

MOVE-IN / MOVE-OUT CONDITION CHECKLIST

Document:
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1. **Landlord:** _____
2. **Tenant:** _____
3. **Premises Address:** _____
4. **Move-in Date** _____ **Move-out Date** _____
5. **Inspection Date** _____ **Inspection Date** _____
6. Complete the move-in section of this form and return it to your Landlord within five (5) days or ☐ _____ days after occupancy.
7. All items are deemed to be in good condition unless noted otherwise. Test all locks, window latches, smoke detectors, and equipment.
8. **This form is not a repair request.** Submit all requests for repairs separately in accordance with your lease. You and your Landlord will also
9. use this form upon move-out. Keep a copy for your records. Note any defects in the items listed below. **If you fail to return this form you**
10. **will be held responsible for any damages, and you will be accepting the Premises in its current condition.**

EXTERIOR ITEMS

MOVE-IN CONDITION

MOVE-OUT CONDITION

- | | | |
|--|---|-------|
| 11. Fences & Gates | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 12. Lawn (Trees / Shrubs / Landscaping) | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 13. Paint | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 14. Front Door — Door Knob and Locks | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 15. Back Door — Door Knob and Locks | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 16. Fountain | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 17. Grill | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 18. Swimming Pool | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 19. Hot tub / Spa | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 20. Other: _____ | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 21. Water Shut-Off Valve Located? <input type="checkbox"/> Yes <input type="checkbox"/> No | Breaker Panel Located? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

22. **COMMENTS:** _____
23. _____

GARAGE / CARPORT

MOVE-IN CONDITION

MOVE-OUT CONDITION

- | | | |
|---------------------------------|--|-------|
| 24. Ceilings, Walls, Baseboards | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 25. Floor / Driveway | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 26. Auto Door Opener | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 27. Remotes | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 28. Garage Door | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 29. Plugs & Switches | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 30. Other: _____ | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |

31. **COMMENTS:** _____
32. _____

ENTRY & HALL

MOVE-IN CONDITION

MOVE-OUT CONDITION

- | | | |
|---|--|-------|
| 33. Ceiling, Walls (Paint), Baseboards, Vent Covers | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 34. Doors (Close properly / Condition) | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 35. Flooring | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 36. Stairwell / Handrails | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 37. Light Fixtures | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 38. Closet Shelves & Rods | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |
| 39. Other: _____ | <input type="checkbox"/> Good <input type="checkbox"/> Other _____ | _____ |

40. **COMMENTS:** _____
41. _____

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Move-In / Move-Out Condition Checklist >>**LIVING ROOM****MOVE-IN CONDITION****MOVE-OUT CONDITION**

42. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
43. Fireplace ☐ Good ☐ Other _____
44. Doors (Close properly / Condition) ☐ Good ☐ Other _____
45. Flooring (Note burns, tears, stains) ☐ Good ☐ Other _____
46. Lights & Ceiling Fans ☐ Good ☐ Other _____
47. Windows & Screens ☐ Good ☐ Other _____
48. Window coverings ☐ Good ☐ Other _____
49. Plugs & Switches ☐ Good ☐ Other _____
50. Other: _____ ☐ Good ☐ Other _____
51. **COMMENTS:** _____
52. _____

KITCHEN**MOVE-IN CONDITION****MOVE-OUT CONDITION**

53. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
54. Flooring ☐ Good ☐ Other _____
55. Lights ☐ Good ☐ Other _____
56. Plugs & Switches ☐ Good ☐ Other _____
57. Cabinets (Close properly / Condition) ☐ Good ☐ Other _____
58. Drawers (Close properly / Condition) ☐ Good ☐ Other _____
59. Countertops ☐ Good ☐ Other _____
60. Sink & Faucet ☐ Good ☐ Other _____
61. Disposal ☐ Good ☐ Other _____
62. Dishwasher ☐ Good ☐ Other _____
63. Microwave ☐ Good ☐ Other _____
64. Refrigerator ☐ Good ☐ Other _____
65. Stove ☐ Good ☐ Other _____
66. Fan, filter & hood ☐ Good ☐ Other _____
67. Other: _____ ☐ Good ☐ Other _____
68. **COMMENTS:** _____
69. _____

DINING ROOM**MOVE-IN CONDITION****MOVE-OUT CONDITION**

70. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
71. Flooring ☐ Good ☐ Other _____
72. Lights & Ceiling Fans ☐ Good ☐ Other _____
73. Windows & Screens ☐ Good ☐ Other _____
74. Window coverings ☐ Good ☐ Other _____
75. Plugs & Switches ☐ Good ☐ Other _____
76. Other: _____ ☐ Good ☐ Other _____
77. **COMMENTS:** _____
78. _____

