION 3. REPEALER.**

Any Ordinance or part of any Ordinance conflicting with the terms of this Ordinance is hereby specifically repealed.

**SECTION 4. EFFECTIVE DATE.**

This Ordinance shall be effective five (5) days after enactment.

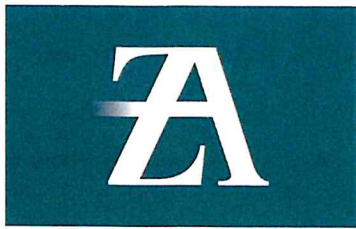
**ENACTED AND ORDAINED** this \_\_\_\_\_ of \_\_\_\_\_, 2024.

**ATTEST:**

**TOWNSHIP OF POCONO  
MONROE COUNTY**

\_\_\_\_\_  
JERROD BELVIN  
Township Manager

\_\_\_\_\_  
RICHARD WIELEBINSKI  
President, Board of Commissioners



# *Zelenkofske Axelrod LLC*

**CERTIFIED PUBLIC ACCOUNTANTS**

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November 6, 2024

To the Board of Township Commissioners  
Pocono Township  
112 Township Drive  
Tannersville, Pennsylvania 18372

We have audited the financial statements of Pocono Township (the "Township"), as of and for the year ended December 31, 2023, and have issued our report thereon dated November 6, 2024. Professional standards require that we advise you of the following matters relating to our audit.

## **Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated March 4, 2024, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Township solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

## **Planned Scope and Timing of the Audit**

Our audit performance was later than we had previously communicated to you due to the delay in receiving the township's pension report as well as additional audit information.

## **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

In order to eliminate the identified threats to independence associated with our assistance with the preparation of the financial statements and the preparation of the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) Municipal Annual Audit and Financial Report, we have ensured a member of firm management, independent of the associated activity, performed a review of the financial statements.

## **Significant Risks Identified**

We have identified the following significant risks: management override of controls, improper revenue recognition due to error or fraud. Although these significant risks were identified, we designed our audit procedures to mitigate the risks.

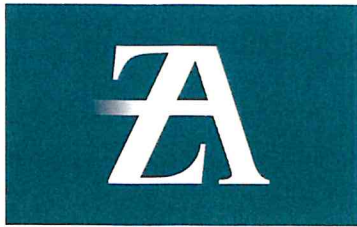
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830 Sir Thomas Court, Suite 100, Harrisburg, PA 17109  
3800 McKnight East Drive, Suite 3805, Pittsburgh, PA 15237  
34745 Burbage Road, Frankford, DE 19945

2370 York Road, Suite A-5, Jamison, PA 18929  
420 Chinquapin Round Road, Suite 2-i, Annapolis, MD 21401  
210 Tollgate Hill Road, Greensburg, PA 15601

[www.zallc.org](http://www.zallc.org)





# *Zelenkofske Axelrod LLC*

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## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Township is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended December 31, 2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

Management's estimate of the allowance for doubtful accounts for the allowance for uncollectible property taxes in the General Fund is based on historical property tax, historical loss levels, and an analysis of the collectability of individual accounts.

We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the financial statements taken as a whole.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the Township's financial statements relate to:

The disclosure of Pension Benefits in Note 6 to the financial statements is based upon information provided by an actuary.

The disclosure of the postemployment benefits in Note 8 to the financial statements is based upon information provided by an actuary.

## **Significant Unusual Transactions**

For purposes of this communication, professional standards require us to communicate to you significant unusual transactions identified during our audit. We encountered no significant unusual transactions during our audit.

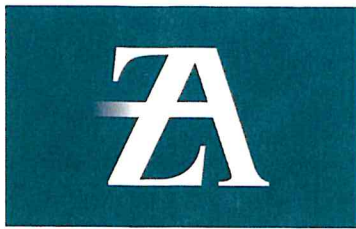
## **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

## **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the





# *Zelenkofske Axelrod LLC*

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appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. We encountered no uncorrected misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole or applicable opinion units.

## **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Township's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

## **Circumstances that Affect the Form and Content of the Auditor's Report**

For purposes of this letter, professional standards require that we communicate any circumstances that affect the form and content of our auditor's report. No circumstances affect the auditor's report. We have included emphasis of matter paragraphs in the auditor's report to discuss the basis of accounting in which the financial statements are prepared.

## **Representations Requested from Management**

We have requested certain written representations from management, which are included in the management representation letter dated November 6, 2024.

## **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

## **Other Significant Matters, Findings or Issues**

In the normal course of our professional association with the Township, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Township's auditors.

## **Restriction on Use**

This information is intended solely for the use of the Commissioners, and management of Pocono Township and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Zelenkofske Axelrod LLC*

Zelenkofske Axelrod LLC  
Jamison, Pennsylvania

Date: 11-13-2024

## REQUEST FOR MODIFICATION

**Name of Applicant:** Brookdale Enterprises LLC

**Name of Subdivision or Land Development:** Brookdale Spa

**Section of Subdivision and Land Development Ordinance:** 390-48.H(1)

Section 390-48.H(1)

Wherever there exists a dedicated or platted portion of a road or alley along a boundary of the tract being subdivided or developed the remainder of said road or alley shall be platted to the width required by this chapter based on the classification of the road within the proposed development.

**Justification for Relief:**

The site has approximately 2,000 lf of frontage on Back Mountain Road. A 30 foot right of way has been platted to be dedicated to the Township along the project site frontage as required for a collector road. A traffic report has been submitted indicating that the traffic level of service on Back Mountain Road is adequate to accommodate traffic from the project. Travelway improvements are proposed at the proposed driveway intersection with Back Mountain Road for approximately 135 feet.

Most of the frontage on Back Mountain Road is constrained by primary conservation features including steep slopes adjacent to the roadway, NPDEs/Township required stream buffers, wetland buffers, floodplains and floodways. The proposed driveway is located where impacts to these constraints can be avoided. Widening of the roadway beyond the proposed driveway location will have a significant impact on the conservation features and slope grading. A plan and photographs of the site have been attached for reference.

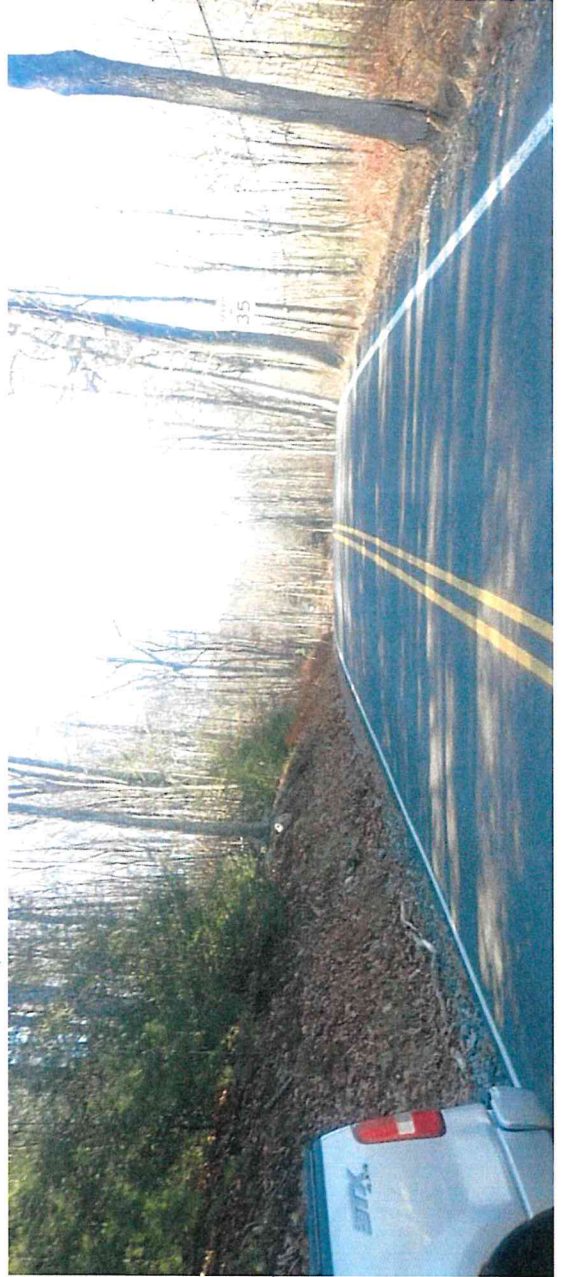
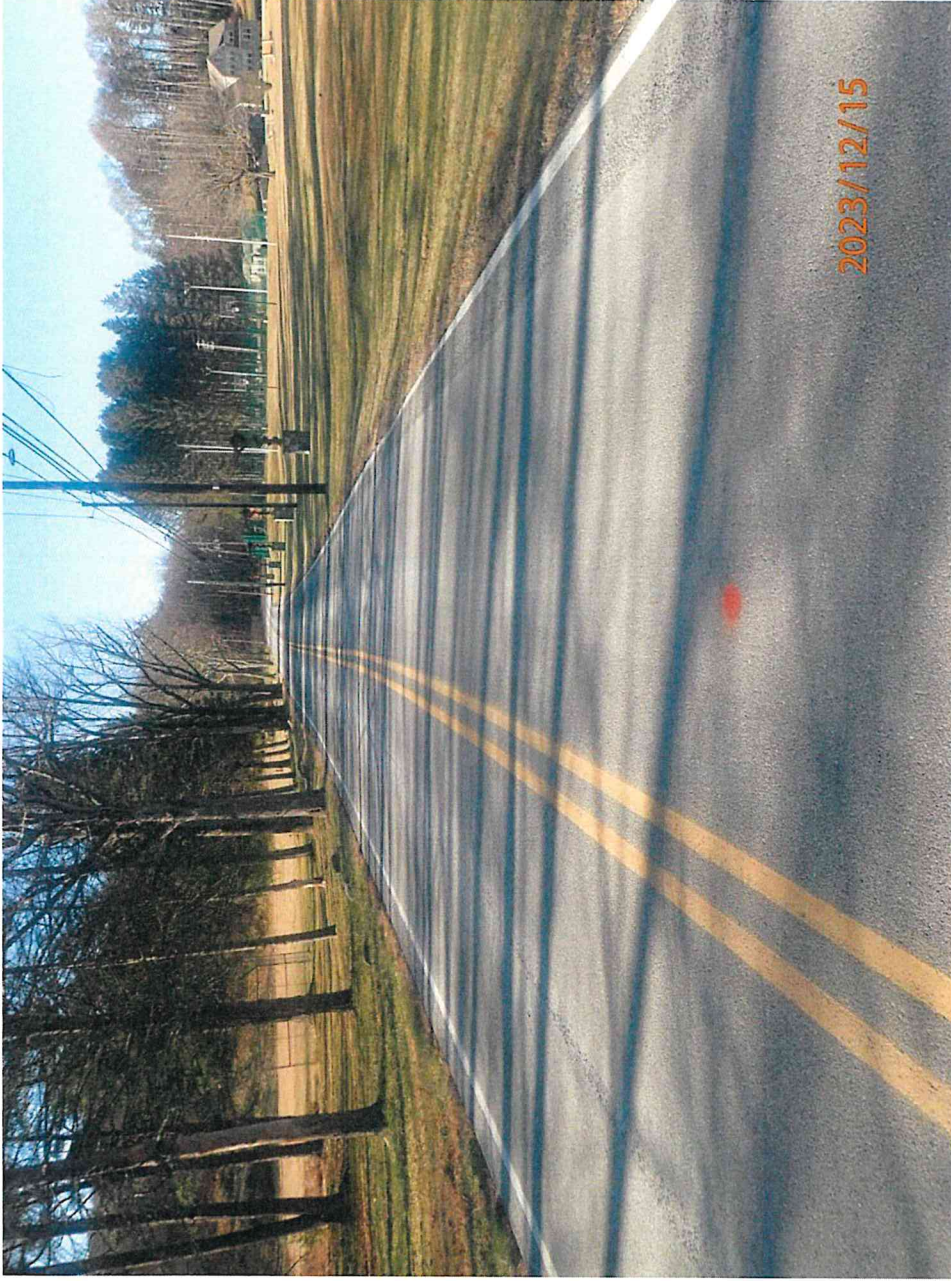
**Is the hardship self-imposed?**

**Is the hardship related to financial issues?**                      Yes                      x                      No

**Will relief from the referenced section of the Subdivision and Land Development Ordinance alter the intent of the Ordinance?**

**Yes**      **No**      **x**      **Explain:** The existing roadway capacity is adequate and right of way has been provided as required.







SCALE: 1"=300'



**SOILS MAP**

SCALE: 1" = 300'

GRAPHIC SCALE

0 150 300

NORTH ARROW

SOILS DESIGNATION (TYP)

SOILS BOUNDARY (TYP)

WpA Hy WpC OxC LyE WpC

OHV OHV OHV

SOIL S DESIGNATION:

| SOIL SYMBOL | SOIL DESCRIPTION                            | SOIL SLOPE | HYDROLOGIC SOIL GROUP |
|-------------|---------------------------------------------|------------|-----------------------|
| Hy          | HOLLY SILT LOAM                             | -          | B/D                   |
| LyE         | LORDSTOWN AND OQUAGA, EXTREMELY STONY SOILS | 25-70      | C                     |
| OxC         | OQUAGA-LACKAWANNA COMPLEX, EXTREMELY STONY  | 8-25       | C                     |
| WpC         | WELLSBORO CHANNERY LOAM, EXTREMELY STONY    | 8-25       | D                     |
| WvA         | WYOMING GRAVELLY SANDY LOAM                 | 0-3        | A                     |



GRAPHIC SCALE



# Appendix I – Authorized Official Resolution 2024-35

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Be it RESOLVED, that the Pocono, Township of, of Monroe County hereby request a Statewide Local Share Assessment grant of \$398,000.00 from the Commonwealth Financing Authority to be used for TLC Park Outdoor Fitness Center.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Richard Wielebinski, President and Jerrod Belvin, Township Manager as the official(s) to execute all documents and agreements between the Pocono, Township of and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Krisann MacDougall, duly qualified Asst Secretary of the Pocono, Township of, of Monroe County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Commissioners at a regular meeting held \_\_\_\_\_ (Date) and said Resolution has been recorded in the Minutes of the \_\_\_\_\_ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the \_\_\_\_\_ (Applicant), this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
County

\_\_\_\_\_  
Secretary

## Sales Proposal

Pocono Township  
Monroe County  
Jerrod Belvin  
112 Township Drive  
Tannersville, PA 18372

Quote No. SP144410-3  
Customer No. C121976  
Document Date 11/13/2024  
Expiration Date 12/31/2024

Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

| No.                                                                                 | Description                                           | Qty Unit | Unit Price | Discount % | Net Price |
|-------------------------------------------------------------------------------------|-------------------------------------------------------|----------|------------|------------|-----------|
| <b><u>PACOSTARS 14-E22-281</u></b>                                                  |                                                       |          |            |            |           |
| <b><u>Equipment</u></b>                                                             |                                                       |          |            |            |           |
| <a href="#"><u>FAZ60700-CUSTOM</u></a>                                              | CUSTOM - Lower Back Bench Surface Mounted<br>20319315 | 1 Pieces | 3,510.00   | 9.00       | 3,194.10  |
|   |                                                       |          |            |            |           |
| <a href="#"><u>FAZ60600-CUSTOM</u></a>                                              | CUSTOM - Abdominal Bench Surface Mounted<br>20319316  | 1 Pieces | 3,110.00   | 9.00       | 2,830.10  |
|  |                                                       |          |            |            |           |
| <a href="#"><u>FAZ60400-CUSTOM</u></a>                                              | CUSTOM - Shoulder Press Surface Mounted<br>20319317   | 1 Pieces | 17,400.00  | 9.00       | 15,834.00 |
|  |                                                       |          |            |            |           |
| <a href="#"><u>FAZ60200-CUSTOM</u></a>                                              | CUSTOM - Pull Down Surface Mounted<br>20319318        | 1 Pieces | 16,580.00  | 9.00       | 15,087.80 |
|  |                                                       |          |            |            |           |
| <a href="#"><u>FSW24100-CUSTOM</u></a>                                              | FSW24100 CUSTOM VARIANT<br>20319321                   | 1 Pieces | 6,720.00   | 9.00       | 6,115.20  |
|  |                                                       |          |            |            |           |

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Expiration Date 12/31/2024

Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

| No.                    | Description                                                                         | Qty Unit | Unit Price | Discount % | Net Price |
|------------------------|-------------------------------------------------------------------------------------|----------|------------|------------|-----------|
| <u>FAZ60100-CUSTOM</u> | CUSTOM - Chest Press<br>20319322                                                    | 1 Pieces | 15,610.00  | 9.00       | 14,205.10 |
|                        |    |          |            |            |           |
| <u>FAZ60300-CUSTOM</u> | CUSTOM - Leg Press Surface Mounted<br>20319323                                      | 1 Pieces | 25,730.00  | 9.00       | 23,414.30 |
|                        |  |          |            |            |           |
| <u>PAR3005-CUSTOM</u>  | SIGN XL CUSTOM<br>20319324                                                          | 1 Pieces | 1,900.00   | 9.00       | 1,729.00  |
|                        |  |          |            |            |           |
| <u>FAZ60500-CUSTOM</u> | CUSTOM - Horizontal Row Surface Mounted<br>20319325                                 | 1 Pieces | 15,130.00  | 9.00       | 13,768.30 |
|                        |  |          |            |            |           |
| <u>FAZ52101-CUSTOM</u> | CUSTOM - Cross Trainer With Touchscreen<br>20319327                                 | 3 Pieces | 20,280.00  | 9.00       | 55,364.40 |
|                        |  |          |            |            |           |



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Expiration Date 12/31/2024

Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

| No.                                                                                 | Description                                          | Qty Unit | Unit Price | Discount % | Net Price |
|-------------------------------------------------------------------------------------|------------------------------------------------------|----------|------------|------------|-----------|
| <a href="#"><u>FAZ50101-CUSTOM</u></a>                                              | CUSTOM - City Bike With Touchscreen<br>20319328      | 1 Pieces | 15,200.00  | 9.00       | 13,832.00 |
|    |                                                      |          |            |            |           |
| <a href="#"><u>FAZ50201-CUSTOM</u></a>                                              | CUSTOM - Sport Bike With Touchscreen<br>20319329     | 1 Pieces | 15,090.00  | 9.00       | 13,731.90 |
|  |                                                      |          |            |            |           |
| <a href="#"><u>FAZ51100-CUSTOM</u></a>                                              | CUSTOM - Arm Bike<br>20325268                        | 1 Pieces | 11,590.00  | 9.00       | 10,546.90 |
|  |                                                      |          |            |            |           |
| <a href="#"><u>FAZ10200-CUSTOM</u></a>                                              | CUSTOM - Magnetic Bells<br>20325264                  | 1 Pieces | 25,650.00  | 9.00       | 23,341.50 |
|  |                                                      |          |            |            |           |
| <a href="#"><u>FSW23800-CUSTOM</u></a>                                              | FSW238 CUSTOM VARIANT Leg Lift & Pull Up<br>20325266 | 1 Pieces | 4,190.00   | 9.00       | 3,812.90  |
|  |                                                      |          |            |            |           |

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Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

| No.                                                                                 | Description                                                                       | Qty Unit       | Unit Price | Discount % | Net Price |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------|------------|------------|-----------|
| <a href="#"><u>FSW22600-CUSTOM</u></a>                                              | FSW22600 CUSTOM VARIANT Flex Wheel<br>20325267                                    | 1 Pieces       | 2,180.00   | 9.00       | 1,983.80  |
|    |                                                                                   |                |            |            |           |
| <a href="#"><u>PAR4050-0013</u></a>                                                 | AGORA BENCH ANTHRACITE<br>IMPREGNATED PINE - SURFACE                              | 3 Pieces       | 1,170.00   | 9.00       | 3,194.10  |
|  |                                                                                   |                |            |            |           |
| A775468-110                                                                         | SAFETY SIGN FOR ARM BIKE ENG                                                      | 1 Pieces       | 16.34      | 100.00     |           |
| A380544-99                                                                          | SAFETY SIGN FOR FSW/FAZ US                                                        | 14 Pieces      | 5.44       | 100.00     |           |
| A775980-9914                                                                        | SAFETY SIGN SHOULDER PRESS UK                                                     | 1 Pieces       | 16.12      | 100.00     |           |
| A775936-9914                                                                        | SAFETY SIGN PULL DOWN UK                                                          | 1 Pieces       | 16.12      | 100.00     |           |
| A775914-9914                                                                        | SAFETY SIGN CHEST PRESS UK                                                        | 1 Pieces       | 16.12      | 100.00     |           |
| A775958-9914                                                                        | SAFETY SIGN LEG PRESS UK                                                          | 1 Pieces       | 16.12      | 100.00     |           |
| A776002-9914                                                                        | SAFETY SIGN HORIZONTAL ROW UK                                                     | 1 Pieces       | 16.12      | 100.00     |           |
| A775576-110                                                                         | SAFETY SIGN FOR CROSS TRAINER<br>ENG                                              | 1 Pieces       | 16.17      | 100.00     |           |
| A775357-110                                                                         | SAFETY SIGN FOR BIKE ENG                                                          | 1 Pieces       | 16.34      | 100.00     |           |
| FREIGHT                                                                             | Freight                                                                           | 1 Pieces       | 13,857.28  |            | 13,857.28 |
| INSTALL SPECIAL                                                                     | Installation of Kompan Equipment                                                  | 1 Pieces       | 40,833.33  |            | 40,833.33 |
| <b>Sitework</b>                                                                     |                                                                                   |                |            |            |           |
| US-EXCAVATION                                                                       | Excavate and Dispose of existing Soil<br>Includes 4" Stone Base for concrete slab | 2,136 Sq. Feet | 5.38       |            | 11,491.68 |
| US-CONCRETEWORK                                                                     | Supply and Installation of 6" Thick Concrete Slab                                 | 2,136 Sq. Feet | 23.08      |            | 49,298.88 |



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Monroe County  
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Document Date 11/13/2024  
Expiration Date 12/31/2024

Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

| No.                 | Description                                                                                                                             | Qty Unit       | Unit Price | Discount % | Net Price |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------|------------|------------|-----------|
| <b>Surfacing</b>    |                                                                                                                                         |                |            |            |           |
| US-PIP-50-50-CUSTOM | PIP overlay - 3/4"<br><br>50/50 Standard Color & Black; Aromatic Binder;<br>Beveled Edge<br>Includes 2" buff for Leg Lift & Pull Up CFH | 2,136 Sq. Feet | 27.11      |            | 57,906.96 |
| EXTRA SALES FREIGHT | Freight for PIP                                                                                                                         | 1 Pieces       | 1,750.00   |            | 1,750.00  |

### Notes

Please read attached General Assumptions and Exclusion document for information on Install/Sitework.

Excludes sitework, products, & services not listed.

Assumes site to be accessible & install ready.

Please allow 14 to 16 weeks for product delivery upon order placement.

Equipment is as per Pocono Township, Site Plan version K1.0 - REV dated 11/11/2024

| Description             | Qty | Retail Price | Discount  | Net Price         |
|-------------------------|-----|--------------|-----------|-------------------|
| No. of Products         | 43  |              |           |                   |
| Subtotal - Products     |     | 244,145.61   | 22,160.21 | 221,985.40        |
| Subtotal - Sitework     |     | 60,790.56    |           | 60,790.56         |
| Subtotal - Surfacing    |     | 57,906.96    |           | 57,906.96         |
| Subtotal - Installation |     | 40,833.33    |           | 40,833.33         |
| Subtotal - Freight      |     | 15,607.28    |           | 15,607.28         |
| <b>Total USD</b>        |     |              |           | <b>397,123.53</b> |

**Business Agreement** Pennsylvania State Contract Orders  
**Payment Terms** 50% Prepayment , 50% Net 30 days





## Sales Proposal

Pocono Township  
Monroe County  
Jerrod Belvin  
112 Township Drive  
Tannersville, PA 18372

|                 |            |
|-----------------|------------|
| Quote No.       | SP144410-3 |
| Customer No.    | C121976    |
| Document Date   | 11/13/2024 |
| Expiration Date | 12/31/2024 |

|                      |                   |
|----------------------|-------------------|
| Sales Representative | Martin Domacasse  |
| Email                | MarDom@Kompan.com |

Project Name            US322489 Pocono Township Fitness

### Installation Site Address

TLC Park - Pocono TWP  
Jerrod Belvin  
2658 RTE 715  
Tannersville, PA 18372



## Sales Proposal

Pocono Township  
Monroe County  
Jerrod Belvin  
112 Township Drive  
Tannersville, PA 18372

Quote No. SP144410-3  
Customer No. C121976  
Document Date 11/13/2024  
Expiration Date 12/31/2024

Sales Representative Martin Domacasse  
Email MarDom@Kompan.com

Project Name US322489 Pocono Township Fitness

Note that the color and texture of products and surfacing made with recycled content are subjected by the differences from the used recycled raw materials. Therefore, minor differences in the appearance and texture can occur.

Applicable sales tax will be added unless a valid tax exemption certificate is provided. This amount is only an estimate of your tax liability. Your acceptance of this proposal constitutes a valid order request and includes acceptance of terms and conditions contained within this Master Agreement, which is hereby acknowledged.

Acceptance of this proposal from KOMPAN is acknowledged by issuance of an order confirmation by an authorized KOMPAN representative. Prices in this quotation are good until expiration date, shown in the top of this document. After that date, this proposal may be withdrawn. Prevailing Wage and Payment & Performance Bonds are not included unless stated in body of Sales Proposal. If Payment & Performance Bonds are needed, add 2.2% of the entire sales proposal.

