REQUEST FOR PROPOSALS

CITYWIDE SIGNAGE PROGRAM FABRICATION AND INSTALLATION, PHASE I

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Legal Notice

ADVERTISEMENT FOR BIDS/PUBLIC NOTICE TO BIDDERS

Sealed bids will be received from qualified bidders by the City of Euclid, 585 E. 222nd Street, Euclid, Ohio on or before **September 30, 2024, at 3:30 p.m**. for the Citywide Signage Program, Phase I Project in the City of Euclid, Ohio. Sealed bids will be opened and read publicly at the Board of Control Meeting at **4:00 p.m. on September 30, 2024**. The Board of Control meets in Council Chambers at the City of Euclid Municipal Building, 585 East 222nd Street, Euclid, Ohio.

Bidders are required to use the bid forms of Request for Proposal, which are available with the bid specifications. The bid documents, specifications, and drawings may be examined without charge online www.cityofeuclid.com. All questions during bidding shall be e-mailed to planning@cityofeuclid.com. The e-mail should have the project title in the subject line.

Each bidder is required to furnish with its proposal a Bid Guarantee and Contract Bond in accordance with Sections 153.54 and 153.571 of the Ohio Revised Code. A bond for the full amount of the bid or a certified check, cashier's check, or letter of credit in the amount of 10% of the bid. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety. The sum equal to ten percent (10%) of amount bid, payable to the City of Euclid as a guarantee that if the bid is accepted, a contract will be entered into and its performance properly secured. The Bid Bond will be returned when the Contract has been executed by the Successful Bidder, or when any Bid is, or all Bids are rejected.

The City reserves the right to accept or reject any or all Bids and waive any non-conformities or irregularities contained therein. Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. Each proposal must contain labels that identify the bid form and the insurance bid bond information.

Sealed bids must be marked on the front of the envelope "City Signage Program Phase I."

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and Governor's Executive Order 84-9, shall be required. Bidders must comply with the prevailing wage rates on Public Improvements in Cuyahoga County and the City of Euclid, Ohio, as determined by the Department of Commerce, Division of Labor and Worker Safety, Bureau of Wage and Hour.

This Advertisement for Bids is issued by Patrick Grogan-Myers, Director of Planning and Development, by order of the Council of the City of Euclid, Ohio

ADV: The News Herald
September 13, 2024
September 20, 2024
City of Euclid Website

Introduction

Overview and Statement of Design Intent

The City of Euclid is issuing this bid to identify a qualified architectural signage firm who can deliver the fabrication and installation of a custom gateway and wayfinding signage program.

Project Owner and Contact

City of Euclid
Patrick Grogan-Myers
Director of Planning and Development
585 E. 222nd Street
Euclid, Ohio 44123
planning@cityofeuclid.com
All questions during bidding shall be e-mailed to planning@cityofeuclid.com. The e-mail should have the project title in the subject line.

Designer

Guide Studio
Erica Deutsch
34194 Solon Road, Suite 160
Cleveland, Ohio 44139
erica@guidestudio.com
(216) 921-0750

Scope of Work

The Scope of Work includes both fabrication and installation of various types, sizes, and locations of gateway and wayfinding signs (referred to as "Project" or "Project Scope" in remaining document).

The graphic design elements are shown by the details in Attachment B: Citywide Signage Program Fabrication and Installation, Phase I. These requirements are intended to establish the basic dimensions and appearance of signs. Within these limitations, the successful bidder (referred to as "Bidder" in remaining document) is responsible for fabrication of Phase I, and to make whatever modifications and additions to the details as may be required. The Bidder will provide a submittal of the signage proposed to the City of Euclid for approval prior to fabrication and installation.

The Bidder shall engineer and fabricate signs to meet, at a minimum, the criteria below:

- Comply with all Federal, State, and Local Codes;
- Signs shall be fabricated and installed to withstand Ohio environmental factors such as wind, heat, snow, ice, and precipitation for a minimum life of five (5) years;
- All fonts specified must be purchased by the Bidder for use in this Project;

- All final output or implementation of typography and graphics are to be sharp (without serrated or irregular edges) and exactly true to the letter style and/or design form;
- Signs shall be coated to protect against vandalism.

Installation and Demolition

The Bidder is responsible for the removal and disposal of existing signs. The Bidder shall keep the premises and the adjoining premises, driveways, and streets clean of rubbish caused by the demolition and installation operations, and at the completion of the work shall remove all rubbish, tools, equipment, temporary work, and surplus materials from and about the premises. All rubbish and debris shall be disposed of offsite. The job site shall be left safe, neat, and clean at the completion of each day's operation. The Bidder shall be responsible for repairing or correcting damage caused by the Bidder or subcontractor's work, if applicable.

It is required that the Bidder complete a walk-through with a City of Euclid representative within ten (10) business days of installation to identify any errors, such as construction or installation issues. Such errors are to be corrected in a timely manner and to the satisfaction of the City of Euclid and Guide Studio.

Required Warranty

The Bidder is to provide a written five (5) year full replacement warranty to the City of Euclid that all signs will be free of defects due to craftsmanship including, but not limited to:

1. Bubbling, chalking, rusting, or other disintegration of the sign panel, graphics, or of the edges.
2. Corrosion appearing beneath paint and vinyl surfaces, on sign panels, brackets, posts, or other support assemblies (except as an obvious result of vandalism or other external damage).
3. Corrosion of fasteners.
4. The assemblies not remaining true and plumb on their supports.
5. Peeling, delamination, or warping ("oil canning").
6. Repair and reinstallation of signage due to failed mountings.

Without additional cost to the City of Euclid, the Bidder shall repair or replace, including installation, any defective signs or hardware that develop during the warranty period and repair any damage to other work due to such imperfections. The bidder will be required to fully replace all signs that are in error relative to the working documents that will be submitted to the Bidder upon award of contract.

The type and quantity of signs needed for fabrication are listed in the Sign Count by Type document, page 10.

Shipping and Transportation

The Bidder shall be responsible for proper shipping and/or transportation of all signage to the specified locations and shall be liable for any/all damage. No onsite storage will be available.

Materials Sourcing, Prevailing Wages, Equal Opportunity Employer

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and Governor's Executive Order 84-9, shall be required. Bidders must comply with the prevailing wage rates on Public Improvements in Cuyahoga County and the City of Euclid, Ohio, as determined by the Department of Commerce, Division of Labor and Worker Safety, Bureau of Wage and Hour.

By submitting a Proposal, the Bidder is insuring that they are an equal opportunity employer, and that their employees and applicants for employment are not discriminated against because of their race, creed, color, sex, or national origin. By signing a contract with the City, the successful Bidder guarantees that they comply with the above provisions, and all other applicable state and federal laws regarding public contract work.

Proposal Format Guidelines

All interested Bidders shall provide the City with one (1) hardcopy of their Proposal in sufficient detail and production quality to allow for thorough evaluation and comparative analysis. Such hardcopy shall be delivered in a sealed envelope to Euclid City Hall 585 E. 222nd Street, Euclid, Ohio 44123 by 3:30 PM on Monday, September 30, 2024. The Proposal should avoid the use of elaborate promotional material beyond those sufficient to provide a complete and reliable Proposal. The Proposal shall not exceed twenty (20) pages in length and include all of the following in order to be considered:

- Cover letter – Submit a cover letter summarizing the Bidder's understanding of the project requirements and reason for responding to the RFP. Include the contact information for the primary Bidder contact.
- Qualifications – Describe the Bidder's firm/team's experience in all areas necessary to complete the requirements of this project. Provide an overview of the company. Describe prior or present projects that substantiate your company's qualifications to perform this

work. Specify the location of projects completed with similar materials and fabrication of signs as being proposed. List any services that would not be done in-house and would have to be subcontracted to other professionals.

- Methodology – Provide a detailed description of the approach and methodology to be used to accomplish the Scope of Work in this RFP. Include:
    - An implementation plan that describes in detail the project management and implementation strategies and techniques that the Bidder intends to employ in carrying out the Scope of Work.
    - Detailed description of the specific tasks the Consultant will require of City staff in order for the Bidder to complete the Scope of Work.
    - Detailed description of efforts to be undertaken to achieve client satisfaction.
- Project Timelines – Provide a detailed description of the project schedule.
- References – A minimum of three (3) references, Ohio references preferred, that received similar services from the Bidder's firm/team. The City reserves the right to contact any of the references provided. Information shall include client name, project description, project start and end dates, key staff who participated in the project, client project manager name and contact information.
- Cost Proposal – Provide a unit cost based on the design criteria outlined in Attachment B, the total cost for installation of signs based on the scope of the RFP, and provide the overall project cost. Please use Attachment C, the Bid Package Proposal Form, for the cost proposal.
- Bid Bond – Each bidder is required to furnish with its proposal a Bid Guarantee and Contract Bond in accordance with Sections 153.54 and 153.571 of the Ohio Revised Code. A bond for the full amount of the bid or a certified check, cashier's check, or letter of credit in the amount of 10% of the bid. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety. The sum equal to ten percent (10%) of amount bid, payable to the City of Euclid as a guarantee that if the bid is accepted, a contract will be entered into and its performance properly secured. The Bid Bond will be returned when the Contract has been executed by the Successful Bidder, or when any Bid is, or all Bids are rejected.

Proposals must be submitted in a sealed envelope, clearly marked "City Signage Program Phase I" on the outermost envelope/package to the City of Euclid Municipal Building, attention Department of Planning and Development, by 3:30p on Monday, September 30, 2024. The City of Euclid Municipal Building is located at 585 E. 222nd Street, Euclid, Ohio 44123. Sealed bids will be opened and read publicly at the Board of Control Meeting at 4:00 p.m. on September 30, 2024. The Board of Control meets in Council Chambers at the City of Euclid Municipal Building

Evaluation Criteria

The City may use some or all of the following criteria in its evaluation and comparison of proposals submitted. The criteria listed are not necessarily an all-inclusive list. The order in which they appear are not intended to indicate their relative importance.

- Compliance with RFP requirements
- Understanding of the Program
- Recent experience in conducting similar scope, complexity, and magnitude for other agencies, as evidenced by qualifications and references responses
- Timeline for project completion
- Educational background, working experience, and directly related consulting experiences
- Price
- References
- Subject to additional Terms and Conditions set forth below

City staff may also contact and evaluate the Consultant's and sub-consultants' references; contact any Consultant to clarify any response; contact any current users of a Bidder's services; solicit information from any available source concerning any aspect of a Proposal; and seek and review any other information deemed pertinent to the evaluation process. The City shall not be obligated to accept the lowest Proposal, but shall make an award which the City deems to be in the best interests of the City, in its sole discretion.

After written proposals have been reviewed, interviews with prospective firms may or may not be required. If scheduled, the oral interview will be a question/answer format for the purpose of clarifying the intent of any portion of the Proposal. The individual directly responsible for carrying out the contract for the Bidder, if awarded, should be present at the oral interview. The proposal evaluations and interviews are scheduled to be completed, a recommendation made to the Board of Control, and negotiated a contract by October 2024.

Terms and Conditions

- This RFP does not commit the City to award a contract, to defray any cost incurred in the preparation of a response to this RFP, or to procure or contract for services. All submittals become property of the City as public records.
- The City reserves the right to reject any or all Proposals.
- The City reserves the right to amend or cancel, in part or in its entirety, this RFP, including, but not limited to, selection schedule, submittal date and submittal requirements. If the City cancels or amends the RFP, the City representative will notify all Bidders of record in writing.
- The City reserves the right to request additional information and/or clarifications from any and all Bidders to this RFP.
- The City requires that all Bidders be registered with the City's Building and Housing Division and have an approved Certificate of Insurance on file with the City, naming the City as additional insured, prior to commencing work for the City.
- No Proposal will be accepted from, nor a contract awarded to, any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or is a defaulter as surety or otherwise upon any obligation to the City, including city income tax liability, or has failed to perform faithfully on any previous contract with the City of Euclid.

- The City of Euclid will consider all RFP submissions to be public records, subject to disclosure under Ohio's Public Records laws. If any Bidder believes any part of its submission is confidential or otherwise not covered under the Public Records laws, the Bidder must also submit a redacted electronic version of its submission in PDF format only by 3:30 p.m. on Monday, September 30, 2024. Failure to submit a redacted version by 3:30 p.m. on Monday, September 30, 2024 will be considered to mean the Bidder acquiesces in the City's determination that the Proposal is a public record.
- The City will evaluate all Proposals that were received timely, but reserve the right to reject any and all Proposals in whole or in part and to waive any irregularities in substance, form, or process, in the sole discretion of the City. This includes the right to extend the date and time for receipt of Proposals. The City will select the Proposal which, in the City's opinion, is in the best overall interest of the City, as determined by the City in its sole discretion. The City's decision in any aspect regarding the RFP is final, and there is no right of appeal or objection.
- The City reserves the right to accept any portion of submitted proposals.

Sign Count
City of Euclid
NOT FOR CONSTRUCTION

Issued Date: 2024-04-29

Type	Description	Details	Qty
CGW.1	City Gateway - Monument		2
CGW.2	City Gateway - Post-Mounted		17
CVD	City-wide Vehicular Directional		12
CTB	City-wide Trailblazer		4
PID.1a	Park Identification - Monument		2
PID.1b	Park Identification w/Sub Destination(s) - Monument		2
PID.2	Park Identification - Post & Panel	Post & Panel	10
PID.3	Park Identification - Digital		2
PKTB.1	Parking Trailblazer - Single-sided		4
PKTB.2	Parking Trailblazer - Double-sided		2
DGW	Downtown Gateway		4
DMB	Digital Message Board (Retro-fitted)		1
DVD	Downtown Vehicular Directional		4
DTB	Downtown Destination Trailblazer		1
DPD	Downtown Pedestrian Directional		7
MCID.1	Municipal Center ID - Monument		1
MCID.2	Municipal Center ID - Post & Panel		1
MCE.1	Municipal Center Entrance ID - Ground		2
MCE.2	Municipal Center Entrance ID - Overhead		2
MCVD	Municipal Center Vehicular Directional		3
MCTB	Municipal Center Trailblazer		3
		Subtotal:	86

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Sign ID	Message	Description	Details
CGW.2 - City Gateway - Post-Mounted			
CGW.2-001		City Gateway - Post-Mounted	
CGW.2-002		City Gateway - Post-Mounted	Notes Replaces existing gateway sign
CGW.2-003		City Gateway - Post-Mounted	
CGW.2-004		City Gateway - Post-Mounted	
CGW.2-005		City Gateway - Post-Mounted	
CGW.2-006		City Gateway - Post-Mounted	
CGW.2-007		City Gateway - Post-Mounted	
CGW.2-008		City Gateway - Post-Mounted	Notes The reason E. 260th doesn't have a sign going north and south like the other freeway exits is because it only serves people coming this way. People traveling north on E. 260th (175) have already passed a gateway sign (near St. John of the Cross Church), so it would be redundant to see a second sign.
CGW.2-009		City Gateway - Post-Mounted	
CGW.2-010		City Gateway - Post-Mounted	
CGW.2-011		City Gateway - Post-Mounted	
CGW.2-012		City Gateway - Post-Mounted	Notes Placed in new median - coordinate with City
CGW.2-013		City Gateway - Post-Mounted	
CGW.2-014		City Gateway - Post-Mounted	
CGW.2-015		City Gateway - Post-Mounted	
CGW.2-016		City Gateway - Post-Mounted	
CGW.2-017		City Gateway - Post-Mounted	
			Subtotal: 17

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Sign ID	Message	Description	Details
PID.1a - Park Identification - Monument			
PID.1a-002	Message Yuko Park	Park Identification - Monument	
			Subtotal: 1
PID.1b - Park Identification w/Sub Destination(s) - Monument			
PID.1b-001	Primary Text Sims Park Secondary Text Henn Mansion | Disc Golf Lakefront Access	Park Identification w/Sub Destination(s) - Monument	
PID.1b-002	Primary Text Hero Park Secondary Text Euclid Preparatory School | Building 52	Park Identification w/Sub Destination(s) - Monument	Notes Consolidate existing signs into one sign.
			Subtotal: 2
PID.2 - Park Identification - Post & Panel			
PID.2-001	Message Heritage Park	Park Identification - Post & Panel	Notes Park or Playground? Existing sign says "Park", Parks & Rec map (website) says "Playground".
PID.2-002	Message Indian Hills Spray Park	Park Identification - Post & Panel	
PID.2-003	Message Evans Park	Park Identification - Post & Panel	Notes Park or Playground? Existing sign says "Park", Parks & Rec map (website) says "Playground".
PID.2-004	Message Hero Park	Park Identification - Post & Panel	
PID.2-005	Message Russell Ave Park	Park Identification - Post & Panel	Notes Park or Playground? Existing sign says "Park", Parks & Rec map (website) says "Playground".

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Sign ID	Message	Description	Details
PID.2-006	Message Tungsten Park	Park Identification - Post & Panel	
PID.2-008	Message Harmony Park	Park Identification - Post & Panel	Notes Confirm: Was this formerly E276th Park? (From Parks & Rec map on website)
PID.2-009	Message Willow Park	Park Identification - Post & Panel	
PID.2-010	Message Mavec Park	Park Identification - Post & Panel	Notes Park or Playground? Existing sign says "Park", Parks & Rec map (website) says "Playground".
			Subtotal: 9
PID.3 - Park Identification - Digital			
PID.3-001	Primary Text Memorial Park Secondary Text Memorial Pool | Orr Ice Arena | Recreation Center (future)	Park Identification - Digital	
			Subtotal: 1
REG.1 - Park Rules - Post-Mounted			
REG.1-001		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-002		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-003		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-004		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-005		Park Rules - Post-Mounted	Notes Final location to be determined

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Sign ID	Message	Description	Details
REG.1-006		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-007		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-008		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-009		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-010		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-011		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-012		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-013		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-014		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-015		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-016		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-017		Park Rules - Post-Mounted	Notes Final location to be determined
REG.1-018		Park Rules - Post-Mounted	Notes Final location to be determined
			Subtotal: 18

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Sign ID	Message	Description	Details
DGW - Downtown Gateway			
DGW-001		Downtown Gateway	
DGW-002		Downtown Gateway	
DGW-003		Downtown Gateway	
DGW-004		Downtown Gateway	
			Subtotal: 4
DMB - Digital Message Board (Retro-fitted)			
DMB-001		Digital Message Board (Retro-fitted)	
			Subtotal: 1
DPD - Downtown Pedestrian Directional			
DPD-001	Header Lakefront 15 minutes that way! Side 1 → Top of the Tank ← Triangle Park Shore Cultural Centre Side 2 ← Top of the Tank → Triangle Park Shore Cultural Centre	Downtown Pedestrian Directional	Notes Header points northwest (toward crosswalk to Top of the Tank). Changeable Graphic Yes

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Sign ID	Message	Description	Details
DPD-002	Header Lakefront 12 minutes that way! Side 1 → Top of the Tank → Sims Park Side 2 ← Top of the Tank ↑ Sims Park	Downtown Pedestrian Directional	Notes Confirm location: Where is the ideal place to cross for Top of the Tank? Header points northwest (toward crosswalk). Changeable Graphic Yes
DPD-003	Header Lakefront 5 minutes that way! Side 1 → Sims Park ↑ Top of the Tank Side 2 ← Sims Park	Downtown Pedestrian Directional	Notes Header points northwest (toward crosswalk to Sims Park). Changeable Graphic Yes
DPD-004	Header Lakefront 12 minutes that way! Side 1 ← Top of the Tank → Sims Park Side 2 → Top of the Tank ← Sims Park	Downtown Pedestrian Directional	Notes Header points northeast (toward Sims Park). Changeable Graphic Yes

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Sign ID	Message	Description	Details
DPD-005	Header Lakefront 5 minutes that way! Side 1 ← Top of the Tank → Sims Park Side 2 ← Sims Park → Top of the Tank	Downtown Pedestrian Directional	Notes Header points northeast (toward Sims Park) Changeable Graphic Yes
DPD-006	Header Lakefront 15 minutes that way! Side 1 → Sims Park Side 2 ← Sims Park ↑ Triangle Park Shore Cultural Centre	Downtown Pedestrian Directional	Notes Header points northeast (toward Sims Park) Changeable Graphic Yes
DPD-007	Header Lakefront 10 minutes that way! Side 1 ← Top of the Tank → Sims Park Side 2 ← Sims Park → Top of the Tank	Downtown Pedestrian Directional	Notes Header points northeast.
			Subtotal: 7

