



POCONO TOWNSHIP COMMISSIONERS
AGENDA

January 6, 2025 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 892 102 5946

Passcode: 18372

Zoom Link:

<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Td09>

Open Meeting

Pledge of Allegiance

Public Comment

For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.

Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].

Announcements

Presentations

Hearings

- Motion to Open the hearing to amend Chapter 250 Maintenance of Properties
- Motion to Close the hearing
- Motion to approve an Ordinance amending Chapter 250 Maintenance of Properties adding provisions to its §§ 250-4 Definitions; 250-7 Yards; Open Lots; Parking Areas; and, 250-13 Penalties, and repealing all ordinances or parts of ordinances inconsistent therewith. **(Possible Action Item)**
- Motion to Open the hearing to amend the Pocono Township Code of Ordinances
- Motion to Close the hearing
- Motion to approve an Ordinance amending the Pocono Township Code of Ordinances, Chapter 470, Zoning, Article III, Zoning Map and Zoning Districts, to change the zoning district classification from Low Density Residential (R-1) to Commercial © on those certain parcels identified as Tax ID Nos. 12.6.2.56, 12.6.2.51, 12.7.1.6, 12.6.1.72, 12.6A.1.4, 12.6A.1.60, 12.94364, 12.94365, 12.6A.1.59, 12.92570, 12.3.1.24, and 12.3.1.25; and Medium Density

Residential (R-2) to Commercial (C) on those certain parcels identified as Tax ID Nos. 12.7.1.6-4 and 12.7.1.10; and to revise the official zoning map to reflect the zoning district changes.

(Possible Action Item)

- Motion to Open the hearing to determine the boundaries of a deteriorated area or areas for a proposed Local Economic Revitalization Tax Assistance Act (LERTA)
- Motion to Close the hearing.
- Motion to Recommend the approval of the boundaries for a proposed Local Economic Development Revitalization Tax Assistance Act (LERTA) ***(Possible Action Item)***
- Motion to Open the hearing for an Ordinance to amend Chapter 398, Taxation, to add a new Article VII, Local Economic Revitalization Tax Assistance ("LERTA"), and repealing all ordinances or parts of ordinances inconsistent therewith.
- Motion to Close the hearing
- Motion to Approve the Ordinance to amend Chapter 398, Taxation, to add a new Article VII, Local Economic Revitalization Tax Assistance ("LERTA"), and repealing all ordinances or parts of ordinances inconsistent therewith. ***(Possible Action Item)***

Resolutions

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the December 16, 2024 regular meeting and the minutes of the December 30, 2024 special meeting of the Board of Commissioners.
 - General Fund budget adjustments in the amount of \$31,466.79 for the purpose of providing additional funding for the following line items. To cover deficit.
 - Sewer Operating budget adjustments in the amount of \$30,530.62 for the purpose of providing additional funding for the following line items. To cover deficit.
 - Financial transactions through December 30, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll, vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers in the amount of \$591,242.91. ***(Action Items)***

NEW BUSINESS

1. Advertisement of 2025 Township Meetings

- Motion to set the Board of Commissioners and sewer meetings for the first and third Mondays of each month at 6:00 p.m. When a meeting date falls on a Township holiday, the meeting will be held the following day. ***(Action Item)***
- Motion to set Planning Commission meetings for the second Monday of each month at 6:00 p.m. When a meeting date falls on a Township holiday, the meeting will be held the following day. ***(Action Item)***

2. 2025 Board, Committee & Other Appointments

- a. Motion to appoint Tom Felver to the Pocono Township Vacancy Board with a term to expire December 31, 2025. ***(Action Item)***
- b. Motion to appoint Jerrod Belvin to the Monroe County Tax Committee with a term to expire December 31, 2025. ***(Action Item)***
- c. Motion to appoint Berkheimer as EIT Tax Collector for Pocono Township. ***(Action Item)***
- d. Motion to set the mileage reimbursement rate at the 2025 IRS rate of 70.0 cents per mile. ***(Action Item)***
- e. Motion to appoint the following Pocono Township Volunteer Fire Department members as 2025 Fire Police as requested by Chief Jordan Merring ***(Action Item)***:

Kevin Kresge, Sr.
Christopher Kinsley, Sr.
Peter Gallagher
Robert Gupko
Donald Simpson
Christopher Kinsley Jr.
Thomas Kresge
Paul Layman
Harry Andres

Ron LaBar
Mike Serria
Stephen Jacobs
Preston Baransky
Robert Kinsley
Angela Tullo
Corey Sayre
Jerry Lastowski

3. Personnel – None

4. Travel/Training Authorizations

Report of the President

Richard Wielebinski

- Motion to make a \$200.00 donation to Brodhead Watershed Association **(Possible Action Item)**
- Motion to purchase Ubiquiti Touch Phone System for NCC Administrative wing in the amount of \$5,146.00 to replace Toshiba PBX Utilizing existing Cat5e wiring. **(Possible Action Item)**
- Motion to advertise new Assistant Public Works Manager Position **(Possible Action item)**
- Motion to authorize a release of the sanitary sewer easement for right of way agreement between Pocono Township and Turtle Walk, Ertle Development LP. **(Possible Action Item)**

Commissioner Comments

Natasha Leap – Vice President

- Discussion regarding a STOP sign at McKay and Shine Hill. **(Possible Action Item)**

Ellen Gndt – Commissioner

- Update – SBA Cell Tower
- Update – Solar Field
- Update – Kennel

Brian Winot – Commissioner

Mike Velardi – Commissioner

Reports

Zoning – Report Attached

Police Report

- General police updates.

Township Manager's Report

- MCPC Review – Zoning Map Amendments – R-1 & R-2 to C
- Motion to purchase Camera Package for interior & exterior of Administrative wing, from Ubiquiti Inc. in the amount of \$4,934.00 **(Possible Action Item)**
- Motion to appoint Samantha R. Elliott as Deputy Emergency Management Coordinator **(Possible Action Item)**
- Update Green Light Go
- NCC Update

Public Works Report

- Pump Station 5 Electrical Contract Payment 14 – Final (**Possible Action Item**)
- Motion to hire 10th public works employee (**Possible Action Item**)
- Sewer Business Update
- MCTI Sewer Connect
- Current Public Works Projects
- Parks Update
- Sullivan Trail Expansion

Township Events Report

Township Engineer Report

- Sewer Business Update
- Learn Road safety enhancement project and roundabout survey work
- TASA Project
- TLC walking bridge

Township Solicitor Report

- Sewer Business Update
- Nuisance Ordinance Update
- General legal update
- Update – Archer Lane
- Learn Road Easement Process

Public Comment

For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township. Please limit individual comments to five (5) minutes and direct all comments to the President.

Adjournment

PUBLIC NOTICE
POCONO TOWNSHIP
2025 PUBLIC MEETINGS
SCHEDULE

BOARD OF COMMISSIONERS MEETINGS

The Pocono Township Board of Commissioners will meet the 1st and 3rd Monday of each month at 6:00 p.m., except holidays (when the meeting shall be moved to Tuesday), and unless otherwise advertised, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, PA. The Board of Commissioners will discuss public sewer business during their first regularly scheduled meeting each month.

Meeting dates: January 6 and 21; February 3 and 18; March 3 and 17; April 7 and 21; May 5 and 19; June 2 and 16; July 7 and 21; August 4 and 18; September 2 and 15; October 6 and 20; November 3 and 17; December 2 and 15.

PLANNING COMMISSION MEETINGS

The Pocono Township Planning Commission will meet the 2nd Monday of each month at 7 p.m., unless otherwise advertised, except holidays (when meetings shall be moved to Tuesday). The Planning Commission shall conduct a Work Session on the 4th Monday of each month to review amendments to the Township's Zoning Ordinance and SALDO, unless otherwise advertised below due to a holiday.

Meeting dates: January 13 and 27; February 10 and 24; March 10 and 24; April 14 and 28; May 12 and 27; June 9 and 23; July 14 and 28; August 11 and 25; September 8 and 22; October 14 and 27; November 10 and 24; December 8 and 22.

If you require special accommodations to attend a public meeting, please contact the Township at 570-629-1922 to discuss how Pocono Township may best accommodate your needs.

LEGAL NOTICE

NOTICE is hereby given that the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, will consider for adoption at a Public Meeting to be held at 6:00 p.m. on the 6th day of January, 2025, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, Pennsylvania 18372 (the "Municipal Building"), an Ordinance amending Chapter 250 Maintenance of Properties adding provisions to its §§ 250-4 Definitions; 250-7 Yards; Open Lots; Parking Areas; and, 250-13 Penalties, and repealing all ordinances or parts of ordinances inconsistent therewith. Copies of the proposed ordinance are available for review at the Municipal Building, during normal business hours.

Leo V. DeVito, Jr., Solicitor
Pocono Township
38 West Market Street
Bethlehem, PA 18018

**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2025 -01

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE
COUNTY, PENNSYLVANIA AMENDING THE POCONO TOWNSHIP
CODE OF ORDINANCES CHAPTER 250 MAINTENANCE OF
PROPERTIES; SECTION 250-4 DEFINITIONS; SECTION 250-7 YARDS;
OPEN LOTS; PARKING AREAS; AND, SECTION 250-13 PENALTIES,
AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH**

WHEREAS, the Board of Commissioners of the Township of Pocono has deemed it necessary to revise the Code of Ordinances of the Township of Pocono, Chapter 250 Maintenance of Properties by amending its §§ 250-4 Definitions; 250-7 Yards; Open Lots; Parking Areas; and, 250-13 Penalties for added protections for the Township of Pocono and its residents as well as conformity with the Commonwealth of Pennsylvania's First-Class Township Code, 53 P.S. § 55101, et seq.

NOW THEREFORE, be it enacted and ordained by the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, and the same is hereby ordained and enacted as follows, to wit:

SECTION 1. Chapter 250 *Maintenance of Properties*; § 250-4 *Definitions* is amended by adding the following:

“LITTER – The term "litter" shall include any artificial or manmade object illegally placed within a public right-of-way or illegally nailed, fastened, or affixed to any tree, public utility pole, or other object located on public property or within a public right-of-way. This definition includes, but is not limited to, unauthorized yard signs and/or advertising devices.”

SECTION 2. Chapter 250 *Maintenance of Properties*; § 250-7 *Yards; Open Lots; Parking Areas* is amended by adding the following:

“K. It shall be unlawful for any person to knowingly dump, deposit, place, throw or leave, or cause or permit the dumping, depositing, placing, throwing or leaving, of litter as defined in this Chapter in or upon any lot(s) within the Township. The Enforcement Officer, as defined within this Chapter, or their designee is permitted to remove or cause the removal of litter from all yards, courts, and lots within the Township.”

SECTION 3. Chapter 250 *Maintenance of Properties*; § 250-13 *Penalties* is deleted in its entirety and replaced as follows:

“§ 250-13. Penalties. Any Person in violation of this Chapter 250, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than One Thousand and 00/100 (\$1,000.00) Dollars plus costs, and in default of payment of said fine and costs, to a term of imprisonment not to exceed Ninety (90) days. Each day that a violation of this Chapter 250 continues, or each Section of this Chapter 250 continues shall constitute a separate offense.”

SECTION 4. SEVERABILITY. If a court of competent jurisdiction declares any provisions of this Ordinance to be invalid in whole or in part, the effect of such decision shall be limited to those provisions expressly stated in the decision to be invalid, and all other provision of this Ordinance shall continue to be separately and fully effective.

SECTION 5. REPEALER. All provisions of Township ordinances and resolutions or parts thereof that are in conflict with the provisions of this Ordinance, are hereby repealed.

SECTION 6. ENACTMENT. This Ordinance shall be effective five (5) days after the date of passage.

ENACTED AND ADOPTED by the Board of Commissioners this ____ day of _____, 2025.

ATTEST:

**POCONO TOWNSHIP BOARD OF
COMMISSIONERS**

JERROD BELVIN
Township Manager

RICHARD WIELEBINSKI
President, Board of Commissioners

LEGAL NOTICE

NOTICE is hereby given that the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, will consider for adoption at a Public Hearing to be held at 6:00 p.m. on the 6th day of January, 2025, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, Pennsylvania 18372, an Ordinance amending the Pocono Township Code of Ordinances, Chapter 470, Zoning, Article III, Zoning Map and Zoning Districts, to change the zoning district classification from Low Density Residential (R-1) to Commercial (C) on those certain parcels identified as Tax ID Nos. 12.6.2.56, 12.6.2.51, 12.7.1.6, 12.6.1.72, 12.6A.1.4, 12.6A.1.60, 12.94364, 12.94365, 12.6A.1.59, 12.92570, 12.3.1.24, and 12.3.1.25; and Medium Density Residential (R-2) to Commercial (C) on those certain parcels identified as Tax ID Nos. 12.7.1.6-4 and 12.7.1.10; and to revise the official zoning map to reflect the zoning district changes. Copies of the proposed Ordinance are available for review at the Pocono Township Municipal Building located at 112 Township Drive, Tannersville, Pennsylvania during normal business hours.

