



POCONO TOWNSHIP COMMISSIONERS
AGENDA

November 1, 2021 | 7:00 p.m.
112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 872 5583 6206

Passcode: 054582

Zoom Link:

**[https://us06web.zoom.us/j/87255836206?pwd=cIJJaTRRemtnRU9UNmUyM0tLWE
dQZz09](https://us06web.zoom.us/j/87255836206?pwd=cIJJaTRRemtnRU9UNmUyM0tLWE
dQZz09)**

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- The Pocono Township Board of Commissioners will host a work session on Monday evening, November 8th at 5:00 p.m. for the purpose of discussing the Township's FY 2022 budget.

Hearings

- Local Agency Hearing – Christopher & Kori Hogeboom (1327 Waterview Drive)
 - Motion to open a public hearing for consideration of the application of Christopher and Kori Hogeboom for the waiver of Section 439-4 of the Pocono Township Code of Ordinances to allow installation of a well within 68 feet of an existing absorption field. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion and decision on the application of Christopher & Kori Hogeboom for a waiver of Section 439-4 of the Pocono Township Code of Ordinances. **(Action Item)**

Presentations – None

Resolutions

- Resolution 2021-28 – Motion to approve Resolution 2021-28 adopting the 2021 Monroe County Hazard Mitigation Plan as the official Hazard Mitigation Plan of Pocono Township. **(Action Item)**
- Resolution 2021-29 – Motion to approve Resolution 2021-29 authorizing the sale of Monroe County tax parcel ID #12.94414; map #12637100775152 to TL Realty Corp. **(Action Item)**

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the October 18, 2021 regular meeting of the Board of Commissioners.
 - A budget adjustment request of \$52,000.00 to ensure specified line items have sufficient funding for the remainder of 2021.
 - Financial transactions including:
 - Ratification of vouchers payable received through October 28, 2021 in the amount of \$477.24 and sewer operating expenditures in the amount of \$586.53.
 - Ratification of gross payroll for the pay period ending October 17, 2021 in the amount of \$119,810.26.
 - Vouchers payable received through October 28, 2021 in the amount of \$99,766.47.
 - Sewer operating fund expenditures through October 28, 2021 in the amount of \$25,032.66.
 - Sewer construction fund expenditures through October 28, 2021 in the amount of \$19,042.25.
 - Capital reserve fund expenditures through October 28, 2021 in the amount of \$191,509.20.
 - An interfund transfer of \$6,158.34 of American Rescue Plan Act (ARPA) funds to the Township General Fund for qualifying expenses.

NEW BUSINESS

1. Personnel – None

2. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

- TLC Park projects update

Commissioner Comments

Jerrold Belvin – Vice President

- Emergency Management Update

Ellen Gmandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

Administration – Manager’s Report

- Township currently accepting bids for the Pumpstation 5 parcel on Bartonville Avenue. Bid opening advertised for November 15, 2021.
- Applications currently being received for the vacant Zoning Hearing Board alternate position.
- PennDOT Multimodal grant application complete for the SR 611/Learn Road Safety Enhancement Project.
- Regional HSPS Comprehensive Plan update – Draft plan provided on Friday 10/29 for final feedback by 11/15/21.

Township Engineer Report

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue.

Township Solicitor Report

- 150 Gravatts Way – Contempt petition withdrawn.
- Zoning Hearing Board updates.
- Update – Taveras Appeal.
- Update – Johnson Appeal.
- HJP Park Agreement between Pocono and Jackson Townships.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

Monroe County 2021 Hazard Mitigation Plan Update

Municipal Adoption Resolution

Resolution No. 2021-28

Pocono Township, Monroe County, Pennsylvania

WHEREAS, Pocono Township, Monroe County, Pennsylvania is most vulnerable to natural hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires State and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Pocono Township acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Monroe County 2021 Hazard Mitigation Plan has been developed by the Monroe County Office of Emergency Management in cooperation with other county departments, and officials and citizens of Pocono Township, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Monroe County 2021 Hazard Mitigation Plan, and

WHEREAS, the Monroe County 2021 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by natural hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for Pocono Township:

- The Monroe County 2021 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of Pocono Township, and
- The respective officials and agencies identified in the implementation strategy of the Monroe County 2021 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 1st day of November, 2021.