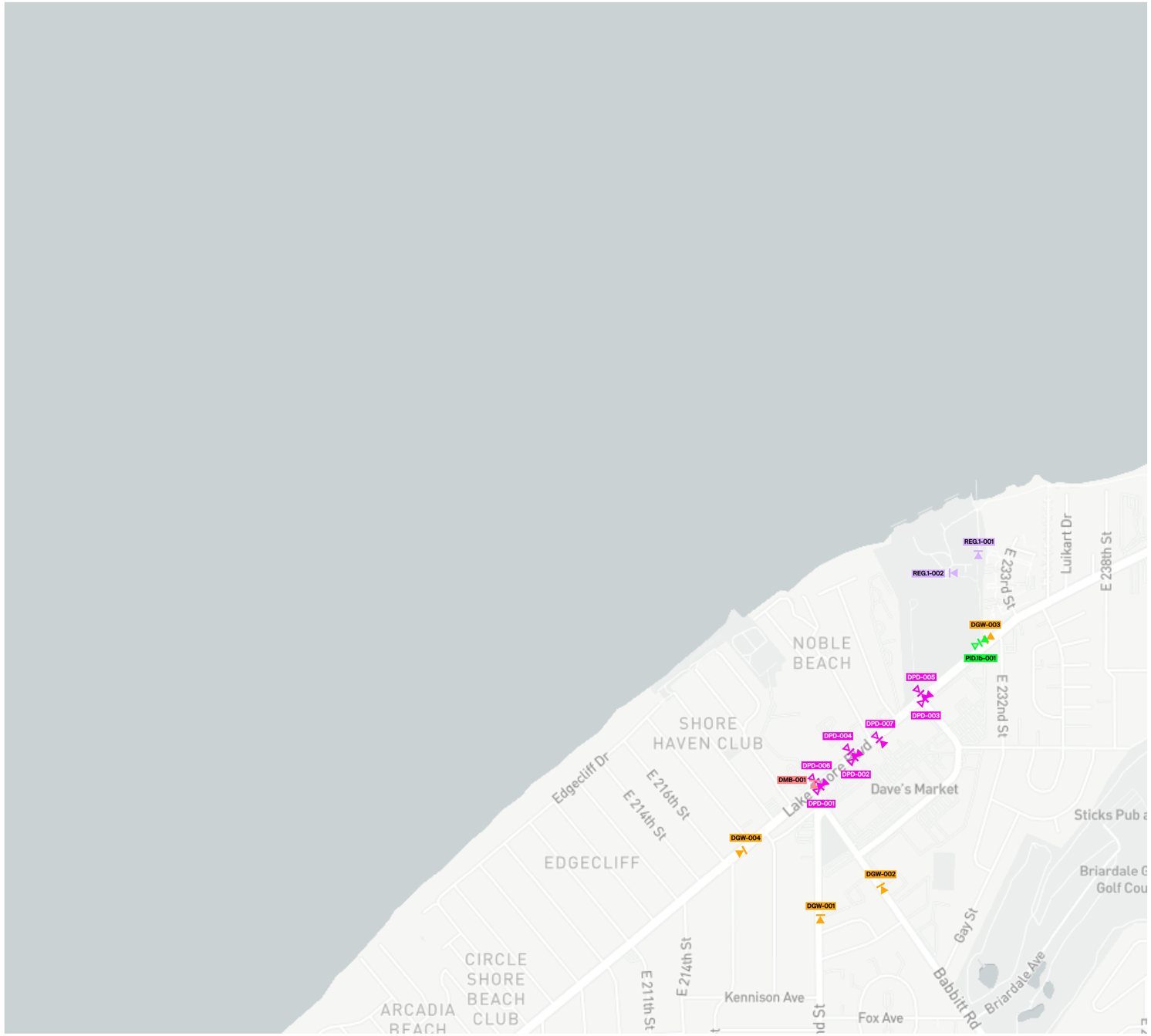
Guide

Wayfinding Sign Program

City of Euclid

BID PACKAGE 1 – LOCATION PLANS | EUC1856 | AUGUST 19, 2024

©Guide Studio, Inc. guidestudio.com

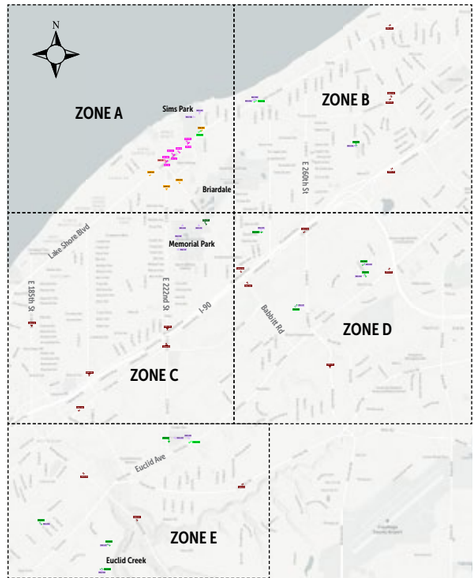


See Appendix for satellite reference images

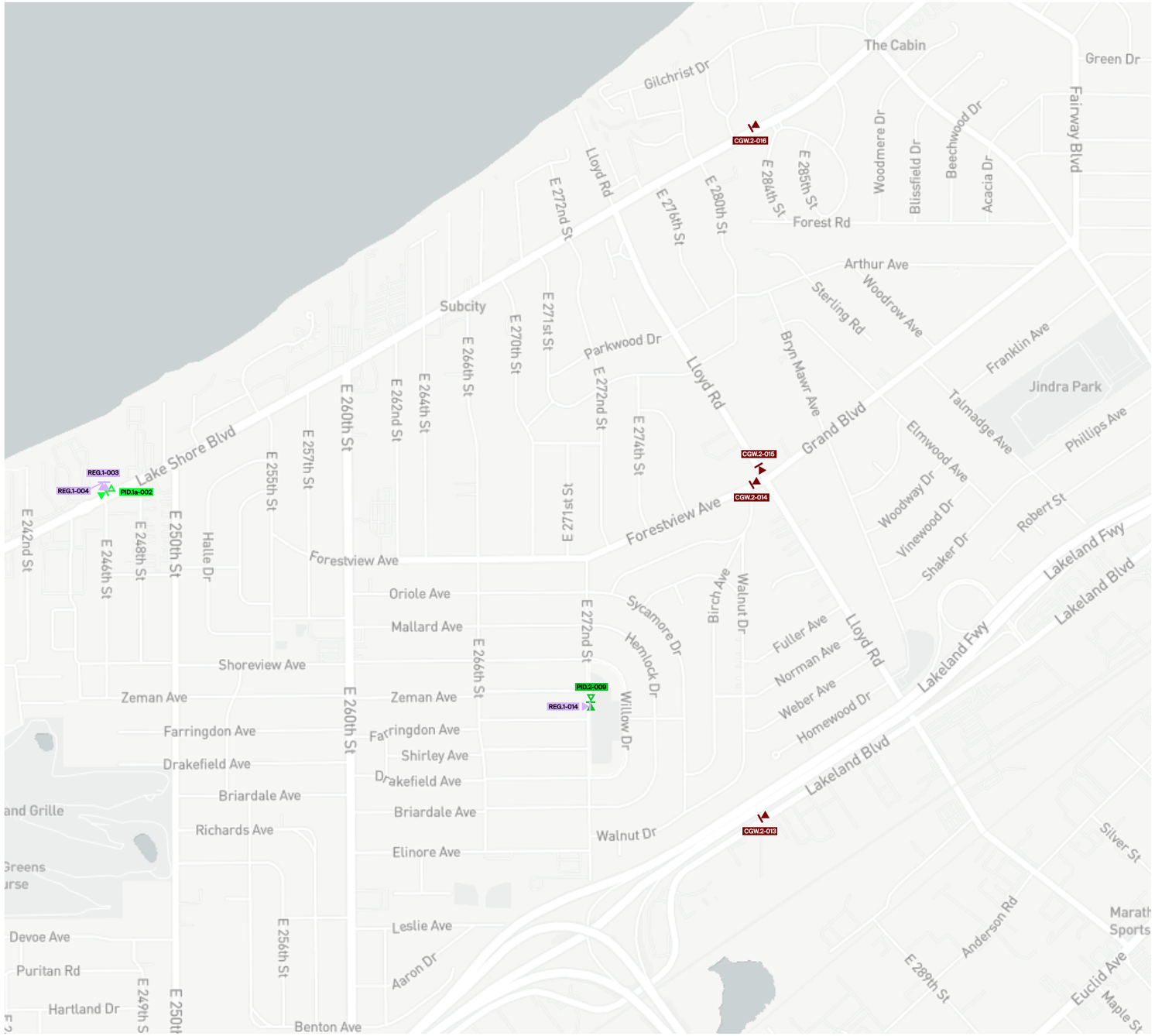
GENERAL NOTES

1. Sign contractor shall be responsible for design and engineering of supports, anchors and miscellaneous steel or metal required for installation.
2. The sign contractor must submit stamped engineering drawings. The sign contractor's structural engineer shall be licensed in the State of Ohio and certify all connections and support details.
3. Isolate dissimilar materials as required.
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CITY OF EUCLID - OVERALL SIGNAGE KEY



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Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Location Plan Zone A		1

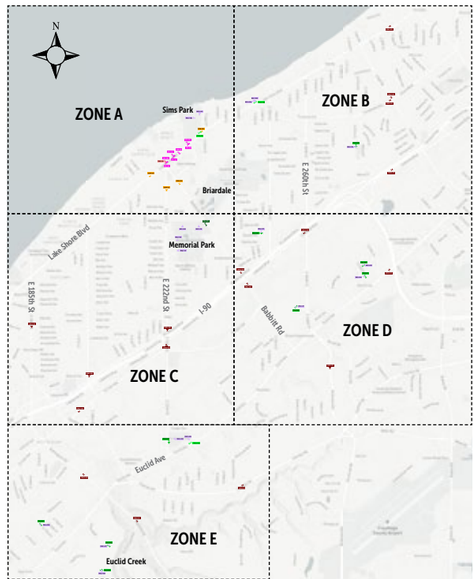


See Appendix for satellite reference images

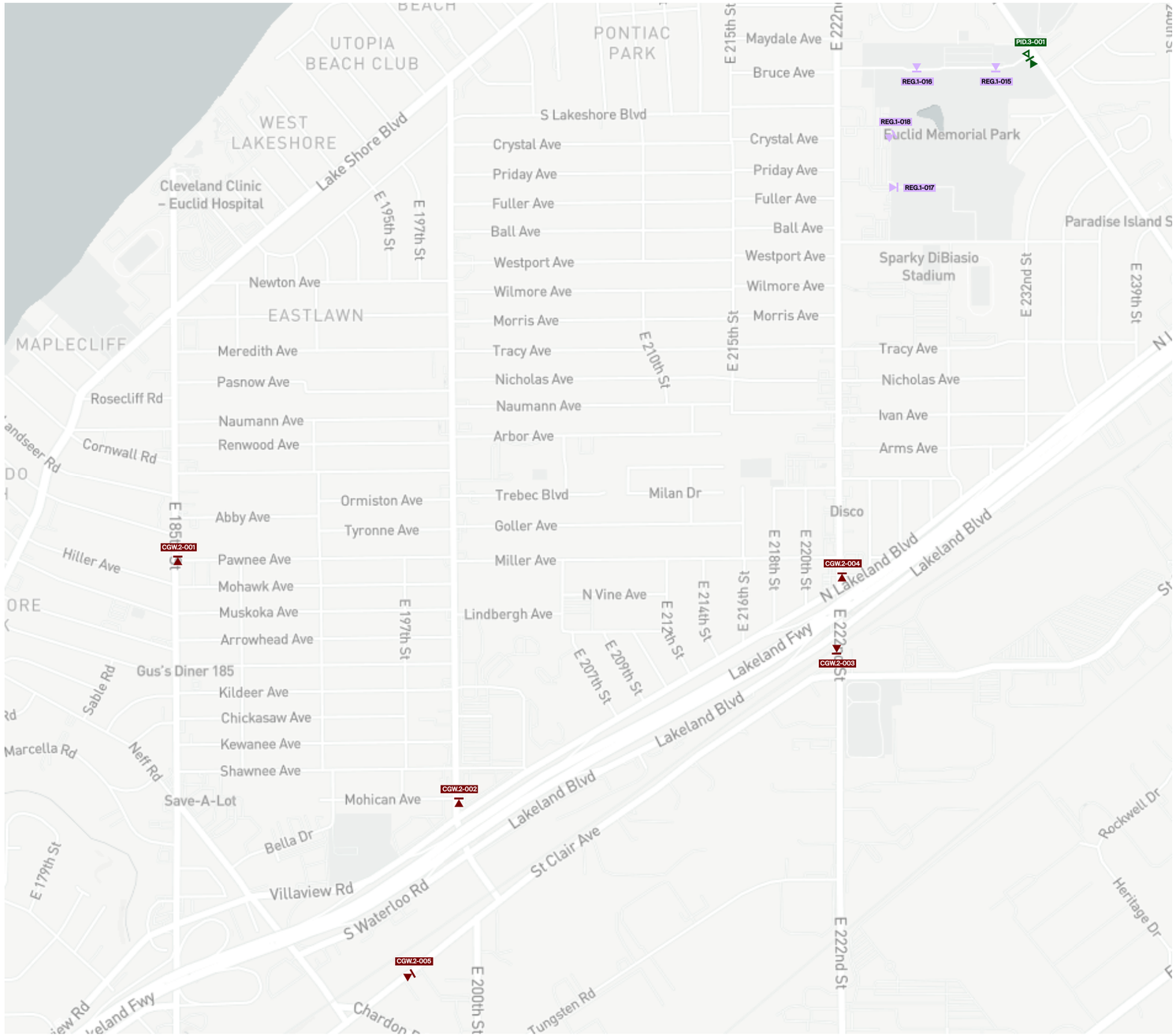
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Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Location Plan Zone B		2

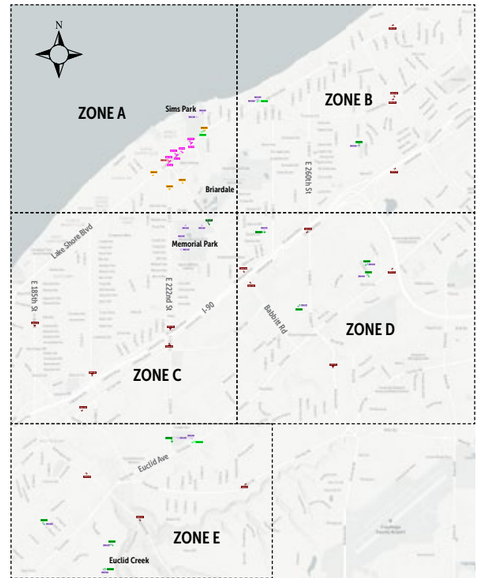


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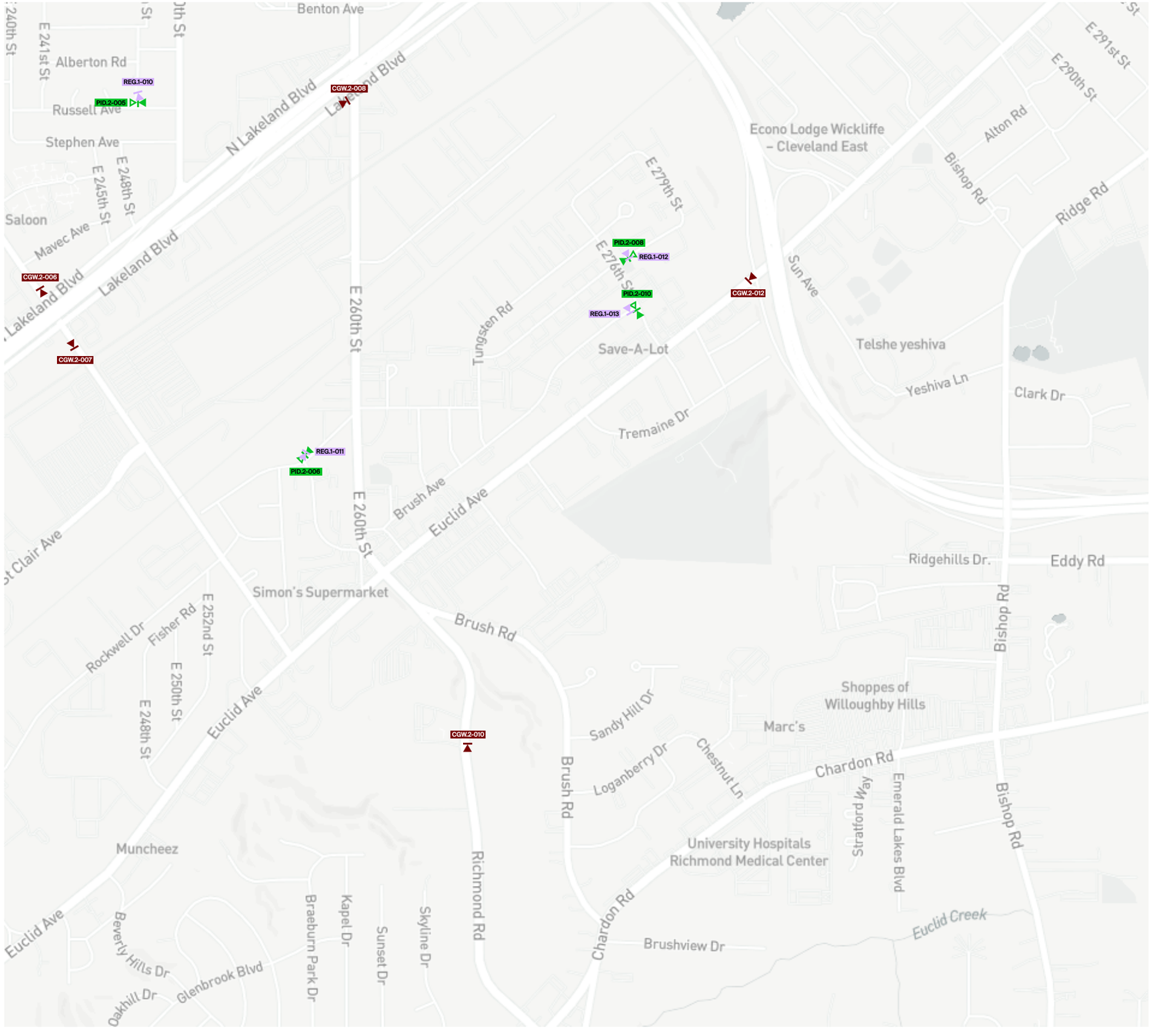
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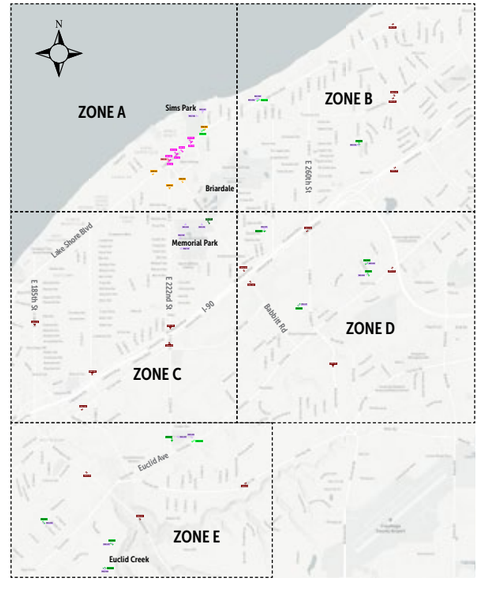