Leo V. DeVito, Jr., Solicitor
Pocono Township
38 West Market Street
Bethlehem, PA 18018

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

December 23, 2024

Jerrold Belvin, Township Manager
Pocono Township Municipal Building
112 Township Drive
PO Box 197
Tannersville, PA 18372

Re: Commercial District Expansion
Zoning Map Amendment
Pocono Township
MCPC Review #215-24

Dear Mr. Belvin:

The above cited amendments were reviewed by Eric Koopman, Lead Senior Planner, on behalf of the Monroe County Planning Commission. You will find his comments enclosed. Should you have any special concerns regarding these comments, please contact us immediately.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on January 14, 2025 at 5:00 p.m. at the Monroe County Planning Commission office. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved as enclosed.

If you have any questions or if we can be of further service to you, please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Christine Meinhart-Fritz".

Christine Meinhart-Fritz
Director

CMF/ebk

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

TO: Christine Meinhart-Fritz, Director

FROM: Eric Koopman, Lead Senior Planner

DATE: December 23, 2024

SUBJECT: Commercial District Expansion
Zoning Map Amendment
Pocono Township
MCPC Review #215-24

The Township of Pocono is proposing a rezoning of fourteen parcels located along State Route 715, State Route 611, Shine Hill Road, and Cherry Lane Church Road. The parcels tax identification numbers in question are 12.7.1.6-4, 12.6A.1.59, 12.6A.1.60, 12.6A.1.4, 12.94365, 12.94364, 12.6.1.72, 12.6.2.51, 12.7.1.6, 12.6.2.56, 12.92570, 12.7.1.10, 12.3.1.24, and 12.3.1.25. The parcels are currently zoned Low-Density Residential (R-1) and Medium-Density Residential (R-2), and are to be rezoned to Commercial (C).

The above mentioned zoning map amendments have been reviewed on the basis of generally accepted planning principles and environmental concerns. The following technical comments concerning the proposed amendments are offered:

1. The proposed amendment is generally consistent with the PMPC, Act 247 of 1968, as amended, in terms of following required procedures.
2. The proposed rezoning is generally consistent with the Hamilton, Stroud, and Pocono Township, and Stroudsburg Borough Regional Comprehensive Plan in regard to facilitating the expansion commercial and multi-family residential development opportunities within the Scotrun area. This is consistent with the housing and economic goals of the plan.
3. It should be noted that the proposed rezoning will create an isolated R-2 district containing a single parcel (Tax ID #12.7.1.15). This property is currently developed and appears to be consistent with R-1 district standards in regard to lot dimensions and land use. It is recommended that rezoning this property from R-2 to an abutting R-1 zone be considered by the Township.
4. The proposed rezoning would expand the number of uses permitted under lands zoned as commercial, including a number of conditional and special exception uses. Potential impacts associated with these uses such as increases to traffic congestion and use of public services should be taken into consideration during the conditional/special exception use approval process.

5. It should be noted that an affected property is currently developed and contains a sports and recreation camp. This land use is not permitted in the R-1 district and is non-conforming in terms of land use. This use is permitted in the C district, however, and if the rezoning is adopted, the property would then become a conforming use.
6. A number of the properties to be rezoned are adjacent to existing residential dwellings. If the amendment is adopted, it is recommended that appropriate landscape buffers be placed along the proposed zoning boundary in order to reduce potential adverse impacts between residential and commercial districts.
7. It should be noted that our office has previously worked with the Township in order to develop an updated zoning map. Our office appreciates being included in this process and remains available for mapping services for revisions to these amendments or other projects.
8. If any revisions are made to the proposed zoning map amendment, it must be re-submitted to the MCPC for review prior to adoption. This requirement was recently affirmed by the Pennsylvania Commonwealth Court in *Hanover Healthcare Plus, Inc. v. Zoning Hearing Board of Penn Township* 875 A.2d 1255 (Pa. Cmwlth 2005). It is recommended that the Township discuss this with their solicitor.
9. The Staff has reviewed the proposed zoning map amendment and recommends that adoption be subject to the above noted comments being satisfactorily addressed.

In an attempt to maintain a library of municipal ordinances, we request that any adopted ordinance amendments (Zoning, Zoning Map and SALDO) be sent to the MCPC within 30 days of enactment as specified in the PMPC.

This review is subject to the approval of the Monroe County Planning Commission at its next regularly scheduled meeting.

**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2025-02

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF POCONO TOWNSHIP TO CHANGE THE ZONING DISTRICT CLASSIFICATION FROM LOW DENSITY RESIDENTIAL (R-1) TO COMMERCIAL (C) ON THOSE CERTAIN PARCELS IDENTIFIED AS TAX ID NOS. 12.6.2.56, 12.6.2.51, 12.7.1.6, 12.6.1.72, 12.6A.1.4, 12.6A.1.60, 12.94364, 12.94365, 12.6A.1.59, 12.92570, 12.3.1.24, and 12.3.1.25; AND MEDIUM DENSITY RESIDENTIAL (R-2) TO COMMERCIAL (C) ON THOSE CERTAIN PARCELS IDENTIFIED AS TAX ID NOS. 12.7.1.6-4 and 12.7.1.10.

WHEREAS, Section 609 of the Pennsylvania Municipalities Planning Code, codified at 53 P.S. § 10609, and Chapter 470, Zoning, Article IX, §470-125 of the Pocono Township Code of Ordinances, authorize the Board of Commissioners to enact zoning ordinance amendments, including changes to the Official Zoning Map; and

WHEREAS, pursuant to the authority of the Municipalities Planning Code and the Pocono Township Zoning Ordinance, the Board desires to change the zoning classification of certain parcels of land in Pocono Township from Low Density Residential (R-1) to Commercial (C) and Medium Density Residential (R-2) to Commercial (C); and

WHEREAS, the Board finds that it is in the best interests of the health, safety and welfare of Pocono Township residents to change the zoning district classification on the said property and to amend the Official Zoning Map as set forth in this Ordinance.

NOW, THEREFORE, the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, does hereby ENACT and ORDAIN:

SECTION 1. AMENDMENT OF ZONING CLASSIFICATION AND OFFICIAL ZONING MAP OF POCONO TOWNSHIP.

The Pocono Township Code of Ordinances, Chapter 470, Zoning, Article III, Zoning Map and Zoning Districts, is hereby amended to change the zoning district classification of those parcels of land identified as Tax ID Nos. 12.6.2.56, 12.6.2.51, 12.7.1.6, 12.6.1.72, 12.6A.1.4, 12.6A.1.60, 12.94364, 12.94365, 12.6A.1.59, 12.92570, 12.3.1.24, and 12.3.1.25, from Low Density Residential (R-1) to Commercial (C); and those parcels of land identified as Tax ID Nos. 12.7.1.6-4 and 12.7.1.10 from Medium Density Residential (R-2) to Commercial (C). In addition, this change in the zoning district classification of the said properties shall be entered on the Official Zoning Map of Pocono Township as depicted on Exhibit "A" attached hereto and made a part hereof, promptly after this Ordinance is adopted by the Board of Commissioners.

SECTION 2. SEVERABILITY.

The provisions of this ordinance are severable and in the event that any provision is held invalid, void, illegal, or unconstitutional by any court, it is the intent of the Board of Commissioners that such determination by the Court shall not affect or render void the remaining provisions of this ordinance. It is the declared intent of the Board of Commissioners that this ordinance would have been enacted if any provision subsequently declared to be void, invalid, illegal or unconstitutional had not been included at the time of enactment.

SECTION 3. REPEALER.

Any specific provisions of the Pocono Township Zoning Ordinance and Official Zoning Map that are in direct conflict with this ordinance are hereby repealed.

SECTION 4. AUTHORITY.

This ordinance is enacted under the authority conferred by the Pennsylvania Municipalities Planning Code, Act of 1968, P.L. 805, No. 247 as reenacted and amended.

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect five (5) days after the date of its enactment.

ENACTED and **ORDAINED** this _____ day of _____, 2025.

ATTEST:

**TOWNSHIP OF POCONO
MONROE COUNTY**

JERROD BELVIN
Township Manager

RICHARD WIELEBINSKI
President, Board of Commissioners

EXHIBIT "A"

Wilson Woods

**Castle Hill
Estates**

Parcel List

} KOPPELSON PA PROPERTIES IV LLC
2.6A.1.59) DANIEL ANITA B
.6A.1.60) DANIEL RUDOLPH
HOMPSON HENRY P & MARY ANNE
12.94365) SINGH SATNEM
2.94364) SCHLIER JIMMY A
(12.6.1.72) GRABER LISA
DENMERE SPORTS & ARTS CENTER LLC
DHEAD CREEK REGIONAL AUTHORITY
DENMERE SPORTS ARTS CENTER LLC
J ARICCHI DOMINICK E & PATRICIA
12.7.1.10) FRITZ KETURAH
2.5.1.24) CUITTA IGNATIUS
12.3.1.25) CUITTA NANCY

LEGAL NOTICE

NOTICE is hereby given that the Board of Commissioners of the Township of Pocono, County of Monroe, Pennsylvania (the "BOC"), will hold a Public Hearing to be held at 6:00 p.m. on the 6th day of January, 2025, at the Pocono Township Municipal Building located at 112 Township Dr., Tannersville, PA 18372 (the "Municipal Building"). The Public Hearing shall be held pursuant to 72 P.S. § 4725, for the purpose of determining the boundaries of a deteriorated area or areas, wholly or partially located within the municipal boundaries for a proposed Local Economic Revitalization Tax Assistance Act ("LERTA") Ordinance. At the Public Hearing all local taxing authorities, the Pocono Township Planning Commission, the Monroe County Planning Commission, any redevelopment authority and other public and private agencies and individuals, knowledgeable and interested in the improvement of deteriorated areas, shall present their recommendations concerning the location of boundaries of a deteriorated area or areas for the guidance of the BOC. Copies of the proposed LERTA Ordinance are available for review at the Municipal Building, during normal business hours.

Leo V. DeVito, Jr., Solicitor
Pocono Township
38 West Market Street
Bethlehem, PA 18018

LEGAL NOTICE

NOTICE is hereby given that the Board of Commissioners of Pocono Township, Monroe County, Pennsylvania, will consider for adoption at a Public Meeting to be held at 6:00 p.m. on the 6th day of January, 2025, at the Pocono Township Municipal Building, 112 Township Drive, Tannersville, Pennsylvania 18372 (the "Municipal Building"), an Ordinance amending Chapter 398, Taxation, to add a new Article VII, Local Economic Revitalization Tax Assistance ("LERTA"), and repealing all ordinances or parts of ordinances inconsistent therewith. Copies of the proposed ordinance are available for review at the Municipal Building, during normal business hours.

Leo V. DeVito, Jr., Solicitor
Pocono Township
38 West Market Street
Bethlehem, PA 18018

**POCONO TOWNSHIP
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2025 - 03

**AN ORDINANCE OF THE TOWNSHIP OF POCONO, MONROE COUNTY,
PENNSYLVANIA AMENDING CHAPTER 398 TAXATION OF THE CODE OF
ORDINANCES ADDING A NEW ARTICLE VII LOCAL ECONOMIC
REVITALIZATION TAX ASSISTANCE (“LERTA”), PROVIDING FOR TAX
EXEMPTION FOR IMPROVEMENTS TO
CERTAIN PROPERTY LOCATED WITHIN THE TOWNSHIP OF POCONO;
DEFINING THE LERTA DESIGNATED AREA; PROVIDING FOR AN
EXEMPTION PERIOD; PROVIDING A PROCEDURE FOR SECURING AN
EXEMPTION; AND, REPEALING ALL ORDINANCES INCONSISTENT HERewith**

WHEREAS, on December 1, 1977, the General Assembly of Pennsylvania passed act 76 of 1977, known as the Local Economic Revitalization Tax Assistance Act of 1971 (72 P.S. §§4722, et seq.) (“LERTA”) authorizing local taxing authorities to provide for exemption from taxes for certain deteriorated commercial, industrial or other business property; and

WHEREAS, on August 5, 1971, the General Assembly of Pennsylvania passed Act 34 of 1971 (72 P.S. §§4711- 101-4711-305) known as the Improvement of Deteriorating Real Property of Areas Tax Exemption Act, which authorized local taxing authorities to provide tax abatements for certain deteriorated residential property; and

WHEREAS, there are deteriorated buildings in the Commercial (C), Industrial (I) and Recreational (RD) Zoning Districts as established by and located within the Township of Pocono, Monroe County, Pennsylvania (the “Township”); and

WHEREAS, the Township Board of Commissioners in accordance with the above-mentioned Acts, held a public hearing on January 6, 2025 to determine the boundaries of the designated area; and

NOW THEREFORE, be it enacted and ordained by the Township Board of Commissioners of, and the same is hereby ordained and enacted as follows, to wit:

SECTION 1. The Township Code of Ordinances Chapter 398 Taxation is hereby amended by adding the following:

“Article VII LERTA

§398-66 Short Title.

