



Brookshire Family Practice Financial Policy

Our team is committed to meeting your healthcare needs. We appreciate your business. To accomplish this in a cost-effective manner, we ask you to adhere to the following guidelines:

- All patients are responsible for all payment of services. All time-of-service payments **MUST BE PAID IN FULL** during the patient check-in process at each visit.
- Same day appointment cancellation & appointment “No Show” will result in a charge of **\$125**. Payment will be due at check in at the next scheduled appointment.
- There is a **3%** processing fee for all payments made via credit card. This measure is being implemented to offset the increasing costs associated with credit card processing, which are currently absorbed by our organization. We remain committed to providing you with exceptional service and value.
- There is a **\$75** administrative fee for the completion of forms
- New Patient Visit-Uninsured fee is **\$175 - \$225** depends on visit type (excludes any additional services).
- Establish Patient Visit-Uninsured is **\$125-\$150** depending on visit type (excluding any additional services). Additional services include urine drug screens, laboratory tests, completion of forms, etc.
- Most prescription refill requests may require an office visit.
- In some cases, complex visits may result in additional fees due to the number of topics that need to be addressed and length of the visit. The additional fees can be \$35 or more.
- Copy of medical records fee is \$25 up to 20 pages and \$.50 for each additional page thereafter

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