This information required for order placement:

Accepted By (Please Print): \_\_\_\_\_

Accepted By (Title): \_\_\_\_\_

Accepted By (signature): \_\_\_\_\_

Date: \_\_\_\_\_

Date Equipment needed on site: \_\_\_\_\_

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone (Office): \_\_\_\_\_

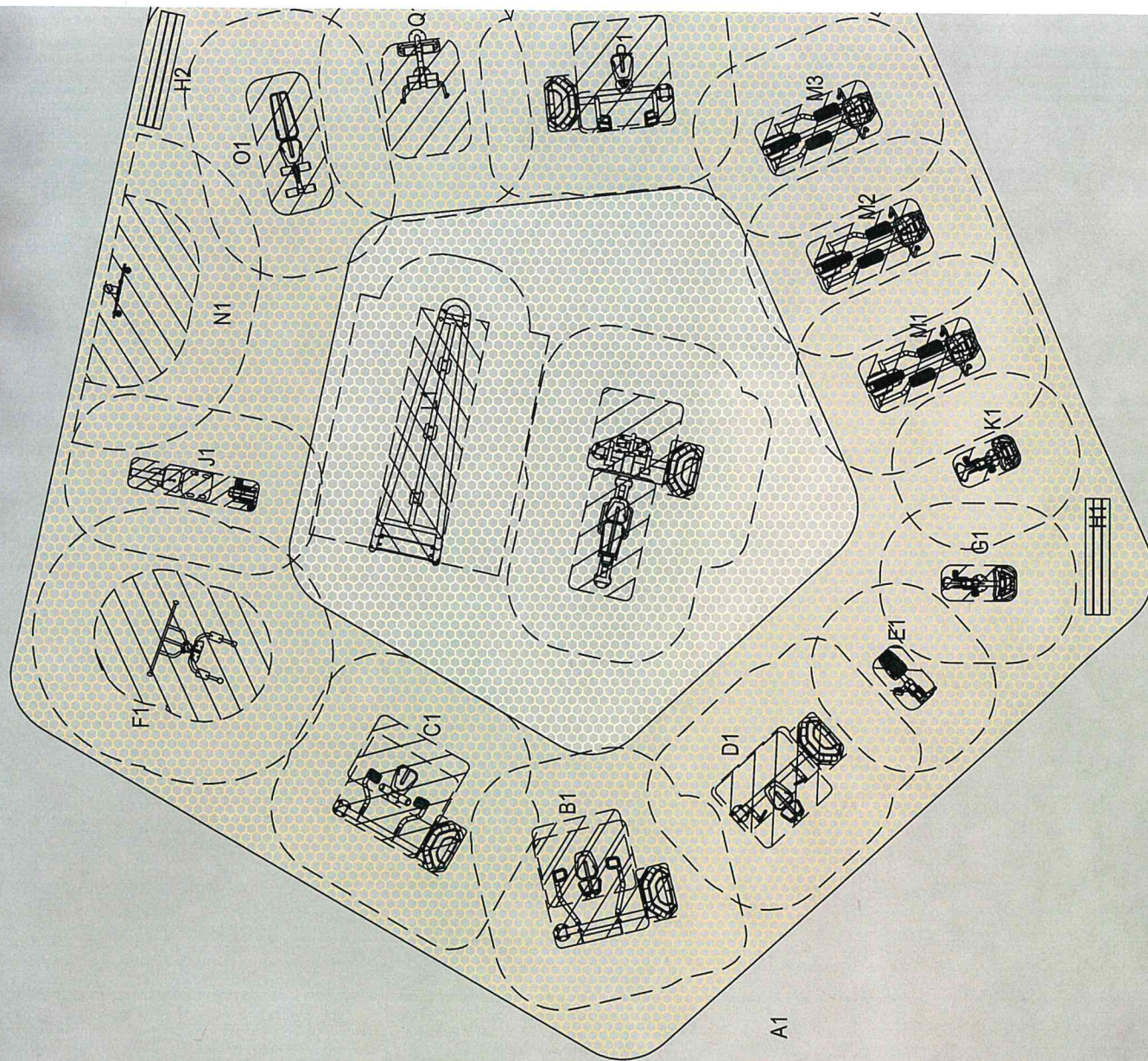
Contact Phone (Office): \_\_\_\_\_

Contact Phone (Cell): \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)







**Pocono Township Board of Commissioners  
Regular Meeting Minutes  
November 4, 2024 | 6:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on November 4, 2024 and was opened by President Richard Wielebinski at 6:08 p.m. followed by the Pledge of Allegiance.

**Roll Call:** Ellen Gnandt, present; Natasha Leap, present; Mike Velardi, present; Brian Winot, present. Rich Wielebinski, present.

**In Attendance:** Leo DeVito, Township Solicitor; Jon Tressler, Engineer; Jennifer Gambino, Events Coordinator; Jerrod Belvin, Township Manager.

**Public Comment**

Cheryl Parks (Resident) – stated that there were loose dogs once again. Zoning and Police came out to investigate. She thanked Commissioner Winot for the gravel delivery.

**Announcements**

The board held a work session on October 21st and prior to this meeting on personnel matters.

**Presentations**

LERTA presentation by Pocono Mountains Economic Development Corporation - Michelle Bisbing & Rachel Hendricks

LERTA is local economic revitalization tax abatement for improvements that are made on property. The program can span a period of time with a maximum of 10 years. This targets properties that are underused and encourages development. The abatement is only on the improvement. Applications must go through the county assessment office for approval. B. Winot and E. Gnandt asked for clarification on approvals, project phases, timelines, and hearings. This secures rateables for the future of the township and long-term planning. L. DeVito asked if any time frame is recommended for the Ordinance. Discussion was had with a potential of 5 years in All Commercial and 10 years in RD.

B. Winot made a motion, seconded by R. Wielebinski, to authorize the Township Solicitor to develop a LERTA Ordinance for presentation to the board at the 11-18-2024 meeting with 5 years LERTA in the Commercial districts and 10 Years in the RD districts. All in favor. Motion carried.

**Consent Agenda**

- Old business consisting of the minutes of the October 21, 2024 regular meeting.
  - General Fund budget adjustments in the amount of \$8,096.00 for the purpose of providing additional funding for the following line items. To cover future expenditures.
  - Sewer Operating adjustments in the amount of \$1,000.00 for the purpose of providing funding to cover future expenditures.
- Financial transactions through October 31, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll, vouchers payable, sewer operating expenditures, construction fund expenditures, and capital reserve expenditures totaling \$198,690.06.

R. Wielebinski made a motion, seconded by N. Leap, to approve the consent agenda. All in favor. Motion carried.

**NEW BUSINESS –**

**Commissioner Comments**

**Richard Wielebinski – President**



- R. Wielebinski made a motion, seconded by M. Velardi, to approve a payment to Minuteman Press for the 2024, Fall, Winter newsletter in the amount of \$5,187.09. Discussion was had, All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by b. Winot, to approve the escrow release #1 for the Spirit of Swiftwater Phase 2 construction escrow in the amount of \$94,540.01. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by N. Leap, to open up the agenda for the purposes of a dangerous structure. All in favor.
- Discussion, property across from Desaki, & Laurel Springs that had a tarp up over the roof with several holes in it. The Tarp has come down in the front of the building. This building looks unsafe. R. Wielebinski made a motion, seconded by M. Velardi, to have the zoning officer check the property at 12.11.1.93 for dangerous structure ordinance next to Laurel Springs. All in favor. Motion carried.

#### **Natasha Leap – Vice President**

#### **Ellen Gndt – Commissioner**

- SBA Cell Tower – No current updates
- Solar Field – The township engineer sent out an email reminding them of the Stop work and Cease and desist order that was being ignored. We are still waiting for the revised plans. We have not heard anything back yet. J. Tresslar, township engineer, recommended a violation notice be sent out. There was a dust complaint that the Conservation District managed.
- Kennel – Zoning and Police went out to meet with the property owners. Ed Gualtieri, resident at kennel property, spoke to the board about the situation and what they are doing to address the issue with the fence.
- Nuisance ordinance- language is still being addressed.
- Winterizing Kenny's way, TLC park and NCC. – on going.
- E. Gndt made a motion, seconded by R. Wielebinski, to hold an executive session after the meeting to continue discussion regarding budget, salary, and potential litigation. All in favor. Motion carried.

#### **Mike Velardi – Commissioner**

#### **Brian Winot – Commissioner**

- B. Winot passed out a list of 25 properties to consider for expanding our commercial zone on the 715 corridors. This will connect our commercial zone from Route 611 to just south of Castle Hill, which the 715 commercial corridor picks up on once again on the other side and runs to 314. This would allow for more opportunities and expansion, which are vital for the future of the township services. Discussion was had. B. Winot made a motion, seconded by M. Velardi, to authorize the township solicitor to draft the zoning ordinance, to convert the 25 parcels identified to be converted to commercial. Roll Call Vote: R. Wielebinski, Aye; B. Winot, Aye, M. Velardi, Aye; N. Leap, Aye; E. Gndt, Nay. Motion carried.

#### **Reports**

##### **Zoning Report**

1104 Sullivan Trail. – The conservation district updated zoning that the property owner has created a dirt bike track in his back yard with exceptionally large holes. The owner is now working with the conservation district to stabilize the area.

A few TDU's are being addressed.

##### **Police Report**

##### **Manager Report –**

- Update Emergency Management – Hazmat rewrite is November 12<sup>th</sup>. Please submit your ideas by the end of the month.
- Update Green Light Go – No recent updates
- NCC Update- M. Velardi made a motion, seconded by R. Wielebinski, to authorize the electrical contractor to start the work on the administrative side of the wing. Discussion was had. All in favor. Motion carried.
- Kenny's Way- Some dangerous trees were removed as per PennDOT's request the two driveways are being combined into one to eliminate the existing hazard.

### **Public Works**

- Public works continue to work on Fall items, drainage, roadside cutting, signage, and intermittent tree work.
- MCTI sewer connect, meeting this week with a local property owner being impacted.
- Pavement restoration has been completed on Birchwood.
- Dory Place, Glenview drive pipe replacement is project – we are working to get that under the dirt, gravel, and low volume road grant from MCCD.
- Parks update – Learn Park ribbon cutting was a success.
- MVP tennis courts final surface was installed, and the fence was being installed.
- The replacement gate has been ordered for MVP.
- Discussion was had regarding the sewer easement extinguishment on Bartonsville Ave. and Route 611 near the Ertle parcel.

### **Events**

- Trunk or Treat on October 27<sup>th</sup> was a success!
- Tree Lighting at TLC Park December 6<sup>th</sup>
- Magic Mistletoe Market is in the works.
- Veterans Memorial Highway Flag
- Park Board update – Meetings will start this coming January.

### **Township Engineer Report**

- Learn Road Roundabout – finalizing drawings and looking to bid after the holidays and award around March with a start date of April. We will need to shut down the road going north during construction. Possible 8-week project.
- Sewer update – working on proposals regarding sewer extension projects for P. Briegel to review.
- TASA project – Comments came back from PennDOT and will be addressed.
- TLC walking bridge – gathering design information.
- MS4 update – No violations we are aware of. Some further review needs to be done for the report due in September of 2025.
- Glenview Dr. is not posted and will be reviewed further.

### **Township Solicitor Report**

- Sewer Business update - Special Counsel, David Roman received various agreements, resolutions, etc, and we are working on setting up a zoom conference.
- Nuisance ordinance update – discussed under E. Gndt's report.
- General Legal update – Sunset Hill shooting range is still pending.
- Archer Lane update – a requisite notice was sent out of our intention to take a default judgment. We should know within a week or so if they are going to proceed any further.
- Zoning Hearing Board updates. – PoconoPlaces LLC ZHB decision was sent out to everyone. We were successful in upholding two out of the three enforcement notices. E. Gndt asked about the violation fee's.
- Learn Road Easement Process working on mini closings and hopefully bid next spring. All title searches have been ordered.

**Public Comment**

Cherl Parks (Resident) – commented that more than one dog is getting out from the kennel property.

Guy Daleiden (Resident) – commented that the dogs from the kennel property do not have collars so an electric fence would not work.

**Adjournment** – R. Wielebinski made a motion, seconded by M. Velardi, to adjourn the meeting at 7:32 p.m., go into executive session and not return. All in favor. Motion carried.

DRAFT



# POCONO TOWNSHIP

## Monday November 18, 2024

### SUMMARY

**Ratify**

|                    |    |            |
|--------------------|----|------------|
| General Fund       | \$ | 2,054.55   |
| Payroll            | \$ | 136,908.54 |
| Sewer Operating    | \$ | 501.77     |
| Sewer Construction |    |            |
| Capital Reserve    |    |            |

**Bill List**

|                                      |           |                   |
|--------------------------------------|-----------|-------------------|
| TOTAL General Fund                   | \$        | 220,086.41        |
| TOTAL Sewer <u>OPERATING</u> Fund    | \$        | 153,347.96        |
| TOTAL Sewer <u>CONSTRUCTION</u> Fund | \$        | 265.50            |
| TOTAL Capital Reserve Fund           | \$        | 113,687.12        |
| Liquid Fuels                         |           |                   |
| <b>TOTAL EXPENDITURES</b>            | <b>\$</b> | <b>626,851.85</b> |

**Fire Tax Disbursement****Budget Adjustments**

|                 |    |           |
|-----------------|----|-----------|
| General Fund    | \$ | 24,100.00 |
| Capital Reserve |    |           |
| Liquid Fuels    |    |           |
| Sewer Operating | \$ | -         |

|                                     |           |                  |
|-------------------------------------|-----------|------------------|
| <b><u>Budget Appropriations</u></b> | <b>\$</b> | <b>24,100.00</b> |
|-------------------------------------|-----------|------------------|

**Budgetary Interfund Transfer**


---

\$ -

**Use of Grant Funds****ARPA FUNDS TO CAPITAL RESERVE**


---

TOTAL CAP. RESERVE \$ -

**ARPA FUNDS TO GENERAL FUND**


---

TOTAL GEN FUND \$ -

---

**Total ARPA Transfers** \$ -

**Notes:**

POCONO TOWNSHIP CHECK LISTING

**RATIFY**

Monday November 18, 2024

General Fund

| Date       | TYPE | Vendor | Memo                    | Amount        |
|------------|------|--------|-------------------------|---------------|
| 11/15/2024 | ACH  |        | PAYROLL ENDING 11/10/24 | \$ 136,908.54 |

TOTAL PAYROLL \$ 136,908.54

General Expenditures

| Date                     | Check | Vendor                    | Memo                    | Amount      |
|--------------------------|-------|---------------------------|-------------------------|-------------|
| 11/4/2024                | 1814  | PENTELEDATA               | Police Internet         | 443.90      |
| 11/7/2024                | 1815  | DISTRICT COURT 43-3-03    | 12.16.1.1-1 Civil 2024  | 214.25      |
| 11/12/2024               | 1816  | BLUE RIDGE COMMUNICATIONS | Police 4 Lines          | 166.11      |
| 11/12/2024               | 1816  | BLUE RIDGE COMMUNICATIONS | TWP 6 Lines             | 249.16      |
| 11/12/2024               | 1816  | BLUE RIDGE COMMUNICATIONS | TLC Internet            | 54.95       |
| 11/12/2024               | 1817  | PENTELEDATA               | NCC Internet            | 72.95       |
| 11/12/2024               | 1817  | PENTELEDATA               | TWP Internet            | 142.90      |
| 11/12/2024               | 1818  | PENTELEDATA               | MVP Internet            | 126.13      |
| 11/12/2024               | 1819  | POCONO RECORD             | Cr for Order # 10565232 | 0.00        |
| 11/12/2024               | 1819  | POCONO RECORD             | Ad 10609492 Bids        | 56.48       |
| 11/12/2024               | 1819  | POCONO RECORD             | Ad 10609486 Budget      | 50.76       |
| 11/12/2024               | 1819  | POCONO RECORD             | Ad 40609458 Budget      | 50.76       |
| 11/12/2024               | 1820  | PPL ELECTRIC UTILITIES    | Kenny's Way Cottage 2   | 211.95      |
| 11/14/2024               | 1821  | DISTRICT COURT 43-3-03    | 145 Marcelle Terr Civil | 214.25      |
| TOTAL General Fund Bills |       |                           |                         | \$ 2,054.55 |

Sewer Operating Fund

| Date                       | Check | Vendor                    | Memo                       | Amount    |
|----------------------------|-------|---------------------------|----------------------------|-----------|
| 11/8/2024                  | 1190  | BLUE RIDGE COMMUNICATIONS | Pump Station 1 Phone       | 66.01     |
| 11/8/2024                  | 1190  | BLUE RIDGE COMMUNICATIONS | Pump Station 2 Phone       | 66.01     |
| 11/8/2024                  | 1191  | PENTELEDATA               | Pump Stations 1-5 Internet | 369.75    |
| TOTAL Sewer Operating Fund |       |                           |                            | \$ 501.77 |

Sewer Construction Fund

| Date | Check | Vendor | Memo | Amount |
|------|-------|--------|------|--------|
|------|-------|--------|------|--------|

TOTAL Sewer Construction Fund \$ -

Capital Reserve Fund

| Date | Check | Vendor | Memo | Amount |
|------|-------|--------|------|--------|
|------|-------|--------|------|--------|

TOTAL Capital Reserve Fund \$ -

TOTAL General Fund

TOTAL Sewer Operating

TOTAL Sewer Construction

Total Capital Reserve

|    |          |                 |
|----|----------|-----------------|
| \$ | 2,054.55 |                 |
| \$ | 501.77   | Authorized by:  |
| \$ | -        |                 |
| \$ | -        | Transferred by: |
| \$ | 2,556.32 |                 |

POCONO TOWNSHIP CHECK LISTING  
Monday November 18, 2024

General Fund

| Date       | Check | Vendor                         | Memo                          | Amount   |
|------------|-------|--------------------------------|-------------------------------|----------|
| 11/14/2024 | 1822  | ACCESS OFFICE TECHNOLOGIES     | TWP Phone Support             | 49.00    |
| 11/14/2024 | 1822  | ACCESS OFFICE TECHNOLOGIES     | Police Phone Support          | 49.00    |
| 11/14/2024 | 1823  | AFLAC                          | Supp Ins                      | 349.56   |
| 11/14/2024 | 1824  | AMERICAN HERITAGE LIFE INSURAN | Supplemental Ins              | 673.16   |
| 11/14/2024 | 1825  | ARGS TECHNOLOGY, LLC           | Oct 2024 Remote IT Services   | 1,781.50 |
| 11/14/2024 | 1825  | ARGS TECHNOLOGY, LLC           | Oct 2024 Remote IT Services   | 2,448.50 |
| 11/14/2024 | 1826  | BEST AUTO SERVICE CENTER       | Unit 95 Service               | 79.95    |
| 11/14/2024 | 1827  | BRODHEAD CREEK REGIONAL AUTHOR | TWP Sewer                     | 165.00   |
| 11/14/2024 | 1827  | BRODHEAD CREEK REGIONAL AUTHOR | Kenny's Way Sewer             | 82.50    |
| 11/14/2024 | 1828  | COOPER ELECTRIC                | TLC Park Supplies             | 5.85     |
| 11/14/2024 | 1829  | CYPHERS TRUCK PARTS            | Truck 8 Supplies              | 56.37    |
| 11/14/2024 | 1830  | DAVIDHEISER'S INC.             | Tracker/ESP Testing           | 168.00   |
| 11/14/2024 | 1831  | DEHART, DEVIN                  | 10/7/24 Uniform Reimb         | 156.63   |
| 11/14/2024 | 1831  | DEHART, DEVIN                  | 11/6/24 Uniform Reimb         | 128.00   |
| 11/14/2024 | 1832  | DES-CPR                        | TWP Recycling                 | 37.50    |
| 11/14/2024 | 1833  | ELAN FINANCIAL SERVICES        | FirstNet Inv 0150X10082024    | 262.92   |
| 11/14/2024 | 1833  | ELAN FINANCIAL SERVICES        | FirstNet Inv 6416X10082024    | 735.63   |
| 11/14/2024 | 1834  | EPSCO                          | NCC Supplies                  | 253.81   |
| 11/14/2024 | 1835  | EUREKA STONE QUARRY, INC.      | 9.5MM WARM R for Birchwood Dr | 1,868.55 |
| 11/14/2024 | 1836  | Frank Arnico                   | Wood Reimb.                   | 38.89    |
| 11/14/2024 | 1837  | FRY'S PLASTIC                  | MVP Supplies                  | 1,490.00 |
| 11/14/2024 | 1838  | GOTTA GO POTTIES               | TLC Park Baseball Field       | 85.00    |
| 11/14/2024 | 1838  | GOTTA GO POTTIES               | TLC Park 10/12-11/8/24        | 740.00   |
| 11/14/2024 | 1838  | GOTTA GO POTTIES               | MVP 10/12-11/8/24 Service     | 150.00   |
| 11/14/2024 | 1839  | HERITAGE LAWN & LANDSCAPING, L | Kenny's Way/TLC Tree Removal  | 1,000.00 |
| 11/14/2024 | 1840  | H. M. BEERS, INC.              | October 2024 SEO Services     | 2,350.00 |
| 11/14/2024 | 1841  | JAN-PRO OF NEPA                | Heritage Center Service       | 185.66   |
| 11/14/2024 | 1841  | JAN-PRO OF NEPA                | TWP Cleaning                  | 538.41   |
| 11/14/2024 | 1841  | JAN-PRO OF NEPA                | Police Cleaning               | 738.39   |
| 11/14/2024 | 1841  | JAN-PRO OF NEPA                | PW Cleaning                   | 261.51   |
| 11/15/2024 | 1842  | KIMBALL MIDWEST                | PW Supplies                   | 38.50    |
| 11/15/2024 | 1843  | BROUGHAL & DEVITO, L.L.P.      | 3043-24 General Billing File  | 2,600.75 |
| 11/15/2024 | 1843  | BROUGHAL & DEVITO, L.L.P.      | 3043-24 General Billing File  | 2,951.25 |



|            |                                     |                                |           |
|------------|-------------------------------------|--------------------------------|-----------|
| 11/15/2024 | 1843 BROUGHAL & DEVITO, L.L.P.      | 3043-24 General Billing File   | 841.50    |
| 11/15/2024 | 1843 BROUGHAL & DEVITO, L.L.P.      | 3043-24 General Billing File   | 247.50    |
| 11/15/2024 | 1844 KOCH 33 FORD TOYOTA            | Interceptor Service            | 697.99    |
| 11/15/2024 | 1844 KOCH 33 FORD TOYOTA            | Interceptor Tax Credit         | -7.94     |
| 11/15/2024 | 1845 LOCUST RIDGE QUARRY            | Anti-Skid Type AS2 85.05tn MVP | 1,211.96  |
| 11/15/2024 | 1845 LOCUST RIDGE QUARRY            | Anti Skid Type AS2 252.27 MVP  | 3,594.88  |
| 11/15/2024 | 1846 Log Cabins at Pocono LLC       | 12.94550 Tax Reassess Refund   | 721.90    |
| 11/15/2024 | 1847 MAULA, MAURA                   | 10/17/24 MVP Yoga              | 15.00     |
| 11/15/2024 | 1847 MAULA, MAURA                   | 10/24/24 MVP Yoga              | 20.00     |
| 11/15/2024 | 1848 MRM WORKER'S COMPENSATION POOL | Install 3 of 12 2024           | 16,534.28 |
| 11/15/2024 | 1849 NATIONWIDE - 457               | Police Pension                 | 231.00    |
| 11/15/2024 | 1849 NATIONWIDE - 457               | Police Pension                 | 4,499.19  |
| 11/15/2024 | 1850 NATIONWIDE - 457               | Police Pension                 | 231.00    |
| 11/15/2024 | 1850 NATIONWIDE - 457               | Police Pension                 | 4,495.99  |
| 11/15/2024 | 1851 NEPA BUSINESS TECHNOLOGIES     | TWP Phone Support              | 49.00     |
| 11/15/2024 | 1851 NEPA BUSINESS TECHNOLOGIES     | Police Phone Support           | 49.00     |
| 11/15/2024 | 1852 PITNEY BOWES                   | Postage Machine Rental         | 142.35    |
| 11/15/2024 | 1853 PPL ELECTRIC UTILITIES         | Sullivan Tr & Rt 715 Light     | 41.80     |
| 11/15/2024 | 1854 PPL ELECTRIC UTILITIES         | Brookdale Rd Traffic Light     | 58.49     |
| 11/15/2024 | 1855 PPL ELECTRIC UTILITIES         | NCC & Kenny's Way              | 2,155.09  |
| 11/15/2024 | 1855 PPL ELECTRIC UTILITIES         | TWP Lights                     | 1,012.70  |
| 11/15/2024 | 1855 PPL ELECTRIC UTILITIES         | Traffic Lights                 | 359.82    |
| 11/15/2024 | 1855 PPL ELECTRIC UTILITIES         | Park Lights                    | 382.03    |
| 11/15/2024 | 1856 PORTLAND CONTRACTORS, INC.     | Oct 2024 Services              | 335.00    |
| 11/15/2024 | 1856 PORTLAND CONTRACTORS, INC.     | New Facility Water Startup     | 380.00    |
| 11/15/2024 | 1857 PPL ELECTRIC UTILITIES         | TLC Park Lights                | 258.67    |
| 11/15/2024 | 1857 PPL ELECTRIC UTILITIES         | Alger Ave Area Light           | 14.55     |
| 11/15/2024 | 1858 RATH, ERIC                     | 10/31/24 Uniform Reimb         | 108.00    |
| 11/15/2024 | 1859 SARCINELLO PLANNING & GIS SERV | Zoning Ord Amendments ARPA     | 961.88    |
| 11/15/2024 | 1860 SAYRE, CORY                    | 2024 Workboots Reimb           | 194.95    |
| 11/15/2024 | 1861 SFM CONSULTING LLC             | Zoning Services Oct 2024       | 8,677.50  |
| 11/15/2024 | 1861 SFM CONSULTING LLC             | Building Code Services Oct 24  | 9,821.39  |
| 11/15/2024 | 1862 SHICK, TOM                     | 2024 Clothing Reimb            | 55.01     |
| 11/15/2024 | 1863 SPARKLE CAR WASH               | Police Car Washes Oct 2024     | 30.09     |
| 11/15/2024 | 1864 STEPHENSON EQUIPMENT, INC.     | Clear Urethane                 | 576.20    |
| 11/15/2024 | 1865 STROUDSBURG ELECTRIC MOTOR SER | M18 Surge Impact Bare Tool     | 169.99    |
| 11/15/2024 | 1866 Tactical Data Group LLC        | Nov 2024 Monthly Retainer      | 3,000.00  |
| 11/15/2024 | 1867 T&M ASSOCIATES                 | POCO00151 Green Light Go GRANT | 226.62    |
| 11/15/2024 | 1867 T&M ASSOCIATES                 | POCO00154 MS-4 App Res & Waive | 1,139.50  |
| 11/15/2024 | 1867 T&M ASSOCIATES                 | POCO00164 Stadden Rd Bridge    | 83.00     |
| 11/15/2024 | 1867 T&M ASSOCIATES                 | POCOG2401 2024 General Engin   | 1,384.00  |