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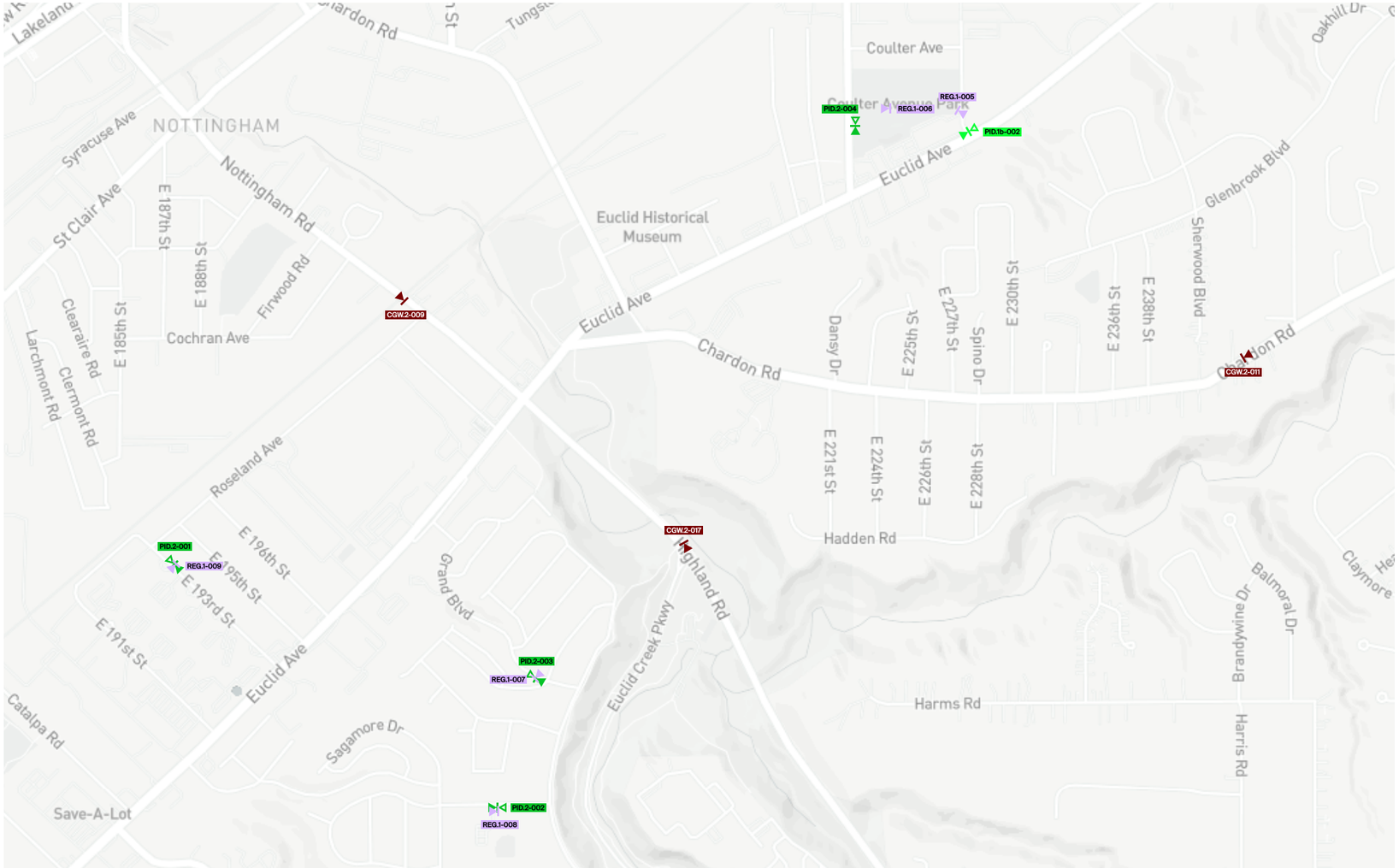
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date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Location Plan Zone D	4

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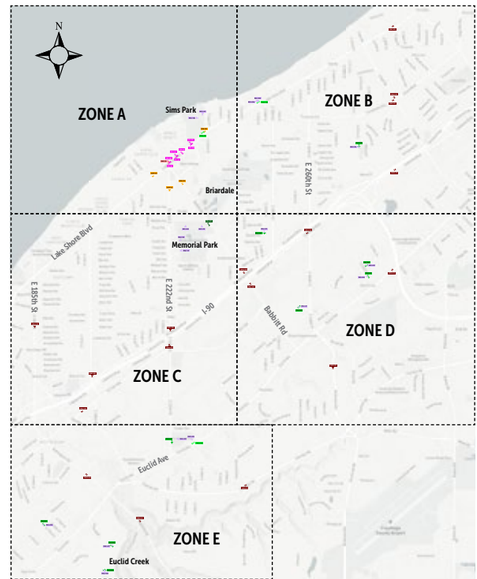


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date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	NOT FOR CONSTRUCTION	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid **Wayfinding Sign Program**	Location Plan **Zone E**	These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.	5









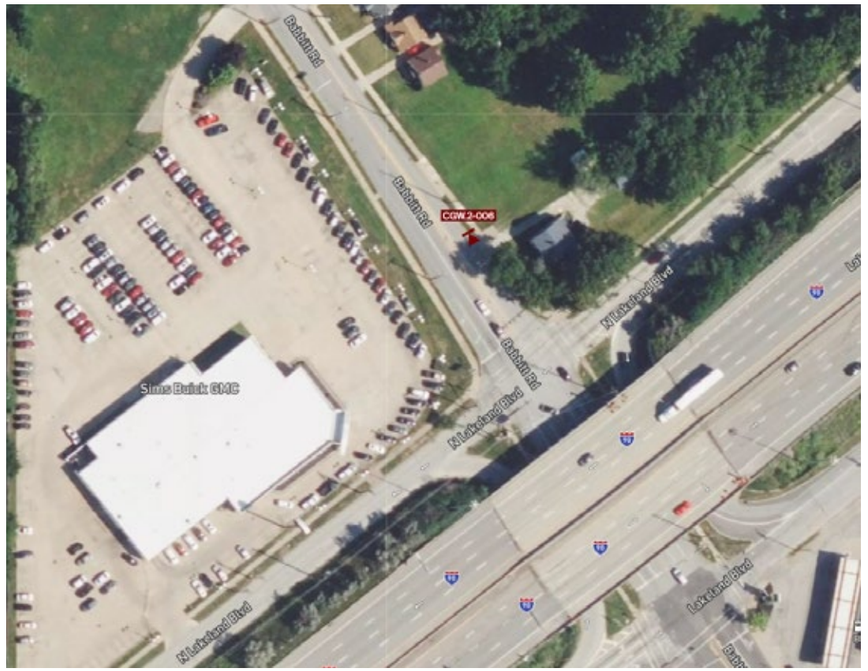
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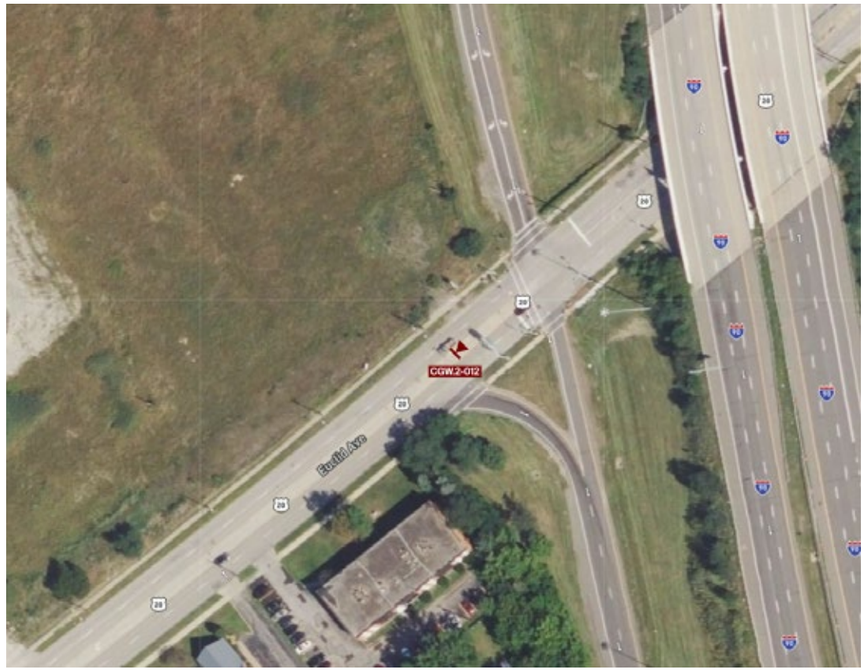
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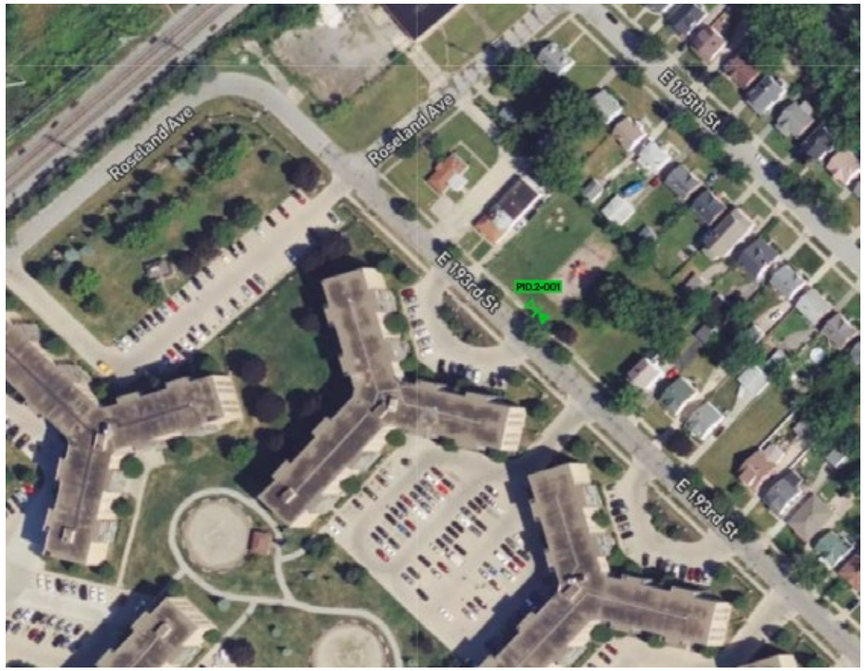
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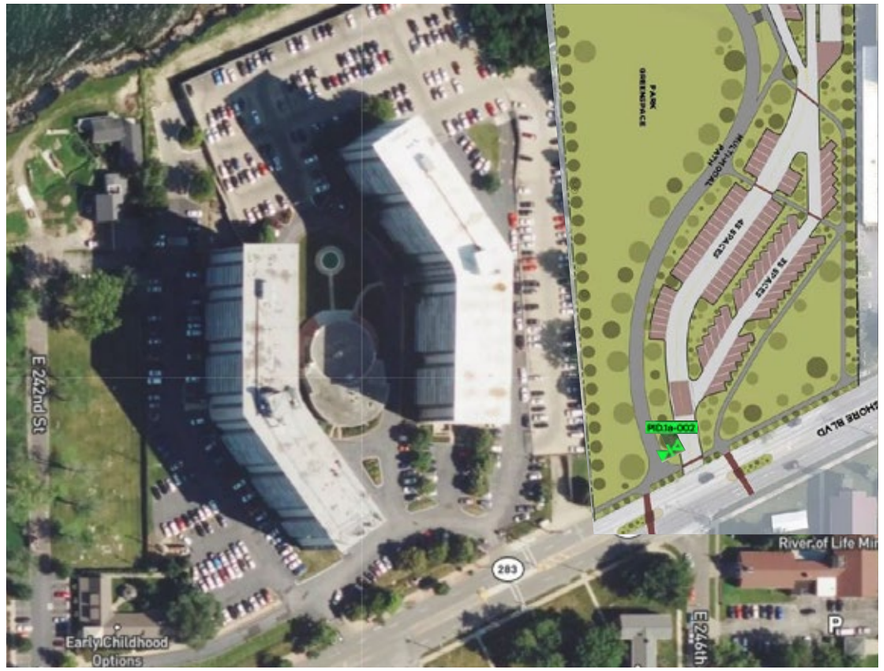
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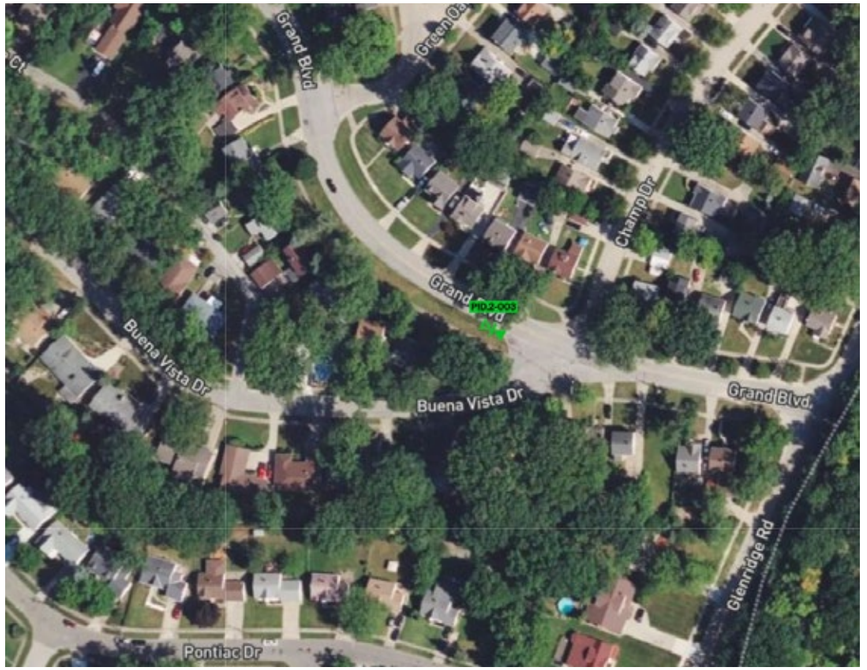
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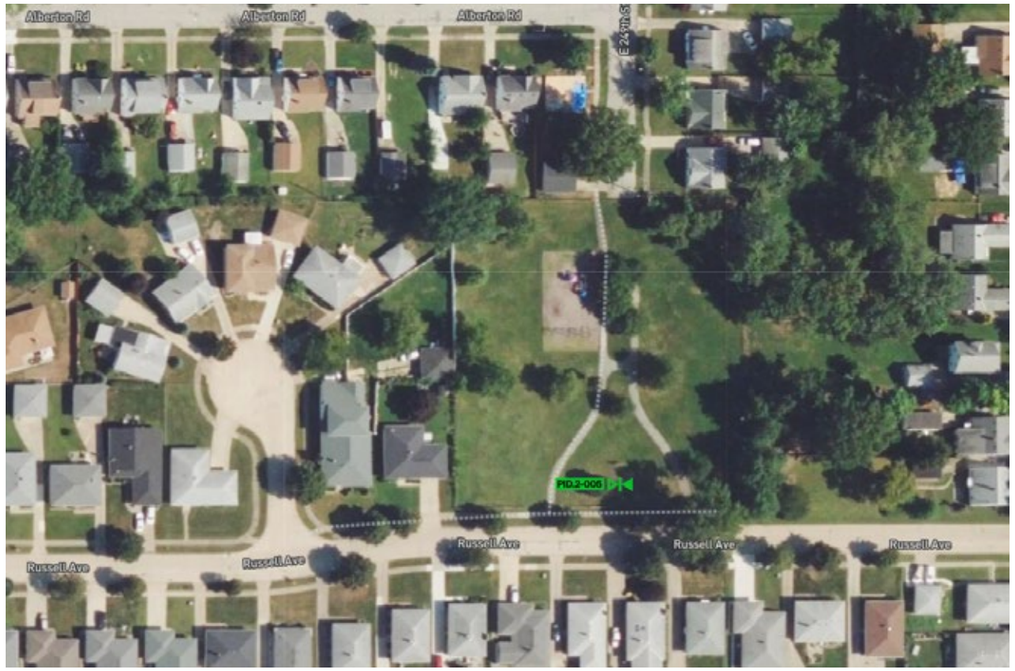
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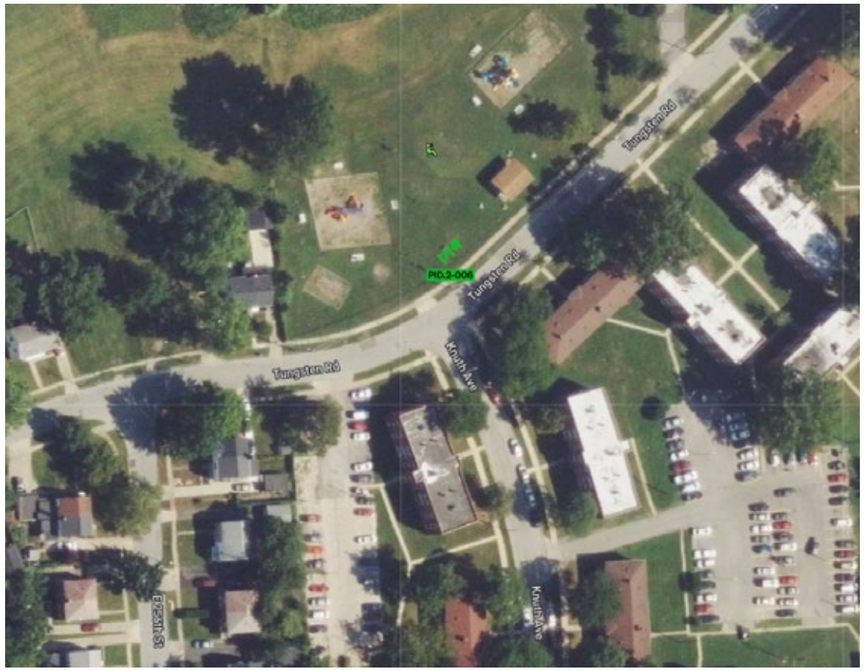
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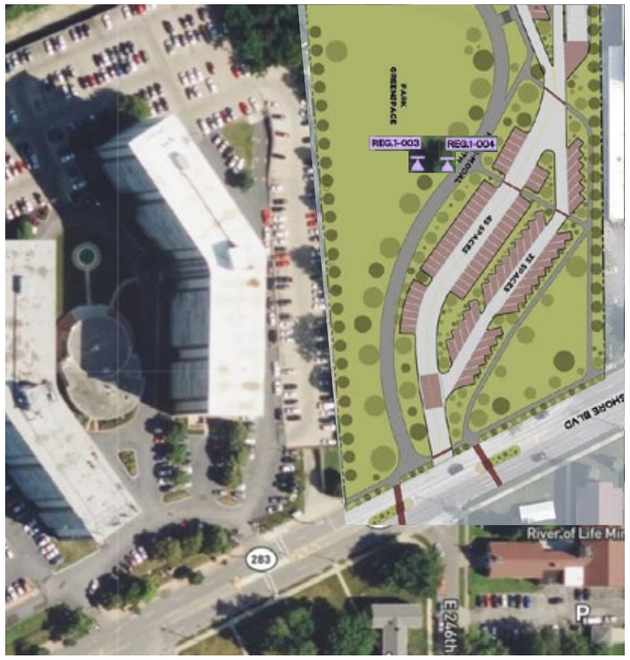
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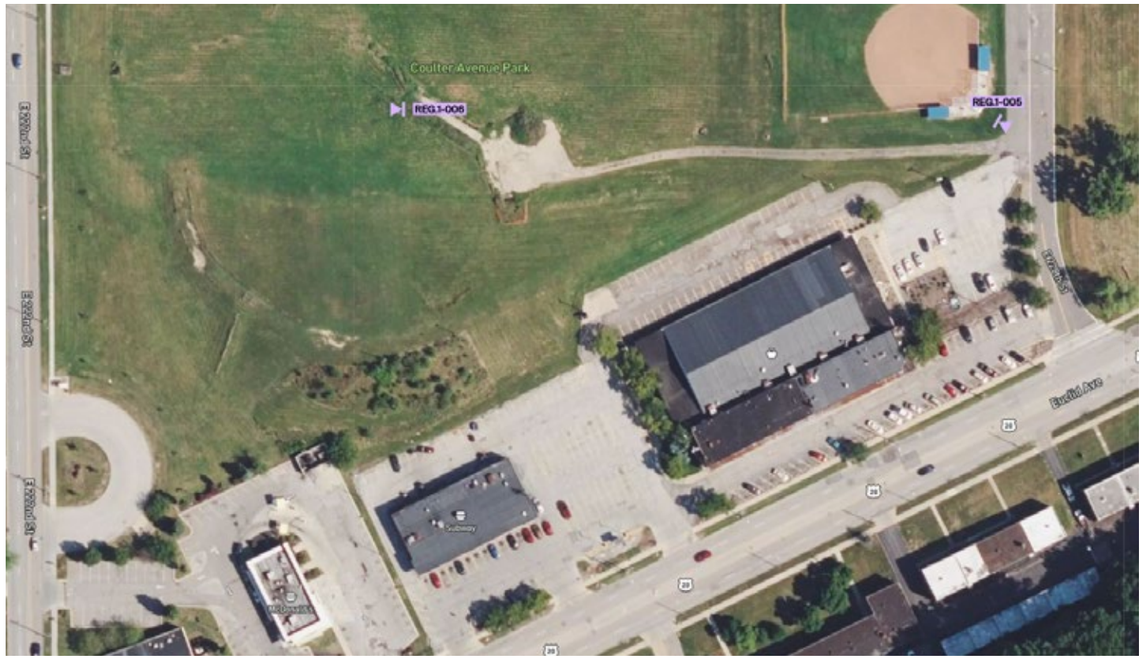
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date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	NOT FOR CONSTRUCTION	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Appendix–Satellite Reference Images Sign Type DPD	These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.	A10











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Guide

Wayfinding Sign Program

City of Euclid

BID PACKAGE 1 – DESIGN INTENT | EUC1856 | AUGUST 19, 2024

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1.0 General

1.1 Related Documents

Design Intent Drawings: These drawings/specifications are for the sole purpose of visual design intent only and not intended for construction purposes.

