



**VIRGINIA
CHRISTIAN
COLLEGE**

Your Calling. Your Career. Your Future.



2026–2027

Academic Catalog

**&
STUDENT HANDBOOK**

EQUIP. INSPIRE. TRANSFORM.



**TRACS
ACCREDITED**



**SCHEV
CERTIFIED**



**TITLE IV
FINANCIAL AID**



**VA BENEFITS
APPROVED**



**NC-SARA
APPROVED**

DUMFRIES CAMPUS

17100 Van Buren Road
Dumfries, VA 22025

NORFOLK CAMPUS

5755 Poplar Hall Drive
Norfolk, VA 23502

VCC.EDU

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This manual is published annually and provides an overview of Virginia Christian College's academic programs, policies, procedures, services, course offerings, and registration information. Information was current as of July 22, 2026, and is subject to change without notice. The most current catalog, forms, and information are available at vcc.edu.

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MESSAGE FROM THE PRESIDENT

Hello and welcome to Virginia Christian College!

Thank you for considering making Virginia Christian College your institution of higher learning! We are committed to assisting you in becoming the leader you were created to be, and we are here to serve you, whether you have a heart for the marketplace or ministry.

At Virginia Christian College, you'll find a community of like-minded leaders committed to God's Word and a worldview that reflects Jesus' teachings and the Servant Leadership model. If you agree that academic preparation is essential for principled leadership, then this is the place for you!

We view leadership as a vital part of your ministry calling, and our dedicated faculty and staff are excited to join in your educational pursuits. So, if you are a business leader, a pastor, or a prospective student interested in interacting with other aspiring leaders, welcome! If you are a returning student or part of our wonderful alumni, welcome back!

We look forward to serving you!

Dr. Courtney McBath

Courtney McBath, D.Min., M.A.,
President

BOARD OF REGENTS**Derek Grier, D.Min, M.Ed**
Dumfries, VA (Chair)**Darlington Varr, DSL, M.BS, MBA**
Stafford, VA**Courtney McBath, D.Min, M.A.**
Norfolk, VA (VCC President)**Teri Milton**
Dumfries, VA (Secretary)**Cynthia Johnson, M.BS, M.A.**
Woodbridge, VA**Damon Davis, ICHP**
Atlanta, GA**Greg Johnson, A.S.**
Woodbridge, VA**Owen Griffin, MBA, M.S.**
Norfolk, VA**Bruce Bradley, MBA**
Norfolk, VA**Alex McBath, J.D.**
Norfolk, VA**PRESIDENT'S CABINET****Courtney McBath, D.Min, M.A.**
PresidentThe Cabinet comprises the College's Executive Leadership,
including CFO, VPASA, Deans, Directors**Administration & Staff**

Office of the President	Courtney McBath, D.Min, M.A President	Mary Thomas, B.A. Executive Assistant
Office of Admissions & Registrar	Kristin Boucher, M.L.I.S. Student Access Coordinator	
Academic Department	Shennell January, Ph.D. VP of Academic and Student Affairs	Milton Carter, D.Min, M.A. Director of Master of Ministry Program
	Ella Thompson, Ph.D., M.A. Director of Undergraduate Studies	James Bowers, Ph.D., M.Div., M.A. Dean, School of Christian Ministry (SCOM) Director of Doctor of Ministry Program
	Mirabela Lazăr, M.A. Administrative Support (Volunteer)	Jerry Adatsi, Ph.D. Assistant to the Dean of SOBL
	Annise Herbin, M.A., Ed.S., Ph.D. Dean, School of Human Services (SOHS)	Darlington Varr, MBA, M.BS., D.SL Dean, School of Business & Leadership (SOBL)
Student Services & Recruitment	Towera Loper, D.Min Student Success & Pastoral Care	
Financial Services	Anna Hines, B.S. Chief Financial Officer	Alaina Henriquez, B.A. Account Specialist
Library Services	Kristin Boucher, M.L.I.S. Librarian	
Institutional Effectiveness	Shennell January, Ph.D. Director of Institutional Assessment and Planning	Mirabela Lazăr, M.A. Administrative Support (Volunteer)

Marketing	Ella Thompson, Ph.D., M.A. Director of Marketing	
IT Department	Mary Thomas, B.A. IT Support Specialist	

Faculty

Full-Time	James Bowers [2015] Ph.D. Southern Baptist Theological Seminary M.Div. Louisville Presbyterian Theological Seminary M.A. Pentecostal Theological Seminary <i>Areas: Bible, Historical Theology, Leadership, Spiritual Formation, Theology</i>	Ella Thompson [2022] Ph.D. Kings College, London M.A. Regent University <i>Areas: Bible, Leadership, Spiritual Formation, Theology</i>
	Milton Carter [2018] D.Min. Regent University M.A. Church of God Theological Seminary <i>Areas: Leadership, Spiritual Formation, Theology</i>	Darlington Varr [2014] D.SL Regent University M.BS Virginia Christian College MBA Phoenix College <i>Areas: Bible, Business, Leadership</i>
	Annise Herbin [2022] Ph.D. Eastern University Ed.S. Lehigh University M.A. Virginia Union University	
Part-Time	Jerry Adatsi [2026] DBA George Fox University MBA Benedictine University <i>Areas: Business, Leadership</i>	Regina Hood [2026] M.S. University of Women <i>Areas: Care and Counseling, Leadership, Psychology</i>
	Kimberly Alexander [2021] Ph.D. Open University, UK - St. John's College M.A. Church of God School of Theology <i>Areas: Bible, History, Leadership, Theology, Reformation, Women in Ministry</i>	Towera Loper [2021] D.Min. Regent University M.Div. Regent University <i>Areas: Bible, Business, Coaching, Leadership, Renewal, Theology</i>
	Moses Asamoah [2022] D.Min., Fuller Theological Seminary M.Div. Regent University <i>Areas: Apologetics, Bible, Business, Coaching, Leadership</i>	Jermaine Marshall [2021] Ph.D. Regent University School of Divinity Th.M. Candler School of Theology M.Div. Phillips School of Theology/Interdenominational Theological Center <i>Areas: Bible, History, Leadership, Theology</i>
	Christopher Bowen [2023] D.Min. Oral Roberts University M.A., Southwestern Christian University <i>Areas: Coaching, Leadership</i>	Patrick Nasongo [2015] Ph.D. Piedmont International College Th.M. International Theological Seminary M.Div. International Theological Seminary <i>Areas: Apologetics, Bible, Theology</i>
	Mylira Cary [2026] Ph.D. Regent University M.S. University of Southern California <i>Areas: Care and Counseling, Human Services, Leadership, Psychology</i>	Wayne Solomon [2022] D.Min. Pentecostal Theological Seminary Post MA studies as PhD student-Brown University M.A. Brown University <i>Areas: Apologetics, Bible, Sociology, Theology</i>
	Antipas Harris [2022] Ph.D. St. Thomas University D.Min. Boston University School of Theology STM Yale Divinity School, Yale University M.Div. Candler School of Theology, Emory University <i>Areas: Bible, Leadership, Theology</i>	Angel White [2022] Ph.D. University of Phoenix M.A. Virginia Union University <i>Areas: Bible, Business, Leadership, Theology</i>

Quick Reference Guide

Class Schedule

The class schedule is posted on the website, in the academic catalog, and in Populi each year/semester. Course offerings may vary each semester.

Office Hours

Office hours are from 9:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays. All calls are funneled through the main office at **703.445.9056**. Ask for the name of the person with whom you would like to speak, and you will be connected to that person, or you may leave a message for a call back. However, email is the most efficient way to reach all personnel at VCC.

Insurance

The College IS NOT responsible for theft, fire, or loss of personal belongings. Students should be certain they have personal coverage of belongings.

Important Names, Numbers, and Emails Nearby Emergency Agencies		
Agency	Phone	Address
All Life-Threatening Emergencies Call 911		
Dumfries Location		
Dumfries Police Department	Non-Emergency 703.792.6500	18130 Triangle Shopping Plaza Dumfries VA 22026
Prince William County Police Station	Non-Emergency 703.792.8555	15948 Donald Curtis Dr. Woodbridge, VA 22191
NextCare Urgent Care	571.499.5813	3990 Fettler Park Dr. Bldg #B Dumfries, VA 22025
Sentara Northern Virginia Medical Center	703.523.1000	2300 Opitz Blvd, Woodbridge, VA 22191
Prince William Mental Health Emergency Services	703.792.4900	15941 Donald Curtis Dr, Woodbridge, VA 22191
Norfolk Location		
Norfolk Police Department	Non-Emergency 757.441.5610	100 Brooke Avenue Norfolk, VA 23510
Sentara Leigh Hospital	757.261.6000	830 Kempsville Rd, Norfolk, VA 23502
AFC Urgent Care Norfolk	757.240.3500	1119 N Military Hwy, Norfolk, VA 23502
City of Norfolk Mental Health Emergency Services	757.664.7690	810 Union Street, Norfolk, VA 23510

VCC Alerts

VCC uses a campus wide emergency notification system. This system will be activated for class cancellations, severe weather, or campus emergencies. You will receive a text and/or email from Populi notifying you of the event. You can also follow the alert via Website, Facebook, and Instagram.

Student Support

VCC is a caring community and desires to see our students holistically succeed. We recognize that the college years can be challenging and hard to face alone. Upon admission, each student is connected with a Faculty Advisor and Student Success Coach. However, you may be aware of a student who is not connected and struggling with any number of issues such as academics, grief, time management, relationships etc. Many people can help, but if you do not know where to turn, please contact the VP of Academic and Student Affairs at 703.445.9056 or sjanuary@vcc.edu to share your concern. Dr. January will be happy to talk with you or connect you with helpful campus resources.

2026-2027 Academic Calendar

ALL 2026 Hybrid with Virtual & On-Campus Class Sessions	
Applications for Admission	Open
Registration Begins	June 15, 2026 (registration for all semesters begin & remains open for future terms)
TERM I	
Pre-Term Activities	
Student Orientation & Connect Week	August 10-14
Last Day of Registration	August 14
Classes (Aug. 17-Oct. 9)	
Semester Begins & First Official Day of Class	August 17
Late Registration (fee applies)	August 17-21
Last Day to Withdraw (with full refund for early registrants)	August 17
Last Day to Withdraw (with full refund for late registrants)	August 21
Last Day to Withdraw (without academic penalty)	August 28
Last Day to Add or Drop 8-wk Classes	August 31
Holiday – Labor Day (Closed)	September 1 (online work permitted, but no face-to-face sessions)
Drop Week with a "W" for Term I 8-wk Classes only	September 7-11
Last Day to Add or Drop 15/16-wk Classes	September 21
Last Day of Class for Term I 8-wk Courses	October 9
Grades Posted by	October 16
TERM II	
Pre-Term Activities	
Registration	Registration for all semesters opened in June 2026 & remains open for future terms
Student Orientation & Connect Week (abbreviated)	October 12-16
Last Day of Registration	October 16
Classes (Oct. 19-Dec. 11)	
First Day of Class	October 19
Late Registration (fee applies)	October 19-23
Last Day to Withdraw (with full refund for early registrants)	October 19
Last Day to Withdraw (with full refund for late registrants)	October 23
Last Day to Withdraw (without academic penalty)	October 30
Last Day to Add or Drop Term II 8-wk Classes	November 2
Drop Week with a "W" for Term II 8-wk & all 15/16-wk Classes	November 16-20
Thanksgiving Break	November 23-27
Last Day of Class	December 11
Grades Posted by	December 18
SPRING 2027 Hybrid with Virtual & On-Campus Class Sessions	
Applications for Admission	Open
Registration Begins	November 16, 2026 (registration for returning students opened in June 2025 & remains open for future terms)
TERM I	
Pre-Term Activities	
Student Orientation & Connect Week	January 11-15
Last Day of Registration	January 15
Classes (Jan. 18-Mar. 12)	
Semester Begins & Holiday – MLK (Closed)	January 18 (online work permitted, but no face-to-face sessions)
First Official Day of Class	January 19 (due to holiday)
Late Registration (fee applies)	January 18-22
Last Day to Withdraw (with full refund for early registrants)	January 18
Last Day to Withdraw (with full refund for late registrants)	January 22
Last Day to Withdraw (without academic penalty)	January 29
Last Day to Add or Drop Term I 8-wk Classes	February 1
Drop Week with a "W" for Term I 8-wk Classes only	February 15-February 19
Last Day to Add or Drop 15/16-wk Classes	February 26
Last Day of Class	March 12
Spring Break	March 15-19
Grades Posted by	March 26
TERM II	
Pre-Term Activities	
Registration	Registration for all semesters opened in June & Nov. 2026 & remains open for future terms
Student Orientation & "Connect Week" (abbreviated)	March 15-19
Last Day of Registration	March 19
Classes (Mar. 22- May 7)	
First Day of Class	March 22
Late Registration (fee applies)	March 22-26
Last Day to Withdraw (with full refund for early registrants)	March 22
Last Day to Withdraw (with full refund for late registrants)	March 29
Holiday – Easter Monday (Closed)	March 29 (online work permitted, but no face-to-face sessions)
Last Day to Withdraw (without academic penalty)	April 2
Last Day to Add or Drop Term II 8-wk Classes	April 5

Drop Week with a "W" for Term II 8-wk and 15/16wk Classes	April 19-23
Last Day of Class	May 7
Grades Posted by	May 14
SUMMER 2027 Hybrid with Virtual & On-Campus Class Sessions	
Applications for Admissions	Open
Registration Begins	April 12, 2027 (Registration for returning students opened in June & Nov. 2026)
Pre-Term Activities	
Student Orientation & Connect Week	May 24-28
Last Day of Registration	May 28
Classes (June 7-July 30)	
Semester Begins & First Day of Class	June 7
Late Registration (fee applies)	June 7-11
Last Day to Withdraw (with full refund for early registrants)	June 7
Last Day to Withdraw (with full refund for late registrants)	June 11
Last Day to Withdraw (without academic penalty)	June 18
Last Day to Add or Drop Classes	June 21
Drop Week with a "W"	June 28-Jul 2
Last Day of Class	July 30
Grades Posted by	August 6

Section 1

About Virginia Christian College

Vision

Equip. Inspire. Transform... Equipping the hearts and minds of transformational leaders.

Mission

To equip students with biblical truth, spiritual discipline, and practical knowledge to effectively serve and lead in the church and/or marketplace.

History

Virginia Christian College (formerly Virginia Bible College) is a private Christian college established by Grace Church in 2011, where Dr. Derek Grier serves as the founding pastor. The church was founded in 1998 with only 12 people and has grown to several thousand and serves people throughout Northern Virginia, DC and Maryland.

Over 10 years ago, Dr. Grier had the vision to offer Christian-based education and leadership development to individuals who were wanting to gain a deeper understanding of biblical truths and how to apply that understanding to their lives, as well as impact the world for Christ. In 2011, he took a leap of faith and established Virginia Christian College.

The College has seen steady growth since its inception and had its first graduating class in the spring of 2013. As Virginia Christian College evolved, many students, including veterans and federal workers, desired to receive federal aid to fund their education. Thus, a need for accreditation became apparent. In 2014, we began the accreditation process with the Transnational Association of Christian Colleges and Schools (TRACS). The College achieved Candidate (Pre-Accredited) Status and recognition as a member institution with TRACS in October of 2017 and became fully Accredited on November 4, 2019.

The COVID-19 Pandemic heightened the need for the College to offer online education and on July 30, 2021, VCC received TRACS approval for its Distance Education program. The U.S. Department of Education requires colleges offering distance education to be authorized in each state where they enroll students, and in an effort to mitigate the burden of cost and seeking separate approvals, the National Council for State Authorization Reciprocity Agreements (NC-SARA) was established. Since only state-certified schools can join NC-SARA, the College began the pursuit of SCHEV certification.

Also, in July 2021, the College established its first teaching site in Norfolk, VA, and shortly after, on August 1, installed its second president, Dr. Courtney McBath, while founding president Dr. Derek Grier became the College's first Chancellor; then in July 2022, the Board unanimously voted to change the name from Virginia Bible College to Virginia Christian College, which was officially approved by SCHEV and TRACS and announced on May 20, 2023.

2024 & 2025 were very busy years for VCC and the following was achieved:

- **TRACS Reaffirmation – April 24, 2024**
Following a site visit in January 2024, VCC's accreditation was reaffirmed by TRACS, confirming full compliance with accreditation standards.
- **Title IV Approval – September 17, 2024**
Received approval from the U.S. Department of Education to participate in Title IV Federal Student Aid programs, enabling eligible students to access federal grants and loans.
- **SCHEV Certification – May 13, 2025**
The State Council of Higher Education for Virginia (SCHEV) certified VCC to operate as an official degree-granting institution in the Commonwealth of Virginia.
- **VA Certification – June 24, 2025**
The U.S. Department of Veterans Affairs approved VCC to enroll students using VA education benefits, including the GI Bill®.
- **NC-SARA Approval – July 15, 2025**
VCC became a participating member of the National Council for State Authorization Reciprocity Agreements (NC-SARA), allowing the College to offer distance education across 49 states and U.S. territories.

In 2026, Virginia Christian College reached a significant milestone in its institutional growth and expansion. The College received approval and accreditation for non-religious academic programs and launched three new schools: the School of Christian Ministries, the School of Business and Leadership, and the School of Human Services. These developments reflect the College's commitment to broadening its academic offerings while strengthening its mission to prepare students for leadership and service across diverse fields.

Philosophy, Core Values, Beliefs, & Principles

Philosophy of Education

Virginia Christian College views the direct study of the Bible as the primary means to a successful life and ministry. In its entirety, the educational and practical experience of the College is designed to enable students to know the Word of God, apply it to every aspect of life, and minister it effectively to the world.

The College is founded upon and shall forever be dedicated to the declaration and preservation of Biblical

Christianity and academic excellence. The College is a Christian institution with the distinctive free reign of the Holy Spirit, which encourages the expression of the gifts and fruit of the Holy Spirit.

The College is committed to the historic Christian faith of the eternal Godhead: Father, Son, and the Holy Spirit who, through the new birth and indwelling of His Spirit is Lord of our lives now and forever. The College is resolved to assist students in their quest for knowledge of their personal relationship to God, to mankind and to the world in which we live. Dedicated to the realization of truth as it is totally embodied in Christ and the achievement of one's potential life capacity, the College seeks to graduate a "whole" person: a whole person seeking the whole truth to impact the whole world.

To accomplish these purposes, the College endeavors to offer a systematic, spiritual, scholarly study of an array of biblical subjects to contribute to spiritual maturity, effective leadership, deeper worship, and a career in church ministry. Further, the College seeks to facilitate leadership in the local church, employment, and/or entrepreneurship. Our combination of instruction in profound biblical and theological issues, as well as leadership preparation for ministry and Christian living provides a holistic educational experience that will equip students for Christian service.

Core Values/Commitments

Consistent with our Vision, Mission, and Philosophy of Education, Virginia Christian College is:

- **Committed to whole-person education:** Through a holistic approach to education that prepares students academically, spiritually, mentally, and socially.
- **Committed to declaration and preservation of biblical Christianity:** Through the direct study and application of biblical and theological constructs and maintaining a Christ-centered community.
- **Committed to academic and institutional excellence:** Through regular self-assessment to ensure quality programs and to maintain focus on the mission.
- **Committed to a biblical foundation:** Through the teaching of sound doctrine, proper interpretation, and communication of Scripture.
- **Committed to spiritual formation:** Through providing an environment which encourages spiritual practices, character development, and Christian living.
- **Committed to practical application:** Through providing opportunities to learn both traditional and nontraditional biblical constructs and apply them in and outside of the classroom.
- **Committed to develop students for ministry and servant-leadership:** Through providing a rich learning environment where biblical reflection, theological discussion, and practical application results in local and global Christian influence.

Doctrinal Beliefs

Virginia Christian College holds several biblical beliefs and in order to qualify for any position at VCC (i.e., Board member, faculty, administration, staff, volunteers, etc.), individuals must wholeheartedly acknowledge and live by the following core beliefs:

- **The Holy Bible:** The Holy Bible is the Word of God – originally given by God, divinely inspired, infallible, entirely trustworthy, and the only supreme authority in all matters of faith and conduct. (II Timothy 3:16).
- **One true God:** The one true God externally exists, manifest in three persons: Father, Son, and Holy Spirit. (Mark 12:29, Matthew 28:19, Deuteronomy 6:4).
- **The Lord Jesus Christ:** Jesus Christ- God manifest in the flesh, His virgin birth, His sinless human life, His divine miracles, His bodily resurrection, His ascension, His mediatory work and His personal return in power and glory. (John 1:14, Luke 1:26-38, Hebrews 4:15, John 2:11, Luke 24:39, John 1:29, Acts 1:9-11).

- **Salvation & Redemption:** Man is in the need for redemption because of the fall of man. (Genesis 1:26-31, 3:1-7, Romans 3:23-24). The salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential. (Titus 3:5-7, Romans 3:28).
- **Baptism:** Baptism in water by immersion. (Matthew 28:19, Colossians 2:12).
- **The Holy Spirit:** The present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (Luke 24:49, Acts 2:4, Acts 10:44-46, Hebrews 13:8, 1 Corinthians 12:7-11).
- **The Body of Christ:** The spiritual unity of believers in our Lord Jesus Christ. (1 Corinthians 12:12-26, Ephesians 2:19-22).
- **Lifestyle & Worship:** Right living, giving and loving others are a vital part of the life and worship of disciples of Christ. We also believe that sex is sacred and designed to both distinguish & strengthen the marriage bond between one man and one woman – as revealed in scripture – while maintaining celibacy in all other relationships. While we love, invite and welcome all to attend our church services, Ambassadors/Students are only eligible for ordination and to serve in elective or appointed ministries if their lifestyle, personal beliefs, and sexual lives reflect the fruit of true grace. (Hebrews 12:14, Proverbs 3:9, Malachi 3:8-10, Luke 6:38, Hebrews 7:8, Matthew 22:36-40; 23:23)
- **The Resurrection:** The Resurrection of both the saved and the lost. The saved unto the resurrection of life, and the lost unto the resurrection of damnation. (Luke 16:19-31, Mark 16:16, Revelation 20:11-15).
- **The Lord's Supper:** We believe in the participation in the Lord's Supper through receiving the communion elements and all they represent. (Luke 22:19, 1 Corinthians 11:23-26).

Guiding Principles

Virginia Christian College is guided by biblical principles and endeavor to operate in “**INTEGRITY:**”

<i>I – Innovation</i>	We value creativity and we pursue innovative ideas to meet academic needs and expectations.
<i>N – Nobility</i>	We seek to operate in uprightness of character and moral standing. We humble ourselves before God and submit to His direction and Word.
<i>T – Trustworthiness</i>	We value and demonstrate openness and honesty, as well as institutional and individual accountability. We speak and act truthfully, without hidden agendas. We admit to our mistakes, avoid silence when it may mislead, and honor our commitments.
<i>E – Excellence</i>	We aspire to operate in a spirit of excellence. We value continuous advancement and growth and value collaboration, cooperation, teamwork, innovation, and critical thinking in our continuous efforts to improve
<i>G – God-fearing</i>	We value individuals who have a healthy fear or reverence for the Almighty God. It is our desire to bring glory to the name of the Lord through our communications and behaviors.
<i>R – Respect</i>	We treat others fairly and with dignity. We value and honor each other in our diversity.
<i>I – Influence</i>	We long to have influence for Jesus Christ and to use high energy and inspiration to motivate others to success, through laughter, love, kindness, celebration, and joy in our learning and work— encouraging all to take their learning and work seriously and themselves lightly.
<i>T – Tenacity</i>	As an organization, we steadfastly stand on and are governed by the Word of God. We will do the right thing, regardless of the difficulty or consequences. We value endurance and view failure as a prerequisite to success.
<i>Y – Yielding</i>	We believe in productivity and aspire to yield good fruit in everything we do for God.

Accreditation

Bible colleges have the privilege of gaining an exempt status in most states if they operate under the umbrella of the local church. However, to better serve our students, Virginia Christian College began the accreditation process with Transnational Association of Christian Colleges and Schools (TRACS) in 2014 and we are very pleased to announce that Virginia Christian College was granted Pre-accredited (Candidate) Status and recognized as a member institution by TRACS on October 24, 2017!