Sewer Operating

|                    |                                     |  |  |                                |              |
|--------------------|-------------------------------------|--|--|--------------------------------|--------------|
| 11/15/2024         | 1867 T&M ASSOCIATES                 |  |  | POCOR0900 123 Archer Ln Drivew | 490.00       |
| 11/15/2024         | 1867 T&M ASSOCIATES                 |  |  | POCS00017 Culvert Replace Glen | 2,800.50     |
| 11/15/2024         | 1868 UNIFIRST CORPORATION           |  |  | TWP Mats                       | 41.06        |
| 11/15/2024         | 1868 UNIFIRST CORPORATION           |  |  | TWP Mats                       | 41.06        |
| 11/15/2024         | 1869 US BANK - LOCKBOX CM9722       |  |  | EE Contribution                | 7,862.27     |
| 11/15/2024         | 1870 Wayne Bank                     |  |  | New Complex Loan Interest      | 99,429.62    |
| 11/15/2024         | 1871 WEITZMANN, WEITZMANN & HUFFMAN |  |  | ZHB Pocono Places Appeal       | 3,686.48     |
| 11/15/2024         | 1872 WILSON PRODUCTS COMPRESSED GAS |  |  | Cylinder Rental                | 16.50        |
| 11/15/2024         | 1873 ZELENKOFKSKE AXELROD LLC       |  |  | 2023 Audit Pocono Township     | 18,025.00    |
| 11/15/2024         | 1874 VECTOR SECURITY, INC           |  |  | 11/6/24-12/31/24               | 104.71       |
| 11/15/2024         | 1874 VECTOR SECURITY, INC           |  |  | 1/1/25-2/5/25                  | 68.54        |
| TOTAL GENERAL FUND |                                     |  |  |                                | \$220,086.41 |

Sewer Construction Fund

| Date                          | Check | Vendor         | Memo                           | Amount   |
|-------------------------------|-------|----------------|--------------------------------|----------|
| 11/14/2024                    | 1006  | T&M ASSOCIATES | POCS00011 Bartonsville Ave Sew | 265.50   |
| TOTAL Sewer Construction Fund |       |                |                                | \$265.50 |

Capital Reserve Fund

| Date | Check | Vendor | Memo | Amount |
|------|-------|--------|------|--------|
|------|-------|--------|------|--------|

|                            |                                   |                              |              |
|----------------------------|-----------------------------------|------------------------------|--------------|
| 11/14/2024                 | 1070 FNB EQUIPMENT FINANCE        | 2021 Peterbilt 348           | 35,684.47    |
| 11/14/2024                 | 1070 FNB EQUIPMENT FINANCE        | 2021 Peterbilt 348           | 1,564.88     |
| 11/14/2024                 | 1071 KEYSTONE SEALCOATING OF NEPA | MVP Upper Tennis Ct Complete | 59,800.00    |
| 11/14/2024                 | 1072 MOTOROLA SOLUTIONS INC       | PCCD Grant Radios            | 3,200.00     |
| 11/14/2024                 | 1072 MOTOROLA SOLUTIONS INC       | PCCD Grant Radios            | 4,710.58     |
| 11/14/2024                 | 1073 T&M ASSOCIATES               | ARPA 2023 Sidewalk           | 1,792.19     |
| 11/14/2024                 | 1074 VIGILANT SOLUTIONS           | 4/2024 - 3/2025 Sub          | 6,675.00     |
| 11/14/2024                 | 1074 VIGILANT SOLUTIONS           | 10/2024 - 9/2025 Sub         | 260.00       |
| TOTAL Capital Reserve Fund |                                   |                              | \$113,687.12 |

Liquid Fuels

| Date | Check | Payee | Memo | Amount |
|------|-------|-------|------|--------|
|------|-------|-------|------|--------|

|        |
|--------|
| \$0.00 |
|--------|

Fire Tax Disbursement

| Date | Check | Payee | Memo | Amount |
|------|-------|-------|------|--------|
|------|-------|-------|------|--------|

|                |        |
|----------------|--------|
| TOTAL Fire Tax | \$0.00 |
|----------------|--------|

General Fund  
Sewer Operating  
Sewer Construction Fund  
Capital Reserve  
Fire Tax Disbursement  
Liquid Fuels  
TOTAL TRANSFERS

|    |              |                       |
|----|--------------|-----------------------|
| \$ | 220,086.41   | Authorized by: _____  |
| \$ | 153,347.96   |                       |
| \$ | 265.50       |                       |
|    | \$113,687.12 |                       |
| \$ | -            |                       |
| \$ | -            |                       |
| \$ | 487,386.99   | Transferred by: _____ |



BUDGET ADJUSTMENT REQUEST

The line items in the funds listed below require additional funding to cover expenditures for the remainder of the year. Department heads request Board of Commissioners' approval to move funding to the lines indicated below.

| GENERAL FUND                     |            | Amount |                                   | TO | Amount    | Explanation                                                                      |
|----------------------------------|------------|--------|-----------------------------------|----|-----------|----------------------------------------------------------------------------------|
| FROM                             |            | Amount |                                   |    |           |                                                                                  |
| 01.454.373 Repairs & Maintenance | 01.401.200 |        | ADMINISTRATIVE ALLOWANCES         |    | 500.00    | Line needs to be increased to cover deficit                                      |
|                                  | 01.401.420 |        | DUES, SUBSCRIPTIONS & MEMBERSHIPS |    | 600.00    | Line needs to be increased to ensure sufficient funding for the rest of the year |
|                                  | 01.405.110 |        | OVERTIME WAGES                    |    | 1,000.00  | Line needs to be increased to ensure sufficient funding for the rest of the year |
|                                  | 01.410.180 |        | OVERTIME WAGES                    |    | 5,000.00  | Line needs to be increased to ensure sufficient funding for the rest of the year |
| 01.430.260 Minor Equip Purchases | 01.410.450 |        | CONTRACTED SERVICES               |    | 5,000.00  | Line needs to be increased to ensure sufficient funding for the rest of the year |
|                                  | 01.414.314 |        | LEGAL EXPENSES                    |    |           | Line needs to be increased to ensure sufficient funding for the rest of the year |
|                                  | 01.430.120 |        | OVERTIME WAGES                    |    | 1,500.00  | Line needs to be increased to ensure sufficient funding for the rest of the year |
|                                  | 01.454.220 |        | OPERATING SUPPLIES                |    | 10,000.00 | Line needs to be increased to ensure sufficient funding for the rest of the year |
| TOTAL ADJUSTMENTS                |            |        |                                   |    | 24,100.00 |                                                                                  |
| SEWER OPERATING                  |            |        |                                   |    |           |                                                                                  |
| FROM                             |            | Amount |                                   | TO | Amount    |                                                                                  |
|                                  |            |        |                                   |    |           |                                                                                  |
|                                  |            |        |                                   |    |           |                                                                                  |
|                                  |            |        |                                   |    |           |                                                                                  |
| TOTAL ADJUSTMENTS                |            |        |                                   |    | 0.00      |                                                                                  |

TREASURER'S QUARTERLY REPORT SUMMARY  
REVENUE

2024

|             | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUND |
|-------------|-----------------|--------------------|-----------------|--------------------|-----------------------|--------------|
| Q1          | \$ 3,700,815    | \$ 1,217,267       | \$ 443,756      | \$ 1,044,497       | \$ 26,439             | \$ 5,253     |
| Q2          | \$ 4,743,742    | \$ 5,032,285       | \$ 6,011        | \$ 1,050,977       | \$ 34,075             | \$ 10,117    |
| Q3          | \$ 2,340,750    | \$ 154,354         | \$ 5,859        | \$ 1,211,528       | \$ 33,202             | \$ 9,787     |
| Q4          |                 |                    |                 |                    |                       |              |
| Total       | \$ 10,785,307   | \$ 6,403,906       | \$ 455,627      | \$ 3,307,003       | \$ 93,715             | \$ 25,157    |
| 2024 BUDGET | \$ 10,245,958   | \$ 11,120,431      | \$ 440,138      | \$ 3,981,060       | \$ 2,372,000          |              |
| % OF BUDGET | 105.26%         | 57.59%             | 103.52%         | 83.07%             | 3.95%                 |              |

2023

|             | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUND |
|-------------|-----------------|--------------------|-----------------|--------------------|-----------------------|--------------|
| Q1          | \$ 2,073,520    | \$ 77,213          | \$ 4            | \$ 1,012,497       | \$ 7,914              | \$ 4,483     |
| Q2          | \$ 5,218,868    | \$ 1,431,588       | \$ 446,259      | \$ 1,097,251       | \$ 1,412,209          | \$ 4,423     |
| Q3          | \$ 2,248,275    | \$ 532,627         | \$ 2,210        | \$ 1,091,834       | \$ 16,143             | \$ 4,297     |
| Q4          | \$ 1,424,210    | \$ 426,540         | \$ 471          | \$ 1,154,501       | \$ 16,243             | \$ 5,840     |
| Total       | \$ 10,964,873   | \$ 2,467,969       | \$ 448,944      | \$ 4,356,083       | \$ 1,452,509          | \$ 19,043    |
| 2023 BUDGET | \$ 9,680,843    | \$ 441,943         | \$ 440,138      | \$ 3,981,060       | \$ 2,372,000          |              |
| % OF BUDGET | 113.26%         | 558.44%            | 102.00%         | 109.42%            | 61.24%                |              |

2022

|    | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUND |
|----|-----------------|--------------------|-----------------|--------------------|-----------------------|--------------|
| Q1 | \$ 1,924,285    | \$ 2,082,573       | \$ -            | \$ 1,907,560       | \$ 817,808            | \$ 167       |
| Q2 | \$ 3,700,035    | \$ 461,915         | \$ 432,471      | \$ 944,290         | \$ 1,048              | \$ 98        |
| Q3 | \$ 1,768,165    | \$ 40,481          | \$ 76           | \$ 951,177         | \$ 1,545              | \$ 582,397   |

|             |                     |                     |                   |                     |                   |                   |
|-------------|---------------------|---------------------|-------------------|---------------------|-------------------|-------------------|
| Q4          | \$ 1,258,930        | \$ 385,740          | \$ 139            | \$ 982,008          | \$ 4,756          | \$ 1,115          |
| Total       | <u>\$ 8,651,415</u> | <u>\$ 2,970,709</u> | <u>\$ 432,687</u> | <u>\$ 4,785,036</u> | <u>\$ 825,157</u> | <u>\$ 583,778</u> |
| 2022 BUDGET | \$ 10,245,958       | \$ 4,423,336        | \$ 440,138        | \$ 5,184,825        | \$ 2,372,000      |                   |
| % OF BUDGET | 84.44%              | 67.16%              | 98.31%            | 92.29%              | 34.79%            |                   |

## 2021

|             | GENERAL<br>FUND     | CAPITAL<br>RESERVE  | LIQUID<br>FUELS   | SEWER<br>OPERATING   | SEWER<br>CONSTRUCTION | ARPA<br>FUND      |
|-------------|---------------------|---------------------|-------------------|----------------------|-----------------------|-------------------|
| Q1          | \$ 1,373,435        | \$ 298              | \$ 437,521        | \$ 966,373           | \$ 183                | \$ -              |
| Q2          | \$ 3,535,542        | \$ 1,174,358        | \$ 129            | \$ 8,521,249         | \$ 351,728            | \$ -              |
| Q3          | \$ 1,556,294        | \$ 348,548          | \$ 21             | \$ 927,169           | \$ 866                | \$ 580,338        |
| Q4          | \$ 1,234,089        | \$ 198,013          | \$ -              | \$ 1,015,223         | \$ -                  | \$ 198            |
| Total       | <u>\$ 7,699,361</u> | <u>\$ 1,721,217</u> | <u>\$ 437,671</u> | <u>\$ 11,430,013</u> | <u>\$ 352,778</u>     | <u>\$ 580,536</u> |
| 2021 BUDGET | \$ 7,725,911        | \$ 2,637,080        | \$ 426,209        | \$ 3,811,500         | \$ 755,338            |                   |
| % OF BUDGET | 99.66%              | 65.27%              | 102.69%           | 299.88%              | 46.70%                |                   |

## 2020

|             | GENERAL<br>FUND     | CAPITAL<br>RESERVE | LIQUID<br>FUELS   | SEWER<br>OPERATING  | SEWER<br>CONSTRUCTION |
|-------------|---------------------|--------------------|-------------------|---------------------|-----------------------|
| Q1          | \$ 1,239,381        | \$ 214,311         | \$ 472,174        | \$ 960,832          | \$ 566                |
| Q2          | \$ 2,574,429        | \$ 174,974         | \$ 544            | \$ 982,810          | \$ 25,184             |
| Q3          | \$ 1,837,586        | \$ 170,853         | \$ -              | \$ 955,418          | \$ 228                |
| Q4          | \$ 1,020,866        | \$ 218,842         | \$ -              | \$ 963,151          | \$ 204                |
| Total       | <u>\$ 6,672,262</u> | <u>\$ 778,981</u>  | <u>\$ 472,718</u> | <u>\$ 3,862,211</u> | <u>\$ 26,183</u>      |
| 2020 BUDGET | \$ 6,880,828        | \$ 2,936,026       | \$ 463,487        | \$ 3,869,802        | \$ 504,000            |
| % OF BUDGET | 96.97%              | 26.53%             | 101.99%           | 99.80%              | 5.20%                 |

## 2019

|    | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION |
|----|-----------------|--------------------|-----------------|--------------------|-----------------------|
| Q1 | \$ 1,176,848    | \$ 5,261           | \$ 484,583      | \$ 945,206         | \$ 190,546            |
| Q2 | \$ 3,287,496    | \$ 15,790          | \$ 609          | \$ 1,955,225       | \$ 49,145             |



|                    |                     |                     |                   |                     |                   |
|--------------------|---------------------|---------------------|-------------------|---------------------|-------------------|
| <b>Q3</b>          | <b>\$ 1,612,553</b> | <b>\$ 62,824</b>    | <b>\$ 255</b>     | <b>\$ 1,043,860</b> | <b>\$ 674</b>     |
| <b>Q4</b>          | <b>\$ 855,128</b>   | <b>\$ 122,302</b>   | <b>\$ -</b>       | <b>\$ 863,802</b>   | <b>\$ 613</b>     |
| <b>Total</b>       | <b>\$ 6,932,025</b> | <b>\$ 206,178</b>   | <b>\$ 485,447</b> | <b>\$ 4,808,094</b> | <b>\$ 240,978</b> |
| <b>2019 BUDGET</b> | <b>\$ 6,792,759</b> | <b>\$ 2,181,035</b> | <b>\$ 473,119</b> | <b>\$ 3,958,000</b> | <b>\$ 200,000</b> |
| <b>% OF BUDGET</b> | <b>101.76%</b>      | <b>3.89%</b>        | <b>102.61%</b>    | <b>123.75%</b>      | <b>120.49%</b>    |

**2018**

|                    | <b>GENERAL<br/>FUND</b> | <b>CAPITAL<br/>RESERVE</b> | <b>LIQUID<br/>FUELS</b> | <b>SEWER<br/>OPERATING</b> | <b>SEWER<br/>CONSTRUCTION</b> |
|--------------------|-------------------------|----------------------------|-------------------------|----------------------------|-------------------------------|
| <b>Q1</b>          | <b>\$ 1,078,653</b>     | <b>\$ 1,999</b>            | <b>\$ 474,168</b>       | <b>\$ 989,205</b>          | <b>\$ 1,098</b>               |
| <b>Q2</b>          | <b>\$ 3,626,971</b>     | <b>\$ 106,825</b>          | <b>\$ 595</b>           | <b>\$ 2,217,235</b>        | <b>\$ 823</b>                 |
| <b>Q3</b>          | <b>\$ 1,265,392</b>     | <b>\$ 7,799</b>            | <b>\$ 524</b>           | <b>\$ 918,495</b>          | <b>\$ 581</b>                 |
| <b>Q4</b>          | <b>\$ 980,099</b>       | <b>\$ 332,455</b>          | <b>\$ 1</b>             | <b>\$ 5,670,474</b>        | <b>\$ 575</b>                 |
| <b>Total</b>       | <b>\$ 6,951,114</b>     | <b>\$ 449,077</b>          | <b>\$ 475,287</b>       | <b>\$ 9,795,409</b>        | <b>\$ 3,077</b>               |
| <b>2018 BUDGET</b> | <b>\$ 6,927,688</b>     | <b>\$ 4,104,764</b>        | <b>\$ 466,734</b>       | <b>\$ 4,929,694</b>        | <b>\$ 10,000</b>              |
| <b>% OF BUDGET</b> | <b>100.34%</b>          | <b>10.94%</b>              | <b>101.83%</b>          | <b>107.77%</b>             | <b>30.77%</b>                 |

**2017**

|                    | <b>GENERAL<br/>FUND</b> | <b>CAPITAL<br/>RESERVE</b> | <b>LIQUID<br/>FUELS</b> | <b>SEWER<br/>OPERATING</b> | <b>SEWER<br/>CONSTRUCTION</b> |
|--------------------|-------------------------|----------------------------|-------------------------|----------------------------|-------------------------------|
| <b>Q1</b>          | <b>\$ 1,326,191</b>     | <b>\$ 1,076,726</b>        | <b>\$ 450,771</b>       | <b>\$ 2,218,867</b>        | <b>\$ 3,643,780</b>           |
| <b>Q2</b>          | <b>\$ 3,500,004</b>     | <b>\$ 1,095</b>            | <b>\$ 563</b>           | <b>\$ 1,098,060</b>        | <b>\$ 6,414</b>               |
| <b>Q3</b>          | <b>\$ 1,063,505</b>     | <b>\$ 1,025</b>            | <b>\$ 563</b>           | <b>\$ 1,009,971</b>        | <b>\$ 6,366</b>               |
| <b>Q4</b>          | <b>\$ 945,296</b>       | <b>\$ 3,001,736</b>        | <b>\$ 502</b>           | <b>\$ 2,185,281</b>        | <b>\$ 5,399</b>               |
| <b>Total</b>       | <b>\$ 6,834,996</b>     | <b>\$ 4,080,582</b>        | <b>\$ 452,398</b>       | <b>\$ 6,512,179</b>        | <b>\$ 3,661,959</b>           |
| <b>2017 BUDGET</b> | <b>\$ 8,507,298</b>     | <b>\$ 1,057,942</b>        | <b>\$ 444,567</b>       | <b>\$ 5,857,061</b>        | <b>\$ 2,807,017</b>           |
| <b>% OF BUDGET</b> | <b>80.34%</b>           | <b>385.71%</b>             | <b>101.76%</b>          | <b>111.19%</b>             | <b>130.46%</b>                |

## EXPENDITURES

## 2024

|             | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUND |
|-------------|-----------------|--------------------|-----------------|--------------------|-----------------------|--------------|
| Q1          | \$ 2,665,230    | \$ 494,606         | \$ -            | \$ 633,291         | \$ 12,885             | \$ 33,345    |
| Q2          | \$ 2,672,154    | \$ 5,501,161       | \$ -            | \$ 748,288         | \$ 57,898             | \$ 17,018    |
| Q3          | \$ 1,691,484    | \$ 453,100         | \$ 440,138      | \$ 612,727         | \$ 47,924             | \$ 79,091    |
| Q4          | \$ -            | \$ -               | \$ -            | \$ -               | \$ -                  | \$ -         |
|             | \$ 7,028,868    | \$ 6,448,867       | \$ 440,138      | \$ 1,994,306       | \$ 118,707            | \$ 129,454   |
| 2024 BUDGET | \$ 2,665,230    | \$ 494,606         | \$ 6,011        | \$ 5,184,825       | \$ 2,372,000          | \$ 515,687   |
| % OF BUDGET | 263.72%         | 1303.84%           | 7321.63%        | 38.46%             | 5.00%                 |              |

## 2023

|             | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUND |
|-------------|-----------------|--------------------|-----------------|--------------------|-----------------------|--------------|
| Q1          | \$ 1,938,559    | \$ 239,383         | \$ -            | \$ 618,052         | \$ 3,780              | \$ 8,153     |
| Q2          | \$ 2,855,401    | \$ 572,230         | \$ -            | \$ 1,874,930       | \$ 21,742             | \$ 24,997    |
| Q3          | \$ 2,012,719    | \$ 1,308,031       | \$ 447,600      | \$ 568,320         | \$ 2,699              | \$ 37,095    |
| Q4          | \$ 2,170,379    | \$ 283,835         | \$ -            | \$ 1,273,844       | \$ 141,800            | \$ 70,568    |
|             | \$ 8,977,059    | \$ 2,403,480       | \$ 447,600      | \$ 4,335,147       | \$ 170,021            | \$ 140,814   |
| 2023 BUDGET | \$ 10,053,643   | \$ 6,228,993       | \$ 447,600      | \$ 4,290,821       | \$ 1,797,000          | \$ 357,645   |
| % OF BUDGET | 89.29%          | 38.59%             | 100.00%         | 101.03%            | 9.46%                 | 39.37%       |

## 2022

|    | GENERAL<br>FUND | CAPITAL<br>RESERVE | LIQUID<br>FUELS | SEWER<br>OPERATING | SEWER<br>CONSTRUCTION | ARPA<br>FUNDS |
|----|-----------------|--------------------|-----------------|--------------------|-----------------------|---------------|
| Q1 | \$ 3,699,254    | \$ 305,669         | \$ -            | \$ 1,371,567       | \$ 169,571            | \$ 100,268    |
| Q2 | \$ 1,677,806    | \$ 596,523         | \$ -            | \$ 1,193,142       | \$ 298,979            | \$ 27,684     |
| Q3 | \$ 1,870,403    | \$ 1,089,723       | \$ 432,471      | \$ 513,868         | \$ 211,276            | \$ 808        |
| Q4 | \$ 1,845,189    | \$ 510,499         | \$ -            | \$ 1,167,824       | \$ 229,981            | \$ 46,241     |
|    | \$ 9,092,652    | \$ 2,502,414       | \$ 432,471      | \$ 4,246,401       | \$ 909,806            | \$ 175,001    |

GENERAL FUND  
CASH ACCOUNTS BEGINNING BALANCES

GENERAL CASH

Payroll

Petty Cash

FEES IN LIEU COMMITTED

KOLLAR COMMITTED

\*From balance sheet

Income

|                                           |              |              |            |              |              |             |      |
|-------------------------------------------|--------------|--------------|------------|--------------|--------------|-------------|------|
| 301.100 - Real Estate Taxes - Current     | 1,091,187.83 | 3,211,215.36 | 249,314.57 | 4,551,717.76 | 4,599,009.34 | -47,291.58  | 99%  |
| 301.102 - Specialty Taxes                 | 120,715.52   | 185,636.55   | 427,782.09 | 734,134.16   | 800,000.00   | -65,865.84  | 92%  |
| 310.200 - Earned Income Taxes             | 471,316.84   | 589,960.75   | 438,291.47 | 1,499,569.06 | 1,600,000.00 | -100,430.94 | 94%  |
| Taxes Other                               |              |              |            |              |              |             |      |
| 301.101 - Judicial Sales - Tax Claim      |              |              |            | 0.00         |              |             |      |
| 301.200 - Real Estate Taxes - Delinquent  | 32,997.09    | 57,131.75    | 39,054.12  | 129,182.96   | 100,000.00   | 29,182.96   | 129% |
| 301.300 - Returned Taxes - Upset Sale     |              |              |            | 0.00         | 2,000.00     | -2,000.00   | 0%   |
| 301.400 - Returned Tax - Repository Sale  |              |              | 69.42      | 69.42        |              |             |      |
| 310.100 - Real Estate Transfer Taxes      | 78,919.38    | 108,343.65   | 129,391.49 | 316,654.52   | 275,000.00   | 41,654.52   | 115% |
| 310.500 - Local Services Taxes            | 119,795.60   | 118,096.45   | 121,669.91 | 359,561.96   | 370,000.00   | -10,438.04  | 97%  |
| Total Taxes Other                         | 231,712.07   | 283,571.85   | 290,184.94 | 805,468.86   | 747,000.00   | 58,468.86   | 108% |
| Licenses, permits and fees                |              |              |            |              |              |             |      |
| 321.800 - Cable TV Franchise Fees         | 35,068.30    |              |            | 35,068.30    | 200,000.00   | -164,931.70 | 18%  |
| 322.100 - Application fees                | 0.00         |              |            | 0.00         | 100.00       | -100.00     | 0%   |
| Total Licenses, permits and fees          | 35,068.30    | 0.00         | 0.00       | 35,068.30    | 200,100.00   | -165,031.70 | 18%  |
| Fines and Forfeits                        |              |              |            |              |              |             |      |
| 331.100 - Court Fines - District Magistra | 17,626.98    | 15,463.94    | 5,231.74   | 38,322.66    | 50,000.00    | -11,677.34  | 77%  |
| 331.110 - Motor Vehicle Code Violations   | 1,608.10     | 3,030.91     |            | 4,639.01     | 15,000.00    | -10,360.99  | 31%  |
| 331.200 - Ordinance Violations            |              | 8,734.25     |            | 8,734.25     | 0.00         | 8,734.25    |      |
| 332.100 - Restitution                     |              |              |            | 0.00         | 0.00         | 0.00        | 0%   |
| Total Fines and Forfeits                  | 19,235.08    | 27,229.10    | 5,231.74   | 51,695.92    | 65,000.00    | -13,304.08  | 80%  |
| 341.010 - Interest on Investments         | 46,155.48    | 104,226.19   | 119,848.73 | 270,230.40   | 30,000.00    | 240,230.40  | 901% |
| Other State Grants                        |              |              |            |              |              |             |      |
| 354.100 - Police Grants                   | 0.00         | 3,136.45     |            | 3,136.45     | 4,000.00     | -863.55     | 78%  |
| 354.101 - PCCD GRANT POLICE               | 11,535.10    |              |            | 11,535.10    | 11,535.00    | 0.10        | 100% |
| 354.102 - COP GRANT                       | 0.00         | 31,433.88    | 37,051.41  | 68,485.29    | 83,333.33    | -14,848.04  | 82%  |
| 355.010 - Public Utility Realty Tax       | 0.00         |              |            | 0.00         | 5,000.00     | -5,000.00   | 0%   |
| 355.040 - Alcoholic Beverage Licenses     | 1,950.00     |              | 2,800.00   | 4,750.00     | 4,000.00     | 750.00      | 119% |
| 355.050 - Pension System State Aid        | 0.00         |              | 377,493.31 | 377,493.31   | 250,000.00   |             |      |
| 355.070 - Foreign Fire Insurance          | 0.00         |              | 84,676.04  | 84,676.04    | 88,000.00    |             |      |
| 356.100 - State Payments in Lieu of Taxes | 0.00         |              | 24.00      | 24.00        | 400.00       | -376.00     | 6%   |
| Total Other State Grants                  | 13,485.10    | 34,570.33    | 502,044.76 | 550,100.19   | 446,768.33   | -20,837.48  | 123% |
| 351.140 - ARP FEDERAL FUND                | 7,916.25     | 10,114.81    | 13,707.72  | 31,738.78    | 82,750.00    | -51,011.22  | 38%  |
| Police Services & OT Reim.                |              |              |            |              |              |             |      |
| 362.101 - Reimbursement Police overtime   | 247.00       | 4,845.41     | 9,804.92   | 14,897.33    | 15,000.00    | -102.67     | 99%  |
| 362.100 - Police Services                 | 8,577.36     | 6,433.02     |            | 15,010.38    | 10,000.00    | 5,010.38    | 150% |
| Total Police Services & OT Reim.          | 8,824.36     | 11,278.43    | 9,804.92   | 29,907.71    | 25,000.00    | 4,907.71    | 120% |
| Building Permits                          |              |              |            |              |              |             |      |
| 362.410 - Building Permits                | 1,007,159.77 | 36,624.10    | 176,102.83 | 1,221,886.70 | 400,000.00   | 821,886.70  | 305% |
| Total Building Permits                    | 1,007,159.77 | 36,624.10    | 176,102.83 | 1,221,886.70 | 400,000.00   | 821,886.70  | 305% |
| Charges for Services                      |              |              |            |              |              |             |      |
| 361.101 - Sewer Admin. Services           | 53,048.55    | 50,118.95    | 47,189.35  | 150,356.85   | 212,194.18   | -61,837.33  | 71%  |
| 361.310 - Subdivision, Land Develop Fees  | 1,500.00     | 4,500.00     | 2,850.00   | 8,850.00     | 5,000.00     | 3,850.00    | 177% |
| 361.330 - Zoning Hearing Board Fees       | 6,300.00     | 4,000.00     | 2,000.00   | 12,300.00    | 4,000.00     | 8,300.00    | 308% |



