

You would have received this informational packet at Open House if it was in-person, please disregard the section that states in this letter to complete a preliminary application. That is only for in-person Open House. Since we are virtual we are asking families to fill out an application online at www.stmaryslongmeadow.org

Please take a moment to read though the flyers in this file and visit our Virtual Open House before submitting an application.

Thank you for considering St. Mary's Academy for your child.



Thank you for taking the time to tour St. Mary's Academy today.
We appreciate your interest in our school.

Please complete the preliminary application you received when arriving and leave it with us before you go. This will begin the admissions process.

Please keep in mind that submission of the preliminary application does not guarantee admission or enrollment into St. Mary's Academy. Students are not admitted or enrolled until an official offer is made.

Once we have reviewed all of the preliminary applications we will contact you and discuss the next step.

If you have any questions regarding admissions please contact our Development Coordinator:

Amy Mendrala
413-567-0907
amendrala@stmaryslongmeadow.org

Questions regarding payment plan options, and financial aid inquiries please contact our Finance Administrator:

Peggy Ianeu
413-567-3124 x102
mianeu@stmaryslong.org

Thank you again for visiting our school and as always, please don't hesitate to contact me with any questions.

Sincerely,
Amy Kane
Amy Kane
Principal
413.567.0907
akane@stmaryslongmeadow.org



Saint Mary's Academy promotes academic excellence within a Christ-centered Catholic community. Students from Pre-K through Grade 8 learn acceptance and appreciation of others and develop to their full potential within a nurturing family environment.

Serving Students PreK 3-year-old to Grade 8

SMA offers a fun and active PreK program offering Part-time and Full-time for both our 3 and 4-year-old students. Our elementary school serves students Kindergarten to Grade 5. Our JR High consist of students in Grade 6, 7 and 8. With a challenging, fun and enriching curriculum student's at SMA are well rounded and fully prepared for their educational, spiritual and moral journey past their years at SMA.

Three-Year Old Program:

- Must be three on or before September 1st and independent (no diapers or pull ups)
- This program offers 2 choices-THREE (M/W/F) **OR** FIVE full days.
- Before school care is available (fee is not included in tuition)
- Drop off and pick up follow our regular school schedule (8:15 a.m. – 2:30 p.m.)
- In addition to class time students will enjoy music class, gym class and library time
- Students will enjoy private playground space with age appropriate playground equipment
- Priority registration to one of the four-year old programs
- One lead teacher and one assistant per class, class size limited
- Students that arrive prior to 8:15 may have breakfast free of charge
- All students have the option of hot lunch during their lunch time free of charge

Four-Year Old Program:

- Must be four on or before September 1st and independent (no diapers or pull ups)
- This program offers THREE (M/W/F) **OR** FIVE full days.
- Drop off and pick up follow our regular school schedule (8:15 a.m. – 2:30 p.m.)
- Before school and after school available (fee is not included in tuition)
- In addition to class time students enjoy music class, gym class and library time
- Students will enjoy private playground space with age appropriate playground equipment
- One lead teacher and 1 assistant per class, class size limited
- Students that arrive prior to 8:15 may have breakfast free of charge
- All students have the option of hot lunch during their lunch time free of charge

Please see reverse for Kindergarten thru 8



SMA Grade School and JR High Information KINDERGARTEN TO GRADE 8

Kindergarten thru Grade 5:

- Drop off and pick up follow our regular school schedule (8:15 a.m. – 2:30 p.m.)
- Before school and after school available (please see insert in folder for fee)
- Outdoor play daily (weather permitting)
- Attend Monthly Mass
- Music, gym, art, health, Spanish, computers and library with our specials teachers
- Field trips, school wide activities, school enrichment programs
- Kindergarten and Grade 1 may wear polo all year. Grade 2-5 full uniform required
- Kindergarten students must be 5 on or before September 1st to enter Kindergarten
- Grade 1 students must have completed a Kindergarten program

Jr. High Students (Grades 6 to Grade 8):