Granting of Pre-Accredited Status is a testament to the hard work, dedication and commitment of our Board, President, Administrators, Faculty, and Staff. Virginia Christian College is grateful to all who participated in the site visit and met with the accreditation team. The students were a great representation of the student body and we couldn't be prouder. With Pre-Accredited Status, we are officially a member of TRACS and will have up to 5 years to achieve Accredited Status. Our goal was to accomplish this within 2 years and on November 4, 2019, Virginia Christian College accomplished this goal and is now **NATIONALLY ACCREDITED!** The arduous process that began in 2014 has finally come to fruition and we are so grateful to God and the hardworking administrators, faculty, staff, and students at Virginia Christian College for making this possible! Institutions accredited by TRACS are required to undergo a full review after their first 5 years. 2024 marked VCC's fifth year and following a rigorous site visit by a 5-member TRACS evaluation team in January 2024, VCC worked hard to successfully demonstrate full compliance with TRACS standards and on April 24, 2024, its accreditation was reaffirmed for the next 10 years!

TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

To verify our standing or to make a complaint with TRACS, please contact them by telephone: 434. 525-9539, email: info@tracs.org, or mail: P.O. Box 328, Forest, Virginia 24551.

State Authorization of Distance Education: NC-SARA

The National Council for State Authorization Reciprocity Agreements (NC-SARA) establishes a shared commitment to maintain quality standards and consumer protections for online and distance education across state lines. By participating in SARA, Virginia Christian College is authorized to offer postsecondary distance education to students in member states, districts, and territories nationwide.

All U.S. states, except California, are participants in the reciprocity agreements. Additionally, Puerto Rico and the U.S. Virgin Islands are participating U.S. territories. Other inhabited U.S. protectorates, including American Samoa, Guam, and the Northern Mariana Islands, are not members of SARA. Similarly, Palau and the Republic of the Marshall Islands, which are sovereign states in free association with the United States, are also not participants.

VCC is committed to providing a high-quality educational experience in all of its programs, including those offered online. Should a concern arise, students are encouraged to first follow the College's established student grievance procedures. If a resolution is not achieved internally, students residing outside of Virginia may file a complaint through the State Council of Higher Education for Virginia (SCHEV) or the SARA complaint process within two (2) years of the incident. Students may also seek advisement from their respective state representative, which can be located on the website by clicking [here](#).

Please note: SARA does not cover complaints related to grade appeals or student conduct. These matters must be resolved through VCC's internal procedures (see page 74 complaint/grievance policies).

Governance

The Governing Board is the College's governing body. The Board oversees all policy matters of the College, including the approval of degree programs and standards, and budget recommendations to the President. The Board is responsible for articulating the organizational mission, executing institutional plans as well as monitoring program effectiveness and serving as a fiduciary for the fiscal health of the organization. The Board is also responsible for hiring the CEO and/or President, accounting oversight, establishing policies for personnel and staff evaluations. All Board members shall be appointed for a term of five (5) years, and Board members may be re-elected for more than one term. All Board members shall serve until the end of the fiscal year in which their term shall expire.

Section 2

Admissions

Application Process

Virginia Christian College follows an open admissions policy and prospective students may apply at any time. After reviewing the requirements (See "Programs" section for specific admission requirements), students must complete the online application (there is a \$25 application fee) and submit it along with the supporting documents.

An official transcript from high school (or GED) and/or college is the standard educational requirement for admission to Virginia Christian College. Students who do not possess a high school diploma or its equivalent cannot be admitted into any program, but may take courses by following the Ability-to-Benefit process explained on page 15 of this document.

International Students are welcomed, as VCC values the diversity they bring to our academic community. To ensure a smooth admissions and enrollment process, international applicants must adhere to the following policy:

- VCC does not issue I-20 forms for F-1 visa students, thus international students may study online from their home country but are not eligible for in-person attendance.
- All non-U.S. transcripts must be evaluated by a [NACES](#)-recognized evaluation service (e.g., [WES](#), [SpanTran](#), or [ECE](#)). Applicants are responsible for registering, scheduling, and paying for the evaluation independently.
- Applicants with non-English native tongues or without prior academic experience in English must demonstrate English proficiency by taking and obtaining a score of 70 on the [TOEFL iBT](#); 6.0 on the [IELTS Academic](#); or 95 on [Duolingo](#). Test results must be sent directly from the testing agency and must be no more than two years old. Applicants are responsible for registering, scheduling, and paying for the exam independently.

Once all components have been received, Admissions staff will evaluate your academic background, and determine your program eligibility. Please note that all applicants will be considered for enrollment

regardless of race, sex, national or ethnic origin.

In the event a student is denied admission, and the student believes that he or she has been unfairly denied due to suspicion of false advertisement, whether verbal or written, please follow the Student Concerns or Complaints process on pages 74.

Admission Classifications

- **Degree Seeking Students:** Applicants who have fulfilled all of the admission requirements and are moving toward candidacy for an undergraduate, master's, or doctoral degree.
- **Provisionally Admitted Students:** Applicants who have submitted all application materials except official transcripts or letter(s) of reference may be provisionally admitted to Virginia Christian College. Those with provisional status have one semester to submit all of the required admissions materials. The student will not be eligible to register for a second semester until the provisional designation is removed. Any request for an exception to this registration block must be submitted to the Program Director.
- **Conditionally Admitted Students:** Applicants whose application does not meet the criteria for degree-seeking or non-degree seeking students, but who appear to have the capability to successfully complete undergraduate and graduate courses may be admitted to Virginia Christian College on a conditional admittance status. However, it should be noted that a student that has not earned a baccalaureate degree may not be admitted into a graduate program under any circumstances. A conditionally admitted applicant must satisfy the conditions of his/her admittance in order to be reviewed for degree-seeking status. The specific conditions and length of time permitted to meet the stated conditions shall be detailed in a letter from the Program Director of the student's chosen program.
- **Non-degree Seeking Students:** Applicants who meet all of the requirements for admissions, but do not intend to pursue an undergraduate or master's degree at Virginia Christian College, may be admitted into the undergraduate or graduate certificate program. Applicants who do not wish to pursue a certificate may take courses for transfer credits, personal enrichment, professional development, continuing education, licensing requirements, etc. at will. However, no non-degree seeking student will be able to take doctoral-level courses. Should a non-degree seeking student wish to pursue a certificate or degree, the student may apply to any program for which they qualify.

Once enrolled, students are classified as either:

- **Full-Time Student:** A student who meets all entrance requirements, is pursuing a certificate or degree program while carrying at least 12 hours in undergraduate or 9 hours in graduate programs per semester.
- **Part-Time or Nontraditional Student:** A student who desires to take only a limited number of courses per semester as they pursue their certificate or degree. Part-time students are still required to follow the normal admissions procedures.

Undergraduate		Graduate	
Full-time	12+ hrs.	Full-time	9+ hrs.
¾ time	9-11 hrs.	¾ time	6-8 hrs.
½ time	6-8 hrs.	½ time	5 hrs.
Less than ½ time	1-5 hrs.	Less than ½ time	1-4 hrs.

- **Auditor:** A student permitted to enroll in a course without being required to fulfill the normal course requirements in that course when it is taken for credit. No credit is granted. Audited courses will be recorded on the official transcript. Auditing students are still required to follow the normal admissions procedures and associated fees.

Transfer Credits

Virginia Christian College welcomes students seeking to pursue their educational goals in Christian studies, including those transferring from accredited or approved institutions. However, students must complete at least 30% of their academic program at Virginia Christian College. The remaining credits may be satisfied through approved transfer credit, where applicable. For instance, for all bachelor's degree programs, a minimum of 36 credit hours must be completed through Virginia Christian College.

The College evaluates all transfer credit to ensure alignment with its academic standards and program requirements. Final determination of the acceptance and applicability of all transfer and prior learning credit rests with the Office of Academic Affairs, in consultation with the Dean of the respective School.

Students must have earned a minimum grade of C (2.0 on a 4.0 scale) for undergraduate coursework and B (3.0 on a 4.0 scale) for graduate coursework to be eligible for transfer. All transfer credit is subject to final approval by the Office of Academic Affairs. The College reserves the right to accept or deny transfer credit at its sole discretion.

The transferability of credits earned at Virginia Christian College to another institution is determined by the receiving institution.

Life Experience

Virginia Christian College recognizes that learning may occur outside traditional academic settings. Through Life Experience (LE), undergraduate students only may be awarded academic credit for documented, college-level learning gained through professional experience, training, or other structured learning environments.

All LE credit:

- Must be documented and evaluated for academic equivalency
- Is awarded at the discretion of the Office of Academic Affairs, in consultation with the Dean of the respective School
- Must align with course outcomes and program requirements
- May not be awarded solely for experience without demonstrated learning

Specifically,

- **LE1: Church Involvement:** 1 credit hour for each year of faithful involvement in a local church (up to 6 hours) may be granted. This means regular participation in group fellowship, support of ministry, financial stewardship, faithful attendance. List churches and years of involvement; *A letter from your church indicating the number of years of involvement is required prior to receiving credit.*
- **LE 2: Training Conferences and Workshops:** 1 credit hour for each seminar attended which offered quality and relevant training (up to 6 hours) may be granted. List and describe in detail the seminars attended; *Verification of your attendance is required prior to receiving credit*

- LE 3: Training Conferences and Workshops: 1 credit hour for each seminar attended which offered quality and relevant training (up to 6 hours) may be granted. List and describe in detail the seminars attended; *Verification of your attendance is required prior to receiving credit*
- LE 4: Ministry Experience: 1 credit hour for each year of participation in Christian ministry (up to 6 hours) may be granted. This may involve ushering, youth work, missions, music ministry, children's ministry, evangelism, etc. List all ministries and years involved; *A letter from your ministry leader indicating the number of years of service is required prior to receiving credit.*

Transfer Guidelines

Students are required to submit official transcripts for all prior academic work. Veteran and military-affiliated students are encouraged to submit a Joint Services Transcript (JST) for evaluation of military training and experience. In general,

- Credits may transfer; grades do not
- Transfer credits do not impact GPA
- All accepted credits become part of the academic record
- Some courses may require syllabus review for equivalency
- Once applied, transfer credits cannot be removed

Each course will be evaluated and may be:

- Accepted as equivalent or comparable credit
- Denied based on academic rigor, course age, or grade requirements
 - Students may appeal transfer decisions through the Office of Academic Affairs by submitting:
 - A written appeal
 - Official transcript
 - Course syllabus
 - Course description

Undergraduate

- Certificates
 - Depending on the program, between 12 and 21 credits may be fulfilled through approved transfer credit or other forms of external learning; students should refer to the specific program description for details.
 - Of these, no more than 6 credits may be awarded through Life Experience.
- Bachelor's Degrees
 - Up to 84 comparable credits may be satisfied through transfer credit or other approved external learning.
 - Of these, no more than 24 credits may be awarded through Life Experience
 - Minimum of 36 general education credits must be completed through transfer or approved external coursework.

Graduate (Life Experience does not apply)

- Certificates
 - Up to 9 comparable credit hours from previous learning institutions can be applied.
- Master's Degrees
 - Up to 15 comparable credit hours from previous learning institutions can be applied.
- Doctoral Degrees

- Because of the unique nature of this degree and the rigorous matriculation required to earn it, no transfer credits will be accepted, except in the case of students who have already earned a biblical and/or theological (or its equivalent) doctoral credits.
- Students who currently possess such doctoral credits, a maximum of 15 doctoral-level hours may be transferred to Virginia Christian College; unaccredited doctoral credits from reputable institutions may be accepted, but is at the discretion of the college.

For additional information regarding transfer credit, prior learning assessment, or residency requirements, students should contact the Office of Academic Affairs or the Registrar.

Ability-to-Benefit (ATB)

Virginia Christian College will admit students who do not have a high school diploma or the recognized equivalent of a high school diploma (GED) by one of the following processes:

- A) Passing an independently administered Ability to Benefit test approved by the US Department of Education; or
- B) Complete at least six credit hours that are applicable towards a degree offered by Virginia Christian College.
 - *Note: ATB students do not qualify for Title IV funds if enrolled in the Undergraduate Certificate program.*

Registration

Once accepted into Virginia Christian College, students can enroll and register for courses within their respective programs through Populi. *Note: Students who are not admitted cannot attend courses at Virginia Christian College.*

Section 3

Academics

Institutional Learning Objectives

The Virginia Christian College educational experience is to develop effective leaders in every level of life. Whether the intention is to increase biblical knowledge or pursue a degree for full-time ministry or the marketplace, our specialized instruction will challenge, yet equip students to serve effectively. This is facilitated through the 7 vital competencies that underpin each of our programs (Certificate, Undergraduate, and Graduate) and are infused within the student's entire course of study. It is our belief that these competencies will enable students to acquire the knowledge, skills, and abilities that are needed to be successful in their lives, ministries, and/or careers.

Virginia Christian College Core Competencies

ILO 1: Hermeneutic Competence (Biblical/Theological/Historical)—The ability to study, interpret, and effectively communicate the Word of God in a manner which reflects a historical understanding and a Bible-based theology, rather than an individual philosophy:

- Biblical – Through biblical study and interpretation, students will arrive at a reasonable and coherent sense of the meaning and message of the Bible.
- Theological – Through a systematic, Bible- based approach, students will learn theological foundations that underlie their Christian beliefs and practices.
- Historical – Through historical theological study, students will become knowledgeable of the background, and multidimensional and global development of Christianity and the church.

ILO 2: Apologetic Competence—The ability to present a reasoned explanation and defense of the Christian faith and to present the gospel in a clear and winsome manner.

ILO 3: Care & Counseling Competence—The ability to understand human thought process, emotion, social, and behavior through an integration of biblical, theological, and psychological constructs, in order to provide a basic level of holistic supportive care.

ILO 4: Leadership Competence—The ability to integrate Christian principles and practices, strategic thinking, and personal integrity in leadership.

ILO 5: Communication Competence—The ability to communicate effectively and accurately through both written and oral formats.

ILO 6: Academic/Discipleship Competence— The ability to conduct scholarly research and study biblical and non-biblical subjects independently while developing standards of lifelong learning.

ILO 7: Spiritual Development Competence— The ability to live a lifestyle of Christian discipleship with self-awareness, personal discipline, servanthood, and emotional maturity. In addition to spiritual formation courses, this competence will be realized through the following:

- 1) Weekly Encouragement and Chapel:
 - Students receive a weekly message “Monday Momentum” of biblical encouragement, inspiration, and practical wisdom to help them begin each week with confidence, purpose, and perseverance.
 - Students are encouraged to attend weekly Bible Study at their respective churches. Virginia-based students who may not be connected to a particular church, are welcome to attend Grace Church in Dumfries or Calvary Revival Church in Norfolk.
 - Students are invited to attend our quarterly Chapel on Thursdays at 7:00 pm. This is a highlight of our college community, as we gather, share, reflect, connect, and grow in our spiritual journey.
- 2) Corporate Prayer – Students are invited to join us virtually every 1st Monday at 12:00pm for corporate prayer.
- 3) Monthly "Check In" – Students will meet with their Student Success Coach and/or Faculty Advisor once monthly to process spiritual activities and growth.
- 4) Acts of Service – Service is at the heart of VCC and students are strongly encouraged to volunteer once a semester. [Click here](#) to find local and global outreach opportunities.
- 5) Leadership Organizations – Students are strongly encouraged to attend the [Reach Leadership Network \(RLN\)](#) monthly training events.
- 6) Mission Trip – Students are strongly encouraged to participate in a mission trip prior to graduation.

The Semester System

Virginia Christian College operates on a semester system. Both the Fall and Spring Semesters are fifteen (15) or sixteen (16) weeks and the Summer Semester is eight (8) weeks. Fall and Spring semesters are

broken into two (2) 8-week terms. The Fall Semester starts on the second or third Monday in August and includes a Fall and Thanksgiving break. The Spring Semester typically begins on the second Monday in January and includes a Spring break and an Easter break. The Summer semester typically begins the first Monday in June.

Credit Hour

A credit hour represents the time a student can expect to be engaged in academic work for each course. Virginia Christian College uses the Carnegie Classification definition of a credit hour for both traditional and distance courses. Each credit hour corresponds to a minimum of 3 hours of student engagement per week for a traditional 15-week course or minimum of 5 hours per week for an 8-week course. Thus, for every, one (1) hour of classroom or direct faculty instruction, students can expect to spend a minimum of two (2) hours of out-of-class work each week of an academic term. This time may be spent on discussions, readings and lectures, study and research, and assignments. The chart below shows how much dedicated time is needed based on the number of credits/courses pursued each term:

Credits to be earned	8-week course Hours per week			15-week course Hours per week		
	Instruction Time	Study Time	Total	Instruction Time	Study Time	Total
1 credit	1.75	3.5	5.25 hours	1	2	3 hours
3 credits (1 course)	5	10	16.75 hours	3	6	9 hours
6 credits (2 courses)	10.5	21	31.5 hours	6	12	18 hours
9 credits (3 courses)	15.75	31.5	47.25 hours	9	24	27 hours
12 credits (4 courses)	21	42	63 hours	14	28	36 hours
15 credits (5 courses)	26.25	52.5	78.75 hours	17.5	35	45 hours

Course Coding

Course Abbreviations

ACCT	Accounting	HIS	Church History
APOL	Apologetics	HS	Human Services
BIB	Bible	HSL	Human Service Leadership
BLD	Business Leadership	HT	Historical Theology
BUS	Business	INT	Integrative Research Project
CAP	Capstone	LD	Leadership
CC	Care and Counseling	MGT	Management
CHAP	Chaplaincy	MKT	Marketing
COA	Coaching	PSY	Psychology
CPE	Clinical Pastoral Education	RW	Research & Writing
DIS	Dissertation	SOC	Sociology
ECON	Economics	SF/SFR	Spiritual Formation/Research
ELEC	Elective	THEO	Theology

Course Number

- Certificate & Bachelor: Courses numbered 100-200 are Lower Division courses, 300- 400 are Upper Division
- Masters: Courses numbered 500 are Lower Division courses, 600-700 are Upper Division
- Doctorate: Courses numbered 700 are Lower Division courses, 800-900 are Upper Division

Course Delivery, Frequency, and Format**Delivery Methods**

All programs are offered in a hybrid model and students, regardless of their base campus, will complete most of their program online with occasional class meetings being held on the Norfolk or Dumfries campus. Two (2) effective online platforms are used to support the distance education process: Populi and Zoom.

- **Populi** is an Academic Management System. This provides the portal to all of our online academic activity. Anyone who is a student at Virginia Christian College will use Populi to access registration, assignments, grades, electronic library resources, financial information, credit/debit card payment options, and other resources not listed here.
- **Zoom** is a video conferencing system that Virginia Christian College uses to support online classes. Professor may also use the system for other purposes, such as hosting a guest speaker or holding online office hours. Students can join the class via webcam or video conferencing camera, or via phone.

Each class has synchronous and asynchronous education availability:

- Asynchronous: Discussion Forums requiring weekly participation via Populi
- Synchronous: Weekly face-to-face class instruction or related activity for at least 1.5 hrs. held via Zoom and/or in-person.
 - Example: for an 8-wk course, there could be 8 virtual sessions & no in-person class meetings; or 5 virtual sessions & 3 in-person class meetings; or vice versa

Expectations:

- Online courses at Virginia Christian College require regular and substantive interaction between students and instructors. This expectation may be fulfilled through participation in scheduled Zoom sessions, timely submission of initial discussion board posts, and engagement through substantive responses to classmates. All discussion board posts must be submitted in accordance with the deadlines established by the instructor.

Frequency and Format

Virginia Christian College largely comprises nontraditional, working students who require a flexible schedule. Classes are offered in three formats: Online, In-person, or a combination of both (i.e., Hybrid). All face-to-face meetings, whether online or in-person, are held in the evenings. The course schedule is based on predicted need, funding, faculty availability, and classroom considerations.

While the timing and frequency for courses are not rigidly fixed, courses are offered with sufficient frequency (including summer terms) that students can complete their program within the stated timeframe if attending full-time. Each course will be selected from one or more of the core competencies each semester and will fulfill the student's requirement for each learning component.

All courses are offered on either an 8-week, 15- week, or 16-week format; 8-week courses are offered each term. Doctoral courses are organized into four phases spanning across 16 weeks (see Doctor of Ministry degree section below).

At times, certificate, bachelor's, and master's courses are held together as "Meets With" courses. Yet, they are considered distinct courses and the only items that are kept in sync are the meeting pattern information (room, time, days, instructor, info, and room characteristics). For example, students who enroll in two different courses may attend the same lecture, but have different discussion sections that focus on different topics or require different assignments. Thus, these courses will have distinct syllabi and course requirements.

Academic Integrity

As a community seeking to live by the truth of Jesus Christ, the College values personal integrity and academic honesty as vital components of a Christian educational experience. As members of this institute, all students, faculty, staff, and administrators are responsible for ensuring that their behavior is consistent with the highest standards of integrity. Academic dishonesty includes, but is not limited to, the following categories: misuse of AI, fabrication (lying), plagiarism, multiple submission of work without faculty permission, obtaining unfair advantage, cheating on tests, obtaining unauthorized access to academic or administrative records or aiding or abetting other students in acts of dishonesty, either by being an accomplice or by failing to report known cases of academic dishonesty.

Artificial Intelligence (AI) Use

Virginia Christian College recognizes that artificial intelligence (AI) tools (e.g., ChatGPT, Microsoft Copilot, Gemini, and similar technologies) can support learning when used responsibly. Students are expected to use AI ethically, honestly, and in accordance with instructor expectations and the College's Academic Integrity Policy.

- **Student Expectations**

Unless otherwise prohibited by the instructor, AI may be used to:

- Brainstorm ideas and organize thoughts.
- Clarify concepts or explain difficult material.
- Improve grammar, spelling, and writing mechanics.
- Create study guides or review materials.

- Students **may not** use AI to:

- Complete assignments, discussion posts, papers, exams, quizzes, or other graded work unless expressly permitted by the instructor.
- Submit AI-generated content as their own original work.
- Fabricate or falsify sources, citations, data, or references.
- Conceal or misrepresent the use of AI.
- Enter confidential, personal, or sensitive information into AI platforms.

- **Instructor Expectations**

Faculty determine whether and how AI may be used in their courses. Students are responsible for following all AI-related instructions provided in the course syllabus or assignment directions. Instructors may prohibit AI use, require disclosure of AI assistance, or request documentation of how AI was used.

Academic Integrity Violations

Students are responsible for all work submitted for academic credit, including any work developed with AI assistance. Violations may result in disciplinary action, including assignment failure, course failure, academic probation, or other sanctions as outlined in the Student Handbook.

- **AI Misuse**—the use of artificial intelligence tools in a manner that violates course requirements, academic integrity standards, or instructor expectations. AI misuse includes, but is not limited to:
 - Submitting AI-generated content as one's own original work.
 - Using AI to complete assignments, discussion posts, papers, exams, quizzes, or other assessments without instructor permission.
 - Failing to disclose AI use when disclosure is required.
 - Using AI to fabricate or falsify sources, citations, data, research findings, or biblical references.
 - Using AI to paraphrase or rewrite another person's work to disguise plagiarism or authorship.
 - Using AI to circumvent learning objectives or demonstrate knowledge the student has not personally acquired.
 - Misrepresenting the extent of AI assistance received on an assignment.
 - Using AI in any manner prohibited by the course syllabus, assignment instructions, or College policy.
- **Fabrication**—to create or make up; to lie or intentionally mislead by errors of omission or commission
- **Plagiarism**—to steal or use another's work and pass it off as one's own work; to use another's production without crediting the source; to commit literary theft; to present as new and original an idea or product derived from an existing source. Although not exhaustive, the following list contains examples of plagiarism:
 - Submitting someone else's work and representing it as your own.
 - Copying words or ideas from someone else without giving credit.
 - Intentionally giving incorrect information about the source of a quotation.
 - Changing words but copying the sentence structure of a source without giving credit.
 - Copying so many words or ideas from a source that it makes up the majority of your work.
 - Splitting up the work on an assignment with another classmate if the assignment is not designated to be a team assignment.
 - Copying a computer file (e.g., a program, document, spreadsheet, presentation, database, utility, or another's work product of any description), and representing it as your own work
- **Cheating**—occurs any time a student uses deception in order to avoid fulfilling the specific requirements of an assignment or course and/or in order to receive a higher grade than he or she might otherwise receive.
 - Multiple submissions without permission of all faculty involved or self-plagiarism—Copying material students have previously produced and submitting it as if it were a new work product without faculty knowledge and permission.
 - Obtaining Unfair Advantage—Obtaining, by any means, an unauthorized advanced copy of a test or assignment before its intended release date and time.
 - Aiding and Abetting—helping another person to plagiarize or cheat; providing answers to assignments to another person.
 - Unauthorized access to academic or administrative records at the College.