|                                           | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 | Q1 - Q4 2024  | Annual Budget | \$ Over/Under Budget | % of Budget |
|-------------------------------------------|--------------|--------------|--------------|---------|---------------|---------------|----------------------|-------------|
| 361.340 - Cond Use, Curative PRD Fees     | 0.00         |              |              |         | 0.00          | 750.00        | -750.00              | 0%          |
| 361.700 - Reproduction of Records         | 0.00         | 781.00       | 3.25         |         | 784.25        | 50.00         | 734.25               | 1569%       |
| 362.110 - Sale of Police Reports          | 1,030.00     | 590.00       | 1,296.70     |         | 2,916.70      | 4,000.00      | -1,083.30            | 73%         |
| 362.130 - Security Alarm Fees             | 20.00        |              | 40.00        |         | 60.00         | 100.00        | -40.00               | 60%         |
| 362.300 - Zoning Permits                  | 524,152.50   | 10,049.50    | 14,071.97    |         | 548,273.97    | 50,000.00     | 498,273.97           | 1037%       |
| 362.301 - GRADING PERMITS                 | 2,000.00     |              | 1,500.00     |         | 3,500.00      | 4,000.00      | -500.00              | 0%          |
| 362.440 - Sewer System Permits            | 3,650.00     | 5,200.00     | 4,200.00     |         | 13,050.00     | 20,000.00     | -6,950.00            | 65%         |
| 362.450 - Use & Occupancy Permits         | 200.00       | 550.00       | 175.00       |         | 925.00        | 2,500.00      | -1,575.00            | 37%         |
| 362.475 - Well Permits                    | 100.00       | 200.00       | 300.00       |         | 600.00        | 1,500.00      | -900.00              | 40%         |
| 362.480 - Pool Permits                    | 0.00         |              |              |         | 0.00          | 100.00        | -100.00              | 0%          |
| 362.485 - Sign Permits                    | 0.00         |              |              |         | 0.00          | 3,000.00      | -3,000.00            | 0%          |
| 362.491 - Fireworks Permits               | 0.00         |              |              |         | 0.00          | 200.00        | -200.00              | 0%          |
| 362.493 - TRANSIENT DWELLING              | 7,000.00     | 2,000.00     | 6,500.00     |         | 15,500.00     | 20,000.00     | -4,500.00            | 78%         |
| 362.495 - UCC Fees                        | 162.00       | 238.50       | 189.00       |         | 589.50        | 800.00        | -210.50              | 74%         |
| 362.600 - Miscellaneous Permits           | 0.00         | 1,400.00     | 200.00       |         | 1,600.00      | 500.00        | 1,100.00             | 320%        |
| 363.600 - Public Works Services           | 0.00         | 6,052.00     |              |         | 6,052.00      | 12,500.00     | -6,448.00            | 48%         |
| Total Charges for Services                | 595,163.05   | 85,679.95    | 80,515.27    | 0.00    | 765,358.27    | 341,194.18    | 424,164.09           | 224%        |
| 367.140 - Pavilion Rental Fees            | 5,650.00     | 11,588.35    | 8,953.20     |         | 26,191.55     | 20,000.00     | 6,191.55             | 131%        |
| 367.180 - Heritage Center Rental Fees     | 0.00         | 20.00        |              |         | 20.00         | 100.00        | -80.00               | 20%         |
| 367.200 - Recreation Prog. Services       | 320.00       | 930.00       | 2,555.88     |         | 3,805.88      | 2,400.00      | 1,405.88             | 159%        |
| Other Operating Revenue                   |              |              |              |         |               |               |                      |             |
| 387.100 - Contributions & Donations       | 29,551.00    | 16,499.00    | 461.00       |         | 46,511.00     |               |                      |             |
| 387.200 - Fees in Lieu of Improvements    | 1,218.00     |              | 1,030.80     |         | 2,248.80      |               |                      |             |
| Total Other Operating Revenue             | 30,769.00    | 16,499.00    | 1,491.80     | 0.00    | 48,759.80     | 2,000.00      | 248.80               | 112%        |
| Other Financing Sources                   |              |              |              |         |               |               |                      |             |
| 391.100 - Sale of Surplus Property        | 187.30       | 2,526.03     | 6,424.70     |         | 9,138.03      | 5,000.00      | 4,138.03             | 183%        |
| 395.000 - Refunds of Prior Year Expenses  | 5,206.00     | 125,418.52   |              |         | 130,624.52    | 150,000.00    | -19,375.48           | 87%         |
| 395.001 - EE Portion Health Ins.          | 6,743.04     | 6,652.27     | 6,455.36     |         | 19,850.67     | 22,000.00     | -2,109.33            | 90%         |
| Total Other Financing Sources             | 12,136.34    | 134,596.82   | 12,920.06    | 0.00    | 159,653.22    | 177,000.00    | -17,346.78           | 90%         |
| 392.900 - Transfer from Fund Balance,     | 0.00         | 0.00         | 0.00         | 0.00    | 0.00          | 707,636.25    | -707,636.25          | 0%          |
| Total Revenue                             | 3,700,814.99 | 4,743,741.59 | 2,340,749.98 | 0.00    | 10,785,306.56 | 10,245,958.10 | 539,348.46           | 105%        |
|                                           | 3,700,814.99 | 4,743,741.59 | 2,340,749.98 | 0.00    | 10,785,306.56 | 10,245,958.10 | 539,348.46           | 105%        |
| <b>Expenditures</b>                       |              |              |              |         |               |               |                      |             |
| General Government                        |              |              |              |         |               |               |                      |             |
| 400.110 - Salary & Wages - Legislative    | 6,812.50     | 6,585.42     | 6,812.50     |         | 20,210.42     | 27,250.00     | -7,039.58            | 74%         |
| 400.192 - Legislative SSI Tax             | 521.16       | 503.78       | 521.16       |         | 1,546.10      | 2,084.63      | -538.53              | 74%         |
| 400.260 - Minor Equipment                 | 94.10        | 428.99       |              |         | 523.09        | 1,000.00      | -476.91              | 52%         |
| 400.420 - Dues, Subscriptions & Membershi | 549.00       |              | 239.60       |         | 788.60        | 1,500.00      | -711.40              | 53%         |
| 400.460 - Legislative-Meetings & Training | 647.00       | 1,559.99     |              |         | 2,206.99      | 2,000.00      | 206.99               | 110%        |
| 400.540 - Legislative - Donations         | 0.00         | 100.00       |              |         | 100.00        | 1,000.00      | -900.00              | 10%         |
| 401.110 - Admin Salaries & Wages          | 27,500.00    | 37,512.50    | 30,000.00    |         | 95,012.50     | 130,000.00    | -34,987.50           | 73%         |
| 401.181 - Hazard Pay                      |              |              | 382.50       |         | 382.50        |               |                      |             |
| 401.192 - Admin SSI Taxes                 | 2,077.71     | 2,869.36     | 1,913.64     |         | 6,860.71      | 9,945.00      | -3,084.29            | 69%         |
| 401.196 - Admin Health Insurance          | 9,860.60     | 4,938.84     | 17,284.59    |         | 32,084.03     | 34,700.00     | -2,615.97            | 0.92        |
| 401.198 - Non-Uniformed Pension Plan      | 2,701.77     | 680.90       |              |         | 3,382.67      | 11,700.00     | -8,317.33            | 29%         |
| 401.199 - Admin Life and Disability Ins   | 345.20       | -71.91       |              |         | 273.29        | 1,044.00      | -770.71              | 26%         |
| 401.200 - Administration Allowances       | 627.09       | 1,107.42     | 978.30       |         | 2,712.81      | 2,000.00      | 712.81               | 136%        |
| 401.220 - Admin Operating Supplies        | 0.00         |              |              |         | 0.00          | 500.00        | -500.00              | 0%          |
| 401.231 - ADMIN VEHICLE GASOLINE          | 163.02       |              |              |         | 163.02        | 4,160.00      | -3,996.98            | 4%          |
| 401.235 - ADMIN VEHICLE REPAIRS & MAINT.  | 90.00        |              |              |         | 90.00         | 3,000.00      | -2,910.00            | 3%          |
| 401.260 - Admin Minor Equipment           | 309.88       | 967.87       |              |         | 1,277.75      | 1,500.00      | -222.25              | 85%         |
| 401.420 - Admin Dues, Subscriptions & Mem | 1,965.83     | 845.00       | 1,707.68     |         | 4,518.51      | 4,000.00      | 518.51               | 113%        |
| 401.460 - Admin Meetings & Training       | 6,692.80     | -298.41      | 2,539.99     |         | 8,934.38      | 20,000.00     | -11,065.62           | 45%         |

|                                           | Q1 2024    | Q2 2024    | Q3 2024    | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|-------------------------------------------|------------|------------|------------|---------|--------------|---------------|----------------------|-------------|
| 402.110 - Fin Admin Salaries & Wages      | 18,173.07  | 22,857.77  | 31,957.41  |         | 72,988.25    | 85,000.00     | -12,001.75           | 86%         |
| 402.192 - Fin Admin SSI Taxes             | 1,339.35   | 1,735.48   | 2,433.09   |         | 5,507.92     | 6,502.50      | -994.58              | 85%         |
| 402.196 - Fin Admin Health Insurance      | 9,860.60   | 7,395.45   | 9,469.43   |         | 26,725.48    | 29,700.00     | -2,974.52            | 90%         |
| 402.198 - Fin Admin Non-Uni Pension Plan  | 1,748.07   | 1,471.15   | 3,284.99   |         | 6,504.21     | 7,850.00      | -1,145.79            | 85%         |
| 402.199 - Fin Admin Life & Disability Ins | 345.20     | 258.90     | 123.69     |         | 727.79       | 1,044.00      | -316.21              | 70%         |
| 402.310 - Fin Admin Professional Svcs     | 659.00     |            |            |         | 659.00       | 25,500.00     | -24,841.00           | 3%          |
| 403.110 - Tax Collection Salaries & Wages | 2,307.72   | 2,692.34   | 2,307.72   |         | 7,307.78     | 10,000.00     | -2,692.22            | 73%         |
| 403.192 - Tax Collection SSI Taxes        | 176.52     | 205.94     | 176.52     |         | 558.98       | 765.00        | -206.02              | 73%         |
| 403.199 - Tax Collection Bond Ins         | 0.00       |            |            |         | 0.00         | 2,000.00      | -2,000.00            | 0%          |
| 403.215 - Tax Collection Postage          | 2,139.72   |            |            |         | 2,139.72     | 2,100.00      | 39.72                | 102%        |
| 403.220 - Tax Collection Operating Supply | 1,324.60   |            |            |         | 1,324.60     | 1,600.00      | -275.40              | 83%         |
| 403.310 - Tax Collection Professional Srv | 9,812.06   | 10,153.65  | 10,742.11  |         | 30,707.82    | 35,000.00     | -4,292.18            | 88%         |
| 404.310 - Township Solicitor              | 13,089.63  | 19,608.51  | 7,785.01   |         | 40,683.15    | 56,925.00     | -16,241.85           | 71%         |
| 404.314 - Legal Services Special Counsel  | 0.00       |            |            |         | 0.00         | 15,000.00     | -15,000.00           | 0%          |
| 405.110 - Secretary Salaries & Wages      | 36,759.21  | 46,566.71  | 40,248.43  |         | 123,574.35   | 174,824.00    | -51,249.65           | 71%         |
| 405.120 - Secretary OT                    | 420.20     | 1,906.63   | 2,862.45   |         | 4,989.28     | 7,000.00      | -2,010.72            | 71%         |
| 405.179 - Secretary Longevity             | 600.00     |            |            |         | 600.00       | 600.00        | 0.00                 | 100%        |
| 405.192 - Secretary SSI Taxes             | 2,879.17   | 3,813.86   | 3,312.11   |         | 10,005.14    | 13,955.44     | -3,950.30            | 72%         |
| 405.196 - Secretary Insurance             | 18,156.52  | 13,617.39  | 13,617.39  |         | 45,391.30    | 54,500.00     | -9,108.70            | 83%         |
| 405.198 - Secretary Non-Uni Pension Plan  | 3,711.23   | 3,235.91   | 5,213.49   |         | 12,160.63    | 16,418.16     | -4,257.53            | 74%         |
| 405.199 - Secretary Life & Disability Ins | 857.20     | 642.90     | 642.90     |         | 2,143.00     | 3,132.00      | -989.00              | 68%         |
| 406.215 - Gen Govt Postage                | 30.37      | 2,769.90   | 142.35     |         | 2,942.62     | 4,500.00      | -1,557.38            | 65%         |
| 406.220 - Gen Govt Operation Supplies     | 469.03     | 452.92     | 2,668.30   |         | 3,580.25     | 7,000.00      | -3,409.75            | 51%         |
| 406.310 - Gen Govt Professional Svcs      | 4,581.18   | 1,700.00   |            |         | 6,281.18     | 54,800.00     | -48,518.82           | 11%         |
| 406.320 - Gen Govt Communications         | 2,434.72   | 3,834.66   | 1,891.88   |         | 8,161.26     | 7,000.00      | 1,161.26             | 117%        |
| 406.340 - Gen Govt Advertising & Printing | 987.86     | 1,398.49   | 2,767.89   |         | 5,154.26     | 11,500.00     | -6,345.74            | 45%         |
| 406.374 - Gen Govt Office Equipment Maint | 0.00       |            | 207.00     |         | 207.00       | 500.00        | -293.00              | 41%         |
| 406.384 - Gen Govt Equipment Leases       | 169.00     | 69.00      |            |         | 238.00       | 4,000.00      | -3,762.00            | 6%          |
| 407.252 - Computer Parts & Supplies       | 0.00       | 124.99     |            |         | 124.99       | 1,000.00      | -875.01              | 12%         |
| 407.260 - Technology Minor Equipment      | 0.00       | 2,000.00   |            |         | 2,000.00     | 2,000.00      | 0.00                 | 100%        |
| 407.421 - Gen Gov. SAS Subscriptions      | 2,039.95   | 3,832.77   | 8,413.85   |         | 15,086.57    | 54,809.21     | -39,722.64           | 28%         |
| 407.450 - Contracted Services             | 20,198.12  | 19,769.18  | 13,536.31  |         | 53,503.61    | 76,361.84     | -22,858.23           | 70%         |
| 407.451 - GEN GOV IT CONTRACTED SERVICES  | 3,024.00   | 5,554.00   | 5,172.50   |         | 13,750.50    | 24,000.00     | -10,249.50           | 57%         |
| 408.310 - Township Engineer               | 8,299.49   | 16,609.25  | 6,817.87   |         | 31,726.61    | 80,000.00     | -48,273.39           | 40%         |
| 409.220 - Building Operating Supplies     | 2,024.11   | 1,488.77   | 476.99     |         | 3,989.87     | 6,000.00      | -2,010.13            | 66%         |
| 409.260 - New Building Maint Minor Equip. | 0.00       |            |            |         | 0.00         | 4,000.00      | -4,000.00            | 0%          |
| 409.350 - Building Utilities              | 11,122.15  | 5,795.11   | 5,090.53   |         | 22,007.79    | 35,000.00     | -12,992.21           | 63%         |
| 409.361 - New Building Utilities & Maint. | 0.00       | 1,171.05   | 25,521.79  |         | 26,692.84    | 150,000.00    | -123,307.16          | 18%         |
| 409.373 - Maint & Repair Bldg             | 3,352.88   | 5,396.99   | 1,933.89   |         | 10,683.76    | 17,000.00     | -6,316.24            | 63%         |
| 409.374 - New Bld. Contct. Janitor Serv.  | 0.00       |            | 8,979.31   |         | 8,979.31     | 95,000.00     | -86,020.69           | 9%          |
| 409.450 - Building Contracted Services    | 2,061.24   | 1,732.28   | 2,070.59   |         | 5,864.11     | 6,000.00      | -135.89              | 98%         |
| Total General Government                  | 246,910.85 | 267,791.70 | 282,037.75 | 0.00    | 796,740.30   | 1,447,070.78  | -650,330.48          | 55%         |
| POLICE                                    |            |            |            |         |              |               |                      |             |
| 410.120 - Police Salaries & Wages-Admin   | 13,615.41  | 31,769.29  | 27,230.82  |         | 72,615.52    | 120,000.00    | -47,384.48           | 61%         |
| 410.130 - Police Salaries & Wages-Officer | 347,756.00 | 442,094.61 | 399,075.01 |         | 1,188,925.62 | 1,780,412.61  | -591,486.99          | 67%         |
| 410.140 - Police Salaries & Wages-Civilia | 22,277.20  | 29,622.62  | 25,881.61  |         | 77,781.43    | 112,143.20    | -34,361.77           | 69%         |
| 410.180 - Police Overtime Wages           | 30,913.51  | 58,687.45  | 76,266.72  |         | 165,867.68   | 191,100.00    | -25,232.32           | 87%         |
| 410.185 - Sick & Vacation Buy Back        | 0.00       |            | 1,792.91   |         | 1,792.91     | 70,000.00     | -68,207.09           | 3%          |
| 410.179 - Longevity                       | 15,500.44  | 5,271.73   | 16,512.87  |         | 37,285.04    | 50,699.77     | -13,414.73           | 74%         |
| 410.187 - Police Overtime Civ Support     | 0.00       | 345.20     |            |         | 345.20       | 500.00        | -154.80              | 69%         |
| 410.191 - Uniform Allowance               | 963.43     | 1,901.26   | 1,453.47   |         | 3,907.38     | 16,800.00     | -12,892.62           | 23%         |
| 410.192 - Police SSI Taxes                | 32,964.26  | 43,563.46  | 33,572.87  |         | 110,100.59   | 179,136.65    | -69,036.06           | 61%         |
| 410.196 - Police Health Insurance         | 166,319.43 | 127,748.73 | 127,748.73 |         | 421,816.89   | 575,000.00    | -153,183.11          | 73%         |
| 410.198 - Police Life & Disability Ins    | 6,754.38   | 5,475.72   | 5,475.72   |         | 17,705.82    | 25,056.00     | -7,350.18            | 71%         |
| 410.199 - Police Non-Uniform Pension      | 1,400.87   | 1,020.60   | 3,505.07   |         | 5,926.54     | 10,272.89     | -4,346.35            | 58%         |

|                                           | Q1 2024    | Q2 2024      | Q3 2024    | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|-------------------------------------------|------------|--------------|------------|---------|--------------|---------------|----------------------|-------------|
| 410.200 - Police 457 Contribution         | 2,216.50   | 2,706.00     | 1,338.00   |         | 6,260.50     | 8,400.00      | -2,139.50            | 75%         |
| 410.216 - Police Community Outreach       | 390.06     | 1,025.72     | 171.91     |         | 1,587.69     | 2,000.00      | -412.31              | 75%         |
| 410.220 - Police Operating Supplies       | 1,643.65   | 1,591.40     | 721.92     |         | 3,957.17     | 7,500.00      | -3,542.83            | 53%         |
| 410.221 - Crime Scene Supplies            | 0.00       | 160.92       | 276.42     |         | 437.34       | 1,200.00      | -762.66              | 36%         |
| 410.222 - Ammunition/Field Materials      | 0.00       | 5,227.19     | 1,952.95   |         | 7,180.14     | 13,960.00     | -6,779.86            | 51%         |
| 410.231 - Vehicle Fuel                    | 21,962.74  | 16,286.14    | 11,520.81  |         | 49,769.69    | 65,000.00     | -15,230.31           | 77%         |
| 410.238 - Uniform Expense                 | 493.03     | 918.00       | 2,515.00   |         | 3,926.03     | 2,000.00      | 1,926.03             | 195%        |
| 410.260 - Police Minor Equipment          | 1,144.91   | 1,323.75     | 10,746.14  |         | 13,214.80    | 15,000.00     | -1,785.20            | 88%         |
| 410.270 - Police IT                       | 4,881.00   | 8,356.94     | 12,523.94  |         | 25,761.88    | 20,000.00     | 5,761.88             | 129%        |
| 410.310 - Police Professional Services    | 1,245.75   | 11,180.25    | 2,165.00   |         | 14,591.00    | 20,500.00     | -5,909.00            | 71%         |
| 410.314 - Civil Service Comm Solicitor    | 600.00     |              | 1,050.00   |         | 1,650.00     | 3,000.00      | -1,350.00            | 55%         |
| 410.317 - POLICE NEW HIRES EXP            | 1,000.00   | 6,957.89     |            |         | 7,957.89     |               | 7,957.89             | 0%          |
| 410.320 - Police Communications           | 3,385.12   | 4,820.16     | 4,121.50   |         | 12,326.78    | 18,000.00     | -5,673.22            | 68%         |
| 410.331 - Travel/Lodging                  | 2,040.99   | 2,919.42     | 272.65     |         | 5,233.06     | 2,500.00      | 2,733.06             | 209%        |
| 410.341 - Police Advertising & Printing   | 218.63     | 715.69       | 611.00     |         | 1,545.31     | 2,500.00      | -954.69              | 62%         |
| 410.373 - Police Maint & Repair Bldg      | 2,500.64   | 2,215.17     | 4,363.47   |         | 9,079.28     | 10,000.00     | -920.72              | 91%         |
| 410.374 - Police Equipment Maint          | 446.00     | 337.45       | 205.00     |         | 988.45       | 5,500.00      | -4,511.55            | 18%         |
| 410.384 - POLICE EQUIPMENT LEASES         | 69.00      | 69.00        | 207.00     |         | 345.00       | 0.00          |                      |             |
| 410.420 - Police Dues, Subscriptions      | 0.00       | 283.00       | 120.00     |         | 403.00       | 1,800.00      | -1,397.00            | 22%         |
| 410.421 - POLICE SaaS SUBSCRIPTIONS       | 21,177.49  | 8,310.55     | 19,943.39  |         | 49,431.43    | 63,100.00     | -13,668.57           | 78%         |
| 410.450 - Police Contracted Services      | 27,245.53  | 54,491.06    | 27,245.53  |         | 108,982.12   | 108,982.12    | 20.02                | 100%        |
| 410.451 - Police Vehicle Maintenance      | 10,637.30  | 12,080.61    | 5,487.85   |         | 28,215.76    | 28,000.00     | 215.76               | 101%        |
| 410.460 - Police Meetings & Training      | 6,916.00   | 3,028.00     | 5,941.12   |         | 15,885.12    | 20,000.00     | -4,114.88            | 79%         |
| POLICE TOTAL                              | 748,679.47 | 892,603.47   | 832,026.40 | 0.00    | 2,472,898.56 | 3,854,830.22  | -1,382,276.66        | 64%         |
| OTHER PUBLIC SAFETY                       |            |              |            |         |              |               |                      |             |
| 411.232 - Fire Department Fuel            | 1,988.49   | 703.30       |            |         | 2,691.79     | 12,000.00     | -9,308.21            | 22%         |
| 411.540 - Foreign Fire Payments           |            |              |            |         | 0.00         | 88,000.00     | -88,000.00           | 0%          |
| 413.310 - Prof Services -BC Officer       | 29,373.36  | 700,543.22   | 106,134.85 |         | 836,051.43   | 280,000.00    | 556,051.43           | 299%        |
| 413.311 - Prof Services - SEO             | 4,375.00   | 7,800.00     | 5,800.00   |         | 17,975.00    | 24,000.00     | -6,225.00            | 74%         |
| 413.319 - Code Enforcement UCC Fees       | 189.00     |              |            |         | 189.00       | 1,000.00      | -811.00              | 19%         |
| 414.220 - Planning & Zoning Supplies      | 118.98     | 17.49        |            |         | 136.47       | 500.00        | -363.53              | 27%         |
| 414.310 - Planning & Zoning Prof Svcs     | 14,199.15  | 25,141.25    | 16,830.75  |         | 56,171.15    | 84,500.00     | -28,328.85           | 66%         |
| 414.313 - Planning & Zoning Engineering   | 0.00       |              |            |         | 0.00         | 2,500.00      | -2,500.00            | 0%          |
| 414.314 - Planning & Zoning Legal         | 16,559.75  | 21,859.94    | 10,440.50  |         | 48,860.19    | 45,000.00     | 3,860.19             | 109%        |
| 414.319 - MS4 Fees                        | 1,356.50   | 704.00       | 4,168.02   |         | 6,228.52     | 15,000.00     | -8,771.48            | 42%         |
| 414.341 - Planning & Zoning Advertising   | 692.10     | 704.26       | 743.58     |         | 2,139.94     | 2,500.00      | -360.06              | 86%         |
| 414.421 - Planning & Zoning SaaS subs.    | 1,553.51   | 1,100.01     | 730.34     |         | 3,383.86     | 9,150.00      | -5,766.14            | 37%         |
| 415.220 - Emer Mgmt Operating Supplies    | 258.68     |              |            |         | 258.68       | 1,000.00      | -741.32              | 26%         |
| 415.364 - Emergency Management Operations | 0.00       |              | 1,499.00   |         | 1,499.00     | 13,500.00     | -12,001.00           | 11%         |
| 415.431 - EMA GASOLINE                    | 97.25      | 77.21        |            |         | 174.46       | 500.00        | -325.54              | 35%         |
| 415.434 - EMA VEHICLE MAINT.              | 0.00       | 309.89       | 106.72     |         | 416.61       | 3,000.00      | -2,583.39            | 14%         |
| 415.460 - Emer Mgmt Meetings & Training   | 0.00       |              |            |         | 0.00         | 500.00        | -500.00              | 0.00        |
| OTHER PUBLIC SAFETY                       | 70,761.77  | 758,960.57   | 146,253.76 | 0.00    | 975,976.10   | 582,650.00    | 393,326.10           | 168%        |
| TOTAL PUBLIC SAFETY                       | 819,441.24 | 1,651,564.04 | 978,280.16 | 0.00    | 3,449,285.44 | 4,437,480.22  | -988,194.78          | 78%         |
| Public Works - Other                      |            |              |            |         |              |               |                      |             |
| 427.220 - Solid Waste Cell Supplies       | 60.00      | 127.50       | 187.50     |         | 375.00       | 1,500.00      | -1,125.00            | 25%         |
| 427.450 - Contracted Svcs - Clean-Up Days | 0.00       | 15,442.00    |            |         | 15,442.00    | 50,000.00     | -34,558.00           | 0.31        |
| Total Public Works - Other                | 60.00      | 15,569.50    | 187.50     | 0.00    | 15,817.00    | 51,500.00     | -35,683.00           | 31%         |
| PW-Hwys, Roads & Streets                  |            |              |            |         |              |               |                      |             |
| 430.110 - Public Works Salaries           | 126,229.32 | 161,546.34   | 146,223.74 |         | 433,999.40   | 678,549.70    | -241,550.30          | 64%         |
| 430.120 - Public Works OT Wages           | 9,726.22   | 3,710.05     | 12,096.02  |         | 25,532.29    | 30,000.00     | -4,467.71            | 85%         |
| 430.179 - PW Longevity                    | 500.00     | 4,000.00     | 5,295.68   |         | 9,795.68     | 7,700.00      | 2,095.68             | 127%        |
| 430.192 - Public Works SSI Taxes          | 12,799.69  | 13,988.20    | 12,359.48  |         | 39,147.37    | 64,462.47     | -25,315.10           | 61%         |



