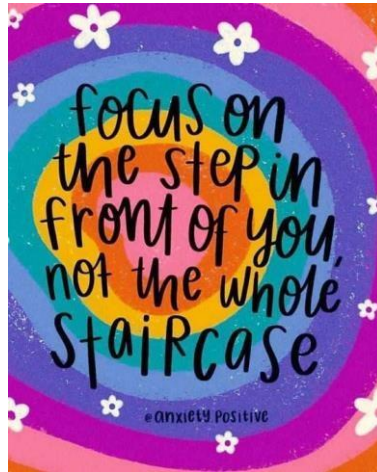




Settling into Pre-school Policy

We want children to feel safe and secure here at Parkway Preschool.
Working with the parents is essential starting right at the point of registration.

Before a child attends the pre-school, we try to include a home visit where possible.

The family will receive a starter pack which includes:

- a) A comprehensive New Parents information letter.
- b) The parent(s)/carer fills in an "All about me" form, which collects information such as "likes" and "dislikes." It includes family members, other adults they spend time with, cultural background, favourite things, what I am good at, favourite songs and books, special words, level of independence, pets, how they can be comforted, professionals working with child and the carer/parent(s) hopes.
- c) A photo and letter from the assigned key worker.
- d) Advice on how to help your child settle into preschool.
- e) An A5 scrap book which we ask you to complete with your child. We ask you to include such things as photos of family, drawings and stickers. Your child then brings this with them on their first day to share with us.
- f) Packed Lunch Policy

We use the information to prepare for the child's attendance – to give high chance of a successful settling in period.

We will discuss how we settle the child, for example staying for one and half hours initially and then extending the stay. However, sometimes a child will settle straight away and can attend the whole session.

We always remain in discussion with parents.

Review September 2027