Standards of Academic Progress

Students are evaluated at the end of each academic semester and are expected to make consistent progress toward the completion of their program of study. Satisfactory Academic Progress (SAP) is assessed using both qualitative and quantitative measures, including grade-point average, successful course completion, and pace of progression.

To remain in good academic standing, students must maintain a minimum cumulative grade-point average (GPA) of:

- 2.00 (C) for undergraduate students
- 3.00 (B) for graduate students

Students are also expected to remain in good financial standing with the College.

Grading

All grading plans, determined by individual instructors, must:

1. Provide the student with complete evaluation criteria to be used in the course within the first two class sessions. The criteria should be in writing and included in the course syllabus.
2. Establish the percentages that each of the criteria is worth toward the final grade.
3. Announce course attendance requirements. The effect of class attendance on final grades should be specified.
4. Keep the students reasonably current as to his/her standing in class. Instructors should make every effort to return graded papers or examinations promptly.

Virginia Christian College's grading scale is according to the standard college grading system.

Letter	Range	Grade Points
A+	98-100	4.00
A	94-97	3.70
A-	90-93	3.50
B+	88-89	3.30
B	84-87	3.10
B-	80-83	2.90
C+	78-79	2.70
C	74-77	2.50
C-	70-73	2.30
D+	68-69	2.10
D	64-67	1.90
D-	60-63	1.70
F	59 and Below	0.00

Academic Honors

Virginia Christian College recognizes students who demonstrate outstanding academic achievement through graduation honors for degree and certificate programs, as well as semester honors for exceptional academic performance.

1) Graduation Honors

Graduation honors are awarded automatically based on the student's cumulative grade point

average (GPA) upon completion of all graduation requirements and the minimum institutional residency requirement.

- **Degree Programs**

Students who complete a minimum of 36 institutional credit hours at Virginia Christian College are eligible for the following honors:

<i>Honor</i>	<i>Cumulative GPA</i>
<i>Cum Laude</i>	3.50–3.69
<i>Magna Cum Laude</i>	3.70–3.89
<i>Summa Cum Laude</i>	3.90–4.00

- **Certificate Programs**

Students who complete a certificate program consisting of at least 15 institutional credit hours are eligible for the following certificate honors:

<i>Honor</i>	<i>Cumulative GPA</i>
<i>Certificate with Honors</i>	3.50–3.69
<i>Certificate with High Honors</i>	3.70–3.89
<i>Certificate with Highest Honors</i>	3.90–4.00

Graduation honors are recorded on the student's official transcript and diploma, when applicable.

2) Semester Academic Honors

Virginia Christian College recognizes students for exceptional academic achievement each academic term.

- **President's List**

Students are named to the President's List when they:

- Earn a 4.00 semester GPA;
- Complete at least 6 semester credit hours during the term; and
- Have no incomplete grades for the term at the time honors are calculated.

- **Dean's List**

Students are named to the Dean's List when they:

- Earn a semester GPA of 3.50–3.99;
- Complete at least 6 semester credit hours during the term; and
- Have no incomplete grades for the term at the time honors are calculated.

Semester honors are awarded automatically following the conclusion of each academic term and are recorded on the student's academic transcript.

3) Additional Provisions

- Only coursework completed at Virginia Christian College is used in determining eligibility for academic honors.
- Honors are based on the official GPA recorded at the time degrees, certificates, or semester honors are awarded.

- Students who are subject to academic or disciplinary sanctions that affect their academic standing may be deemed ineligible for honors, at the discretion of the College.
- The College reserves the right to correct honors if subsequent grade changes affect eligibility.

Incompletes

Each course syllabus indicates all due dates for required course work. All due dates are final and any change is only at the discretion of the professor. In the case of serious illness, family emergency, or other extenuating circumstances, the professor may grant an extension of no more than six (6) weeks from the end of the term to complete course assignments.

All extension requests must be submitted in writing. A temporary notation of "I" (Incomplete) is entered in the student's academic record until a final grade is determined. Course assignments not completed by the extended deadline will be recorded as a failing grade. An appeal requesting an exception to this policy must be submitted in writing to the Office of Academic Affairs.

Academic Warning

When a student's cumulative GPA falls below the level of 1.9.(D) as an undergraduate student and 2.90 (C) for a graduate student, the student will be placed on academic warning for the following semester. The maximum academic load for students on academic warning is 6 credits.

Continuation of Academic Probation

Students who do not attain a satisfactory cumulative GPA by the end of the semester of academic warning will be placed on probation for the next semester of enrollment. The maximum academic load for students on probation is 6 credits.

Removal from Academic Probation

Students will be removed from academic probation at the end of a semester when the cumulative GPA meets the requirements for good standing.

Grade Appeals

A student must have a 2.00 (C) average or higher to graduate as an undergraduate student and 3.00 (B) average or higher to graduate as a graduate student. After receipt of a grade, a student has the right to dispute any grade or an "I=Incomplete." However, if a student fails to submit the required course work during the grace period, the final grade given is recorded.

The process for students to appeal grades is as follows:

1. The student will request in writing that the faculty member reconsider the grade that was given, then;
2. The student may appeal in writing to the VP of Academics and Student Affairs before the end of the semester following the one in which the grade was assigned.

Students may appeal other academic decisions by following the same procedure.

Academic Program Changes

Students who request a change in degree program, must first complete a Change of Program Form and return it to the Registrar's Office. A student's status will be changed only after the form has been received. In addition to the major, a change in academic advisor may occur as part of the process. Log into Populi for updated degree information. A Change of Program fee may apply to students who are beyond their first semester at Virginia Christian College.

Time Limits to Completion

Virginia Christian College is committed to supporting students in completing their programs within standard timeframes while maintaining academic quality and integrity. Certificates are typically completed within one year, bachelor's degree programs within four years, master's degree programs within two years, and doctoral programs within three to five years.

However, recognizing that many students balance academic, professional, and personal responsibilities, the College allows for extended time to complete degree requirements. All programs must be completed within the following maximum timeframes from the date of matriculation:

- Certificate programs: three (3) years
- Bachelor's degree programs: eight (8) years
- Master's degree programs: five (5) years
- Doctoral degree programs: seven (7) years

Students who do not maintain satisfactory academic progress or who exceed the maximum timeframe may be subject to academic review and potential dismissal. Extensions beyond the maximum timeframe may be granted under extenuating circumstances with approval from the Office of Academic Affairs.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for readmission and will be subject to the requirements of the Catalog in effect at the time of his/her readmission.

Active/Inactive Student

An Active Student is a student who is currently enrolled or who has completed one class in the last two (2) semesters after the last day of the last course the student was enrolled in; or accepted for admission into a program where registration is closed. A student will be marked inactive if there is no enrollment for four (4) consecutive 8-wk terms.

Leave of Absence

It is our desire that any student who enters a program at Virginia Christian College, works toward completing that program without taking prolonged breaks between semesters. However, we recognize that there may be times where students must do so (i.e., in case of prolonged illness, accident, death in family, etc.). In this case, students must complete a Leave of Absence form explaining the reason for the leave. Upon approval, students may be granted a Leave of Absence without academic or financial penalty. Upon the student's return from the leave of absence, the student is permitted to complete the coursework begun prior to the leave of absence. Of note, the leave of absence cannot exceed 180 days in any 12-month period. The student's failure to resume attendance on or before the end of an approved leave of absence, will result in withdrawal from the college; The date that the leave of absence was approved will be noted as the last date of attendance for refund purposes.

Graduation, Conferral, and Commencement

Virginia Christian College confers certificates and degrees at the conclusion of each academic term upon verification by the Office of the Registrar that all academic requirements have been satisfied. Degrees are awarded by the Board of Regents upon recommendation of the faculty to candidates who have successfully completed their program of study. All outstanding academic conditions, including transfer credit evaluations and incomplete grades, must be resolved prior to the start of the student's final semester.

To be eligible for graduation, students must:

- Successfully complete all curriculum requirements
- Meet all program and institutional academic standards
- Complete requirements by published deadlines
- Submit a graduation application during the final semester of their anticipated graduation date; refer tuition & fees page for graduation fee.

The official conferral date is recorded on the student's academic transcript and mailed to the student. The College will release academic records, including diplomas and official or unofficial transcripts, only after all financial obligations have been satisfied.

Commencement exercises are held on a biennial (every two years) basis in May. Participation in commencement is ceremonial and does not substitute for the completion of all academic and financial requirements.

Programs

Virginia Christian College offers distinctive programs for certificate and degree-seeking students across its Schools of Christian Ministries, Business & Leadership, and Human Services. At the core of the College's academic model is the integration of biblical truth with practical application. Students are grounded in Scripture and theological understanding while also developing discipline-specific knowledge in areas. This approach ensures that learning is not only academically rigorous but also personally transformative and relevant to real-world contexts.

School of Christian Ministries

Purpose

The School of Christian Ministries forms and equips spiritually mature, theologically grounded leaders through biblical instruction and practical ministry training, cultivating spiritual leadership and preparing them to serve in the Church, the marketplace, and the broader community, proclaiming the Gospel with clarity and conviction.

Programs

Undergraduate	Graduate
Certificate Certificate in Biblical & Theological Studies (33)	Certificates Graduate Certificate in Ministry (18 credit hours)

credit hours)	
Bachelor's Degrees (120 credit hours) Bachelor of Biblical & Theological Studies (BTS)	Master's Degrees Master of Ministry (M.Min) • General Track (36 credit hours) • Bible Track (42 credit hours) • Care & Counseling Track (42 credit hours) • Leadership Track (42 credit hours) Doctoral Degrees (36 credit hours) Doctor of Ministry (D.Min.) • Leadership & Coaching Track • Spiritual Formation & Social Witness Track

Descriptions

Certificate in Biblical and Theological Studies

Purpose

The Undergraduate Certificate in Biblical and Theological Studies is a 1-year program uniquely designed to give students knowledge of the basic tenets of both biblical and theological principles. This certificate program is to provide a basic course of study that will give students an opportunity to survey the Bible and to lay a rudimentary foundation in Christian doctrine, principles for Christian life and ministry, and a theological worldview. This program also provides a flexible course of study for those individuals who desire to gain a deeper understanding of biblical and theological principles, but not necessarily aspire to obtain a degree. Specifically, this program is for:

- Individuals who desire a short-term program of studies to equip them for effective ministry in the local church or elsewhere and/or vocational endeavors.
- Individuals who wish to begin biblical and theological studies on a trial basis to help them determine if they desire to pursue a degree program. Earned credits can be applied to the undergraduate degree program only.
 - Those who intend to enter a professional ministry are encouraged to apply for admission to the undergraduate or graduate degree program (if eligible).

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Gain basic knowledge of the Bible and skills needed to interpret the Bible in light of its historical-grammatical context.
 - PLO 2: Articulate a basic understanding of Christian thought and a Bible-based theology.
 - PLO 3: Articulate a Christian worldview and a rational and biblical case for and defense of the truth of Christianity.
 - PLO 4: Demonstrate a fundamental ability to formulate and discuss ideas coherently.
 - PLO 5: Explore correlates of human development and functioning through biblical and psychological perspectives.
 - PLO 6: Articulate a biblical philosophy of leadership, self-awareness, and identify effective Christian leadership principles.
 - PLO 7: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcript if applicable

Certificate Requirements

- Complete a minimum of 33 semester credit hours.
- Maintain a 2.0 cumulative grade point average and a passing grade in all required courses
- A minimum of 12 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Core Courses (21)		Electives (12)
Biblical Studies • BIB 112 Old Testament Survey (3) <u>or</u> BIB 113 New Testament Survey (3) Theological Studies • THEO 221 Introduction to Christian Theology (3) Historical Studies • HIS 331 Christianity & Church History I (3) <u>or</u> HIS 332 Christianity & Church History II (3)	Apologetic Studies • APOL 141 The Bible is God's Word (3) Care & Counseling Studies • CC 150 Introduction to Psychology and Counseling (3) Leadership Studies • LD 260 Principles of Effective Leadership (3) Spiritual Formation • SF 271 Spiritual Formation (3)	Any 4 courses offered

Transfer Credits

Students may apply a combined maximum of 21 credit hours toward this program through life experience credit (only 6 credits can contribute to the maximum) and transfer credit. If the limit is reached through one category, additional credits from the other may not be applied; only grades of "C" or better can be applied.

Bachelor of Biblical and Theological Studies w/an Emphasis in Leadership

Purpose

The 4-year Bachelor of Biblical and Theological Studies with an Emphasis in Leadership (B.BTS) program is uniquely designed to give the student a well-rounded understanding of both biblical and theological principles, as well as in leadership principles. This undergraduate program is to provide an in-depth course of study that will give students an opportunity to not only survey the entire Bible, but to lay a sound foundation in Christian doctrine, principles for Christian life, ministry, and leadership, and a theological worldview. The program provides a flexible course of study that offers a wide-range of learning opportunities that will enable students to specifically,

- Pursue academic goals and keep commitments to family, work and church
- Be equipped to serve effectively in ministry or in the marketplace by developing biblical and theological thinking, interpretation and application
- Effectively serve and lead others while having an impact on families, work, and their local church
- Study and grow in ability to interpret and apply God's Word.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies, each student is expected to:
 - PLO 1: Gain basic knowledge of the content of the Bible and demonstrate an ability to study and interpret the Bible in light of its historical-grammatical context.
 - PLO 2: Articulate a basic understanding of Christian thought and a Bible-based theology.
 - PLO 3: Articulate a Christian worldview and a rational and biblical case for and defense of the truth of Christianity.
 - PLO 4: Demonstrate effective oral and written communication skills and an ability to formulate and discuss ideas logically and critically.
 - PLO 5: Demonstrate a holistic understanding of humanity from a biblical, psychological, social, emotional, and behavioral perspective.
 - PLO 6: Articulate a biblical philosophy of leadership and identify and apply effective Christian leadership principles in a variety of contexts.
 - PLO 7: Exhibit knowledge and awareness of diversity around personalities, cultures, and society in leadership.
 - PLO 8: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcripts

Degree Requirements

- Complete a minimum of 120 semester credit hours, including general education, major-specific courses, and electives.
 - 36 general credit hours and 84 credits consisting of bible, theology, ministry, formation, & electives
 - General Education courses are offered through VCC's partner institution, Batten University (formerly Virginia Wesleyan University). These courses are delivered through a shared platform, allowing students to register directly through VCC without a separate application or enrollment process. All approved coursework fulfills general education requirements and is applied toward degree completion at VCC.
- A 2.0 cumulative grade point average and a passing grade in all required courses.
- A minimum of 36 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Core Courses (75)		General Education (36)
Biblical Studies • BIB 112 Old Testament Survey (3) • BIB 113 New Testament Survey (3) • BIB 310 Introduction to Biblical Language (3) • BIB 413 Biblical Interpretation (3)	Care & Counseling Studies • CC 150 Introduction to Psychology and Counseling (3) • CC 252 Biblical Counseling Foundations (3) • CC 354 Understanding Mental Illness: Clinical & Biblical Perspectives (3)	• English Composition (6) • Behavioral/Social Sciences (6) • History (6) • Natural Sciences or Math (6) • Humanities (9) (such disciplines as art, music, literature, foreign language, philosophy, religion, or writing), • Speech/Oral
Theological Studies		

• THEO 221 Introduction to Christian Theology (3) • THEO 322 The Doctrine and Attributes of God (3) • THEO 421 The Doctrine of Salvation (3) • THEO 424 Apocalyptic Studies (3) Historical Studies • HIS 331 Christianity & Church History I (3) • HIS 332 Christianity & Church History II (3) Apologetic Studies • APOL 141 The Bible is God's Word (3) • APOL 241 A Reasonable Faith: The Apologetics of Jesus (3) • APOL 440 Biblical Archaeology (3) • APOL 443 Evangelism (3)	Leadership Studies • LD260 Principles of Effective Leadership (3) • LD 262 You and Your Personality (3) • LD 364 Paradigms of Servant Leadership (3) • LD 460 Leadership and Management Principles (3) • LD 463 Financial Stewardship (3) • LD 468 The Leader's Journey (3) Spiritual Formation • SF 271 Spiritual Formation (3) Capstone • CAP 480 Capstone Seminar (3)	Communication (3)
		Electives (9)
		Any 3 courses offered

Transfer Credits

Students may apply a combined maximum of 84 credit hours toward this program through life experience credit (only 24 credits can contribute to the maximum) and transfer credit. If the limit is reached through one category, additional credits from the other may not be applied; only grades of "C" or better can be applied.

Graduate Certificate in Ministry

Purpose

The Graduate Certificate in Ministry program is a 1-year program that offers a holistic and advanced understanding of biblical concepts, principles, history, and methods of the theological disciplines for use in a variety of ministries and/or vocations. This certificate program helps prepare individuals for a career in church ministry and/or in the marketplace. This program is also designed to accommodate the working student and provides a flexible course of study for those individuals who desire to gain a deeper understanding of biblical and theological principles, but not necessarily aspire to obtain a degree program. Specifically, this program is for:

- Individuals who desire a short-term program of studies to equip them for effective ministry in the local church or elsewhere and/or vocational endeavors.
- Individuals who wish to begin ministry studies on a trial basis to help them determine if they desire to pursue a degree program. Earned credits can be applied to the graduate degree program.
- Those who intend to enter a professional ministry are encouraged to apply for admission to the graduate degree program (if eligible).

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Demonstrate an advanced ability to interpret the Bible.
 - PLO 2: Integrate biblical, historical, and theological perspectives into an effective strategy for responding to challenges in church and marketplace.
 - PLO3: Explore correlates of human development and functioning through biblical and psychological perspectives.
 - PLO 4: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
 - PLO 5: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
 - PLO 6: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
 - PLO 7: Demonstrate Christian leadership skills which integrate faith and practice
 - PLO 8: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.

Admission Requirements

- Must possess a Bachelor's Degree in any field
- Complete application, including
 - Official Transcripts
 - Essay addressing reason for applying for admissions, ministry and/or leadership experience, and future goals
 - One (1) Reference Letter from your Pastor or spiritual leader

Certificate Requirements

- Complete a minimum of 18 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 9 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Hermeneutic Core Courses (9)	Ministry Core Courses (9)
Biblical Studies • BIB 511 Reading and Interpreting the Old Testament (3) or BIB 512 Reading and Interpreting the New Testament (3) Theological Studies • THEO 621 Systematic Theology (3) or HT 531 Historical Theology I (3) or HT 532 Historical Theology II (3) Historical Studies • HIS 331 Christianity & Church History I (3) or HIS 332 Christianity & Church History II (3)	Apologetic Studies • APOL 541 Christian Apologetics and Evangelism (3) Care & Counseling Studies • CC 551 Counseling & Christian Thought (3) Leadership Studies • LD 561 Leadership in the 21st Century (3)

Spiritual Formation

- SF 571 Spiritual Formation (3)

Transfer Credits

Students may apply a combined maximum of 9 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of "B" or better can be applied.

Master of Ministry Degree**General Track****Purpose**

The Master of Ministry (M.Min) degree program is a 2-year program that offers a holistic and advanced understanding of biblical concepts, principles, history, and methods of the theological disciplines for use in a variety of ministries and/or vocations. This program prepares individuals for a career in church ministry and/or in the marketplace.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Demonstrate an advanced ability to interpret the Bible.
 - PLO 2: Integrate biblical, historical, and theological perspectives into an effective strategy for responding to challenges in church and marketplace.
 - PLO3: Demonstrate an advanced holistic understanding of humanity (spiritual, psychological, social, emotional, and behavioral), interpersonal dynamics, and family systems.
 - PLO 4: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
 - PLO 5: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
 - PLO 6: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
 - PLO 7: Demonstrate Christian leadership skills which integrate faith and practice
 - PLO 8: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.
 - PLO 9: Design and implement a well- researched ministry program and intervention and communicate its results and insights for the benefit of others.

Admission Requirements

- Must possess a Bachelor's Degree in any field
- Complete application, including
 - Official Transcripts
 - Essay addressing reason for applying for admissions, ministry and/or leadership experience, and future goals
 - One (1) Reference Letter from your Pastor or spiritual leader

Certificate Requirements

- Complete a minimum of 36 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 27 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Hermeneutic Core Courses (18)	Ministry Core Courses (15)	Capstone (3)
Biblical Studies • BIB 511 Reading and Interpreting the Old Testament (3) • BIB 512 Reading and Interpreting the New Testament (3) Historical Theology Studies • HT 531 Historical Theology I (3) • HT 532 Historical Theology II (3) Spiritual Formation • SF 571 Spiritual Formation (3) Theological Studies • THEO 621 Systematic Theology (3)	Apologetic Studies • APOL 541 Christian Apologetics and Evangelism (3) Care & Counseling Studies • CC 551 Counseling & Christian Thought (3) • CC 653 Marriage and Family Leadership Studies • LD 561 Leadership in the 21st Century (3) • LD 660 Personal and Social Ethics in Christian Leadership	• INT 780 Integrative Research Project (3)

Transfer Credits

Students may apply a combined maximum of 15 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of "B" or better can be applied.

Bible Track

Purpose

The Master of Ministry (M.Min) Degree with a Concentration in Biblical Studies is a 2 & 1/2-year program enabling students to develop their knowledge and understanding of the Bible, develop their ability to apply the Bible to life, and develop their ministerial identity and skills. This program prepares individuals for a career in church ministry and/or in the marketplace.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Demonstrate an advanced ability to interpret the Bible.
 - PLO 2: Integrate biblical, historical, and theological perspectives into an effective strategy for responding to challenges in church and marketplace.
 - PLO 3: Demonstrate an ability to use appropriate hermeneutical methods in the interpretation of scripture.

- PLO 4: Employ the necessary research tools, skills, and various methods for interpreting the Bible and applying its message.
- PLO 5: Demonstrate a knowledge of the literary genres of the Bible and the rules for their interpretation in the church or marketplace.
- PLO 6: Identify key scriptural themes and emphases of the books of the Bible, their historical background, and their application to contemporary contexts.
- PLO 7: Demonstrate an advanced holistic understanding of humanity (spiritual, psychological, social, emotional, and behavioral), interpersonal dynamics, and family systems.
- PLO 8: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
- PLO 9: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
- PLO 10: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
- PLO 11: Demonstrate Christian leadership skills which integrate faith and practice.
- PLO 12: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.
- PLO 13: Design and implement a well- researched ministry program and intervention and communicate its results and insights for the benefit of others.

Admission Requirements

- Must possess a Bachelor's Degree in any field
- Complete application, including
 - Official Transcripts
 - Essay addressing reason for applying for admissions, ministry and/or leadership experience, and future goals
 - One (1) Reference Letter from your Pastor or spiritual leader

Certificate Requirements

- Complete a minimum of 42 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 24 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Bible/Theology/Formation Core Courses (18)	Ministry Core Courses (9)	Concentration Courses (12)
Biblical Studies • BIB 511 Reading and Interpreting the Old Testament (3) • BIB 512 Reading and Interpreting the New Testament (3) Historical Theology Studies • HT 531 Historical Theology I (3) • HT 532 Historical Theology II (3)	Apologetic Studies • APOL 541 Christian Apologetics and Evangelism (3) Care & Counseling Studies • CC 551 Counseling & Christian Thought (3) Leadership Studies • LD 561 Leadership in the 21st Century (3)	• BIB 611 The Prophetic Imagination in Scripture (3) • BIB 615 Biblical Narratives and Characters (3) • BIB 617 Kingdom Teaching: Parables, The Sermon on the Mount, and The Revelation (3) • BIB 619 Spirit Empowerment in Luke-Acts (3)

Spiritual Formation - SF 571 Spiritual Formation (3) Theological Studies - THEO 621 Systematic Theology (3)		Capstone (3) INT 780 Integrative Research Project (3)
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Transfer Credits

Students may apply a combined maximum of 18 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of “B” or better can be applied.

