**Checklist for ECE Application**

Effective for use: 6/1/2025

Every item must be checked and included to submit an application.

\_\_\_\_\_ Signed Application (every line filled in)

\_\_\_\_\_ Birth Certificate (including siblings)

\_\_\_\_\_ Immunization record

\_\_\_\_\_ Parents’ Driver’s License

\_\_\_\_\_ Proof of residence – utility bill/ lease/ letter of

temporary residence

\_\_\_\_\_ Proof of income for each adult in the household – pay

stubs (4), college transcript, hire account, statement

of no income

\_\_\_\_\_ Unearned income, if applicable (social security, alimony, etc.)

\_\_\_\_\_ Primary Language Survey

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Center Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_