# CITY OF EUCLID

## URBAN FORESTRY DIVISION

## Tree Work Permit Application

**(Planting, Pruning, Removal on Highways, Parks or Public Places: ECO 909.07)**

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INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED. Application must be approved by the City of Euclid Urban Forester. Submittal does not constitute acceptance of the application.

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*~~~TYPE OR PRINT CLEARLY~~~*

**Questions?** Contact the Urban Forester at **216-289-8141** or **urbanforestry@cityofeuclid.gov**

### *CONTRACTOR/ARBORIST INFORMATION:

**Company:** _____

**Contact Name:** _____

Will this contact be performing the assigned work? _____

**Address:** _____

**Phone:** _____ **Email:** _____

**Contractor Insurance:**
(See Summary of Requirements on Page 3 of this application)

**Will a subcontractor complete any or all of this work? If yes, provide information below:**

**Subcontractor Company:** _____

**Subcontractor Contact Name:** _____

Will this contact be performing the assigned work? _____

**Subcontractor Address:** _____

**Phone:** _____ **Email:** _____

**Date(s) of proposed work:** _____

### *SITE INFORMATION:

Before issuing the permit, the proposed work site and tree(s) shall be inspected by the Urban Forester. The Urban Forester may request the Contractor meet at the proposed site.

**Project Address:** _____

**Property Owner:** _____

**Location of tree:** _____
(front, back, side, other)

**Tree work to be done:**

☐ Planting ☐ Pruning ☐ Removal ☐ Stump Removal ☐ Protection

☐ Other: _____

**Explanation of Work:**

_____

_____

_____

**Tree information:**
Type: (include scientific name if known) _____

Size: (include DBH and estimated height) _____

Evidence of pest(s)? _____

Evidence of disease? _____

## AFFIRMATION AND SIGNATURE:

By submitting this application, I hereby certify all information contained in this application is true, accurate, and complete to the best of my knowledge. I also certify that I have read and understand the Summary of Requirements on Page 3 of this Application and I and/or the company I am applying on behalf of will abide by these Requirements. This application shall be considered an agreement on the part of the applicant or their agents to comply with the applicable codes and standards of work of the City of Euclid and State of Ohio. I further agree to comply with all required inspections related to this permitted work.

**Applicant's Signature:** _____ **Date:** _____

**Applicant Printed Name:** _____

**There is an application fee* of $25.00. Acceptable forms of payment are cash, check or credit card.**

**Fee will be waived for the remainder of Permit applications during this ongoing calendar year. However, a permit will be required for each individual job within the City of Euclid on the public right of way.*

# CITY OF EUCLID

## URBAN FORESTRY DIVISION

## Tree Work Permit Requirements

**(Planting, Pruning, Removal on Public Right Away or Lands: ECO 909.07)**

***SUMMARY OF REQUIREMENTS:**

- Reference Chapter 909 of Euclid Codified Ordinances (ECO)
- Planting, pruning, or removal of tree(s) in the public right-of-way, City owned lands or parks prohibited without an approved and signed permit. See ECO 909.07
- File certificates of insurance and evidence thereof with the that they are protected under **Worker's Compensation Acts**
- The permit holder shall file with the Urban Forester and maintain in force, naming the City as an additional insured, a **contractor's liability policy** in a form approved by the Director of Law, covering all operations within the City by the permit holder on either public or private property in limits of one hundred thousand dollars ($100,000) bodily injury or wrongful death for each person, three hundred thousand dollars ($300,000) for each accident and one hundred thousand dollars ($100,000) property damage. See ECO 909.18
- Permittee is responsible for proper traffic control, including required permits
- Permittee is responsible for the disposal of any and all wood waste generated from the pruning and/or removal of trees. Site clean-up is required at the end of each workday.
- Permittee is responsible for contacting all applicable utilities- OUPS at 811 prior to commencement of work.
- Permittee will provide routine maintenance (water, mulching, basic pruning) to the tree at the time of planting.
- Permittee will install deer protection at the time of planting
- Permittee agrees to release, hold harmless and indemnify City from all injuries and damages that may incur relating to the work done pursuant this permit.
- Failure to comply with any provisions of ECO Chapter 909 may result in charges of a misdemeanor of the third degree and subject to a fine of not more than five hundred dollars ($500.00) or imprisoned not more than sixty days, or both, for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.