This article shall be known as the "Pocono Township Local Economic Revitalization Tax Assistance Ordinance.”

§398-67 Definitions.

As used in this Article, the following words and phrases shall have the meaning set forth below:

“IMPROVEMENT” means repair, construction, or reconstruction, including alterations and additions, having the effect of rehabilitating a building with a minimum actual cost of the improvement being One Million (\$1,000,000.00) Dollars, verified by a Pennsylvania registered design professional. The purpose of the improvement is for the following: the building becomes habitable or attains higher standards of safety, health, economic use, or amenity; it is adaptively re-used; or is brought into compliance with laws, ordinances, or regulations governing such standards; or is new construction in the LERTA Designated Area.

“LERTA DESIGNATED AREA” refers to the boundaries of the C (Commercial), (I) Industrial and RD (Recreational) Zoning Districts.

“NON-RESIDENTIAL” means any industrial, commercial, non-residential use building, or other business property located in the LERTA Designated Area.

“RESIDENTIAL” as hereinafter defined, means mixed-use (commercial and residential buildings); apartment houses with three or more units; condominium buildings with four or more units.

§398-67 LERTA Designated Area/Eligible Properties.

The C (Commercial), I (Industrial) and RD (Recreational) Zoning Districts are hereby designated as the LERTA area subject to exclusions. Properties/Uses specifically excluded from the LERTA program are Single-Family Dwellings.

§398-68 Allowable Exemption.

A. The properties must be used or adaptively reused in compliance with current permitted uses and cannot be demolished.

B. The actual cost of the new construction or improvements to a building to qualify for the exemption must be in excess of One Million (\$1,000,000.00) Dollars in order for the property to be eligible for the LERTA tax abatement.

C. Ordinary upkeep and maintenance – painting, roof replacement, landscaping, deteriorated materials replacement - shall not be deemed an improvement. If this work is included in a project, it shall not be counted toward meeting the minimum investment for program eligibility.

D. In all cases, the exemption from taxes shall be limited to that portion of the additional assessment attributable to the improvement or new construction, as the case may be, and for which a separate assessment has been made by the Monroe County Board of Assessment. No tax exemption shall be granted if the property owner does not secure the necessary and proper

permits prior to improving the property, including but not limited to, Zoning and Building Codes. No tax exemption shall be granted if the property, as completed, does not comply with the minimum standards of all applicable Township Ordinances, including but not limited to Zoning and Building Codes.

E. The new assessment value will not be applied to the property until occupancy of the building is granted in accordance with applicable building codes or a fully signed and completed building permit copy is received.

F. The exemption from taxes hereunder shall be forfeited by the applicant and/or any subsequent owner of the real estate for failure to pay nonexempt real estate taxes by their due date that may be paid without penalty. Upon receipt of notice of nonpayment of nonexempt real estate taxes, the Township Manager shall direct the Monroe County Assessment Office, the Pocono Mountain School District Business Office and the Township Finance Department to discontinue the exemption.

G. In any case, after the effective date of this ordinance, where a property in the LERTA program property is damaged or destroyed, and where the assessed valuation of the property affected has been reduced as a result of said damage, the exemption from real property taxation authorized shall be limited to that portion of new assessment attributable to the actual cost of improvements or construction that is in excess of the original assessment that existed prior to damage.

§398-69 Exemption Schedule.

A. For the five (5) years immediately following the year in which the LERTA application is approved for a property in the C (Commercial) Zoning District, the following real estate tax exemption shall be in effect:

<u>Length</u>	<u>Portion Exemption</u>
First Year	100%
Second Year	80%
Third Year	60%
Fourth Year	40%
Fifth Year	20%

After the fifth year, the exemption shall terminate.

B. For the ten (10) years immediately following the year in which the LERTA application is approved for a property in the (I) Industrial or RD (Recreation) Zoning District, the following real estate tax exemption schedule shall be in effect:

<u>Length</u>	<u>Portion Exemption</u>
First Year	100%
Second Year	90%
Third Year	80%

Fourth Year	70%
Fifth Year	60%
Sixth Year	50%
Seventh Year	40%
Eighth Year	30%
Ninth Year	20%
Tenth Year	10%

After the tenth year, the exemption shall terminate.

C. The exemption from taxes granted under this ordinance shall be upon the property exempted and shall not terminate upon the sale or exchange of the property.

D. If an eligible property is granted tax exemption pursuant to the ordinance, the exemption shall not, during the exemption period, be considered as a factor in assessing other properties.

E. If the use of the property at the time the exemption is granted is modified, terminated or changed during the respective exemption period in any way which would have affected the exemption if the property had been so used when the exemption was granted, then, at the election of the Township Board of Commissioners, the exemption shall terminate as of the date the use was modified or terminated if the Township Board of Commissioners determine that continuation of the exemption would be inconsistent with the purposes of the ordinance.

§398-70 Procedure For Obtaining Exemption.

A. Any person or entity desiring tax exemption pursuant to the LERTA Program must apply to the Township prior to or at the time of obtaining a building permit for new construction or improvement. Applicants shall also provide a copy of the exemption request to the Monroe County Assessment Office on the same day it is submitted to the Township. Applicants shall also file a copy of the exemption request with the Business Office of the Pocono Mountain School District.

B. Appeals from the reassessment and the amount eligible for the exemption may be taken by the taxpayer or the local taxing authority as provided by law.

C. The application must be in writing, utilizing the LERTA Program application form, setting forth the following information:

- (1) The date the building permit was issued for said improvement.
- (2) The location of the property.
- (3) The current use(s) and proposed use(s) of the property.
- (4) The type of improvements or new construction.
- (5) The summary of the plan of the improvements or new construction.
- (6) The actual cost of the improvements or new construction is verified by a

Pennsylvania registered design professional. Improvement costs must exceed One Million (\$1,000,000.00) Dollars with ordinary maintenance expenses not being counted in the One Million (\$1,000,000.00) Dollar minimum.

(7) Whether or not the property has been condemned or cited by any governmental body for noncompliance with laws, regulations, and/or ordinances.

(8) The property has been inspected and examined by a Pennsylvania registered design professional acting on behalf of the Township. The cost of such inspection shall be reimbursed to the Township by the applicant, regardless of whether or not the application is approved.

(9) Such additional information as the Township may require.

D. The cost of improvements or new construction to be exempted.

E. Each applicant for and receiving an exemption under the LERTA Program agrees, that upon completion of the respective exemption schedule, not to take any appeals for reassessment of the LERTA unless the property is reassessed by the County of Monroe during the LERTA.

F. No person or entity, or such person's or entity's subsidiaries, affiliates or other associated holdings, will be eligible for exemption under the LERTA Program unless all property taxes are current, there are no outstanding municipal liens against the property, and all fees for municipal services (including, but not limited to, water, sewer and trash services) are current for all properties such person's or entity's, or such person's or entity's subsidiaries, affiliates or other associated holdings owned in the Township.

G. A copy of the exemption request will be forwarded to the Monroe County Board of Assessment Appeals by the Township Manager. Within 60 days, the Board will, after completion of construction, assess separately the improvement and calculate the amounts of the assessment eligible for tax exemption in accordance with the limits established by the LERTA Program and notify the taxpayer and the local taxing authorities of the reassessment and amounts of the assessment eligible for exemption. This reassessment is required by the application of the LERTA abatement, and any applicant applying for the abatement explicitly agrees that it does not constitute a spot reassessment. Reassessment will be applied to the improvement that has been made as part of the LERTA application.

§398-71 Termination Date.

An application for exemption from Township real estate taxes may be made at any time within five years from the effective date of this Ordinance.

§398-72 Extension.

The Township may, by ordinance enacted from time to time, extend the time for filing an application from exemption from Township real estate taxes. However, in no event shall any extension period exceed five years.

§398-73 Revocation of Exemption.

The Exemption from Township real property taxes provided for in this Article shall be forfeited by the application and/or any subsequent owner of the Property and such Exemption shall be revoked by the Township upon the occurrence of any of the following:

A. The failure to pay in full any non-exempt real estate taxes by the last day of the time period to pay such taxes without penalty. Upon receipt of the notice of nonpayment of non-exempt real property taxes, the Township Treasurer shall immediately terminate the Exemption.

B. The failure to pay when due any amount due and owing to the Township. Upon receipt of notice of nonpayment of any such amount, the Township Treasurer shall immediately terminate the Exemption.

C. The failure to obtain and pay in full all fees for all necessary and proper permits, licenses, and certificates prior to commencement of construction of the Improvements to, or occupancy of, the Property.

D. The failure to comply with the minimum standards established by all applicable laws, ordinances, codes, rules, and regulations.

E. The failure to comply with the provisions of this Article.”

SECTION 2. SEVERABILITY. If a court of competent jurisdiction declares any provisions of this Ordinance to be invalid in whole or in part, the effect of such decision shall be limited to those provisions expressly stated in the decision to be invalid, and all other provision of this Ordinance shall continue to be separately and fully effective.

SECTION 3. REPEALER. All provisions of Township ordinances and resolutions or parts thereof that are in conflict with the provisions of this Ordinance, are hereby repealed.

SECTION 4. ENACTMENT. This Ordinance shall be effective five (5) days after adoption by the Pocono Mountain School District and the Monroe County Board of Commissioners of a resolution exempting from real property taxation properties in accordance with the terms of this ordinance.

[SIGNATURE PAGE TO FOLLOW]

ENACTED AND ADOPTED by the Board of Commissioners this ____ day of January, 2025.

ATTEST:

**POCONO TOWNSHIP BOARD OF
COMMISSIONERS**

JERROD BELVIN
Township Manager

RICHARD WIELEBINSKI
President, Board of Commissioners

**Pocono Township Board of Commissioners
Regular Meeting Minutes
December 16, 2024 | 6:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on December 16, 2024 and was opened by Chair Richard Wielebinski at 6:00 p.m. followed by the Pledge of Allegiance.

Roll Call: Ellen Gndt, present; Natasha Leap, present; Mike Velardi, present; Brian Winot, present. Rich Wielebinski, present.

In Attendance: Leo DeVito, Township Solicitor; Jon Tressler, Engineer; James Wagner, Chief of Police; Jennifer Gambino, Events Coordinator; Jerrod Belvin, Township Manager.

Public Comment

Mary R. Frantz (Resident) – Expressed her gratitude regarding the Volunteer Special Tax Credit program and also updated the public on what the Auxiliary does to assist the fire company.

Cheryl Parks (Resident) – raised her concerns with the township not following deed restrictions along with the zoning change to commercial back in 1982.

Announcements

An executive session was held prior to this meeting to discuss personnel and litigation matters.

Hearings

Resolutions

R. Wielebinski made a motion, seconded by M. Velardi, to approve resolution 2024-35 for a lot consolidation on 1375 Waterview Drive. LDP 1435. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by B. Winot, to approve Resolution 2024-36 for a lot consolidation on 1216 Mattioli Rd. LDP 1434. All

Presentations

Consent Agenda

- Old business consists of the minutes of the December 3, 2024 regular meeting.
 - General Fund budget adjustments in the amount of \$18,600.21 for the purpose of providing additional funding for the following line items. To cover future expenditures.
 - Sewer Operating budget adjustments in the amount of \$5,835.44 for the purpose of providing additional funding for the following line items. To cover future expenditures.
- Financial transactions through November 26, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll, vouchers payable, sewer operating expenditures, construction fund expenditures, and capital reserve expenditures totaling \$729,738.39

R. Wielebinski made a motion, seconded by B. Winot, to approve the consent agenda. All in favor. Motion carried.

NEW BUSINESS –

Commissioner Comments

Richard Wielebinski – President

- R. Wielebinski made a motion, seconded by N. Leap, to retain Zelenkofske, Axelrod LLC, Certified Public Accountants, to perform the 2024 Pocono Township Annual Financial Audit and provide the township with its findings. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by N. Leap, to authorize Troy Mechanical (COSTARS, GSA, Certified Women in Business Enterprise) to replace heater system in Public Works building (part of 2024 Capital Budget) in the amount of \$76,200.00. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by M. Velardi, to adopt 2025 MOU with Pocono Township & Teamsters Local 773 for reoccurring 80 hours Public Works comp time. E. Gnant had asked for clarity on a number of items. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by M. Velardi, to authorize purchase of Gym Flooring & Carpet Tiles for: Community Room (124), Gym (114), 105, 103, 100, 101, 125 from Giant Flooring & Carpet (COSTARS#0000120973) in the amount of \$26,960.68. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by N. Leap, to deny the Land Development Waiver for Mountain Villa Resort based on the recommendation of the township engineer and zoning. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by M. Velardi, to approve sewer easement extinguishment for right of way agreement between Pocono Township and Ertle Development LP. All in favor. Motion carried.