Leadership Track

Purpose

Master of Ministry (M.Min) with a Concentration in Leadership is a 2 & 1/2-year program that provides a comprehensive analysis of leadership principles and theory. Students will assess and develop their own leadership skills and learn to recognize the elements of successful leadership from both a modern and historical perspective.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Demonstrate an advanced ability to interpret the Bible
 - PLO 2: Integrate biblical, historical, and theological perspectives into an effective strategy for responding to challenges in church and marketplace.
 - PLO 3: Demonstrate a holistic understanding of humanity from a biblical, psychological, social, emotional, and behavioral perspective.
 - PLO 4: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
 - PLO 5: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
 - PLO 6: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
 - PLO 7: Demonstrate Christian leadership skills which integrate faith and practice.
 - PLO 8: Communicate effectively and sensitively with persons of diverse cultural, ethnic, religious, racial, and social backgrounds
 - PLO 9: Demonstrate collaborative and participatory group leadership and decision-making skills Articulate a personal call for their anticipated leadership ministry and context
 - PLO 10: Identify different models of formational leadership and care for churches, communities, and organizations
 - PLO 11: Design a strategy for developing the capacities of others for personal well-being and effective vocation
 - PLO 12: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.
 - PLO 13: Design and implement a well-researched ministry program and intervention and communicate its results and insights for the benefit of others.

Admission Requirements

- Must possess a Bachelor's Degree in any field
- Complete application, including
 - Official Transcripts
 - Essay addressing reason for applying for admissions, ministry and/or leadership experience, and future goals
 - One (1) Reference Letter from your Pastor or spiritual leader

Certificate Requirements

- Complete a minimum of 36 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 27 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Hermeneutic Core Courses (18)	Ministry Core Courses (9)	Concentration Courses (12)
Biblical Studies • BIB 511 Reading and Interpreting the Old Testament (3) • BIB 512 Reading and Interpreting the New Testament (3) Historical Theology Studies • HT 531 Historical Theology I (3) • HT 532 Historical Theology II (3) Spiritual Formation • SF 571 Spiritual Formation (3) Theological Studies • THEO 621 Systematic Theology (3)	Apologetic Studies • APOL 541 Christian Apologetics and Evangelism (3) Care & Counseling Studies • CC 551 Counseling & Christian Thought (3) Leadership Studies • LD 561 Leadership in the 21st Century (3)	• LD 660 Personal and Social Ethics in Christian Leadership • LD 662 Communicating as a Leader • LD 665 The Art of Ministry • LD 667 Formational Leadership and Pastoral Care
		Capstone (3)
		• INT 780 Integrative Research Project (3)

Transfer Credits

Students may apply a combined maximum of 15 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of "B" or better can be applied.

Care & Counseling Track

Purpose

The Master of Ministry (M.Min) Degree with a Concentration in Care and Counseling is a 2 1/2- year program offers specialized training to prepare students for the ministry of lay counseling. The degree offers a firm foundation of theoretical and practical preparation for counseling itself, with a strategic array of classes in the most pressing issues of biblical church- based counseling.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:

- PLO 1: Demonstrate an advanced ability to interpret the Bible.
- PLO 2: Integrate biblical, historical, and theological perspectives into an effective strategy for responding to challenges in church and marketplace.
- PLO3: Demonstrate a holistic understanding of humanity from a biblical, psychological, social, emotional, and behavioral perspective.
- PLO 4: Demonstrate an understanding of mental illness and addictions from a biological, environmental, and biblical perspective.
- PLO 5: Demonstrate a fundamental knowledge of group dynamics and conflict mediation skills. PLO 6: Design a strategy for employing empathic supportive care to persons through an integration of biblical and psychological constructs.
- PLO 7: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
- PLO 8: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
- PLO 9: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
- PLO 10: Demonstrate Christian leadership skills which integrate faith and practice
- PLO 11: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.
- PLO 12: Design and implement a well- researched ministry program and intervention and communicate its results and insights for the benefit of others.

Admission Requirements

- Must possess a Bachelor's Degree in any field
- Complete application, including
 - Official Transcripts
 - Essay addressing reason for applying for admissions, ministry and/or leadership experience, and future goals
 - One (1) Reference Letter from your Pastor or spiritual leader

Certificate Requirements

- Complete a minimum of 36 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 27 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Hermeneutic Core Courses (18)	Ministry Core Courses (9)	Concentration Courses (12)
Biblical Studies • BIB 511 Reading and Interpreting the Old Testament (3) • BIB 512 Reading and Interpreting the New Testament (3) Historical Theology Studies • HT 531 Historical Theology I (3) • HT 532 Historical Theology II (3)	Apologetic Studies • APOL 541 Christian Apologetics and Evangelism (3) Care & Counseling Studies • CC 551 Counseling & Christian Thought (3) Leadership Studies	• CC 653 Marriage and Family • CC 655 Addictions: Etiology, Impact, and Interventions • CC 657 Group Dynamics and Conflict Mediation • CC 659 Church & Community Mental Health Strategies

Spiritual Formation - SF 571 Spiritual Formation (3) Theological Studies - THEO 621 Systematic Theology (3)	LD 561 Leadership in the 21st Century (3)	
		Capstone (3) INT 780 Integrative Research Project (3)

Transfer Credits

Students may apply a combined maximum of 15 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of "B" or better can be applied.

Doctor of Ministry Degree

Leadership & Coaching Concentration

Purpose

The Doctor of Ministry (D.Min) Degree with a Leadership & Coaching Focus is a 3-year program that provides an opportunity for experienced leaders to reflect biblically, historically, theologically, and theoretically on their leadership practice in the 21st century. Grounded in Christian principles and application, students will develop effective leadership and coaching skills that enable them to apply faithful, effective, and strategic responses to the spiritual, ethical, and formational challenges confronting Christian communities, while mentoring and guiding others in their personal and professional growth journeys.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Integrate advanced and contextually relevant biblical and theological knowledge into one's ministry and/or vocation.
 - PLO 2: Present biblically-faithful and historically-informed perspectives on contemporary faith, science, ethics, social- cultural issues, and church-state relations.
 - PLO 3: Formulate and lead ministry plans to address the world mental health crisis through an integration of theology, spirituality, and psychology.
 - PLO 4: Analyze seminal texts and formulate and discuss ideas and conclusions logically, critically, and at an advanced level in oral, written, and media formats.
 - PLO 5: Demonstrate ministry practice and program development/implementation skills conducive to the integration of spiritual renewal and redemptive human flourishing for all persons.
 - PLO 6: Demonstrate Christian leadership skills which integrate faith and integrity and creatively respond to local and global challenges and opportunities in church, community, and marketplace.
 - PLO 7: Implement a spiritual development and formation plan that integrates self-knowledge, ministry gifts, and contextual support resources for ministry and vocational excellence.
 - PLO 8: Design and implement a well- researched ministry program and intervention and communicate its results and insights for the benefit of others.
 - PLO 9: Design a personal model of strategic organizational leadership practices for contemporary churches and/or organizations.
 - PLO 10: Implement a personal strategy for forming and expressing pastoral care to others

in collaboration with leaders and believers.

- PLO11: Develop a plan for managing change and mediating conflict as an organizational leader or administrator.

Admission Requirements

- Possess a graduate degree in a theological or another field of study (Master's Degree Equivalency Plan available for non- theological graduate degrees) and demonstration of mastery of the core competencies of Virginia Christian College's Master of Ministry degree
- Complete application, including
 - Official Transcripts
 - Essay addressing (1) reasons for applying for the DMIN program; (2) description of ministry or leadership experience; and (3) future vocational and/or ministerial goals
 - Two (2) letters of recommendation: (1) Pastoral reference; and (1) Professional colleague or acquaintance

Certificate Requirements

- Complete a minimum of 36 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 21 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Core Courses (12)	Concentration Core Courses (12)	Spiritual Formation & Research (12)
Biblical Studies • BIB 712 Foundations: Scripture, Authority, and Hermeneutics History/Theology Studies • HT 721 Modern Christianity: Renewal, Reformation, and Resurgence Apologetic Studies • APOL 840 "Glocal" Christianity: Science, Faith, and Culture in Mission Care & Counseling Studies • CC 755 Mental Health and Crisis Intervention	Leadership Studies • LD 763 Leading in Context: Ethics in Personal, Social, Political, and Media (3) • LD 865 Pastoral Care and Strategic Leadership (3) • LD 866 Coaching and Mentoring (3) • LD 960 Leadership: Special Topics/Experiences (3) <i>* Students may also select an Alternate Focus to replace the last three LD courses, but must be approved by the program director.</i>	• SFR 770 Doctoral Research: Theological Thinking and Research (2) • SFR 771 Orientation: Assessment, Research, and Project Leadership (3) • SFR 772-775 Spiritual Formation and Research (4) • SFR 870 Dissertation Submission and Defense (3) <i>*Students who do not complete their dissertation during the SFR courses, will automatically be enrolled in DIS 970 (1) each term until they have successfully defended their work.</i>

Transfer Credits

Students who currently possess a doctoral degree in a religious field, a maximum of 15 doctoral-level hours may be transferred to Virginia Christian College; unaccredited degrees and courses from reputable institutions may be accepted, but is at the discretion of the college; Life Experience cannot be applied. Only grades of "B" or better can be applied.

Spiritual Formation & Social Witness Concentration

Purpose

The Doctor of Ministry (D.Min) with a Spiritual Formation & Social Witness Focus is a 3-year program that empowers students to expand their readiness in addressing formational needs and social witness challenges across diverse contexts, enabling them to effectively lead spiritual development ministries in churches and organizations. This program uniquely intertwines the emphasis on spiritual formation with a commitment to social witness, ensuring that graduates lead ministries from a holistic Evangelical perspective, actively engaging with both internal spiritual growth and outward- focused social justice initiatives.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Integrate advanced and contextually relevant biblical and theological knowledge into one's ministry and/or vocation.
 - PLO 2: Present biblically-faithful and historically-informed perspectives on contemporary faith, science, ethics, social- cultural issues, and church-state relations.
 - PLO 3: Formulate and lead ministry plans to address the world mental health crisis through an integration of theology, spirituality, and psychology.
 - PLO 4: Analyze seminal texts and formulate and discuss ideas and conclusions logically, critically, and at an advanced level in oral, written, and media formats.
 - PLO 5: Demonstrate ministry practice and program development/implementation skills conducive to the integration of spiritual renewal and redemptive human flourishing for all persons.
 - PLO 6: Demonstrate Christian leadership skills which integrate faith and integrity and creatively respond to local and global challenges and opportunities in church, community, and marketplace.
 - PLO 7: Implement a spiritual development and formation plan that integrates self-knowledge, ministry gifts, and contextual support resources for ministry and vocational excellence.
 - PLO 8: Design and implement a well- researched ministry program and intervention and communicate its results and insights for the benefit of others.
 - PLO 9: Design a spiritual formation/discipleship curriculum plan which integrates theological, educational, psychological, and contextual considerations.
 - PLO10: Develop a contextually shaped and biblically-theologically grounded strategy and program for effective social witness for contemporary churches and/or organizations.
 - PLO11: Demonstrate the ability to address spiritual formation/social witness issues and concerns creatively and effectively.

Admission Requirements

- Possess a graduate degree in a theological or another field of study (Master's Degree Equivalency Plan available for non- theological graduate degrees) and demonstration of mastery of the core competencies of Virginia Christian College's Master of Ministry degree
- Complete application, including
 - Official Transcripts
 - Essay addressing (1) reasons for applying for the DMIN program; (2) description of ministry or leadership experience; and (3) future vocational and/or ministerial goals
 - Two (2) letters of recommendation: (1) Pastoral reference; and (1) Professional colleague or acquaintance

Certificate Requirements

- Complete a minimum of 36 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.
- At least 21 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Core Courses (12)	Concentration Core Courses (12)	Spiritual Formation & Research (12)
Biblical Studies • BIB 712 Foundations: Scripture, Authority, and Hermeneutics History/Theology Studies • HT 721 Modern Christianity: Renewal, Reformation, and Resurgence Apologetic Studies • APOL 840 "Glocal" Christianity: Science, Faith, and Culture in Mission Care & Counseling Studies • CC 755 Mental Health and Crisis Intervention	Leadership Studies • LD 763 Leading in Context: Ethics in Personal, Social, Political, and Media (3) Spiritual Formation Studies • SF 870 Models and Methods of Spiritual Formation (3) • SF 871 Curriculum Development and Programming (3) • SF 970 Leadership: Special Topics/Experiences (3) <i>* Students may also select an Alternate Focus to replace the last three LD courses, but must be approved by the program director.</i>	• SFR 770 Doctoral Research: Theological Thinking and Research (2) • SFR 771 Orientation: Assessment, Research, and Project Leadership (3) • SFR 772-775 Spiritual Formation and Research (4) • SFR 870 Dissertation Submission and Defense (3) *Students who do not complete their dissertation during the SFR courses, will automatically be enrolled in DIS 970 (1) each semester until they have successfully defended their work.

Transfer Credits

Students who currently possess a doctoral degree in a religious field, a maximum of 15 doctoral-level hours may be transferred to Virginia Christian College; unaccredited degrees and courses from reputable institutions may be accepted, but is at the discretion of the college; Life Experience cannot be applied. Only grades of "B" or better can be applied.

School of Business & Leadership

Purpose

The School of Business and Leadership forms and equips Kingdom-minded leaders through biblically integrated business and leadership education, preparing them to lead with integrity, purpose, and strategic vision in the marketplace and nonprofit sectors.

Programs

Undergraduate

Certificate

Certificate in Coaching (21 credit hours)

Certificate in Business & Entrepreneurship (18 credit hours)

Bachelor's Degrees (120 credit hours)

Bachelor of Arts in Business Leadership (B.A.)

Descriptions**Certificate in Coaching****Purpose**

The Certificate in Coaching program prepares students to serve as effective life, leadership, or business coaches through biblically grounded, professionally informed training. Through partnership with Dream Releaser Coaching, students will be equipped with core coaching strategies, leadership insight, and ethical standards, while also receiving the foundational tools needed to pursue global certification, such as those offered through the International Coaching Federation (ICF). This program combines spiritual formation, essential skills, and real-world application that empower coaches to lead transformative coaching practices with clarity, integrity, and purpose.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Demonstrate foundational knowledge of coaching competencies through core skills in communication, active listening, and client-centered goal setting.
 - PLO 2: Integrate biblical principles, leadership models, and ethical standards into client conceptualization and the development of coaching strategies, while adhering to professional standards and ICF-aligned competencies.
 - PLO3: Apply coaching techniques effectively in diverse contexts while modeling spiritual maturity & emotional intelligence by communicating effectively, empathetically, and genuinely in individual and group coaching sessions.
 - PLO 4: Demonstrate an advanced level of effective oral and written communication skills and to formulate and discuss ideas logically and critically.
 - PLO 5: Analyze seminal texts, discerning and effectively communicating the importance and quality of the arguments therein in light of related literary, historical, cultural, ecclesial, and global contexts.
 - PLO 6: Demonstrate an ability to integrate and defend Biblical truth through correlates of theology, while critically evaluating the range of alternate views and perspectives.
 - PLO 7: Demonstrate Christian leadership skills which integrate faith and practice
 - PLO 8: Develop and implement a personal plan of spiritual formation involving the practice of spiritual disciplines.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcript if applicable

Certificate Requirements

- Complete a minimum of 21 semester credit hours
- A 3.0 cumulative grade point average and a passing grade in all required courses.

- At least 12 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Core Courses (21)
• COA 101: Coaching Essentials (3) • COA 102: Whole Life Coaching (3) • COA 203: Essentials of Practical Leadership (3) • COA 204: The Business of Coaching (3) • COA 205: Coaching the Coach (3) • COA 306: International Coaching Federation Core Competencies (3) • COA 307: Team, Group, Executive Coaching (3)

Transfer Credits

Students may apply a maximum of 9 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of “C” or better can be applied.

Certificate in Business & Entrepreneurship

Purpose

The Certificate in Business & Entrepreneurship program equips learners with essential business principles, entrepreneurial thinking, and practical skills to launch, manage, or grow a business or organization. Rooted in ethical leadership and strategic insight, the program is ideal for those seeking to build ventures with purpose and impact.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Articulate a biblical philosophy of leadership and identify and apply effective Christian leadership principles in a variety of contexts.
 - PLO 2: Apply strategic business concepts to real-world organizational challenges using critical thinking, ethical reasoning, and data-informed decision-making.
 - PLO3: Think critically, solve problems creatively, and communicate effectively across diverse contexts while demonstrating appreciation for cultural diversity, responsible civic and social engagement, and a commitment to lifelong learning and personal growth.
 - PLO 4: Exhibit personal, emotional, and spiritual maturity through disciplined habits, reflective practice, and a commitment to lifelong learning and discipleship.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcript if applicable

Certificate Requirements

- Complete a minimum of 18 semester credit hours.
- Maintain a 2.0 cumulative grade point average and a passing grade in all required courses

- A minimum of 9 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions:

Core Courses (18)
• ACCT 230 Business Accounting and Analysis (3) • BUS 110 Business, Ethics, and Christian Leadership (3) • BUS 211 Business Communication Strategies (3) • MGT 141 Principles of Business Management (3) • MKT 350 Entrepreneurship, Branding, & Marketing (3) • SF 271 Spiritual Formation (3)

Transfer Credits

Students may apply a maximum of 9 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of “C” or better can be applied.

Bachelor of Arts in Business Leadership

Purpose

The Bachelor of Arts in Business Leadership program prepares students to lead with integrity, purpose, and biblical conviction in business, nonprofit, ministry, and cross-cultural settings. Rooted in a Christian worldview, the program integrates strategic business training with theological depth, spiritual formation, and leadership development. Graduates will be equipped to solve complex problems, lead diverse teams, communicate effectively, and serve others through ethical decision-making and Christ-centered influence.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies, each student is expected to:
 - PLO 1: Articulate a biblical philosophy of leadership and identify and apply effective Christian leadership principles in a variety of contexts.
 - PLO 2: Apply strategic business concepts to real-world organizational challenges using critical thinking, ethical reasoning, and data-informed decision-making.
 - PLO 3: Think critically, solve problems creatively, and communicate effectively across diverse contexts while demonstrating appreciation for cultural diversity, responsible civic and social engagement, and a commitment to lifelong learning and personal growth.
 - PLO 4: Exhibit knowledge and awareness of diversity around personalities, cultures, and society in leadership.
 - PLO 5: Interpret, defend, and apply Scripture accurately to inform leadership philosophy, workplace ethics, and vocational calling, reflecting a biblical worldview.
 - PLO 6: Analyze global and organizational trends through interdisciplinary lenses (business, theology, psychology) to anticipate change and implement sustainable strategies.
 - PLO 7: Exhibit personal, emotional, and spiritual maturity through disciplined habits, reflective practice, and a commitment to lifelong learning and discipleship.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcripts

Degree Requirements

- Complete a minimum of 120 semester credit hours, including general education, major-specific courses, and electives.
 - 36 general credit hours and 84 credits consisting of business, leadership, bible, theology, ministry, formation, & electives
 - General Education courses are offered through VCC's partner institution, Batten University (formerly Virginia Wesleyan University). These courses are delivered through a shared platform, allowing students to register directly through VCC without a separate application or enrollment process. All approved coursework fulfills general education requirements and is applied toward degree completion at VCC.
- A 2.0 cumulative grade point average and a passing grade in all required courses.
- At least 36 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions):

Business Leadership Core (48)	General Education (36)
• ACCT 230 Business Accounting and Analysis (3) • BLD 121 Global Leadership Perspectives (3) • BLD 222 Change Management and Leading Through Transitions (3) • BLD 323 Cross-Cultural Business Leadership (3) • BUS 110 Business, Ethics, and Christian Leadership (3) • BUS 210 Business Law and Policy (3) • BUS 211 Business Communication Strategies (3) • BUS 414 Strategic Thinking and Decision Making (3) • CC 150 Introduction to Psychology and Counseling (3) • ECO 260 Principles of Economics (3) • LD 262 You and Your Personality (3) • LD 364 Paradigms of Servant Leadership • LD 468 The Leader's Journey (3) • MGT 141 Principles of Business Management (3) • MGT 342 Organizational Behavior and Dynamics (3) • MKT 350 Entrepreneurship, Branding, & Marketing (3) Capstone • CAP 480 Capstone Seminar (3)	• English Composition (6) • Behavioral/Social Sciences (6) • History (6) • Natural Sciences or Math (6) • Humanities (9) (such disciplines as art, music, literature, foreign language, philosophy, religion, or writing), • Speech/Oral Communication (3)
	Bible/Theology (15)
	1 course offered in: • APOL Course (3) • BIB Course (3) • HIS Course (3) • SF Course (3) • THEO Course (3)
	Electives (18)

Transfer Credits

Students may apply a combined maximum of 84 credit hours toward this program through life experience credit (only 24 credits can contribute to the maximum) and transfer credit. If the limit is reached through one category, additional credits from the other may not be applied; only grades of "C" or better can be applied.

School of Human Services

Purpose

The School of Human Services forms and equips compassionate professionals through comprehensive training in theory, helping practices, and spiritual care, preparing them to support individuals, families, and communities with skill, integrity, and Christian compassion.

Programs

Undergraduate
Certificate Certificate in Care & Counseling (21 credit hours)
Bachelor's Degrees (120 credit hours) Bachelor of Arts in Human Services (B.A.)

Descriptions

Certificate in Care & Counseling

Purpose

The Certificate in Care & Counseling program equips students with both biblical/theological foundations of care and practical counseling and human services skills. Designed as a bridge between ministry and community service, the program prepares students to provide holistic care in diverse contexts, including churches, nonprofit organizations, community agencies, and outreach settings.

NOTE: This program is not designed to meet the educational requirements for state licensure or certification in professions such as counseling, psychology, social work, or marriage and family therapy. Licensure requirements vary by state and may include additional education, examinations, supervised experience, and background checks. Students are responsible for determining the requirements of the state in which they intend to seek licensure. Virginia Christian College does not guarantee eligibility for licensure or certification, and requirements are subject to change.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies of Virginia Christian College, each student is expected to:
 - PLO 1: Articulate a biblical philosophy of leadership and identify and apply effective Christian leadership principles in a variety of contexts.
 - PLO 2: Demonstrate a holistic understanding of humanity from a biblical, psychological, social, emotional, and behavioral perspective.
 - PLO 3: Develop culturally responsive interventions to support individuals, families, and communities.
 - PLO 4: Exhibit personal, emotional, and spiritual maturity through disciplined habits, reflective practice, and a commitment to lifelong learning and discipleship.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcript if applicable

Certificate Requirements

- Complete a minimum of 21 semester credit hours.
- Maintain a 2.0 cumulative grade point average and a passing grade in all required courses
- A minimum of 12 semester credit hours must be earned at Virginia Christian College.
- Meet course requirements in the following areas; courses are offered on a variable schedule (see pg. 40 for course descriptions:

Core Courses (21)
• CC 150 Introduction to Psychology and Counseling (3) • CC 252 Biblical Counseling Foundations (3) • CC 354 Understanding Mental Illness: Clinical & Biblical Perspectives (3) • LD 363 Paradigms of Servant Leadership (3) • PSY 212 Group and Family Dynamics (3) • PSY 213 Crisis, Trauma, & Preventive Services (3) • SF 271 Spiritual Formation (3)

Transfer Credits

Students may apply a maximum of 9 credit hours toward this program through transfer credit only, as Life Experience cannot be applied. Only grades of "B" or better can be applied.

Bachelor of Arts in Human Services

Purpose

The Bachelor of Arts in Human Services program equips students to serve and lead with compassion, integrity, and effectiveness in diverse human services settings. Rooted in biblical truth and practical application, the program prepares students to address individual, family, and community needs by integrating spiritual formation, ethical reasoning, and leadership skills essential for impactful service in both faith-based and secular environments.

NOTE: This program is not designed to meet the educational requirements for state licensure or certification in professions such as counseling, psychology, social work, or marriage and family therapy. Licensure requirements vary by state and may include additional education, examinations, supervised experience, and background checks. Students are responsible for determining the requirements of the state in which they intend to seek licensure. Virginia Christian College does not guarantee eligibility for licensure or certification, and requirements are subject to change.

Program Learning Outcomes

- Through the infusion of the 7 Core Competencies, each student is expected to:
 - PLO 1: Articulate a biblical philosophy of leadership and identify and apply effective Christian leadership principles in a variety of contexts.
 - PLO 2: Demonstrate a holistic understanding of humanity from a biblical, psychological,

social, emotional, and behavioral perspective.