A. The Sign Contractor is responsible for engineering, design, construction technique, materials and installation.

B. The Project Owner/Contract Owner shall review the shop drawings only for conformance with general design intent, and will in no way be responsible or liable for any results of construction from working drawings, materials selection, shop drawings, contract documents or other agreements other than agreement with the Owner authorizing these documents.

C. Sign Contractor shall verify and be responsible for all dimensions and conditions shown in the Design Intent documents. If dimensions are missing or are unclear — consult the Owner for direction. The Project Owner/ Contract Owner must review shop details prior to fabrication.

1.2 Summary

This Section includes the exterior sign types found within the attached Bid Documentation, including Design Intent Drawings, Message Schedule, Location Plans, and Supplemental forms or documentation.

1.3 Performance Specifications Introduction

The purpose of this document is to serve as a reference which identifies materials, construction specifications, and quality controls, as well as signage contractor's responsibilities and obligations. Signage Contractor(s) shall furnish and install signs and/or graphics as detailed on drawings and/or described in these specifications.

Refer to these performance specifications for details on expectations of Sign Contractor and fabrication process.

2.0 Definition of Terms

2.1 Documents

Refers to the drawings and specifications, including all addendum and modifications incorporated therein for their execution. When applicable, additional appendages provided by Owner or Designer shall become part of the documents.

2.2 Project Owner (also referred to as Owner):

Shall refer to:
City of Euclid
585 East 222nd Street
Euclid, OH 44123
Phone: 216-289-8160
Contact: Patrick Grogan-Myers
PGrogan-Myers@cityofeuclid.com

2.3 Designer

Shall refer to:
Guide Studio, Inc.
Contacts: Erica Deutsch, Kevin Fromet
erica@guidestudio.com, kevin@guidestudio.com

2.4 Signage Contractor/Fabricator

Refers to the group(s), firm(s), or corporation(s) designated in an Agreement with the Owner, and shall apply to any such group(s) under contractual obligation to perform any fabrication, installation, finishing, printing or other work related to signs and graphics, as referred in this document.

2.5 Work

As employed herein, includes any materials, equipment, construction, labor, installation, service or maintenance, and warranties required to complete the fabrication prescribed in these specifications and contract documents. This shall include, but is not limited to, all of the sign types shown in the drawings.

2.6 Addendum

Covering changes, corrections, and special interpretations of the drawings and specifications; shall become part of the documents.

2.7 Substitutions

When one or more than one product is specified and the signage contractor wishes to offer a substitute product which will completely accomplish the purpose of the contract documents, see section 6.0 for the conditions governing all substitutions.

2.8 NIC

Refers to work not included in this contract.

2.9 Final Completion

The date when the Owner finds the entire work as described in the contract documents acceptable and fully performed, as written in the final certificate of payment.

3.0 General Conditions

3.1 Quality Assurance

The Signage Contractor shall be responsible for the quality of materials and workmanship required for execution of this contract including the materials and workmanship of any firms or individuals who act as sub-contractors.

It is intended that the work described in these documents be of sound, quality construction. The Signage Contractor shall be solely responsible for the inclusion of adequate amounts to cover installation of all items indicated, described and/or implied.

3.2 Commencement

The work described in these documents shall only begin when a Owner-authorized, written contract has been issued to the Signage Contractor with instructions to proceed, provided other requirements have been met.

3.3 Contract Administration

Reviewing the quality and progress of the work and submittals received from the Signage Contractor, the Owner has no responsibility to assist the Signage Contractor in the supervision or performance of work. No action by the Owner shall in any way relieve the Signage Contractor from the responsibility for the performance of the work in accordance to the contract documents, or give rise to any negligence or other action against the Owner or anyone acting for their behalf.

Signage Contractor shall allow Owner or an authorized representative access to his plan, excluding such areas or processes judged by the Sign Contractor to be proprietary in nature for the purpose of inspecting production techniques, materials, or other items related to the manufacturing of which the Owner is committed, or which may be contemplated.

Upon notification from the Signage Contractor that the work is complete, the Owner or authorized representative will inspect the final installation for compliance with all approved documents.

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3.4 Bidding Process

A. All Bidder's are required to complete all City required bid documents. Incomplete documents may be cause for rejection of the bid.

B. The Owner shall have the right to reject any or all bids, parts of such bid, and reserves the right to waive any informalities in the bid.

C. In addition to bid price, the Owner reserves the right to consider all elements entering into the question of determining the responsibility of the Bidder. Any bid which is incomplete, conditional, obscure, contains additions not called for, or irregularities of any kind, may be cause for rejection of the bid.

D. Bidders must present evidence to the Owner, when required by them to do so, to show they are fully competent and have the necessary source of supply, facilities and pecuniary resources to fulfill the conditions of the contract and specifications.

E. RFI Process: All Requests for Information (RFI) must be submitted in writing via email to the distribution list established by the Bid Documents.

Under no circumstances will RFIs submitted via direct phone call be answered. Responses to RFIs will be via email to all Bidders.

3.5 Artwork

The Signage Contractor will produce all artwork for all graphics, symbols and lettering, and will submit for review prior to fabrication. Artwork for specific items and logos, as noted on the drawing documents, shall be provided electronically by the Designer or Owner. All other artwork, as well as final artwork for final fabrication (including reproducible film positives) is to be provided by the Signage Contractor.

3.6 Other

Field dimensions shall be taken by the Signage Contractor prior to preparation of shop drawings and fabrication where possible.

All supplementary parts necessary to complete each item shall be furnished by the Signage Contractor, even though such parts are not definitely shown or specified. All anchors and other fasteners for securing work shall be included.

4.0 Signage Contractor Responsibilities

4.1 Design Responsibility

The graphic design requirements shown by the details on the sign type drawing documents are for design intent only and intended to establish basic dimensions of units or modules, profiles and sight lines of members, and appearance. Within these limitations, the Signage Contractor is responsible for fabrication of the entire system, and to make whatever modifications of and additions to the details as may be required. The visual design concept shall be maintained as shown, including members sizes, profiles and alignment of components as accurately as possible.

The Signage Contractor shall supplement the general design shown with detailed shop drawings for the Owner's approval. The shop drawings shall include major aspects of the system proposed, such as sections, shapes and connections of components and joints, how temperature movement is handled, venting, and anchorage to structure.

4.2 Statement of Application

The Signage Contractor, by commencing the work of the project, assumes overall responsibility, as part of his warranty of the work, to assure that all assembled components and parts shown that are required within the work of this project comply with the contract documents. The sign contractor shall fully warrant:

A. That all components specified, or required, to satisfactorily complete the installation, are compatible with each other and with the conditions of installed and expected use.

B. The overall effective integration and correctness of individual parts and the whole system.

C. Compatibility with adjoining substrate, materials and other work by other trades.

D. There shall be no premature material failure due to improper design of fabrication of the system. All materials are to fully perform to their normal life expectancy.

4.3 Statement of Execution

The Signage Contractor shall be responsible for all work done under his contract, including:

A. Faulty or improper work of sub-contractor(s) and others under him by contract or otherwise.

B. Diligent execution of work and giving personal attention and supervision to the same until complete.

C. All delays caused by neglect on the part of the Sign Contractor or those under him by contract or otherwise.

D. Compliance with all laws, ordinances and regulations bearing on the conduct of the work as drawn and specified.

E. Obtaining, at the Sign Contractor's own cost, sign/construction permits, inspection certificates which may be required of the project by local authorities, or any other governing body. The Signage Contractor shall procure and pay for all permits, licenses and approvals necessary for the execution of the work.

4.4 Submittals

By the approval and submission of shop drawings and samples, the Signage Contractor thereby represents that he has determined and verified all field measurements, including heights, field construction criteria, materials, catalogue numbers and similar data or will do so, and that he has checked and coordinated each shop drawing and sample with the requirements of the work and the contract documents. Refer to Section 5.0 for list of required submittals.

4.5 Special Instructions

Signage contractor shall halt the graphics work when notified of a proposed change, or unsatisfactory results are anticipated. Signage contractor shall notify the Owner or authorized representative immediately and proceed only after receiving additional instructions from the Owner or authorized representative.

4.6 Protection and Handling of Products

Signage contractor shall store all graphic items under cover and off ground; handle in such manner as to protect surfaces and to prevent damage during storage, transport, installation and throughout remaining construction; protect exposed finishes by covering with adhesive paper or other suitable covering where adhesive is not appropriate for finish material; and apply covering prior to shipment from the fabricator or finishing shop. The covering shall not adversely affect finish. Signage contractor shall remove protective coverings when there is no longer any potential for damage to the graphics work from other work yet to be performed.

4.7 Shipping and Transportation

Signage Contractor will be responsible for proper shipping and transportation of all signage to the job site and will specify whether it will be common carrier or their own trucks. Signage Contractor will be liable for all damage incurred during shipping and loss of time in the installation schedule.

4.8 Storage of Equipment

Space for storage of material prior to installation will be designated by the Owner. The Signage Contractor must give advance notice of deliveries and space requirements so the proper provision may be made. If deliveries are to be

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made to the premise at times other than normal working hours, the Signage Contractor will be required to reimburse Owner for any overtime costs incurred by Owner.

4.9 Warranty

A. Upon final completion, the Signage Contractor will warrant all work and materials to be fully complete and in accordance with the contract documents and the agreement between Owner and Signage Contractor, and requirements appertaining thereto; that all work and materials are free from any and all defects and imperfections, and fully meet the manufacturer's published performance criteria for use and purposes for which each and every part is specified.

B. The Signage Contractor also agrees that, should any defect develop or appear, which the Owner finds was not caused by improper use, the Signage Contractor shall promptly, upon demand, fully correct, substitute and make good any such defective material without cost to the Owner and will save the Owner harmless against any claim, demand, loss or damage by reason of any breach of this warranty.

C. The period of this warranty shall commence on the date on which the Owner determines the Signage Contractor has met all Final Completion requirements. The period of said warranty shall last twelve (12) months unless otherwise specified.

D. The special warranty specified in this Article shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by the Contractor under requirements of the Contract Documents.

E. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of signs that fail in materials or workmanship within specified warranty period.

F. Failures include, but are not limited to, the following:

1. Deterioration of finishes beyond normal weathering.
2. Structural failures.
3. Noise or vibration caused by thermal movements.
4. Failure of system to meet performance requirements.
5. Failure of operating components to function normally.

4.10 Signage Contractor Responsibilities

The period of this warranty shall commence on the date on which the Owner determines the Signage Contractor has met all Final Completion requirements. The period of said warranty shall last twelve (12) months unless otherwise specified.

5.0 Submittals

All submittals and shop drawings are to be delivered to the Project Owner for distribution.

5.1 Project Schedule

A detailed graphic schedule by phases of production and installation is to be submitted by the Sign Contractor within five (5) business days of signing of contract with the Owner.

5.2 Samples

A. The Sign Contractor shall submit (3) 4"x 4" samples of each color and finish of exposed materials, accessories and exposed fasteners on final material substrate to be used in the project.

B. The Sign Contractor shall submit samples of each masonry material, including mortar color to be used in the project. Samples should be large enough to show variation in color adequate for review.

5.3 Shop Drawings

The Sign Contractor shall submit (1) one copy of electronic shop drawings in 11" x 17" format for the manufacturing, fabrication and erection of signs and graphic work at large scale, which shall show joints, anchorage, accessory items, and finishes. Shop drawings shall include accurately scaled masonry details, including finished sizes of stone, mortar joints, foundations, attachments, joints, and internal structures. Shop drawings shall be completed within 2 weeks the start of the Contract.

A. Acceptance of shop drawings does not in any way change the documents. Documents may only be changed in writing.

B. The Signage Contractor is responsible for reviewing shop drawings for conformance with the design intent documents and notifying, in writing, the Owner, of any variation from the documents.

C. Changes to the shop drawings are to be made by the Signage Contractor as directed by the Owner. The Sign Contractor will receive 1 week for changes/updates as directed by the Owner.

5.4 Sign Face Layouts

The Sign Contractor shall submit (1) one copy of all sign face layouts in 11" x 17" format.

A. The Signage Contractor is responsible for reviewing sign face layouts for conformance with the design intent documents and notifying, in writing, the Owner, of any variation from the documents.

C. Changes to the sign face layouts are to be made by the Signage Contractor as directed by the Owner. The Sign Contractor will receive 1 week for changes/updates as directed by the Owner.

5.5 Manufacturer's Data

Signage Contractor shall submit (1) copy of the manufacturer's printed specifications, anchorage details and installation, and maintenance instructions for all products to be used in the fabrication of signs and graphics work.

6.0 Substitutions

6.1 Any substitution requested will be considered under these cases:

A. When specified product is not available.

B. When certain product or process is specified, a warranty of performance is required, and, in the judgment of the Signage Contractor, the specified product or process will not produce the desired results.

C. When such substitutions is in the best interest of the Owner.

6.2 Requests for substitutions of products, materials or processes other than those specified will be accompanied by the evidence that the proposed substitution...

A. Is equal in quality and serviceability to the specified item;

B. Will not entail changes in details and construction related to work;

C. Will be acceptable in consideration of the required design and artistic effect;

D. Will provide cost advantage to the Owner.

The Sign Contractor shall furnish with his request such drawings, specification samples, performance data and other information as may be required of him to assist the Owner in determining whether the proposed substitution is acceptable. The burden of proof shall be upon the Signage Contractor.

6.3 Regardless of the evidence submitted or any review or independent investigation by the Owner or authorized representative, a request for a substitution of products, materials, or processes is a warranty by the Signage Contractor to the Owner that the requested substitution...

A. Is equal or better in quality and serviceability to the specified item;

B. Will not entail changes in details and construction related to work;

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C. Will be acceptable in consideration of the required design and artistic effect;

D. Will provide cost advantage to the Owner.

6.4 Proposed substitutions will be made after the signing of the contract and not during the bid phase. Signage Contractor shall submit requests for substitutions to the Owner in writing with the first round of shop drawings, giving sufficient information and samples for evaluation with the differences in costs, if any. Substitutions must be approved in writing by the Owner before they may be used.

7.0 Products of Fabrication

Shop fabrication and tolerances shall conform to the standards of the industry. Signage Contractor shall perform high-quality, professional workmanship, attach materials with sufficient strength, number and spacing not to fail, and fabricate all work to be truly straight, plumb, level and square and to sizes, shapes and profiles indicated on the approved shop drawings.

7.1 Materials and Workmanship

A. The Signage Contractor shall use, whenever possible, standard sizes and readily available materials to reduce cost of fabrication. All materials shall be of the highest quality and shall meet all industry standards. To establish a standard quality, design and function desired, portions of the Design Intent Documents and specifications may be based on products or manufacturers herein. When specific products are mentioned, it should be noted that the manufacturers of similar products may be considered for approvals as "equal" by the Owner upon receipt of adequate supporting data.

B. All materials utilized for the work of this contract shall meet all applicable codes, including Fire and Life Safety codes, of authorities having jurisdiction over the projects. The Sign Contractor shall immediately report any discrepancies to the Owner for resolution. The Contractor shall not substitute products without obtaining prior written approval from the Owner.

C. All sign faces shall be smooth and even, free from imperfections and disfiguring caused by such things as welding, material being too thin, fasteners and welds not being ground smooth, oil canning, staining, discoloration or uneven coloration, puckering, or any other problems not specifically mentioned herein.

D. Climate conditions of the project site must be considered and the sign units designed and engineered to prevent problems caused by weather, expansion, contraction, condensation, and any other possible problems resulting from exposure to the elements.

E. Weep holes, heat vents, etc. shall be considered for incorporation by the Sign Contractor on each sign type as required and/or necessary. Weep holes, vents, access panels and other functional, but non-aesthetic, components must be placed so as to be inconspicuous as possible. All such items must be shown on the shop drawings for approval prior to fabrication.

F. All finish work shall be smooth and free from abrasion, tool marks, visible welds, exposed fasteners or similar defects. All corners, reveals and joints shall be milled to matching adjoining pieces and shall be fabricated so that they are straight and/or configured to match the Design Intent Documents.

G. Defective workmanship of any type shall not be tolerated and will result in rejection of the supplied product.

7.2 Systems Performance Requirements

A. General: Signage Contractor shall engineer, fabricate and install signs to meet Performance Requirements included in these Specifications and the following criteria:

1. Code Compliance: Work, including structural loading, shall comply with all applicable Federal, State and Local Codes and applicable regulations of authorities having jurisdiction including ADA compliance.

2. Design Criteria: The Drawings and Specifications indicate sizes, colors, layouts, profiles, critical details and dimensional requirements of signs.

B. Windloading: All sign types and supporting devices, anchorage, etc. must be designed to withstand a wind speed of 100 mph (unless specified otherwise by the Wisconsin Building Code or local ordinances) on the total sign area applied in all directions and comply with all applicable codes.

C. Thermal Movement Temperature Change (range): 120 degrees Fahrenheit ambient, 180 degrees Fahrenheit material surfaces.

D. Control of Corrosion: Prevent galvanic action and other forms of corrosion by insulating metals and other materials from direct contact with incompatible materials.

7.3 Typography & Graphics

A. The Sign Contractor shall report any discrepancies or conflicting sign specifications, such as message too long for specified format, to the Owner for resolution.

B. The applicable typefaces for this project shall be indicated in the design documents. All fonts specified must be purchased by the Sign Contractor for use in this program.

C. Electronic art for graphics, logos and symbols shall be supplied by the Owner or Designer for the Sign Contractor's use in producing electronically cut images, patterns, or friskets. This is the only acceptable source of art for the logos and symbols. Sign Contractor shall not use artwork included as part of these Documents for final photography or digitizing.

D. All final output or implementation of typography and graphics are to be sharp (without serrated or irregular edges) and exactly true to the letter style and/or design form.

E. Sign Contractor shall allow for hand kerning of messages, at no additional cost, in which letters and numbers, although adequately spaced, appear to the Owner to be less readable, or unsatisfactorily spaced.

7.4 Color

A. Color Specifications: Sign Contractor shall provide products matching those listed below in both color and quality. For colors requiring a match, products shall be used which best match the paint swatch specified. Samples shall be submitted in accordance with the requirements of Section 5.0 and of these Specifications for approval prior to fabrication.

B. Color specifications for the work of the project are listed in the Design Documents.

C. Consult the Design Documents to ascertain all sign components to receive color.

D. Coatings are to accurately match the color specified. The number of coatings must be adequate to achieve the color specified. Three (3) samples of each color using the actual coating type must be submitted for approval prior to production, in accordance with Section 5.0 of these Specifications.

7.5 Finish

A. All coating applications are to be smooth and consistently uniform. The cured coating surface is to have a uniform finish that matches the specified color and finish.

B. Exact identification of all coatings and a description of the method of application shall be identified in the Shop Drawings.

C. Color breaks that occur on the sign face are to be sharp, even, with no serration or color bleed. All splatters, drips, spills and over sprays shall be removed.

D. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations

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for applying and designating finishes.

E. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

F. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of the range of approved Samples. Noticeable variations in the same piece are not acceptable. Variations in appearance of other components are acceptable if they are within the range of approved Samples and are assembled or installed to minimize contrast.

7.6 Masonry

A. Scope: The Contractor shall furnish all labor, materials, tools, equipment and scaffolding, transportation, cartage, etc., required for the complete installation of all masonry as shown on the drawings and specified herein.

B. Built-in Items: The Contractor shall build into the masonry, where required, all bolts, anchors, inserts, and the like.

C. Protection: Masonry work shall be protected from freezing and from the elements at all times. The tops of masonry walls shall be covered at nights and at other times as required when not being worked on, with a waterproof covering to prevent water from entering the wall.

D. Workmanship: All masonry work to be built up with true and even surfaces to proper heights, dimensions and forms, and carefully plumbed and leveled in all cases. All work is to be carried up continuously insofar as practicable.