Natasha Leap – Vice President

Ellen Gnant – Commissioner

- SBA Cell Tower – Their escrow account is in arrears.
- Solar Field – Large meeting was held due to the cease-and-desist order that was violated. New plans have been submitted this morning. They are working on getting into compliance with the zoning code violations.
- Kennel – Hearings are scheduled with Judge Kresge's office.
- E. Gnant made a motion, seconded by N. Leap, to open the agenda. All in favor. Motion carried.
- Discussion was had regarding the advertising of the concise statement.
- E. Gnant made a motion, seconded by M. Velardi, to advertise the audit being available for public inspection at the township office. All in favor. Motion carried.

Mike Velardi – Commissioner

Thanked the taxpayers for having the faith in the board to guide the township and wished everyone a Merry Christmas.

Brian Winot – Commissioner

Black Friday traffic for the Crossings was a mess. They need to resolve their internal traffic control problems.

Reports

Zoning Report

A request was made for zoning to look into a property at 630 Cranberry Rd. for work being done without permits.

Police Report

R. Wielebinski made a motion, seconded by M. Velardi, to sign 4-year contract with Guardian software for a cost of \$5,593.00. N. Leap asked for clarification on a number of items. Discussion was had. All in favor. Motion carried.

November stats have been sent out. 1122 calls for service, 29 criminal arrests, 12 summary arrests, 426 traffic contacts, and 43 traffic accidents were made and/or investigated.

Manager Report

- A new Welcome to Pocono Township Sign has been installed in replacement of the original one near the Bartonsville Ave. and 611 intersections. We are working on having the second sign installed near Pump station one.
- Planning Commission recommendation of zoning map update-hearing scheduled for January 6th 2025.
- Update Green Light Go, some of the issues have been fixed at the Cherry Lane and Route 611 light. The Mayo vision system has been fixed at the Bartonsville Ave. and Rimrock light.
- NCC Update
- Annual Report
- Sports Fields Use Policy
-

Public Works

- Sewer Business – Working on a grease program
- R. Wielebinski made a motion, seconded by B. Winot, to accept the Bartonsville Ave. sewer extension proposal not to exceed \$19,300.00. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by M. Velardi, to approve the survey, geotechnical and wetland services for proposed sewer extensions on Sullivan Trail. All in favor. Motion carried
- R. Wielebinski made a motion, seconded by B. Winot, to approve the survey, geotechnical and Wetlands services for proposed sewer extensions on Bartonsville Ave and Barton Court. All in favor. Motion carried.
- R. Wielebinski made a motion, seconded by M. Velardi, to advertise Public works position to bring crew to full complement of Ten.
- Current Public Works Projects – tree removal, prep for upcoming events, storm events. Working on the creek preforming stream stabilization at Lower Scott Run Ave. Dory place does not qualify for the dirt, gravel, low volume road grant.

Events

- Tree Lighting at TLC Park December 6th
- Magic Mistletoe Market is in the works.

Township Engineer Report

- Sewer Business Update – Working on survey to get a lateral to the college.
- Learn Road safety enhancement project and roundabout survey work
- TASA Project - Working through the PennDOT comments.
- TLC walking bridge – no current updates
- Speed study on Post Hill Rd. is moving forward.

Township Solicitor Report

- Sewer Business Update – Working to schedule a meeting with the attorney for Tobyhanna Township.
- Nuisance Ordinance Update – Meeting will be set up shortly.
- R. Wielebinski made a motion, seconded by N. Leap, to authorize advertisement for the Property Maintenance Ordinance Revision. All in favor. Motion carried.
- Update – Archer Lane – Waiting on scheduling order from the court.
- Pocono Places LLC has filed an appeal on their ZHB determination with the Court of Common Pleas and will move pretty quickly.

Public Comment

Adjournment –R. Wielebinski made a motion, seconded by N. Leap, to adjourn the meeting at 7:31 p.m.
All in favor. Motion carried.

DRAFT

**Pocono Township Board of Commissioners
Special Meeting Minutes
December 30, 2024 | 8:30 a.m.**

The Special meeting of the Pocono Township Board of Commissioners was held on August 14, 2024 and was opened by President Richard Wielebinski at 6:00 p.m. followed by the Pledge of Allegiance.

Roll Call: Ellen Gndt, absent; Mike Velardi, present; and Rich Wielebinski, present; Brian Winot, present; Natasha Leap, present

In Attendance: Krisann MacDougall, Township Asst. Secretary; Leo DeVito, Township Solicitor via zoom; Jerrod Belvin, Township Manager via zoom

Announcements – None

Public Comment - None

Presentations – None

Hearings – Pocono Township 2025 Budget

R. Wielebinski made a motion, seconded by N. Leap, to open the hearing. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by N. Leap, to close the hearing. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by B. Winot, to approve the Pocono Township 2025 Budget. All in favor. Motion carried.

Resolutions - None

Consent Agenda - None

NEW BUSINESS

Commissioner Comments

Rich Wielebinski – President

Natasha Leap – Vice President

Ellen Gndt – Commissioner

Mike Velardi – Commissioner

Brian Winot – Commissioner

Reports – None

Solicitor –

Public Comment

Adjournment

R. Wielebinski made a motion, seconded by M. Velardi, to adjourn the meeting at:8:47 a.m. All in favor. Motion carried.

POCONO TOWNSHIP

Monday January 6, 2025

SUMMARY

Ratify

General Fund	\$	23,834.16
Payroll	\$	151,344.70
Sewer Operating	\$	4,317.17
Sewer Construction		
Capital Reserve		

Bill List

TOTAL General Fund	\$	337,353.82
TOTAL Sewer <u>OPERATING</u> Fund	\$	47,674.49
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	15,995.48
TOTAL Capital Reserve Fund	\$	10,723.09
Liquid Fuels		
TOTAL EXPENDITURES	\$	591,242.91

Fire Tax Disbursement	\$	-
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Budget Adjustments

General Fund	\$	31,466.79
Capital Reserve		
Liquid Fuels		
Sewer Operating	\$	30,530.62

<u>Budget Appropriations</u>	\$	61,997.41
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Budgetary Interfund Transfer

	\$	-
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Use of Grant Funds**ARPA FUNDS TO CAPITAL RESERVE**

TOTAL CAP. RESERVE	\$	-
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ARPA FUNDS TO GENERAL FUND

TOTAL GEN FUND	\$	-
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Total ARPA Transfers	\$	-
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Notes:

POCONO TOWNSHIP CHECK LISTING
Monday January 6, 2025

General Fund

Date	TYPE	Vendor	Memo	Amount
12/27/2024	ACH		PAYROLL ENDING 12/27/24	\$ 151,344.70
			TOTAL PAYROLL	\$ 151,344.70

General Expenditures

Date	Check	Vendor	Memo	Amount
12/13/2024	1985	PPL ELECTRIC UTILITIES	NCC & Kenny's Way Lighting	\$ 2,811.76
12/13/2024	1985	PPL ELECTRIC UTILITIES	TWP Lighting	\$ 1,159.68
12/13/2024	1985	PPL ELECTRIC UTILITIES	Traffic Lights	\$ 303.97
12/13/2024	1985	PPL ELECTRIC UTILITIES	Park Lighting	\$ 477.66
12/17/2024	1987	ADP, INC	9/30, 10/13 & 10/27/24 ADP	\$ 736.84
12/17/2024	1988	ADP, INC	10/31, 11/10, 24 & 12/8/24 ADP	\$ 1,098.19
12/17/2024	1989	ELAN FINANCIAL SERVICES	AT&T FirstNet 6416X11082024	\$ 735.91
12/17/2024	1989	ELAN FINANCIAL SERVICES	AT&T FirstNet 0150X11082024	\$ 262.92
12/17/2024	1990	ADP, INC	8/31, 9/15, 9/29/24 ADP	\$ 767.64
12/19/2024	1991	PPL ELECTRIC UTILITIES	TLC Lighting	\$ 305.27
12/20/2024	1992	Giant Floor	NCC Gym & Carpet Tiles	\$ 13,480.33
12/24/2024	1993	BLUE RIDGE COMMUNICATIONS	Kenny's Way Internet	\$ 54.95
12/31/2024	1994	DISTRICT COURT 43-3-03	12.4A.2.11 2235 Lake Dr Civil	\$ 214.25
12/31/2024	1995	PENTELEDATA	TWP Internet	\$ 142.90
12/31/2024	1995	PENTELEDATA	Old Mill Rd Internet	\$ 72.95
12/31/2024	1996	PENTELEDATA	Police Internet	\$ 1,082.81
12/31/2024	1997	PENTELEDATA	MVP Internet	\$ 126.13
			TOTAL General Fund Bills	\$ 23,834.16

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
12/13/2024	1230	BLUE RIDGE COMMUNICATIONS	Pump Station 5 Phone	\$ 66.01
12/24/2024	1235	BLUE RIDGE COMMUNICATIONS	Pump Station 4 Phone	\$ 66.01
12/24/2024	1235	BLUE RIDGE COMMUNICATIONS	Pump Station 3 Phone	\$ 66.01
12/13/2024	1231	PPL ELECTRIC UTILITIES	Sewer Station Lights	\$ 3,148.82
12/31/2024	1236	PENTELEDATA	Pump Stations Internet	\$ 369.75
12/17/2024	1232	VERIZON	Sewer SCADA System	\$ 35.83
12/19/2024	1233	VERIZON WIRELESS	Sewer Modems	\$ 120.03
12/24/2024	1234	MET-ED	Pump Station 4 Electric	\$ 444.71
			TOTAL Sewer Operating Fund	\$ 4,317.17

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
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Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund				\$ -

TOTAL General Fund
TOTAL Sewer Operating
TOTAL Sewer Construction
Total Capital Reserve

TOTAL Capital Reserve Fund				\$ -
	\$	23,834.16		
	\$	4,317.17	Authorized by:	
	\$	-		
	\$	-		
	\$		Transferred by:	
	\$	28,151.33		

POCONO TOWNSHIP CHECK LISTING

Monday January 6, 2025

General Fund

Date	Check	Vendor	Memo	Amount
12/31/2024	1998	AFLAC	Supplemental Insurance	\$ 349.56
12/31/2024	1999	AMERICAN HERITAGE LIFE INSURAN	Supplemental Insurance	\$ 673.16
12/31/2024	2000	AMERICAN UNITED LIFE INSURANCE	Admin GTL	\$ 86.30
12/31/2024	2000	AMERICAN UNITED LIFE INSURANCE	Fin GTL	\$ 86.30
12/31/2024	2000	AMERICAN UNITED LIFE INSURANCE	Sec GTL	\$ 214.30
12/31/2024	2000	AMERICAN UNITED LIFE INSURANCE	Pol GTL	\$ 1,825.24
12/31/2024	2000	AMERICAN UNITED LIFE INSURANCE	PW GTL	\$ 711.42
12/31/2024	2001	AMERICAN UNITED LIFE INSURANCE	Admin GTL	\$ 86.30
12/31/2024	2001	AMERICAN UNITED LIFE INSURANCE	Fin GTL	\$ 86.30
12/31/2024	2001	AMERICAN UNITED LIFE INSURANCE	Sec GTL	\$ 214.30
12/31/2024	2001	AMERICAN UNITED LIFE INSURANCE	Pol GTL	\$ 1,825.24
12/31/2024	2001	AMERICAN UNITED LIFE INSURANCE	PW GTL	\$ 711.42
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Shop Supply	\$ 7.25
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	5 Gal SYN 75W90 for Truck 10	\$ 311.18
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Silicone/Break Clean Truck 10	\$ 65.76
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Marine Battery Traffic Lights	\$ 483.48
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Truck 12 Supplies	\$ 88.43
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Hose for Truck 8	\$ 19.30
12/31/2024	2002	AUTO PARTS OF TANNERSVILLE, IN	Truck 8 Supplies	\$ 97.60
12/31/2024	2003	AUTO PARTS OF TANNERSVILLE, IN	Truck Supplies	\$ 1,216.90
12/31/2024	2003	AUTO PARTS OF TANNERSVILLE, IN	Ultra Rot 10W30 for Truck 12	\$ 74.25
12/31/2024	2003	AUTO PARTS OF TANNERSVILLE, IN	15W40 Return Orig Inv 183918	\$ (65.85)
12/31/2024	2003	AUTO PARTS OF TANNERSVILLE, IN	Ultra Rot for Truck 12	\$ 25.75
12/31/2024	2004	BEST AUTO SERVICE CENTER	Unit 91 Service	\$ 38.99
12/31/2024	2004	BEST AUTO SERVICE CENTER	Unit 88 Service	\$ 119.03
12/31/2024	2004	BEST AUTO SERVICE CENTER	Unit 95 Service	\$ 239.03
12/31/2024	2004	BEST AUTO SERVICE CENTER	Unit 86 Service	\$ 38.99
12/31/2024	2005	BLUE RIDGE LUMBER	NCC Supplies	\$ 965.69
12/31/2024	2005	BLUE RIDGE LUMBER	NCC Supplies	\$ 148.95

