



Position: Licensed Psychological Associate
Organization: Jewish Family & Career Services
Reports to: Assistant Director of Programs
Position Type: Full Time or Part Time
FLSA Status: Exempt
Location: Louisville, Kentucky
Website: www.jfcsloouisville.org

Jewish Family & Career Services expands possibilities for each person and every family to meet life's challenges with confidence. We are guided by our Jewish values to ensure all in Greater Louisville live with dignity and purpose. Our core service areas include Career Services, Counseling Services, Family Strengthening, Jewish Life, Klein Older Adult Services, and JFCS Navigate.

Our Values

- ***Kavod:*** Respect for the undeniable humanity of each person.
- ***Chesed:*** Actions rooted in compassion and empathy.
- ***Kehilah:*** Connections that strengthen individuals and build community.
- ***Tzedek:*** Advocacy that fosters fairness and equity.
- ***Avodah:*** Service to others that has the power to repair our world.

Duties and Responsibilities

The psychologist will conduct psychological assessments with a focus on trauma-informed practices. The LPA will also carry a clinical caseload and will provide therapeutic services to adults, children, and families. Presenting issues may include addictions and substance abuse; family, parenting, and marital problems; stress management; self-esteem; and aging.

Essential Functions:

- Conduct psychological assessments under supervision.
- Maintain a clinical practice of individual, couple, family and group therapy clients through face-to-face or telehealth formats.
- Conduct evaluation, diagnosis and treatment of emotional disorders and mental illness within the scope of clinical practice.
- Complete clinical quarterly reviews on each client and conduct planned termination as indicated by treatment plan.
- Provide single or multi-session family life education groups.

- Maintain up-to-date client case records and outcomes measurement as mandated by internal policies and procedures, and by those with contracted organizations.
- Attend weekly clinical meeting with peer clinical supervision. Participate in multi-disciplinary treatment reviews.
- Case management and collateral contacts as indicated.
- Represent the agency on community committees as requested.
- Provide after-hours counseling and crisis intervention via telephone, as scheduled.

Supervisory Responsibility: 0 employees.

Travel Requirement: Minimal to none.

Pre-Employment Requirements: Satisfactory completion of a pre-employment background and drivers' record check. Negative TB test required.

Education, Training and Experience Requirements:

- Licensed Psychological Associate or eligibility in the Commonwealth of Kentucky

Physical Requirements and Environmental Conditions:

- Tasks involve sitting, standing, walking, kneeling, bending, crouching, reaching and performing other physical requirements commensurate with demands of the position, specifically conducting home visits.
- Sedentary work which involves sitting most of the time.
- Must be able to speak (expressing or exchanging ideas by means of spoken words)
- Must be able to hear (hearing aids acceptable)
- Close visual acuity to perform activities such as viewing a computer terminal, excessive reading, and preparing and analyzing data and figures (corrective devices acceptable).
- The worker is not substantially exposed to adverse environmental conditions (typical office work).

Responsibility to JFCS: Safeguard the assets of JFCS. Attend and participate in scheduled staff meetings, follow record keeping rules according to procedures and practices of JFCS; respect confidentiality of clients and comply with HIPAA guidelines; participate as a team member in planning and agency activities.

Jewish Family & Career Services IS AN EQUAL OPPORTUNITY EMPLOYER and does not discriminate against any person or group of persons on the grounds of race, ethnicity, age, color, religion, sex, national origin, sexual orientation, gender identity, veteran status or physical or mental disability as defined by Title VII of the Civil Rights Act of 1964; 1991 Civil Rights Act amendments; The Americans with Disabilities Act; the Age Discrimination in Employment Act; the Kentucky Civil Rights Act; or in any manner prohibited by the laws of the United States, the Commonwealth of

Kentucky, or local ordinance, in the recruitment, selection, promotion, evaluation or retention or any terms and conditions of employment for employees or volunteers.

The employee is expected to adhere to all company policies while employed. Responsibilities and tasks outlined in this document are not exhaustive and may change as determined by the needs of the company.

I have read and understand the contents of this job description.

Signature

Employee Name

Date