ATTEST:

Pocono Township Board of Commissioners

By _____

By _____

By _____

**TOWNSHIP OF POCONO
MONROE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2021-29**

**A RESOLUTION AUTHORIZING THE SALE OF MONROE COUNTY TAX PARCEL
ID #12.94414; MAP #12637100775152 TO TL REALTY CORP.**

WHEREAS, Pocono Township (“the “Township”), a Pennsylvania First-Class Township organized and existing under the laws of the Commonwealth of Pennsylvania with an address of 112 Township Drive, Tannersville, Pennsylvania 18372, authorized bids for the sale of certain real property owned by the Township, more accurately described as Monroe County Parcel ID: 12.94414/Monroe County Map Number: 12637100775152 (“Subject Property”) at a public meeting dated September 7, 2021;

WHEREAS, the Township awarded the contract to the highest, responsible bidder, TL Realty Corp., a Pennsylvania corporation with a business address of 1045 State Road, Effort, Pennsylvania 18330, at a public meeting on July 19, 2021, pursuant to a duly advertised bid proposal.

WHEREAS, the bid of TL Realty Corp. was in the amount of Sixty-Three Thousand Five Hundred and 00/100 (\$63,500.00) Dollars;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners as follows:

1. The Township hereby authorizes the sale of Monroe County Parcel ID: 12.94414/Monroe County Map Number: 12637100775152 to TL Realty Corp in consideration of Sixty-Three Thousand Five Hundred and 00/100 (\$63,500.00) Dollars.
2. The Board of Commissioners is hereby authorized to execute and deliver the documents and instruments as necessary to carry out the sale of the Subject Property to TL Realty Corp.
3. **Effective Date.** This Resolution shall become effective immediately.

4. **Severability.** In the event any provisions, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of the Board of Commissioners that such remainder shall be and shall remain in force and effect.

5. **Repealer.** All resolutions or parts of resolutions inconsistent herewith are expressly repealed to the extent of such inconsistencies.

DULY ADOPTED, by the Board of Commissioners of Township of Pocono, this 1st day of November, 2021.

ATTEST:

TOWNSHIP OF POCONO
BOARD OF COMMISSIONERS

By: _____

By: _____

Print Name: Taylor Munoz
Title: Township Manager

Print Name: Richard Wielebinski
Title: President

**Pocono Township Board of Commissioners
Regular Meeting Minutes
October 18, 2021 | 7:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on October 18, 2021 and was opened by President Rich Wielebinski at 7:00 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gndt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor, Broughal & DeVito; Amy Montgomery, Boucher & James, Inc.; and Taylor Munoz, Township Manager.

Public Comment

Tom Wise, Township Resident – Shared that his father, who served in various Township leadership capacities over time, passed away at 92 years of age. The Board of Commissioners expressed their condolences.

Announcements

- Pocono Township's Trick-or-Treat Hours for 2021 will be held on Sunday, October 31st from 5 p.m. to 8 p.m.

Hearings

- Local Agency Hearing – Albert & Jane Walck (103 Cobble Creek Drive)

R. Wielebinski made a motion, seconded by J. Belvin, to open a public hearing for consideration of the application of Albert and Jane Walck for the waiver of Section 439-4 of the Pocono Township Code of Ordinances to allow installation of a well less than 15 feet from the adjoining property lines. All in favor. Motion carried.

L. DeVito clarified this is a hearing pursuant to the Local Agency Law and pertains to a well location. Mr. and Mrs. Walck requested a waiver of the well separation distance from adjoining property lines and have stated this is the only location on the property where a separation distance of 100 feet from the septic is possible. L. DeVito confirmed exhibits with the applicants and Township professionals.