12/31/2024	2005	BLUE RIDGE LUMBER	NCC Supplies	\$	41.97
12/31/2024	2005	BLUE RIDGE LUMBER	NCC Supplies	\$	13.99
12/31/2024	2006	BRODHEAD CREEK REGIONAL AUTHOR	TWP Water	\$	69.73
12/31/2024	2006	BRODHEAD CREEK REGIONAL AUTHOR	Police Water	\$	26.65
12/31/2024	2006	BRODHEAD CREEK REGIONAL AUTHOR	TLC Park Water	\$	21.18
12/31/2024	2007	CREATIVE WORKS SYSTEMS, INC.	Nov 2024 Website Mgmt & Maint	\$	177.50
12/31/2024	2008	CYPHERS TRUCK PARTS	30" Breaker Bar for Truck 10	\$	34.45
12/31/2024	2008	CYPHERS TRUCK PARTS	Eaton Shoe/Brake/Drum Truck 10	\$	601.06
12/31/2024	2008	CYPHERS TRUCK PARTS	10" Adjustable Wrench for Shop	\$	22.95
12/31/2024	2008	CYPHERS TRUCK PARTS	Rubber Flap for Truck 10	\$	51.90
12/31/2024	2008	CYPHERS TRUCK PARTS	Lever Action Bucket	\$	48.95
12/31/2024	2009	D'AMICO'S AUTO BODY SHOP	Auto Repair 2020 Interceptor	\$	514.10
12/31/2024	2010	DES-CPR	Nov 2024 TWP Recycling	\$	30.00
12/31/2024	2011	ENGLE-HAMBRIGHT & DAVIES, INC.	REN 1/1/25-1/1/26 EPL/Broker F	\$	46,347.00
12/31/2024	2011	ENGLE-HAMBRIGHT & DAVIES, INC.	Pollution Liab 1/1/25-1/1/26	\$	23,041.00
12/31/2024	2011	ENGLE-HAMBRIGHT & DAVIES, INC.	Ren Pol 1/1/25-1/1/26 Serv Fee	\$	19,000.00
12/31/2024	2011	ENGLE-HAMBRIGHT & DAVIES, INC.	REN Police 1/1/25-1/1/26	\$	16,076.00
12/31/2024	2011	ENGLE-HAMBRIGHT & DAVIES, INC.	Cyber Liab 1/1/25-1/1/26	\$	5,020.00
12/31/2024	2012	EPSCO	NCC Laundry Tray	\$	162.25
12/31/2024	2013	GOTTA GO POTTIES	TLC Park Baseball Field	\$	85.00
12/31/2024	2013	GOTTA GO POTTIES	12/14/24 Restroom Trailer	\$	900.00
12/31/2024	2013	GOTTA GO POTTIES	TLC Park Rentals	\$	85.00
12/31/2024	2014	HUNTER KEYSTONE PETERBILT	Cone/Cup Bearing for Truck 10	\$	137.32
12/31/2024	2015	J P MASCARO & SONS	TWP Waste Removal Dec 2024	\$	399.50
12/31/2024	2016	J P MASCARO & SONS	MVP Waste Removal	\$	235.65
12/31/2024	2017	LAUTER, KEVIN	Bib Reimb	\$	93.49
12/31/2024	2017	LAUTER, KEVIN	Clothing Reimb	\$	45.77
12/31/2024	2017	LAUTER, KEVIN	Socks Reimb	\$	17.99
12/31/2024	2018	MAULA, MAURA	12/12/24 YOGA	\$	15.00
12/31/2024	2019	MINUTEMAN PRESS	TWP Trifold Brochure Mailed	\$	5,187.09
12/31/2024	2020	MONROE COUNTY CONTROL CENTER	Q1 2025 Dispatch Fees	\$	29,970.08
12/31/2024	2021	MRM WORKER'S COMPENSATION POOL	2023-24 Payrolls & Premiums	\$	20,804.00
12/31/2024	2022	NIGHT AND DAY DIESEL	Truck 10 Service	\$	1,950.00
12/31/2024	2022	NIGHT AND DAY DIESEL	Truck 9 Service	\$	150.00
12/31/2024	2022	NIGHT AND DAY DIESEL	Truck 16 Service	\$	50.00
12/31/2024	2023	NORTHEASTERN PENNSYLVANIA ALLI	2025 Membership	\$	295.00

12/31/2024	2024	PMHIC	Admin Medical	\$ 4,861.56
12/31/2024	2024	PMHIC	Fin Medical	\$ 1,001.20
12/31/2024	2024	PMHIC	Sec Medical	\$ 4,433.18
12/31/2024	2024	PMHIC	Pol Medical	\$ 36,617.19
12/31/2024	2024	PMHIC	PW Medical	\$ 17,588.28
12/31/2024	2025	PSATS	CDL Memb Fee 2025	\$ 100.00
12/31/2024	2025	PSATS	Assoc Memb 1/1/25-12/31/25	\$ 1,000.00
12/31/2024	2026	RedMan Macho Products, Inc.	Police Equipment	\$ 3,009.60
12/31/2024	2027	RELIABLE SIGN & STRIPING	4 Road Signs	\$ 169.00
12/31/2024	2028	SCOTT, JAMES	Uniform Reimb	\$ 99.00
12/31/2024	2029	SFM CONSULTING LLC	Nov 2024 Building Services	\$ 4,259.13
12/31/2024	2029	SFM CONSULTING LLC	Nov 2024 Zoning Services	\$ 6,760.00
12/31/2024	2030	STEELE'S HARDWARE	NCC Supplies	\$ 21.42
12/31/2024	2030	STEELE'S HARDWARE	NCC Supplies	\$ 3.59
12/31/2024	2030	STEELE'S HARDWARE	NCC Supplies	\$ 3.59
12/31/2024	2030	STEELE'S HARDWARE	NCC Supplies	\$ 21.98
12/31/2024	2030	STEELE'S HARDWARE	NCC Supplies	\$ 7.59
12/31/2024	2031	STEELE'S HARDWARE	Outlets	\$ 1.79
12/31/2024	2031	STEELE'S HARDWARE	Truck 12 Flex Adapter Wire	\$ 24.99
12/31/2024	2031	STEELE'S HARDWARE	Bulb for Office over Copier	\$ 9.99
12/31/2024	2031	STEELE'S HARDWARE	NCC Supplies	\$ 7.99
12/31/2024	2031	STEELE'S HARDWARE	NCC Utility Heater	\$ 54.99
12/31/2024	2032	STEELE'S HARDWARE	Thermometer	\$ 14.39
12/31/2024	2033	STROUDSBURG ELECTRIC MOTOR SER	Nailer Kit for NCC	\$ 419.99
12/31/2024	2034	SUBURBAN TESTING LABS	SDWA Monthly 701	\$ 120.00
12/31/2024	2034	SUBURBAN TESTING LABS	205 Old Mill Rd	\$ 293.00
12/31/2024	2035	T&M ASSOCIATES	Proj POC000015 New Complex Sew	\$ 423.00
12/31/2024	2035	T&M ASSOCIATES	Proj POC000151 Green Light Go	\$ 44.33
12/31/2024	2035	T&M ASSOCIATES	Proj POC000154 MS-4 App & Waiv	\$ 5,579.91
12/31/2024	2035	T&M ASSOCIATES	Proj POC000159 Zoning/SALDO	\$ 416.87
12/31/2024	2035	T&M ASSOCIATES	Proj POC000161 Kenny's Way Pha	\$ 35.25
12/31/2024	2035	T&M ASSOCIATES	Proj POC000162 Post Hill Rd Sp	\$ 294.50
12/31/2024	2036	T&M ASSOCIATES	Proj POC000165 Lower Socrun B	\$ 506.00
12/31/2024	2036	T&M ASSOCIATES	Proj POC000166 TLC Park Master	\$ 510.75
12/31/2024	2036	T&M ASSOCIATES	Proj POC000167 NCC Floor Plan	\$ 2,104.80
12/31/2024	2036	T&M ASSOCIATES	Proj POCOG2401 2024 Gen Engin	\$ 2,701.33

12/31/2024	2037	TRAISR	Nov 2024 SaaS	\$	366.66
12/31/2024	2037	TRAISR	Nov 2024 SaaS	\$	366.67
12/31/2024	2038	UNIFIRST CORPORATION	TWP Mats	\$	41.06
12/31/2024	2038	UNIFIRST CORPORATION	TWP Mats	\$	41.06
12/31/2024	2039	WORLD FUEL SERVICES, INC.	Winterblend B2 Clear Biodiesel	\$	3,180.80
12/31/2024	2040	MRM PROPERTY & LIABILITY TRUST	1/1/25-1/1/26 Commercial Ins	\$	57,371.25

TOTAL GENERAL FUND \$337,353.82

Sewer Operating

Date	Check	Vendor	Memo	Amount
12/31/2024	1237	ASPEN PEST SERVICES, LLC	PS 1 & 5 Pest Control	\$ 110.00
12/31/2024	1238	BRODHEAD CREEK REGIONAL AUTHOR	Evoqua Inv 906770158 Bioxide	\$ 7,765.53
12/31/2024	1239	EEMA O&M SERVICES GROUP, INC.	Dec & Add'l Nov Serv 2024	\$ 10,496.05
12/31/2024	1240	EVOQUA WATER TECHNOLOGIES LLC	PS 5 Vaporlink	\$ 1,100.00
12/31/2024	1241	J P MASCARO & SONS	Pump Station 5 Waste Removal	\$ 272.95
12/31/2024	1242	T&M ASSOCIATES	Proj POC000001 Kalahari Sewer	\$ 133.00
12/31/2024	1242	T&M ASSOCIATES	Proj POC000004 PennDOT SR715 A	\$ 964.25
12/31/2024	1242	T&M ASSOCIATES	Proj POC000008 Sullivan Tr Ser	\$ 3,358.00
12/31/2024	1242	T&M ASSOCIATES	Proj POC000010 Kalahari Tank	\$ 232.75
12/31/2024	1242	T&M ASSOCIATES	Proj POC000010 Poc Sewer Gen	\$ 3,645.08
12/31/2024	1243	TRAISR	Nov 2024 Monthly SaaS	\$ 366.67
12/31/2024	1244	BRODHEAD CREEK REGIONAL AUTHOR	Pump Station 3 Water	\$ 21.29
12/31/2024	1244	BRODHEAD CREEK REGIONAL AUTHOR	Pump Station 5 Water	\$ 63.56
12/31/2024	1244	BRODHEAD CREEK REGIONAL AUTHOR	Pump Station 2 Water	\$ 21.61
01/02/2025	1245	MRM PROPERTY & LIABILITY TRUST	POLICY RENEWAL	\$ 19,123.75
				\$47,674.49

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
12/31/2024	1009	HAYDEN POWER GROUP	Proj1931031B Jock PumpPS5Plll	\$ 15,412.60
12/31/2024	1010	T&M ASSOCIATES	Proj POC000003 PS 5 PT II Perm	\$ 66.50
12/31/2024	1010	T&M ASSOCIATES	Proj POC000011 Bartons Ave Sew	\$ 516.38
				TOTAL Sewer Construction Fund \$15,995.48

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
12/31/2024	1083	ARGS TECHNOLOGY, LLC	Video Recorder	\$ 7,701.75
12/31/2024	1083	ARGS TECHNOLOGY, LLC	Install PC for Fuel System	\$ 125.00
12/31/2024	1084	T&M ASSOCIATES	Proj POCO00152 Learn Rd Rounda	\$ 209.25
12/31/2024	1084	T&M ASSOCIATES	Proj POCO00158 TASA SR 611 Lea	\$ 2,687.09
TOTAL Capital Reserve Fund				\$10,723.09

Liquid Fuels

Date	Check	Payee	Memo	Amount
				\$0.00

Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
TOTAL Fire Tax				\$0.00

General Fund
Sewer Operating
Sewer Construction Fund
Capital Reserve
Fire Tax Disbursement
Liquid Fuels
TOTAL TRANSFERS

\$	337,353.82	
\$	47,674.49	
\$	15,995.48	Authorized by: _____
\$	\$10,723.09	
\$	-	
\$	-	
\$	411,746.88	Transferred by: _____

BUDGET ADJUSTMENTS REQUEST 2024

Monday January 6, 2025

GENERAL FUND				
FROM	Amount	TO	Amount	Explanation
01.432.450 Subcontractors	147.01	01.401.200 Admin Allowances	147.01	Line needs to be increased to cover deficit
	95.16	01.402.199 Fin Admin Life & Disability Ins	95.16	Line needs to be increased to cover deficit
	4,402.74	01.405.196 Secretary Insurance	4,402.74	Line needs to be increased to cover deficit
	696.27	01.406.340 Advertising & Printing	696.27	Line needs to be increased to cover deficit
	28.51	01.409.450 Contracted Services	28.51	Line needs to be increased to cover deficit
	2,479.01	01.413.310 BC Officer Prof Svcs	2,479.01	Line needs to be increased to cover deficit
	3,731.15	01.414.310 Professional Svcs	3,731.15	Line needs to be increased to cover deficit
	2,350.00	01.430.451 Vehicle Maintenance	2,350.00	Line needs to be increased to cover deficit
	3,262.25	01.486.350 Prop & Liab Ins	3,262.25	Line needs to be increased to cover deficit
	13,754.16	01.493.195 Employer Pd Worker's Comp	13,754.16	Line needs to be increased to cover deficit
01.409.374 New Bld Contract Janitor Srv	89.59	01.410.216 Community Outreach	89.59	Line needs to be increased to cover deficit
01.410.317 New Hires Exp	430.94	01.410.373 Maint&Repair Bldg	430.94	Line needs to be increased to cover deficit
TOTAL ADJUSTMENTS	31,466.79		31,466.79	
SEWER OPERATING				
FROM	Amount	TO	Amount	
08.429.376 Contracted Svcs	10,449.86	08.429.405 O&M	10,449.86	Line needs to be increased to cover deficit
	7,324.89	08.429.407 Engineering	7,324.89	Line needs to be increased to cover deficit
	8,884.45	08.429.374 Equipment Repair & Maint	8,884.45	Line needs to be increased to cover deficit
	476.67	08.429.300 Prof Svcs	476.67	Line needs to be increased to cover deficit
08.429.244 Operating Supplies	3,394.75	08.429.004 PPL	3,394.75	Line needs to be increased to cover deficit
TOTAL ADJUSTMENTS	30,530.62		30,530.62	



ALL THE WATER THAT WILL EVER BE IS RIGHT NOW.