|                                           | Q1 2024    | Q2 2024    | Q3 2024    | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|-------------------------------------------|------------|------------|------------|---------|--------------|---------------|----------------------|-------------|
| 430.196 - Public Works Insurance          | 65,894.84  | 49,421.13  | 45,273.17  |         | 160,589.14   | 220,000.00    | -59,410.86           | 73%         |
| 430.198 - Public Works NJ Pension         | 11,162.91  | 11,716.82  | 16,993.74  |         | 39,873.47    | 64,462.47     | -24,589.00           | 62%         |
| 430.199 - Public Works Life & Disab Ins   | 2,860.00   | 2,145.00   | 1,840.52   |         | 6,845.52     | 12,672.00     | -5,826.48            | 54%         |
| 430.220 - Public Works Oper Supplies      | 3,984.51   | 2,135.85   | 2,149.40   |         | 8,269.76     | 15,000.00     | -6,730.24            | 55%         |
| 430.231 - Public Works Gasoline           | 695.15     | 644.42     | 796.44     |         | 2,126.01     | 10,000.00     | -7,873.99            | 21%         |
| 430.232 - Public Works Diesel             | 16,692.12  | 9,322.39   | 3,939.41   |         | 29,953.92    | 50,000.00     | -20,046.08           | 60%         |
| 430.238 - Public Works Uniforms           | 0.00       | 99.98      | 1,562.13   |         | 1,662.11     | 9,000.00      | -7,337.89            | 18%         |
| 430.242 - Public Works Safety Gear        | 965.38     |            | 16.99      |         | 1,397.27     | 5,000.00      | -3,602.73            | 28%         |
| 430.260 - Public Works Minor Equip Purch  | 965.45     | 414.90     |            |         | 965.45       | 12,000.00     | -11,034.55           | 8%          |
| 430.261 - PW Shop Tools                   | 175.24     |            | 94.04      |         | 269.28       | 6,000.00      | -5,730.72            | 4%          |
| 430.310 - Public Works Professional Svcs  | 0.00       |            | 44.00      |         | 44.00        | 2,500.00      | -2,456.00            | 2%          |
| 430.320 - Public Works Communications Exp | 0.00       |            |            |         | 0.00         | 2,000.00      | -2,000.00            | 0%          |
| 430.341 - Public Works Advertising        | 0.00       |            |            |         | 0.00         | 800.00        | -800.00              | 0%          |
| 430.373 - Public Works Maint & Rep Bldg   | 1,940.54   | 1,825.72   | 1,546.77   |         | 5,313.03     | 13,000.00     | -7,686.97            | 41%         |
| 430.376 - PW Equip. Maint. & Supp.        | 13,140.96  | 8,880.51   | 5,158.80   |         | 27,180.27    | 65,000.00     | -37,819.73           | 42%         |
| 430.384 - Public Works Equip Rental       | 69.00      | 3,759.00   | 3,897.00   |         | 7,725.00     | 15,000.00     | -7,275.00            | 52%         |
| 430.420 - Public Works Dues, Subscription | 360.00     | 80.00      |            |         | 440.00       | 450.00        | -10.00               | 98%         |
| 430.421 - PW SaaS SUBSCRIPTIONS           | 8,974.98   | 1,099.98   | 733.32     |         | 10,808.28    | 12,200.00     | -1,391.72            | 89%         |
| 430.450 - Public Works Contracted Svcs    | 1,429.36   | 1,400.00   | 2,829.36   |         | 5,658.72     | 7,500.00      | -1,841.28            | 38%         |
| 430.460 - Public Works Meetings & Trainin | 539.00     | 653.11     | 60.00      |         | 1,252.11     | 10,000.00     | -8,747.89            | 13%         |
| 432.220 - Snow & Ice Rem Oper Supplies    | 64,515.45  | 299.13     |            |         | 64,814.58    | 125,000.00    | -60,185.42           | 52%         |
| 432.375 - Snow & Ice Rem Equipment Maint  | 6,633.88   |            |            |         | 6,633.88     | 8,000.00      | -1,366.12            | 83%         |
| 432.450 - Snow & Ice Rem Subcontractors   | 0.00       |            |            |         | 0.00         | 15,000.00     | -15,000.00           | 0%          |
| 433.220 - Traffic Signals & Signs Supply  | 223.73     | 784.30     |            |         | 1,008.03     | 7,500.00      | -6,491.97            | 13%         |
| 433.380 - Traffic Signals & Signs Utiliti | 920.96     | 1,445.19   | 1,363.02   |         | 3,729.17     | 5,000.00      | -1,270.83            | 75%         |
| 433.450 - Traffic Signals Contracted Svcs | 340.00     | 340.00     | 220.00     |         | 900.00       | 20,475.00     | -19,575.00           | 4%          |
| 438.220 - Road Maint Supplies             | 323.53     | 37,030.05  | 20,735.77  |         | 58,162.35    | 80,000.00     | -21,837.65           | 73%         |
| 438.613 - Vegetation Control              | 558.97     |            | 2,707.51   |         | 3,266.48     | 2,500.00      | 766.48               | 131%        |
| Total PW:Hwys, Roads & Streets            | 352,611.19 | 319,815.07 | 285,065.95 | 0.00    | 957,533.21   | 1,576,771.64  | -619,238.43          | 61%         |
| Culture and Recreation                    |            |            |            |         |              |               |                      |             |
| 452.390 - Recreation fees                 | 179.80     | 376.76     | 299.68     |         | 856.24       | 1,000.00      | -143.76              | 86%         |
| 454.110 - Park Salary & Wage              | 835.50     | 61,218.50  | 52,749.00  |         | 114,803.00   | 145,780.00    | -30,977.00           | 79%         |
| 454.192 - Park SSL                        | 63.91      | 4,683.21   | 4,035.29   |         | 8,782.41     | 11,152.17     | -2,369.76            | 79%         |
| 454.220 - Park Operating Supplies         | 328.34     | 2,740.01   | 1,075.06   |         | 4,143.41     | 7,000.00      | -2,856.59            | 59%         |
| 454.231 - Park Vehicle Fuel               | 587.24     | 875.63     | 544.75     |         | 2,007.62     | 6,000.00      | -3,992.38            | 33%         |
| 454.238 - Park Uniforms                   | 0.00       |            |            |         | 0.00         | 2,000.00      | -2,000.00            | 0%          |
| 454.260 - Park Minor Equipment            | 0.00       |            |            |         |              |               |                      |             |
| 454.320 - Park Communications             | 295.25     | 240.31     | 223.09     |         | 758.65       | 1,000.00      | -241.34              | 76%         |
| 454.340 - Park Advertising & Printing     | 0.00       |            |            |         | 0.00         | 1,500.00      | -1,500.00            | 0%          |
| 454.360 - Park Utilities                  | 1,695.74   | 2,537.12   | 3,238.45   |         | 7,471.31     | 9,000.00      | -1,528.69            | 83%         |
| 454.373 - Park Repairs & Maintenance      | 2,617.50   | 6,044.00   | 900.45     |         | 9,161.95     | 20,000.00     | -10,838.05           | 46%         |
| 454.374 - Park Equipment Maintenance      | 244.98     | 873.51     |            |         | 1,118.49     | 4,000.00      | -2,881.51            | 28%         |
| 454.450 - Park Contracted Services        | 6,251.70   | 7,018.86   | 7,215.17   |         | 20,485.73    | 30,000.00     | -9,514.27            | 68%         |
| 454.452 - Park Program Expenditures       | 0.00       | 275.00     | 70.00      |         | 345.00       | 2,500.00      | -2,155.00            | 14%         |
| 454.460 - Park Meetings & Training        | 0.00       |            |            |         | 0.00         | 450.00        | -450.00              | 0%          |
| 457.450 - Community Events                | 4,413.49   | 16,838.75  | 14,090.95  |         | 35,343.19    | 17,000.00     | 18,343.19            | 208%        |
| Total Culture and Recreation              | 17,513.46  | 103,721.66 | 84,480.61  | 0.00    | 205,715.73   | 263,382.17    | -57,666.44           | 78%         |
| Debt Service                              |            |            |            |         |              |               |                      |             |
| 471.100 - New Twp Complex Principal       | 5,000.00   | 25,000.00  | 0.00       |         | 30,000.00    | 835,000.00    | -805,000.00          | 3.59%       |
| Total Debt Service                        | 5,000.00   | 25,000.00  | 0.00       | 0.00    | 30,000.00    | 835,000.00    | -805,000.00          | 3.59%       |
| Benefits and Withholding                  |            |            |            |         |              |               |                      |             |
| 483.194 - Employer Pd Unemployment Comp   | 14,295.18  | 2,974.15   | 0.00       |         | 17,269.33    | 22,000.00     | -4,730.67            | 78%         |
| 483.195 - Employer Pd Worker's Comp       | 87,730.52  | 62,251.89  | 57,871.19  |         | 207,853.60   | 250,000.00    | -42,146.40           | 83%         |
| 483.200 - Federal Healthcare Tax          | 0.00       | 222.18     |            |         | 222.18       | 200.00        | 22.18                | 111%        |
| Total Benefits and Withholding            | 102,025.70 | 65,448.22  | 57,871.19  | 0.00    | 225,345.11   | 272,200.00    | -46,854.89           | 83%         |

|                                          | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|------------------------------------------|--------------|--------------|--------------|---------|--------------|---------------|----------------------|-------------|
| Insurance                                |              |              |              |         |              |               |                      |             |
| 486,350 - Property & Liability Insurance | 133,334.25   | 8,027.00     |              |         | 141,361.25   | 155,000.00    | -13,638.75           | 91%         |
| 486,355 - Professional Bonds             | 7,280.00     |              | 3,520.00     |         | 10,800.00    | 15,000.00     | -4,200.00            | 72%         |
| Total Insurance                          | 140,614.25   | 8,027.00     | 3,520.00     | 0.00    | 152,161.25   | 170,000.00    | -17,838.75           | 90%         |
| Other Expenses                           |              |              |              |         |              |               |                      |             |
| 463,540 - TIF                            |              | 215,313.35   |              |         | 215,313.35   | 215,000.00    | -666.65              | 100%        |
| 491,000 - Refund of Prior Year Revenues  | 500.00       |              |              |         | 500.00       | 1,000.00      | -500.00              | 50%         |
| 66900 - Reconciliation discrepancies     |              | -96.80       |              |         | -96.80       | 0.00          | -96.80               | 0%          |
| Total Other Expenses                     | 500.00       | 215,216.55   | 0.00         | 0.00    | 215,716.55   | 217,000.00    | -1,283.45            | 99%         |
| Misc Expenses                            |              |              |              |         |              |               |                      |             |
| 483,100 - Miscellaneous Expenses         |              |              |              |         |              |               |                      |             |
| Total Misc Expenses                      |              |              |              |         | 0.00         |               |                      |             |
| Interfund Transfers Out                  | 0.00         | 0.00         | 0.00         | 0.00    | 0.00         |               |                      |             |
| 492,300 - Interfund Transfer to Cap Fund |              |              |              |         |              |               |                      |             |
| COMMITTED FUNDS TRANSFER                 | 470,600.00   |              |              |         | 470,600.00   | 470,800.00    | 0.00                 | 0%          |
| UNCOMMITTED FUNDS TRANSFER               | 509,753.29   |              |              |         | 509,753.29   | 509,753.29    | 0.00                 | 0%          |
| Total Interfund Transfers Out            | 980,353.29   | 0.00         | 0.00         | 0.00    | 980,353.29   | 980,553.29    | 0.00                 | 100%        |
| Total Expenditures                       | 2,665,229.98 | 2,672,153.74 | 1,691,484.16 | 0.00    | 7,028,647.88 | 10,250,958.10 | -3,222,310.22        | 68.57%      |
| Change in Fund Balance                   | 1,035,585.01 | 2,071,587.85 | 649,265.82   | 0.00    | 3,756,658.68 | -5,000.00     | 3,761,658.68         | 100%        |

|                               |              |              |              |         |              |               |                      |             |
|-------------------------------|--------------|--------------|--------------|---------|--------------|---------------|----------------------|-------------|
| Change in Fund Balance        | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|                               | 1,035,595.01 | 2,071,587.85 | 649,265.82   | 0.00    |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| BEGINNING FUND BALANCE        | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| COMMITTED OPEN SPACE          | 534,887.19   | 65,573.86    | 66,466.46    |         |              |               |                      |             |
| COMMITTED BUILDING            | 535,000.00   | 535,000.00   | 535,000.00   |         |              |               |                      |             |
| UNCOMMITTED                   | 4,943,187.18 | 6,458,037.49 | 8,528,732.74 |         |              |               |                      |             |
| TOTAL BEGINNING FUND BALANCE  | 6,012,874.37 | 7,058,611.35 | 9,130,199.20 |         |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| ENDING FUND BALANCE           | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| COMMITTED OPEN SPACE          | 65,573.86    | 66,466.46    | 67,066.21    |         |              |               |                      |             |
| COMMITTED BUILDING            | 535,000.00   | 535,000.00   | 535,000.00   |         |              |               |                      |             |
| UNCOMMITTED                   | 6,458,037.49 | 8,528,732.74 | 9,177,398.81 |         |              |               |                      |             |
| TOTAL ENDING FUND BALANCE     | 7,058,611.35 | 9,130,199.20 | 9,779,465.02 |         |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| CASH ACCOUNTS ENDING BALANCES | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |              |               |                      |             |
|                               |              |              |              |         |              |               |                      |             |
| GENERAL CASH                  | 6,789,689.95 | 8,829,228.35 | 9,135,685.34 |         |              |               |                      |             |
| Payroll                       | 1,288.86     | 1,340.39     | 42,629.82    |         |              |               |                      |             |
| Petty Cash                    | 332.65       | 324.75       | 289.25       |         |              |               |                      |             |
| FEES IN LIEU COMMITTED        | 65,850.29    | 66,760.78    | 67,662.33    |         |              |               |                      |             |
| KOLLAR COMMITTED              | 5,384.31     | 5,397.75     | 5,411.66     |         |              |               |                      |             |
|                               | 6,862,546.06 | 8,903,052.02 | 9,252,678.40 | 0.00    |              |               |                      |             |



CAPITAL RESERVE

CASH ACCOUNTS ENDING BALANCES

|                                |              |              |              |         |
|--------------------------------|--------------|--------------|--------------|---------|
| MC Const Dist. Grant Park Lane | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |
| Capital Reserve Cash           | 24,496.60    | 24,557.72    | 24,621.01    |         |
| Total                          | 1,745,303.91 | 1,388,750.38 | 1,501,390.53 |         |
|                                | 1,769,800.51 | 1,393,308.10 | 1,526,011.54 | 0.00    |

|                                            | Q1 2024        | Q2 2024        | Q3 2024    | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over Budget | % Budget |
|--------------------------------------------|----------------|----------------|------------|---------|--------------|---------------|----------------|----------|
| Income                                     |                |                |            |         |              |               |                |          |
| 341.010 · Interest on Investments          | 15,971.56      | 24,307.54      | 19,434.76  |         | 59,713.86    |               | 59,713.86      | 100.0%   |
| 354.020 · POLICE PCCD GRANT                | 0.00           | 21,488.25      | 986.91     |         | 22,475.16    | 21,488.25     |                |          |
| 354.030 · ROUNABOUT LEARN TASA             | 0.00           |                |            |         | 0.00         | 900,000.00    | -900,000.00    | 0.0%     |
| 355.006 · LSA Monroe Co 2021 (6/30/2025)   | 0.00           |                |            |         | 0.00         | 116,163.00    | -116,163.00    | 0.0%     |
| 355.010 · LSA 2019 RH TRN LN C00072203     | 0.00           |                |            |         | 0.00         | 405,000.00    | -405,000.00    | 0.0%     |
| 355.011 · MULTIMODAL RH TRN LN C000072896  | 0.00           |                |            |         | 0.00         | 500,000.00    | -500,000.00    | 0.0%     |
| 355.012 · LSA RH TRN LN 2021 C000078523    | 0.00           |                |            |         | 0.00         | 187,500.00    | -187,500.00    | 0.0%     |
| 355.014 · GREEN LIGHT GO                   | 0.00           |                | 51,998.98  |         | 51,998.98    | 359,658.00    | -307,659.02    | 14.46%   |
| 355.015 · MULTIMODAL RIMROCK 2021 C000076  | 0.00           |                |            |         | 0.00         | 142,000.00    | -142,000.00    | 0.0%     |
| 355.016 · ARP FEDERAL FUNDS                | 25,428.83      | 6,902.75       | 65,383.19  |         | 97,714.77    | 432,937.34    | -335,222.57    | 22.57%   |
| 355.017 · DCED C000083397 ROUNABOUT (AWA   | 0.00           |                |            |         | 0.00         | 500,000.00    | -500,000.00    | 0.0%     |
| 355.018 · DCED MTF 2021 (6/30/2025) Award  | 0.00           |                |            |         | 0.00         | 46,000.00     | -46,000.00     | 0.0%     |
| 355.019 · LSA GRANT TLC BRIDGE BTW PONDS   | 0.00           |                |            |         | 0.00         | 292,000.00    | -292,000.00    | 0.0%     |
| 355.020 · DCED MTF 2022 Award              | 0.00           |                |            |         | 0.00         | 100,000.00    | -100,000.00    | 0.0%     |
| 355.021 · LSA GRANT C000086133 POLICE      | 133,784.00     |                |            |         | 133,784.00   | 146,333.00    | -12,549.00     | 91.42%   |
| 357.720 · County Grant                     | 0.00           |                |            |         | 0.00         | 85,000.00     | -85,000.00     | 0.0%     |
| 357.721 · PM VISITOR BUREAU GRANT          | 0.00           |                |            |         | 0.00         | 15,000.00     | -15,000.00     | 0.0%     |
| 391.100 · SALE OF GENERAL FIXED ASSETS     |                |                | 16,550.00  |         | 16,550.00    |               |                |          |
| 392.010 · Transfer from General Fund       | 470,800.00     |                |            |         | 470,800.00   | 470,800.00    | 0.00           | 100.0%   |
| COMMITTED OPEN SPACE                       | 509,753.29     |                |            |         | 509,753.29   | 509,753.29    | 0.00           | 100.0%   |
| UNCOMMITTED TRANSFER                       |                | 0.00 #         |            | 0.00    | 980,553.29   | 980,553.29    | 0.00           | 100.0%   |
| Total 392.010 · Transfer from General Fund | 980,553.29 #   |                |            |         |              |               |                |          |
| 392.900 · Use of Fund Balance              | 0.00           |                |            |         | 0.00         | 273,855.87    | -273,855.87    | 0.0%     |
| 393.000 · Capital Lease Proceeds           | 61,529.23      |                |            |         | 61,529.23    | 441,942.73    | -380,413.50    | 13.92%   |
| 393.130 · Capital Gen Obligation Proceeds  |                | 4,979,586.82 # |            |         | 4,979,586.82 | 5,175,000.00  | -195,413.18    | 96.22%   |
| Total Income                               | 1,217,266.91 0 | 5,032,285.36 # | 154,353.84 | 0.00    | 6,403,906.11 | 11,120,431.48 | -4,716,525.37  |          |
| 401.000 · Municipal Capital Comprehensive  |                |                |            |         |              |               |                |          |
| GREEN LIGHT GO                             | 64,998.72      | 339,125.58     |            |         | 404,124.30   |               |                |          |
| OLD LEARN RD                               | 16,591.87      | 10,139.79      |            |         | 26,731.66    |               |                |          |
| ROUNDABOUT/LEARN ENGINEERING               | 328.25         |                | 34,559.86  |         | 34,888.11    |               |                |          |
| WILKE ROAD                                 |                |                | 6,137.20   |         | 6,137.20     |               |                |          |
| COUNSEL AND LEGAL FEES                     |                | 66,642.19      |            |         | 66,642.19    |               |                |          |
| SERVICE FEES                               | -30.00         |                |            |         | -30.00       |               |                |          |
| TASA SIDEWALK PROJECT                      |                | 4,200.00       |            |         | 4,200.00     |               |                |          |

|                                                   | Q1 2024    | Q2 2024      | Q3 2024     | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over Budget | % Budget |
|---------------------------------------------------|------------|--------------|-------------|---------|--------------|---------------|----------------|----------|
| PURCHASE OF KENNY'S WAY & NCC                     |            |              |             |         |              |               |                |          |
| Total 401,000 - Municipal Capital Comprehensive   |            | 4,912,944.63 |             |         | 4,912,944.63 |               |                |          |
| 401,001 - ADMINISTRATION COMPREHENSIVE            | 81,888.84  | 5,333,052.19 | 40,697.06   | 0.00    | 5,455,638.09 | 8,873,005.34  | -3,417,367.25  | 61.49%   |
| 410,000 - POLICE CAPITAL COMPREHENSIVE            |            |              |             |         | 0.00         | 67,192.00     | -67,192.00     | 0.00%    |
| 2024 CORPORAL VEHICLE                             | 62,179.23  | 1,292.50     |             |         | 63,471.73    |               | 63,471.73      |          |
| APX 900 UHFRT2 PORTABLE RADIOS(LSA)               | 161,880.51 |              |             |         | 161,880.51   |               | 161,880.51     |          |
| ON-SITE TRAINING & INSTALL PCCD LLE EQUIPMENT GR/ | 9,000.00   |              |             |         | 9,000.00     |               | 9,000.00       |          |
| COMPUTERS                                         |            | 13,183.13    |             |         | 13,183.13    |               |                |          |
| Police Cameras                                    | 9,893.20   |              | 316.00      |         | 10,209.20    |               | 10,209.20      | 0.00%    |
| Total 410,000 - POLICE CAPITAL COMPREHENSIVE      | 242,952.94 | 14,475.63    | 316.00      | 0.00    | 257,744.57   | 260,313.98    | -2,569.41      | 99.01%   |
| 430,000 - PW CAPITAL COMPREHENSIVE                |            |              |             |         |              |               |                |          |
| PW EQUIPMENT CAT 926F60 (ARPA)                    | 5,600.00   | 0.00         |             |         | 5,600.00     |               |                |          |
| CABINETS ON POLES                                 |            |              | 7,555.80    |         | 7,555.80     |               |                |          |
| Total 430,000 - PW CAPITAL COMPREHENSIVE          | 5,600.00   | 0.00         | 7,555.80    | 0.00    | 13,155.80    | 413,000.00    | -399,844.20    | 3.19%    |
| 438,610 - Maintenance & Repairs of Roads          |            |              |             |         |              |               |                |          |
| Paving Overlay                                    |            |              | 252,212.02  |         | 252,212.02   | 165,560.94    |                |          |
| Road Marking                                      |            |              |             |         | 0.00         | 60,000.00     |                |          |
| Tar and Chip                                      |            |              |             |         | 0.00         | 167,009.92    |                |          |
| Road Pipes                                        |            |              |             |         | 0.00         | 10,000.00     |                |          |
| 438,610 - Maintenance & Repairs of Roads - Other  |            |              |             |         | 0.00         |               |                |          |
| Total 438,610 - Maintenance & Repairs of Roads    | 0.00       | 0.00         | 252,212.02  | 0.00    | 252,212.02   | 402,570.86    | -150,358.84    | 62.65%   |
| 454,000 - PARK CAPITAL COMPREHENSIVE              |            |              |             |         |              |               |                |          |
| GATOR                                             |            |              |             |         |              |               |                |          |
| GATE                                              |            |              | 14,529.05   |         | 14,529.05    |               |                |          |
| MVP CHALLENGE COURSE                              | 31,865.00  |              | 10,089.00   |         | 10,089.00    |               |                |          |
| MVP FENCING & DOG PARK                            | 35.25      |              |             |         | 31,865.00    |               |                |          |
| PARK BENCHES & TABLES                             | 29,501.78  |              |             |         | 35.25        |               |                |          |
| PICKLEBALL COURT                                  |            |              | 4,141.44    |         | 33,643.22    |               |                |          |
| Total 454,000 - PARK CAPITAL COMPREHENSIVE        | 61,402.03  | 45,000.00    | 123,560.00  |         | 168,560.00   | 759,199.00    | -500,477.48    | 34.08%   |
| 471,000 - PRINCIPAL LEASES                        | 98,003.38  | 99,440.94    | 152,319.49  | 0.00    | 258,721.52   | 321,602.69    | -124,158.37    | 61.39%   |
| 472,000 - INTEREST ON LEASES                      | 4,758.47   | 9,192.26     |             |         | 13,950.73    | 23,547.61     | -9,596.88      | 59.24%   |
| Total Expenditures                                | 494,605.66 | 5,501,161.02 | 453,100.37  | 0.00    | 6,448,867.05 | 11,120,431.48 | -4,671,564.43  | 57.99%   |
| Change in Fund Balance                            | 722,661.25 | -468,875.66  | -298,746.53 | 0.00    | -44,960.94   | 0.00          | -44,960.94     | 100.0%   |