E. Gndt asked if the septic was 100 feet from neighbor's well. The separation distance was confirmed, and the vacant neighboring lot is also owned by the applicant. R. Wielebinski asked if H. Beers, Sewage Enforcement Officer, has been out on property. H. Beers confirmed she has and that the well is 100 feet from the septic. Further discussion regarding whether easements exist on property. Township engineer indicated they have no issue with the relief requested, as the separation distances have been maintained. E. Gndt asked about distance of the well from the road right-of-way.

R. Wielebinski made a motion, seconded by E. Gndt, to close public hearing. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve the request of Albert and Jane Walck and waive Section 439-4 of the Pocono Township Code of Ordinances for the property located at 103 Cobble Creek Drive, Tannersville, PA 18372. Under discussion, L. DeVito recommended that the Walcks sign an indemnification/hold harmless agreement with the Township that would become part of the recorded deed. Motion amended to reflect the request for a hold harmless agreement. All in favor. Motion carried.

- Local Agency Hearing – Christopher & Kori Hogeboom (1327 Waterview Drive)

R. Wielebinski made a motion, seconded by E. Gndt, to open a public hearing for consideration of the application of Christopher and Kori Hogeboom for the waiver of Section 439-4 of the Pocono Township Code of Ordinances to allow installation of a well within 68 feet of an existing absorption field. All in favor. Motion carried.

L. Devito indicated there has been a request by the applicant to continue this matter until the November 1, 2021 meeting of the Board of Commissioners at 7:00 p.m..

R. Wielebinski made a motion, seconded by J. Lastowski, to continue the Local Agency Hearing for Christopher and Kori Hogeboom to November 1, 2021 at 7:00 p.m. E. Gndt asked a clarifying question. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by E. Gndt, to close the public hearing. All in favor. Motion carried.

Presentations

- Presentation regarding Pocono Township public water service area and future auxiliary waterline expansion plans – Dave Horton, BCRA Manager & Tom Wise, BCRA Board Member.

Brodhead Creek Regional Authority (BCRA) representatives gave overview of water service in Pocono Township; discussed existing and future service area; detailed how issues are being addressed with inflow and infiltration; and provided update on PJJWA acquisition. They stated the Tannersville Tank & Pump Station project is complete and in process of closeout.

E. Gndt asked how much capacity is currently in demand by Pocono Township and what projects are currently lined up for water service. BCRA is currently evaluating usage. E. Gndt asked further questions about whether prioritization of projects for public water service. J. Lastowski asked how long a will-serve letter is good for. R. Wielebinski asked how much capacity remains today for Pocono Township. J. Belvin asked whether the acquisition of the PJJWA will aid in water service to the SR 611 corridor. E. Gndt asked questions regarding the water line's 2 million gallons of capacity.

Dave Horton further discussed planned system testing and plans for the auxiliary waterline to provide additional water line capacity. BCRA will work with the Township to acquire grant funding. Conceptual plans are in the works and being advanced toward shovel-ready projects. E. Gndt asked question about total timeframe to get through construction. J. Lastowski asked where the auxiliary line will end, which BCRA stated will be the school district. E. Gndt asked questions about peak water flow.

- Great Wolf Lodge LERTA Presentation – Chuck Leonard & Dennis Noonan, Pocono Mountains Economic Development Corporation.

PMEDC asked the Township to agree to take part in the Local Economic Revitalization Tax Assistance (LERTA) process and the required public hearing(s). Provided overview of what establishing LERTA zones entails, including the tax abatement and partial phase-in of additional property taxes on the improvements created by a new project. The program is an economic development incentive. J. Lastowski asked about an existing property and whether that is included in a LERTA request.

J. Lastowski made a motion, seconded by J. Belvin, to participate in the LERTA process, which will ultimately culminate in a public hearing. All in favor. Motion carried.

- The Ridge Land Development Plan – Trap Enterprises. Presentation regarding proposed townhouse development.

Applicant presented plan for a phased townhome development along SR 611. Provided details regarding a sketch plan that was presented to the Planning Commission on October 12, 2021.

Resolutions

R. Wielebinski made a motion, seconded by J. Lastowski, to approve Resolution 2021-26 authorizing the submission of a Pennsylvania Department of Transportation Multimodal Transportation Fund grant application in an amount not to exceed \$1,500,000. E. Gndt asked clarifying question. All in favor. Motion Carried.