- Drop off and pick up follow our regular school schedule (8:15 a.m. – 2:30 p.m.)
- Before school and after school help available with Jr. High teachers daily (no fee)
- Opportunity to get outside daily (weather permitting)
- Attend Monthly Mass
- Grades 6 & 7 -music, gym, art, health, Spanish, computers and library with our specials teachers
- Grade 8- music, gym, art, health, and Spanish 3x per week with our specials teachers
- Field trips, school wide activities, school enrichment programs
- Drama Club
- Students help at events to set up, breakdown, run games, and assist where needed
- Full uniform required
- Students have access to teachers for help before and after school each day
- Grade 8 students receive fleece with graduating class embroidered on sleeve



St. Mary's Academy Special Events



Summer Carnival – This is our kick-off event that takes place each summer where we invite all our SMA families to reconnect with their school friends while meeting some new faces. There is all sorts of fun to be had, carnival games and food. (August)



Fun Fest – Preschool through grade 5 students sign-up to stay after school for fun, games, and pizza. Healthy & supervised fun with relay races, dancing, and more. (various Fridays throughout school year)



Junior High Dances – A great opportunity for our Junior High students to join together for some fun and dancing to the latest music. Pizza and candy are available for purchase for students to enjoy while socializing with their classmates – all while being supervised by their teachers and principal. (various Fridays throughout school year)



Breakfast with Santa - Students and their families are welcome to enjoy breakfast with Santa in December.



Breakfast with Easter Bunny - Students and their families are welcome to enjoy breakfast with the Easter Bunny in the Spring.



Family Bingo Night – Join us for a fun filled night of BINGO with your family and friends. All ages welcome! (November)



FAIR SHARE VOLUNTEER PROGRAM

To give freely of your time, talent and resources is a gift anyone can give!

The Lord Jesus himself said, "It is more blessed to give than to receive"

Mission Statement

The St. Mary's Fair Share program is a vibrant partnership between families and the school community. Our goal is to effectively and equitably share the volunteer work load.

1. *Partnership in your child's education*
2. *Provide a model of community service for your children*
3. *Build a stronger sense of community amongst families*
4. *Provide opportunities for new initiatives and ideas*
5. *Greater visibility of school*

Saint Mary's Academy strives to develop the not only the intellectual potential of each student but the moral, spiritual, and cultural potential of each as well. We feel that the example of volunteerism helps cultivate a sense of community within our students and bonds our families through their volunteer work at SMA.

What we ask of each family each year to achieve this goal:

- *Full Time families (student attends full time) to serve 30 volunteer hours in the school year.*
- *Part Time families (student attends MWF only) to serve 15 volunteer hours in the school year.*
- *If you have children in both full and part time classes you will be considered a full-time family.*
- ***You will be billed in May for the hours not served if any at the rate of \$10.00 per hour.***
- *You are responsible for documenting the hours in the FACTS Portal under the tab – Service Hours. This must be done **WITHIN** the same month of hours served. If you do not document the hours in the same month you served them you will lose the hours and will be billed as if hours were not worked.*

Please see reverse side Fair Share Volunteer opportunities



Volunteer Opportunities

What a great way to give back and earn Fair Share hours. If you have any questions or are interested in lending your time, talents or resources to any of our amazing school events and parent association events please contact the appropriate email below or call the school at 413.567.0907.

Be sure to check your email for volunteer opportunities the list below is an outline of our standard events. There will be many more throughout the school year. Each time a Fair Share Opportunity is available we will send a A Sign-up Genius with the tasks, dates, times for you to sign up in.