E. Performance: All exterior masonry construction shall be so built that it will be completely weather-tight and for a period of one (1) year from the completion and final acceptance of the building, the Masonry Contractor shall so guarantee.

F. Accessories: Anchorage and connection hardware, including Z clips, locking channels, concealed anchor plates, angle clips, structural silicone, epoxy and threaded metal inserts shall be furnished and installed under this contract. Such hardware shall be as engineered, and of sufficient size and strength to support the panels and resist the applied loads.

7.7 Aluminum & Steel

Separation of Metals: There shall be no bare aluminum in contact with any other metals, wood or concrete. Contact surfaces shall be separated by a coating of zinc chromate and aluminum paint, or a heavy body bituminous paint or by a gasket.

A. Aluminum Castings: ASTM B 26/B 26M, of alloy and temper recommended by sign manufacturer for casting process used and for use and finish indicated.

B. Aluminum Sheet and Plate: ASTM B 209 (ASTM B 209M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, and with at least the strength and durability properties of Alloy 5005-H32.

C. Aluminum Extrusions: ASTM B 221 (ASTM B 221M), alloy and temper recommended by aluminum producer and finisher for type of use and finish indicated, and with at least the strength and durability properties of Alloy 6063-T5.

D. Steel Members Fabricated from Plate or Bar Stock: ASTM A 529/A 529M or ASTM A 572/A 572M, 42,000-psi (290-MPa) minimum yield strength.

E. For steel exposed to view on completion, provide materials having flat, smooth surfaces without blemishes. Do not use materials whose surfaces exhibit pitting, seam marks, roller marks, rolled trade names, or roughness.

7.8 Laser-cut Characters

Provide characters with square-cut smooth edges.

7.9 Acrylic Sheet

Acrylic Sheet: ASTM D 4802, Category A-1 (cell-cast sheet), Type UVA (UV absorbing).

7.10 Paints/Coatings/Finishes

A. Surface Preparation: Signage Contractor shall remove mill scale and rust, if present from uncoated steel and prime for painted finish.

B. Only highest quality 2-part catalyst-hardened acrylic polymer coatings are to be used. Color fastness is of utmost importance as well as quality and other assurances against abnormal deterioration such as peeling, cracking, crazing, etc.

C. Coatings shall be prepared as designated by the manufacturers latest literature for surface preparation and application but in no case less than one (1) applicable primer coat and two (2) final full coats. All finished surfaces shall be uniform.

D. All coatings (paint, ink, etc.) should have UV inhibitors, and should not fade or discolor when exposed to ultraviolet light.

E. Colors shall match color designations as indicated on the drawings.

F. Sign Contractor shall protect mechanical finishes on exposed surfaces from damage by applying strippable, temporary protective covering before shipping.

G. All paint finishes are to be satin unless otherwise noted in the Design Drawings.

7.11 Digitally Printed Graphics

A. Applied graphics should securely adhere to sign surfaces, and be applied smoothly: free of peeling, bubbling or other application defects. Graphics are expected to resist peeling and hold to applied surfaces considering the exterior conditions (resistant to temperature fluctuations and moisture).

B. Opaque continuous tone photo-quality print - minimum 720 DPI per sq. inch. Graphics may be printed directly to substrate and be applied smoothly: free of peeling, bubbling or other application defects. Graphics are expected to hold to applied surfaces. Graphics should utilize inks resistant to UV-A, UV-B, Xenon and weather. Any graphics used outside should be exterior-rated: resistant to vandalism, fading and other weather-related defects.

C. Where applicable, digital graphics shall be printed on reflective white and must be retro-reflective where indicated per MUTCD standards unless specified otherwise in the Design Intent Drawings.

7.12 Vinyl Film

A. Contractor shall provide opaque or reflective high performance vinyl film as indicated on the Drawings, 2 mil maximum thickness, with pressure sensitive adhesive, suitable for outdoor application to vinyl, painted surfaces, and metal applications.

B. All machine cut vinyl typography and graphics are to be on high-grade self-adhesive 2 mil maximum high performance, cast vinyl films with a minimum of (7) years durability or approved equal (or otherwise noted). The application of the vinyl characters is to be smooth, without bubbles, ridges or other imperfections.

C. All vinyl typography (including letters, arrows, numbers, symbols, logos, etc.) shall be digitally reproduced, and machine cut.

D. Surface coatings should be allowed to dry a minimum of 3 to 4 days before applying vinyl letters or graphics in order to avoid bubbles forming in the vinyl from out-gassing of the curing coating.

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E. Letters for sign panels are to have positionable pressure-activated gray pigmented adhesive to provide minimal color show through.

F. Vinyl shall be retro-reflective where indicated per MUTCD standards unless specified otherwise in the Design Intent Drawings.

7.13 Fasteners

Signage Contractor shall use concealed fasteners fabricated from metals that are not corrosive to the sign material and mounting surface. All dissimilar materials must be separated from contact with each other. Fasteners shall be compatible with adjacent materials and substrates.

A. Anchors and Inserts: Signage Contractor shall use nonferrous metal or hot-dipped galvanized anchors and inserts for exterior installations and elsewhere as required for corrosion resistance. Signage Contractor shall use expansion bolts or other fastening devices for drilled-in-place anchors designed to withstand all required loads. Signage Contractor shall furnish inserts, as required, to be set into concrete or masonry work.

B. Exposed Fasteners: Sign Contractor shall finish exposed fasteners to match adjacent surfaces and as directed by Owner to achieve an attractive, finished appearance.

7.14 Illumination

A. All internally illuminated signs shall be illuminated using the Manufacturer's standard LED lighting and shall include transformers, insulators, and other components. Make provisions for servicing and concealing connections to electrical systems.

B. Sign Contractor shall be responsible for painting the inside of signs or providing diffusers, if needed, to achieve proper level of illumination.

C. Electrical Components, Devices, and Accessories: All materials and equipment shall be listed, labeled or certified by Underwriters Laboratories, Inc, or by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

7.15 Digital Display

The digital display specified in the Design Intent Documents is for bidding and guideline purposes only. The Sign Contractor shall coordinate with the Owner, the requirements of the digital display system. The display must meet the following minimum requirements:

A. Exterior-rated: Must withstand local weather conditions and be able to be read in both sunlight and at night. Shall withstand fading from exposure to sunlight.

B. Pixel Pitch: W8mm LED RGB
(Alternate: Sign Contractor shall submit alternate pricing for W10mm LED RGB Pixel Pitch)

C. Sign Contrator to submit warranty information to Owner for review prior to fabrication.

D. Acceptable Manufacturer: Watchfire (or approved equal)
Contact: Jeff Pezzano, Territory Manager, Eastern Ohio and Western Pennsylvania Regional Office
cell 419-343-4724, email jeff.pezzano@watchfire.com, www.watchfiresigns.com

7.16 Post Base

A. Acceptable Manufacturer: Hapco Pole Products (or approved equal)
26252 Hillman Highway
Abingdon, VA 24210
276-628-7171, Toll Free: 800-368-7171
email: info@hapco.com
www.hapco.com

B. Material: Aluminum

C. Style: SBC26002 – two piece base cover for square poles (see Design Intent Drawings for more information)

8.0 Fabrication

Signage Contractor shall provide sign copy to comply with the requirements indicated for size, styles, spacing, content, positions, materials, finishes, and colors of letters, numbers and symbols, and other graphic devices and construct to accurate details and dimensions as shown, and as reviewed on shop drawings. Exposed fasteners on finished sign faces will not be allowed, unless specifically indicated. Signage Contractor shall conceal wiring, conduit, and other electrical items within sign enclosures.

8.1 Shop Assembly

Signage Contractor shall pre-assemble items in shop to greatest extent possible to minimize field splicing and assembly. Signage Contractor shall disassemble units only as necessary for shipping and handling limitations. Signage Contractor shall clearly mark units for reassembly and coordinated installation.

8.2 Welding

All welding procedures shall conform to applicable AWS specifications. Type of alloy filler metal and electrodes to be that which is recommended by producer of metal to be welded, and as required for color match, strength and compatibility in the fabricated items.

8.3 Flatness of Panels

Panels shall show no visible distortion when viewed in installed position.

8.4 Cutting/Routing

Signage Contractor shall cut and route in a manner to produce smooth, true, and clean edges and corners of finished graphics and letterforms. Graphics and letterforms having positive or negative corners, nicked, cut or ragged edges are not acceptable. Signage Contractor shall align and maintain parallel baselines and margins as indicated on the drawings.

9.0 Execution

Quality and acceptability of the fabricators' work will be monitored throughout the fabrication and installation phases of the project. Work will be reviewed by the Owner.

9.1 Shop Reviews

Contractor shall notify Owner at least 48 hours in advance of operations requiring reviews.

9.2 Site Reviews

Upon arrival of any shipment of sign units or materials, the Sign Contractor shall inspect the shipment to verify that no damage has occurred that will adversely affect the performance or appearance of the units or materials. The Owner shall not accept, as approved, any units or materials previously rejected.

9.3 Sign Locations

The Sign Contractor shall field verify all proposed sign locations and conduct a walk-thru with the Owner in order to obtain a written approval of the proposed locations before installation of the sign units. All locations must be permitted through the appropriate permitting/approval process (by Sign Contractor).

9.4 Punch List

Immediately after installation of the signs, the Sign Contractor shall arrange for the Owner to review the work in place and give written notice of any deviations, errors, missions or other unacceptable condition in a punch list to be prepared and distributed to the proper fabricators or consultants for correction.

9.5 Final Sign-Off

At final completion of all work, including punch list items for each group of signs, the Sign Contractor shall arrange

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for a final review by the Owner for the purpose of obtaining a written approval of the fabrication and installation of the units.

10.0 Installation

The installation of fixed materials shall be under the general direction of the Owner in accordance with applicable specifications and layout drawings.

10.1 Preparation

Signage Contractor shall coordinate setting drawings, diagrams, templates, instructions and directions for the installation of items having integral anchors which are to be embedded in concrete. Signage Contractor shall coordinate delivery of such items to applicable trades for installation. Sign Contractor is also responsible for procuring any required signage or building permits, including obstruction permits that may be necessary while installing within city streets and public right-of -ways. Sign Contractor is responsible for coordinating with utility companies regarding the location of underground utilities prior to installation.

10.2 Delivery to Premise

Sign Contractor is responsible for securing staging and storage areas. Unless indicated to the contrary, items of loose material shall be delivered, uncrated, assembled, set in proper place and installed ready for use, free from breakage, blemishes or other defects.

10.3 Anchors and Inserts

Signage Contractor shall furnish inserts and anchoring devices which must be set in concrete or built into masonry for installation of this work, provide setting drawings, templates, instructions and directions for installation of anchorage devices and provide units with exposed surfaces matching the texture and finish of metal item anchored.

10.4 Cutting/Fitting/Placement

Signage Contractor shall perform all cutting, drilling and fitting required for installation, set work accurately in location, alignment and elevation, plumb, level and true, measured from established lines and levels, and provide temporary bracing or anchors as required.

Signage Contractor shall form tight joints with exposed connection accurately fitted with uniform reveals and spaces for sealants and joint fillers. Where cutting, welding and grading are required for proper shop fitting and jointing of the work, Signage Contractor shall restore finishes to eliminate any evidence of corrective work.

Signage Contractor shall not cut or abrade finishes which cannot be completely restored in field. Signage Contractor shall return items with such finishes to the shop for required alterations, followed by complete refinishing or providing new units at Signage Contractor option.

10.5 Erection

All surfaces shall be covered with protective non-deleterious to finish for protection until final installation or erection. Signage Contractor shall complete all connections in proper alignment and tighten bolts securely. Leveling is to be done only by instruments; measuring equal distances from existing surfaces will not be acceptable as a basis of level and/or plumb. After erection, all surfaces marred during erection and exposed bolts, bolt heads, etc., shall be retouched with same paint as previous.

10.6 Protective Coverings

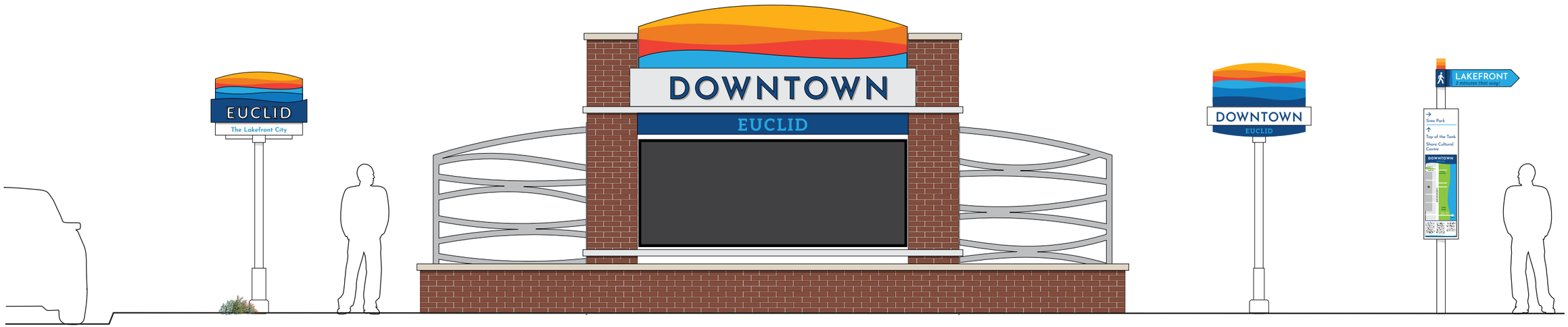
Sign Contractor shall restore protective coverings which have been damaged during shipment or installation of the work, remove protection when requested for inspection of finishes and replace, retain protective coverings intact and remove simultaneously from similar finished items to preclude non-uniform oxidation and discoloration and remove protective coverings only when there is no possibility of damage from other work yet to be performed at the same location.

10.7 Cleaning of Premises/Signs

The Signage Contractor shall use special care in the disposition of excess materials and rubbish. Rubbish shall not be allowed to accumulate but shall be consistently collected and removed at the completion of this work, on a daily basis.

After installation, Signage Contractor shall clean soiled sign surfaces according to manufacturer's written instructions, Signage Contractor shall protect signs from damage until acceptance of Owner and shall touch up all nicks, scratches, fasteners that require color.

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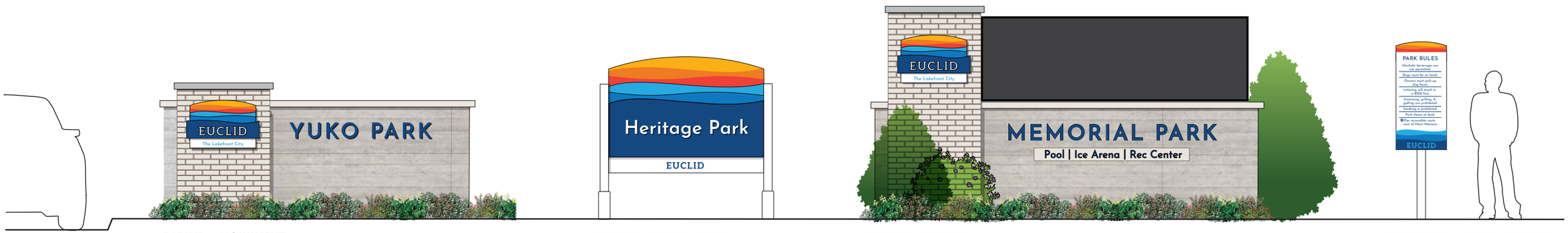
SCALE: 1/4"=1'

CITY GATEWAY POST-MOUNTED
CGW.2

DIGITAL MESSAGE BOARD ID - RETRO FIT
DMB

DOWNTOWN GATEWAY
DGW

DOWNTOWN PEDESTRIAN DIRECTIONAL
DPD



SCALE: 1/4"=1'

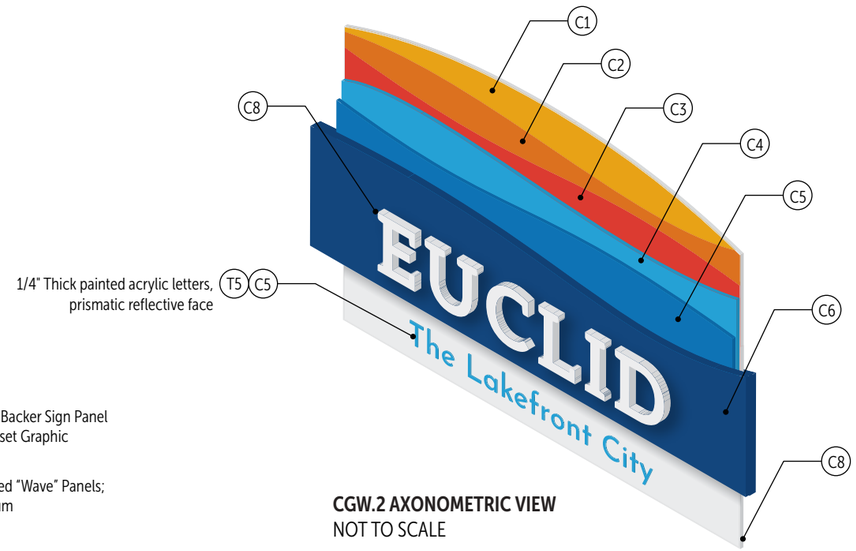
PARK ID – MONUMENT
PID.1a Typical
PID.1b With Sub Destinations

PARK ID – POST & PANEL
PID.2

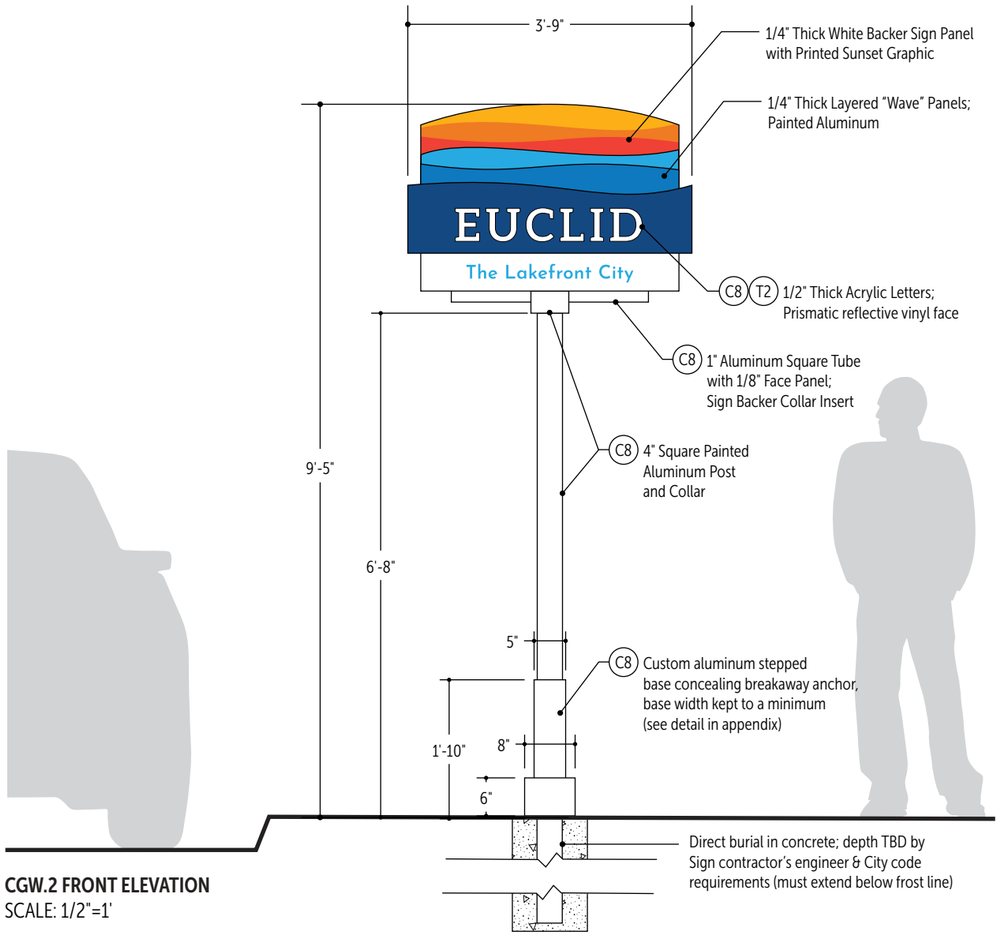
PRIMARY PARK ID WITH LED MESSAGE BOARD
PID.3

