



LOTTERY FUNDED

DONAGHADEE HERITAGE PRESERVATION COMPANY LTD.

Annual Report 2022 - Charity No. NIC 105987

DONAGHADEE HERITAGE PRESERVATION COMPANY LTD

Annual Report for 2022

Chair's statement

The report and accounts attached are in the form prescribed by the Charity Commission for a report by the Trustees of a Charity. I will highlight a few points.

In 2021, we were honoured to be selected by the Mayor of Ards and North Down, Cllr Mark Brooks, to be one of the two 'Mayor's Charities'

during his year of office and we took part in some of the activities he sponsored. His events were



hampered by the tail-end of the pandemic but we were, however, pleased to accept a cheque for £3119 from him at Bangor City Hall in January 2023. The cheque above is split two ways between our project and Ards First Responders.

In December 2021, the shelter was damaged by Storm 'Barra', and although the steel structure withstood the gale and the boat was unharmed, the PVC covering on one side and the mesh covering the seaward gable end were torn beyond repair. Unfortunately, the shelter is not insurable against storm damage, but we were delighted to benefit from the Sainsbury Family's Headley Trust, who granted us enough money to pay for most of the repair works. We would like to express our sincere gratitude to them.

The repairs were completed in mid-Summer and work could recommence on the Lifeboat. Once again, John Moore, our local painter and decorator was asked to undertake the work. It was, however, late in the year before he could start again but in the next few months, he has done a fantastic job. Some of the photos in this report are taken mid-March 2023 but you will see the progress than has been made.

Stephen Dawson joined our volunteer team and under the guidance of Wesley Martin, has already undertaken much of the work you can see. The stanchions were sent off for sand-blasting and galvanising and, on their return, Stephen undertook reattaching them to the Lifeboat – not a mean feat! He also made a start on the brasswork and after successfully removing the drain plugs, cleaned and polished them. These have been replaced and, as you can see, they look amazing.

A number of events were held during the year, including an excellent exhibition in the Methodist Church Hall and

another in the Andrews Hall, which displayed artefacts and pictures of a Donaghadee of yesteryear. Many thanks to Gordon Hunt and members of the Ulster Model Railway Club for their detailed model of Donaghadee and its railway. It attracted a huge number of visitors. A huge thank you to Shirley Cochrane and Roberta Miskimmin who collated, copied and logged thousands of documents, which local people brought to our "pop-up shop" in Bow Street. Hundreds of hours were spent doing this and our immense gratitude goes to Shirley, Roberta and others who helped.

It would be very remiss of us not to mention Robert Neill, Tom Neill and Jimmy Lister of the Donaghadee Local History



Forum, who continued offering their excellent tours of Donaghadee, raising many hundreds of pounds for us every year. This has been a fantastic contribution.

We welcomed David O'Sullivan from Historic Ships Register on a visit to Donaghadee in November 2022.

In September 2021, the Council appointed AECOM consultants to advise on the development of the Donaghadee Commons, and we are engaged actively with them as they prepare a draft Masterplan. This work is ongoing.

Our plans are still to build a Heritage Centre for Donaghadee, where the Sir Samuel Kelly Lifeboat will be the central attraction. Talks have been ongoing with Ards and North Down Council, the Planning Office and various funding bodies to fund and erect a temporary exhibition centre, to be located directly next to the Sir Samuel Kelly shelter. At time of writing, we are progressing this but have encountered a few stumbling blocks, which may take a bit of time and effort to overcome.

I can report, therefore, that the Company is still in very good shape, and the project of conserving the boat and creating a Heritage Centre for Donaghadee remains on track. Let me conclude by thanking my fellow Directors for their service, the Mayor and local Councillors, our five MLAs and our Member of Parliament for their steadfast support. Thanks also to Heather McGuckian from North Down Museum and Quinton Nelson for their invaluable advice and contribution, without which our work would not be possible.