- PLO 3: Think critically, solve problems creatively, and communicate effectively across diverse contexts while demonstrating appreciation for cultural diversity, responsible civic and social engagement, and a commitment to lifelong learning and personal growth.
- PLO 4: Develop culturally responsive interventions to support individuals, families, and communities.
- PLO 5: Interpret, defend, and apply Scripture accurately to inform leadership philosophy, workplace ethics, and vocational calling, reflecting a biblical work view.
- PLO 6: Employ strategic, ethical, leadership, and organizational principles to plan, manage, and evaluate service programs.
- PLO 7: Exhibit personal, emotional, and spiritual maturity through disciplined habits, reflective practice and a commitment to lifelong learning and discipleship.

Admission Requirements

- Must possess a High School Diploma or its equivalent
- Complete application, including official transcripts

Degree Requirements

- Complete a minimum of 120 semester credit hours, including general education, major-specific courses, and electives.
 - 36 general credit hours and 84 credits consisting of business, leadership, bible, theology, ministry, formation, & electives
 - General Education courses are offered through VCC's partner institution, Batten University (formerly Virginia Wesleyan University). These courses are delivered through a shared platform, allowing students to register directly through VCC without a separate application or enrollment process. All approved coursework fulfills general education requirements and is applied toward degree completion at VCC.
- A 2.0 cumulative grade point average and a passing grade in all required courses.
- At least 36 semester credit hours must be earned at Virginia Christian College.
- Complete 180 supervised volunteer hours (see Field Experience description below)
- Meet course requirements in the following areas; course are offered on a variable schedule (see pg. 40 for course descriptions:

Human Services Core (51)	General Education (36)
• CC 150 Introduction to Psychology and Counseling • CC 252 Biblical Counseling Foundations • CC 354 Understanding Mental Illness: Clinical & Biblical Perspectives • HLD 461 Ethics, Law & Leadership in Human Services • HS 131 Introduction to Human Services • HS 231 Interpersonal Communication, Interviewing & Mediation • HS 233 Case Management & Service Coordination • LD 262 You and Your Personality • LD 364 Paradigms of Servant Leadership • MGT 441 Strategic Thinking & Program Management • PSY 111 Human Development Across the Lifespan	• English Composition (6) • Behavioral/Social Sciences (6) • History (6) • Natural Sciences or Math (6) • Humanities (9) (such disciplines as art, music, literature, foreign language, philosophy, religion, or writing), • Speech/Oral Communication (3)
	Bible/Theology (15)

• PSY 212 Group and Family Dynamics • PSY 213 Crisis, Trauma, & Preventive Services • PSY 315 Addiction & Recovery Services • SOC 121 Introduction to Sociology • SOC 321 Multicultural Assessment & Treatment Planning • SOC 421 Social Welfare Policy & Advocacy	1 course offered in: • APOL Course (3) • BIB Course (3) • HIS Course (3) • SF Course (3) • THEO Course (3)
Capstone • CAP 480 Capstone Seminar (3)	Electives (15)
	Any 5 courses offered

Volunteer Field Experience

Students will complete 180 hours of supervised volunteer service in approved human service settings during their matriculation, providing meaningful exposure to community-based service environments. These experiences may occur in community organizations, nonprofit agencies, church-based counseling ministries, youth programs, recovery ministries, and other service environments. This requirement provides structured exposure to real-world service settings and allows students to observe and participate in activities such as client engagement, community outreach, service coordination, and advocacy.

Transfer Credits

Students may apply a combined maximum of 84 credit hours toward this program through life experience credit (only 24 credits can contribute to the maximum) and transfer credit. If the limit is reached through one category, additional credits from the other may not be applied; only grades of “C” or better can be applied.

Section 4

Financial Services

Tuition and Fees

TUITION	PER COURSE	DETAILS
Undergraduate Certificate Program	\$550.00	\$183 per credit hour; each course 3 credit hours
Bachelor's Degree Program	\$550.00	\$183 per credit hour; each course 3 credit hours
Graduate Certificate Program	\$639.00	\$213 per credit hour; each course 3 credit hours
Master's Degree Program	\$639.00	\$213 per credit hour; each course 3 credit hours
Doctoral Degree Program	\$242.00 - \$729.00	\$242 per credit hour; courses range from 1 to 3 credit hours
FEES (all fees are non-refundable)		DUE DATES
Application Fee	\$25.00	Due at the time of submission
Late Registration	\$35.00	Due at the time of registration
Technology Fee	\$25.00 (per semester enrolled)	Due at the time of registration

Graduation	\$75.00	Due at the time of application for graduation
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Payment

Method

Virginia Christian College accepts cash, personal check, MasterCard, VISA, and American Express. Virginia Christian College reserves the right to accept cash only payment on accounts when deemed necessary. Virginia Christian College also reserves the right to prohibit a student from using the deferred payment plan if that student has not adhered to the deferred payment policy previously. Payments are made by:

- Signing in to Populi and viewing account details, such as charges and due dates, payment history.
- Select the “Financial” link at the top of the page.
- To view a list of unpaid charges prior to payment, select “View History,” then click the “Charges Due” tab at the top of the page.
- To make payment on student’s account, select the “Make A Payment” button.

Options

Payment is due at the time of registration and it is desired that anyone who is financially capable of paying their tuition up front, do so. However, we do not want anyone with a true financial hardship to forfeit their educational goals. There are several ways Virginia Christian College can assist you financially:

- **Federal Aid:** Virginia Christian College participates in the Title IV Federal Student Aid programs. This means eligible students can apply for federal financial aid to help fund their education. To apply, [click here](#) to complete your Free Application for Federal Student Aid (FAFSA). Also, click here to access the Financial Aid Handbook for step-by-step guidance, important deadlines, and detailed information about available aid options.
 - Title IV Delayed Payment Policy: In accordance with 34 CFR § 668.164(e), Virginia Christian College ensures that students eligible for Title IV federal financial aid will not be subject to late fees, denied access to classes, or have registration canceled due to delays in the receipt of federal financial aid funds, provided that:
 - The student has submitted all required financial aid documentation in a timely manner.
 - The College has certified or originated the aid package and is awaiting disbursement from the U.S. Department of Education.
 - Students will continue to have full access to academic resources and services while their aid is being processed. The College will provide reasonable time for aid to be applied before taking any adverse action related to unpaid balances.
- **Veterans/GI Bill:** Virginia Christian College is proud to support our military veterans, active-duty service members, and their families in pursuing higher education. The College is approved by the Virginia State Approving Agency (SAA) to offer education benefits to eligible beneficiaries of the U.S. Department of Veterans Affairs (VA). *Note: GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website: <http://www.benefits.va.gov/gibill>*
 - VA Delayed Payment Policy: In accordance with 38 USC § 3679(e), students using VA education benefits will not be penalized, charged late fees, or removed from classes due to delayed VA payments. VCC allows up to 90 days from the date the college certifies tuition and fees to the VA for payment to be received. During this period, students will maintain access to classes, libraries, and other institutional facilities.

- **Scholarship:**
 - **Internal:** The Virginia Christian College Scholarship Fund awards scholarships to Virginia Christian College students based on demonstrated academic achievement, financial need, and express interest in pursuing an education in Christian philosophy. This scholarship is need-based. The reward will be applied to the Virginia Christian College tuition to support the recipient's education each semester. Click [here](#) to access the application.
 - **External:** Virginia Christian College gladly accepts external scholarships awarded by private donors, community organizations, churches, foundations, and other third-party sources. Students are responsible for notifying the Office of Financial Aid of any external scholarship awards they receive. To ensure timely processing, scholarship providers should send award notifications and payments directly to: Virginia Christian College Attn: Financial Services Office, 17100 Van Buren Road, Dumfries VA, 22025. All external scholarships will be applied toward the student's cost of attendance in accordance with federal and institutional policies. These awards may affect a student's overall financial aid package and must be coordinated with federal aid limits. For questions or to submit documentation, please contact Alaina Henriquez at ahenriquez@vcc.edu.
- **Payment Plan:** Virginia Christian College extends a Payment Plan option to students who desire to continue their education, but may have financial obligations that hinder their ability to pay tuition in full. Eligible students may enroll during the current semester and be offered a Payment Plan if: 1) The student agrees to pay all fees to Virginia Christian College by the end of the current semester. For example, a student may enroll in Fall 2025, but the balance must be paid in full by the end of Fall 2025; or 2) If the student has a past due balance, the student agrees to pay to Virginia Christian College the outstanding balance [0% interest] ON OR BEFORE the end of the FOLLOWING semester. For example, a student with a past due account may enroll in Fall 2022, but must pay the current semester balance and the outstanding balance by the end of Spring 2023 semester.
 - **Payments:** Payments on the student's account must be scheduled on specific dates designated by the financial coordinator. The payment amount will be determined by the total balance due, and the length of time established for the payment plan. All arranged payments are approved by the president of Virginia Christian College. If a student foresees the balance extending past the agreed upon semester, a request can be made for a one-time extension by writing a letter to the president explaining the current financial circumstances and need for the one-time extension.
 - **Prepayment:** The student reserves the right to prepay a payment plan [in whole or in part] prior to the due date with no prepayment penalty.
 - **Drop for Non-Payment:** Students must either pay in full or enroll in a VCC-approved payment plan by the term's add/drop deadline. Failure to do so will result in class cancellation. Re-registration is subject to course availability and may include late fees.

Withdrawal Refund Policy

Any student who withdraws from courses or the College in writing and whose withdrawal is officially approved, may receive a refund for tuition. Refunds are calculated from day one to week eight (8) for 15-week semesters and from day one to week four (4) for 8-week Terms.

- The "Withdrawal Policy" goes into effect on the first day of the semester.
 - The withdrawal period begins at the start of each semester and continues to week 8 for 15-

16 week courses and the of each term and continues to week four (4) for 8-week courses. Note: Drop/add period allows a student to drop a class before it begins. However, a drop is not considered a withdrawal and students will not be charged for dropping a class by the add/drop deadline. The add/drop deadlines for each semester are listed in the Academic Calendar on page 55

- Grades for withdrawals are determined according to the follow:
 - A “W” grade is assigned if the student registered for the course and incurred some expense such as a registration fee, but did not attend class.
 - WP (Withdrew Passing) – A “WP” is assigned if the student was passing the course at the time of the withdrawal. A “WP” grade will count as credit hours attempted.
- WF (Withdrew Failing) - A “WF” is assigned if the student was failing at the time of the withdrawal. A “WF” grade is counted as a punitive grade on the student’s record. A “WF” grade is automatically assigned for withdrawals submitted after week eight (spring/fall) or Week four (summer) unless the student was in good standing and the instructor submits a passing withdrawal.
- Withdrawals are not permitted after week 12 for 15 or 16-wk courses or week 5 for 8-week courses.
- Virginia Christian College provides for refunds to withdrawing students under the following guidelines:
 - Tuition may be refunded based on the prorated withdrawal scale up to 50% of the semester.
 - Time computations will include the first day of class through the day the student brings an official withdrawal notice to the Registrar’s Office. The tuition refund policy only applies to students who have officially notified the College within the refund period.
 - Students who withdraw from a course before the end of the fourth (4th) week of a semester will receive a refund for their tuition on a pro-rata basis depending on the date of the course withdrawal.
 - Students who need to add or drop courses are strongly encouraged to do so by the add/drop deadline. Course additions will only be allowed during the drop/add period.

Please note: Not attending classes for which you have registered does not entitle you to a refund of the charges incurred. You must drop your class(es) by the add/drop deadline or withdraw from ALL classes to receive a refund. Tuition refunds are based on the date you have withdrawn from all your classes. Refunds will not be made until Virginia Christian College is in possession of all initial funds. Students should not depend on receiving their refunds by a certain date, as refunds will not be available before the end of the seventh week of the semester at the earliest.

Course Withdrawals

The refund schedule for course withdrawals is as follows:

If a Student Withdraws from a Course:	Refund Percentage 15 or 16 wk courses	Refund Percentage 8-wk courses
Prior to the start of Week 2	100%	100%
Prior to the start of Week 3	75%	75%
Prior to the start of Week 4	75%	50%
Prior to the start of Week 5	75%	0%
Prior to the start of Week 6	50%	0%

Prior to the start of Week 7	50%	0%
Prior to the start of Week 8	50%	0%
Prior to the start of Week 9	0%	0%
**No withdrawals are permitted after week 12 for 15 or 16-wk courses or week 5 for 8-week courses		

Institutional Withdrawals

Students who withdraw from the institution (i.e. drop all courses) or take a leave of absence before the end of the eighth week for 15 or 16-wk courses and the fourth week for 8-wk courses will receive a refund of their tuition on a pro-rata basis dependent on the official date of withdrawal.

The refund schedule for institutional withdrawals is as follows:

Military Deployment

Students called up for active military duty may be able to obtain a refund for the semester during which they were deployed. Virginia Christian College will explore with the student different ways to complete the semester courses through independent study or through other means. If a student is unable to complete the semester, a written request for refund or reversal of charges with proof of summons for military duty should be submitted to the Finance Department for action. Since a student's enrollment status is likely to be affected because of the length of their military duty, Virginia Christian College may extend the deadlines for completion of any academic program. If the student must withdraw, they may be reinstated within 5 years as long as the student gives notice of intent to return within 3 years.

Returned Checks

A returned check is any check written to Virginia Christian College that is returned due to insufficient or stopped payment. A returned check fee of \$30.00 and any late fees due will be applied to the account for each check that is returned. Checks are deposited only once. If your account has two (2) returned checks, all remaining payments must be made by cash, money order, credit or debit card. If your account has three (3) late payments, we reserve the right to ask you to pay your account balance for the semester in full.

Delinquent Accounts

Late Charges

Charges must be paid by the date due either at the start of the semester or as designated by payment plan. College billings not paid by the date due are subject to late charges beginning at 30 days past due and continuing monthly until paid in full. If a student foresees the balance extending past the agreed upon semester, a request can be made for a one-time extension by writing a letter to the president explaining the current financial circumstances and need for the one-time extension.

Suspension of College Services

The Board of Regents prohibits anyone with delinquent obligations from registering for classes, receiving refunds, obtaining transcripts and diplomas, and use of campus services. If a student's statement shows past due charges, the student can avoid delays in registering for the next semester by immediately making payment or entering a payment plan.

Collection Agencies

The financial services department will work with the student in resolving financial matters. However, it is the responsibility of the student to ensure his/her account is paid in full. If any payment obligation under the payment plan is not paid when due, and other measures to obtain payment has failed, the remaining unpaid principal balance shall become due immediately and the student's account will then be turned over to collections. If the student's account goes to collections, the student must pay all collection fees in association with any attempt to recoup the outstanding balance; a fee of \$25 per transaction is assessed to the student's account if the payment arrangements set are changed in any way from what was originally established for payment plan.

Fee Adjustments

The Virginia Christian College reserves the right to adjust tuition and other fees whenever it is deemed necessary.

Cancellation of Courses

Virginia Christian College may cancel courses that do not meet minimum enrollment requirements, which is typically three (3) students in all programs except the doctoral program. In the event of a cancellation, students may be allowed to take alternate courses or directed studies in order to maintain normal progress toward graduation. Financial penalties will not be assessed for cancelled courses. The College also reserves the right to cancel courses for students involved in college discipline, students who have ceased going to classes, or for other reasons deemed necessary by the College.

Graduation Fees

All fees associated with graduation must be paid in full by the first Monday of the month preceding the month of graduation whether the candidate receives the degree in person or in absentia. Graduation fees include: cap, gown, and diploma. Graduation fees are non-refundable.

Section 5

Student Services & Policies

It is our mission to create a supportive environment and opportunities for our students to succeed. We aim to provide student support services which will aid our students throughout their entire course of study here and work to promote individual student excellence. We are still developing some innovative services, but we have a few services in place are:

- **New Student Orientation & Connect Week** All students must participate in new student orientation, which is offered both virtually and digitally to accommodate students' busy schedules. All new students are required to attend the virtual student orientation which is typically held the Saturday prior to the start of the Fall and Spring semesters via Zoom. This is followed by a week long orientation to help you succeed.
- **Mentored Academic Success** All students will receive academic and student support through the Mentored Academic Success Program, in which Faculty Advisors and Student Success Coaches

will teach strategies for college success, assess students' progress in their courses, and sharpen study skills. Mentored Academic Success was designed to provide academic support and develop the competencies necessary to thrive in a college setting.

- **Faculty Advisors:** Each student is assigned a Faculty Advisor to assist with academic planning and successful progression through their program of study. Advisors provide guidance on degree requirements, course sequencing, course rotations, and course selection to help students meet general education and program-specific graduation requirements. Students are encouraged to meet with their advisor prior to registration each semester to ensure their selected courses align with their degree plan. While Faculty Advisors provide guidance and recommendations, students are ultimately responsible for monitoring their academic progress and fulfilling all program and graduation requirements. Students are required to consult with their Faculty Advisor before making changes to their major, minor, course schedule, or program of study. Failure to follow the advising process may result in course sequencing issues or delay program completion. Students who are unsure of their assigned Faculty Advisor should contact the Dean of their respective School for assistance.
- **Student Success Coaches:** Upon admission, each student has access to certified life coaches who will provide support outside of the classroom to help ensure success inside the classroom. This includes helping the student bridge the gaps between personal and academic challenges through advocacy, clarifying policies, and access to relevant resources. To schedule a session, contact Dr. Towera Loper at tloper@vcc.edu.
- **Virtual Writing Center** At Virginia Christian College, we understand the crucial role effective writing plays in your academic success. Adjusting to academic writing can be challenging, so to support you in honing your writing skills, we have established a dedicated Virtual Writing Center that can provide you with real-time research and writing assistance:
 - 4-week College Research and Writing Course: This course is offered periodically and is designed to enhance your proficiency in academic writing.
 - Research Tools: We have compiled several research and writing tools to help with finding scholarly sources, citations, paraphrasing, and even creating a basic PowerPoint presentation.
- **Ministry and Student Outreach** There are several services students can access and enjoy. Among them are the following:
 - Chapel – Students are invited to attend our quarterly Chapel on Thursdays at 7:00 pm. This is a highlight of our college community, as we gather, share, reflect, connect, and grow in our spiritual journey. Announcements will be made throughout the school year.
 - Corporate Prayer – Students are invited to join us virtually every 1st Monday at 12:00pm for corporate prayer. This is a time for the college community to come together in faith, lifting up our college, leadership, and students.
 - Monday Momentum – Students receive a weekly message of biblical encouragement, inspiration, and practical wisdom to help them begin each week with confidence, purpose, and perseverance.
 - Acts of Service – Students will volunteer at a designated area of outreach once a semester. There will be a list of venues provided for students to choose from. Students will have the head of the venue to complete a service log at the conclusion of the event.

- Mission Trip – Students are strongly encouraged to participate in mission trips. Virginia Christian College endeavors to offer trips periodically, but students should be seeking their own opportunities as well. Announcements will be made via the website, Populi, and social media when trips are scheduled.
- **Student Access**
 - Cafe: The cafe area, which is directly to the front-facing left of the sanctuary, is here for your use. There is a microwave students can use and tables to sit and eat or rest.
 - Wi-Fi: There is free Wi-Fi for students' use. The code is posted around campus and in the student handbook.
 - College Merch: Show off your school pride in style! From hoodies and tees to mugs and backpacks, we've got everything you need to rep your college. Visit the [VCC Shop](#) today!
 - Free Parking: Virginia Christian College provides plenty of free parking on campus, with over 150 spaces. There are multiple public parking options available close to campus as well. Several parking spaces are designated for persons (staff or student) with disabilities around campus. Additional reserved motor vehicle parking spaces may be provided as reasonable accommodation or equal access to persons with disabilities on a case-by-case basis.
 - Free Printing/Copying: Students have access to a copy machine on both campuses and are afforded free printing/copying.
- **Tuition Assistance**: At Virginia Christian College, we believe that financial barriers should not prevent students from pursuing their education. To support our students, we offer both scholarships and flexible payment plans. These initiatives are discussed in detail in the Financial Services section of this catalog.
- **Student Government Organization**: Virginia Christian College desires to have a functioning student government organization where students, individually or as group, may give input concerning their interests and concerns. Students will be informed when this program is activated, but if you are interested, please contact Student Services at studentservices@vcc.edu.

Student Code of Conduct

Virginia Christian College seeks to create and maintain an educational environment where individual and institutional responsibilities combine to promote students' holistic development (spiritual, intellectual, personal, emotional, and vocational). We believe that trust among our members is essential for both high quality scholarship and the effective operation of the College. In order to achieve this goal within an atmosphere where the rights of its members are respected and Christian Integrity is upheld, it is necessary to establish policies and procedures that govern student conduct. These regulations have been developed to reflect the nature of a student community focused on educational and spiritual growth and the unique situations that arise within such a community of learners. As such, every member of the College community is provided equal rights and benefits in accordance with the expectation that each student demonstrates maturity, intelligence, and concern for the rights of others. However, all students are required to sign the Acceptance of Beliefs contract.

General Student Conduct Expectations

Within the traditions of its mission and Christ-centered environment, Virginia Christian College expects its students to display a high standard of behavior and personal values. Among these expectations are:

- Respect for the rights and human dignity of others, especially in the conduct of relationships.
- Respect for the rights and needs of the Virginia Christian College community to develop and maintain an atmosphere conducive to Christian morals and academic study.
- Respect for the College's academic traditions of honesty, freedom of expression, and open inquiry.
- Respect for the different backgrounds, personalities, beliefs, and spiritual traditions of students, faculty, and staff who make up the Virginia Christian College community.
- A willingness to assist others in need of support, guidance, or friendship.
- Respect for federal, state, and local laws and ordinances.
- Respect for the authorities, policies, procedures, and regulations established by the College.
- Adherence to the values, attitude, behavior, direction, and tone, that Christ set forth when relating to fellow students or community members who have been wronged or have entered into a dispute.

Campus/Online Attire

Students are expected to use good judgment, good taste, and decency with regard to their selection of dress. The selection of dress should reflect a proper Christian witness. We believe that personal appearance is important. Students are expected to be clean and modest at all times.

Attendance

Students are required to abide by the attendance policies stated in each course syllabus (usually no more than 2 absences for 8-wk courses and 4 for 15-wk courses). Each course should have a stated number of allowed absences. The academic expectation is that students will attend all class sessions; however, there are circumstances that require students to be absent from class. The VP of Academic and Student Affairs reserves the right to excuse or not excuse absences. Students who have legitimate excused absences are allowed to complete assignments without penalty, but within a timely fashion. Arrangements should be made with the professor either prior to the planned absence or immediately following absence due to illness.

Classroom/Online Etiquette

Children in the Classroom

For the benefit of other students and to ensure that every student has equal access to educational opportunities at the College, students are not allowed to bring children to class at any time or have them visible during online zoom sessions.

Assignments

The professor will have the discretion for determining the timing, amount, and grading of all assignments. It is imperative that assignments are completed and turned in on time. There are times that a student may have to turn in assignments late; however, this should be the exception and not the rule.

Class Discussions

There may be times when opinions differ during a class discussion. However, these discussions should be handled maturely and at no time should there be any threats or physical contact made. The goal of the college is to provide a safe environment where opinions can be expressed without prejudice or persecution.

Electronic Devices (Laptops, cell phones, iPods, iPads, etc.)

- In-person: Students may use Laptops, iPod or Tablets in class ONLY for note taking. Texting, Tweeting, Facebook “posting,” emailing, etc. is NOT allowed. Repeated violation of this policy may result in a referral to the Student Affairs Committee
- Online: Students should ensure they have stable internet connection, an operating system that supports Zoom, and follow the following Zoom Etiquette policy set by your professor.

Safe Community

Maintaining a safe campus requires a commitment from all Virginia Christian College constituents. A safe and respectful environment is where learning can best occur and it is the responsibility of all members of our community to ensure safety. Below are descriptions of expectations of the Virginia Christian College community:

Non-Discrimination

Virginia Christian College is committed to providing students from all walks of life with the opportunity to undertake theological studies in a Christian setting. With the exception of maintaining a Christian, Jesus-centered environment that is conducive for the free reign of the Holy Spirit, the College shall be in conformity with all applicable federal and state statutes and regulations, and shall not discriminate on the basis of age, race, color, sex, marital status, ancestry, national and ethnic origin, physical or mental handicap. This may occur in a single egregious instance or may be the cumulative result of a series of incidents and may include, but is not limited to, acts of verbal, nonverbal or physical aggression, intimidation, or hostility.

Virginia Christian College promotes this policy by ensuring that staff and students are responsible for ensuring that they understand and implement the policy and behave in a courteous, sensitive and non-discriminatory manner when dealing with other staff and students.