PRIMARY BEDROOM**MOVE-IN CONDITION****MOVE-OUT CONDITION**

79. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
80. Doors (Close properly / Condition) ☐ Good ☐ Other _____
81. Flooring (Note burns, tears, stains) ☐ Good ☐ Other _____
82. Lights & Ceiling Fans ☐ Good ☐ Other _____
83. Windows & Screens ☐ Good ☐ Other _____
84. Window coverings ☐ Good ☐ Other _____
85. Plugs & Switches ☐ Good ☐ Other _____
86. Closet Shelves & Rods ☐ Good ☐ Other _____
87. Other: _____ ☐ Good ☐ Other _____
88. **COMMENTS:** _____
89. _____

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Move-In / Move-Out Condition Checklist >>**BEDROOM #2****MOVE-IN CONDITION****MOVE-OUT CONDITION**

90. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
91. Doors (Close properly / Condition) ☐ Good ☐ Other _____
92. Flooring (Note burns, tears, stains) ☐ Good ☐ Other _____
93. Lights & Ceiling Fans ☐ Good ☐ Other _____
94. Windows & Screens ☐ Good ☐ Other _____
95. Window coverings ☐ Good ☐ Other _____
96. Plugs & Switches ☐ Good ☐ Other _____
97. Closet Shelves & Rods ☐ Good ☐ Other _____
98. Other: _____ ☐ Good ☐ Other _____

99. **COMMENTS:** _____

100. _____

BEDROOM #3**MOVE-IN CONDITION****MOVE-OUT CONDITION**

101. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
102. Doors (Close properly / Condition) ☐ Good ☐ Other _____
103. Flooring (Note burns, tears, stains) ☐ Good ☐ Other _____
104. Lights & Ceiling Fans ☐ Good ☐ Other _____
105. Windows & Screens ☐ Good ☐ Other _____
106. Window coverings ☐ Good ☐ Other _____
107. Plugs & Switches ☐ Good ☐ Other _____
108. Closet Shelves & Rods ☐ Good ☐ Other _____
109. Other: _____ ☐ Good ☐ Other _____

110. **COMMENTS:** _____

111. _____

BEDROOM #4 / DEN / LOFT**MOVE-IN CONDITION****MOVE-OUT CONDITION**

112. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
113. Doors (Close properly / Condition) ☐ Good ☐ Other _____
114. Flooring (Note burns, tears, stains) ☐ Good ☐ Other _____
115. Lights & Ceiling Fans ☐ Good ☐ Other _____
116. Windows & Screens ☐ Good ☐ Other _____
117. Window coverings ☐ Good ☐ Other _____
118. Plugs & Switches ☐ Good ☐ Other _____
119. Closet Shelves & Rods ☐ Good ☐ Other _____
120. Other: _____ ☐ Good ☐ Other _____

121. **COMMENTS:** _____

122. _____

BATHROOM (PRIMARY)**MOVE-IN CONDITION****MOVE-OUT CONDITION**

123. Ceiling, Walls (Paint), Baseboards, Vent Covers ☐ Good ☐ Other _____
124. Doors (Close properly / Condition) ☐ Good ☐ Other _____
125. Flooring ☐ Good ☐ Other _____
126. Light Fixtures ☐ Good ☐ Other _____
127. Plugs & Switches ☐ Good ☐ Other _____
128. Cabinets (Close properly / Condition) ☐ Good ☐ Other _____
129. Countertops ☐ Good ☐ Other _____
130. Sinks & Faucets ☐ Good ☐ Other _____
131. Soap dishes, towel bars, shower rod, ☐ Good ☐ Other _____
132. paper holders secure
133. Mirrors ☐ Good ☐ Other _____
134. Medicine Cabinet ☐ Good ☐ Other _____
135. Tub / Shower & Faucets ☐ Good ☐ Other _____
136. Toilet ☐ Good ☐ Other _____
137. Plumbing working properly ☐ Good ☐ Other _____

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Move-In / Move-Out Condition Checklist >>

138.	Linen Closet	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
139.	Fan	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
140.	Other: _____	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
141.	COMMENTS: _____			
142.	_____			

BATHROOM #2**MOVE-IN CONDITION****MOVE-OUT CONDITION**

143.	Ceiling, Walls (Paint), Baseboards, Vent Covers	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
144.	Doors (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
145.	Flooring	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
146.	Light Fixtures	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
147.	Plugs & Switches	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
148.	Cabinets (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
149.	Countertops	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
150.	Sinks & Faucets	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
151.	Soap dishes, towel bars, shower rod	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
152.	Tub / Shower & Faucets	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
153.	Toilet	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
154.	Plumbing working properly	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
155.	Fan	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
156.	Other: _____	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
157.	COMMENTS: _____			
158.	_____			