Alan Couser

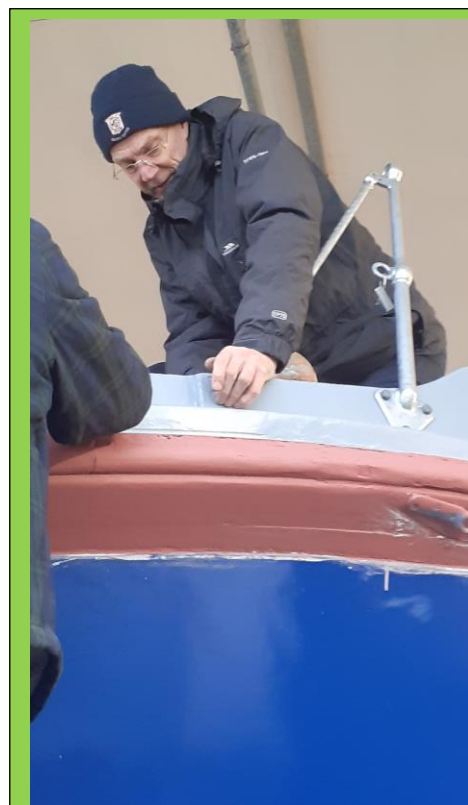




The stanchions have been sand-blasted and galvanised



The jig-saw begins to take shape



Stephen Dawson and Wesley Martin re-installing the stanchions.



John Moore painting deck area



The brasses are all being restored – This is a major task



Exterior painting is almost complete – now for the inside

DONAGHADEE HERITAGE PRESERVATION COMPANY LTD

The Company

1. The Company

Donaghadee Heritage Preservation Company is a company limited by guarantee registered in Northern Ireland (No. NI 635831) incorporated in 2016. It is also a charity registered with the Northern Ireland Charity Commission (No. NIC 105987).

2. Reporting year

The Company's reporting year is the calendar year. In this report 'the year' means calendar year 2022.

3. Trustees

The current Trustees of the Charity and Directors of the Company are:

Alan Couser	Chair
Wesley Martin	Vice-Chair
Kit Chivers	Company Secretary
Patricia Burgess	Treasurer

Shirley Cochrane	Wesley Martin
Murdo Murray	Patricia Burgess

Jack McComiskey	Ryan Wheeler
John Caldwell	

These three resigned for personal reasons during the year or at this AGM

Hon. President	Ken Walsh
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The purpose of the Company

In accordance with its Memorandum of Association, the Company seeks to advance education and promote heritage and culture within Donaghadee and the surrounding area. In particular:

- to acquire, protect, restore, preserve, promote and exhibit for the public benefit the Sir Samuel Kelly Lifeboat and other boats, forms of transport, historical artefacts, ancillary equipment and property of historical and educational interest;
- to establish, maintain and manage a museum and educational resource centre for the acquisition, restoration, preservation, archiving and public display of artefacts and documents of educational, historical and cultural interest and other items illustrating the history and heritage of the Sir Samuel Kelly Lifeboat and associated memorabilia;

- to advance education and encourage appreciation within the area of benefit on all matters relating to Donaghadee and the history of the Sir Samuel Kelly Lifeboat through exhibitions, workshops, lectures and other forms of educational medium.

4. The Activities of the Company

The activities of the Company in the year can be divided into two categories:

- Take forward the Company's strategy for
 - Repairing the shelter for the Sir Samuel Kelly;
 - Conserving and restoring the lifeboat; and
 - Creating a Heritage Centre for Donaghadee in which the lifeboat will be the focal point.
- Raise funding for the project and providing public information in support of those objectives.

Progress up to 2020

In 2017 Ards and North Down Borough Council acquired the Sir Samuel Kelly from the Ulster Folk and Transport Museum and offered to lend it to the Company under a 25-year licence. The Council also granted a 5-year lease of the plot of land on which the lifeboat stands. In 2018 the licence and lease were agreed, and a Memorandum of Understanding was signed between the Council and the Company under which the two parties agreed to cooperate to achieve the Company's strategic objectives. In 2019 a shelter was built for the boat and a survey was conducted to determine exactly what work would be necessary to conserve it. The inside of the boat was cleaned, the wooden blocks on which the boat rests were replaced and the paint was stripped from the outside of the boat to enable it to dry out thoroughly.

Further progress in 2020 and 2021

Only limited progress was possible in 2021, because of the outbreak and extended run of Covid 19. The new shelter proved to be extremely successful and presented no problems, until the storms in late autumn of 2021. A preservation coat of paint was applied in 2020 and a further coat added in 2021. An experiment to see how various fillers and paints survive the environment is currently underway, as you'll see in our cover photograph.