PARK RULES – POST-MOUNTED
REG.1

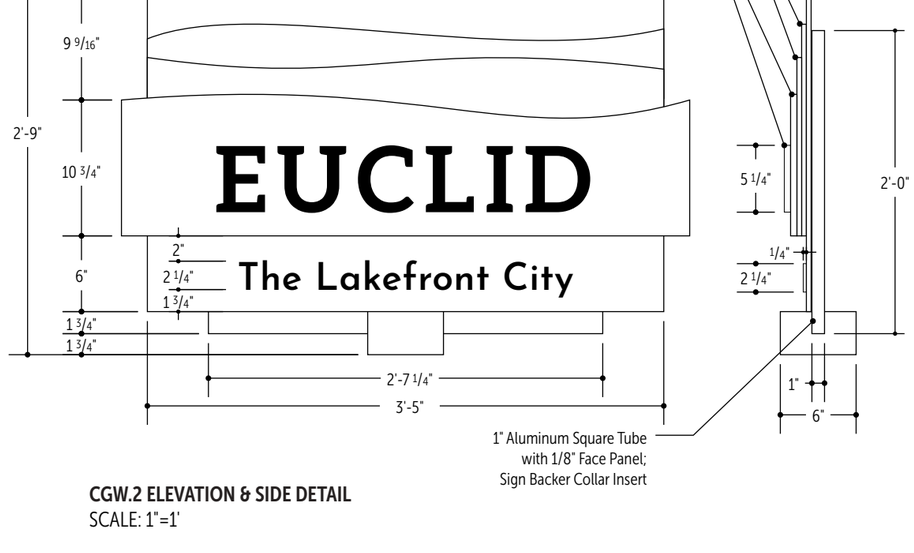
date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	NOT FOR CONSTRUCTION	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Colors, Materials & Graphics	These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.	1



CGW.2 AXONOMETRIC VIEW
NOT TO SCALE



CGW.2 FRONT ELEVATION
SCALE: 1/2"=1'



CGW.2 ELEVATION & SIDE DETAIL
SCALE: 1"=1'

GENERAL NOTES

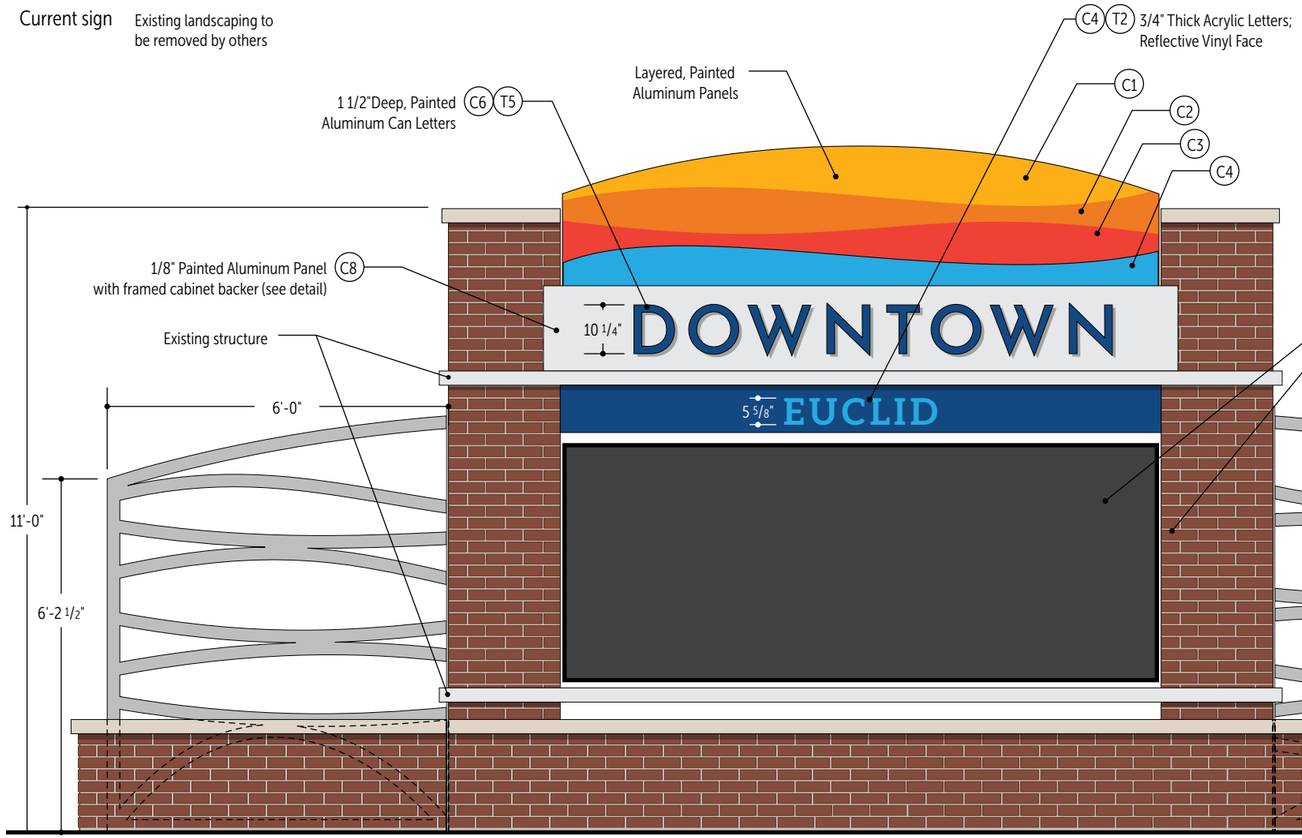
1. Sign contractor shall be responsible for design and engineering of supports, anchors and miscellaneous steel or metal required for installation.
2. The sign contractor must submit stamped engineering drawings. The sign contractor's structural engineer shall be licensed in the State of Ohio and certify all connections and support details.
3. Isolate dissimilar materials as required.
4. Field dimensions shall be taken by the sign contractor prior to preparation of shop drawings and fabrication where possible. It is the responsibility of the sign contractor to site verify all sign locations for accuracy, fit, and potential obstacles. Sign contractor shall notify appropriate person(s) of any issues, discrepancies and potential obstacles per the attached Performance Specifications, contract or specified communication process.
5. It is the responsibility of the sign contractor to contact OUPS and verify locations of underground utilities.
6. Sign contractor must obtain all permits and field inspection approvals necessary to complete work per City requirements. All sign locations need to be located and staked by sign contractor and approved by city prior to installation.
7. Masonry dimensions are approximate; sign contractor to verify and adjust as needed. Final dimensions must appear on shop drawings for review and approval.
8. Sign contractor must clean and seal masonry to prevent moisture, discoloration and other defects due to weather and environmental conditions.
9. Sign contractor must submit brick, stone, and mortar samples for review and approval.
10. Sign contractor shall follow any additional requirements presented in the attached Performance Specifications and Design Intent Documents.

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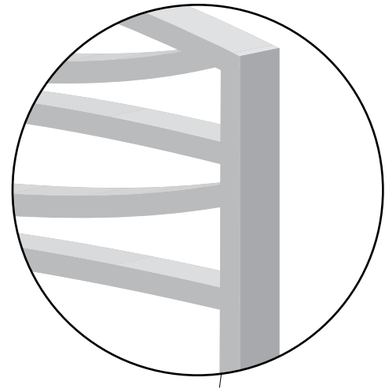


Current sign

Existing landscaping to be removed by others



DMB FRONT ELEVATION
SCALE: 3/8"=1'



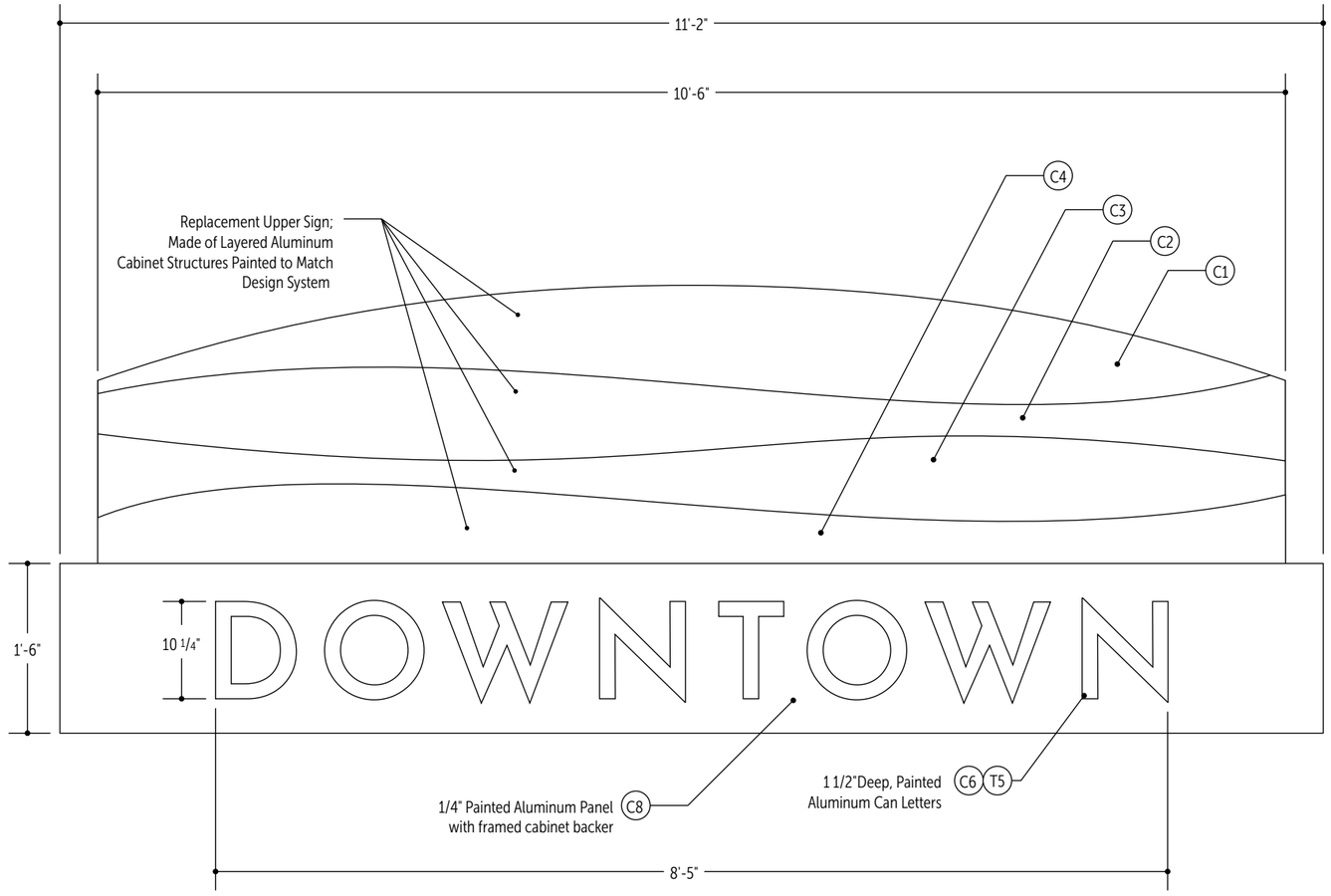
AXONOMETRIC DETAIL
NOT TO SCALE

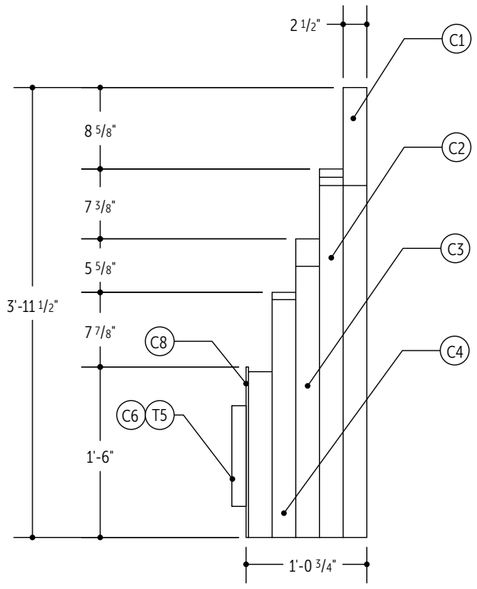
Sign contractor is responsible for field verifying all existing dimensions & provide shop drawings based on field dimensions

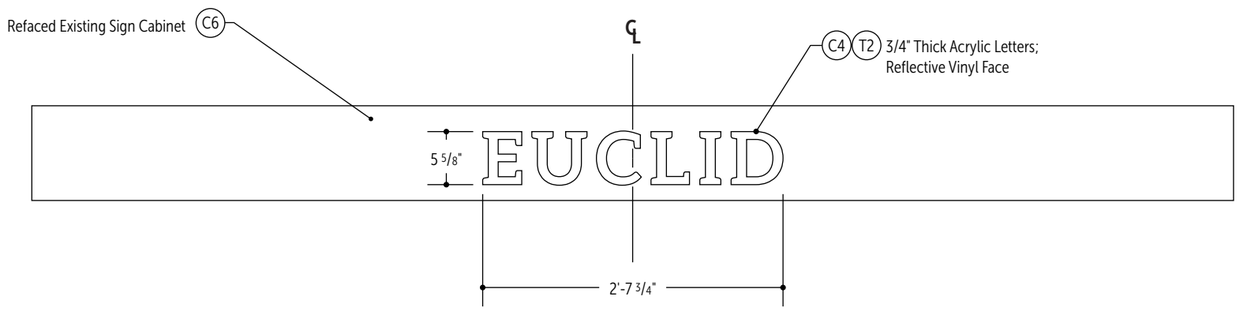
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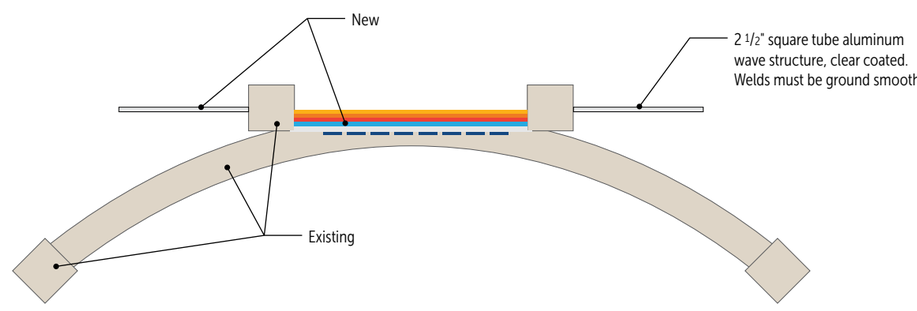
date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	NOT FOR CONSTRUCTION These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Digital Message Board (Retrofitted) Sign Type – LED Message Board Retrofit		3







DMB FRONT & SIDE VIEW DETAILS
SCALE: 3/4"=1'

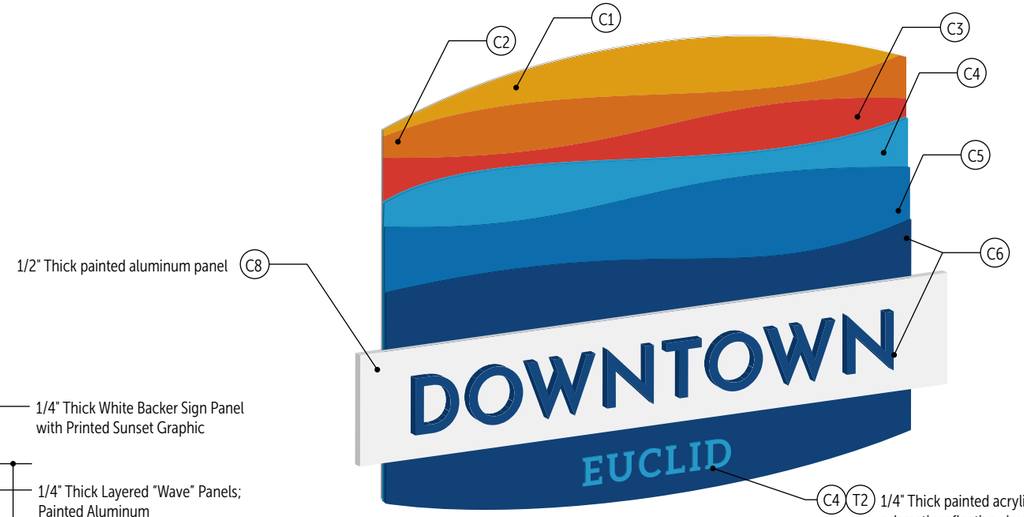


DMB PLAN DIAGRAM
NOT TO SCALE

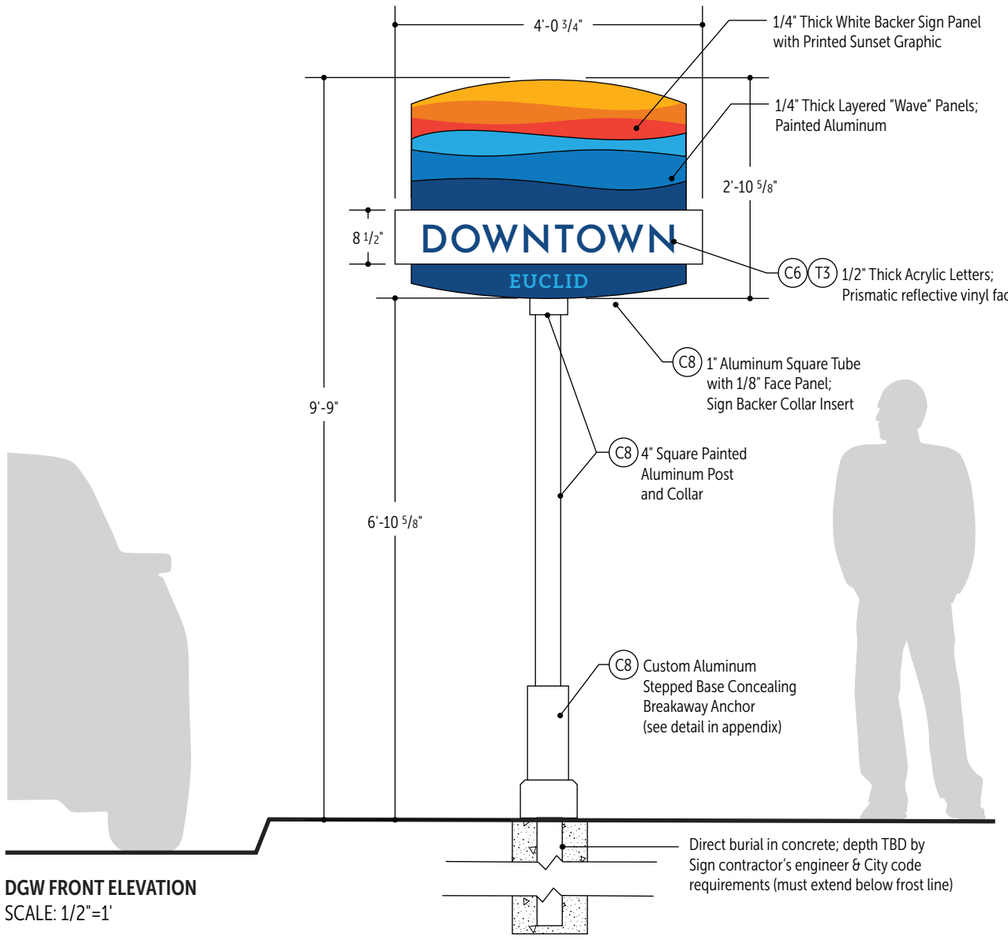
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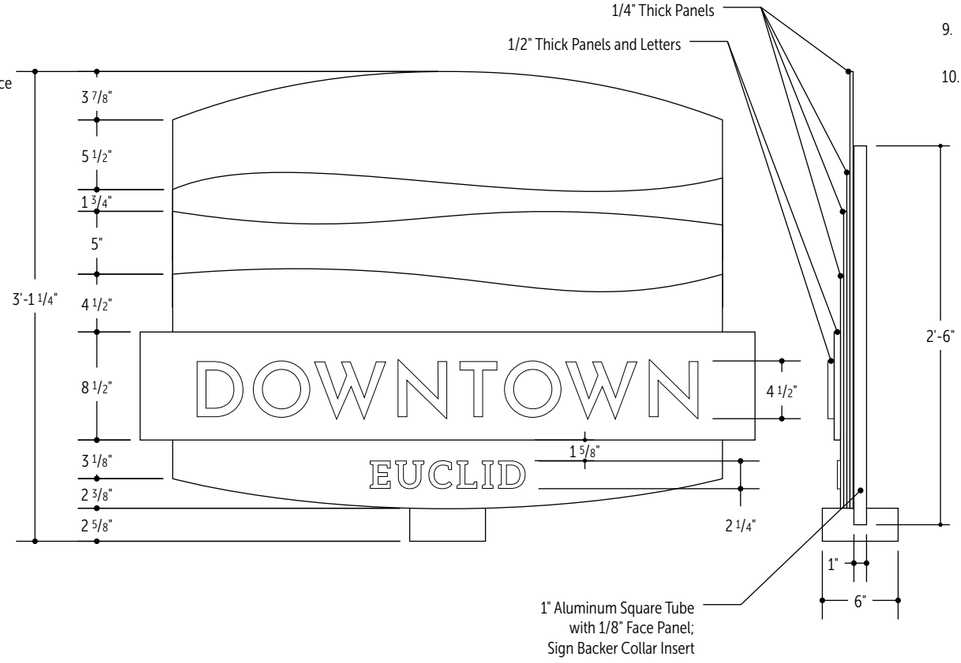
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DGW AXONOMETRIC VIEW
NOT TO SCALE



