

Student Placement Policy



Parkway Pre-School

We recognise that qualifications and training make an important contribution to the quality of the care and education provided by pre-school settings. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training.

Aim

We aim to provide for students on placement with us experiences which contribute to the successful completion of their studies, and which promote examples for quality practice in early years care and education.

Method

- We ensure that students placed with us are engaged in bona fide early years training which provides the necessary background understanding of children's development and activities.
- We require organisations placing children, under 17 years of age, with the pre-school to vouch for their character.
- We communicate a positive message to students about the value of qualifications and training.
- We co-operate with students' tutors to help students to fulfil the requirements of their course of study
- We always supervise students and do not allow them to have unsupervised access to children.
- Students who are placed in our pre-school on a short-term basis are not counted in our staffing ratios.
- Any information gained by the students about the children, families or other adults in the pre-school must remain confidential, as stated in our Confidentiality Policy.
- The needs of the children are paramount. Students will not be admitted in numbers that hinder the essential work of the pre-school.
- Students required to conduct child studies will obtain written permission from the parents of the child to be studied.
- Student will be provided with a short induction on how our pre-school is managed, how our sessions are organised and our policies and procedures including Health and Safety and Safeguarding children procedures.
- We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.

Review September 2027

