

**SCBD BOARD**

Alfredo Annino  
Kerry Brown  
Dean Cutler  
Jack Dunn  
Harold Ginsburg  
Peter Jarjour  
Fred Kim  
Katie Paul  
Mike Sitkin  
Gilbert Stayner



**BOARD MEETING**  
**Monday, August 11, 2025**  
**5:00pm**  
**PINZ Bowling**  
**12655 Ventura Blvd, 2<sup>nd</sup> Floor**

**SCBD OFFICERS**

**PRESIDENT**  
Dean Cutler  
**Vice President**  
Mike Sitkin  
**TREASURER**  
Gilbert Stayner  
**SECRETARY**  
Jack Dunn  
**Executive Director**  
Vicki Nussbaum

1. Call to order and confirm there is a quorum
2. Public Comments
3. General Comments, Board President, Dean Cutler
4. Motion to Approve June Board Minutes (there was no July meeting)
5. Motion to Approve Treasurer's Report including P & L vs Budget and Balance Sheet
6. Security
  - a. Centaur statistics
  - b. Flock Cameras – INSTALLED!!!!
  - c. Tree Lighting Project
  - d. Parking Lot Project
7. Cleaning
  - a. New vendor for gutter sweeping, sidewalk sweeping, trash pick up and tree well weeding (also graffiti and sticker removal)
8. Beautification:
  - a. Utility Box Repairs and Repaints
    - i. Re-paint on Laurel Canyon
  - b. New bus shelters:
    - i. Ventura and Laurel Canyon (southeast) – installed
    - ii. Ventura and Coldwater (southeast) - installed
    - iii. Ventura and Laurel Canyon (northwest) – this month
    - iv. Ventura and Carpenter (northwest) – August
    - v. Ventura and Whitsett – this month
  - c. Fire hydrant Painting: Under \$6000
9. Marketing
  - a. Event?
10. Administration
  - a. Office Rent – Back to \$500
  - b. Email vs Mail of Newsletter. Cost of quarterly mailing: Two page newsletter plus postage is \$500
  - c. County Grant for projects (not labor): ask for \$12K

- i. **Fire Hydrant Painting: \$6000**
  - ii. **Parkway on Vantage with DG and Plants – \$4835**
  - iii. **Sweeper \$2400**
  - d. **City Council Grant: Tree trimming and sidewalk pressure washing – possibly \$35,000**
  - e. **Harvard Westlake Community Advisory Committee: no update**
  - f. **Executive Director on Vacation first week of September. Returns Friday September 12th**
- 11. Board Comments on subject matters within the Board’s jurisdiction**
- 12. Adjournment**

**Next Board meeting is September 15, 2025**

**Remainder of the year Monday October 13<sup>th</sup>**

**Monday November 17<sup>th</sup> – Annual Meeting/End of Year Holiday Gathering: Location TBD**

**Maybe PINZ Restaurant?**

NOTICE TO PUBLIC: You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.

BROWN ACT NOTICE: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Vicki Nussbaum at (818) 655-5377 at least 48 hours prior to the meeting.