Plans for a permanent home for the boat are still on hold, as Ards and North Down Borough Council was not in a position to take forward its thinking about the future of the Donaghadee Commons area, and the National Lottery Heritage Fund suspended its normal grants programme to concentrate its resources on heritage projects that were under threat as a result of the pandemic. However, there is currently a consultation underway, as to what to do with The Commons and how our proposed heritage centre might fit within that.

Further progress in 2022

Work was hampered by COVID in 2020, but in 2021 the activities of the Company were able to resume and the year saw a very successful series of Open Days in which more than 1000 people visited the boat in its shelter. In December 2021 a storm caused significant damage to the shelter, which was repaired in 2022 with the help of a £5,000 grant from the Headley Trust (one of the Sainsbury Family Trusts). Work proceeded on painting the hull, once it had dried out sufficiently, and the stanchions and chains were taken away to be re-galvanised. By the end of the year the hull had been painted, though not to a finished state, and the superstructure remained to be painted. There also remained considerable work to be done on the interior of the boat, removing the buoyancy compartments and cleaning the interior and the engines.

There were Open Days weekly during the summer months of 2022 and a number of arranged group visits. There was also engagement with the public through a major exhibition which was mounted to celebrate the late Queen's Platinum Jubilee. It was staged first in Donaghadee Methodist Church Hall and then, with the addition of a scale model of the railway line coming in to Donaghadee, in Shore Street Church's Andrews Hall. In total, the exhibition attracted more than 1100 visitors. In the course of the year the Company received visits from many of its MLAs and Councillors and also from the Mayor of Ards and North Down, the Northern Ireland Minister for the Economy and the Minister of State for Northern Ireland.

In 2022 the Company was one of the Mayor of Ards and North Down's official charities. The Company held discussions with the National Lottery Heritage Fund about the possibility of a grant to enable it to place a temporary building (Portakabin-style) in front of the boat shelter and a new fence around the compound. As a result, an application for planning permission was submitted in September 2022 and an application for a Heritage Fund grant was submitted in December. The applications were still pending at the end of the year. The Company also applied successfully to the Garfield Weston Foundation for a grant of £10,000 to make improvements inside the Shelter, including a raised walkway for visitors and improved displays. That work has yet to be done. The Company maintains a website for public information and uses social media to keep interested parties informed. There is a Sir Samuel Kelly project group on Facebook www.facebook.com/sskproject/ with 725 followers, and a Donaghadee Heritage (Sir Samuel Kelly Project) Group which at the latest count had 384 members. In 2022 the Company again produced a calendar (for 2023) which sold well and more than covered its cost.

The Company maintains a website for public information and uses social media to keep interested parties informed. There is a Sir Samuel Kelly project group on Facebook www.facebook.com/sskproject/ with 916 followers, and a Donaghadee Heritage (Sir Samuel Kelly Project) Group which at the latest count had 626 members.

5. The Achievements of the Company

The main achievements of the Company in 2022 have been to continue the preservation of the Sir Samuel Kelly, both physically and in fundraising.

The Board wishes to record its thanks to Heather McGuicken, Director of the North Down Museum, for her expert advice and support. Heather has moved to a new position and we look forward to working with Arlene Matthews, her successor and we wish Heather every success in her new role.; to Quinton Nelson of the Copeland Marina for his practical advice; to all our volunteers, who assist at events and open days, or get their hands dirty working on the Lifeboat; to John Moore, our painter; and, of course, to fellow board members who give of their time for meetings, events and labour.

6. Formal declarations required by the Charities Commission

Public Benefit

The Trustees have complied with the duty to have regard to the guidance issued by the Northern Ireland Charity Commission under Section 4(b) (the Public Benefit Requirement statutory guidance).

The major part of the public benefit created by the Company in the year has been by way of the pursuit of the long-term objectives of the Company, which will be of benefit to the people of the Area of Benefit as defined in the Articles of Association, namely Donaghadee and the surrounding area.

Any Harm caused by the Company

So far as the Trustees are aware, no harm has resulted from the activities of the Company in the year.