LIQUID FUELS

CASH ACCOUNTS BALANCE

Liquid Fuels Cash

Total

\*From balance sheet

Revenue

341,010 • Interest on Investments

355,020 • State Liquid Fuels Funds

Total Income

Expenditures

439,500 • Capital Construction

Total Expense

Change in Fund Balance

BEGINNING FUND BALANCE

ENDING FUND BALANCE

\*From balance sheet

|  | Q1 2024    | Q2 2024    | Q3 2024     | Q4 2024 | Q1 - Q4 2024 | Adjusted Annual Budget | \$ Over Budget | % Budget |
|--|------------|------------|-------------|---------|--------------|------------------------|----------------|----------|
|  | 2,070.43   | 451,838.32 | 17,559.39   |         |              |                        |                |          |
|  | 2,070.43   | 451,838.32 | 17,559.39   |         |              |                        |                |          |
|  |            |            |             |         |              |                        |                |          |
|  | Q1 2024    | Q2 2024    | Q3 2024     | Q4 2024 |              |                        |                |          |
|  | 1,311.27   | 6,011.48   | 5,859.40    |         | 13,182.15    | 500.00                 | 12,682.15      | 262.3%   |
|  | 442,445.14 |            |             |         | 442,445.14   | 439,638.33             | 2,806.81       | 100.6%   |
|  | 443,756.41 | 6,011.48   | 5,859.40    |         | 455,627.29   | 440,138.33             | 15,488.96      | 100.8%   |
|  | 0.00       | 0.00       | 440,138.33  |         | 440,138.33   | 440,138.33             | 0.00           | 100.0%   |
|  | 0.00       | 0.00       | 440,138.33  |         | 440,138.33   | 440,138.33             | 0.00           | 100.0%   |
|  | 443,756.41 | 6,011.48   | -434,278.93 |         | 15,488.96    | 0.00                   | 15,488.96      | 100.0%   |
|  | Q1 2024    | Q2 2024    | Q3 2024     | Q4 2024 |              |                        |                |          |
|  | 2,070.43   | 445,826.84 | 451,838.32  |         |              |                        |                |          |
|  | 445,826.84 | 451,838.32 | 17,559.39   |         |              |                        |                |          |



SEWER OPERATING

CASH ACCOUNTS BALANCES

Sewer Operations Cash

TOTAL

\* From balance sheet

\*Balance sheet balance

|  | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |
|--|--------------|--------------|--------------|---------|
|  | 4,235,719.03 | 4,560,420.86 | 5,229,276.26 |         |
|  | 4,235,719.03 | 4,560,420.86 | 5,229,276.26 | 0.00    |

Revenue

341,010 - Interest on Investments  
364,110 - Connection/Tapping Fees  
  
364,120 - Sewer Use Fees  
364,130 - Reserve Capacity Fee  
392,100 - Transfer from Construction Fund  
395,000 - Refund of Prior Year Expenditur

Total Revenue

Total Income

Expense

429,100 - Utilities

429,101 - PPL

429,102 - MetTel

429,105 - MetEd

429,106 - Blue Ridge Communications

429,107 - BCRA Water

429,108 - PenTeleData

429,109 - Verizon

429,111 - JP Mascaro

429,112 - FUEL & HEATING OIL

429,100 - Utilities - Other

Total 429,100 - Utilities

429,200 - BCRA Sewage Treatment

429,244 - Operating Supplies

429,205 - Bank Charges

429,300 - Professional Services

429,400 - Engineering

429,401 - Sewer Legal

429,404 - SEWER ADMIN SERVICES

429,405 - O & M

429,406 - KEYSTONE ENGINEERING

429,300 - Professional Services - Other

Total 429,300 - Professional Services

429,374 - Equipment Repair & Maintenance

429,376 - CONTRACTED SERVICES

471,000 - Debt Principal - Long and Short

471,200 - 1st Keystone 7.5M

471,500 - PennVest Loan

471,000 - Debt Principal - Long and Short

Total 471,000 - Debt Principal - Long and Short

472,000 - Debt Interest - Long and Short

|  | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|--|--------------|---------------|----------------------|-------------|
|--|--------------|---------------|----------------------|-------------|

|  |            |           |            |          |
|--|------------|-----------|------------|----------|
|  | 165,051.00 | 10,000.00 | 155,051.00 | 1650.51% |
|  | 165,000.00 | 10,000.00 | 155,000.00 | 1650.00% |

|  |              |              |             |         |
|--|--------------|--------------|-------------|---------|
|  | 2,954,377.95 | 3,954,060.00 | -999,682.05 | 74.72%  |
|  | 22,574.22    | 7,000.00     | 15,574.22   | 322.49% |
|  | 0.00         |              |             |         |
|  | 0.00         |              |             |         |

|  |              |              |             |        |
|--|--------------|--------------|-------------|--------|
|  | 3,307,003.17 | 3,981,060.00 | -689,631.05 | 83.07% |
|  | 3,307,003.17 | 3,981,060.00 | -674,056.83 | 83.07% |

|  |           |           |          |         |
|--|-----------|-----------|----------|---------|
|  | 30,441.55 | 20,500.00 | 3,941.55 | 114.87% |
|--|-----------|-----------|----------|---------|

|  |          |          |           |         |
|--|----------|----------|-----------|---------|
|  | 1,490.47 | 1,000.00 | 490.47    | 149.05% |
|  | 3,448.40 | 3,600.00 | -151.60   | 95.79%  |
|  | 2,949.90 | 4,500.00 | -1,550.10 | 65.55%  |
|  | 1,162.79 | 1,500.00 | -337.21   | 77.52%  |
|  | 2,958.00 | 4,500.00 | -1,542.00 | 65.73%  |
|  | 1,497.62 | 2,100.00 | -602.38   | 71.32%  |
|  | 3,010.44 | 2,800.00 | 210.44    | 107.52% |
|  | 0.00     | 5,000.00 | -4,097.32 | 0.00%   |
|  | 1,289.44 | 0.00     | #REF!     | #REF!   |

|  |              |              |             |        |
|--|--------------|--------------|-------------|--------|
|  | 48,248.61    | 51,500.00    | -3,251.39   | 93.69% |
|  | 1,061,870.59 | 1,418,808.00 | -356,937.41 | 74.84% |
|  | 7,500.27     | 25,000.00    | -17,499.73  | 30.00% |
|  | 10.47        | 0.00         |             |        |

|  |            |            |            |         |
|--|------------|------------|------------|---------|
|  | 40,108.77  | 63,000.00  | -22,891.23 | 63.56%  |
|  | 11,651.27  | 20,000.00  | -8,348.73  | 58.26%  |
|  | 132,674.00 | 212,194.18 | -79,520.18 |         |
|  | 77,725.46  | 93,000.00  | -15,274.54 | 83.58%  |
|  | 0.00       | 20,000.00  | -20,000.00 | 0.00%   |
|  | 45,937.28  | 40,000.00  | 5,937.28   | 114.84% |

|  |            |            |             |         |
|--|------------|------------|-------------|---------|
|  | 308,096.78 | 448,194.18 | -140,097.40 | 68.74%  |
|  | 144,128.23 | 105,000.00 | 39,128.23   | 137.27% |
|  | 14,458.95  | 50,000.00  | -35,541.05  | 28.92%  |

|  |            |              |               |         |
|--|------------|--------------|---------------|---------|
|  | 0.00       | 1,119,000.00 | 0.00          | 100.00% |
|  | 306,579.25 | 409,545.84   | 0.00          | 300.00% |
|  | 0.00       | 0.00         | 0.00          | 0.00%   |
|  | 306,579.25 | 1,528,545.84 | -1,221,966.59 | 20.05%  |

|                                                | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over/Under Budget | % of Budget |
|------------------------------------------------|--------------|--------------|--------------|---------|--------------|---------------|----------------------|-------------|
| 472,500 • PennVest Loan Interest               |              |              |              |         |              |               |                      |             |
| 472,200 • 1st Keystone 7.5M Interest           | 17,030.52    | 16,645.71    | 16,259.45    |         | 49,935.68    | 74,970.00     | 0.00                 | 0.00%       |
|                                                |              | 32,995.24    | 0.00         |         | 32,995.24    | 65,807.40     | 0.00                 | 0.00%       |
| Total 472,000 • Debt Interest - Long and Short | 17,030.52    | 49,640.95    | 16,259.45    | 0.00    | 82,930.92    | 140,777.40    | -57,846.48           | 58.91%      |
| 475,000 • Bond Agent Costs                     |              |              |              |         |              |               |                      |             |
| 485,352 • Insurance Expense (Liability)        | 20,492.75    | 0.00         | 0.00         |         | 20,492.75    | 20,000.00     | 492.75               | 102%        |
| 491,000 • Refund of Prior Year Revenues        |              |              |              |         | 0.00         | 0.00          | 0.00                 | 0%          |
| 489,000 • Uncategorized Expense                |              |              |              |         | 0.00         | 0.00          | 0.00                 | 0%          |
| 492,100 • Transfer to Sewer Construction       |              |              |              |         | 0.00         | 1,397,000.00  | -1,397,000.00        | 0%          |
| Total Expense                                  | 633,291.27   | 748,288.40   | 612,726.68   | 0.00    | 1,994,306.35 | 5,184,825.42  | -3,190,519.07        | 38%         |
|                                                |              |              |              |         |              |               |                      |             |
| Fund balance beginning of period               | 411,206.22   | 302,688.93   | 598,801.67   |         | 1,312,696.82 | -1,203,765.42 | -3,190,519.07        | -34%        |
| Fund balance end of period                     | 4,058,076.08 | 4,452,484.78 | 4,755,173.71 |         |              |               |                      |             |
|                                                | 4,452,484.78 | 4,755,173.71 |              |         |              |               |                      |             |
|                                                |              |              |              |         |              |               |                      |             |
| BEGINNING FUND BALANCE                         |              |              |              |         |              |               |                      |             |
| ENDING FUND BALANCE                            | 4,079,011.91 | 4,490,218.13 | 4,792,907.06 |         |              |               |                      |             |
| • From balance sheet                           | 4,490,218.13 | 4,792,907.06 | 5,391,708.73 |         |              |               |                      |             |

2017

SEWER CONSTRUCTION

CASH ACCOUNTS BALANCES

|                      | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 |
|----------------------|--------------|--------------|--------------|---------|
| FKB MM 2021          | 1,742,867.51 | 403,309.10   | 405,229.58   |         |
| ESSA Checking        | 1,091,543.96 |              |              |         |
| ESSA Funding Account | 24,487.97    |              |              |         |
| 1ST NORTHERN         |              | 10,248.57    | 3,287.82     |         |
| PLGIT                |              | 2,309,458.48 | 2,340,646.38 |         |
| Total Cash           | 2,856,899.44 | 2,723,016.15 | 2,749,163.78 | 0.00    |
| • From balance sheet |              |              |              |         |

Revenue

341,010 • Interest on Investments  
392,000 • Transfer from Operations  
392,900 • Use of Fund Balance

Total Revenue

Expense

429,200 • General Project  
Lateral Service Extension  
Sewer Building  
Sewer Service Exp. Analysis & Const  
Force Main Cleaning and Inspection (preliminary Estimate)  
I&I Inspections along SR 715  
DO Probes for VS1, Sanofi and Tobyhanna  
Media replacement at PS 5  
Generator alarms at all pump stations  
DO Probe at VS 2 preliminary Estimate  
Change location of floats at PS 5, preliminary Estimate  
ANUE O2 INJECTION  
Other engineering

Total 429,200 • General Project  
429,313 • Engineering - Collection System  
429,740 Capital Equipment Purchases  
492,000 • Transfer to Operations

Total Expenses

Change in fund balance

Fund balance beginning of period  
Fund balance end of period

|  | Q1 2024      | Q2 2024      | Q3 2024      | Q4 2024 | Q1 - Q4 2024 | Annual Budget | \$ Over Budget | % of Budget |
|--|--------------|--------------|--------------|---------|--------------|---------------|----------------|-------------|
|  | 26,438.91    | 34,074.87    | 33,201.61    |         | 93,715.39    | 10,000.00     | 83,715.39      |             |
|  | 0.00         |              |              |         | 0.00         | 0.00          | 0.00           | #DIV/0!     |
|  | 26,438.91    | 34,074.87    | 33,201.61    |         | 93,715.39    | 2,362,000.00  | -2,362,000.00  | 0.00%       |
|  |              |              |              |         |              | 2,372,000.00  | -2,278,284.61  | 3.95%       |
|  | 12,302.01    |              | 38,848.25    |         | 51,150.26    |               |                |             |
|  |              |              |              |         | 0.00         | 100,000.00    | -100,000.00    |             |
|  |              |              |              |         | 0.00         | 270,000.00    | -270,000.00    |             |
|  |              |              |              |         | 0            | 1,100,000.00  | -1,100,000.00  |             |
|  |              |              |              |         | 0.00         | 45,000.00     | -45,000.00     |             |
|  |              |              |              |         | 0.00         | 15,000.00     | -15,000.00     |             |
|  |              |              |              |         | 0.00         | 36,000.00     | -36,000.00     |             |
|  |              |              |              |         | 0.00         | 35,000.00     | -35,000.00     |             |
|  |              |              |              |         | 0.00         | 7,000.00      | -7,000.00      |             |
|  |              |              |              |         | 0.00         | 8,500.00      | -8,500.00      |             |
|  |              |              |              |         | 0.00         | 2,500.00      | -2,500.00      |             |
|  |              |              |              |         | 0.00         | 60,000.00     | -60,000.00     |             |
|  |              |              |              |         | 0.00         | 40,000.00     | -40,000.00     |             |
|  | 12,302.01    | 0.00         | 0.00         |         | 51,150.26    | 1,719,000.00  | -1,667,849.74  | 2.98%       |
|  | 592.56       |              | 9,076.06     |         | 9,658.62     | 566,000.00    | -556,341.38    |             |
|  |              | 57,898.00    |              |         | 57,898.00    | 87,000.00     | -29,102.00     |             |
|  |              |              |              |         | 0.00         |               | 0.00           |             |
|  | 12,884.57    | 57,898.00    | 47,924.31    |         | 118,706.88   | 2,372,000.00  | -2,253,293.12  | 5.00%       |
|  | 13,554.34    | -23,823.13   | -14,722.70   |         | -24,991.49   | 0.00          | -24,991.49     | 100.00%     |
|  |              |              |              |         |              |               |                |             |
|  | 2,733,284.94 | 2,733,284.94 | 2,733,284.94 |         |              |               |                |             |
|  | 2,746,839.28 | 2,723,016.15 | 2,708,293.45 |         |              |               |                |             |



ARPA

CASH ACCOUNTS BALANCES

100.001 - ARP FUNDS

Total Cash

| Q1 2024    | Q2 2024    | Q3 2024    | Q4 2024 |
|------------|------------|------------|---------|
| 759,223.25 | 752,322.27 | 683,018.32 |         |
| 759,223.25 | 752,322.27 | 683,018.32 | 0.00    |

TOTAL

|                                          | Q1 2024    | Q2 2024   | Q3 2024    | Q4 2024 | Q1 - Q4 2024 | Budget     | \$ Over Budget | % of Budget |
|------------------------------------------|------------|-----------|------------|---------|--------------|------------|----------------|-------------|
| Ordinary Income/Expense                  |            |           |            |         |              |            |                |             |
| Income                                   |            |           |            |         |              |            |                |             |
| 341.001 - INTEREST ON INVESTMENTS        | 5,253.00   | 10,116.58 | 9,786.96   |         | 25,156.54    | 500.00     | 24,656.54      | 5,031.31%   |
| 351.011 - FEDERAL GRANT                  |            |           |            |         |              |            |                |             |
| Total Income                             | 5,253.00   | 10,116.58 | 9,786.96   | 0.00    | 25,156.54    | 515,187.34 | -515,187.34    | 0.0%        |
| Expense                                  |            |           |            |         |              |            |                |             |
| 492.010 - TRANSFER TO GENERAL FUND       | 7,916.25   | 10,114.81 | 33,682.39  |         | 51,713.45    |            |                |             |
| Total 492.010 - TRANSFER TO GENERAL FUND | 7,916.25   | 10,114.81 | 33,682.39  | 0.00    | 51,713.45    | 82,750.00  | -31,036.55     | 62.49%      |
| 492.300 - TRANSFER TO CAPITAL FUND       | 25,428.83  | 6,902.75  | 45,408.52  |         | 77,740.10    | 432,937.34 | -355,197.24    | 51.13%      |
| Total Expense                            | 33,345.08  | 17,017.56 | 79,090.91  | 0.00    | 129,453.55   | 515,687.34 | -386,233.79    | 25.1%       |
| Net Income                               | -28,092.08 | -6,900.98 | -69,303.95 | 0.00    | -104,297.01  | 0.00       | -104,297.01    |             |

CASH ACCOUNTS ENDING BALANCES

BEGINNING FUND BALANCE

ENDING FUND BALANCE

| Q1 2023    | Q2 2023    | Q3 2023    | Q4 2023 |
|------------|------------|------------|---------|
| 787,315.33 | 787,315.33 | 787,315.33 |         |
| 759,223.25 | 752,322.27 | 683,018.32 |         |



(570) 223-0360  
or e-mail to: mja391@ptd.net

Invoice Date: 11/12/24  
Invoice Number: Am.-09-24

|                                                                                                                                                                                                        |                                                                                        |                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Pocono Twp.                                                                                                                                                                                            | <b>Account Description:</b><br><br>OLD NORTHAMPTON<br>COMMUNITY COLLEGE<br><br>PHASE 1 | <input checked="" type="checkbox"/> Estimate:<br><br><input type="checkbox"/> Engagement Confirmation:<br><br><input type="checkbox"/> Invoice: |
| <b>SERVICES DISCRIPTION</b>                                                                                                                                                                            |                                                                                        | <b>AMOUNT</b>                                                                                                                                   |
| WE - WILL PROVIDE ALL LABOR AND MATERIALS                                                                                                                                                              |                                                                                        |                                                                                                                                                 |
| SPACKLE / PATCH ALL DRYWALL                                                                                                                                                                            |                                                                                        |                                                                                                                                                 |
| PAINT ALL DRYWALL AREAS WALLS AND DRYWALL CEILING AREAS<br>CAULK AND PAINT ALL STEEL DOOR JAMBS - 2 COATS DTM<br><br>PAINT DECORATIVE CEILING BEAMS<br><br>TO INCLUDE ALL HIGHLIGHTED AREA'S (PHASE 1) |                                                                                        |                                                                                                                                                 |
| Sixty Seven thousand Five Hundred DOLLARS                                                                                                                                                              |                                                                                        | Total due: 67,500.00                                                                                                                            |

Please make checks payable to: Michael Ammerman, 115 Wagon Trail, East Stroudsburg, PA 18301

#### Terms

1. Time for Payment. All invoices are payable within ten (10) days of receipt. A 1 1/2% monthly service charge is payable on all overdue balances. The grant of any license or right of copyright is conditioned on receipt of full payment.

2. Estimates. If this form is used for an proposal, the fees and expenses shown are minimum estimates only. Final fees and expenses shall be shown when invoice is rendered. Client's approval shall be obtained for any increases in fees or expenses that exceed the original estimate by 15% or more.

3. Changes. Client shall be responsible for making additional payments for changes requested by Client in original assignment. However, no additional payment shall be made for changes required to conform to the original assignment description. The Client shall offer the Contractor the first opportunity to make any changes.

4. All material is guaranteed to be as specified, all tasks will be accomplished in accordance with the drawings and or specifications for the work listed in the job description, and all work shall be completed in a substantial workman-like manner for the above sum.

5. Any alterations or deviations from the above specifications involving extra costs will be executed upon receipt of written orders, and will become an extra charge over and above this form. All agreements will be contingent upon, strikes, accidents, or delays beyond the control of Contractor. Owner will provide fire, tornado, and other necessary insurance upon the above work.

6. Modifications. Modification of the agreement must be written, except that the invoice may include, and Client shall be obligated to pay, fees or expenses that were orally authorized in order to progress promptly with work.

7. Arbitration. Any disputes in excess of \$ (maximum

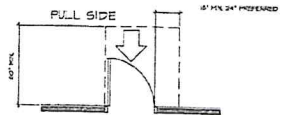
limit for small claims court) arising out of this Agreement shall be submitted to binding arbitration before a mutually agreed upon arbitrator pursuant to the rules of the American Arbitration Association. The Arbitrator's award shall be final and judgment may be entered upon it in any court having jurisdiction thereof. The Client shall pay all arbitration and court costs, reasonable attorney's fees, and legal interest on any award or judgment in favor of the Contractor.

8. Acceptance of Terms. The above terms incorporate Article 2 of the Uniform Commercial Code. If not objected to within ten (10) days, these terms shall be deemed acceptable.

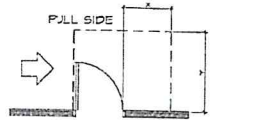


# TYPICAL ADA DOOR

1  
A102

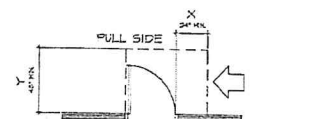


## FRONT APPROACHES



NOTE: X = 36 IN. MIN. Y = 42 IN. MIN. Z = 60 IN. MIN.

## HINGE SIDE APPROACH



NOTE: Y = 54 IN. MINIMUM IF DOOR HAS CLOSER

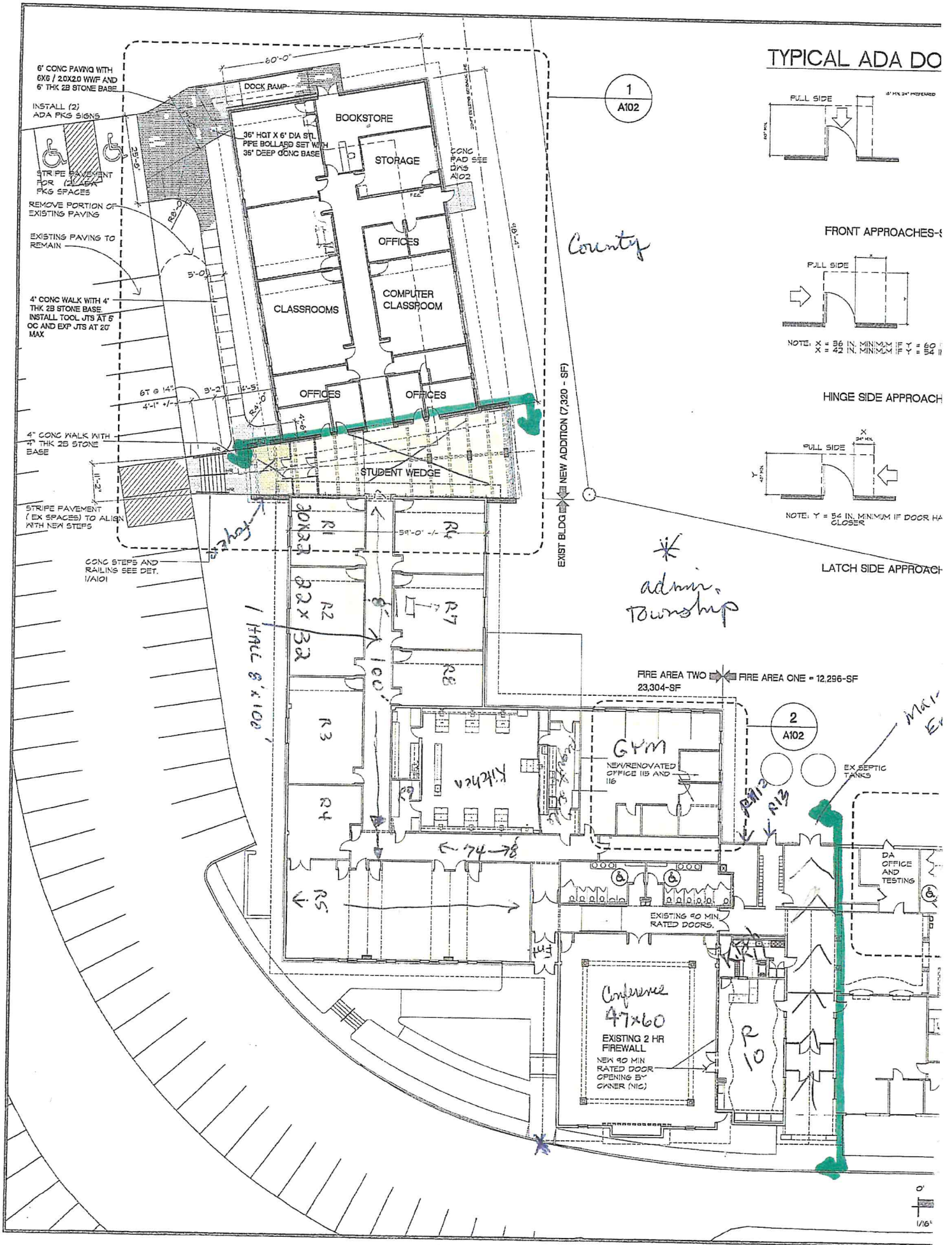
## LATCH SIDE APPROACH

County

admin.  
Township

FIRE AREA TWO = 23,304-SF  
FIRE AREA ONE = 12,296-SF

2  
A102







Commonwealth of PA, Department of General Services, Bureau of Procurement, 1800 Herr Street, Harrisburg, PA 17103

THE AMMERMAN COMPANY LLC  
Attn: MICHAEL AMMERMAN  
115 WAGON TRAIL ROAD  
EAST STROUDSBURG, PA 18302-9561

**SUBJECT: COSTARS-008-E24-1408 Maintenance, Repair, & Operation Equipment  
& Supplies ("MRO")**

Dear Sir or Madam:

The Department of General Services (DGS) is pleased to inform you that the COSTARS-008-E24-1408 Maintenance, Repair, & Operation Equipment & Supplies ("MRO") Contract is awarded effective 11/12/2024 through 11/12/2025. It is now acceptable for you to proceed with sales of your contract offerings to COSTARS Purchasers (members). An executed copy of your Contract is attached for your reference.

