

HAT Commission

Meeting: July 13, 2026 at 5:30, Second Floor Mayor's Conference room

Present: Dan Warriner, William Tucker, Steve Peck, David Sutfin, Lita Brown, Geoff Thomas, Kim Courtney, Kevin Valentine, Heather Lisi, Jessica Cleveland, John Buckley

Meeting was called to order at 5:29pm.

Motion to approve the minutes from previous 3/18/26 meeting by Steve Peck, second by Lita Brown. Ayes All.

Review of ridership and mileage comparing 2025 to 2026 year-to-date ridership and mileage. Ridership was down a little Jan-March but exceeded last year's by over a thousand for April-June. This is likely related to improved group trips. We continue to work hard to grow ridership, however, fleet issues and driver availability can hinder ridership. Motion to approve ridership and mileage by Dave Sutfin, second by Geoff Thomas. Ayes all.

Financial review provided. STOA recently submitted is roughly half of the payments being received currently at Hold Harmless levels. This is expected to be the last fiscal year for these payment levels.

Bus delivery from the 2021-2023 5311 grant continue to be delayed. Manufacturing starting this week, with an optimistic arrival of 4-6 weeks.

Annual Report completed and we have closed our CARES funds with this report and utilized of CRRSAA with the exception of \$565.68. Jessica is working with NYSDOT to close out those funds.

We did not utilize any Operating Assistance for 2024-2025 5311 which provides \$793,619 for Operating Assistance. This contract also provided \$389,283 funds for capital (bus) purchases. We are currently approved to begin the procurement process with specs received and being reviewed. Plan at least 12-18 months for the delivery of these buses once the order is submitted.

Review of ATC funds. Current balance of \$238,381.93. We have \$85,879 on contract for the local match for the 6 buses already (included in that figure). We do not have the local match for the 3 buses currently in the procurement process, which will be roughly \$48,661. ATC funds are typically announced in August.

TransitReadyNY submitted in May. Awards planned to be announced in the fall.

Reviewed our Drug and Alcohol review completed with recommendations, including updating the policy, which we hope to complete this evening. Reviewed the policy and any questions on the Drug and Alcohol program. The Commission appreciated the review and answers.

Resolution to approve the Drug and Alcohol policy. Motion by Kevin Valentine, second by Steve Peck. Ayes all.

Policy approved and will be distributed to all safety sensitive staff and returned to reviewer once completed.

Reviewed that in addition to the Drug and Alcohol review, we are also in a 19A review. We are also in a 5311 Compliance review with questionnaire due July 27. We anticipate the Safety Plan review this fall.

Staff update provided. Unfortunately, our trainee did not pass his road test on Friday. He does plan to take it again. Another driver is retiring effective Wednesday.

Fleet condition reviewed extensively. Current list of vehicle status provided to the Commission noting buses operational, buses with minor repairs, and buses with major repairs. We had 2 buses go down this week with transmission issues. These are 2 of the remaining Chevys that have not had a replacement. We are also experiencing AC issues and obtaining parts has been challenging, particularly for the Chevys.

Discussion regarding a clearer picture for what happens with the arrival of the new buses and how soon they are able to go on the road once they arrive, and how will they arrive. Will clarify as it approaches. Discussion and review regarding plan for vehicle retirements as well.

Next meeting planned tentatively for mid-October.

Motion to adjourn at 6:17pm by Steve Peck, Second by Kevin Valentine. Ayes all.

Respectfully submitted:
Jessica Cleveland
Deputy Mayor

Hornell Area Transit Commission Meeting

RESOLUTION

CITY OF HORNELL, NY

July 13, 2026

WHEREAS, Hornell Area Transit (HAT) provides transportation services in accordance with guidelines from the Federal Transit Administration (FTA) and New York State Department of Transportation (NYSDOT); and

WHEREAS, the FTA and NYSDOT require the approval of a Drug and Alcohol policy by HAT's governing body; and

WHEREAS, the HAT Commission is the governing body for HAT and is duly convened in regular session; and

NOW THEREFORE BE IT RESOLVED, that the HAT Commission approves the City of Hornell (Hornell Area Transit) Drug and Alcohol policy.

Motion by: Kevin Valentine

Second by: Steve Peck

Ayes- All

Nays- None