

Parkway Preschool Volunteer Policy



Volunteers

At Parkway Preschool, we actively welcome volunteers and recognise the value they add to our setting. Volunteers often bring a wealth of skills and experience, which can enhance the learning opportunities we provide for all children.

Safeguarding as a Priority

Safeguarding is of the utmost importance at Parkway Preschool. All volunteers and visitors must follow our clear safeguarding procedures. It is mandatory for everyone to confirm that they have read and understood the Safeguarding and Prevent Policy, as evidenced by signing an agreement to this effect.

We require every volunteer and visitor to sign in on arrival. This may be done either by signing in on the designated form or by having a sign-in photo displayed on the board.

Volunteers and visitors are never left unsupervised with children under any circumstances. The only exception to this is in the case of an emergency, and only if the individual holds an enhanced DBS check.

We ensure that all safeguarding procedures are strictly adhered to. This includes informing all volunteers and visitors of the designated safeguarding leads and explaining the process for raising any concerns.

Information and Expectations

Relevant information about the learners will be shared with volunteers and visitors to support their work with the children. The specific job roles and tasks will be clearly explained, ensuring that volunteers and visitors understand what is expected of them and what their responsibilities are.

Volunteers are not permitted to discuss any of the children with parents unless Gill has given explicit approval.

There are strict rules in place, which include the prohibition of mobile phones on the premises. All volunteers and visitors are expected to adhere to these rules at all times.

Requirements for Volunteers

- Volunteers must be at least in the process of applying for an enhanced DBS check.
- Volunteers are required to sign a declaration form before commencing their role.
- Volunteers must read and sign this policy

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