PA Meetings:

Earn Fair Share for attending a meeting
PA@stmaryslongmeadow.org

Advent Calendar Raffle: September
Earn 10 Fair Share for every 30 calendars sold
amendrala@stmaryslongmeadow.org

Family Frolic: October

Earn Fair Share –various tasks day of event and before
PA@stmaryslongmeadow.org

Secret Santa: September Shop, Event in December

Earn Fair Share by shopping for items, working the event, setup/breakdown, and more
PA@stmaryslongmeadow.org

Spelling Bee: March

Earn Fair Share –tasks TBD
Lcannon@stmaryslongmeadow.org

Ace Gala & Auction: Spring

Donors/Sponsors/ Committee Members Needed!
Earn Fair Share for every hour served on committee, Earn Fair Share for donating a raffle item or becoming a sponsor
amendrala@stmaryslongmeadow.org

Field Day: May

Earn Fair Share for various tasks the day of event
PA@stmaryslongmeadow.org

On Call Volunteer- On call for small tasks throughout the year

Earn Fair Share – tasks vary
amendrala@stmaryslongmeadow.org

Dress Code at a Glance

The Dress Code in its entirety is found in your student handbook issued at the start of the school year, please read it through.

Dress Code Winter Option

Boys and Girls Pre-K: Polo shirt with Saint Mary's logo

Boys K-1: Polo shirt with Saint Mary's logo, navy blue uniform pants, white or navy socks **Girls K-1:** Polo shirt with Saint Mary's logo. Uniform jumper must be at or below the knee. Navy blue uniform pants, white or navy socks.

Girls 2-3: Uniform jumper must be at or below the knee. Navy blue uniform pants, white peter pan collar blouse, navy blue or white tights or socks.

Girls 4-5: Plaid uniform skirt, which must be at or below knee. Navy blue uniform pants; white peter pan collared blouse, navy blue or white tights or socks.

Boys 2-8: Navy blue uniform pants, light blue, oxford shirt, navy blue tie, white or navy socks

Dress Code Summer Option

Boys and Girls Pre-K: Polo shirt with Saint Mary's logo

Boys K-1: Polo shirt with Saint Mary's logo, navy blue uniform shorts or pants, white or navy socks

Girls K-1 Polo shirt with Saint Mary's logo. Uniform jumper must be at or below the knee. Navy blue uniform shorts, white or navy socks

Girls 2-3: Polo shirt with Saint Mary's logo, navy blue uniform shorts or uniform jumper, white or navy socks

Girls 4-5: Polo shirt with Saint Mary's logo, navy blue uniform shorts or plaid uniform skirt, white or navy socks

Boys 2-8: Polo shirt with Saint Mary's logo, navy blue uniform shorts or pants, white or navy socks

Girls 6-8: Polo shirt with Saint Mary's logo, navy blue uniform (from Blakes or Donnelly's) skirt, or navy shorts, white or navy socks

Gym Uniforms:

Winter Option: All students are to wear the navy blue gym shirt and the solid navy blue gym pants, both with logo, (either sweatpants or wind pants no stripes down the leg) and navy blue sweatshirt, which can be purchased from Blakes or Donnelly's Uniforms, white socks, and a good athletic shoe.

Summer Option: All students are to wear the navy blue gym shirt, the navy blue gym shorts, both with the logo, white socks, and a good athletic shoe.

Where to purchase uniforms:

Blakes School Uniform- www.blakeschooluniform.com 413-782-4123

Donnelly's - www.donnellysclothing.com 800-498-0045

Land's End- www.landsend.com



- **ALL GRADES: Polo shirt colors-** light blue, white, yellow and red
- **K-8:** All black sneakers (or with a minimum of gray or white), or black dress shoe with no more than a one-inch heel is required.
- **All students:** hair should be neat with bangs above the eyebrows.
- **Boy's hair:** should be trimmed and neat around the ears, not touching the shirt collar.
- **Girls hair:** neatly kept and if long tied back or up in a secure clip or hair tie.
- School socks may be knee, crew, or ankle lengths. Socks should not include any type logo (brand logo is ok when applicable) or writing, or be trimmed in colors.
- A navy blue sweater/fleece with the SMA logo may also be worn. School sweatshirts may only be worn.
- **Grade 8** will be issued grey fleece to be worn with graduation year embroidered on the sleeve.
- **ALL uniforms** should be clean and pressed with all buttons/zippers attached and hem intact. without holes or stains.
- A good running shoe is required for gym class. Any design or color is fine for gym class as long as they are a running sneaker.
- No artificial nails may be worn.
- No tattoos of any kind including Henna.
- No Hologram contact lenses.
- Unnatural hair coloring is not permitted.
- No body piercing except pierced ears is permitted.
- Girls may wear **one** pair of earrings not larger than a dime and without hoops.
- Boys may not wear earrings of any type.
- Pajama style pants may not be worn at any time.
- Crocs, boots, high heeled shoes, high heeled sneakers are not permitted

