BOARD MEETING MINUTES

ESD-1

Date: April 20, 2026
Location: Ingram VFD
Time: Start time not stated in recording | Adjournment: 5:45
Board Members Present: Chris, Woody, Bill
Board Members Absent: Kathy, Keith
Department Representatives: Not stated in recording
Guests: Not stated in recording

1. Call to Order and Quorum

The meeting was called to order following roll call. Chris and Woody were identified as present; Kathy and Keith were absent. Bill participated later through motions and votes. The board proceeded with business.

2. Approval of Prior Minutes

Prior meeting minutes were not available for review. Review and approval were tabled until the next meeting.

3. Volunteer Fire Department Report

An operational and administrative update was provided. Call volumes: 44 calls since the last meeting, bringing the year-to-date total to 158 calls.

Financial and Fundraising Updates

Current Bank Balance: $80,140.92
Savings Account: $204,480.36
Fundraiser Account: $40,703.50
Donations to Date: $87,604.96

- Easter bake sale (March 28) cleared approximately $4,000. Open donations proved more effective than set pricing.
- Gun raffle remains ongoing with 1,500 total tickets. Crews sold tickets over the weekend despite inclement weather.

Community Outreach

- Participated in a county-wide vaccination clinic on April 11.
- The KPA paid for the first 100 vaccinations, ensuring they were free to the public.
- Typical vaccinations: rabies. Microchipping services were also provided.

Facilities and Communications

- Rear parking structure has been completed.
- Water Ranchers (Hunt) to install an approximately 40,000-gallon water storage tank. Estimated cost: $39,000, approximately halfway paid. Potential UGRA assistance being explored.
- Formal letter of withdrawal from CARFUN submitted March 26. Access to Active 9-1-1 will be denied after May 31. Interim: radio tones and the "RootMe" digital platform.
- County-level replacement solution under discussion. Hunt and Ingram have each offered to split a $4,000 startup cost for a first-year replacement system.

4. Grants and Funding Updates

- Sterling Turner grant application submitted and closed on the 15th; anticipated six-week review period.
- LCRA grant approved: $14,847 for building funding.
- Reese and Perry Stevens Foundation grant application submitted: $124,000 for a new unit ("SED").

Regarding FEMA reimbursements: a 75% Cat B payment has been received totaling $244,000. Approximately $156,000 remains owed on the Cat B project; additional approved amounts have been delayed.

5. Apparatus / Equipment and Capital Projects

- Potential sale of unit 503 estimated to bring approximately $39,000.
- Current tender cost: approximately $465,000.
- New truck is complete and currently displayed at FDIC in Indiana; will travel to Kirby, TX before arriving at the department. Apparatus will be dedicated in memory of Captain Tony Fernandez. Expected arrival shifted from end of April to first week of May.
- Option Two: Remount brush unit 506 onto a four-door Dodge chassis. Prior estimate approximately $117,000 (two years ago); no current firm quote acquired.
- Department emphasized maintaining financial flexibility using available $300,000 A&M grant until final tender costs are settled.

Note: Custom engines currently start around $1.1–$1.2 million.

6. Treasurer's Report

Checking Account Balance: $39,387.85
Deposits (2): $15,210.00
Checks (4): $5,421.39

Bill made a motion to approve the Treasurer's report. Motion seconded and approved unanimously.

7. Bills Approved for Payment

The board reviewed outstanding invoices requiring approval. Year-to-date total ESD support to the fire department, including the master stream nozzle requested today: $54,427.96.

Vendor / Payee	Description	Amount
Metro Fire	Portable master stream nozzle (Blitz Creek)	$7,076.00
Armstrong, Vaughn, and Associates	Annual audit invoice	$5,200.00
Greg Richards, Attorney	Legal services / public records matter	$525.00
BFIS of Texas	Auto insurance policy for vehicles	$32,741.00
Total Approved Bills:		**$45,542.00**

Bill made a motion to approve the amended total bills for payment. Motion seconded and approved unanimously.

8. Annual Audit

- Draft audit received from Armstrong, Vaughn, and Associates.
- Audit passed; organization is in compliance with generally accepted accounting practices.
- Three documents remain requiring signature.
- A typographical error was noted in the draft wording regarding expenditures.
- A note regarding bank balances exceeding FDIC insurance limits was reviewed; treated as low risk given upcoming expenditures.
- Motion to approve the draft audit for signature passed unanimously.

9. Items for Next Meeting

- Continue apparatus planning.
- Any unfinished business.

Specific next meeting date was not stated in recording.

10. Citizen Comments

No citizen comments were recorded during this meeting.

11. Action Items

- Follow up with Water Ranchers regarding installation of the 40,000-gallon storage tank.
- Finalize the transition plan for emergency dispatch communications following CARFUN withdrawal (effective May 31).
- Coordinate the arrival and dedication ceremony for the new tender apparatus honoring Captain Tony Fernandez.
- Sign the three remaining documents for the finalized annual audit from Armstrong, Vaughn, and Associates.
- Issue payments for the approved bills totaling $45,542.00.

12. Adjournment

A motion was made to adjourn the meeting. The motion was approved, and the meeting was officially adjourned at 5:45.

Board Secretary

Board President