BATHROOM #3**MOVE-IN CONDITION****MOVE-OUT CONDITION**

159.	Ceiling, Walls (Paint), Baseboards, Vent Covers	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
160.	Doors (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
161.	Flooring	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
162.	Light Fixtures	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
163.	Plugs & Switches	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
164.	Cabinets (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
165.	Countertops	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
166.	Sinks & Faucets	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
167.	Soap dishes, towel bars, shower rod	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
168.	Tub / Shower & Faucets	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
169.	Toilet	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
170.	Plumbing working properly	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
171.	Fan	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
172.	Other: _____	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
173.	COMMENTS: _____			
174.	_____			

UTILITY / LAUNDRY ROOM**MOVE-IN CONDITION****MOVE-OUT CONDITION**

175.	Fan	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
176.	Cabinets (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
177.	Sink	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
178.	Washer	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
179.	Dryer	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
180.	Washer / Dryer Hookups	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
181.	Dryer Vent	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
182.	Flooring (Note burns, tears, stains)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
183.	Doors (Close properly / Condition)	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
184.	Switches	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
185.	Other: _____	<input type="checkbox"/> Good	<input type="checkbox"/> Other	_____
186.	COMMENTS: _____			
187.	_____			

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Move-In / Move-Out Condition Checklist >>**ADDITIONAL ROOM**

188.	Room Name: _____		
		MOVE-IN CONDITION	MOVE-OUT CONDITION
189.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
190.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
191.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
192.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
193.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
194.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
195.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
196.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
197.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____

OTHER

		MOVE-IN CONDITION	MOVE-OUT CONDITION
198.	Heating	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
199.	A/C	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
200.	Swamp Cooler	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
201.	Filters size: _____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
202.	Fire Sprinklers	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
203.	Security Alarm	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
204.	Smoke Detector(s)	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
205.	Carbon Monoxide Detector	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
206.	Trash Removed	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
207.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____
208.	_____	<input type="checkbox"/> Good <input type="checkbox"/> Other _____	_____

209. **COMMENTS:** _____

210. _____

FIXTURE / PERSONAL PROPERTY INVENTORY

211. The following fixtures / personal property are also included in the Residence (check all that apply):

	QUANTITY	BRAND	COLOR	SERIAL #	CONDITION
212. <input type="checkbox"/> Refrigerator	_____	_____	_____	_____	_____
213. <input type="checkbox"/> Stove	_____	_____	_____	_____	_____
214. <input type="checkbox"/> Dishwasher	_____	_____	_____	_____	_____
215. <input type="checkbox"/> Washer	_____	_____	_____	_____	_____
216. <input type="checkbox"/> Dryer	_____	_____	_____	_____	_____
217. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
218. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
219. <input type="checkbox"/> _____	_____	_____	_____	_____	_____
220. <input type="checkbox"/> _____	_____	_____	_____	_____	_____

221. **COMMENTS:** _____

222. _____

223. _____

224. _____

225. _____

226. _____

>>

Move-In / Move-Out Condition Checklist >>

227. Landlord and Tenant acknowledge that video and/or photos (digital or otherwise) may have been taken of the Premises condition and are
228. in Landlord's possession. Tenant may take video and/or photos at Tenant's own expense.
229. **TENANT AGREES** that the above information is an accurate account of the condition and contents of the Premises and acknowledges
230. receiving a copy hereof. Tenant understands that unless otherwise noted, all discrepancies will be Tenant's responsibility and will be
231. deducted from the security deposit at time of move out. Tenant may be present at the move-out inspection and, upon request, the Tenant
232. shall be notified when the move-out inspection will occur.

***** PLEASE MAKE A COPY FOR YOUR RECORDS *******MOVE-IN**

233. Completed on this _____ day of _____, 20_____.

234. _____
 ^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

235. _____
 ^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

236. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

237. _____
 ^ LANDLORD/PROPERTY MANAGER DATE

MOVE-OUT

238. Completed on this _____ day of _____, 20_____.

239. _____
 ^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

240. _____
 ^ NAME (PLEASE PRINT) ^ SIGNATURE DATE

241. This checklist must be signed and dated by the Landlord or Property Manager to be deemed received.

242. _____
 ^ LANDLORD/PROPERTY MANAGER DATE

For Broker Use Only:

Brokerage File/Log No. _____ Manager's Initials _____ Broker's Initials _____ Date _____
 MO/DA/YR