St. Mary's Academy Uniform Closet

St. Mary's Academy also has a uniform closet where families donate gently used uniforms that their children have grown out of; including pants, jumpers, tops, and ties. Current St. Mary's families are welcome to come in anytime to see if any of the clothing works for their family. This is a free exchange and really a nice way to make room in your closet while helping out another SMA family.

UNIFORM GUIDELINES AND REGULATIONS ARE SUBJECT TO CHANGE AND ARE AT THE DISCRETION OF YOUR PRINCIPAL. PLEASE READ YOUR STUDENT HANDBOOK THAT IS ISSUED AT THE START OF THE SCHOOL YEAR FOR THE FULL DRESS CODE POLICY.



~ BEYOND THE DESK ~ **St. Mary's Academy** **Parents' Association Information**

The Parents' Association (PA) is a group of parent volunteers who wish to enhance the school experience for students and families of the Academy. Our goal is to create long lasting memories for our children that go "Beyond the Desk".

We want to hear what you would like to see for events that will continue to make our school the great place it is. Please don't hesitate to bring creative ideas and suggestions the attention of our Coordinator at pa@stmaryslongmeadow.org .

Don't have an idea or suggestion but want to volunteer for events? Not a problem!

We are always in need of parents to help out at our established events! The events listed below cannot happen without volunteers. You will earn Fair Share hours for volunteering at PA run events. Not only is it a great way to help the students but you also get to know other SMA families and have fun!

In addition to family participation in our school run fundraisers the PA collects annual dues from families. These dues are used for all the extra activities that make SMA such a fun place! We also sponsor the teacher wish lists to help enhance the classroom learning experience.

PA Meetings are held throughout the school year in person.

PA Coordinator: Monique D'Alessio

Treasurer: Jessica Carona

To contact Monique or Jessica: pa@stmaryslongmeadow.org



*Please see reverse side for
PA sponsored special events*



Parent Association Sponsored Special Events



Family Frolics - Enter a Haunted House filled with music, ghosts and goblins. Enjoy the spooky science lab, trunk or treat, dancing, pumpkin contest, games & crafts. See creative costumes of all shapes, sizes and varieties. (October)



Fall Food Drive - The Parents' Association coordinates a food drive in the fall, which benefits local Open Pantry Community Services and shelters. We will have decorated boxes available in foyer for food collection. (November)



Secret Santa Store - Student's Christmas shop for their families during this event. Gifts are inexpensive and suit all budgets.
(Shopping starts in September and event is in December)



Catholic Schools Week – This is a week of celebrating the success and good news of Catholic education. We honor our dedicated teachers and revel in the outstanding quality of education for St. Mary's students. We reflect on our blessings and give thanks to our community. The Parents' Association sponsors a teacher appreciation luncheon and organizes various activities for the week. (January)



Valentine's Day Ice Cream Social – A yummy treat will be served after lunch for all of the kids to celebrate Valentine's Day. (February)



Caroling at Christmastime - Our student choir sings Christmas carols the first weekend in December outside of each Mass. (December)



Field Day – A day filled with fun activities for all students. They participate in a variety of activities throughout the day. A morning snack and lunch is served along with a special treat to cool off! (May)

Activities and Sports



Art Ventures & Mad Science -

After school starting in January on Wednesdays and Thursdays.

