

# COMMERCIAL DAY CARE NEW/RENEWAL APPLICATION



**EUCLID FIRE DEPARTMENT**  
775 East 222<sup>nd</sup> Street  
Euclid, Ohio 44123  
fireprevention@cityofeuclid.gov  
Phone: 216-289-8425



**City of Euclid Building Dept.**  
585 East 222<sup>nd</sup> Street  
Euclid, Ohio 44123  
216-289-2700 x3904

\$100.00 Fire Inspection Fee

**ONLY COMPLETED, LEGIBLE REGISTRATIONS WILL BE ACCEPTED. ALL REQUIRED SUPPORTING DOCUMENTATION  
MUST BE SUBMITTED WITH APPLICATION**

Business Name \_\_\_\_\_

Address: \_\_\_\_\_ Unit/Suite# \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Contact # \_\_\_\_\_

Sponsoring Agency \_\_\_\_\_ Phone: \_\_\_\_\_

Agency Contact \_\_\_\_\_ Phone \_\_\_\_\_

**ALL DAYCARES:** # of children: 2 ½ yrs. old or less \_\_\_\_\_ older than 2 ½ \_\_\_\_\_

\*Days of Operation: M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ T \_\_\_\_\_ F \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

\*Hours of Operation: \_\_\_\_\_ AM to \_\_\_\_\_ PM

\_\_\_\_\_  
Signature of Operator

\_\_\_\_\_  
Date

## REQUIRED INFORMATION

1. A copy of your current City of Euclid Certificate of Occupancy
  - a. **If you do not have a Certificate of Occupancy, or are applying as a NEW Daycare, you must complete a Certificate of Occupancy application.**
2. A copy of your current State of Ohio Child Care Center or Adult Care Facility license.
3. Per Euclid Codified Ordinance 722.03, please provide names and driver's license/State I.D. numbers of all people providing day care services. Please attach a separate sheet.
4. A copy of your floor plan including all furniture.
5. A copy of your evacuation plan which must be visibly posted on site. (may be shown on floor plan).
6. A copy of your most recent Fire Alarm/Sprinkler inspection report (dated within the last 12 months).
7. Any deficiencies may result in a re-inspection fee.

Any questions, call the Fire Prevention Bureau at 216-289-8425

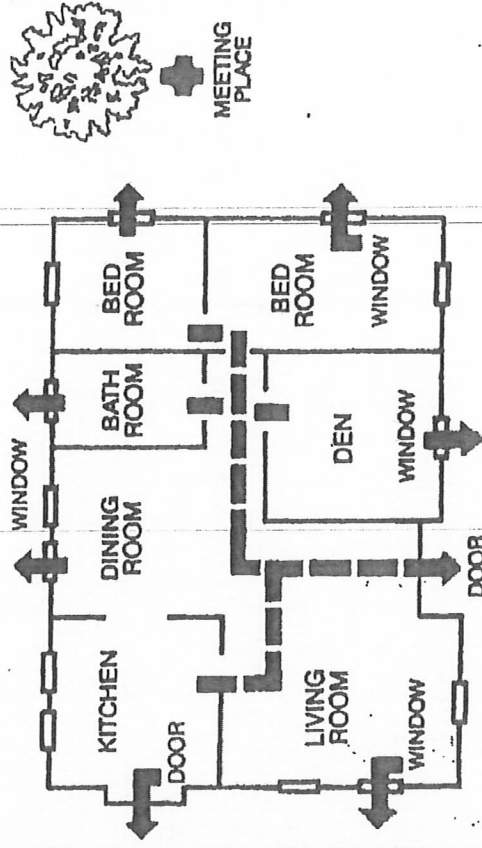
# Get Out Alive! A Fire Escape Planner

This is your fire escape planner. If a fire starts, smoke and heat can kill you unless you plan in advance to escape quickly. You may have only several minutes to reach safety. Everyone needs to know how to get out so they can act quickly and without panic.

## Your fire safety plan requires:

- Smoke detector on each level of your home.
- Fire extinguisher on each level of your home.
- Escape routes marked on a floor plan
- Specified meeting place outside your home.
- Plan to evacuate everyone in 150 seconds, including children who can't get out by themselves.
- Practice your escape plan monthly. Practice at different times of the day and using alternate exits.

Sample Escape Plan





# *Euclid Fire Department*

Fire Prevention Bureau  
Headquarters, Fire Station #1  
775 East 222<sup>nd</sup> Street  
Euclid, Ohio 44123

To whom it may concern:

Please take a moment to review some of the common violations the Fire Prevention Bureau frequently observes during our fire safety inspections for Group Homes / Day Cares / Foster Homes. These can be easily remedied and would eliminate a second inspection resulting in fees. Please call our office with any questions regarding your inspection. 216-289-8425

## Common Violations

- Fire extinguisher too small, no tag, or not hung  
Fire extinguishers must be minimum 2A:20BC, inspected and tagged annually, and hung near an exit
- Smoke detectors on all floors required
- Carbon Monoxide detectors mounted outside of sleeping area
- Evacuation plans must be posted on each floor
- Electrical hazards include:
  - Extension cords for temporary use only
  - Surge protectors plugged into one another
  - Cheater adaptors (eliminates 3<sup>rd</sup> prong, no longer grounded)
  - Multi-plug devices – converts 2 receptacles into 4