Disability Accommodation

Virginia Christian College complies with all laws and regulations regarding the access of disabled individuals to education and works to ensure that no qualified student with a disability is denied the benefits of, or excluded from participation in, any school program or activity.

Disabled students may request reasonable accommodations including but not limited to adaptations in the way specific course requirements are accomplished, the use of auxiliary equipment and support staff, and other modifications including testing procedures.

This request must be accompanied by appropriate documentation that establishes that the student has a specific disability and that supports the accommodation(s) requested. The College reserves the right to select the specific aids and services it provides, as long as it deems, they will be effective for the student and do not fundamentally alter the program or academic standards.

Such aids and services are determined on a case-by-case basis in consultation with the student who has identified the need for accommodation. Please see the Vice President of Academic and Student Affairs regarding requests for accommodation.

Also, there are several parking spaces designated for persons (staff or student) with disabilities around campus. Additional reserved motor vehicle parking spaces will be provided as reasonable accommodation

or equal access to persons with disabilities on a case-by-case basis.

No Harassment

There are high expectations regarding standards of behavior within the staff and students of Virginia Christian College. Students and staff seek to follow the example of our Lord Jesus Christ and this Virginia Christian College policy enforces the mandates of Title VII of the Federal Civil Rights Act of 1964 and creates an academic environment free of sexual harassment. The Virginia Christian College community will not tolerate any form of harassment and is committed to providing and preserving an atmosphere of a safe environment for all.

We prohibit harassment of any student or employee, supervisor or third party for any reason based upon an individual's race; color; religion; genetic information; national origin; sex (including same sex); pregnancy, childbirth, or related medical conditions; age; disability; or any other category protected under federal, state, or local law ("protected class").

If you have any questions about what constitutes harassing behavior or what conduct is prohibited by this policy, please discuss the questions with any administrator, faculty, or staff. At a minimum, the term "harassment" as used in this policy includes any of the following activities pertaining to an individual's protected class: Offensive remarks, comments, jokes, slurs, threats, or verbal conduct.

- Offensive pictures, drawings, photographs, figurines, writings, or other graphic images, conduct, or communications, including text messages, instant messages, websites, voicemails, social media postings, e-mails, faxes, and copies.
- Offensive sexual remarks, sexual advances, or requests for sexual favors regardless of the gender of the individuals involved; and
- Offensive physical conduct, including touching and gestures, regardless of the gender of the individuals involved.

Sexual harassment is defined as:

- Any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when it becomes a condition of an individual's admission, evaluation, graduation, or other aspects of academic progress or employment;
- Used as a basis for academic or employment decisions affecting such individual;
- Or such conduct has the purpose or effect of unreasonably interfering with an individual's academic or work performance or creating an intimidating, hostile, or offensive academic or working environment

All members of the Virginia Christian College community experiencing any form of harassment in the classroom or on the job should seek consultation immediately with the Vice President of Academic and Student Affairs.

Violations of Campus Standards Smoking

Virginia Christian College is a non-smoking campus and does not permit anyone to smoke on its campus. Any violation of this policy could result in disciplinary action.

Substances

The possession, use, distribution, manufacture, cultivation, sale, transfer, or the attempt or conspiracy to possess, use, distribute, manufacture, cultivate, sell or transfer any substance the possession of which is prohibited by federal, state or local drug laws.

Weapons

All members of the College community, including students, faculty, and staff, as well as visitors to Virginia Christian College, are prohibited from possessing and carrying firearms, ammunition, explosives or weapons on the premises of the College or in any building under College control or at any College-sponsored event without the explicit authorization of Virginia Christian College, whether or not a federal or state license to possess the same has been issued to the possessor; Law enforcement officers do not need to seek authorization. Failure to comply with the College weapons policy will result in disciplinary action against violation.

Aggression/Violence

Physical, verbal or psychological abuse, harassment, intimidation or other harmful conduct that threatens, endangers, or has the potential to endanger the health, well-being or safety of another individual. It can include but is not limited to threats, intimidation, assaulting another person, and/or purposefully injuring another individual.

Damage to Property

Damage to college property or the property of others, as well as any attempt to damage such property. Faculty, students, and staff are expected to demonstrate proper care when using the College's property and equipment. No property may be removed from the premises without the proper authorization of management. If any property is lost, broken or damaged, immediately report it to Facilities Manager or VP of Academic and Student Affairs at 703.445.9056 or info@vcc.edu

False Identification

Creating, distributing, or possessing an identification card that falsely identifies or that is intended to falsely identify the bearer by name, age, date of birth, photograph, or other personally identifiable criteria or possessing or using the identification card of another or by possessing or using an identification card that has not been issued to or in the name of that person who possesses the card.

Unauthorized Access

Unauthorized access to or use of College buildings, facilities or other properties. This includes but is not limited to: gaining access to a room, location, or building without authorization, unauthorized use of a college vehicle, and/or improper possession or duplication of a key or key card.

Unauthorized Parking

Several parking spaces are designated for persons (student, faculty, staff, guests) with disabilities around campus. Additional reserved motor vehicle parking spaces will be provided as reasonable accommodation or equal access to persons with disabilities on a case-by-case basis. Any vehicles parked in designated handicap spaces without the legal and visible permits may incur a fine and towed at owner's expense.

A temporary handicap permit may be obtained by providing an official doctor or medical note stating the need for a temporary handicap permit and the dates needed to the VP of Academic and Student Affairs. The temporary handicap permit will only be valid for a maximum of six (6) weeks and must be placed on the dashboard in plain view.

It should be noted that given that Virginia Christian College leases its facilities from Grace Church and

Calvary Revival Center (CRC), all VCC constituents must abide by the parking policies of those facilities as well. All vehicles to be left on campus overnight must have a Grace Church or CRC parking pass or the vehicle may be towed at owner's expense.

Solicitation

Soliciting is defined as asking for money, services, signatures, resources, or material goods. Any Virginia Christian College individual or group wishing to sell a product or service, promote issues through petitions, or raise money for a cause, is strictly **PROHIBITED** from doing so without the written approval of the VP of Academic and Student Affairs or his/her designee. Under no circumstances may any campus or door-to-door soliciting occur by Virginia Christian College members or non-members. Students encountering a solicitor are asked to report the incident to the VP of Academic And Student Affairs. This is to protect students and their property and to ensure that College property is not used for personal or monetary gain.

Theft

Theft is a common occurrence on college campuses. Often, this is due to the fact that theft is often seen as a crime of opportunity. Virginia Christian College is not liable for the theft or loss of personal goods taken on Virginia Christian College property. Students are encouraged to take precautionary measures against theft, such as securing personal items, locking vehicle doors, and identifying personal property. All lost or stolen property should be reported to the Safety and Security Office, but followed up by the target with the local police department. It is important to be very vigilant when it comes to suspicious persons.

Publicity and Media Relations

The Virginia Christian College administration serves as the liaison with all news media. Guest speakers, special events, new programs, and recognition of students and students often warrant public attention that can be achieved in the media.

Any communication with the media, and that established relationship helps Virginia Christian College receive maximum coverage. All students, faculty, and staff should send information about academic activities to the Administrative Office so the staff can promote stories through the local media.

If students, faculty, or staff are contacted by a reporter, the VP of Academic and Student Affairs should be notified immediately. All media inquiries regarding the College and its operations must be referred to the President or Vice President of Academic and Student Affairs, as the authorization to make or approve public statements on behalf of the College rests solely with the President or Vice President of Academic and Student Affairs. No constituent of Virginia Christian College, unless specifically designated, are authorized to make statements on behalf of or as a representative of the College. For media contact and preparation of press releases, notice should be provided to the administrative office well in advance of events.

Publications, Photography, Signage

All publications and printed material designated for off-campus distribution (including usage/application of official Virginia Christian College logos and artwork) must be processed through the administration office. This office provides photographic services and orders all college signage. College standards and procedures have been developed to help ensure a consistent, high-quality presentation of Virginia Christian College to its various audiences.

Student Grievances: Due Process and Official Complaints

Informal Procedural Process:

1. A student who believes that he/she has been aggrieved must first attempt to seek an informal resolution with the other party involved in the dispute (e.g., grade dispute with instructor).
2. If the student is unable to resolve the dispute with the primary party of the dispute, then the student is to bring the dispute to his/her Academic Advisor or Program Director. The Academic Advisor or Program Director or his/her designee will seek to reach an informal resolution through mediation between the parties. In the event there is no resolution, case will be referred to the Vice President of Academic and Student Affairs' office.
3. If the mediation at the Vice President of Academic and Student Affairs' office level fails, then the student's grievance is escalated to the President.

Formal Procedural Process:

1. Student grievances, which are assigned to the Academic and Student Affairs office, must be specified in writing. A student's written statement, along with supporting evidence, constitutes a case document.
2. The second party to the dispute is also required to provide the Vice President of Academic and Student Affairs a written statement with his/her account of the dispute.
3. The VP of Academic and Student Affairs is then required to set a date for convening a meeting to hear the case as expeditiously as possible. All parties are to be informed, in writing, of the charges and the meeting date, as well as a statement requesting his/her presence.
4. During the hearing, the student presents his/her case, after which the accused party is allowed to present the other side.
5. Following the hearing, the Vice President of Academic and Student Affairs will inform all parties, in writing, of his/her decision. The President is also sent a copy of the decision.

Disciplinary Action

The range of permissible sanctions for disciplinary action includes, but is not limited to, the following:

- **Warning:** Notice, written or oral, that the continuation or repetition of certain conduct in violation may be the cause for more severe disciplinary action.
- **Censure:** A written reprimand, which may include warning of more severe disciplinary sanction in the event of determination of a subsequent violation within a stated period of time.
- **Restitution:** Reimbursement for defacement, damage to or misappropriation of property, whether that of the College or of any member of the college community.
- **Community Service:** A student may be required to assist the College in some aspect of community service as deemed by the Dean of Students.
- **Disciplinary Probation:** Exclusion from participation in co-curricular College activities for a period not to exceed one year. Violation of the condition of the probation or of any other rules or regulations while the student is on probation may result in suspension or expulsion.
- **Suspension for a Definite Time:** Written recommendation of exclusion from class and other privileges and/or activities, with possible forfeiture of academic credit, for a definite period of time, beginning immediately.
- **Indefinite Suspension:** Written recommendation of termination of student status, subject only to formal readmission, with no right to petition for readmission before the expiration of one calendar year from the date of suspension.
- **Expulsion:** Written recommendation of termination of student status for an indefinite period of time.

Appeal Process

Generally, disciplinary decisions involving students' progress through the organizational structure are handled at the most appropriate level. For example, minor disciplinary infractions often involve a discussion between the student and Faculty Advisor (FA) or Student Success Coach (SSC). The purpose of the discussion is to communicate to the student why their behavior was inappropriate and seek the student's agreement to not repeat the behavior. Neither the FA nor SSC will not determine sanctions, but will review the situation with the student's respective Program Director. Usually, the Program Director will meet with the student to discuss the matter although in minor disciplinary situations this is not always necessary. Students are encouraged to meet with their Program Director to discuss the potential of disciplinary sanctions. Should a Program Director act without talking with the student involved, the student may send a written request to the Program Director asking them to reconsider the decision.

Moderate and repeated disciplinary infractions will involve the direct intervention of the Vice President of Academic and Student Affairs.

Severe or repeated moderate disciplinary infractions will involve the Vice President of Academic and Student Affairs and the President of the College.

Students may appeal a disciplinary decision on grounds that:

- Due diligence was not provided to the student, (i.e., there is information that some aspect of the hearing was prejudicial, arbitrary, or capricious).
- New and significant information, not reasonably available at the time of the initial hearing, has become available.
- The sanction or remedy imposed is not in due proportion to the nature and seriousness of the offense or in keeping with the disciplinary guidelines outlined in the Student Handbook.
- Appeal to Decision by Program Director:
 - Students should submit a letter of appeal to the Vice President of Academic and Student Affairs within three (3) working days of the communication of the decision.
 - The letter of appeal should outline the facts in the matter, the disciplinary decision, the rationale for why the decision is being appealed, and a list of persons the student wishes to participate in the appeal (if applicable).
 - Vice President of Academic and Student Affairs generally requests a meeting with the student and the Program Director to discuss the appeal and may invite other persons to participate in the appeal. Students may request that other persons be permitted to participate in the appeal; however, the Vice President of Academic and Student Affairs may deny the request for a variety of reasons, including a determination that such persons will not provide information relevant to consideration of the appeal.
- Appeal to Decision by Vice President of Academic and Student Affairs:
 - Students who wish to appeal a disciplinary decision of the Vice President of Academic and Student Affairs, should submit a letter of appeal to the President of the College within three (3) working days of the communication of the decision of the Vice President of Academic and Student Affairs (The letter of appeal should contain the same elements as described above).
 - The President of the College generally requests a meeting with the student and the Vice President of Academic and Student Affairs, as well as other resource persons as appropriate, to discuss the appeal.
- Appeal to Original Sanction of Suspension or Dismissal:
 - If a student wishes to appeal an original sanction of suspension or dismissal, the College generally requires that the student immediately leave campus and may not return unless

requested to do so to participate in the appeal process.

- Should an appeal be granted, class absences will become excused.
- Students should be aware that original sanctions may be affirmed, increased, or decreased during the appeal process as determined by the person who hears the appeal.
- The President serves as the final appeal officer.

General Concerns or Official Complaints

Expressing Concerns: Virginia Christian College encourages all constituents to share concerns, questions, suggestions and complaints. This can be done by email to the head of the department (i.e., Admissions, VP for Academic & Student Affairs, Program Director, etc.). Each issue will be carefully reviewed and acted upon in a timely fashion, normally within 3-5 business days, but depending on the immediacy of need, could be as early as 24 hours. If the issue is not resolved, then each constituent is asked to follow their grievance and complaint procedures.

Official Complaint: If a student wishes to submit a formal complaint (without being subjected to any unfair actions as a result), they must do so in the following ways:

- **To Virginia Christian College:** Students may submit all complaints in writing to the Student Success Office via email at studentservices@vcc.edu. Students must indicate the nature of their complaint, explain their complaint in detail, and provide the basis of their complaint by explaining what standard was violated. The SS office is responsible for responding to the student (normally within 3-5 business days, but depending on the immediacy of need, could be as early as 24 hours), directing the resolution process, and recording the final resolution of the complaint. If the student is still dissatisfied after conferring with the SS personnel, a complaint may be submitted to the Vice President of Academic & Student Affairs via email at sjanuary@vcc.edu.
- **To SCHEV:** Students who are unsatisfied with Virginia Christian College's resolution to a complaint may contact the State Council of Higher Education for Virginia (SCHEV) as a last resort via telephone: (804) 225-2600, online: <https://www.schev.edu/students/resources/student-complaints>, or mail: 101 North Fourteenth Street, Richmond, VA 23219.
- **To SARA:** Students may file a complaint through the State Council of Higher Education for Virginia (SCHEV) or the SARA complaint process within two years of the incident. Students may also seek advisement from their respective state representative, which can be located on the website by clicking [here](#).
- **To FERPA:** Students have the right to file complaints with the FERPA office concerning alleged violations by the College or failure to comply with the act. This may be done by accessing the FERPA Complaint Form @ http://familypolicy.ed.gov/sites/fpc.ed.gov/files/E_Complaint_Form-ED.EMVC_001.3_SR.XV2.v071015.pdf
- **To TRACS:** Students may also submit a complaint with TRACS via telephone: 434. 525-9539, email: info@tracs.org, or mail: P.O. Box 328, Forest, Virginia 24551.
- **To Dept. of Education:** Students may also file a complaint with the Department of Education through this link <https://studentaid.gov/help-center/answers/article/how-can-i-submit-complaint-about-how-my-college-is-administering-my-financial-aid>.
- **To SAA:** The Virginia State Approving Agency (SAA) is the approving authority of education and training programs for Virginia. Our office investigates complaints of GI Bill® beneficiaries. While most complaints should initially follow the school grievance policy, if the situation cannot be resolved

at the school, the beneficiary should contact our office via email at: saa@dvs.virginia.gov Note: *GI Bill®* is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website: <http://www.benefits.va.gov/gibill>

Student Records, Privacy, and Confidentiality

Virginia Christian College places a strong emphasis on safeguarding student records and the privacy of our students during online activities.

Virginia Christian College provides confidentiality of student records, except for that permitted by Family Educational Rights and Privacy Act of 1974 (FERPA).

FERPA is designed to protect the privacy of education records, to establish the right of students to inspect and review their records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. The Act also permits the disclosure of some student information without consent. The Act states: Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must inform parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school. This handbook serves as that notification. Please submit your written request for non-disclosure within fifteen (15) days of acceptance to info@vcc.edu.

Records of student academic or course progress at the school including programs of study, dates of enrollment, courses taken and completed, grades, and indication of the student's current status (graduated, probation, etc.) shall be retained permanently. Any changes or alterations to student records must be accurately documented and signed by an appropriate school official.

When students are engaged in online learning, privacy shall be addressed two-fold: 1) ensuring that the person logging in to course resources is the student registered for the course; and 2) ensuring that the person participating in the course is the student registered for the course.

The College uses Populi, which offers a secure portal for all online academic activity to ensure that all information is protected through the College's security measures. To verify that the person logging in to the course is the student registered for the course, each student uses a unique username and password for accessing College resources. The student shall be the only person with access to the student's information.

To ensure that the person participating in the course is the student registered for the course, faculty shall require students to turn on their camera unless there are extenuating circumstances the student has shared during the class session.

Change of Student Information

Students starting in spring of 2015 should change their information through the College's education management system, Populi. However, those enrolled prior to that time should immediately notify the Office of the Registrar of any changes in name, mailing address, telephone, email, or cell phone numbers.

Obtaining Records General

Students starting in spring of 2015 can review all records through the College's education management system, Populi. However, those enrolled prior to that time, please contact the Registrar if you

wish to review grades, financial records, etc.

Transcripts

An official transcript is the College's certified statement of your academic record. The official transcript is printed on security sensitive paper and contains the College's seal

- For your protection, we will not release an official transcript without your signature.
- Maximum processing time for regular requests is seven (7) business days.
- A RUSH request will be processed within 1-2 business days Monday through Thursday. Requests received between Thursday afternoon and Monday will be processed the following Tuesday.
- Transcripts may be processed electronically, but due to the vulnerability of e-mail attachments, a password will be provided for the receiving party to access the transcript.
- Official transcripts will NOT be distributed by fax.
- Note: Situations that will prevent the Issuing of Transcripts Financial holds
 - No signature on request
 - Insufficient, inaccurate, or illegible identification information.
 - Insufficient payment, an expired or declined credit card account, improperly completed check, payment using non-U.S. currency.

****To have your official transcript sent to Virginia Christian College, please contact your previous high school and colleges, and request that the official transcript is sent to info@vcc.edu. Please be advised that a photocopy of your transcript is not considered official and will not be accepted.**

1. An **Official Transcript** has the College's seal, date, and an appropriate signature for students who have attended this institution. Official transcripts cost \$7.00 each for all programs. An **official** transcript is the College's certified statement of your academic record.
2. An **Unofficial Transcript** is an unofficial record of grades obtained while a student is attending Virginia Christian College. You can obtain an unofficial copy of your transcript via Populi.

Library Services

The K.P. Memorial Library

The K.P. Memorial Library is named after Karen Prewitt, a founding member of the Virginia Christian College and of Grace Church. The K.P. Memorial Library allows access to the collection for its patrons and at the same time exercise judicious control over materials. The library is in its growing stages, but available resources, policies, and procedures are provided in this handbook. contains both physical and electronic resources for students, faculty, and community use.

Hours

Given the access to electronic resources, the physical library is available by appointment only during the following times:

Office Hours	Librarian Contact Information
Monday 10:00 AM - 3:00 PM Tuesday 10:00 AM - 3:00 PM Wednesday 10:00 AM - 3:00 PM Thursday 10:00 AM - 3:00 PM Friday 10:00 AM - 3:00 PM	Kristin Boucher kboucher@vcc.edu (703) 445-9056

Locations:

- Dumfries Campus: There is a small collection of books in the library. The catalog of collections can be found in Populi.
- Norfolk Campus: While there is not currently a library facility on the Norfolk campus, the college has partnered with [Batten University](#), which grants VCC's enrolled students access to their library facility and resources.
- Virtual: The library catalog is searchable through Populi. After logging into Populi, click the "Library" tab. To access databases and other resources, click the "Links" tab located at the top of the catalog page. Assistance in searching the catalog or in locating an item on the shelves is always available from the library and technology staff. Some available databases include, but not limited to:
 - EBSCO
 - American Doctoral Dissertations
 - RIM (Research In Ministry)
 - HighWire
 - FindArticles
 - Worldcat
- Library Consortia: Virginia Christian College has joined the Christian Library Consortium (CLC), which provides opportunities for resource sharing with other Christian colleges. As a member of the Association of Christian Libraries (ACL), students benefit from the interlibrary loan service offered by member institutions. Requests may only be submitted by and to the Librarian. Contact the librarian if you need a specific resource not owned by the College.

The library provides a list of resources, policies, and handbook.

Section 6

Crisis Management

FOR ALL EMERGENCIES, CALL 911

In the event of a fire, activate the building's fire alarm system BEFORE calling 911.

When calling 911:

- Stay on the line with the dispatcher.
- Provide the address of the building involved and your exact location. This is especially critical if you are calling from a cell phone.
- Provide a thorough description of the incident to ensure that proper resources are dispatched.
- Do not hang up until the dispatcher tells you to do so.

Alerts

It is the policy of Virginia Christian College to communicate accurate, timely information to members of the

campus community in the event of a crisis, serious crime, emergency or other situation which may impact the safety of the community.

In the event that a disaster or crisis arises, either on or off campus, that, constitutes an ongoing or immediate threat, a campus wide alert will be issued. The alert may be sent through the college text messaging & e-mail system to students, faculty, and staff. Depending on the particular circumstances of the incident, the notice may be posted on the College web site and/or Populi.

One staff member will maintain a current basic first aid competency by attending the relevant First Aid course offered by the Red Cross or equivalent. This person will act as the College First Aid Officer and maintain the first aid box.

Fire Safety Equipment

When a fire alarm sounds, it is imperative that all students evacuate immediately and stand clear of the building and in their designated evacuation location until signaled by officials to reenter the building.

Setting off a fire alarm without any sign of imminent danger is extremely irresponsible and a federal crime. Fire extinguishers are for emergency situations only. Students who tamper with or discharge extinguishers for any reason other than emergency situations will be fined \$150 plus the cost of recharging or replacing the extinguisher.

Smoke alarms have been placed throughout the building. Batteries are replaced by the Facilities Department of Grace Church. Inoperable or malfunctioning smoke detectors should be reported to the Facilities Department immediately.

Tampering with smoke detectors is a violation of Federal law and puts you and your neighbors at risk. Students who are found to have covered a smoke or heat detector, removed the batteries, or otherwise tampered with fire safety equipment may be required to leave the premises immediately. Other disciplinary action may be taken as well.

Setting off smoke or heat detectors due to negligence, as determined by the fire department will result in a fine of \$50 and may result in additional fines that can range from \$500 to \$1000 or more charged by the fire department. In that instance, the College will assess the fine to the person(s) responsible for the false alarm.

In Case of Fire...

- Pull nearest fire alarm & call 911. Give specific information as to the nature of the fire and its specific location about where you are, include the address and the phone number of the caller.
- Locate the nearest fire extinguisher and follow directions on the extinguisher.
 - The three basic ways to put out a fire are (1) take away its fuel, (2) take away its air (smother it), and (3) cool it with water or fire extinguishing chemicals. Never use water on an electrical fire; rather use only fire extinguishing chemicals.
- Evacuate a building when a fire alarm sounds:
 - Gather and take with you important personal items when you evacuate: identification, medication, keys, and appropriate clothing

- Leave the building immediately, and if the fire alarm is not sounding activate a pull station
- On your way out of a building, warn others nearby
- Do not re-enter the buildings until you have been instructed to do so by the emergency responders
- No one may shut off a fire alarm system during a fire emergency without the permission of the fire department officer in charge
- If you have been trained and are able to safely extinguish a fire, do so
- If you are unable to extinguish a fire, leave the area immediately and activate a pull station
- IF CAUGHT IN SMOKE:
 - Do not breathe the smoke!
 - If you encounter smoke, stay low and go!
 - Breathe through your nose, and use a shirt or towel to breathe through, if possible.
- IF TRAPPED IN A BUILDING:
 - If possible, move to a room with an outside window.
 - Close all doors and windows.
 - Stuff clothing, towels or paper around the cracks in the door to help keep smoke out of your refuge.
 - Attempt to signal people outside of the building. If there is a telephone, call 911 and tell the dispatcher where you are. Do this even if you can see fire department personnel from the window.
 - Stay where rescuers can see you through the window, and wave a light-colored item to attract their attention.
 - Be patient. Rescue of occupants within large structures will take time.