Dear Friend of the Brodhead,

Our watershed faces numerous challenges, both natural and manmade, including rising temperatures, changing precipitation patterns, ecosystem stress, urbanization, and waste mismanagement. These factors contribute to increased erosion, runoff, and pollution, threatening the high quality and exceptional value of our streams and creeks, their surrounding habitats, and the species that reside within them. Protecting and preserving our region's natural resources is essential to mitigating these impacts and ensuring the long-term resilience of our watershed.

Since 1989, BWA has relied on the support of our friends, members, and volunteers to help fulfill our mission of ensuring the Brodhead watershed remains a source of clean, pure drinking water and preserved green spaces for future generations to enjoy, just as we do today. The current quality of our water reflects our collective efforts as a community to safeguard our streams, creeks, and waterways, along with the habitats that sustain them.

We continue to engage and educate our community through science-based initiatives, advocacy, outreach, and collaboration—all aimed at advancing our mission for clean water. This work has never been more crucial. Our ability to protect this invaluable resource depends on supporters like you. With your help, we can continue safeguarding this essential lifeline that sustains our way of life.

Your gift gives water a voice — empowering BWA to remain steadfast in our efforts to protect the habitats that ensure clean, healthy waters. Together, we can nurture our watershed, which provides so much in return: clean drinking water, thriving ecosystems, miles of hiking trails, fishing waters, open spaces to explore, and serene natural beauty for rest and recreation.

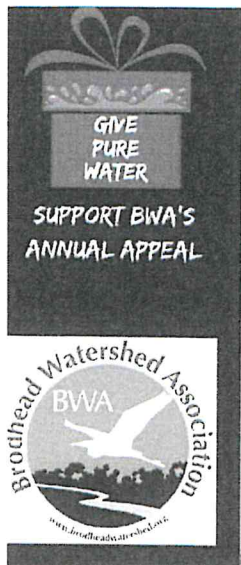
Thanks to your generosity, our community can continue learning about and supporting the protection and conservation of the Brodhead watershed, ensuring its enjoyment for generations to come.

Would you consider giving the gift of clean water this year? An end-of-year contribution to BWA helps make a lasting difference. We couldn't do it without the commitment of water stewards like you!

Sincerely,

Stephanie Uhranowsky

Stephanie Uhranowsky, Executive Director



YES! I want to support BWA and give a year-end gift for clean, healthy water.

Enclosed is my gift of:

☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 ☐ \$_____

Mail this form and payment to:
Brodhead Watershed Association
P.O. Box 339
Henryville, PA 18332

Thank You!

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL: _____

You can also make your gift online at
www.brodheadwatershed.org/support/ notating
"Annual Gift" or scan this code with your phone camera:



Public Works Asst Manager

Location: Pocono Township

Reports to: Director of Public Works

Employment Type: Full-Time, Non-Bargaining Employee

Salary: \$66,000 annually (with \$6,800 to be paid from sewer operations fund)

Job Summary

The Public works assistant Manager is responsible for enhancing the quality of life for all residents by planning, coordinating, and executing township events and recreational programs. This role oversees park staff, manages administrative tasks, supervises recreation employees and independent contractors, and maintains the township's digital presence. Additionally, the assistant manager assists with specific sewer operations and supports the Department of Public Works as needed.

Essential Duties and Responsibilities

Event Coordination

- Plan, coordinate, and execute approximately 25 annual events, ensuring efficient management of all details.
- Solicit donor support and raise funds for events by identifying potential sponsors and managing all fundraising activities.
- Create graphic designs for event marketing, including print publications, digital billboards, and social media graphics.
- Manage daytime programs and develop senior citizen programming upon completion of new Admin Wing.

Administrative Support

- Serve as the main liaison for recreation tasks.
- Order and maintain office supplies, including supply ordering for public works.
- Reconcile payroll timecards and submit them for manager's approval.

Parks & Recreation Management

- Oversee park staff, including participant recreation employees and independent contractors.
- Coding of park bills and manage/certify time cards.
- Assist the park lead with scheduling.
- Manage reservations for pavilions, parks, fields, and the dog park, ensuring efficient scheduling and coordination with sports associations like Little League.
- Facilitate field preparation by liaising with softball and soccer leagues.
- Order supplies needed for park facilities.

- Schedule and maintain testing results, startup maintenance, and shutdown procedures for the splash pad, water system at MVP.
- Order uniforms for park staff & Public Works
- Monitor township park usage to ensure compliance with township ordinances.
- Research current recreational practices and propose goals and objectives to enhance residents' quality of life.
- Prepare and update strategic plans for recreational facilities.
- Benchmark recreational practices and develop performance standards.
- Oversee and administer the Summer Recreation Program and other authorized recreational activities.
- Write and publish the Summer and Winter newsletters & magazine.
- Attend Park & Recreation Board meetings as chairman, prepare monthly activity reports.
- Prepare the participant recreation budget for review and approval by the Park and Recreation Board.
- Work with Public Works Director on annual budget & capital items
- Operate within the approved department budget.
- Schedule field use and resolve conflicts regarding park field and facility usage.
- Maintain and update information in the RecDesk Park module.
- Advise the Director of Public Works on grant opportunities and prepare grant applications.
- Work with foreman to apply TRAISR layers, GPS equipment to locate inlets, manholes, signage, etc.
- Respond to inquiries regarding participant recreation programs.

Digital Presence Management

- Manage the organization's social media accounts, including content creation and scheduling through the website.
- Measure and analyze citizen engagement on events.
- Update and maintain the township website to ensure current information (excluding meeting minutes, agendas, or planning aspects).
- Update and maintain Savvy Citizen, the township's communication platform.

Sewer Operations (10% of Salary Allocated)

- Assist Public Works Director with sewer communications.
- Work with property owners on easement agreements, facilitating communication between engineering attorneys and property owners.
- Manage sewer FOG (Fats, Oils, Grease) communications, scheduling, fees, and verifications.

Department of Public Works Support

- Provide administrative assistance to the Department of Public Works as needed.
- Reconcile timecards and code bills.
- Order uniforms for DPW staff.

Supervisory Responsibilities

- Supervise participant recreation employees.
 - Oversee independent contractors providing services to the recreation program.
 - Manage park staff & scheduling.
-

Interpersonal Interactions

Internal Contacts

- Township Manager
- Department Heads
- Office Staff
- Public Works Personnel
- Township Officials (including Boards, and Commission Members)

External Contacts

- Residents
 - Vendors
-

Physical Demands

- Ability to read and write at a college level.
 - Ability to hear and speak effectively.
 - Capable of moving 25 pounds from one location to another.
 - Proficient in using a phone and computer.
 - Ability to climb up and down stairs.
 - May be exposed to varying weather conditions, including heat and cold.
-

Required Education and Experience

- Associates Degree-preferred Recreation
 - Minimum of 2 years of experience in a similar position.
 - Working knowledge of Microsoft Office Suite.
 - Working Knowledge of graphic design/Canva
-

Required Skills and Abilities

- Strong reasoning and problem-solving skills.
 - Excellent written and verbal communication abilities.
 - Proficiency with basic office equipment.
 - Intermediate skills in word processing, spreadsheets, and data entry applications.
 - Good organizational and time management skills.
-

Licenses, Registrations, and Certifications

- Valid Pennsylvania Driver's License.

Required Training

- Obtain Certified Playground Safety Inspector (CPSI) certification within 18 months of employment.
- Attend National Recreation and Park Association (NRPA) training and/or conferences (when local).



Pocono Township Monthly Zoning Report

TO: Pocono Township Board of Commissioners
FROM: Lindsay Scerbo, Zoning Administrator
CC: Shawn McGlynn, Zoning Officer
DATE: December 31, 2024

Following is a report of the Zoning and Building Code Office's activity from December 11th to December 31st:

Permits Issued: 34

Zoning Permits: 7

Commercial – 1
Residential – 6

New Construction: 1

Commercial – 0
Residential – 1

Building Permits: 11

Commercial – 2
Residential – 9

Certificate of Occupancy – 7

Driveway – 1

TDU – 5

Well – 1

Grading – 1

Enforcement Actions:

- December 17, 2024 – 230 Bob White Drive – Zoning and UCC Enforcement Notices Mailed and Posted on Property – Performing construction activity on the subject property without first obtaining the required zoning and building permits.
- December 17, 2024 – Merry Hill Road – Tax ID 12.9C.1.34 – Enforcement Notices and Posted on Property – A Grading Notice of Violation for grading the property and failing to maintain a drainage facility on the site.
- December 17, 2024 – Merry Hill Road – Tax ID 12.9C.1.34 – Enforcement Notices and Posted on Property – A Zoning Notice of Violation was issued for initiating construction activity on the subject property without first obtaining a zoning permit.
- December 17, 2024 – Merry Hill Road – Tax ID 12.9C.1.34 – Enforcement Notices and Posted on Property – A Streets and Sidewalks Notice of Violation was issued for performing construction activity within the Township Right-of-Way.
- December 19, 2024 – 2235 Lake Drive – Enforcement Notice and Posted on Property – Establishing a Transient Dwelling Unit in the R-1 Zoning District. **The property owner has since contacted the Zoning Office regarding this matter and is claiming that the property will only be rented on a long-term basis.**

- December 26, 2024 – 105 Burton Road – Enforcement Notice –Initiating construction activity on the subject property without first obtaining a zoning permit. The property owner has since reached out to the Township regarding this matter.
- December 26, 2024 – 2207 Deerfield Drive – Enforcement Notice – Using and occupying the dwelling on the subject property without first obtaining a certificate of occupancy. The property owner has contacted the Zoning Office regarding this matter and will be working on finalizing their outstanding grading requirements.
- December 26, 2024 – 3305 Route 611 – Enforcement Notice – Using and occupying an area of the subject property without first obtaining a certificate of occupancy. The Engineer for this project has contacted the Zoning Office regarding this matter and will be working on finalizing their outstanding grading requirements.
- December 26, 2024 – 2756 Route 611 – Enforcement Notice Delivered to Property Owner – Establishment of an unpermitted heavy commercial use on the subject property without obtaining the required Land Development Approval, Zoning Permits or demonstrating compliance with the Township Zoning Ordinance.

Previously Discussed Properties:

- 15 Ski Side – Establishing a Transient Dwelling Unit on the subject property. The property owner has 15 SKI SIDE CT since submitted a TDU application. However, additional documents need to be submitted.
- 20 Ski Side — Operating a TDU without an active TDU license. Applications have been submitted and the inspection of the dwelling is scheduled for 1/7/25.

Closed Violations:

- 3118 and 3122 Route 715 – Establishing a Transient Dwelling Unit on the subject property. The property owner has since obtained permits for the TDU Use and the violation has been closed.
- 107 Rose Street – Displaying feather flags on the subject property in violation of the Township Zoning Ordinance. The owner has since removed the feather flag.
- 227 Camelback Road – Operating a TDU without an active TDU license. The property owner has since obtained their license, and the violation has been closed.

District Magistrate Hearings:

- 541 Upper Deer Valley Road – Eight (8) non-traffic citations were filed for operating a TDU without a license in violation of Chapter 302 of the Township Code of Ordinances. A hearing date has yet to be determined, as the District Magistrate has yet to receive a plea response for the citations.
- 145 Marcelle Terrace – A civil complaint was filed for establishing and operating a TDU in the R-1 Zoning District. The default date of this hearing was scheduled for December 30, 2024, at 10:00 AM.