DGW FRONT ELEVATION
SCALE: 1/2"=1'

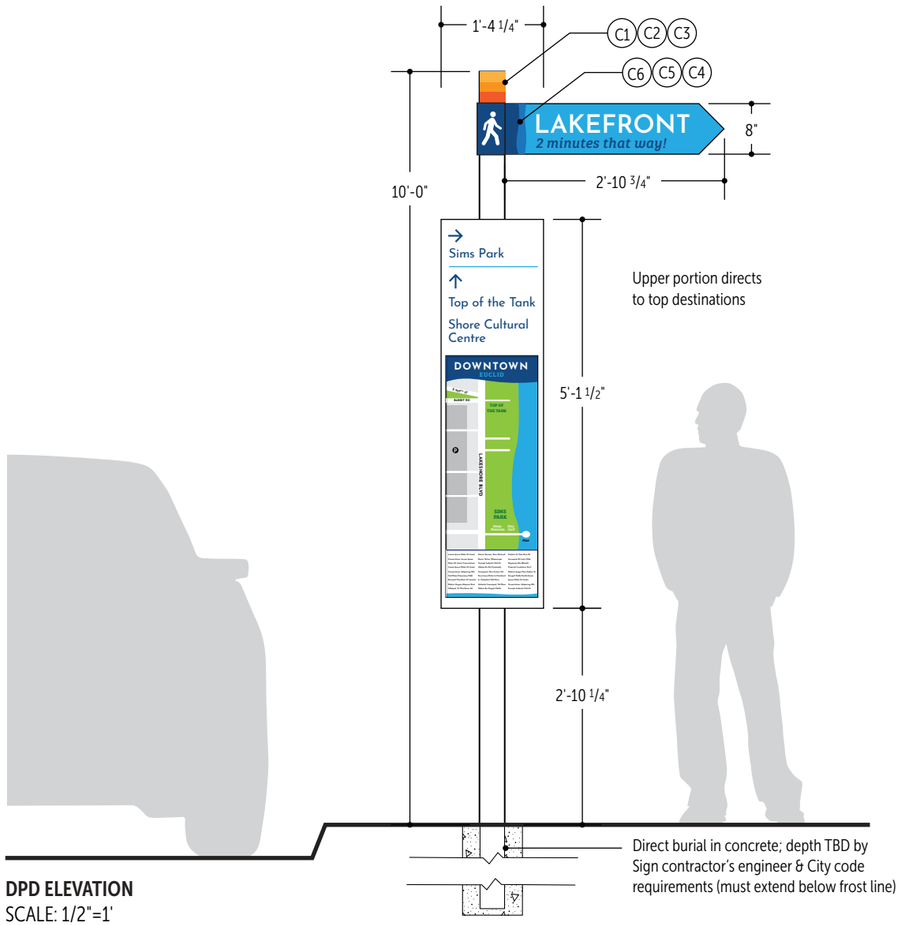


DGW ELEVATION & SIDE DETAIL
SCALE: 1"=1'

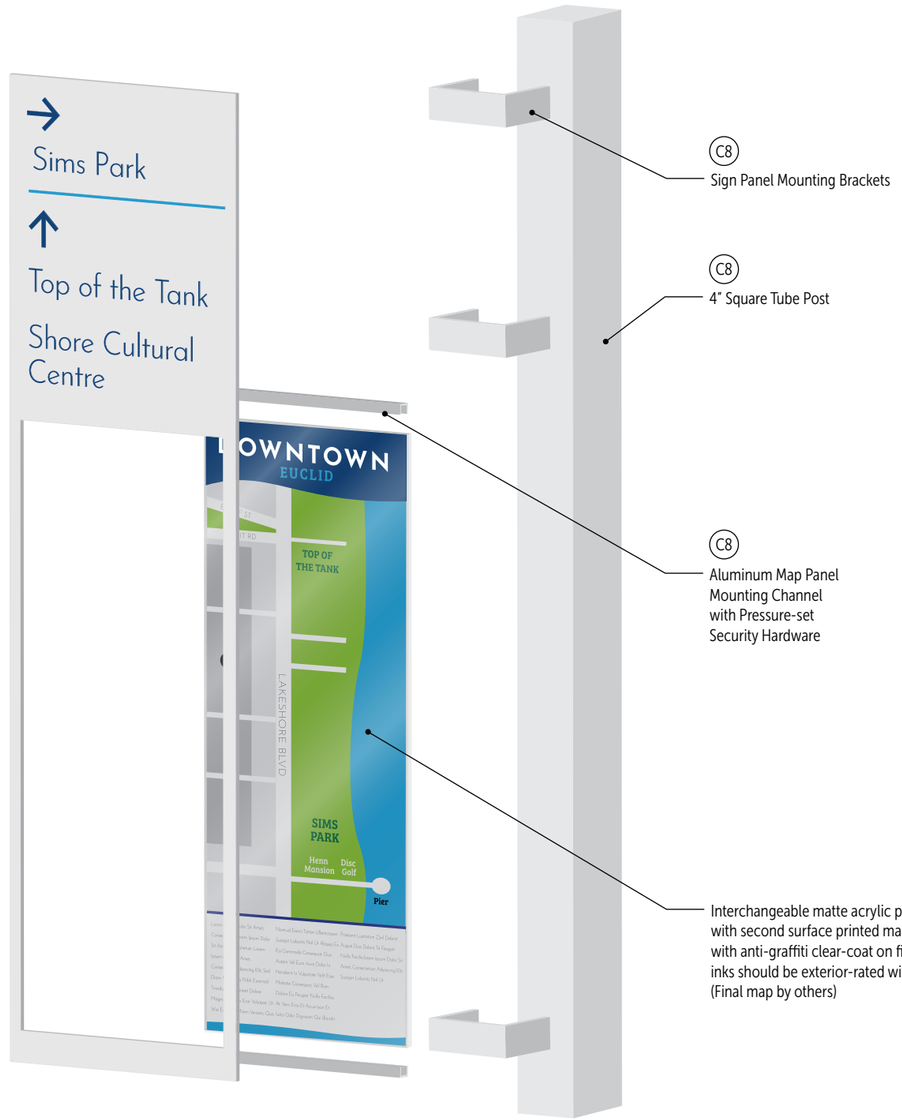
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Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Downtown Gateway Sign Type DGW		5



DPD ELEVATION
SCALE: 1/2"=1'

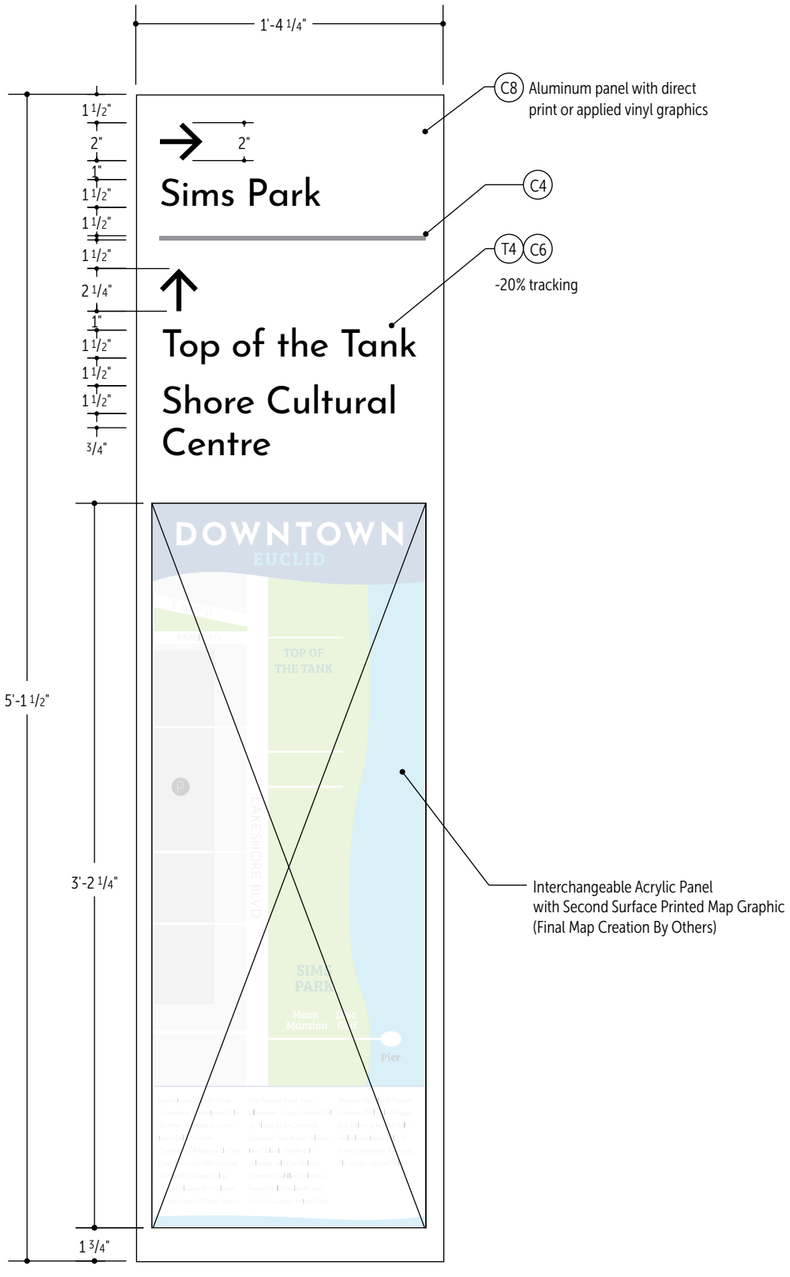


DPD EXPLODED VIEW
NOT TO SCALE

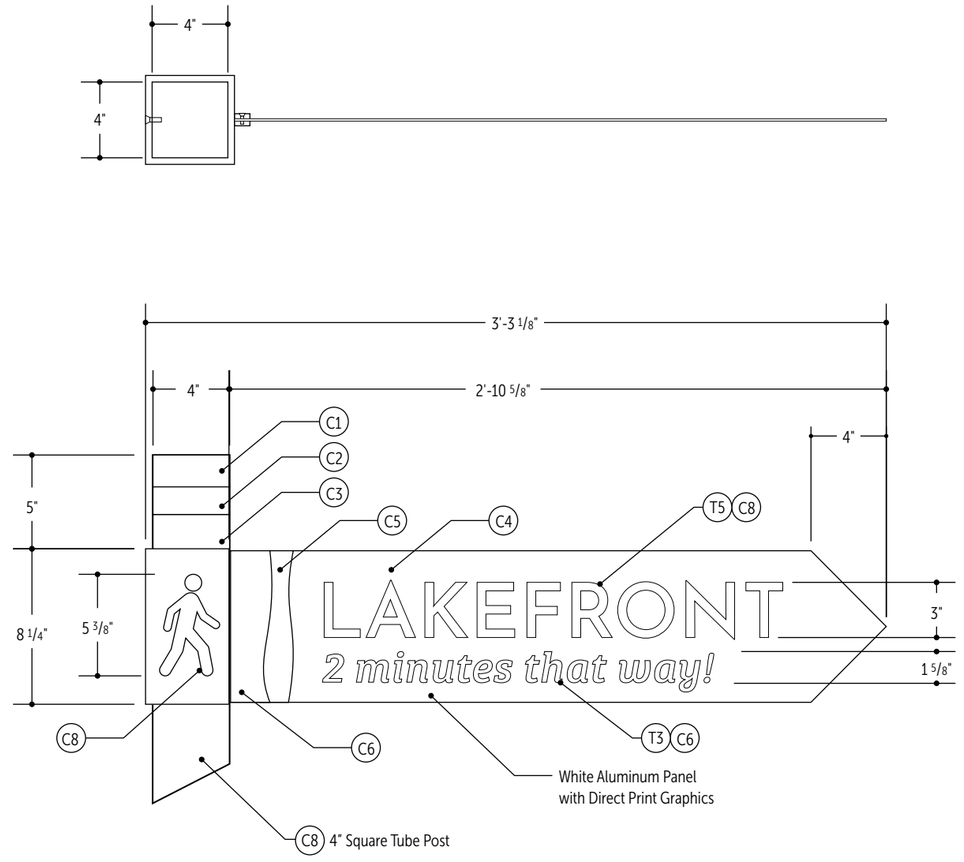
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DPD ELEVATION DETAIL 1
SCALE: 1 1/2"=1'

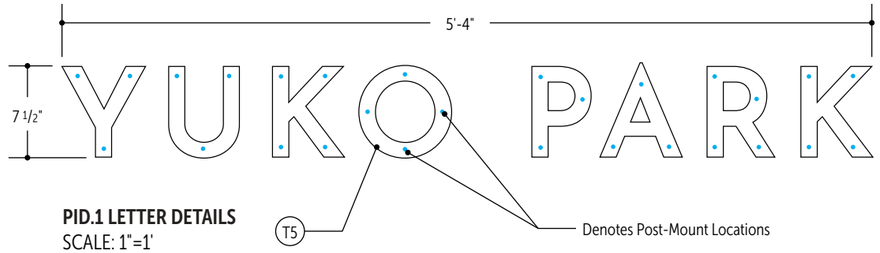


DPD TOP & ELEVATION DETAIL 2
SCALE: 1 1/2"=1'

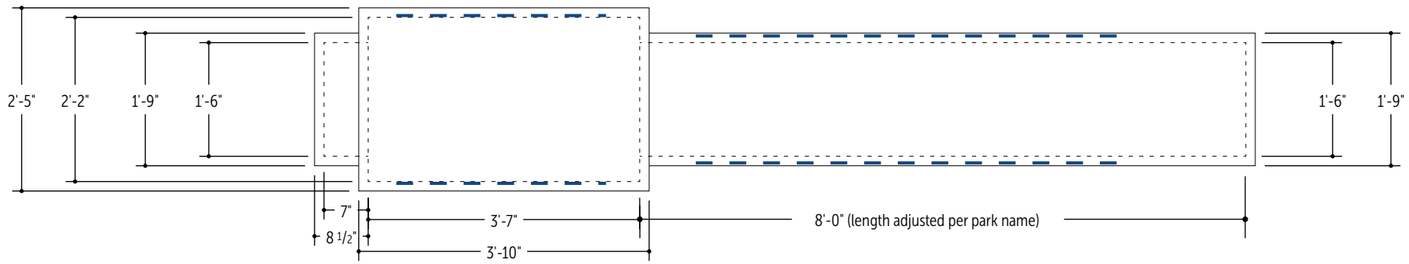
GENERAL NOTES

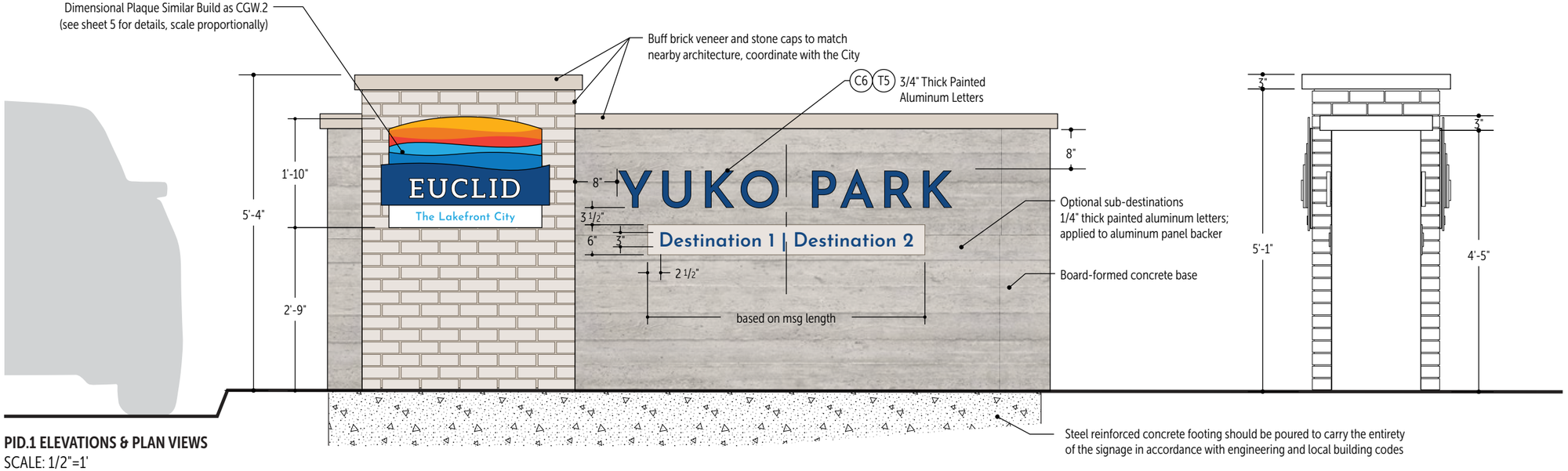
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date 08.19.24	contact	project EUC1856	phase Design Intent – Bid Package 1	NOT FOR CONSTRUCTION	sheet
Guide guidestudio.com	pm E. Deutsch design K. Fromet/J. Wilhelm	City of Euclid Wayfinding Sign Program	Downtown Pedestrian Directional Sign Type DPD	These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.	7



PID.1 LETTER DETAILS
SCALE: 1"=1'



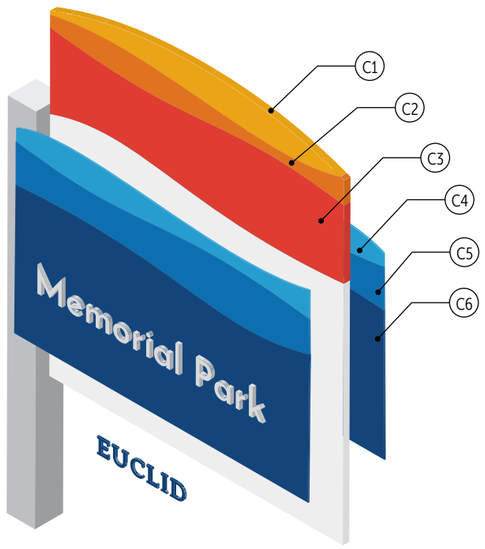


PID.1 ELEVATIONS & PLAN VIEWS
SCALE: 1/2"=1'

