The Ultimate Store person / Delivery Driver

Are you the kind of person who hates wasted time, missing materials, and last-minute scrambles? Do you take pride in knowing exactly where things are and getting them to the site before anyone even has to ask?

Paton's Electrical Services is looking for the Ultimate Store person / Delivery Driver— someone who thrives on organisation and forward planning.

Why This Role Matters
• When stores aren't organised, the team loses time.
• When deliveries are late, jobs fall behind.
• When the wrong materials go out, everyone feels the pressure.
Your role exists to remove these friction points and keep our team on the tools.

What You'll Be Responsible For
• Precision Picking: Ensuring the team has the right materials, at the right time.
• Inventory Control: Managing stock to minimise shortages, over-ordering, and frantic supplier runs.
• Technical Prep: Taking direction from the Operations Manager & Schedule Coordinator to prepare materials for scheduled works.
• Logistics: Coordinating deliveries efficiently to avoid interruptions and site delays.
• Store Pride: Keeping the warehouse clean, logical, and easy to navigate.

This Role Is Perfect For Someone Who
• Hates disorganisation and has excellent time management.
• Thinks two steps ahead to solve problems before they reach the field.
• Can juggle multiple priorities without dropping the ball.
• Communicates clearly with field staff, suppliers, and administration.

What You'll Need
• Licensing: Current driver's licence (essential) and Forklift licence (preferred).
• Character: Reliability, consistency, and a proactive "ownership" attitude.
• Experience: Previous familiarity with electrical materials and their practical use (an advantage).

What We Offer
• Stability: A key role in a well-established, growing Hervey Bay business.
• Respect: We value people who do the job properly, not just "get by."
• Culture: A supportive team that appreciates efficiency and initiative.
• Competitive Pay: Based on your experience and what you bring to the table.
• Type: Temporary/Casual