

SCBD BOARD

Alfredo Annino
Kerry Brown
Dean Cutler
Jack Dunn
Harold Ginsburg
Peter Jarjour
Fred Kim
Katie Paul
Mike Sitkin
Gilbert Stayner



BOARD MEETING
Monday September 15, 2025
5:00pm
PINZ Bowling
12655 Ventura Blvd, 2nd Floor

SCBD OFFICERS

PRESIDENT
Dean Cutler
Vice President
Mike Sitkin
TREASURER
Gilbert Stayner
SECRETARY
Jack Dunn
Executive Director
Vicki Nussbaum

1. Call to order and confirm there is a quorum
2. Public Comments
3. General Comments, Board President, Dean Cutler
4. Motion to Approve August Board Minutes (there was no July meeting)
5. Motion to Approve Treasurer's Report including P & L vs Budget and Balance Sheet
6. CD4 Grant for \$30,000 for sidewalk cleaning and tree trimming has been approved
7. Security
 - a. Horse on Sidewalk
 - b. Flock Cameras
 - i. 5 installed and working
 - ii. 3 to be installed
 - iii. Officer Peltier: success stories
 1. Sportsmen's Lodge Parking Arm
 2. Arresting a suspect with outstanding warrants
 3. Residential burlarly suspect
 4. Request to share with West Covina PD
 - c. Tree Lighting Project
 - i. LANI budget:
 - LANI PM and Fiscal Administration - \$35,000
 - Construction Oversight - \$23,000
 - Construction/permits - \$235,000
 - Contingency 10% - \$23,000
 - Total Project - \$316,000
 - ii. Next Steps
 1. Present to PRB (courtesy)
 2. CD4 motion to transfer funding
 3. RFP is issued
 - d. Parking Lot Project Update
 - i. Additional Street/Sidewalk Signage
 - ii. The monument sign maintenance/upgrades

- 8. Cleaning**
 - a. Fall leaf cleaning
- 9. Beautification:**
 - a. Fire hydrant Painting: Under \$6000
 - b. Tree Trimming Proposals to catch palm fronds
- 10. Marketing**
 - a. Holiday Decorations – Candy Canes and Bows to be installed late November
 - b. December 6 – Shop, Stroll & Snow!: \$4K
- 11. 2025/2026 Cash Flow with additional expenditures**
 - a. Fall Leaf Clean up: extra one hour a day
 - b. Sweeper (will apply for grant) \$2400
 - c. Fire Hydrant Painting (will apply for grant) \$6000
 - d. Holiday Decorations \$2100 (install and removal costs only)
 - e. \$4000 for Shop, Stroll & Snow
 - f. New computer: \$1500
- 12. Administration**
 - a. County Grant for projects (not labor): ask for \$11,400
 - i. Fire Hydrant Painting: \$6000
 - ii. Sweeper \$2400
 - iii. Computer \$1500
 - iv. Trash Can Removal \$1500
 - b. Harvard Westlake Community Advisory Committee: no update
 - c. Valley Advisory Board and Mayor Bass' visit 8-18
- 13. Board Comments on subject matters within the Board's jurisdiction**
- 14. Adjournment**

Next Board Meeting: Monday October 13th

Monday November 17th – Annual Meeting/End of Year Holiday Gathering: Radford Studio Center

NOTICE TO PUBLIC: You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.

BROWN ACT NOTICE: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Vicki Nussbaum at (818) 655-5377 at least 48 hours prior to the meeting.