In Case of Emergency Medical Crisis...

If a situation is obviously life-threatening, such as heart attack, choking, or severe injury: Dial 911. Give specific information as to the nature of the problem and the specific location of the injured person and the address and the phone number of the caller. A first-aid kit is located in the kitchen which is near the VCC office.

If a situation is not life-threatening, contact the administrative staff. A first-aid kit is located in the kitchen which is near the VCC office.

In Case of Emergency Mental Health Crisis...

If you encounter a person threatening to harm self or others, out of control, displaying a weapon, etc., do the following:

- Secure your safety and call 911.
- Give specific information to the police as to the nature of situation and its specific location, including the address and the phone number of the caller. A first-aid kit is located in the kitchen which is near the VCC office.
- Contact administrative staff immediately.
- Do not attempt to resolve the situation alone.

In Case of Crisis of Nature...

Severe Weather/Tornado Warning

Severe Thunderstorm Watch means severe thunderstorms are possible, continue activities and monitor the

situation.

1. Severe Thunderstorm Warning means severe thunderstorms are imminent.
2. Keep people indoors and away from the windows, until the severe storm passes. If you are outside, seek shelter immediately.
3. Tornado Watch notification is issued when atmospheric conditions are favorable for the formation of tornadoes in a given area. *Under watch conditions stay informed by listening to radio or television.*
4. Tornado Warning notification indicates that a tornado has been sighted and poses a definite threat to a given area. *If the warning is for your area you should take shelter immediately!*

What to do...

- Move away from windows and exterior doors
- Interior hallways and restrooms on the lowest level offer the next best shelter
 - Be prepared to kneel facing the wall and cover your head
- In a multi-level building (such as the Norfolk Campus), vacate the top floors and move to a lower floor
- If not able to reach the lower floor, go to an interior room, hallway, or restroom with no windows
 - Be prepared to kneel facing the wall and cover your head.
- If time permits, occupants of wood-frame or brick buildings with wood floors should leave the building and go directly to a more substantial concrete building, preferably with a basement.
- Share notification with others; assist persons with disabilities, if possible.
- Try and obtain additional clarifying information by all means possible (e.g., TV, radio, text message, email, etc.)
- It would be useful to have a cell phone, hard-wired telephone, or computer system in the shelter location to assist in obtaining additional information as well as being able to report any life-threatening conditions
- If in a vehicle, get out and seek shelter in a sturdy building. If a building is not available, lying flat in a depression such as a ditch or ravine offers some protection. Be aware of potential flooding
- Watch out for flying debris; do not call 911 unless you require emergency assistance

Earthquake

1. Earthquakes are rare in Virginia. Unlike other emergencies, the procedures to deal with an earthquake are much less specific. Since earthquake magnitude cannot be predetermined, everyone must initiate emergency precautions within a few seconds after the initial tremor is felt, assuming the worst possible case.
2. The best earthquake instruction is to take precautions before the earthquake (e.g., secure or remove objects above you that could fall during an earthquake).
3. **During the earthquake** remain calm and **ACT**, don't react.
4. If indoors, **DROP** to the floor under a desk or table or in a doorway; **COVER** your head and face with your arms, and **HOLD** on. Stay away from windows, shelves, and heavy equipment.
5. Do not use elevators.
6. If outdoors, move quickly away from buildings, utility poles, overhead wires, parking garages and other structures. **CAUTION:** Avoid downed power or utility lines as they may be energized. Do not attempt to enter buildings until you are advised to do so by the local Police or Fire Department personnel.
7. If in an automobile, stop in the safest place available, preferably an open area away from power lines and trees. Stop as quickly as safety permits and stay in the vehicle for the shelter it provides.

AFTER THE INITIAL SHOCK:

1. Be prepared for aftershocks. Aftershocks are usually less intense than the main quake, but can cause further structural damage.
2. Protect yourself at all times.
3. Evaluate the situation and call 911 for emergency assistance, if necessary.
4. Do not use flares, torches, lighted cigarettes, or open flames, since gas leaks could be present.
5. Open windows, etc., to ventilate the building. Watch out for broken glass.
6. If a fire is caused by the earthquake, implement the FIRE PROCEDURES.
7. Determine whether anyone has been caught in the elevators or was trapped by falling objects. If so, call 911.
8. If the structural integrity appears to be deteriorating rapidly, evacuate the building.
9. **DO NOT USE THE TELEPHONE UNLESS IT IS NECESSARY FOR EMERGENCIES.**
 - Heavy use of the telephone will tie up the lines and prevent emergency calls from going out.
10. Damaged facilities should be reported to the facilities manager at (703) 445-1299 (Dumfries) or (757) 321-9700 (Norfolk).
11. Should you become trapped in a building, **stay calm!**
 - If a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for rescue crews.
 - If there is no window, tap on the wall at regular intervals to alert emergency crews of your location.
 - Emergency Personnel will check buildings immediately after a major quake.

Section 7

2026-2027 Class Schedules

(subject to change based on enrollment)

Fall 2026

FALL I (Aug 17-Oct 9)			FALL II (Oct 19-Dec 11)		
School of Business & Leadership					
MGT 141 Principles of Business Management	White	M, 6:30p-8p	BUS 414 Strategic Thinking and Decision Making	Adatsi	M, 6:30p-8p
BUS 110 Business, Ethics, and Christian Leadership	Varr	T, 6:30p-8p	BUS 211 Business Communication Strategies	Thompson	T, 6:30p-8p
COA 205: The Business of Coaching (CH 1)	Bowen	W, 5:30p-7p	COA 306: International Coaching Federation Core Competencies (CH 1)	Bowen	W, 5:30p-7p
COA 101: Coaching Essentials	Bowen	Th, 6:30p-8p	COA 102: Whole Life Coaching	Bowen	Th, 6:30p-8p
Gen Ed: Select any available general education course (see below)			Gen Ed: Select any available general education course (see below)		
Elective: Select from any BL course offered			Elective: Select from any BL course offered		
Bible/Theology Core: Select from any B/T course offered			Bible/Theology Core: Select from any B/T course offered		

School of Human Services						
CC 150 Introduction to Psychology and Counseling (Meets w/CC 551)	Herbin	M, 6:30p-8p		CC 252 Biblical Counseling Foundation	Hood	M, 6:30p-8p
CC 354 Understanding Mental Illness: Clinical & Biblical Perspectives	Hood	T, 6:30p-8p		PSY 212 Group and Family Dynamics	Herbin	T, 6:30p-8p
Gen Ed: Select any available general education course (see below)				Gen Ed: Select any available general education course (see below)		
Elective: Select from any HS course offered				Elective: Select from any HS course offered		
Bible/Theology Core: Select from any B/T course offered				Bible/Theology Core: Select from any B/T course offered		
School of Christian Ministry						
Undergrad Cert/Bach						
CC 150 Introduction to Psychology and Counseling (Meets w/CC 551)	Herbin	M, 6:30p-8p		SF 271 Spiritual Formation (Meets w/SF 571)	Carter	M, 6:30p-8p
BIB 112 Old Testament Survey (Meets w/BIB 511)	Nasongo	T, 6:30p-8p		BIB 113 New Testament Survey (Meets w/BIB 512)	Nasongo	T, 6:30p-8p
APOL 443 Evangelism & Missions (Meets w/APOL 541)	Asamoah	W, 5:30p-7p		HIS 331 Christianity & Church History I (Meets w/HT 531)	Marshall	W, 5:30p-7p
LD 260 Principles of Effective Leadership (Meets w/LD 561)	Loper	Th, 6:30p-8p		THEO 221 Introduction to Christian Theology (Meets w/THEO 621)	Bowers	Th, 6:30p-8p
Gen Ed: Select any available general education course (see below)				Gen Ed: Select any available general education course (see below)		
Elective: Select from any BTS course offered			Elective: Select from any BTS course offered			
Grad Cert/Mast						
CC 551 Counseling and Christian Thought (Meets w/CC 150)	Herbin	M, 6:30p-8p		SF 571 Spiritual Formation (Meets w/SF 271)	Carter	M, 6:30p-8p
BIB 511 Reading and Interpreting the Old Testament (Meets w/BIB 112)	Nasongo	T, 6:30p-8p		BIB 512 Reading & Interpreting the New Testament (Meets w/BIB 113)	Nasongo	T, 6:30p-8p
APOL 541 Christian Apologetics, Evangelism, & Missions (Meets w/APOL 443)	Asamoah	W, 5:30p-7p		HT 531 Historical Theology I (Meets w/HIS 331)	Marshall	W, 5:30p-7p
LD 561 Leadership in the 21st Century (Meets w/LD 260)	Loper	Th, 6:30p-8p		THEO 621 Systematic Theology (Meets w/THEO 221)	Bowers	Th, 6:30p-8p
Doctoral						
APOL 840 “Glocal” Christianity: Science, Faith, and Culture in Mission	Solomon	Varied		All DMin Courses Continued from Fall I		
DIS 970 Dissertation	Bowers	Varied				
LD960/SF970 Leadership: Special Topics	TBD	Varied				
SFR 770 Doctoral Research: Theological Thinking and Writing	Alexander	Varied				
SFR 771 Orientation: Assessment and Research	Bowers	Varied				
SFR 772 Formation and Dissertation Proposal Defense	Bowers	Varied				

General Education Courses

VCC-BU Partnership
Contact Kristin Boucher to Register
(kboucher@vcc.edu)



BU Fall Gen Ed Courses

Term	Course Title	Dates	Instructor	Enrollment
Fall '26 Term A	BIO*150*50 (48544) Intro to Marine Biology	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	To be Announced	19 / 20
Fall '26 Term A	CJ*100*50 (48431) Intro to Criminal Justice	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Liverman, T S	19 / 20
Fall '26 Term A	ISP*101*50 (48462) Fund of Information Systems	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Futyma, F	19 / 20
Fall '26 Term A	ISP*205*50 (48467) Database Applications	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Futyma, F	19 / 20
Fall '26 Term A	MATH*104*50 (48477) Algebra & Its Applications	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Wilkinson, D P	19 / 20
Fall '26 Term A	MUS*101*50 (48511) Basic Musicianship	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Squinobal, J	20 / 20
Fall '26 Term A	POLS*111*50 (48513) Intro to Political Science	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Moskowitz, J T	19 / 20
Fall '26 Term A	PSY*101*50 (48493) Introduction to Psychology I	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Ariel, R	20 / 20
Fall '26 Term A	SOC*100*50 (48497) Intro to Sociology	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Glass, J	15 / 20
Fall '26 Term A	MATH*210*50 (48478) Introductory Statistics	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Reese, M L	17 / 20
Fall '26 Term A	MBE*201*50 (48507) Introductory Macroeconomics	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Norouzi, A	20 / 20
Fall '26 Term A	MUS*254*50 (48512) Intro to Music Production	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	K Pace	19 / 20
Fall '26 Term A	SOSCI*200*50 (48501) Integrated Learning	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Ewell, S C	20 / 20
Fall '26 Term A	SW*201*50 (48499) Intro to Social Work	08/24/2026-10/11/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Dobrin, B D	20 / 20
Fall '26 Term B	ENVS*106*50 (48519) Humans, Envir. & Sustainabil	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	E. Trelegan	19 / 20
Fall '26 Term B	ENVS*107*50 (48520) Environmental Biology	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Ramsey, S C	20 / 20
Fall '26 Term B	MUS*102*50 (48534) Basic Musicianship II	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Squinobal, J	20 / 20
Fall '26 Term B	PSY*102*50 (48536) Introduction to Psychology II	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	K Ellis	19 / 20
Fall '26 Term B	MBE*203*50 (48528) Accounting I	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	N. Hipple	18 / 20
Fall '26 Term B	SOC*235*50 (48540) Diversity & Society	10/19/2026-12/04/2026 On-Line Days to be Announced, Times to be AnnouncedVirtual, Room ONLINE	Toussaint, J G	18 / 20

Spring 2027

SPRING I (Jan 18-Mar 12)			SPRING II (Mar 22-May 7)		
School of Business & Leadership					
BLD 222 Change Management and Leading Through Transitions	Varr	M, 6:30p-8p	MKT 350 Entrepreneurship, Branding, & Marketing	TBD	M, 6:30p-8p
ACCT 230 Business Accounting and Analysis	TBD	T, 6:30p-8p	BLD 323 Cross-Cultural Business Leadership	Asamoah	T, 6:30p-8p
COA 307: Team, Group, Executive Coaching (CH 1)	Bowen	W, 5:30p-7p	COA 101: Coaching Essentials	Bowen	W, 5:30p-7p
COA 203: Essentials of Practical Leadership	Bowen	Th, 6:30p-8p	COA 204: Business of Coaching	Bowen	Th, 6:30p-8p
BL Elective: Select from any BL course offered			BL Elective: Select from any BL course offered		
Bible/Theology Core: Select from any B/T course offered			Bible/Theology Core: Select from any B/T course offered		
School of Human Services					
PSY 213 Crisis, Trauma, & Preventive Services	Hood	M, 6:30p-8p	HS 231 Interpersonal Communication, Interviewing & Mediation	Hood	M, 6:30p-8p
HS 131 Introduction to Human Services	Cary	T, 6:30p-8p	SOC 121 Introduction to Sociology	Solomon	T, 6:30p-8p
HS Elective: Select from any HS course offered			HS Elective: Select from any HS course offered		
Bible/Theology Core: Select from any B/T course offered			Bible/Theology Core: Select from any B/T course offered		
School of Christian Ministry					
Undergrad Cert/Bach					
APOL 141 The Bible is Truly God's Word	Asamoah	M, 6:30p-8p	THEO 424 Apocalyptic Studies	Nasongo	M, 6:30p-8p

LD 460 Leadership and Management Principles	Loper	T, 6:30p-8p	BIB 413 Biblical Interpretation	Loper	T, 6:30p-8p
HIS 332 Christianity & Church History II (Meets w/HT 532)	Marshall	W, 5:30p-7p	LD 364 Paradigms of Servant Leadership	Thompson	W, 5:30p-7p
THEO 421 Doctrine of Salvation	White	Th, 6:30p-8p	APOL 440 Biblical Archeology	Solomon	Th, 6:30p-8p
Grad Cert/Mast					
CC 653 Marriage and Family	Herbin	M, 6:30p-8p	LD 667 Formational Leadership & Pastoral Care	Carter	M, 6:30p-8p
BIB 617 Kingdom Teaching: Parables, Sermon on the Mount, and Revelation	Nasongo	T, 6:30p-8p	BIB 619 Spirit Empowerment in Luke-Acts	Nasongo	T, 6:30p-8p
HT 532 Historical Theology II (Meets w/HIS 332)	Marshall	W, 5:30p-7p	CC 657 Group Dynamics and Conflict Mediation	Cary	W, 5:30p-7p
LD 662 Communicating as a Leader	Thompson	Th, 6:30p-8p			
Doctoral					
BIB 712 Foundations: Scripture, Authority and Hermeneutics	Bowers	Varied	All DMin Courses Continued from Spring I		
CC 755 Mental Health and Crisis Intervention	Herbin	Varied			
DIS 970 Dissertation	Bowers	Varied			
LD866 Coaching and Mentoring/SF870 Models and Curriculum	Carter	Varied			
SFR 773 Formation and Dissertation Research	Bowers	Varied			
SFR 774 Project Design and Implementation	Bowers	Varied			

Summer 2027

(June 7-July 30)		
School of Business & Leadership		
BUS 210 Business Law and Policy	McBath, A.	M, 6:30p-8p
BUS 412 Technology and Digital Transformation for Business	Adatsi	T, 6:30p-8p
COA 102: Whole Life Coaching	Bowen	W, 5:30p-7p
COA 205: Coaching the Coach	Bowen	Th, 6:30p-8p
BL Elective: Select from any BL course offered		
Bible/Theology Core: Select from any B/T course offered		
School of Human Services		
PSY 111 Human Development Across the Lifespan	Hood	M, 6:30p-8p
HS 233 Case Management & Service Coordination	Cary	T, 6:30p-8p
HS Elective: Select from any HS course offered		
Bible/Theology Core: Select from any B/T course offered		
School of Christian Ministry		
Undergrad Cert/Bach		
APOL 241 Apologetics: A Reasonable Faith	Asamoah	M, 6:30p-8p
BIB 310 Introduction to Greek and Hebrew	Nasongo	T, 6:30p-8p
THEO 322 The Doctrine & Attributes of God	White	W, 5:30p-7p
LD 262 You and Your Personality	Loper	T, 6:30p-8p
Grad Cert/Mast		
CC 659 Church & Community Mental Health Strategy	Solomon	M, 6:30p-8p
BIB 615 Biblical Narratives and Characters	Nasongo	T, 6:30p-8p
LD 665 The Art of Ministry	Carter	Th, 6:30p-8p
Doctoral		
DIS 970 Dissertation	Bowers	Varied

Section 8

Course Glossary

Undergraduate

General Electives (must be transferred in)

- **English Composition** Develop critical writing and analysis skills for academic and professional success.
- **Behavioral / Social Sciences** Study human behavior, culture, or society to inform ethical and effective leadership.
- **History** Explore the development of societies, movements, and events that shape leadership across time.
- **Natural Sciences or Math** Gain scientific or quantitative reasoning skills relevant to data-informed decision-making.
- **Humanities** Build broad knowledge of culture, values, and ideas that inform ethical leadership and communication.
- **Oral Communication** Enhance presentation and public speaking skills essential to leadership influence and engagement.

Bible/Theology Core/Electives

APOL 141 The Bible is God's Word This course focuses on understanding various perspectives of the Bible, how it was formed and the biblical worldview necessary to comprehend and communicate its message. Critical to these discoveries is the practical application in discipleship and personal spiritual growth.

APOL 241 Apologetics: A Reasonable Faith The word apologetics simply means defending your faith and is the word apologia taken from 1 Pet. 3:15. This course is designed to introduce students to a Christian worldview as seen in the unfolding nature of Scripture. It will address issues such as the existence of God, the problem of evil, the reliability of the Bible, the historical Jesus, Claims of Christ, creation-evolution, and other religions. This course will also highlight the apologetics of Jesus in defending the hope and faith in you.

APOL 440 Biblical Archaeology A study of the archaeological discoveries that confirm the historicity of the biblical events and people of the past. The course presents a short history of archaeology, outlining its characteristics and role in Christian apologetics as well as its limitations and methodological fallacies. Topics include the current state of Biblical archaeology and its historic development, as well as problems in deciphering texts and dating artifacts.

APOL 443 Evangelism This course focuses on the biblical mandate for evangelism, emphasizing the strategies (methods) needed to fulfill it. What are the biblical examples of winning souls? What principles can be applied to successful outreach? Both personal and group situations will be used. The course will also examine briefly on the meaning of biblical discipleship (follow-up).

BIB 112 Old Testament Survey This course provides a rich exposure to the Old Testament/Hebrew Bible. It provides a survey and introduction to the Pentateuch, the historical books along with the wisdom and prophetic books of the Old Testament.

BIB 113 New Testament Survey This course will provide a rich exposure to the New Testament Greek Bible. It provides a survey of the social, political, economic, and religious background of the New Testament, and then goes on to examine the various groups of New Testament books. Students will be provided an introduction to the principles of biblical criticism, the Synoptic problem, development of the New Testament Canon, transmission of New Testament literature, and translations into the English vernacular.

BIB 310 Introduction to Greek and Hebrew This course is divided into two sessions: Session I will focus on Greek, while Session II focuses on Hebrew. It is a preparatory course designed to equip the student with the basic skills needed to study Biblical Hebrew and Koine Greek with emphasis on learning how to use commentaries, lexica, Bible software, and other languages. Furthermore, students will be introduced to the history, alphabets, grammatical terminology, and basic features of each Biblical language.

BIB 413 Biblical Interpretation This course will trace the history of hermeneutics, the different schools of thought, the methods of hermeneutics, and the basic principles of biblical interpretation. This course will also explore some contributions of major theologians, emphasize a biblical approach to modern hermeneutics, and discuss credible tools and resources necessary for sound biblical interpretation.

HIS 331 Christianity & Church History I This course examines the birth of Christianity, the roles played by major personalities (leaders) and events, movements and, ecclesiastical decisions, and controversies that helped shape church history from the Apostolic Period, early, medieval, and Protestant Reformation.

HIS 332 Christianity & Church History II This course examines Christianity, the roles played by major personalities (leaders) and events, movements and, ecclesiastical decisions, and controversies that helped shape church history from the Protestant Reformation to Modern Day.

SF 271 Spiritual Formation Study of the dynamics of personal and spiritual growth as understood in the Christian tradition. Practical tools, in combination with historical perspective, provide the backdrop for self-exploration and spiritual development within students.

THEO 221 Introduction to Christian Theology The purpose of this course is to introduce the student to Christian theology. It begins with a study of the nature and necessity of doing theology in the contemporary world with primary attention given to the authority of God's self-disclosure in the Holy Scriptures. The subject matter will also examine the nature and revelation of the Triune God who has made Himself known to us, especially focusing on God's action in creation and providence.

THEO 322 Doctrine & Attributes of God This is a study of the nature and character of God presented from a Christian understanding of Him based on Scripture and the historical tradition. It is based on the premise that the more we know and understand God through a careful study of His Word, the greater will be our personal commitment to maintain a right relationship with Him. Not only does this course expound upon the evidence for God's existence, it also translates knowledge into personal application as students discover their relatability to a Holy God.

THEO 421 Doctrine of Salvation An examination of Salvation and other related doctrines, including, forgiveness, preservation, perfection, adoption, sanctification, glorification, suffering, salvation for the Jews, National Israel, Spiritual Israel, the Gentiles, judgment, self-judgment and glorification.

THEO 424 Apocalyptic Studies Study will be made of prophetic themes, such as the Rapture, the

Tribulation Period, the Judgment Seat of Christ, the career of the Anti-Christ, signs of the end-time, Daniel's eschatological visions, the Battle of Armageddon, The Second Coming of Christ, The Millennial Reign of Christ, and much more. Various views will be considered.

Ministry Core/Electives (Cross-listed)

CAP 480 Capstone This course is the final course for bachelor's degree seeking students only & is a method of summative evaluation in which the student will be given an opportunity to demonstrate integrated knowledge and growth in the major. This course will assess a student's overall mastery of program and institutional objectives in the major, as well as the overall collegiate learning experience.

CC 150 Introduction to Psychology and Counseling This course is a study of the theories that have contributed to our understanding of human behavior. These theories will be compared to biblical teaching. How this discipline developed and what is its future. This course will serve as an overview of the major theories within psychology and will help you understand the basic principles of psychology by studying a variety of topics, including the brain, learning and memory, personality, social influence, child and lifespan development, and psychopathology.

CC 252 Biblical Counseling Foundations An introductory course in biblical counseling. The student will gain an understanding of counseling with a biblical foundation while being exposed to various techniques and theories of counseling. A foundation will be set for basic technique in counseling, ethics, referral training, and available resources will be addressed.

CC 354 Understanding Mental Illness: Clinical & Biblical Perspectives Mental illness is highly misunderstood amongst the church and world at large. This course offers an in-depth study of psychological disorders from both a biblical and scientific perspective, which will help students understand the etiology, types, and treatment of the various psychological disorders. It will tackle the issues of stigma and students will learn the skills to identify, understand, and respond to signs of mental illnesses and substance use disorders. Students will also be provided with helpful resources that provide more information to further their understanding of mental illness.

LD 260 Principles of Effective Leadership What are the qualities that make a leader effective? What are the prominent theories of leadership? Students will study leadership principles needed to be an effective 21st Century Leader.

LD 262 You and Your Personality What are the four major categories of human personality and how do they overlap? How can an understanding of personality types affect our interaction with each other? How do the 12 Apostles of Christ display these characteristics, and what lessons can be learned from Christ who taught them?

LD 364 Paradigms of Servant Leadership Study of how biblical submission and authority are essential to successful development and transformation as a servant leader in the Body of Christ. Students will examine scriptural examples from the lives of biblical giants such as Moses, David, Paul and others.