Any Private Benefit resulting from the Company's activities

So far as the Trustees are aware, no private person or body corporate has obtained any benefit from the activities of the Company in the year.

7. Financial report

A redacted version of the company's accounts for calendar 2022 are attached. If you require one, a copy of the full accounts may be obtained from The Co. Secretary.

Financial Report

DONAGHADEE HERITAGE PRESERVATION COMPANY DIRECTORS' REPORT FOR THE YEAR ENDED 31 DEC 2022 Company Registration No. NI635831 (Northern Ireland)

The directors present their annual report and financial statements for the year ended 31 December 2020.

Directors

The directors who held office during the year and up to the date of signature of the financial statements were as follows:


Mr J Caldwell	Mr C J A Chivers (Co. Sec)
Mrs S S Cochrane	Mr E A Couser
Mr E N Johnston	Mr M Murray
Mr W Martin	Mrs P Burgess

Company No. NI635831

Registered Office: 21 New Road, Donaghadee, BT21 0DR

Accountants: Stanley Woods & Co.
Alexander House, 49/51 Church Street
Newtownards, BT23 4AN

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption. By order of the board



Mr C J A Chivers - Secretary - 14 March 2022

Independent Examiners Report to the Trustees

I report on the accounts of the Trust for the year ended 31st December 2022, which are set out on the statement of income & expenditure.

Respective responsibilities of the charity trustee and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under s65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under s65(9)(b) of the Charities Act
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

I have examined your charity accounts as required under s65 of the Charities Act and my examination was

carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under s65(9)(b) of the Charities Act.

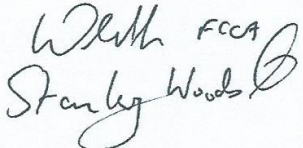
My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- That accounting records were not kept in accordance with s63 of the Charities Act
- That the accounts do not accord with those accounting records
- That the accounts do not comply with the accounting requirements of the Charities Act
- That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

I have completed my examination and have no concerns in respect of the matters listed above and, in connection with the following the Directions of the Charity Commission for Northern Ireland, I have found no matters that need to be brought to your attention.



Stanley Woods & Company
Certified Accountants

Alexander House, 49/51 Church Street,
Newtownards, BT23 4AN

Date: 15 March 2022



Railway Model of Donaghadee

DONAGHADEE HERITAGE PRESERVATION COMPANY

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

	2022	2021
	£	£
Income	12,517	4,697
Cost of raw materials and consumables	(5,000)	(1,216)
Depreciation and other amounts to be written off assets	(1,605)	(1,605)
Other charges	<u>(9,527)</u>	<u>(1,947)</u>
Surplus / deficit	(3,615)	1,570

BALANCE SHEET AS AT 31 DECEMBER 2022

	2022	2021
	£	£
Fixed assets	11,211	12,816
Current assets	21,944	24,087
Prepayments and accrued income	942	809
Creditors: amounts falling due within one year	0	0
Net current assets	22,886	24,896
Total assets less current liabilities	34,097	37,712
Reserves	<u>34,097</u>	<u>37,712</u>

This is just a summary of the accounts and any member wishing to view a complete set can ask for one to be sent to them or arrange with one of the directors to see them.



Notes to the financial statements

1 Employees

The average number of persons (including directors) employed by the company during the year was 0

Donaghadee Heritage Preservation Company is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 21 New Road, Donaghadee, Co Down, BT21 0DR.

For the year ended 31 December 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the micro-entity provisions and in accordance with FRS 105 'The Financial Reporting Standard applicable to the Micro-entities Regime' and the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of directors and authorised for issue on 13 March 2023 and are signed on its behalf by:

Mrs P Burgess	Mr A Couser
Director	Director

Company Registration Number NI635831

Treasurers' Notes to the 2021 Accounts

Last year, I started my report with a reference to the disruption to all our lives caused by Covid. "It hasn't gone away you know", and we could be forgiven for thinking that the Plagues of Egypt were about to be visited upon us as storm "Barra" hit Donaghadee with a vengeance in December 2021, ensuring that the year went out with a bang. One of the casualties was the shelter for the boat, which was substantially damaged, and its repair was a priority – an expensive one as sadly "Acts of God" are excluded from any insurance cover.