R. Wielebinski made a motion, seconded by J. Belvin, to approve Resolution 2021-27 granting conditional approval to the Camp Lindenmere Facilities Expansion Land Development Plan. E. Gndt asked if there are in lieu of fees associated with the project. L. DeVito suggested an additional condition be added that, if applicable, applicants shall be responsible for paying all open space in lieu of fees as calculated by the Township. Motion amended to include "in lieu of fees" language. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the October 4, 2021 regular meeting of the Board of Commissioners.
 - A budget adjustment request of \$38,662.00 to ensure specified line items have sufficient funding for the remainder of 2021.
 - Financial transactions including:
 - Ratification of vouchers payable received through October 14, 2021 in the amount of \$572.23 and sewer operating expenditures in the amount of \$475.45.
 - Ratification of gross payroll for the pay period ending October 3, 2021 in the amount of \$168,200.84.
 - Vouchers payable received through October 14, 2021 in the amount of \$207,997.05.
 - Sewer operating fund expenditures through October 14, 2021 in the amount of \$121,759.57.
 - Sewer construction fund expenditures through October 14, 2021 in the amount of \$54,284.31.
 - Capital reserve fund expenditures through October 14, 2021 in the amount of \$18,597.03.
 - Fire Tax disbursement to the Pocono Township Volunteer Fire Company in the amount of \$458.98.

R. Wielebinski made a motion, seconded by K. Meeker, to approve the consent agenda. E. Gndt asked questions on the bills. All in favor. Motion carried.

NEW BUSINESS

1. Personnel – None
2. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

- Motion to approve Pocono Township's participation in a public hearing with Monroe County and Pocono Mountain School Board for the purpose of considering a LERTA for Great Wolf Lodge. Motion was made under presentations.

R. Wielebinski made a motion, seconded by J. Lastowski, to appoint Civil Service Commission alternate member, Pete Nish, to fill a vacancy as a regular member of the Commission. E. Gndt asked whether he is most senior member. All in favor. Motion carried.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update - A BRIC grant has been submitted for a new Township generator and Flood Mitigation Grant submitted for Wilke Road.
- Monroe County Hazard Mitigation Plan – L. DeVito stated a Resolution would be needed to adopt the updated mitigation plan.
- Discussion and possible action regarding the appointment of a resident to the Pocono Township Zoning Hearing Board to fill a vacancy as an alternate member. At previous meeting, Bill Sayre was moved up from alternate member to full member.

J. Belvin made a motion, seconded by E. Gnandt, to advertise for an alternate position on the zoning hearing board, All in favor. Motion carried.

Ellen Gnandt – Commissioner

- Discussion held regarding the status of the HJP Park agreement with Jackson Township. L. DeVito will reach out to the Jackson Township solicitor with a copy of the draft intermunicipal agreement.
- Asked for update regarding the two-acre Learn Road parcel adjoining the Township's open space parcel. T. Munoz stated that Tom Lovito's attorney will be reaching out with a letter formalizing Mr. Lovito's granting of an easement to the Township, should he purchase the property.
- Update provided regarding the Fire Company and Police Department use of the Alger Avenue property for training and drills.

Jerry Lastowski – Commissioner

- Stated that long-time Fire Company member Rick Shay passed away last night.

Keith Meeker – Commissioner – No comment.

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Township Road Crew completing a number of projects, including project work at TLC Park and pavement patching around the Township. The basketball court construction is complete at TLC Park, light stanchions have been installed, benches installed and grading of topsoil complete for grass planting.
- Park Lane Culvert Replacement – Dirt and Gravel Grant. No update.

Administration – Manager's Report

- Stated that remaining Community Day sponsorship funds will be split between the Pocono Township Library and Fire Department - \$3,231.14 split evenly for a \$1,615.57 check apiece.
- Pump station 5 subdivision is now complete, and the property documentation is being prepared for public bid.
- Discussion and possible authorizing the preparation of ordinance amendment language regulating the keeping of chickens in residential areas. T. Munoz detailed provisions of the Township zoning ordinance that could be amended and clarified regarding the regulation of fowl. Will further research and present back to the Board.