LD 460 Leadership and Management Principles Study of the leadership and management lessons exemplified through the biblical and world leaders. Students will learn vision, action and skills that can be used to enhance their leadership roles. Emphasis will be placed on encouraging the learner to lead ethical lives, support for those who have failed, while challenging others to reach their potential.

LD 463 Financial Stewardship How can one achieve financial freedom? What is stewardship? What

is the principle of tithing and how does that relate to the new covenant? What is generosity? How can one guard against greed and overcome materialism? What is God's purpose as it relates to prosperity and responsibilities toward the poor? How can one legitimately increase money? What is the difference between saving and hoarding? What about investments, gambling, insurance, retirement's plans, etc.? What perspective should Christians have toward money and possessions?

LD 468 The Leader's Journey Study of how God takes individuals on a leadership journey to their predestined place. Students will learn important markers of where they are as a leader in the process of development. Emphasis will be placed on how to recognize and respond to God's providential shaping in the student's life as well as being able to identify and direct the development of future leaders.

Business & Leadership Core/Electives

ACCT 230 Business Accounting and Analysis Understand financial statements, performance metrics, and business data to make informed leadership decisions.

ACCT 333 Forensic Accounting Explore accounting practices for fraud detection, compliance investigations, and ethical financial reporting.

BLD 221 Global Leadership Perspectives Analyze leadership styles and strategies across global contexts, preparing students for international and multicultural engagement.

BLD 322 Cross-Cultural Business Leadership Prepares students to lead in diverse environments by developing cultural sensitivity, adaptability, and inclusive strategies for global business.

BLD 323 Change Management and Leading Through Transitions Equips students to lead organizations through change with strategic agility, clear communication, and emotional intelligence.

BLD 325 Emotional Intelligence and Authentic Leadership Cultivate emotional awareness, empathy, and authenticity as foundational traits for relational leadership.

BLD 425 Executive Coaching and Mentorship Practices Gain tools to develop others through professional coaching, mentorship models, and leadership development plans.

BLD 426 Conflict Management and Negotiation for Leaders Develop advanced skills in conflict management and negotiation for organizational and business environments. Focus is placed on peacemaking strategies, leadership in high-stakes negotiations, and fostering cooperative outcomes that strengthen teams and organizational culture.

BUS 110 Business, Ethics, and Christian Leadership This course integrates biblical values with business fundamentals, emphasizing ethical decision-making, organizational culture, financial stewardship, and strategic communication to prepare students for principled leadership in today's marketplace.

BUS 210 Business Law and Policy Examine the legal and policy landscape affecting business operations, contracts, and organizational responsibility.

BUS 211 Business Communication Strategies Develop professional written and oral communication skills for business contexts, with emphasis on presentations, team collaboration, organizational clarity,

and persuasive messaging for effective leadership.

BUS 412 Technology and Digital Transformation for Businesses Examine the impact of digital tools, automation, and innovation on modern business practices, exploring emerging technologies, data-driven decision-making, and digital strategies that shape organizational growth and competitiveness in the 21st century.

BUS 414 Strategic Thinking and Decision Making Develop analytical skills to solve complex business challenges through critical thinking, innovation, and data-driven decision-making.

COA 101: Coaching Essentials In this foundational course, the basic skills of coaching are taught and demonstrated. Coaching terms are defined and fundamental models of the coaching profession are explored. The student will develop the foundational skills necessary to coach in a variety of capacities. The student will gain familiarity with current literature in the field of coaching. In addition to theory, this course has a practicum component which allows the student to receive coaching as well as practice and develop the skills presented.

COA 102: Whole Life Coaching In this course, the student will delve into their life, discerning patterns, repeated behaviors, disappointments and joys; and how all that might affect them as a coach. A personal life vision, mission, and core values are established and deployed in a coaching context. The student will further develop the foundational skills necessary to coach in a variety of capacities. The student will gain familiarity with current literature in the field of coaching. In addition to theory, this course has a practicum component, which allows the student to receive coaching as well as practice and develop the skills presented.

COA 203: Essentials of Practical Leadership In this course, the student will understand the most common challenges all leaders face. The student will also receive pragmatic solutions, positioning them to coach their clients. This course builds on the foundational skills gained in the prerequisite course(s). The student will gain familiarity with current literature in the field of coaching. In addition to theory, this course has a practicum component, which allows the student to receive coaching as well as practice and develop the skills presented.

COA 204: The Business of Coaching In this course the student will explore their coaching strengths and how to organize their coaching business for maximized revenue stream. This comprehensive course will strategically guide the student from concept to a business plan. The student will gain familiarity with current literature in the field of coaching. In addition to theory, this course has a practicum component which allows the student to create a business plan that can be adapted when initiating a coaching business.

COA 205: The Business of Coaching In this course the student will build on previous coaching courses to acquire the skill to train other coaches – coach train the trainer; and speak clearly on all things coaching. The course focuses on the “how to’s” of training with emphasis on the adult learner and group coaching. The student will gain familiarity with current literature in the field of coaching. In addition to theory, this course has a practicum component which allows the student to experience training coaches and presenting the basics of coaching.

COA 306: International Coaching Federation Core Competencies In this course, the student will be exposed to a variety of assessment tools and guided through the coach certification process, with a focus on global standards such as those set by the International Coaching Federation (ICF). By the end of the course, students will be well-prepared to pursue professional certification and apply assessment-driven insights in real-world coaching settings.

COA 307: Team, Group, Executive Coaching In this course, the student will build on previous coaching courses to acquire the skill to train other coaches – coach train the trainer; and speak clearly on all things coaching. The course focuses on the benefits and dynamics of group and team coaching as well executive coaching. When we get to this level in our careers, our reputations are enhanced and we have the opportunity to be more selective in choosing our clients.

ECON 260 Principles of Economics (Macro and Micro) Introduces the fundamentals of both microeconomics and macroeconomics. Topics include supply and demand, market structures, consumer behavior, national income, inflation, unemployment, fiscal and monetary policy, and the role of government in the economy. Emphasis is placed on applying economic principles to business and real-world decision-making.

MGT 141 Principles of Business Management Master core business concepts such as operations, planning, structure, and performance for both for-profit and nonprofit settings.

MGT 342 Organizational Behavior and Dynamics Examine individual and group behaviors in organizations, including motivation, leadership, culture, and systems thinking.

MGT 343 Leading High-Performance Teams Explore how to develop and manage high-impact teams through collaboration, accountability, and strategic goal alignment.

MGT 441 Strategic Thinking & Program Management Equips students with planning, evaluation, and administrative tools for leading programs in human services settings.

MGT 443 Project Management Learn project planning, execution, and resource coordination with emphasis on achieving results and managing stakeholder expectations.

MGT 444 Risk Management and Organizational Resilience Assess risks, design mitigation plans, and build resilient structures that thrive during uncertainty or crisis.

MKT 350 Entrepreneurship, Branding, & Marketing Learn to launch, market, and scale entrepreneurial ventures with purpose-driven branding and effective promotion strategies.

Human Services Core/Electives

HS 131 Introduction to Human Services Surveys the human services profession, including values, roles, and systems of care across diverse settings.

HS 231 Interpersonal Communication, Interviewing & Mediation Builds skills in active listening, interviewing techniques, and conflict mediation essential for client and team interactions.

HS 233 Case Management & Service Coordination Teaches strategies for assessing needs, developing service plans, managing resources, and collaborating with professionals.

HS 237 School-Based Counseling & Advocacy Prepares students to support students and families within school systems, focusing on counseling and educational justice.

HS 334 Trauma-Informed Care Equips students with knowledge and strategies to provide sensitive, informed support to individuals with trauma histories.

HS 335 Juvenile Justice Explores the juvenile justice system, legal issues, and advocacy approaches to support youth in crisis.

HSL 365 Emotional Intelligence and Authentic Leadership Develops self-awareness, relational effectiveness, and leadership presence grounded in emotional intelligence.

HSL 461 Conflict Management and Negotiation for Leaders Provides practical frameworks and tools for managing conflict and negotiating effectively in service and nonprofit contexts. Emphasis is placed on communication, mediation, and collaborative problem-solving to support individuals, families, and community organizations.

HSL 463 Ethics, Law & Leadership in Human Services Examines ethical dilemmas and legal considerations in the field with a focus on Christian leadership values.

MGT 446 Nonprofit Management & Grant Writing Teaches practical skills in leading nonprofit organizations, including fundraising, budgeting, and proposal writing.

MKT 352 Strategic Marketing for Nonprofits Design mission-aligned marketing campaigns for nonprofit organizations focused on community engagement and donor support.

PSY 215 Child & Adolescent Development Focuses on the growth and challenges of children and teens, with practical application to service settings.

PSY 314 Gerontology This course examines the psychological, biological, and social aspects of aging across the lifespan. Topics include cognitive and emotional changes, physical health, social roles, retirement, and end-of-life issues, with attention to cultural perspectives on aging and implications for counseling, healthcare, and community services.

PSY 111 Human Development Across the Lifespan Covers biological, cognitive, emotional, and spiritual development from birth to old age with application to service contexts.

PSY 212 Group and Family Dynamics Explores group behavior, family systems, and communication patterns to inform interventions and case planning.

PSY 213 Crisis, Trauma, & Preventive Services Focuses on recognizing and responding to crisis situations and trauma using biblical and clinical approaches.

PSY 315 Addiction & Recovery Services Examines substance use disorders, recovery models, and intervention strategies in faith-based and clinical contexts.

SOC 121 Introduction to Sociology Examines social structures, institutions, and dynamics relevant to working with individuals and communities.

SOC 321 Multicultural Assessment & Treatment Planning Prepares students to develop culturally sensitive assessments and care plans for diverse populations.

SOC 421 Social Welfare Policy & Advocacy Analyzes public policy frameworks affecting human services and equips students to engage in effective advocacy.

Graduate

APOL 541 Christian Apologetics and Evangelism This course will examine the various apologetics methodologies, theologies, and the deity and authority of Christ and the Holy Scriptures. Students will be challenged to explore their own belief system and be enabled to competently defend and share their faith to those with differing theologies.

BIB 511 Reading and Interpreting the Old Testament This course will focus on literary, narrative, and inductive reading and interpretation of the Old Testament. Students will be expected to read and interpret the Old Testament with attention to its different literary genres. A brief introduction to the history of hermeneutics will be included in the course. Students will demonstrate skills for public reading and inductive interpretation of selected portions of the Old Testament Scriptures.

BIB 512 Reading and Interpreting the New Testament This course focuses on literary, narrative, and inductive reading and interpretation of the New Testament. Students will be expected to read and interpret the New Testament with an understanding of its different types of literature. Exploration of the influences that inform Scripture reading and interpretation will be included in the course. Students will demonstrate the skills for public reading, inductive interpretation, and sermon/lesson preparation of selected portions of the New Testament.

BIB 611 The Prophetic Imagination in Scripture Based on the groundbreaking biblical scholarship of Walter Brueggemann, the course will examine the presence and role of the “prophetic imagination” in the life of Moses, the Prophets, and in the teaching and ministry of Jesus. How the scriptural prophetic vision embraces pain and suffering while offering ultimate hope and redemption will be evident. Students will be guided in identifying the ministry practice implications of a “prophetic imagination.”

BIB 615 Biblical Narratives and Characters This course will examine various biblical stories — Creation/Fall, Call of Abram, Exodus, Exile, Restoration, Advent of Christ, Church in Acts — and the key characters of those stories to discern how God works through the lives of persons in judgment, redemption, restoration, and renewal. Students will be guided in literary analysis of the narratives and correlation of themes and experiences with personal and societal/cultural realities.

BIB 617 Kingdom Teaching: Parables, The Sermon on the Mount, and The Revelation This course will approach study of the parables of Jesus, the Sermon on the Mount, and the book of Revelation with a kingdom or eschatological lens. Students will be guided in conducting inductive study of these New Testament Scriptures to develop interpretive/hermeneutical skill and understanding of the kingdom theology of Jesus.

BIB 619 Spirit Empowerment in Luke-Acts Luke-Acts will be studied as a two-part unity revealing the charismatic theology of Luke. Particular attention will be given to how Pentecostals, Charismatics, and Renewalists have interpreted these books. A narrative interpretive model will be followed to surface the key features of theology of the Holy Spirit and its relationship to the ministry of Jesus and the Early Church to the outcasts, poor, women, and those hostile to the Gospel. Each student will develop a theology of the Spirit based on their study of Luke-Acts and produce a sermon or lesson based in their conclusions.

HT 531 Historical Theology I This course examines the historical development of the Christian movement from the Early Church to the Reformation. Attention will be given to key theological controversies and developments, church and state relationships, influential persons, and significant movements for reform and renewal. Christian responses and engagement with different religious traditions and cultures will be considered.

HT 532 Historical Theology II This course provides a survey from the Protestant Reformation to the 20th Century. Study will examine the people, major events, and theological debates that have shaped Protestantism, Catholicism, and Orthodoxy. From Martin Luther to the growth of today's church in Africa, Asia, and South America. Special emphasis will be placed on the role of the church vis-à-vis, World War II, the fall of the Soviet Union and the return of the Russian. Orthodox Church; Africa-American, Pentecostalism, and Third-World theologies will also be examined.

SF 571 Spiritual Formation Focuses on biblical, theological, historical, psychological, and practical aspects of formation for spiritual leadership. Examines paradigms, practices, and literature for holistic spiritual development. Participants are guided in developing their personal plan for continuing spiritual leadership formation.

THEO 621 Systematic Theology This course examines the theological loci from within a biblical narrative approach to theology. Topics covered include Scripture and Authority, Creation, Sin, God's Covenants, Christology, Ecclesiology, Soteriology, and Eschatology. Special attention is given to the importance of the significance of the Holy Spirit for theology, ministry, and life.

Ministry Core/Capstone (Cross-listed)

CC 551 Counseling & Christian Thought A course intended to provide the student with Christian theological foundations for counseling, including an understanding of how spirituality, religion, and psychology intersect. Special attention will be given to understanding mental illness and psychological disorders from both a biblical and clinical perspective, which will help students understand the etiology, types, and treatment of the various psychological disorders. It will tackle the issues of stigma and students will learn the skills to identify, understand, and respond to signs of mental illnesses and substance use disorders.

CC 653 Marriage and Family Attention will be placed on the Biblical basis of marriage and family and analyzing aspects of contemporary family and marriage relationships. Students will examine such topics as systems theory, the psychological bonds that shape families, developmental stages of the family and marital life cycle, communication, and conflict resolution from a Scriptural and systems perspective.

CC 655 Addictions: Etiology, Impact, and Interventions An in-depth study of the different types of addictions (i.e., substance, sexual, gambling, food), how they impact the lives of families, and the various treatment options.

CC 657 Group Dynamics and Conflict Mediation The term "group dynamics" refers to the complex forces that are acting upon every group and causes it to behave the way it does. Groups tend to change due to the various forces that are acting upon them, such as conflict. Conflict is inevitable in groups, but if managed properly, can be beneficial and healthy. Students will learn the stages of group development, common group dynamics, and strategies for conflict mediation and maintaining healthy group dynamics.

CC 659 Church & Community Mental Health Strategies This course will provide models and strategies for how local churches and community groups can address America's mental health crisis. Opportunities for partnerships with mental health agencies, advocacy groups, and mental health patient families will be explored. Students will propose a strategy for their church, ministry, or community organization to become involved in and create a mental health support program.

INT 780 Integrative Research Project This is the final course for master's degree-seeking students

and provides an opportunity for students to practice ministry in the different areas of their concentrations. While engaged in 90-clock hours of activity, students will participate in bi-weekly discussion board sessions designed to assist them in reflection and eventual submission of a thesis or research project paper demonstrating achievement of the learning outcomes negotiated for their experience. Students will submit a 20- 25-page paper based on their experience at the end of the course and before graduation. Project work will generally be completed in the student's second year. Examples of projects include Supportive Care or Counseling, Ministry, or Bible Curriculum Development, or Research.

LD 561 Leadership in the 21st Century This course will help students assess and apply the prominent theories of leadership. Through the examination of historical leadership profiles, students will assess the pitfalls a leader faces and develop their own personal leadership philosophy.

LD 660 Personal and Social Ethics in Christian Leadership A study of leadership ethics with a goal to equip students with conceptual resources for clarifying moral responsibility in the practice of ministry and/or the workplace. This course will examine: (1) the foundations of Christian Ethics; (2) contexts of contemporary ethical choices; (3) methods of moral decision-making; (4) the relationship of biblically informed norms, values and virtues to culture and society, (5) the Church's role therein; and (6) the application of the above in selected specific spheres.

LD 662 Communicating as a Leader A course designed to help students learn to communicate clearly and persuasively, inspiring action. They learn how to tailor communications to diverse audiences, logically and critically construct communications, connect authentically with their audience through their unique leadership style, and create compelling, high-impact presentations and correspondence.

LD 665 The Art of Ministry Ministry is more than a job or a career. It is a vocation in which persons respond to a call to participate with others in God's work. To respond to the call of ministry is not simply to learn particular skills and practices, but is rather a larger undertaking, in which a person cultivates an identity as a minister. Ministry, then, is both a kind of work and a way of being in the world. This seminar-style course will have several guest lecturers and make space for students to discern and explore their calling to this work, to consider who are as persons called to ministry, and to learn the soft side of the ministry practice.

LD 667 Formational Leadership and Pastoral Care Leadership for formation of persons, churches, and communities for health and human flourishing will be examined in this course. Strategies and models of formational leadership and pastoral care that sustain and extend the compassion of Christ outside the faith community will be proposed. Students will design a personal strategy for forming and expressing pastoral care to others in collaboration with other leaders and believers.

Doctoral

Bible/Theology Core/Electives

APOL 840 "Glocal" Christianity: Science, Faith, and Culture in Mission This course will provide students an opportunity to examine the current issues in the conversation about the relationship of faith to science and culture. The history of Christian engagement of science and culture will be reviewed and contemporary issues including medical ethical, social-cultural, and church-state concerns will be addressed.

BIB 712 Foundations: Scripture, Authority, and Hermeneutics The authority of God as expressed in the Scriptures and interpreted in teaching, preaching, and leadership practice will be the focus of this

course. Students will examine and move beyond divisive debates and views of Scripture and develop a pastoral approach and hermeneutic that enables God's Word to speak to the important issues in church and world while preserving the authority of God. Each student will develop a case study that demonstrates how a theological hermeneutic of Spirit-Word- Community can serve the church today.

CC 755 Mental Health and Crisis Intervention Students will consider how spirituality, psychology, and counseling can be faithfully integrated in effective strategies and responses to America's and the world's mental health crisis. Special attention will be given to various psychological disorders and concepts of crisis and trauma. This course is designed to deliver essential knowledge and useful skills leaders can utilize to support and help individuals experiencing crises and mental health problems. This includes situations in which triage, intervention, support, referral, and advocacy is required. The course will serve as a guide to Biblically-based lay-level supportive counseling and students will present a prospective personal and/or church/community strategy for responding to the crisis in the context of Christian ministry.

HT 721 Modern Christianity: Renewal, Reformation, and Resurgence This course will examine the modern renewal and reformation movements of the church to discern whether 21st century developments continue the reforming reform of the Spirit. The Wesleyan and Holiness Revivals, African-American-led Holiness and Pentecostal Movements, Charismatic movement, and American White Fundamentalism's impact will be examined for continuity and/or discontinuity with the Spirit's work in God's redemptive mission.

Ministry Core/Spiritual Formation & Research (Cross-listed)

LD 763 Leading in Context: Ethics in Personal, Social, Political, and Media A study of leadership ethics with a goal to equip students with conceptual resources for clarifying moral responsibility in the practice of ministry and/or the workplace. This course will examine: (1) the foundations of Christian Ethics; (2) contexts of contemporary ethical choices; (3) methods of moral decision-making; (4) the relationship of biblically informed norms, values and virtues to culture and society, and (5) the Church's role therein. This course will also examine the challenges and opportunities Christian leaders face as community leaders in the social media- shaped and politically-charged context of ministry. Community leadership models, social media management, and effective Christian political engagement will be examined. Effective strategies for addressing social, economic, and spiritual needs of communities in an ethical manner will also be explored.

LD 865 Pastoral Care and Strategic Leadership This course provides a Christian perspective on pastoral care and strategic leadership, exploring their roles in promoting health and human flourishing in various contexts. It examines organizational leadership dynamics and proposes models of formational leadership and pastoral care extending beyond faith communities. Through theological reflection and practical application, students will gain the knowledge, skills, and ethical framework needed to navigate the complexities of pastoral care and strategic leadership across diverse ministry settings, including principles of organizational management, strategic planning, vision casting, and change management. Students will also develop personal models of strategic leadership practices, collaborating with fellow leaders and believers to express pastoral care effectively.

LD 866 Coaching and Mentoring Leadership for formation of persons, churches, and communities for health and human flourishing will be examined in this course. Strategies and models of formational leadership and pastoral care that sustain and extend the compassion of Christ outside the faith community will be proposed. Students will design a personal strategy for forming and expressing pastoral care to others in collaboration with other leaders and believers.

LD 960 Leadership: Special Topics/Experiences This course deals with the “headlines” and immediate challenges facing Christian leaders and offers models of resolution and outlets for discussion and development. Topics such as Power & Influence; Restorative Justice & Forgiveness; Managing Change; Conflict Resolution; Adminstrating the Church/Organization; Financial Management; Integrity; Leadership Coaching will be discussed.

SF 870 Models and Methods of Spiritual Formation This course explores diverse models and methods of spiritual formation, offering theoretical insights and practical strategies for fostering growth and transformation. Through examining spiritual and power dynamics, cultural sensitivity, and ethical considerations, students will develop a discerning and compassionate approach to spiritual development across cultures, and be prepared to serve as effective spiritual directors, educators, and leaders, guiding others toward intimacy with God and flourishing in life and ministry.

SF 871 Curriculum Development and Programming In this course, students will explore curriculum development theories, strategies, and programming methodologies, while critically engaging with biblical principles, theological frameworks, and educational theories to understand how faith informs curriculum design and programming. Building on this theological foundation, students will learn practical aspects of Christian-based, innovative, and effective curricula that meet the needs of learners in various settings, including needs assessment, goal setting, content selection, instructional design, and assessment strategies.

SF 970 Social Witness: Special Topics/Experiences This course deals with the “headlines” and immediate challenges facing Christian leaders and offers models of resolution and outlets for discussion and development. Topics such as Power & Influence; Restorative Justice & Forgiveness; Managing Change; Conflict Resolution; Adminstrating the Church/Organization; Financial Management; Integrity; Social Witness will be discussed.

SFR 770 Doctoral Research: Theological Thinking and Writing This course will explore the nature of theological reflection and research for practical theology. Students will critically examine their theological assumptions, locate themselves theologically, and determine how their theological thinking draws on various resources and authorities. Additionally, students will learn theories, steps, and processes for qualitative research. Students will evaluate the appropriateness of qualitative, quantitative, and mixed methods of research for their research goals. Familiarity with the writing processes of literature review, data collection and analysis, evaluation of results, and reporting research findings will be achieved.

SFR 771 Orientation: Assessment, Research, and Project Leadership This course will provide students with an orientation to the Doctor of Ministry program and assess their readiness for serving as “doctors of the church.” Students will participate in spiritual, psychological, and social assessments to establish a baseline for how they can develop in the doctoral program. Each student will be write a personal development plan with goals for how they can use their doctoral study and research project to become strategically effective leaders who can guide, mentor, and teach others in ministry. Students will also be introduced to a 7-step research process and will begin developing their research plan.

SFR 772-779 Spiritual Formation and Research (Cohorts 1-6) These courses address the student’s spiritual formation journey and will orient students to the steps of the project research and dissertation writing process in a sequentially organized and paced manner from Step 1-9.

SFR 772-870 Spiritual Formation, Research, Dissertation (Cohorts 7 and beyond) These courses address the student’s spiritual formation journey and will orient students to the steps of the project research and dissertation writing process in a sequentially organized and paced manner.

- **SFR 772** Formation and Dissertation Proposal Defense
- **SFR 773** Formation and Dissertation Research
- **SFR 774** Project Design and Implementation
- **SFR 775** Formation and Dissertation Research
- **SRF 870** Dissertation Submission and Defense

NOTE: STUDENTS ARE RESPONSIBLE FOR KNOWING AND ADHERING TO THE GUIDELINES AND PROCEDURES OUTLINED IN THIS HANDBOOK OF VIRGINIA CHRISTIAN COLLEGE.