One consequence of "Barra" was the concentration on our minds of the heavy reliance which we place on grants to fund our various activities, for which we are extremely grateful. One such timely grant of £5,000 from the Headley Trust largely covered the "Barra" experience, and actually strengthened the structure, which withstood the force of the recent "Beast from the East".

Our bank balance at the beginning of the year was approx. £12,500. The income breakdown shows that this year generated approx. £4,500 from subscriptions and donations. Grants totalled approx. £8,000.

A breakdown of our expenses indicates the costs of our fundraising efforts were approx. £1,250 and the costs of the boat restoration as approx. £3,750 together amounting to £5,000. Depreciation on the shelter was £1,605. Administrative costs, which include the reduction in interest on the CCLA Investment were approximately £9,500.

Over the year we benefitted from grants of approximately £8000. These were a mix of both private donors- approx £5,000, and Local Council- approx £3,000.

Subscriptions and donations of £4,500 were almost the same as last year- Covid hangover and Barra finish perhaps? About £4,000 of this is attributable to fundraising events, Jubilee Exhibitions, open days, public donations etc. (thanks once again to a generous contribution of £550 from Donaghadee Local History Forum) This year we have produced a calendar again, hopefully next year will benefit from that.

Costs of boat restoration were approx £4,000

Shelter repairs were approx £6,800

Reduction of fixed asset £1,600

Interest on the CCLA Investment was reduced from 16% to 10% this year

Insurance is a heavy commitment, with an annual increase in premiums over the last few years of approx 25- 30% p.a.

Last year I referred to a creeping increase in all expenses and this trend continues.

This coming year will see further work on and in relation to the Lifeboat.

Our ultimate goals remain the same.

Patricia Burgess.

Treasurer.

DONAGHADEE HERITAGE PRESERVATION COMPANY
Company limited by guarantee registered in Northern
Ireland no. NI 635831

Registered with the
Charity Commission for Northern Ireland
no. NIC 105987

Registered office:
21 New Road, Donaghadee, N Ireland, BT21 0DR

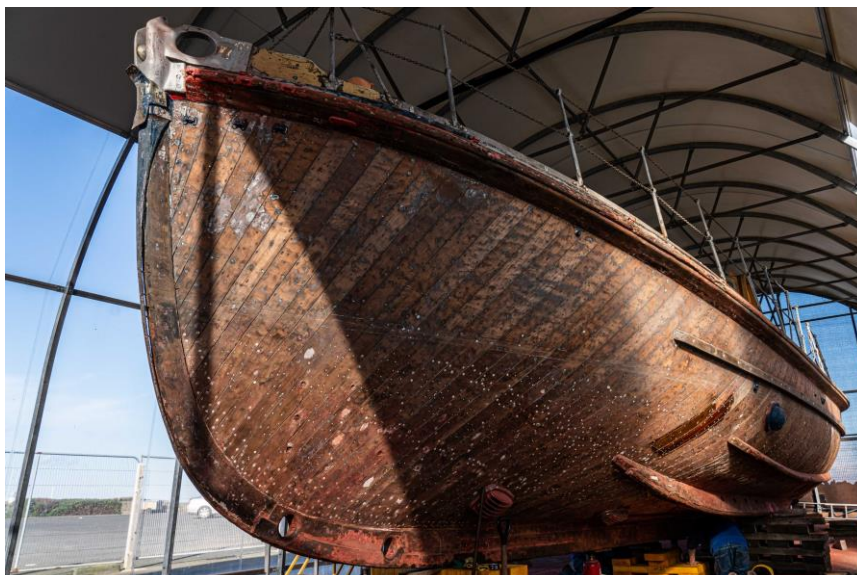
Contact:
companysecretary@donaghadeeheritage.com,
Tel. 028 9188 9180

Would you be interested in joining us? Currently we have a couple of places on the board for those who are keen on the planning and administrative side of things. We are also looking for volunteers who would like to do some physical work on the Sir Samuel Kelly and for anyone who would be keen to assist at events and open days.

Volunteer Training Morning.
Saturday, 15th April 2023. At the shelter.

Contact our Company Secretary at
companysecretary@donaghadeeheritage.com

Or our Chairman at
chair@donaghadeeheritage.com or 07808 366930



A photo of the "Kelly" before the paint was reapplied!