

Substance Abuse Counselor Technician

Location: Hamilton, NJ

Company: Creative Change Counseling

Pay: \$20.00 hourly

Job type: Part- Time (Flexible hours)

Company Overview

Creative Change Counseling is a behavioral health organization providing treatment and support services to individuals experiencing mental health and substance use challenges. Our multidisciplinary team uses evidence-based practices to deliver coordinated care in a supportive and structured environment.

Position Summary

Creative Change Counseling is seeking a Substance Abuse Counselor Technician to support daily program operations and client services at our Hamilton, New Jersey location. This role provides direct, non-clinical support to clients participating in substance use treatment and assists with facility operations to ensure a safe and organized environment.

Key Responsibilities

- **Provide transportation for clients to and from the treatment facility**
- **Maintain company vehicles, including cleanliness, refueling, and reporting mechanical issues to leadership**
- **Collect and document urine drug screens in accordance with program protocols**
- **Greet clients upon arrival and assist with intake paperwork**
- **Monitor clients onsite to ensure program rules and expectations are followed**
- **Maintain cleanliness of the facility and common areas**
- **Stock and restock kitchen items and program supplies**
- **Notify leadership when supplies are low**
- **Manage the front office and direct visitors as they enter the facility**

- **Perform additional duties as assigned by the Director**

Qualifications

- **High school diploma or equivalent**
- **Basic knowledge of substance use disorders**
- **Experience working with individuals in addiction treatment is preferred**
- **Valid New Jersey driver's license with a clean driving record**
- **CPR and First Aid certification**
- **Narcan training or willingness to obtain**

How to Apply

Interested candidates are encouraged to apply and submit their resume for consideration.