- Regional HSPS Comprehensive Plan update – Waiting on consultant.

Township Engineer Report

- St. Paul's Lutheran drainage basin repairs update. Repairs were completed and will ask for as-built plans.
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue. Plans are still awaiting action from PennDOT.
- Discussion regarding preliminary plan and cost estimates to address drainage issues at Sunlite Lane & Tara Hill Drive. Board agreed that the project should not be pursued at this time, as there is no indication of substantial stormwater issues.
- R. Wielebinski asked about progress on Birchwood Drive drainage issues. Mentioned Mr. and Mrs. Florio (5319 Birchwood Drive) and the damage to their driveway. Board agreed that the Township should correct the issues with their collapsed pipe and driveway surface situated in the middle of the Township's drainage ditch, provided the owners purchase the pipe required.

Township Solicitor Report

- 150 Gravatts Way – Court Appearance on October 21 at 1:30 p.m.
- Zoning Hearing Board updates. Oral arguments were held today in front of Judge Williamson regarding the Taveras case, which went very well.
- Update – Johnson Appeal. Paperwork has been filed with the Commonwealth Court and will argue in a few months. Confirmed that hearing will likely be in Harrisburg.
- HJP Park Agreement between Pocono and Jackson Townships. Already discussed under Commissioner Reports.

Public Comment - None

Adjournment

R. Wielebinski made a motion, seconded by E. Gndt, to go into executive session at 9:19 p.m. to discuss litigation regarding Gravatts Way and Faber Circle, and not to return. All in favor. Motion carried.

POCONO TOWNSHIP

Monday, November 1, 2021

SUMMARY

<u>Ratify</u>		
General Fund	\$	477.24
Payroll	\$	119,810.26
Sewer Operating	\$	586.53
Sewer Construction	\$	-
Capital Reserve	\$	-
 <u>Bill List</u>		
TOTAL General Fund	\$	99,766.47
TOTAL Sewer <u>OPERATING</u> Fund	\$	25,032.66
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	19,042.25
TOTAL Capital Reserve Fund	\$	191,509.20
Liquid Fuels	\$	-
 TOTAL EXPENDITURES	 \$	 456,224.61
Fire Tax Disbursement	\$	-
<u>Budget Adjustments</u>	\$	52,000.00
<u>Budget Appropriations</u>	\$	-
 <u>Interfund Transfer</u>		
<u>ARPA FUNDS TO CAPITAL RESERVE</u>		
 <u>ARPA FUNDS TO GENERAL FUND</u>		
TRAISR IMPLEMENTATION COSTS	\$	4,658.34
Hazard Pay	\$	1,500.00
<u>Total</u>	<u>\$</u>	<u>6,158.34</u>

Notes:

POCONO TOWNSHIP CHECK LISTING

RATIFY

Monday, November 1, 2021

General Fund

Date	Check	Vendor	Memo	Amount
10/22/2021			PAYROLL ENDING 10/17/2021	\$ 119,810.26
			TOTAL PAYROLL	\$ 119,810.26

General Expenditures

Date	Check	Vendor	Memo	Amount
10/15/2021	61464	KYOCERA DOCUMENT SOLUTIONS	COPIER LEASES	\$ 366.56
10/15/2021	61465	POCONO RECORD	ADVERTISEMENTS	\$ 110.68

TOTAL General Fund Bills \$ 477.24

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
10/15/2021	2030	BLUE RIDGE	PHONE SERVICE	\$ 62.88
10/15/2021	2031	VERIZON	PHONE SERVICE	\$ 34.25
10/27/2021	2032	BLUE RIDGE	PHONE SERVICE	\$ 125.76
10/27/2021	2033	METED	ELECTRIC SERVICE PUMP STATION	\$ 243.59
10/27/2021	2034	VERIZON	SEWER MODEMS	\$ 120.05
			\$ 586.53	

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
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TOTAL Sewer Construction Fund \$ -

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
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TOTAL Capital Reserve Fund \$ -