- 585 Railroad Drive – A civil complaint is likely to be filed for failure to comply with the requirements of the Subdivision and Land Development Ordinance in violation of Section 470-132 of the Township Zoning Ordinance. Additional discussions with the Township Solicitor will be necessary before proceeding with the filing.
- 230 Bob White Drive – A civil complaint was filed for establishing and operating a TDU in the R-1 Zoning District. The default date for this hearing has been scheduled for January 27, 2025, at 10:00 AM.

Upcoming Public Hearings:

- There are currently no public hearings scheduled.

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Camera AI 360 / White

X

SKU: UVC-AI-360-W

\$399.00

1

\$399.00



UI Care (UVC-AI-360-White)

\$69.00

1

\$69.00

Camera G5 Turret Ultra / White

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SKU: UVC-G5-Turret-Ultra

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7

\$903.00

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List: \$80.99

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\$334⁹⁵

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Ubiquiti UniFi Network...
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\$299⁰⁰

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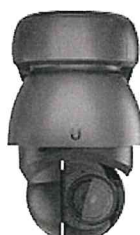


Seagate IronWolf 8TB...
10,254

\$179⁹⁹

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Ubiquiti Networks UniFi...
13

\$1,796⁴⁰

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Become an Affiliate
Become a Delivery Driver
Start a Package Delivery Business

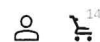
Amazon Payment Products

Amazon Visa
Amazon Store Card
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C3Aero



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Ubiquiti

Ubiquiti UniFi G5 Turret Ultra UVC-G5-Turret-Ultra

\$129.00

7



Subtotal

\$903.00



Ubiquiti

Ubiquiti UniFi Camera AI Professional White UVC-AI-PRO-WHITE

\$499.00

6



Subtotal

\$2,994.00



Ubiquiti

Ubiquiti UniFi Protect Camera AI 360 UVC-AI-360

\$399.00

1



Subtotal

\$399.00

You may also like...



Ubiquiti Networks UNVR-PRO UniFi Protect Network Video Recorder Pro

\$499.00

Add to cart

Estimate shipping

Country

1

Live chat

State

Alabama

Zip/Postal Code

Calculate

Order summary

Add order note



Taxes, discounts and shipping calculated at checkout.

Subtotal: \$4,296.00 USD

☒ I agree to the terms of service, refund policy, & shipping policy

Checkout

amazon pay





YOUR GOALS. OUR MISSION.

December 18, 2024

Mr. Jerrod Belvin, Township Manager
Pocono Township
112 Township Drive
Tannersville, PA 18372

**SUBJECT: APPLICATION AND CERTIFICATION OF PAYMENT NO. 14 (FINAL)
ELECTRICAL/CONTROLS CONTRACT
PUMP STATION 5 PART II IMPROVEMENTS
POCONO TOWNSHIP, MONROE COUNTY, PA
PROJECT NO. POCS-00003**

Dear Mr. Belvin:

We have reviewed Application Payment No. 14 for the period ending November 30, 2024, submitted by Hayden Power Group, for work performed in conjunction with the above referenced contract. All paperwork was found to be in order. All work on the project has been completed and all required documentation received.

Based on our review of this request, we recommend payment of **FIFTEEN THOUSAND FOUR HUNDRED TWELVE DOLLARS AND SIXTY CENTS (\$15,412.60)**. This brings the amount paid to date to \$308,252.00, and the amount retained to date to \$0.00.

If you have any questions concerning this information, please contact me.

Sincerely,

Jon S. Tresslar, P.E., P.L.S.
Township Engineer

JST/arm

Enclosure: Application for Payment No. 14 from Hayden Power Group

cc: Pat Briegel – Pocono Township Director of Public Works
Christine Brodsky – Pocono Township
Rachel Lindsey – Hayden Power Group
Michael E. Gable, P.E. – T&M Associates

G:\Projects\POCS\00003\Construction\Electrical_Controls\Payments\Pay Application 14 (Final)\Payment Application No. 14 (Final).docx

TO: POCONO TOWNSHIP
112 TOWNSHIP DRIVE
TANNERSVILLE PA 18372

PROJECT: PUMP STATION 5 PART II
2995 BARTONSVILLE AVE
BARTONSVILLE, PA 18321

Distribution to:
OWNER
ARCHITECT
CONTRACTOR

APPLICATION NO: 014

PERIOD TO: 11/30/24

FROM: HAYDEN POWER GROUP
410 AIRPORT ROAD
HAZLE TOWNSHIP PA 18202

PROJECT NO: 1931031B

CONTRACT DATE: 11/10/21

INVOICE NO: 07638

CONTRACT FOR: H1PT01 ELECTRICAL CONSTRUCTION

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....\$ 261,000.00

2. Net change by Change Orders.....\$ 47,252.00

3. CONTRACT SUM TO DATE (Line 1+2).....\$ 308,252.00

4. TOTAL COMPLETED & STORED TO DATE.....\$ 308,252.00
(Column G on G703)

5. RETAINAGE:

a. % of Completed Work.....\$.00
(Column D-E on G703)

b. % of Stored Material...\$.00
(Column F on G703)

Total Retainage (Line 5a+5b or.....\$.00
Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE.....\$ 308,252.00
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate).....\$ 292,839.40

8. CURRENT PAYMENT DUE.....\$ 15,412.60

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6).....\$.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	47,252.00	.00
Total approved this month	.00	.00
TOTALS	47,252.00	.00
NET CHANGES by Change Order	47,252.00	.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HAYDEN POWER GROUP

By: Raymond M. Culp Date: 11/15/2024State Of: PENNSYLVANIA
County Of: LUZERNESubscribed and sworn to before me this 15th day of November, 2024Notary Public: Rachel E. Lindsey
My Commission expires: April 15, 2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 15,412.60
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: S. O'ConnorDate: 12/18/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Commonwealth of Pennsylvania - Notary Seal
Rachel E. Lindsey, Notary Public
Lehigh County
My commission expires April 15, 2027
Commission number 1350095
Member, Pennsylvania Association of Notaries

APPLICATION NO: 014
APPLICATION DATE: 11/13/24
PERIOD TO: 11/30/24
ARCHITECT'S PROJECT NO: 1931031B

[illegible]

POCONO TOWNSHIP PLAN STATUS
01/06/2025

Twp. Ref No.	T&M Proj. No.	LVL Proj. No.	Project Name (acceptance date)	Application Type	Prelim/Final	Latest Comment Letter	PC Recommend. Approve/Deny	BOC Approve/Deny	Approval Expiration (1 Yr.)	6 Mo. to Expiration	3 Mo. to Expiration	Recordation Date	Comments
CONDITIONAL PRELIMINARY APPROVAL													
1373	POCO-R0616	2130141R	CORE 5-Warner Road Warehouse (Prelim. Plan) (4/26/21)	Commercial Land Dev't	Prelim	8/13/2024	Cond. <u>Preliminary</u> Approval 2/28/22	Cond. <u>Preliminary</u> Approval 3/7/22					
1368		2130146R	Stadden Group-Pocono Creek (9/27/21)(12/26/21)	Commercial Land Dev't	Prelim	9/20/2023	Cond. <u>Preliminary</u> Approval 9/11/23	Cond. <u>Preliminary</u> Approval 9/18/23					
1381		2230174R	Westhill Villas (1/24/22)	Land Dev't	Prelim/Final	9/7/2023	Cond. <u>Preliminary</u> Approval 9/11/23	Cond. <u>Preliminary</u> Approval 9/18/23					
PRD TENTATIVE PLAN APPROVAL													
1388		2130154R	The Ridge PRD (Application Rec'd 10/23/23)	PRD	Tentative	Planning Rvw 11/17/23		Tentative Plan Approved 1/16/24					
CONDITIONAL FINAL OR PRELIM/FINAL APPROVAL - NOT RECORDED													
1331			Sanofi Pasteur Discovery Drive Turn Lane (10/24/16)	Commercial Land Dev't	Prelim/Final	3/10/2017	Recommended for Approval 3/13/2017	Approved 4/3/2017	4/3/2018				
1334		1130264R	Sanofi Pasteur Discovery Drive Turn Widening (12/12/16)	Commercial Land Dev't	Prelim/Final	5/5/2017	Recommended for Approval 5/8/2017	Approved 6/5/2017	6/5/2018				
1341		1730043R	SAPA Poconos Hospitality	Land Dev't	Prelim/Final	7/19/2022		Conditional Approval 12/18/17	Approval Extended to 4/17/25				
1313		1730051R	Running Lane Hotel Land Dev't (8/14/17)	Commercial Land Dev't	Prelim/Final	3/19/2020	Recommended for Approval 7/23/2018	Approved 4/16/2020	Approval Extended to 2/6/25	8/6/2024	11/6/2024		Extension Requested 1/25/24
1360		1930083R	Sanofi Pasteur Perimeter Protection Phase II (4/22/19)	Commercial Land Dev't	Prelim/Final	11/7/2019	Recommended for Approval 12/9/2019	Approved 7/20/2020	7/20/2021				
1362		1630006R	Tannersville Point Apartments (10/22/18)	Residential Land Dev't	Prelim/Final	2/21/2019	Recommended for Approval 2/25/19	Approved 7/20/2020					Pending Withdrawal
1371		2130157R	Sanofi Pasteur B-55 VDL2 Loading Dock Addition (8/9/21)	Commercial Land Dev't	Prelim/Final	11/16/2021	Conditional Approval 11/22/21	Conditional Approval 12/6/21	12/6/2022				
1392	N/A	2130169R	3101 Route 611 (Joe Ronco)	Minor Sub	Final	3/23/2022	Conditional Approval 4/11/2022	Conditional Approval 4/18/22	4/18/2023				
1398		2230178R	Grossi Major Subdivision (3/28/22)	Major Sub	Prelim/Final	7/10/2023	Conditional Approval 7/10/23	Conditional Approval 11/6/23	11/6/2025	5/6/2025	8/6/2025		Extension Received 10/7/24
1400	POCO-R0611	2230185R	Neighborhood Hospital Golden Slipper Rd (Embree) (6/27/22)	Land Dev't	Prelim/Final	4/8/2024	Conditional Approval 10/10/23	Conditional Approval 10/18/23	10/18/2024	4/18/2024	7/18/2024		
1412	POCO-R0620	2330209R	GWL Employee Housing (4/10/23)	Land Dev't	Final	8/1/2023	Conditional Approval 7/10/23	Conditional Approval 8/21/23	8/21/2024	2/21/2024	5/21/2024		Project not moving forward per owner
1415	POCO-R0629	2230198R	Erle Development Wawa (10/10/23)	Land Dev't	Prelim/Final	8/20/2024	Conditional Approval 4/8/24	Conditional Approval 5/6/24	5/6/2025	11/6/2024	2/6/2025		
1427	POCO-R0760	-	Wehr Lot Joinder	Lot Joinder	Final	8/19/2024	N/A	Approved 9/3/24	9/3/2025	3/3/2025	6/3/2025		
1428	POCO-R0770	-	Amazing Pocono Properties Lot Combination	Lot Comb.	Final	8/16/2024	N/A	Approved 9/3/24	9/3/2025	3/3/2025	6/3/2025		

POCONO TOWNSHIP PLAN STATUS
01/06/2025

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1429	POCO-R0780	-	Fountain Court Lot Combination	Lot Comb.	Final	9/25/2024	N/A	Approved 10/7/24	10/7/2025	4/7/2025	7/7/2025		
1430	POCO-R0820	-	Sanoff Building 57 Addition (7/8/24)	Land Devt	Prelim/Final	8/7/2024	Conditional Approval 8/12/24	Approved 9/16/24	9/16/2025	3/16/2025	6/16/2025		
1431	POCO-R0810	-	Iroquois Ridge/Bacik Minor Subdivision (Sullivan Trail) (7/8/24)	Minor Sub	Final	9/5/2024	Conditional Approval 9/9/24	Approved 9/16/24	9/16/2025	3/16/2025	6/16/2025		
1434	POCO-R0950	-	Gorski Lot Joinder	Lot Comb.	Final	11/22/2024	N/A	Approved 12/16/24	12/16/2025	6/16/2025	9/16/2025		
1435	POCO-R0960	-	Persoleo Lot Joinder	Lot Comb.	Final	11/22/2024	N/A	Approved 12/16/24	12/16/2025	6/16/2025	9/16/2025		
LAND DEVELOPMENT WAIVER APPROVAL													
	POCO-R0910	-	MTG Investment Properties (3199 Rte. 611)	Waiver		9/16/2024	PC Approval 10/15/24	Approved 10/21/24					
	POCO-R0940	-	Sanoff B53 Exterior Freezer Replacement	Waiver		10/9/2024	PC Approval 10/15/24	Approved 10/21/24					
	POCO-R1000	-	Swiftwater Inn/Trap Ent. Pool Equip. Encl.	Waiver		11/12/2024	PC Approval 11/12/24	Approved 11/18/24					
LAND DEVELOPMENT WAIVER DENIAL													
	POCO-R1020	-	Mountain Villa Resort	Waiver		12/5/2024	PC Denial 12/9/24	Denied 12/16/24					

