

HAT Commission

Meeting: March 18, 2026 at 5:30, Second Floor Mayor's Conference room

Present: Dan Warriner, William Tucker, Steve Peck, David Sutfin, Lita Brown, Roy Forshee, Heather Lisi, Jessica Cleveland, John Buckley

Meeting was called to order at 5:30pm.

Motion to approve the minutes from previous 1/15/26 meeting by Steve Peck, second by Bill Tucker. Ayes All.

Review of ridership and mileage comparing 2024 to date. Reviewed the ridership has declined some. Noted fleet condition also had a negative impact on ridership. Motion to approve ridership and mileage by Lita Brown, second by Dave Sutfin. Ayes all.

Financial review provided. STOA funds remain at Hold Harmless levels. The clean up payment received in February 2026 exceeded budget estimates which is helpful. Jessica explained how the clean up payment works and noted it can be difficult to budget for us with its arrival near to the end of our fiscal year.

Bus delivery from the 2021-2023 5311 grant have been delayed. 6 buses ordered are planned to arrive in July or early August 2026.

CARES balance of \$114,937.48 and CRRSA remains at \$24,063. These funds are likely to be expended this year, closing the Covid19 funding and we return to normal Operating Assistance practices.

2024-2025 5311 award provides \$793,619 for Operating Assistance. Supplemental contract completed and returned to NYSDOT today regarding these funds. This contract also provided \$389,283 funds for capital (bus) purchases. We are currently approved to begin the procurement process with specs received and being reviewed. Plan at least 12-18 months for the delivery of these buses once the order is submitted.

Review of ATC funds. Current balance of \$238,381.93. Recently received payment for \$36,103.73 for extensive bus repairs that occurred throughout the spring and summer months. We also have \$85,879 on contract for the local match for the 6 buses planned to arrive. This is reflected in the balance. Reviewed ATC funds are provided for capital purchases that must have a useful life of 5 years (10 years preferred) and are often utilized for local match for bus purchases. We do plan to utilize ATC funds for the local share of the 3 buses currently in the procurement process.

Reviewed the Transit Ready NY grant opportunity. This is a competitive grant with applications due in May 2026. A total of \$121 million in the award, with at least \$10 million for 5311 Rural

Transit providers. Project minimum of \$500,000 and maximum of \$2.5 million. Continue to explore possible uses for a new facility.

Provided review for the 2026-2027 HAT budget. Reviewed February 2026 expenditure sheet to note we are on target with our current budget and will likely come in under budget in all areas. Reviewed break down of budget for 2026-2027. Increase in personal services with proposed increases in wages and salaries. Equipment purchases are a large part of this year's budget with the 6 buses planned for arrival in July. This is \$858,790 of our total budget. Reviewed fringe benefits expenses with significant increases to health care and retirement costs. Finally, reviewed contracted services. Planned increases in costs for repairs, fuel, and operational costs. Total budget of \$2,005,819.43. Reviewed revenues. Hold harmless STOA revenues remain in place. This will be drastically different if based on actual ridership. The balance of Operating Assistance not utilized from the 2025/2026 FY should be more than enough for projected expenses in the 2026/2027 FY.

The following resolutions were reviewed:

Resolution to approve City Services transfer of \$18,673.36. This is for City employees providing services to HAT. This is a documented cost of funds versus "in-kind services" cost previously provided. Motion by Roy Forshee, second by Steve Peck. Ayes all.

Resolution to approve all wages and salaries for Hornell Area Transit for the 2026-2027 fiscal year to take effect on April 1, 2026. Motion by Bill Tucker, second by Lita Brown. Ayes all.

Resolution to approve the proposed 2026-2027 Hornell Area Transit budget. Motion by Steve Peck, second by Dave Sutfin. Ayes all.

Reviewed upcoming compliance reviews. The Drug and Alcohol compliance review planned for April 28. The 2026 NYSDOT compliance review planned for August 26, with kick off zoom planned for April 7. These are extensive reviews to ensure these programs and our policies are followed and in accordance with all FTA/DOT regulations.

Fleet review provided with visual chart of current status of buses. Unfortunately, we have several buses down for repair at this time. This limits drivers and ridership as there aren't buses available for use. Thankfully, most repairs are not extensive, but a few of our older buses are on their last legs and transmission issues with the newer Chevys continue to cause issues.

Tentative meeting planned for next in June/July.

Motion to adjourn at 6:15pm by Lita Brown, Second by Dave Sutfin. Ayes all.

Respectfully submitted:
Jessica Cleveland
Deputy Mayor

Hornell Area Transit Commission Meeting

RESOLUTION

CITY OF HORNELL, NY

March 18, 2026

WHEREAS, the City of Hornell is the sponsoring municipal agency for Hornell Area Transit; and,

WHEREAS, City of Hornell employees provide necessary supportive services to Hornell Area Transit for operations, and

WHEREAS, this provides a dollar amount to be billed annually to Hornell Area Transit based on the wage and contributions of said City employees for these necessary supportive services, and

NOW THEREFORE BE IT RESOLVED, that the HAT Commission of the City of Hornell does hereby agree to the annual figure of \$18,673.36 to be billed to Hornell Area Transit for the 2025-2026 Fiscal Year.

Motion by: Roy Forshee

Second by: Steve Peck

Ayes- All

Nays- None

Hornell Area Transit Commission Meeting

RESOLUTION

CITY OF HORNELL, NY

March 18, 2026

Resolved, that the HAT Commission approves all Hornell Area Transit wages and salaries for Fiscal Year 2026/2027 which shall take effect on April 1, 2026.

Motion by: Bill Tucker

Second by: Lita Brown

Ayes- All

Nays- None

Hornell Area Transit Commission Meeting

RESOLUTION

CITY OF HORNELL, NY

March 18, 2026

WHEREAS, the HAT Commission is the governing body of Hornell Area Transit; and,

WHEREAS, the HAT Commission has reviewed the proposed 2026-2027 Hornell Area Transit budget, and

NOW THEREFORE BE IT RESOLVED, that the HAT Commission does hereby approve the proposed 2026-2027 Hornell Area Transit Budget.

Motion by: Steve Peck

Second by: Dave Sutfin

Ayes- All

Nays- None