TOTAL General Fund

TOTAL Sewer Operating

TOTAL Sewer Construction

Total Capital Reserve

\$	120,287.50	
\$	586.53	Authorized by:
\$	-	
\$	-	Transferred by:
\$	120,874.03	

POCONO TOWNSHIP CHECK LISTING

Monday, November 1, 2021

General Fund

Date	Check	Vendor	Memo	Amount
10/28/2021	61466	Nationwide - 457	EE Contribution	3,925.84
10/28/2021	61467	Advanced Collision	Job 9194 Unit 87 Service	1,811.68
10/28/2021	61468	AFLAC	Supplemental Insurance	507.61
10/28/2021	61469	AMERICAN UNITED LIFE INSURANCE CO.	STD & GLT	3,150.94
10/28/2021	61470	Axon Enterprise, Inc.	Police equipment	1,688.81
10/28/2021	61471	Best Auto Service Center	Police vehicle repairs	1,033.78
10/28/2021	61472	Boucher & James, Inc.	Engineering services	12,295.46
10/28/2021	61473	Brodhead Creek Regional Authority	SEWER	177.78
10/28/2021	61474	Cefali and Associates PC	Aug 2021 Treasury Services	471.25
10/28/2021	61475	CLEAN TEAM, INC.	Nov 2021 TWP Cleaning	815.00
10/28/2021	61476	Commonwealth of PA-Clean Water	Acct 852501; Permit PA132270	2,500.00
10/28/2021	61477	COMMONWEALTH OF PA - DEPT OF AGRICULT	MS4 FEES	35.00
10/28/2021	61478	D. G. Nicholas Co.	PW supplies	3,773.74
10/28/2021	61479	Davidheiser's Inc.	Tracker Testing	144.00
10/28/2021	61480	DES	Sept 2021 TWP Recycling	30.00
10/28/2021	61481	Eureka Stone Quarry, Inc.	Road materials	6,697.66
10/28/2021	61482	Fry's Plastic	Proj 4 Storm Damage	1,025.53
10/28/2021	61483	GFL/County Waste	Fall cleanup 2021	12,925.00
10/28/2021	61484	H. M. Beers, Inc.	Oct 2021 SEO Services	3,140.00
10/28/2021	61485	HUNTER KEYSTONE PETERBILT	PW supplies	1,053.23
10/28/2021	61486	Iannazzo, Marc	Training	167.64
10/28/2021	61487	J & B Auto	Police vehicle repairs	121.00
10/28/2021	61488	J. P. Mascaro & Sons	Waste removal	198.64
10/28/2021	61489	J. P. Mascaro & Sons	Waste removal	298.15
10/28/2021	61490	Locust Ridge Quarry	Road materials	306.81
10/28/2021	61491	Medico Construction Equipment Inc.	PW supplies	306.77
10/28/2021	61492	MetLife - Non Uni. Pen. Plan	September Pension	6,922.75
10/28/2021	61493	MetLife - Non Uni. Pen. Plan	October Pension	6,838.14
10/28/2021	61494	Orion	Police Supplies	1,352.88

10/28/2021	61495	P & D Emergency Services	Equipment and services	842.00
10/28/2021	61496	PA Labor Law Poster Service	Labor Law Posters	254.50
10/28/2021	61497	Sargent, Robert	Workboots	150.00
10/28/2021	61498	Scott's Signs and Printing	Plaque & Engraving	94.40
10/28/2021	61499	SCOTT JAMES	Street Cop Training 10/3-8/2021	176.73
10/28/2021	61500	Staples Credit Plan	Stationery	47.63
10/28/2021	61501	Suburban Propane	Vehicle supplies	2,042.33
10/28/2021	61502	Suburban Testing Labs	MVP Water Testing	276.00
10/28/2021	61503	Teamster Local 773 - Non-Uniform	Union Dues	763.00
10/28/2021	61504	Teamster Local 773 - Police	Police Union Dues	1,469.00
10/28/2021	61505	TRAISR, LLC	Asset Management Software Sept 2021	4,140.00
10/28/2021	61506	U.S. Municipal	PW supplies	1,204.82
10/28/2021	61507	UNIFIRST Corporation	PW Uniforms	179.46
10/28/2021	61508	US BANK - Lockbox CM9722	EE Cont	7,210.29
10/28/2021	61509	Verizon Wireless	Police communications	121.72
10/28/2021	61510	Weitzmann, Weitzmann & Huffman, LLC	Zoning Hearing Board solicitor	4,199.50
10/28/2021	61511	Wreckers International Inc.	Tow Screened Top Soil	2,880.00
TOTAL General Fund \$				99,766.47