DGS is posting to the DGS COSTARS website a "Vendor Contract", as well as any link to a Supplier website. Prospective COSTARS Purchasers may access the "Vendor Contract" via the COSTARS Members Area. To learn more about how COSTARS Purchasers view Vendor Contracts, visit the *Search COSTARS Exclusive Contracts* training module here: <https://tinyurl.com/memconsch>.

In accordance with Section 4 of the Terms and Conditions, DGS strongly encourages each Supplier to provide a dedicated website for COSTARS Purchasers, including a complete listing with contract pricing for all items required under the contract, product and customer support information, and the capability for COSTARS Purchasers to place online orders for contract items. If the Supplier provides a dedicated COSTARS website, the Supplier agrees to permit DGS to provide a link from the DGS COSTARS website to the dedicated Supplier COSTARS website to facilitate access by prospective COSTARS Purchasers.

The DGS COSTARS Program offers a Web-based Supplier Gateway within the PA Supplier Portal designed specifically for your use. The COSTARS Supplier Gateway will allow you to:

- Review your Vendor Contract exactly as it appears to our members.
- Review contract terms.

If you have questions about marketing to COSTARS members, please contact us at 1-866-768-7827.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <br><b>COMMONWEALTH OF PENNSYLVANIA</b><br>                                                                                                                                                                                                                                              | <b>FULLY EXECUTED</b><br><br>Contract Number: 008-E24-1408<br><br>Original Contract Effective Date:<br>11/12/2024 |
| <b>Supplier Name/Address</b><br>THE AMMERMAN COMPANY LLC<br>115 WAGON TRAIL ROAD<br>EAST STROUDSBURG, PA 18302-9561                                                                                                                                                                                                                                                                                                                                        | <b>Commodity Specialist</b><br>Name: David Gibson<br>Phone: 717-346-2680<br>Fax: 717-783-6241                     |
| <b>Your SAP Vendor Number:</b><br>561414                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Contract Name:</b><br>Maintenance, Repair, & Operation<br>Equipment & Supplies ("MRO")                         |
| <b>Supplier Phone Number:</b><br>5706883272                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Solicitation No:</b><br>COSTARS-8                                                                              |
| <p>The issuance of this document constitutes evidence of a fully-executed contract between the Commonwealth of Pennsylvania and the Supplier.</p>                                                                                                                                                                                                                                                                                                          |                                                                                                                   |
| <p>This contract is comprised of: The above referenced Solicitation, the Supplier's Bid, and any documents attached to this Contract or incorporated by reference in the solicitation and/or Supplier's Bid. All applicable contract documents can be viewed publicly via our COSTARS website at <a href="http://www.dgs.pa.gov/COSTARS">www.dgs.pa.gov/COSTARS</a> &gt; "I'm a Buyer" &gt; Members Area &gt; Search Contracts &gt; COSTARS Contracts.</p> |                                                                                                                   |

POCONO TOWNSHIP

WAIVER OF LAND DEVELOPMENT APPLICATION

Certain improvements to existing non-residential structures may be eligible for a Waiver of the requirements of Chapter 390 Subdivision and Land Development. To be eligible for consideration of a Waiver of Land Development, a proposed division of space or leasehold, building addition or site alteration shall not result in any of the following:

- a. A requirement for additional parking;
- b. Development within flood-prone or wetland areas;
- c. Activities that would require the submission of a stormwater management site plan per Chapter 365;
- d. Installation of new access drives providing vehicular access to/or from a public right-of-way;
- e. An increase in water consumption of sewage discharge exceeding 247 gallons per day;
- f. Changes to utility services including new service laterals to increase capacity or provide fire protection;
- g. An expansion involving additional occupied space.

Additionally, neither the Owner, the Applicant, nor the property shall have any open violations of any type.

The undersigned hereby applies for review by the Pocono Township Planning Commission and review and approval of the Board of Commissioners of Pocono Township for a Waiver of Land Development for the plans submitted herewith and described below:

1. Tax Parcel: 12/11/18-3 County Deed Book No.: 2344  
Volume No.: \_\_\_\_\_ Page No.: 5551  
Zoning District: C Area to be Developed or Subdivided, Gross: \_\_\_\_\_ Net: \_\_\_\_\_
2. Name of Property Owner(s) of Record: TRAP ENTERPRISES, LLC  
(If corporation, provide corporations' name and address and two officers of corporation)  
Address: 2054 Rt 1011 Swiftwater PA 18370  
Email Address: DANTE@THESWIFTWATER.COM Phone No.: 570 269 2772
3. Name of Applicant, if different than Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_
4. Applicant's interest, if other than Owner: \_\_\_\_\_
5. Engineer, Architect, Land Surveyor, or Landscape Architect responsible for plan:  
JOE MANDA INTEGRA ENGINEERING  
Address: \_\_\_\_\_  
Email Address: JMANDA@INTEGRAENG.COM Phone No.: 610-295-3454



6. Name of Attorney (optional): \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

7. Brief project description describing the proposed intent of the project and all proposed improvements:  
EXPAND POOL EQUIPMENT BAY TO THE OUTSIDE FOR SERVICE  
WAIVE ROOMS ARE OCCUPIED.

8. Type of water supply  
proposed: ☒ Public (Municipal) ☐ Private (Centralized) ☐ Individual (On Site)

9. Type of sanitary sewage  
Disposal proposed: ☒ Public (Municipal) ☐ Private (Centralized) ☐ Individual (On Site)

10. Have appropriate public utilities been consulted: ☒ Yes ☐ No

11. Material accompanying this Land Development Waiver Application:

- |          |                                                       |
|----------|-------------------------------------------------------|
| a) _____ | Plan – 5 copies                                       |
| b) _____ | Copy of Deed with any Restrictive Covenants– 2 copies |
| c) _____ | Written Description of Proposal – 5 copies            |
| d) _____ | Application Fee                                       |
| e) _____ | Professional Services Agreement and Escrow            |
| f) _____ | Other                                                 |

12. List basis for Request of Waiver of Land Development:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned represents that to the best of his/her knowledge and belief, all the above statements are true and correct, and complete.

Date: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name

\_\_\_\_\_  
Signature

**For Office Use Only:**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Distribution: \_\_\_\_\_ Township Engineer  
\_\_\_\_\_ Township Solicitor  
\_\_\_\_\_ Zoning Officer  
\_\_\_\_\_ Sewer Department or SEO  
\_\_\_\_\_ Public Works  
\_\_\_\_\_ Fire Company



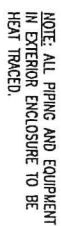
## SWIFTWATER

### Written Description of Proposal

#### Plunge Pool service area extension

The Swiftwater (The Swiftwater of the Pocono Mountains LLC)

Our plunge pool suites offer guests the ability to relax and unwind in a private setting while staying at The Swiftwater. With a bromine filtration system, the chemical content is less harsh than chlorine while our electric heaters maintain a constant temperature of 88 degrees. When originally designed, the contractor did not take into effect the twice daily maintenance as per the PA Department of Health Title 28 Chapter 18 guidelines. This has created guest complaints as our team members must get into rooms twice a day for approximately 10 minutes to ensure the highest water quality set by state standards. To mitigate the guest interruption and allow for further filtration systems we are seeking a modification to the current system by creating a small bump out that will give the maintenance team a service area to access from the exterior of the building. This will create a more serene and private environment for guests while doubling as a bench for guests to sit on when enjoying their outdoor patio. The area will be approximately 4'x6'3' and will house the heater, filtration system, and small heater to prevent freezing of pipes. Please refer to the drawing for further details.



| PLUMBING PIPING DESIGNATIONS                                                          |                    |
|---------------------------------------------------------------------------------------|--------------------|
| SYMBOL                                                                                | TYPE               |
|  | HOT AND COLD WATER |
|  | SEWER              |
|  | NATURAL GAS        |
|  | FUEL OIL           |
|  | STEAM              |
|  | AIR CONDITIONING   |
|  | RADIANT HEATING    |
|  | FIRE SINKER        |
|  | STORM DRAIN        |
|  | VENT               |
|  | EXHAUST            |

|                     |                 |                             |                   |
|---------------------|-----------------|-----------------------------|-------------------|
| drafted<br>JAI      | received<br>JAI | enclings project #<br>23099 | scale<br>as noted |
| P-1                 |                 |                             |                   |
| date<br>28 Oct 2024 |                 |                             |                   |



NOV. 4 BOARD

**From:** Alan Strand <alanstrand@strandpool.com>  
**Sent:** Sunday, October 13, 2024 1:02 PM  
**To:** vint@desakirestaurant.com  
**Subject:** Swiftwater Hotel equipment relocation  
**Attachments:** Equipment Change.pdf; Swiftwater equipment layout.pdf; Public Bathing\_Sampling and Laboratory Requirements QA Rev Sept 2019.pdf; Water sample code.pdf; PA Disinfection testing code.pdf

↳ ENG. PLANS  
↳ GET PACKET TO JARED  
↓  
PLANNING BY  
EMAIL

Good morning Vincent,

Sorry it's taken so long to get this information back to you. The following is a summary of the challenges and recommended changes. Attached is a drawing of the layout and also the state code for testing and sampling. It is in the code the protocol for the location of taking the weekly bacteria sample. You would need approval from the local municipality to have the sample taken from an alternate location and also to move the equipment.

THEN IN FRONT  
BY 4<sup>TH</sup>

### Current challenges with existing layout

1. Test chemistry of in-room pools twice a day without disturbing guests.
2. Take a water sample from each pool once a week for bacteriological analysis without disturbing guests.
3. Adjust water chemistry and perform necessary maintenance on in-room pools without disturbing guests
4. Be able to respond to any issues concerning the filtration/chemical feed systems that may arise at any time to ensure the water remains clean, sanitary, and safe for guests.

### Recommended Solution

1. Construct additional boxes/trunks/benches for each in-room pool to house a sampling port and allow the addition of an automated chemical controller system.
  - a. Move pump, cartridge filter and the bromine tablet feeder to the outer box
  - b. Add water sampling tap after pump but before filter, heater and chemical feeder. This water always in circulation represents unfiltered untreated water from the body of water.
  - c. Boxes would be protected from freezing and accessible to maintenance staff.
  - d. Pocono Township request
    1. Request to relocate filter equipment to outside of building wall into an equipment cabinet.

Equipment will be move just a few feet to the outside of the existing wall.

2. Request an exemption from the standard collection protocol. The protocol is to collect a weekly bacteriological sample from 30" deep from the center of the pool. Request to collect the sample from a sampling port in the filter cabinet. This water would be water from the unit coming from the skimmer and bottom drain line. The only concern from sampling at that location is the remote possibility that if a biofilm forms in the plumbing the sample may have a slightly higher chance of being positive for bacteria while the standard method would not show that. This could be argued as a higher standard.

Attached to this email is information from the Department of Health and ANSI regarding testing and sampling of pool water.

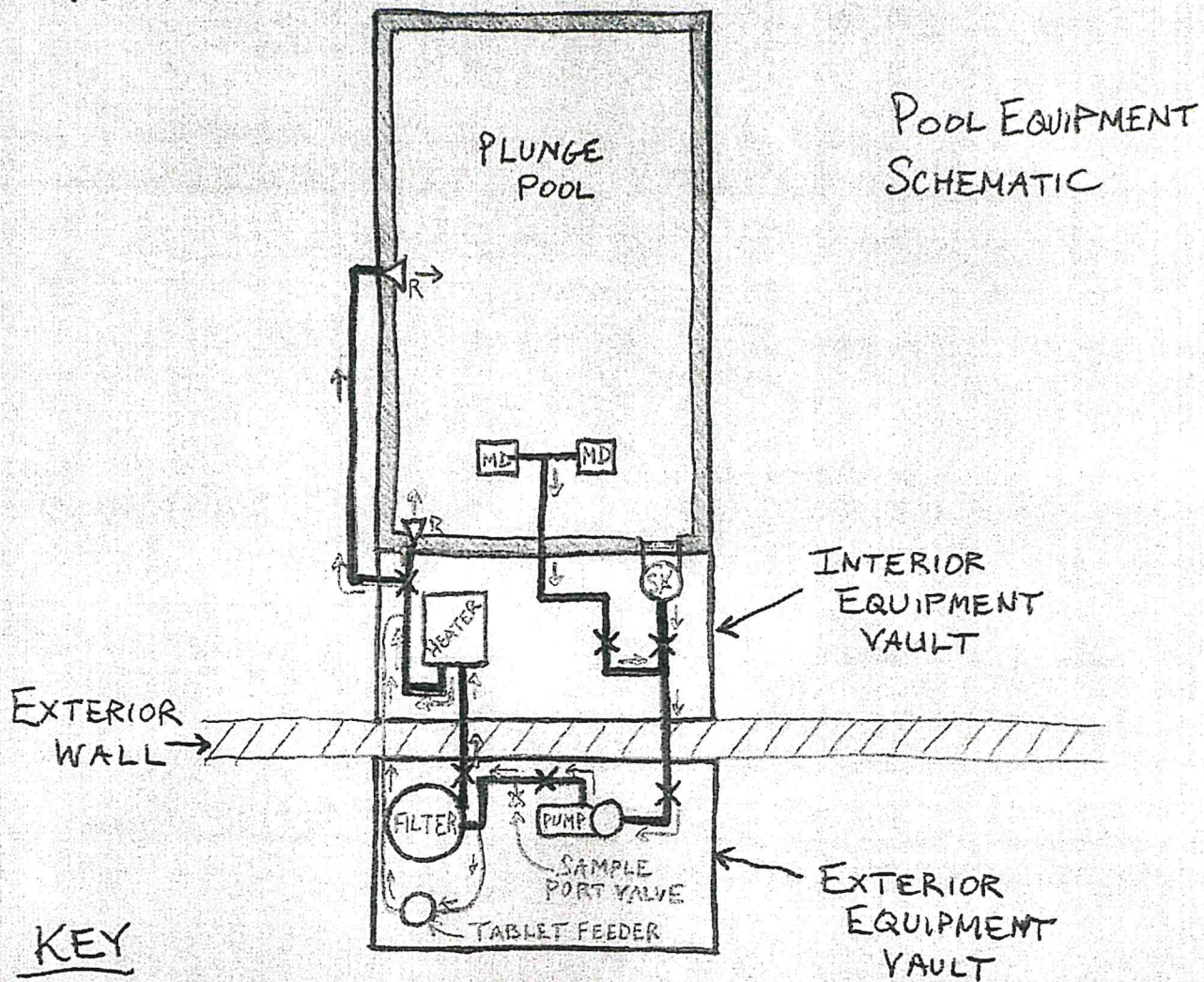
Thank you,

Alan Strand

**Strand Pool Supply, LLP**  
**106 Strand Drive**  
**Bartonsville, PA 18321**  
**Phone: 570 629-2433**  
**Fax: 570 629-3572**



# THE SWIFTWATER IN-ROOM PLUNGE POOL



KEY

-  - Skimmer
-  - Main Drain
-  - Return
-  - Valve
-  - Main Drain Suction Line
-  - Skimmer Suction Line
-  - Pump Inlet/Outlet Plumbing Line
-  - Return Line





## PROPOSAL

Job # 24-287

Date: 11-14-2024

This proposal shall become a contract when accepted by you and approved in writing by our duly Authorized agent. This quotation is subject to change without notice if not accepted within 10 days and in any event may be accepted within 30 days from date above. Title to the system shall remain with us until all sums due have been fully paid. Troy Mechanical, Inc. guarantees new products to be free from defects in workmanship and material for a period of 1 year from date of delivery to the original purchaser of any parts which the manufacturer's inspection may prove defective. Troy Mechanical, Inc. shall not be held responsible for normal wear or tear or any damage arising from neglect, misuse of or abuse or failure to use proper supplies, material, voltages and maintenance in the operation of this equipment. To the prices and terms quoted, add any manufacturer's gross receipts, sales, or use, tax either federal, state or city, payable on the transaction under any affecting statute unless otherwise specified. This contract embodies all terms and conditions agreed to by the parties hereto, and any oral agreements previous to the execution of this contract are deemed to be contained herein. No implied warranties or promises which are contrary to, or would in any way alter this agreement are to apply.

**To:** Pocono Township Bathroom FitOut

**Based On:** Site survey on 11-7/24, Standard working hours, and compliance with prevailing wages

### SCOPE

Cut concrete slab for plumbing. Remove concrete and haul from site.

Prep and repour concrete slab

Demo drywall as needed for plumbing and accessories

Place electrical as per code. All lights for each bathroom

Drywall existing bathrooms. Close off existing doors and frame in new openings.

Frame hard ceiling and drywall.

Tile bathroom floors and run tile cover base.

Paint walls and ceilings (owner choice of color).

Supply and install (2) 3' hollow metal doors with hardware. Doors to be painted.

Supply and install signage.

Two (2) ADA showers, one (1) urinal, two (2) water closets, two (2) sinks, & two (2) floor drains

Water piping in copper L

Drain/vent piping in schedule 40 pvc

Insulation of new water piping

Two (2) inline bathroom exhaust fans with exhaust duct through sidewall of building terminating with wall cap. Low voltage wiring of on-off switch on wall.

**Job Cost: \$97,960.00**

### Excluded:

Removal of Hazardous Materials

Bonds, Permits & Third Party Inspections.

Best Regards

Susan Troy-Connors

Troy Mechanical, Inc

Certified small, woman-owned business

USACE CQM Certified

COSTARS supplier (#008-E22-964)

**PURCHASE ORDER FOR INFLUENTIAL DRONES****856-281-7545**

**INSTRUCTIONS FOR COMPLETION:** This purchase order has been prepared as a courtesy for the customer. The customer must return this document as a completed document to receive consideration by the Influential Drones accounting department. This purchase order upon completion is a legally binding document and a commitment to pay by the customer. This purchase order may be billed individually by line item.

**CUSTOMER / PURCHASER**

Pocono Twp PD  
110 Township Drive  
Tannersville, PA  
18372

**CONTACT**

Earl Ackerman  
570-807-8572  
eackerman@poconopd.org

**PO #** 2024-IFD-002**FEIN #** 24-6001526

☒ I, Earl Ackerman understand that this document is legally binding when containing my signature. *E.A.*  
I have read the terms and conditions of this agreement. I understand English.  
☒ I am authorized to bind the entity named as the *customer / purchaser* to this agreement. *E.A.*

**TRAINING**

|                                                                                                                                | PRICE    | QTY | DISC      | SUBTOTAL           |
|--------------------------------------------------------------------------------------------------------------------------------|----------|-----|-----------|--------------------|
| P107 Computer Based Training Program                                                                                           | \$150.00 | 7   | \$0.00    | \$1,050.00         |
| FAA Part 107 Test Voucher Administration                                                                                       | \$195.00 | 7   | \$0.00    | \$1,365.00         |
| Combined Learning Class: sUAS Product Familiarization/<br>Commercial Industry Best Practices/ Intro to NIST (1 day)            | \$350.00 | 7   | \$0.00    | \$2,450.00         |
| In person: NIST L.1.5 sUAS 'Train-the-Trainer' Proctor Course -<br>with Scenarios, Obstructed and Confined (3 days)            | \$999.00 | 7   | \$0.00    | \$6,993.00         |
| Anticipated travel/per diem cost for Off-site training                                                                         | \$796.92 | 1   | \$0.00    | \$796.92           |
| <i>Actual expenses may vary from the anticipated cost. Receipts will be provided if further budget allocation is required.</i> |          |     |           |                    |
| Mini 4 Pro Rental Drones ( 3 units for the week)                                                                               | \$250.00 | 3   | -\$750.00 | \$0.00             |
|                                                                                                                                |          |     |           | <b>\$12,654.92</b> |

YOU SAVED **-\$750.00**TRAINING VOLUME DISCOUNT **-\$518.00**NON TAXABLE ITEM **\$0.00**WAIVED HANDLING **\$0.00**NO SHIPPING **\$0.00****TOTAL \$12,136.92***Earl Ackerman*

08 Nov 2024

Earl Ackerman

Detective Sergeant

(570) 629-7200

eackerman@poconopd.org

**TERMS AND CONDITIONS**

The Total number in \$US currency is the complete amount of this purchase order. The amount may be billed individually by line item through the submission of an one or more invoice(s). The financial obligation of this purchase order shall not exceed the total amount unless agreed by both parties in writing. Payment shall be promptly submitted following the payment terms specified on supplied invoice(s).

This purchase order was prepared by Emily Hines

INFLUENTIAL DRONES - 8 E Stow Rd, Ste 100 - Marlton NJ 08053

### **Parcel List**

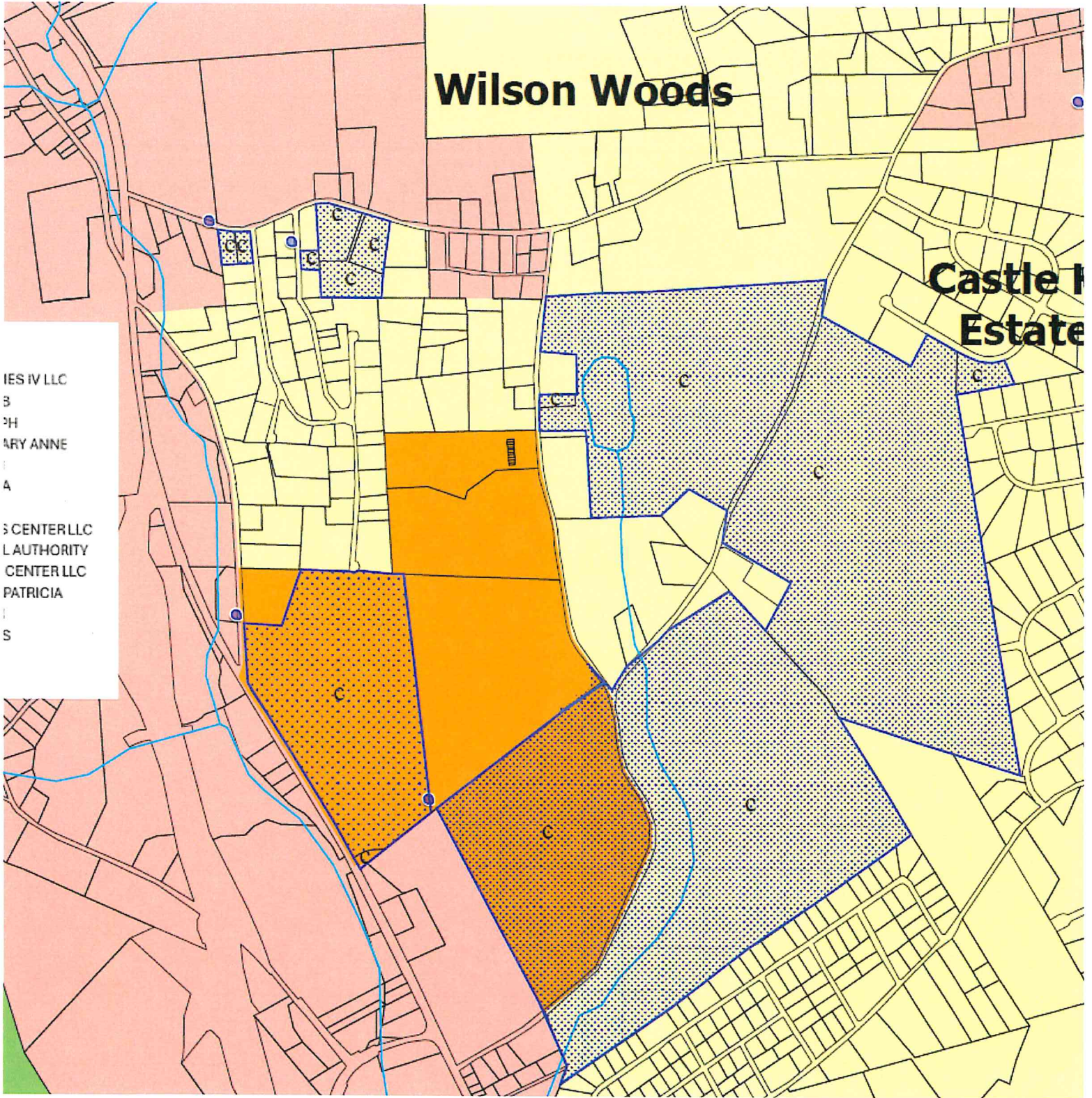
1. (12.7.1.6-4) KOPELSON PA PROPERTIES IV LLC
2. (12.6A.1.59) DANIEL ANITA B
3. (12.6A.1.60) DANIEL RUDOLPH
4. 12.6A.1.4 THOMPSON HENRY P & MARY ANNE
5. (12.94365) SINGH SATNEM
6. (12.94364) SCHLIER JIMMY A
7. (12.6.1.72) GRABER LISA
8. (12.6.2.51) LINDENMERE SPORTS & ARTS CENTER LLC
9. (12.7.1.6) BROADHEAD CREEK REGIONAL AUTHORITY
10. (12.6.2.56) LINDENMERE SPORTS ARTS CENTER LLC
11. (12.92570) ARICCHI DOMINICK E & PATRICIA
12. (12.7.1.10) FRITZ KETURAH
13. (12.3.1.24) CUTITA IGNATIUS
14. (12.3.1.25) CUTITA NANCY