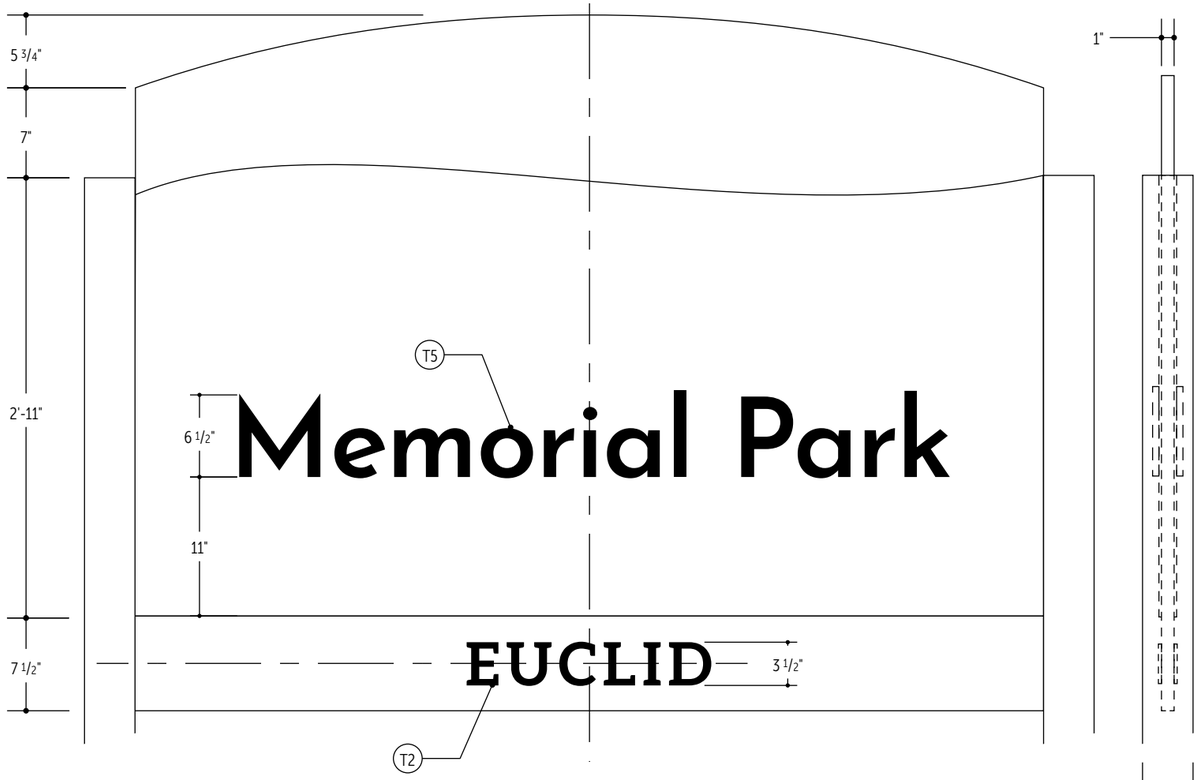
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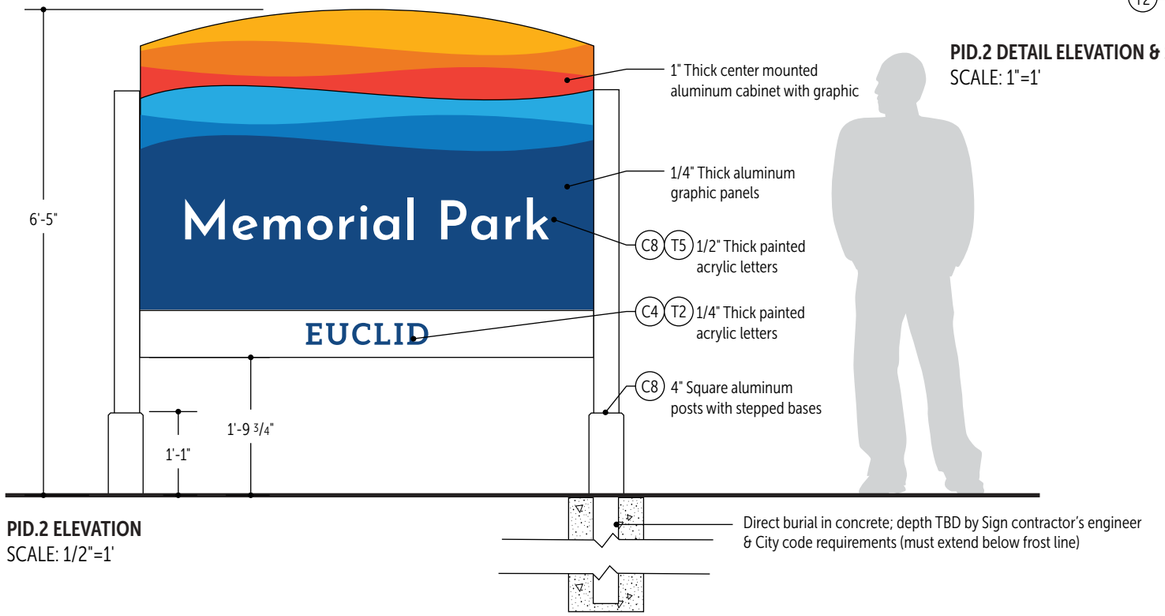
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PID.2 EXPLODED AXON VIEW
NOT TO SCALE



PID.2 DETAIL ELEVATION & SIDE VIEWS
SCALE: 1"=1'

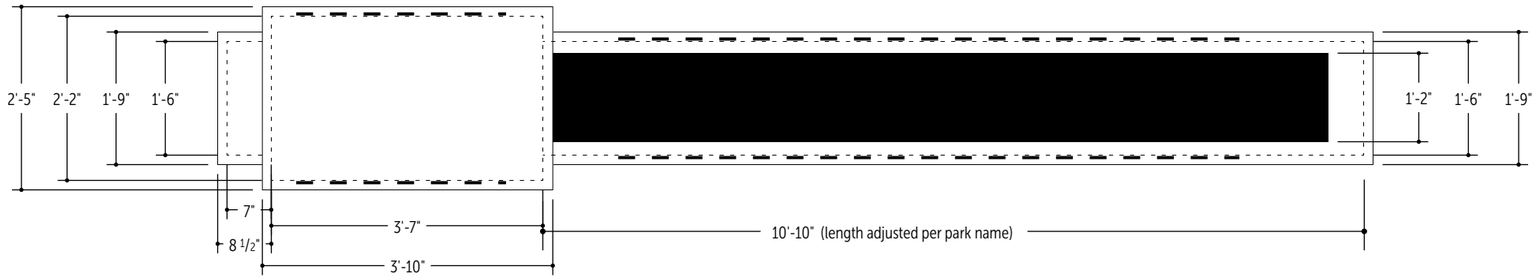


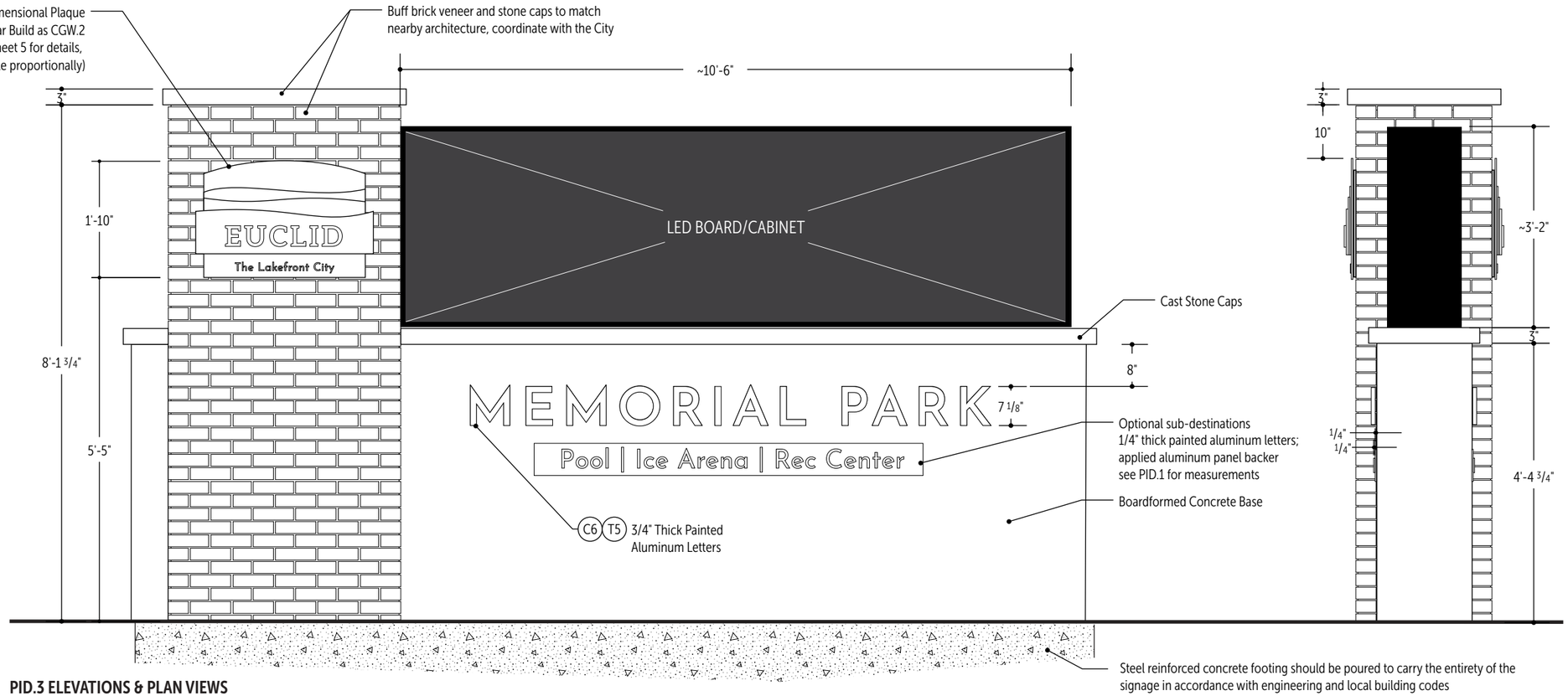
PID.2 ELEVATION
SCALE: 1/2"=1'

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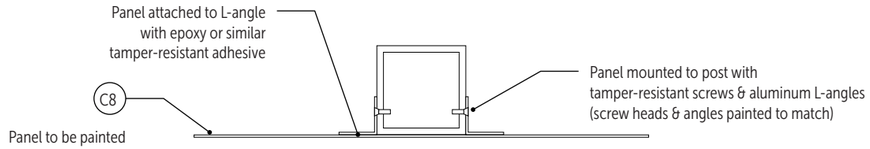


PID.3 ELEVATIONS & PLAN VIEWS
SCALE: 1/2"=1'

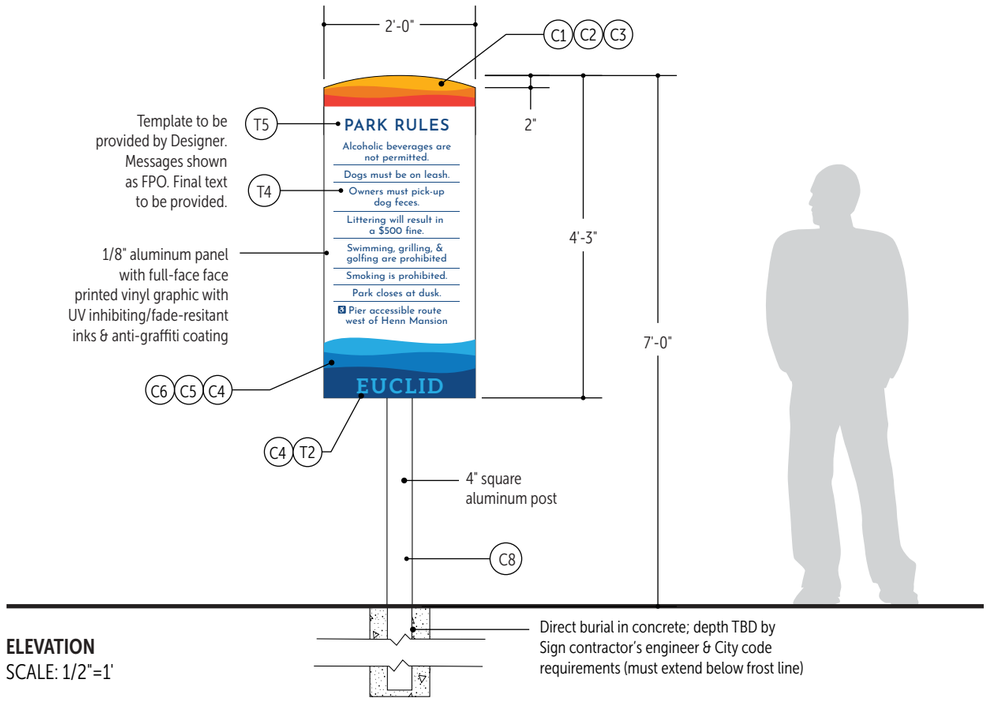
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TOP SECTION VIEW
SCALE: 1 1/2"=1'

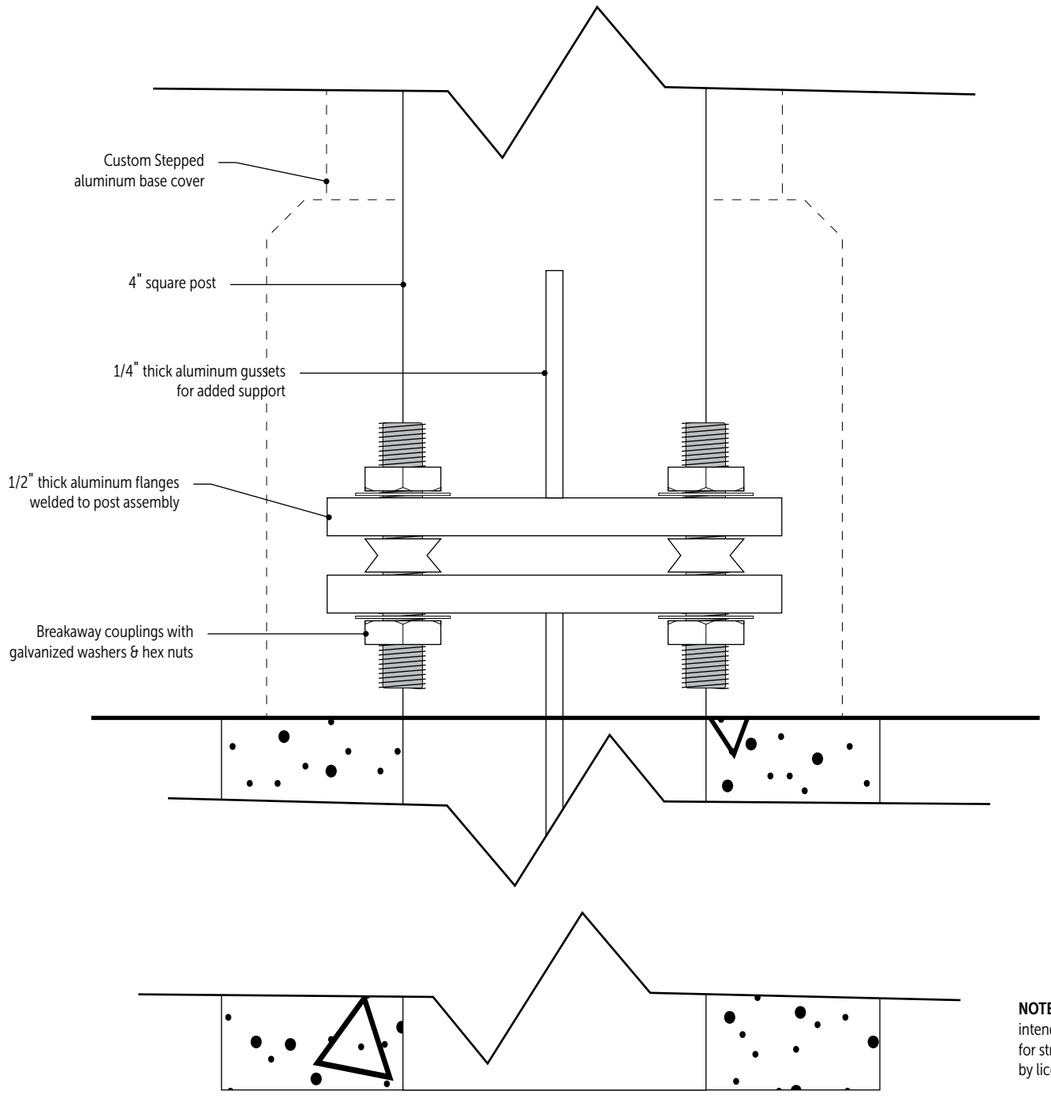


ELEVATION
SCALE: 1/2"=1'

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BREAKAWAY POST DETAIL (TYP)
SCALE: 6"=1'

NOTE: Breakaway detail shown to represent intended size & look (Sign contractor is responsible for structural engineering–stamped drawing by licensed engineer is required)

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2. The sign contractor must submit stamped engineering drawings. The sign contractor's structural engineer shall be licensed in the State of Ohio and certify all connections and support details.
3. Isolate dissimilar materials as required.
4. Field dimensions shall be taken by the sign contractor prior to preparation of shop drawings and fabrication where possible. It is the responsibility of the sign contractor to site verify all sign locations for accuracy, fit, and potential obstacles. Sign contractor shall notify appropriate person(s) of any issues, discrepancies and potential obstacles per the attached Performance Specifications, contract or specified communication process.
5. It is the responsibility of the sign contractor to contact OUPS and verify locations of underground utilities.
6. Sign contractor must obtain all permits and field inspection approvals necessary to complete work per City requirements. All sign locations need to be located and staked by sign contractor and approved by city prior to installation.
7. Masonry dimensions are approximate; sign contractor to verify and adjust as needed. Final dimensions must appear on shop drawings for review and approval.
8. Sign contractor must clean and seal masonry to prevent moisture, discoloration and other defects due to weather and environmental conditions.
9. Sign contractor must submit brick, stone, and mortar samples for review and approval.
10. Sign contractor shall follow any additional requirements presented in the attached Performance Specifications and Design Intent Documents.

NOT FOR CONSTRUCTION
These drawings and notes are for the sole purpose of expressing visual design intent and are not intended for actual fabrication purposes. Sign Contractor accepts total responsibility for final material selection, fabrication and installation methods. Sign messages and spellings shown within the these drawings are not to be relied upon for fabrication. Sign Contractor must submit final messages and sign face layouts for review and approval by the user. Electronic files are not construction documents and cannot be relied upon as identical to construction documents because of changes or errors induced by translation, transmission, or alterations while under the control of others. Use of information contained in the electronic files is at the user's sole risk and without liability to Design Professional and its consultants. Refer to provided performance specifications for details on designer expectations of the Sign Contractor and fabrication process. Copyright © Guide Studio, Inc. All rights reserved.

City of Euclid Phase I Signage and Wayfinding Program

BID PACKAGE PROPOSAL FORM

ITEM	DESCRIPTION	QTY	UNIT	UNIT	INSTALL	UNIT PRICE	EXTENDED
1	Engineering and Shop Drawings						$
2	Performance and Payment Bond						$
3	CGW.2 - City Gateway - Post Mounted	17	EA.	$	$	$0.00	$0.00
4	PID.1a - Park Identification - Monument (Yuko Park	1	EA.	$	$	$0.00	$0.00
5	PID.1b - Park Identification w/Sub Dest - Monument	2	EA.	$	$	$0.00	$0.00
6	PID.2 - Park Identification - Post & Panel	9	EA.	$	$	$0.00	$0.00
7	PID.3 - Park Identification - Digital (Memorial Park)	1	EA.	$	$	$0.00	$0.00
8	DGW - Downtown Gateway	4	EA.	$	$	$0.00	$0.00
9	DMB - Digital Message Board (retro-fitted)	1	EA.	$	$	$0.00	$0.00
10	DPD - Downtown Pedestrian Directional	7	EA.	$	$	$0.00	$0.00
11	REG.1 Park Rules - Post-Mounted	18	EA.	$	$	$0.00	$0.00
		60					

OTHER COSTS

26	Permits		$
27	Shipping and Insurance if applicable		$
28	Contingency (identify percentage)		$
	Total Bid		**$0.00**

ALTERNATE BID OPTIONS

			ADD	DEDUCT
[Sign Type]- Alternative Fabrication	#	EA.	$0.00	$0.00
(add as necessary)				
Total			$0.00	$0.00

REQUIREMENT FOR ACCEPTANCE OF BID: For each sign type listed above provide a detailed list of descriptions, qualifications and clarifications to support the pricing proposed. This should be attached as a separate Word Document or PDF.

Non-Collusion Affidavit

State of Ohio)
) SS.
County of _____)

_____ being first duly sworn, deposes and says

that he is _____ of _____
(sole owner, a partner, president, secretary, etc.)
the party making the foregoing proposal or bid; that such bid is genuine and not collusive or sham; that said bidder is not financially interested in, or otherwise affiliated in a business way with any other bidder on the same contract; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person to put in a sham bid, or that such other person shall refrain from bidding, and has not in any manner, directly or indirectly, south by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or any other bidder, or to fix any overhead profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Euclid or any person or persons interested in the proposed contract; and that all statements contained in said proposal or bid are true; and further, that such bidder has not, directly or indirectly, submitted this bid, or the contents thereof or divulged information or data relative thereto to any association or to any member or agent thereof.

Signed:

_____

Subscribed and sworn to before me this _____ day of _____, 20_____.

(SEAL)

_____
Notary Public