POCONO TOWNSHIP PLAN STATUS
01/06/2025

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RECORDED													
1277	POCO-R0627	1330276B	Trapasso Hotel (1/24/22)	Land Dev't	Prelim/Final	2/16/2022	Conditional Approval 3/14/22	Conditional Approval 3/21/22				9/20/22	
1287	POCO-R0613	2230194R	Spirit of Swiftwater Ph. II (9/11/23)	Land Dev't	Revised Final	6/7/2024	Conditional Approval 5/13/24	Conditional Approval 7/15/24				9/26/2024	
1364		1930090R	Sanofi B-78 Seed Lab (6/10/19)	Commercial Land Dev't	Prelim/Final	10/15/2019	Recommended for Approval 9/23/2019	BOC Approved 10/21/2019				9/27/23	
1370		2030105R	Sanofi Pasteur B-45 Solid Waste & Recycling Bldg (06/08/2020)	Industrial Land Dev't	Prelim/Final	6/19/2020	Recommended for Approval 6/22/2020	BOC Approved 7/20/2020				2/23/2021	
1372	POCO-R0621	2030104R	Camp Lindemere	Land Dev't	Prelim/Final	9/28/2021	Conditional Approval 7/26/21	Conditional Approval 10/18/21				5/16/24	
1374		1930089R	Northridge at Camelback Ph 11-16 (5/10/21)	Residential Land Dev't	Prelim	12/13/2021	Conditional Approval Rec 12/13/21	Conditional Approval Rec 12/20/21				6/29/23	
1375	POCO-R0624	2030115R	Swiftwater Solar (06/14/21) (9/12/21)	Commercial Land Dev't	Prelim/Final	4/20/2022	Conditional Approval 4/25/22	Conditional Approval 6/6/22				11/16/23	
1377	N/A	2130149R	Eudora Hilliard Minor Subdivision (6/28/21)	Residential Land Dev't	Prelim	7/21/2021	Recommended Approval 6/28/21	Conditional Approval 8/2/21				12/21/2022	
1384	N/A	2130152	Bartonsville Ave Pump Station 5 Lot Subdivision	Subdivision	Prelim/Final		Recommended approval 8/9/21	BOC Approved 8/16/21				10/20/21	
1385	N/A	2130163R	Vassallo Est. Minor/Lot Consolidation (10/12/21)	Minor Sub	Final	3/23/2022	Conditional Approval 4/11/2022	Conditional Approval 5/2/22				2/6/24	
1390		2130168R	Sanofi Pasteur B83 Cold Storage (11/22/21)	Commercial Land Dev't	Prelim/Final	8/16/2022	Conditional Approval 1/23/23	Conditional Approval 2/6/23				8/17/23	
1391		2030114R	Great Wolf Lodge Expansion (6/28/21)	Commercial Land Dev't	Prelim	12/13/2021	Conditional Approval Rec 12/13/21	Conditional Approval Rec 12/20/21				3/20/22	
1393	POCO-R0625	2230179R	Cherry Lane Dev't Partners (Wawa-Tannersville Inn) (8/8/22)	Land Dev't	Prelim/Final	12/21/2022	Conditional Approval 1/9/23	Conditional Approval 2/6/23				10/17/23	
1394	N/A	2130173R	Steele's Warehouse Addition (1/10/22)	Commercial Land Dev't	Final	3/24/2022	Conditional Approval 3/28/2022	Conditional Approval 4/4/22				8/20/22	
1397	N/A	2230176R	Larson Resubdivision of Brookdale Road (2/28/22)	Minor Sub	Final	5/18/2022	Conditional Approval 5/23/2022	Conditional Approval 6/6/22				12/20/22	
1399	N/A	2230184R	Coover Minor Subdiv./Lot Line Adjustment (5/9/22)	Minor Sub	Final	10/6/2022	Conditional Approval 10/11/22	Conditional Approval 10/17/22				12/20/22	
1401	N/A	2230205R	Tannersville Plaza Retail Space (12/12/22)	Minor Sub	Final	1/4/2023	Conditional Approval 2/13/23	Conditional Approval 3/20/23				11/30/23	
1404		2230191R	Sanofi Pasteur B87 Line 10 Building (7/25/22)	Land Dev't	Prelim/Final	1/17/2023	Conditional Approval 1/23/23	Conditional Approval 2/6/23				8/17/23	
1413	N/A	2330216R	BAD Properties/Fellins (5/8/23)	Minor Sub	Final	6/6/2023	Conditional Approval 6/12/23	Conditional Approval 6/19/23				8/30/23	
1418	N/A	2330231R	Farda Realty SR 0715 (9/11/23)	Minor Sub.	Final	9/18/2023	Conditional Approval 10/10/23	Conditional Approval 10/18/23				10/31/23	
1419	POCO-R0623	2330233R	MCTI Conference Center Addition & Consolid. (10/10/23)	Land Dev't & Lot Consolid.	Prelim/Final	5/13/2024	Conditional Approval 3/11/24	Conditional Approval 3/18/24				10/30/2024	

POCONO TOWNSHIP PLAN STATUS
01/06/2025

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1420	POCO-R0628	2330238R	Youngken Lot Consolidation	Lot Consolid. Lot Line Adjust.	Final	3/25/2024	N/A	Conditional Approval 4/1/24				9/24/2024	
1421	POCO-R0622	2330239R	MCTA Lot Combination (Lot Line Adjustment)		Final	3/26/2024	Conditional Approval 4/8/2024	Conditional Approval 4/23/24				7/2/24	
1432	POCO-R0880	-	Nelson Lot Consolidation (2219 Light Court)	Lot Comb.	Final	9/23/2024	N/A	Approved 10/7/24				11/21/24	
1433	POCO-R0920	-	Terrery - 140 Rose St. (10/15/24)	Land Devt	Prelim/Final	10/14/2024	Conditional Approval 10/15/24	Approved 10/21/24				12/18/24	

POCONO TOWNSHIP PLAN STATUS
01/06/2025

Twp. Ref No.	T&M Proj. No.	LVL Proj. No.	Project Name (acceptance date)	Application Type	Prelim/Final	Latest Comment Letter	PC Recommend. Approve/Deny	BOC Approve/Deny	Approval Expiration (1 yr.)	6 Mo. to Expiration	3 Mo. to Expiration	Recordation Date	Comments
DENIED													
1272	N/A	1130255E	Kopelson Lot 3 Land Devt (08/13/13)	Commercial Land Dev't	Prelim	unknown date	Recommended Denial 5/24/21	BOC Rejected 06/21/21					Appealed
	N/A	2030121R	Zlilo & Roni Investments	Comm/Res Land Devt	Prelim	1/8/2021	Recommended Denial 5/24/21	BOC Rejected 06/21/21					
1405	N/A	2230192R	Blessing (Munz) Subdivision (8/8/22)	Major Sub	Prelim	8/12/2022	Recommended Denial 10/11/22	BOC Rejected 10/17/22					
WITHDRAWN													
1386	N/A	2130160R	Dianora Minor Subdivision (9/27/21)(12/28/21)	Minor Sub	Final	9/16/2021							Notification to withdraw appl. rec'd 1/21/2022
1388	N/A	2130154R	The Ridge (8/8/22)	Land Devt	Prelim/Final	9/26/2022							LD Application Withdrawn 2/12/24
1406	N/A	2230193R	Core 5 Stadden Road Warehouse (8/8/22)	Land Devt	Prelim	10/6/2022							Application Withdrawn 5/12/23
1411	N/A	2230185R2	1328 Golden Slipper Road Minor Sub (1/9/23)	Minor Sub	Final	1/10/2023							Application Withdrawn

POCONO TOWNSHIP PLAN STATUS
01/06/2025

Twp. Ref No.	T&M Proj. No.	LVL Proj. No.	Project Name (acceptance date)	Application Type	Prelim/Final	Review Period Expires	Last PC Mtg	Last BOC Mtg	Latest Comment Letter	Last Meeting Tabled	PC Rec. Approve/Deny	Comments
Sketch Plans												
		1730040R	KenBAR Investment Group (Inactive)	Commercial Land Devt					6/5/2020			
1380		2030118R	2808 Rt 0611 Apartments Land Development	Land Devt					8/5/2021			
1402		2230188R	Iroquois Ridge	Major Sub, Land Devt					6/22/2022			
1403		2230189R	Lands of D E & S Properties (Classic Quality Homes)	Major Sub, Land Devt					7/19/2022			
1380		2330219R	Lands of Yuriy Bogutskiy 2812 Rt 0611	Land Devt					5/3/2023			
1417		2330228R	Harmony Domes 310 Hallett Road	Land Devt					8/29/2023			
1422	POCO-R0619	2430243R	Exclusive Pocono Properties Transient Hotel	Land Devt					3/11/2024			
1378	POCO-R0970	-	Incline Village Expansion	Land Devt					11/8/2024			
1436	POCO-R1010	-	437-439 Scotrun Avenue	Land Devt					11/26/2024			Sketch Plan #2 rec'd 12/10/24
Final Plans Under Consideration												
1401	POCO-R0630	2330223R	611 Land Development - Dual Brand Hotel Subdivision (4/8/24)	Minor Sub	Final	4/18/2025	3/10/2025	4/7/2025	5/7/2024	12/9/2025		Extension rec'd 12/4
1426	POCO-R0750	-	Simpson Minor Subdivision (519-520 Post Hill Road) (7/8/24)	Minor Sub	Final	3/6/2025	2/10/2025	3/3/2025	6/26/2024	12/9/2025		2 mo. extension rec'd on 12/4
Preliminary Plans Under Consideration												
1438	POCO-R1040	-	Trap Hotel Event Center	Land Devt/Lot Consolidation	Prelim/Final							
1421	POCO-R0990	-	MCTA Transit Facility Expansion (12/9/24)	Land Devt	Prelim/Final	3/9/2025	2/10/2025	3/3/2025		12/9/2025		
1425	POCO-R0680	-	Brookdale Spa (9/9/24)	Land Devt	Prelim/Final	1/31/2025	1/13/2025	1/21/2025	10/9/2024	12/9/2025		Extension to 1/31 rec'd 11/6
1358	POCO-R0730	1630006R1	Tannersville Point Apartments (2023) (6/10/24)	Land Devt/Lot Consolidation	Prelim/Final	2/28/2025	2/10/2025	2/18/2025	10/22/2024	12/9/2025		Extension to 2/28 rec'd 12/5

POCONO TOWNSHIP PLAN STATUS
01/06/2025

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1423	POCO-R0614	-	Brookstead Apartments (5/13/24)	Land Devt	Prelim/Final	3/9/2025	2/10/2025	3/3/2025	10/1/2024	12/9/2025		90 day extension rec'd 11/4
1401	POCO-R0630	2330223R	611 Land Development - Dual Brand Hotel LD (4/8/24)	Land Devt	Prelim	4/18/2025	3/10/2025	4/7/2025	5/7/2024	12/9/2025		Extension rec'd 10/9
1424	POCO-R0660	-	1124 Sky View Dr. Monopine Tower (4/8/24)	Land Devt	Prelim	3/4/2025	2/10/2025	3/3/2025	8/15/2024	12/9/2025		60 day extension rec'd 11/21
1414	POCO-R0612	2330220R	135 Warner Rd. (Schliers Towing) (2/12/24)	Land Devt	Prelim	3/9/2025	2/10/2025	3/13/2025	2/23/2024	12/9/2025		6 month extension rec'd 8/8/24
1369	POCO-R0617	2130150R	Cranberry Creek Apartments (7/25/22)	Land Devt	Prelim/Final	2/11/2025	1/13/2025	2/3/2025	1/25/2024	12/9/2025		90 day extension rec'd 10/9
1387	POCO-R1030	2130161R	Alaska Pete's - 173 Camelback Road (4/10/23)	Land Devt	Prelim/Final	12/31/2025	12/8/2025	12/15/2025	4/27/2023	12/9/2025		Extension rec'd 12/6/24
Land Development Waiver Applications Under Consideration												

POCONO TOWNSHIP PLAN STATUS
01/06/2025

Twp. Ref No.	T&M Proj. No.	LVL Proj. No.	Project Name (acceptance date)	Application Type	Prelim/Final	Review Period Expires	Last PC Mtg	Last BOC Mtg	Latest Comment Letter	Last Meeting Tabled	PC Rec. Approve/Deny	Comments
Pending BOC Decision												
Special Exceptions, Conditional Use												
Pending Item List for Planning Commission												
Pending Item List for Board of Commissioners												