**Wilson Woods**

**Castle  
Estate**

IES IV LLC  
B  
PH  
ARY ANNE  
A  
S CENTER LLC  
L AUTHORITY  
CENTER LLC  
PATRICIA  
S





**POCONO TOWNSHIP PLAN STATUS**  
11/18/2024

| Twp. Ref No.                                 | T&M Proj. No. | LVL Proj. No. | Project Name (acceptance date)                               | Application Type            | Prelim/Final | Review Period Expires | Last PC Mtg | Last BOC Mtg | Latest Comment Letter | Last Meeting Tabled | PC Rec. Approve/Deny | Comments                      |
|----------------------------------------------|---------------|---------------|--------------------------------------------------------------|-----------------------------|--------------|-----------------------|-------------|--------------|-----------------------|---------------------|----------------------|-------------------------------|
| <b>Sketch Plans</b>                          |               |               |                                                              |                             |              |                       |             |              |                       |                     |                      |                               |
|                                              |               | 1730040R      | KenBAR Investment Group (Inactive)                           | Commercial Land Devt        |              |                       |             |              | 6/5/2020              |                     |                      |                               |
| 1380                                         |               | 2030118R      | 2808 Rt 0611 Apartments Land Development                     | Land Devt                   |              |                       |             |              | 8/5/2021              |                     |                      |                               |
| 1402                                         |               | 2230188R      | Iroquois Ridge                                               | Major Sub, Land Devt        |              |                       |             |              | 6/22/2022             |                     |                      |                               |
| 1403                                         |               | 2230189R      | Lands of D E & S Properties (Classic Quality Homes)          | Major Sub, Land Devt        |              |                       |             |              | 7/19/2022             |                     |                      |                               |
| 1380                                         |               | 2330219R      | Lands of Yuriy Bogutskiy 2812 Rt 0611                        | Land Devt                   |              |                       |             |              | 5/3/2023              |                     |                      |                               |
| 1417                                         |               | 2330228R      | Harmony Domes 310 Hallet Road                                | Land Devt                   |              |                       |             |              | 8/29/2023             |                     |                      |                               |
| 1422                                         | POCO-R0619    | 2430243R      | Exclusive Pocono Properties Transient Hotel                  | Land Devt                   |              |                       |             |              | 3/11/2024             |                     |                      |                               |
| 1378                                         | POCO-R0970    | -             | Incline Village Expansion                                    | Land Devt                   |              |                       |             |              | 11/8/2024             |                     |                      |                               |
| <b>Final Plans Under Consideration</b>       |               |               |                                                              |                             |              |                       |             |              |                       |                     |                      |                               |
| 1401                                         | POCO-R0630    | 2330223R      | 611 Land Development - Dual Brand Hotel Subdivision (4/8/24) | Minor Sub                   | Final        | 1/18/2025             | 12/9/2024   | 1/6/2025     | 5/7/2024              | 11/12/2024          |                      | Extension rec'd 10/9          |
| 1426                                         | POCO-R0750    | -             | Simpson Minor Subdivision (519-520 Post Hill Road) (7/8/24)  | Minor Sub                   | Final        | 1/6/2025              | 12/9/2024   | 1/6/2025     | 6/26/2024             | 11/12/2024          |                      | 3 mo. extension rec'd on 8/15 |
| <b>Preliminary Plans Under Consideration</b> |               |               |                                                              |                             |              |                       |             |              |                       |                     |                      |                               |
| 1425                                         | POCO-R0680    | -             | Brookdale Spa (9/9/24)                                       | Land Devt                   | Prelim/Final | 1/31/2025             | 1/13/2025   | 1/21/2025    | 10/9/2024             | 11/12/2024          |                      | Extension to 1/31 rec'd 11/6  |
| 1358                                         | POCO-R0730    | 1630006R1     | Tannersville Point Apartments (2023) (6/10/24)               | Land Devt/Lot Consolidation | Prelim/Final | 12/31/2024            | 12/9/2024   | 12/16/2024   | 10/22/2024            | 11/12/2024          |                      | Extension to 12/31 rec'd 8/8  |
| 1423                                         | POCO-R0614    | -             | Brookstead Apartments (5/13/24)                              | Land Devt                   | Prelim/Final | 3/9/2025              | 2/10/2025   | 3/3/2025     | 10/1/2024             | 11/12/2024          |                      | 90 day extension rec'd 11/4   |
| 1401                                         | POCO-R0630    | 2330223R      | 611 Land Development - Dual Brand Hotel LD (4/8/24)          | Land Devt                   | Prelim       | 1/18/2025             | 12/9/2024   | 1/6/2025     | 5/7/2024              | 11/12/2024          |                      | Extension rec'd 10/9          |
| 1424                                         | POCO-R0660    | -             | 1124 Sky View Dr. Monopine Tower (4/8/24)                    | Land Devt                   | Prelim       | 1/3/2025              | 12/9/2024   | 12/16/2024   | 8/15/2024             | 11/12/2024          |                      | 60 day extension rec'd 10/7   |

**POCONO TOWNSHIP PLAN STATUS**  
**11/18/2024**

| Twp. Ref No.                                                    | T&M Proj. No. | LVL Proj. No. | Project Name (acceptance date)               | Application Type | Prelim/Final | Review Period Expires | Last PC Mtg | Last BOC Mtg | Latest Comment Letter | Last Meeting Tabled | PC Rec. Approve/Deny | Comments                       |
|-----------------------------------------------------------------|---------------|---------------|----------------------------------------------|------------------|--------------|-----------------------|-------------|--------------|-----------------------|---------------------|----------------------|--------------------------------|
| 1414                                                            | POCO-R0612    | 2330220R      | 135 Warner Rd. (Schliers Towing) (2/12/24)   | Land Devt        | Prelim       | 3/9/2025              | 2/10/2025   | 3/13/2025    | 2/23/2024             | 11/12/2024          |                      | 6 month extension rec'd 8/8/24 |
| 1369                                                            | POCO-R0617    | 2130150R      | Cranberry Creek Apartments (7/25/22)         | Land Devt        | Prelim/Final | 2/11/2025             | 1/13/2025   | 2/3/2025     | 1/25/2024             | 11/12/2024          |                      | 90 day extension rec'd 10/9    |
| 1387                                                            | -             | 2130161R      | Alaska Pete's - 173 Camelback Road (4/10/23) | Land Devt        | Prelim/Final | 12/31/2024            | 12/9/2024   | 12/16/2024   | 4/27/2023             | 11/12/2024          |                      |                                |
|                                                                 |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |
|                                                                 |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |
| <b>Land Development Waiver Applications Under Consideration</b> |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |
|                                                                 |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |
|                                                                 |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |
|                                                                 |               |               |                                              |                  |              |                       |             |              |                       |                     |                      |                                |



**POCONO TOWNSHIP PLAN STATUS**  
11/18/2024

| Twp. Ref No.                                        | T&M Proj. No. | LVL Proj. No. | Project Name (acceptance date)             | Application Type | Prelim/Final | Review Period Expires | Last PC Mtg | Last BOC Mtg | Latest Comment Letter | Last Meeting Tabled | PC Rec. Approve/Deny | Comments    |
|-----------------------------------------------------|---------------|---------------|--------------------------------------------|------------------|--------------|-----------------------|-------------|--------------|-----------------------|---------------------|----------------------|-------------|
| <b>Pending BOC Decision</b>                         |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     | POCO-R1000    |               | Swiftwater Inn/Trap Ent. Pool Equip. Encl. | Waiver           | -            | N/A                   |             |              | 11/12/2024            |                     | PC Approval 11/12/24 | Rec'd 10/31 |
| 1434                                                | POCO-R0950    | -             | Gorski Lot Joinder                         | Lot Comb.        | Final        | N/A                   |             |              | 10/28/2024            |                     | N/A                  |             |
| 1435                                                | POCO-R0960    | -             | Persoleo Lot Joinder                       | Lot Comb.        | Final        | N/A                   |             |              | 10/28/2024            |                     | N/A                  |             |
| <b>Special Exceptions, Conditional Use</b>          |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
| <b>Pending Item List for Planning Commission</b>    |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
| <b>Pending Item List for Board of Commissioners</b> |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |
|                                                     |               |               |                                            |                  |              |                       |             |              |                       |                     |                      |             |

**POCONO TOWNSHIP PLAN STATUS**  
11/18/2024

| Twp. Ref No.                                                     | T&M Proj. No. | LVL Proj. No. | Project Name (acceptance date)                             | Application Type       | Prelim/Final | Latest Comment Letter | PC Recommend. Approve/Deny                | BOC Approve/Deny                          | Approval Expiration (1 yr.)  | 6 Mo. to Expiration | 3 Mo. to Expiration | Recordation Date | Comments                             |
|------------------------------------------------------------------|---------------|---------------|------------------------------------------------------------|------------------------|--------------|-----------------------|-------------------------------------------|-------------------------------------------|------------------------------|---------------------|---------------------|------------------|--------------------------------------|
| <b>CONDITIONAL PRELIMINARY APPROVAL</b>                          |               |               |                                                            |                        |              |                       |                                           |                                           |                              |                     |                     |                  |                                      |
| 1373                                                             | POCO-R0616    | 2130141R      | CORE S-Warner Road Warehouse (Prelim. Plan) (4/26/21)      | Commercial Land Dev't  | Prelim       | 8/13/2024             | Cond. <u>Preliminary</u> Approval 2/28/22 | Cond. <u>Preliminary</u> Approval 3/7/22  |                              |                     |                     |                  |                                      |
| 1368                                                             |               | 2130146R      | Sladden Group-Pocono Creek (9/27/21)(12/26/21)             | Commercial Land Dev't  | Prelim       | 9/20/2023             | Cond. <u>Preliminary</u> Approval 9/11/23 | Cond. <u>Preliminary</u> Approval 9/18/23 |                              |                     |                     |                  |                                      |
| 1381                                                             |               | 2230174R      | Westhill Villas (1/24/22)                                  | Land Dev't             | Prelim/Final | 9/7/2023              | Cond. <u>Preliminary</u> Approval 9/11/23 | Cond. <u>Preliminary</u> Approval 9/18/23 |                              |                     |                     |                  |                                      |
| <b>PRD TENTATIVE PLAN APPROVAL</b>                               |               |               |                                                            |                        |              |                       |                                           |                                           |                              |                     |                     |                  |                                      |
| 1388                                                             |               | 2130154R      | The Ridge PRD (Application Rec'd 10/23/23)                 | PRD                    | Tentative    | Planning Rvw 11/17/23 |                                           | Tentative Plan Approved 1/16/24           |                              |                     |                     |                  |                                      |
| <b>CONDITIONAL FINAL OR PRELIM/FINAL APPROVAL - NOT RECORDED</b> |               |               |                                                            |                        |              |                       |                                           |                                           |                              |                     |                     |                  |                                      |
| 1331                                                             |               |               | Sanofi Pasteur Discovery Drive Turn Lane (10/24/16)        | Commercial Land Dev't  | Prelim/Final | 3/10/2017             | Recommended for Approval 3/13/2017        | Approved 4/3/2017                         | 4/3/2018                     |                     |                     |                  |                                      |
| 1334                                                             |               | 1130264R      | Sanofi Pasteur Discovery Drive Turn Widening (12/12/16)    | Commercial Land Dev't  | Prelim/Final | 5/5/2017              | Recommended for Approval 5/8/2017         | Approved 6/5/2017                         | 6/5/2018                     |                     |                     |                  |                                      |
| 1341                                                             |               | 1730043R      | SAPA Poonos Hospitality                                    | Land Dev't             | Prelim/Final | 7/19/2022             |                                           | Conditional Approval 12/18/17             | Approval Extended to 4/17/25 |                     |                     |                  |                                      |
| 1313                                                             |               | 1730051R      | Running Lane Hotel Land Dev't (8/14/17)                    | Commercial Land Dev't  | Prelim/Final | 3/19/2020             | Recommended for Approval 7/23/2018        | Approved 4/16/2020                        | Approval Extended to 2/6/25  | 8/6/2024            | 11/6/2024           |                  | Extension Requested 1/25/24          |
| 1360                                                             |               |               |                                                            | Commercial Land Dev't  | Prelim/Final | 11/7/2019             | Recommended for Approval 12/9/2019        | Approved 7/20/2020                        | 7/20/2021                    |                     |                     |                  |                                      |
| 1362                                                             |               | 1930083R      | Sanofi Pasteur Perimeter Protection Phase II (4/22/19)     | Residential Land Dev't | Prelim/Final | 2/21/2019             | Recommended for Approval 2/25/19          |                                           |                              |                     |                     |                  | Pending Withdrawal                   |
| 1371                                                             |               | 1630006R      | Tannersville Point Apartments (10/22/18)                   | Commercial Land Dev't  | Prelim/Final | 11/16/2021            | Conditional Approval 11/22/21             | Conditional Approval 12/6/21              | 12/6/2022                    |                     |                     |                  |                                      |
| 1383                                                             |               | 2130157R      | Sanofi Pasteur B-55 VDL2 Loading Dock Addition (8/9/21)    | Minor Sub              | Final        | 3/23/2022             | Conditional Approval 4/11/2022            | Conditional Approval 4/18/22              | 4/18/2023                    |                     |                     |                  |                                      |
| 1392                                                             | N/A           | 2130169R      | 3101 Route 611 (Joe Ronco)                                 | Major Sub              | Prelim/Final | 7/10/2023             | Conditional Approval 7/10/23              | Conditional Approval 11/6/23              | 11/6/2025                    | 5/6/2025            | 8/6/2025            |                  | Extension Received 10/7/24           |
| 1398                                                             |               | 2230176R      | Grossi Major Subdivision (3/28/22)                         | Land Dev't             | Prelim/Final | 4/8/2024              | Conditional Approval 10/10/23             | Conditional Approval 10/18/23             | 10/18/2024                   | 4/18/2024           | 7/18/2024           |                  |                                      |
| 1400                                                             | POCO-R0611    | 2230185R      | Neighborhood Hospital Golden Slipper Rd (Embree) (6/27/22) | Land Dev't             | Final        | 8/1/2023              | Conditional Approval 7/10/23              | Conditional Approval 8/21/23              | 8/21/2024                    | 2/21/2024           | 5/21/2024           |                  | Project not moving forward per owner |
| 1412                                                             | POCO-R0620    | 2330209R      | GWL Employee Housing (4/10/23)                             | Land Dev't             | Prelim/Final | 8/20/2024             | Conditional Approval 4/8/24               | Conditional Approval 5/6/24               | 5/6/2025                     | 11/6/2024           | 2/6/2025            |                  |                                      |
| 1415                                                             | POCO-R0629    | 2230198R      | Ertle Development Wawa (10/10/23)                          | Lot Joinder            | Final        | 8/19/2024             | N/A                                       | Approved 9/3/24                           | 9/3/2025                     | 3/3/2025            | 6/3/2025            |                  |                                      |
| 1427                                                             | POCO-R0760    | -             | Wehr Lot Joinder                                           | Lot Comb.              | Final        | 8/16/2024             | N/A                                       | Approved 9/3/24                           | 9/3/2025                     | 3/3/2025            | 6/3/2025            |                  |                                      |
| 1428                                                             | POCO-R0770    | -             | Amazing Pocono Properties Lot Combination                  | Lot Comb.              | Final        | 8/16/2024             | N/A                                       | Approved 9/3/24                           | 9/3/2025                     | 3/3/2025            | 6/3/2025            |                  |                                      |

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|-----------------------------------------|---------------|---------------|-----------------------------------------------------------------|------------------|--------------|-----------------------|-------------------------------|-------------------|-----------------------------|---------------------|---------------------|------------------|----------|
| 1429                                    | POCO-R0780    | -             | Fountain Court Lot Combination                                  | Lot Comb.        | Final        | 9/25/2024             | N/A                           | Approved 10/7/24  | 10/7/2025                   | 4/7/2025            | 7/7/2025            |                  |          |
| 1432                                    | POCO-R0880    | -             | Nelson Lot Consolidation (2219 Light Court)                     | Lot Comb.        | Final        | 9/23/2024             | N/A                           | Approved 10/7/24  | 10/7/2025                   | 4/7/2025            | 7/7/2025            |                  |          |
| 1430                                    | POCO-R0820    | -             | Sanofi Building 57 Addition (7/8/24)                            | Land Devt        | Prelim/Final | 8/7/2024              | Conditional Approval 8/12/24  | Approved 9/16/24  | 9/16/2025                   | 3/16/2025           | 6/16/2025           |                  |          |
| 1431                                    | POCO-R0810    | -             | Iroquois Ridge/Back Minor Subdivision (Sullivan Trail) (7/8/24) | Minor Sub        | Final        | 9/5/2024              | Conditional Approval 9/9/24   | Approved 9/16/24  | 9/16/2025                   | 3/16/2025           | 6/16/2025           |                  |          |
| 1433                                    | POCO-R0920    | -             | Terrory - 140 Rose St. (10/15/24)                               | Land Devt        | Prelim/Final | 10/14/2024            | Conditional Approval 10/15/24 | Approved 10/21/24 | 10/21/2025                  | 4/21/2025           | 7/21/2025           |                  |          |
|                                         |               |               |                                                                 |                  |              |                       |                               |                   |                             |                     |                     |                  |          |
|                                         |               |               |                                                                 |                  |              |                       |                               |                   |                             |                     |                     |                  |          |
| <b>LAND DEVELOPMENT WAIVER APPROVAL</b> |               |               |                                                                 |                  |              |                       |                               |                   |                             |                     |                     |                  |          |
|                                         | POCO-R0910    | -             | MTG Investment Properties (3199 Rte. 611)                       | Waiver           |              | 9/16/2024             | PC Approval 10/15/24          | Approved 10/21/24 |                             |                     |                     |                  |          |
|                                         | POCO-R0940    | -             | Sanofi B53 Exterior Freezer Replacement                         | Waiver           |              | 10/9/2024             | PC Approval 10/15/24          | Approved 10/21/24 |                             |                     |                     |                  |          |
|                                         |               |               |                                                                 |                  |              |                       |                               |                   |                             |                     |                     |                  |          |



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|-----------------|---------------|---------------|---------------------------------------------------------------|---------------------------|---------------|-----------------------|------------------------------------|-----------------------------------|-----------------------------|---------------------|---------------------|------------------|----------|
| <b>RECORDED</b> |               |               |                                                               |                           |               |                       |                                    |                                   |                             |                     |                     |                  |          |
| 1277            | POCO-R0627    | 1330276B      | Trapasso Hotel (1/24/22)                                      | Land Devt                 | Prelim/Final  | 2/16/2022             | Conditional Approval 3/14/22       | Conditional Approval 3/21/22      |                             |                     |                     | 9/2022           |          |
| 1287            | POCO-R0613    | 2230194R      | Spirit of Swiftwater Ph. II (9/11/23)                         | Land Devt                 | Revised Final | 6/7/2024              | Conditional Approval 5/13/24       | Conditional Approval 7/15/24      |                             |                     |                     | 9/28/2024        |          |
| 1364            |               | 1930090R      | Sanofi B-78 Seed Lab (6/10/19)                                | Commercial Land Devt      | Prelim/Final  | 10/15/2019            | Recommended for Approval 9/23/2019 | BOC Approved 10/21/2019           |                             |                     |                     | 9/27/23          |          |
| 1370            |               | 2030105R      | Sanofi Pasteur B-85 Solid Waste & Recycling Bldg (06/08/2020) | Industrial Land Devt      | Prelim/Final  | 6/19/2020             | Recommended for Approval 6/22/2020 | BOC Approved 7/20/2020            |                             |                     |                     | 2/23/2021        |          |
| 1372            | POCO-R0621    | 2030104R      | Camp Lindemere                                                | Land Devt                 | Prelim/Final  | 9/28/2021             | Conditional Approval 7/26/21       | Conditional Approval 10/18/21     |                             |                     |                     | 5/16/24          |          |
| 1374            |               | 1930089R      | Northridge at Camelback Ph 11-16 (5/10/21)                    | Residential Land Devt     | Prelim        | 12/13/2021            | Conditional Approval Rec 12/13/21  | Conditional Approval Rec 12/20/21 |                             |                     |                     | 6/29/23          |          |
| 1375            | POCO-R0624    | 2030115R      | Swiftwater Solar (06/14/21) (9/1/22/21)                       | Commercial Land Dev't     | Prelim/Final  | 4/20/2022             | Conditional Approval 4/25/22       | Conditional Approval 6/6/22       |                             |                     |                     | 11/16/23         |          |
| 1377            | N/A           | 2130149R      | Eudora Hilliard Minor Subdivision (6/28/21)                   | Residential Land Devt     | Prelim        | 7/12/2021             | Recommended Approval 6/28/21       | Conditional Approval 8/2/21       |                             |                     |                     | 12/21/2022       |          |
| 1384            | N/A           | 2130152       | Bartonsville Ave Pump Station 5 Lot Subdivision               | Subdivision               | Prelim/Final  |                       | Recommended approval 8/9/21        | BOC Approved 8/16/21              |                             |                     |                     | 10/2021          |          |
| 1385            | N/A           | 2130163R      | Vassallo Est. Minor/Lot Consolidation (10/12/21)              | Minor Sub                 | Final         | 3/23/2022             | Conditional Approval 4/11/2022     | Conditional Approval 5/2/22       |                             |                     |                     | 2/6/24           |          |
| 1390            |               | 2130168R      | Sanofi Pasteur B83 Cold Storage (11/22/21)                    | Commercial Land Dev't     | Prelim/Final  | 8/16/2022             | Conditional Approval 1/23/23       | Conditional Approval 2/6/23       |                             |                     |                     | 8/17/23          |          |
| 1391            |               | 2030114R      | Great Wolf Lodge Expansion (6/28/21)                          | Commercial Land Dev't     | Prelim        | 12/13/2021            | Conditional Approval Rec 12/13/21  | Conditional Approval Rec 12/20/21 |                             |                     |                     | 3/2022           |          |
| 1393            | POCO-R0625    | 2230179R      | Cherry Lane Dev't Partners (Wawa-Tannersville Inn) (8/8/21)   | Land Devt                 | Prelim/Final  | 12/21/2022            | Conditional Approval 1/9/23        | Conditional Approval 2/6/23       |                             |                     |                     | 10/17/23         |          |
| 1394            | N/A           | 2130173R      | Steele's Warehouse Addition (1/10/22)                         | Commercial Land Dev't     | Final         | 3/24/2022             | Conditional Approval 3/28/2022     | Conditional Approval 4/4/22       |                             |                     |                     | 8/2022           |          |
| 1397            | N/A           | 2230176R      | Larson Resubdivision of Brookdale Road (2/28/22)              | Minor Sub                 | Final         | 5/18/2022             | Conditional Approval 5/23/2022     | Conditional Approval 6/6/22       |                             |                     |                     | 12/2022          |          |
| 1399            | N/A           | 2230184R      | Coover Minor Subdiv./Lot Line Adjustment (5/9/22)             | Minor Sub                 | Final         | 10/6/2022             | Conditional Approval 10/11/22      | Conditional Approval 10/17/22     |                             |                     |                     | 12/2022          |          |
| 1401            | N/A           | 2230205R      | Tannersville Plaza Retail Space (12/12/22)                    | Minor Sub                 | Final         | 1/4/2023              | Conditional Approval 2/13/23       | Conditional Approval 3/20/23      |                             |                     |                     | 11/30/23         |          |
| 1404            |               | 2230191R      | Sanofi Pasteur B87 Line 10 Building (7/25/22)                 | Land Devt                 | Prelim/Final  | 1/17/2023             | Conditional Approval 1/23/23       | Conditional Approval 2/6/23       |                             |                     |                     | 8/17/23          |          |
| 1413            | N/A           | 2330216R      | BAD Properties/Fellins (5/8/23)                               | Minor Sub                 | Final         | 6/6/2023              | Conditional Approval 6/12/23       | Conditional Approval 6/19/23      |                             |                     |                     | 8/30/23          |          |
| 1418            | N/A           | 2330231R      | Farda Realty SR 0715 (9/11/23)                                | Minor Sub.                | Final         | 9/18/2023             | Conditional Approval 10/10/23      | Conditional Approval 10/18/23     |                             |                     |                     | 10/31/23         |          |
| 1419            | POCO-R0623    | 2330233R      | MCTI Conference Center Addition & Consolid. (10/10/23)        | Land Devt & Lot Consolid. | Prelim/Final  | 5/13/2024             | Conditional Approval 3/11/24       | Conditional Approval 3/18/24      |                             |                     |                     | 10/30/2024       |          |

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|-----------------|------------------|------------------|--------------------------------------------|---------------------|--------------|-----------------------------|----------------------------------|---------------------------------|--------------------------------|------------------------|------------------------|---------------------|----------|
| 1420            | POCO-R0628       | 2330238R         | Youngken Lot Consolidation                 | Lot Consolid.       | Final        | 3/25/2024                   | N/A                              | Conditional Approval<br>4/1/24  |                                |                        |                        | 9/24/2024           |          |
| 1421            | POCO-R0622       | 2330239R         | MCTA Lot Combination (Lot Line Adjustment) | Lot Line<br>Adjust. | Final        | 3/26/2024                   | Conditional<br>Approval 4/8/2024 | Conditional Approval<br>4/23/24 |                                |                        |                        | 7/2/24              |          |
|                 |                  |                  |                                            |                     |              |                             |                                  |                                 |                                |                        |                        |                     |          |

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|------------------|------------------|------------------|-----------------------------------------------|--------------------------|--------------|-----------------------------|--------------------------------|--------------------------|--------------------------------|------------------------|------------------------|---------------------|------------------------------------------------------|
| <b>DENIED</b>    |                  |                  |                                               |                          |              |                             |                                |                          |                                |                        |                        |                     |                                                      |
| 1272             | N/A              | 1130255E         | Kopelson Lot 3 Land Dev't (08/13/13)          | Commercial<br>Land Dev't | Prelim       | unknown<br>date             | Recommended<br>Denial 5/24/21  | BOC Rejected<br>06/21/21 |                                |                        |                        |                     | Appealed                                             |
|                  | N/A              | 2030121R         | Zitro & Roni Investments                      | Comm/Res<br>Land Dev't   | Prelim       | 1/8/2021                    | Recommended<br>Denial 5/24/21  | BOC Rejected<br>06/21/21 |                                |                        |                        |                     |                                                      |
| 1405             | N/A              | 2230192R         | Blessing (Munz) Subdivision (8/8/22)          | Major Sub                | Prelim       | 8/12/2022                   | Recommended<br>Denial 10/11/22 | BOC Rejected<br>10/17/22 |                                |                        |                        |                     |                                                      |
| <b>WITHDRAWN</b> |                  |                  |                                               |                          |              |                             |                                |                          |                                |                        |                        |                     |                                                      |
| 1386             | N/A              | 2130160R         | Dianora Minor Subdivision (9/27/21)(12/26/21) | Minor Sub                | Final        | 9/16/2021                   |                                |                          |                                |                        |                        |                     | Notification to<br>withdraw appl. rec'd<br>1/21/2022 |
| 1388             | N/A              | 2130154R         | The Ridge (8/8/22)                            | Land Dev't               | Prelim/Final | 9/26/2022                   |                                |                          |                                |                        |                        |                     | LD Application<br>Withdrawn 2/12/24                  |
| 1406             | N/A              | 2230193R         | Core 5 Stadden Road Warehouse (8/8/22)        | Land Dev't               | Prelim       | 10/6/2022                   |                                |                          |                                |                        |                        |                     | Application Withdrawn<br>5/12/23                     |
| 1411             | N/A              | 2230185R2        | 1328 Golden Slipper Road Minor Sub (1/9/23)   | Minor Sub                | Final        | 1/10/2023                   |                                |                          |                                |                        |                        |                     | Application Withdrawn                                |