Flyers will go home after Christmas Break



Ski Club Program-

Parent run club. Students and their family and friends enjoy a group rate to ski, ski rentals and lessons. Every Friday from after Christmas break to before February break. Parent volunteers and Parent Coordinators needed each year. Contact: amendrala@stmaryslongmeadow.org for more information.



CYO Basketball Program-

For registration and coaching information, contact the parish office at 413-567-3124.

Questions? Please contact Amy at amendrala@stmaryslongmeadow.org or 413-567-0907



Tuition Schedule 2026-2027

Grade	Tuition Fee
Pre-K 3-Year-Old PART Time (3 Full Days M/W/F)	\$5,950
Pre- K 3-Year-Old FULL Time (5 Full Days Monday thru Friday)	\$7,650
Pre-K 4-Year-Old PART Time (3 Full Days – M/W/F)	\$5,950
Pre-K 4-Year-Old FULL Time (5 FULL days-Monday thru Friday)	\$7,650
Kindergarten	\$5,975
Grades 1 thru 5	\$5,975
Grades 6 thru 8	\$6,550

Tuition schedule with discounts for multi-child families is as follows:

1 st child enrolled	Full Tuition
2 nd child enrolled	\$100.00 off full tuition
3 rd child enrolled	\$500.00 off full tuition
4 th child enrolled	\$1,000.00 off full tuition

Payment in full by August 1st allows for a 2% discount. Scheduled monthly payment option available payable on 10-month billing plan.

ALL payments must be made through the online FACTS Portal.

Please see reverse side for before and after school pricing.

Before and After School Program

St. Mary's Academy offers parents flexibility in their day by offering care for students before and after school. St. Mary's faculty and staff manage the program. Students may attend the program daily, or on an as needed basis. No advance notice is required. Parents can call the day they wish their student to participate. Students can choose to read, study, or play in a safe, supervised environment. When signing up for this program, parents can request that their student begin their homework assignments before participating in other activities.

Please Note: If a parent/guardian needs to contact the Before and After School Program, please call the Main Office at 567-0907 and press extension 208

Breakfast provided in morning and snack if afternoon. Please have your student bring a water bottle with them each day and if you choose additional snacks for after school.

Regular School Hours: Doors Open at 8am School -8:30 to 2:30	Before School	After School
Hour	7:30am – 8:00am	2:45pm – 5:30pm
Offered	School days <u>excluding</u> Snow Days, In Service Days & Vacations	School days <u>excluding</u> Snow days, vacations, In Service days, and Parent/Teacher Conference days
Location	St. Mary's Academy Gymnasium	St. Mary's Academy Gymnasium or Parish Center
Cost	\$6.00 (flat fee)	\$9.00 (per hour)
Payment Method	Billed monthly	Billed monthly

If you have questions feel free to reach out to us at 413-567-0907

Thank you for taking a moment to “tour” our school today! If you are interested in your child attending St. Mary’s Academy for the 2026-2027 school year, please see below for the next steps.

Applications are available for submission on a 1st come 1st serve basis starting at 1pm on Sunday, January 25th .

Each application will have a time stamp on it once submitted. This will help us honor our 1st come 1st serve policy at Open House.

On Sunday the hours of 1pm to 3pm will serve as our timeframe for Virtual Open House. Applications received during those hours will be considered as if you had attended Open House in person. Applications outside of that timeframe will be considered after the Virtual Open House applications.

If you are interested in a Preschool or Kindergarten spot please know space is limited. We recommend submitting an application on the earlier end of the Virtual Open House.

We welcome you sign up for an in person tour on Thursday, January 29th by visiting the Sign Up Genius (free of charge to sign up) at <https://www.signupgenius.com/go/30E0C4BADAB29A5FB6-61813093-welcome>

If you have any questions during the Virtual Open House please feel free to contact academy@stmaryslongmeadow.org this email will be monitored during the Virtual Open House and our Development Coordinator will contact you.

Thank you for considering St. Mary’s Academy for your child’s education.
We look forward to meeting you soon!