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
10/28/2021	2035	Boucher & James, Inc.	Engineering services	7,437.60
10/28/2021	2036	BRODHEAD CREEK REGIONAL AUTHORITY	Pump stations quarterly water	228.45
10/28/2021	2037	EEMA O&M Services Group, Inc.	Oct 2021 O&M & Add'l Serv for Sept 2021	6,563.95
10/28/2021	2038	J P Mascaro & Sons	Pump Station 5 Waste Removal Oct 2021	203.70
10/28/2021	2039	ONYX VALVE CO	Sewer equipment maintenance	7,045.76
10/28/2021	2040	SUBURBAN TESTING LABS	Monthly NPDES Oct 2021	553.20
10/28/2021	2041	Trinity Subsurface Engineering	Sewer Marking	3,000.00
TOTAL Sewer Operating \$				25,032.66

Sewer Constraction Fund

Date	Check	Vendor	Memo	Amount
10/28/2021	693	BOUCHER & JAMES	Engineering services	\$ 19,042.25
TOTAL Sewer Construction Fund				\$ 19,042.25

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
10/28/2021	1250	BOUCHER & JAMES INC	Engineering services	\$ 4,430.44
10/28/2021	1251	CHS INC	Hauling Charge CHS Proj 5 TLC Park	\$ 250.00
10/28/2021	1252	COOPER ELECTRIC	TLC Park Basket Ball Project	\$ 4,431.20
10/28/2021	1253	JDM Materials Company	3000 N/A Design 3.00CY Proj 5 TLC Park	\$ 276.00
10/28/2021	1254	Miller Sports Construction	TLC Park Basketball Courts & Ice Rink	\$ 181,360.00
10/28/2021	1255	MOUNTAIN ROAD FEED STORE	TLC Park Basketball Project	\$ 761.56
TOTAL Capital Reserve Fund				\$ 191,509.20

LIQUID FUELS

Date	Check	Payee	Memo	Amount
				\$ -

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
ESSA				
General Fund	\$	99,766.47		
Sewer Operating	\$	25,032.66		
Sewer Construction Fund	\$	19,042.25	Authorized by: _____	
Capital Reserve	\$	191,509.20		
Fire Tax Disbursement	\$	-		
Liquid Fuels	\$	-		
TOTAL ESSA TRANSFER	\$	335,350.58	Transferred by: _____	
TOTAL Fire Tax \$				-

BUDGET ADJUSTMENT REQUEST

The following line items in the General Fund require additional funding to cover expenditures for the remainder of the year. Department heads request Board of Commissioners approval to move surplus funding to the lines indicated below.

FROM	Amount	TO	Amount	over/(under) budget	Explanation
410.130 Police Salaries & Wages - Officer	\$35,000.00	410.180 Police Overtime Wages	\$35,000.00	-\$3,527.46	The line does not have sufficient funds to cover overtime for the rest of the year.
411.540 Foreign Fire Payments	\$5,000.00	414.314 Planning & Zoning Legal	\$5,000.00	\$1,570.23	Additional billing from the ZHB solicitor created a deficit on this line. We need additional funding to cover the deficit and add more funding to carry the line to the end of the year.
433.220 Traffic Signals & Signs Supply	\$2,000.00	438.220 Road Maintenance Supplies	\$12,000.00	\$8,338.97	Stormwater repairs, material cost increases, and delayed billing created a deficit on this line. Additional funding is needed to cover upcoming invoices.
432.220 Snow & Ice Oper. Supplies	\$10,000.00				

\$ 52,000.00

\$ 52,000.00