

BOARD OF COMMISSIONERS March 2026

MEETING MINUTES –

Date: March 16, 2026 Call to Order: 5:05 p.m. Adjournment: 6:03 p.m.

Board Members Present: Chris Hughes; Keith Anderson; Kathy Simmons Bill Aycock, James Wood. All commissioners were stated present.

Department Representatives: Fire Chief Diana Buu; Brandon (surname not stated)

Guest: Justin McClure, JAM Broadcasting

1. Call to Order and Roll Call

The meeting was called to order at 5:05 p.m. It was noted for the record that all commissioners were present.

2. Approval of February 16 Minutes

The board reviewed the minutes from the February 16 meeting and noted the following corrections:

Page 3, item 3E: The gun raffle tickets are \$20 each.

Item 3F: Sterling Turner spelling was corrected.

Item 3H: Bryar spelling was corrected to B-R-Y-A-R.

Item 3J: The FEMA amended scope is under FEMA review by Cohn Resnick.

Item 4B: The department discontinued its Siddons-Martin preventive maintenance contract.

Motion: Chris Hughes moved to accept the minutes as amended. Keith Anderson seconded the motion. The motion was approved unanimously.

3. Guest Presentation: Community Radio / Communications Options

Justin McClure from JAM Broadcasting presented options for a community radio communication system involving GMRS repeaters and Meshtastic.

GMRS System

Public citizen network requiring a \$35 FCC license valid for 10 years per household.

Radios cost approximately \$38 each; repeaters approximately \$600 each.

A repeater is currently installed in Kerrville; proposed future installations in Hunt, South Fork, and Camp Mystic areas.

Meshtastic System

Repeaters cost approximately \$100 each.

Allows GPS personnel and asset tracking without dependency on internet or cell service.

Offers potential ATAC (military situational awareness software) integration.

The board engaged in a brief discussion regarding potential liability and leasing tower space for the repeaters.

No board action was taken on this presentation.

4. Fire Department Report

Financial Account Balances

Bank Balance

\$63,648.82

Savings Account

\$40,109.74

Fundraiser Account

\$30,859.42

Scrabble Account

\$4,795.00

Operations

The department reported 50 calls since the last meeting, bringing the year-to-date total to 117 calls. The department has continued to provide

FEMA-related assistance.

Notable responses included:

A significant fire on Connie Lane — mutual aid provided by Hunt. While local crews remained committed to the Connie Lane fire, Kerrville Fire Engine 2 handled a possible structure fire on Winona.

A mutual aid response to the Jackson Ranch / Merritt Road fire.

No mutual aid requests were made to or received from Mountain Home.

Fundraising and Facilities

Gun raffle remains ongoing; drawing scheduled for September 19.

A new parking structure has been installed behind the building.

Easter bake sale scheduled for March 28, 8:00 a.m. to noon, at the firehouse.

Grants

Sterling Turner grant request pending — anticipated notification by April 15.

LCRA grant application pending for the metal parking structure.

Rotary Club of New Braunfels grant approved — \$10,000 received February 23 for PPE.

Ruth and Perry Stevens Foundation: letter of inquiry approved; formal

application in progress for 15 Draeger Airboss SCBAs totaling \$144,396.30.

Equipment / Projects

The department discussed the possible future replacement of the primary engine. A Metro Fire proposal for a Fouts Brother FB-94 Waters truck on a Spartan chassis was presented. Current Units 502 and 503 were summarized and evaluated. The department discussed the possible sale, trade-in, or open-market appraisal of Unit 503 to help offset future purchase costs.

This item was for discussion and future consideration only; no action was taken.

FEMA Reimbursement and Tender Update

FEMA assistance remains strictly reimbursement-based; projects approved by DHS and awaiting payout.

New tender apparatus is approximately 70% complete and projected to arrive in approximately 45 days.

A FaceTime inspection will be utilized if in-person sign-off is unavailable.

Graphics proof for the vehicle is still under revision.

The board requested continued pressure on the vendor regarding delays, and requested that price consideration or reduction be explored.

Systems / Training / Personnel

PS Tracks platform is in the onboarding phase; a live Zoom meeting is

scheduled for the upcoming Friday to finalize implementation.

Two members will attend a Bexar County ESD instructor course on March 24-25 for EVOP (Emergency Vehicle Operators) training. Upon completion, training will be delivered in-house and offered to neighboring departments.

5. Treasurer's Report

The Treasurer presented the financial report detailing recent account activity.

Beginning Checking Balance

\$310,435.50

Deposits (3)

\$37,730.99

Withdrawals (8)

(\$8,778.64)

Ending Checking Balance

\$339,387.85

Truck Account Balance

\$308,037.96

Interest Income

\$1.31

Motion: Bill moved to approve the Treasurer's Report. Kathy/Cathy seconded the motion. The motion was approved unanimously.

6. Bills Approved for Payment

The board reviewed the outstanding bills and requested reimbursements.

Vendor / Payee

Description

Amount

Central Appraisal District

Tax collection invoice

\$491.25

Reimbursement to IVFD

Ready racks, hangers, and placards for PPE storage

\$448.50

Reimbursement to IVFD

Replacement whip lines for Unit 514

\$288.79

Reimbursement to IVFD

Diamond saw blades for K-12 saws

\$725.00

Reimbursement to IVFD

20 respirators and filters assigned by apparatus

\$3,959.00

Subtotal – IVFD Reimbursements

\$5,421.29

Total Approved Bills

\$5,912.54

Year-to-date reimbursement total (including approvals from this meeting):

\$47,351.96

Motion: Kathy/Cathy moved to approve the bills. James seconded the motion.

The motion was approved unanimously.

7. Annual Audit Update

All necessary information has been submitted for the annual audit. The board was advised that a U.S. Bank authorization email may be needed to complete the process.

The board noted the necessity of receiving the finalized audit by the May meeting to ensure submission by June; receiving it in April would be preferable.

8. Agenda Items for Next Meeting

Annual audit review.

Continued evaluation of truck apparatus — trade, appraisal, or open-market value review for Unit 503, and any related grant options.

9. Action Items

Follow up on pending grants: Sterling Turner, LCRA, and Ruth and Perry Stevens Foundation.

Continue tender inspection and delivery coordination; engage vendor regarding price discussion due to delays.

Complete the PS Tracks platform rollout and staff onboarding.

Ensure personnel attend the March 24-25 EVOP instructor course.

Gather hard numbers on Unit 503 trade, sale, and appraisal options.

Prepare the annual audit for board review no later than the May meeting.

10. Next Meeting

The next board meeting is anticipated to occur in April; the exact date and time were not stated in the recording.

11. Adjournment

Motion: Bill moved to adjourn the meeting. The meeting was officially adjourned at 6:03 p.m.

12. Signature Lines

Board Secretary